



# MINUTES

**Tekapo Community Board Meeting**

**30 January 2019**

**MINUTES OF MACKENZIE DISTRICT COUNCIL  
TEKAPO COMMUNITY BOARD MEETING  
HELD AT THE TEKAPO COMMUNITY HALL LOUNGE, LAKE TEKAPO  
ON WEDNESDAY, 30 JANUARY 2019 AT 4.08PM**

**PRESENT:** Mrs Lyn Martin (Acting Chairperson), Mr Steve Howes, Ms Caroll Simcox, Cr Russell Armstrong

**IN ATTENDANCE:** Mayor Graham Smith, Suzette van Aswegen (Chief executive), Garth Nixon (Group Manager Community Facilities), Karina Morrow (Group Manager Regulatory), Arlene Goss (Committee Administrator), Charlotte Borrell (Committee Administrator), three members of the public

**1 OPENING**

The acting chairperson welcomed everyone to the meeting.

**2 APOLOGIES**

**COMMITTEE RESOLUTION TKCB/2019/131**

Moved: Mrs Lyn Martin

Seconded: Ms Caroll Simcox

That the apologies received from Cr James Leslie and Chairperson Stella Sweeney be accepted and leave of absence granted.

**CARRIED**

**3 PUBLIC FORUM**

Jainik Shah from the Hungry Birds Food Trailer said he suffers trade loss due to the surface of the area the mobile traders are parked on. When it is dusty or windy they cannot trade. The site is also low profile and needs more awareness. There is also a need for rubbish bins and toilets.

The acting chairperson said the current site for mobile traders was a trial site and was chosen after much debate.

Karina Morrow said one of the conditions on the permit was that rubbish was taken away from the site. Mr Shah said they had a health and safety issue with cross contamination from rubbish affecting food. Mrs Morrow said the conflict with the food licencing requirements needed to be resolved.

The trial period ends in April and then the bylaw is up for review.

Cr Armstrong suggested offering full services and charging a square meter rate on the land.

The acting chairperson thanked Mr Shah for attending the meeting. A letter from Mr Shah is attached to these minutes.

Wilma Vanderbosch asked the council to consider establishing mini golf on the old YHA site. The Mayor said there were not currently any plans for that land and it would form part of the development of the second stage of the lakefront area. Public consultation would take place.

She asked about pedestrian access to Simpson Lane from the Four Square. The Mayor said progress was being made on this. He could not give a date but discussions are happening. Add this to the action list.

Cr Armstrong left the meeting at 4.33pm.

Discussion moved to a request from Wilma Vanderbosch to establish a small business courtyard in the Simpson Lane area. She asked for permission to go ahead with this quickly without restrictions.

Karina Morrow asked to work with her to ensure requirements were met. It might be possible to for this to go ahead if it did not include the sale of food.

Cr Armstrong returned to the meeting at 4.37pm.

The acting chairperson then farewelled and thanked the committee administrator, Arlene Goss, and welcomed Charlotte Borrell to the role.

### **Attachments**

1 Letter from Jainik Shah to Tekapo Community Board

### **3 DECLARATIONS OF INTEREST**

There were no declarations of interest.

### **4 REPORTS**

#### **5.1 MINUTES OF TEKAPO COMMUNITY BOARD MEETING - 5 DECEMBER 2018**

The following corrections to the minutes of the last meeting were requested:

- Under 5.2 Matters Under Action, boat ramp access was from Neil Anderson Way, not Lakeside Drive.
- In the Matters Under Action table, the first date reads 2017 instead of 2018.
- Under 5.4, the words “approve access to Simpson Lane” should read “improve access to Simpson Lane”.
- Simon Weymouth should be spelt Simon Waymouth.

#### **COMMITTEE RESOLUTION TKCB/2019/132**

Moved: Mr Steve Howes

Seconded: Cr Russell Armstrong

1. That the Minutes of the Tekapo Community Board Meeting held on Wednesday 5 December 2018 be received and adopted as a true and accurate record of the meeting with the changes noted above.

**CARRIED**

## 5.2 TEKAPO COMMUNITY BOARD MATTERS UNDER ACTION

**Boat ramp from Neil Anderson Way:** Genesis is open to working with a working party to find a better solution. Mr Nixon asked for a council officer to be involved and suggested the roading manager Scott McKenzie.

**Eastern Western Carparks:** Work is about to start in February.

**Church of the Good Shepherd:** Stone work to be completed by the end of this week. Other work progressing. Mr Nixon was thanked for his work on this.

**Speed restriction:** The Mayor has been talking to NZTA again about this. It is being raised with senior management at NZTA.

**Signage for Cowans Hill walkway:** Waiting to be erected. Currently with Tekapo Trails. Lyn Martin to progress this.

**Naming of Tekapo Footbridge to MacLaren Bridge:** Iwi have approved. Next step is to work out how to acknowledge this.

**Landscaping the walkway between Andrew Don Drive and Bill Apes Lane:** On project list. Mr Nixon has inspected this area and discussed whether it should be mowed with a gravel path as an interim measure prior to any possible planting. The community board agreed with this approach.

