



# **UNCONFIRMED MINUTES**

**Tekapo Community Board Meeting**

**17 April 2019**

**MINUTES OF MACKENZIE DISTRICT COUNCIL  
TEKAPO COMMUNITY BOARD MEETING  
HELD AT THE TEKAPO COMMUNITY HALL LOUNGE, LAKE TEKAPO  
ON WEDNESDAY, 17 APRIL 2019 AT 4.00PM**

**PRESENT:** Ms Stella Sweney (Chairperson), Mrs Lyn Martin, Mr Steve Howes, Ms Caroll Simcox

**IN ATTENDANCE:** Mayor Graham Smith, Suzanne Blyth (Resource Management Planner – Consents), Garth Nixon (Group Manager Community Facilities), Charlotte Borrell (Committee Administrator), 4 members of the public

**1 OPENING**

The chair opened the meeting.

**2 APOLOGIES**

**COMMITTEE RESOLUTION TKCB/2019/139**

Moved: Mr Steve Howes

Seconded: Ms Caroll Simcox

That the apologies received from Suzette van Aswegen (Chief Executive) and Cr Russell Armstrong be accepted and leave of absence granted.

**CARRIED**

**3 PUBLIC FORUM**

Murray Cox spoke of Barbara Hay Reserve not being maintained. He would like the reserve to be landscaped and maintained. Lyn Martin will provide the original landscaping plan to the committee for discussion of what to do with this area.

Mr Cox spoke of the Tekapo playground not being mowed, sprayed or kept tidy over summer. Garth Nixon (Group Manager Community Facilities) replied that it could have been taken care of better and the contractor had got the area under control after Christmas. The planting of the area was not completed over summer due to dry conditions.

Mr Cox spoke of the Genesis Grant funds and his belief that it was for Lake Tekapo Promotions Association to spend and not for Council to decide. He said it will be a sad day if there are no maps or emails for local residents. He does not want the grant put into a process that nobody can work.

James Cage spoke of the "Welcome to Tekapo" signs and that Lake Tekapo Promotions Association would like the areas around the signs to be mowed/maintained by the council. Mr Nixon replied that the area would need to be added to the Whitestone Maintenance Contract.

Mr Cage raised concerns around car parking near the YHA and Earth and Sky and asked what is happening with that. The Mayor responded that Council owned sections may be looked at to be used in the interim. The completion of the Eastern carpark will alleviate this.

Mr Cage spoke of his concerns around the lack of shelter and the condition of the uneven ground near the Earth and Sky building. The Mayor responded that a bus shelter is planned and is waiting for the Abley Report.

#### 4 DECLARATIONS OF INTEREST

There were no declarations of interest.

#### 5 REPORTS

##### 5.1 MINUTES OF TEKAPO COMMUNITY BOARD MEETING - 13 MARCH 2019

###### COMMITTEE RESOLUTION TKCB/2019/140

Moved: Mr Steve Howes

Seconded: Mrs Lyn Martin

1. That the Minutes of the Tekapo Community Board Meeting held on Wednesday 13 March 2019 be received and adopted as a true and accurate record of the meeting.

**CARRIED**

##### 5.2 TEKAPO COMMUNITY BOARD MATTERS UNDER ACTION

###### SHORT TERM ACTIONS

**Lochinver** – work is in progress.

**Village Walkway** – Caroll Simcox and Steve Howes will create a plan in consultation with Scott Mckenzie (Roading Manager).

**Temporary Walkway from Simpson Lane to main carpark:** The Mayor will speak to Mr Mckenzie and update the board.

**60km Speed Limit:** NZTA will be in Tekapo this May for a full consultation.

**Church of the Good Shepherd:** ongoing.

**MacLaren Footbridge Plaque:** A Scarlet Oak tree has been planted. The Community Board will organize a ceremony in consultation with the family once the plaque is fitted.

**Mobile Trading:** The board will invite the two current mobile traders and meet with Council staff for 30mins prior to the September Community Board meeting to give feedback.

**Andrew Don Drive:** The walkway is in, tussocks are to be planted along the walkway.

**Technology:** Data projector is here. Bookings to be made through Tailor Made Tekapo Backpackers.

###### LONG TERM ACTIONS

**Pioneer Drive:** This will be included in the consultation with NZTA in May.

### 5.3 TEKAPO COMMUNITY BOARD FINANCIAL REPORT

#### PURPOSE OF REPORT

That the Tekapo Community Board are updated regarding the financial performance of the Tekapo Community as a whole.

Garth Nixon confirmed that the cost of repairing the compactor rubbish bin was covered by the supplier. Tekapo Community Board will consult with Angie Taylor (Solid Waste Manager) to extend the Resource Recovery Park hours as a trial.