**Problems with commercial parking:** Karina Morrow said she can act on problems with signs on trailers and would like to hear about them.

**Spraying of broom:** Mr Nixon said there were a number of sites with broom that did not belong to Council. He would like feedback on particular sites and will take action if the site belongs to Council. Discussion took place on the difference between a fix-a-gram and a service request. This needs clarification and communication to the board.

**Establishing trees on the reserve opposite Tekapo Hall:** Mr Nixon asked if a set plan was required. The acting chairperson asked for perimeter planting of this reserve.

**Walkway sealing of priority areas from Allan Street to Hamilton Diver and Aorangi Cres along State Highway 8:** Staff have approached NZTA with this request.

**Technology at Tekapo Hall Meeting Room:** The information has been passed on to council staff. Mr Nixon has a price for the projector. He will work with the hall manager on this.

**Lions Corner:** Mr Nixon to speak to Whitestone about this.

## 5.3 TEKAPO COMMUNITY BOARD FINANCIAL REPORT

The purpose of this report was to update the Tekapo Community Board regarding the financial performance of the Tekapo Community as a whole.

Rubbish bin costs were noted. Problems with the large rubbish bin have continued. Awaiting parts to fix it. Whitestone have done a good job of cleaning up the rubbish.

The acting chairperson asked for Church of the Good Shepherd expenses to be listed separately on the accounts.

Mr Nixon provided figures on infringement notices for freedom camping. These fines are often not being paid. Discussion took place on freedom camping on Ecan, LINZ and private land, and

enforcement issues. This is a national problem. The chief executive encouraged the board to make a submission to the tourism strategy currently out for consultation at MBIE.govt.nz.

The freedom camping bylaw is up for review this year.

#### 5.4 CORRESPONDENCE - EMAIL FROM VALENTINA ALVAREZ

The acting chairperson noted that the local user rate for hall hire was only \$20, as opposed to the full rate of \$40 an hour. Ms Alvarez lived in Tekapo and was therefore eligible for the local rate.

Mr Nixon questioned whether the classes were being run as a community service or a commercial operation. He reminded the board of the need to be consistent. Discussion took place on the need to bring in money to meet the costs of the hall.

#### COMMITTEE RESOLUTION TKCB/2019/133

Moved: Mr Steve Howes

Seconded: Ms Caroll Simcox

That Valentina Alvarez be offered the hall hire local rate of \$20 per hour.

CARRIED

#### 5.5 GENERAL BUSINESS AND INFORMATION UPDATES

**Dog Park:** Mr Nixon suggested talking to the Friends of the Regional Park about this.

**Stile:** Mr Nixon has spoken to DOC about a proposed stile positioned at the back fence-line of the walkway/easement between Lot 95 & Lot 96 Mistake Drive. They were not keen on developing a formal track but happy to consider some signage at the track intersection on Cowans Hill directing people to a short cut down the hill. Signage for the unmarked walkways in the Lochinver subdivision was requested. Discussion took place on whether a stile would be needed and the community board agreed to erect one. They passed a resolution noted below.

**Childrens Playground Surface:** The acting chairperson circulated photos showing an alternative choice of surface. These are attached to these minutes. She said the current surface of shingle was not suitable and complaints had been received. Mr Nixon said a rubber surface would be appropriate in a permanent setting, but the playground may be changed in the future to make way for a road. He also noted the cost would be about \$200,000 and there was only \$90,000 left to spend.

The chief executive explained the process to increase the level of service on playground materials and how this would impact all playgrounds in the district and the rates. The community board agreed to wait until the area and the road were fully planned before addressing the playground surface.

**Lakeside Drive sign:** There is a no camping sign that has been covered with stickers. Mr Nixon to investigate this.

**Old tables on the village green:** These need a new home.

Suggestion of painted walking signs on the ground to help people find the walkways.

**COMMITTEE RESOLUTION TKCB/2019/134**

Moved: Mrs Lyn Martin

Seconded: Ms Caroll Simcox

That the Tekapo Community Board erects a simple stile for safety at the back fence-line of the walkway/easement between Lot 95 and Lot 96 Mistake Drive, and cleans up the walkway so its fully accessible.

**CARRIED**

**Attachments**

1 Playground photos

**5.6 WARD MEMBERS REPORT/ REPORT FROM MEMBERS OF THE BOARD**

Cr Armstrong noted the Tekapo walk-around of councillors was well received and probably should be done annually. Councillors noticed how many things had not been completed. One of the goals this year was to get things flowing.

The chief executive updated the community board on the organisation review process.

Steve Howes said the school was looking for funding for a swimming pool and would come to a future meeting.

Lyn Martin updated the board on Bright Stars and Tekapo Promotions.

**5.7 MINUTES FROM OTHER COMMUNITY BOARDS**

The minutes from other community boards were noted.

**The Meeting closed at 5.56pm.**

**The minutes of this meeting were confirmed at the Tekapo Community Board Meeting held on 13 March 2019.**

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**CHAIRPERSON**