#### STAFF RECOMMENDATIONS

1. The report was received.

### 5.4 GENESIS TEKAPO TOWNSHIP PROMOTION GRANT

Mr Nixon clarified it is the discretion of the Community Board to whom the Genesis grant money is allocated and asked the question, does the Board want to eliminate other potential groups that could offer promotional ideas for Tekapo and allocate the money exclusively to one group?

The chair asked for feedback from the public. Lake Tekapo Promotions Association stated the group is struggling financially to provide maps to business owners. The group consists of volunteers whom as a group do not agree with a contestable process. There was discussion around the requirement for Lake Tekapo Promotions Association to have certainty of annual funding from the Community Board.

#### STAFF RECOMMENDATIONS

1. The report was received.
2. That the Tekapo Community board adopt the Genesis Tekapo Promotions Grant process.

In Favour: Nil

Against: Lyn Martin, Stella Sweney (Chairperson), Steve Howes and Caroll Simcox

**LOST**

#### MOTION

#### COMMITTEE RESOLUTION TKCB/2019/141

Moved: Mr Steve Howes

Seconded: Ms Caroll Simcox

That the Tekapo Community Board and Lake Tekapo Promotions Association will meet with Genesis and agree on a formal process in terms of the expenditure of the Genesis grant.

**CARRIED**

## 5.5 TEKAPO PROMOTIONS GRANT REQUESTS

### PURPOSE OF REPORT

For the Tekapo Community Board to consider 3 grant requests from Tekapo Promotions

The board held the Tekapo Scene grant application over for future discussion as they would like additional financial details.

#### COMMITTEE RESOLUTION TKCB/2019/142

Moved: Mrs Lyn Martin

Seconded: Mr Steve Howes

1. That the report be received.
2. That the Tekapo Community Board recommend to Council that Lake Tekapo Promotions Association be granted \$700 from the Genesis Grant Fund for the Tekapo Locals Card.
3. That the Tekapo Community Board recommend to Council that Lake Tekapo Promotions Association be granted \$1920 from the Genesis Grant Fund for Tekapo Map redesign.

4. **CARRIED**

## 5.6 PROPOSED 2019/20 TEKAPO COMMUNITY FACILITIES FEES AND CHARGES

### PURPOSE OF REPORT

For the Tekapo Community Board to consider the proposed 2019/20 Fees and Charges for the Lake Tekapo Community Hall.

The Community Board requested a more comprehensive list of what is provided with hall hire to be added to the website.

#### COMMITTEE RESOLUTION TKCB/2019/143

Moved: Mr Steve Howes

Seconded: Ms Caroll Simcox

1. That the report be received.
2. That the Tekapo Community Board recommend that Council adopt the 2019/20 fees and charges for the Lake Tekapo Community Hall as proposed.

3. **CARRIED**

## 5.7 GENERAL BUSINESS

**Bus Shelter:** Stella Sweney will send an example photo to staff.

**Lilybank Road Speed Limit:** The board discussed this issue and made the resolution below.

**Mackenzie Community Housing Trust:** The Mayor updated the board that there are sensitive land deals being worked on, however this is progressing.

**Genesis Intake Meeting Update:** Stella Sweney updated the board that the meeting went well and work is progressing.

### COMMITTEE RESOLUTION TKCB/2019/144

Moved: Mr Steve Howes

Seconded: Ms Caroll Simcox

1. That the Tekapo Community Board request that Council support the erection of a temporary bus shelter in Tekapo to shelter approximately 20 people.

**CARRIED**

### 2. COMMITTEE RESOLUTION TKCB/2019/145

Moved: Mrs Lyn Martin

Seconded: Mr Steve Howes

3. That the Tekapo Community Board recommend to Council to erect a 60km/hr sign on Lilybank Road on the sealed portion - State Highway 8 to the cattlestop, and a sign indicating children present to be erected.

**4. CARRIED**

## 5.8 WARD MEMBERS REPORT/ REPORT FROM MEMBERS OF THE BOARD

The Mayor spoke of recent meetings attended. At the last full council meeting, council received a draft plan on the Lake Alexandrina area, the final plan will be released for consultation. He spoke of the damage to the A20 trail due to rain and that the helicopter landing area may be moved to avoid future issues. Recycling of green waste locally is being investigated with regard to cost and practicality as an option for the district. The organisational restructure is going well.

**5.9 MINUTES FROM OTHER COMMUNITY BOARDS**

**STAFF RECOMMENDATIONS**

The minutes were noted.

Attached are the minutes of the most recent meetings of the other two community boards in the Mackenzie District. They are attached for your information. Please note that these minutes have not yet been confirmed as accurate at the next meeting of the board.

**The Meeting closed at 6.14pm.**

**The minutes of this meeting were confirmed at the Tekapo Community Board Meeting held on 5 June 2019.**

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**CHAIRPERSON**

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