



UNCONFIRMED MINUTES

Ordinary Council Meeting

7 May 2019

UNCONFIRMED

**MINUTES OF MACKENZIE DISTRICT COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE EVENTS CENTRE, TWIZEL
ON TUESDAY, 7 MAY 2019 AT 9.30**

PRESENT: Mayor Graham Smith, Deputy Mayor James Leslie, Cr Russell Armstrong, Cr Stuart Barwood, Cr Paul Hannagan

IN ATTENDANCE: Suzette van Aswegen (Chief Executive), Stuart Grant (Acting General Manager Corporate Services), Garth Nixon (Group Manager Community Facilities), Karina Morrow (Group Manager Regulatory), Charlotte Borrell (Governance Advisor), Stephen Halliwell (Working Smarter), Alice Geary (Timaru Herald)

1 OPENING

The Mayor opened the meeting and welcomed everyone.

2 APOLOGIES

RESOLUTION 2019/24

Moved: Cr Stuart Barwood

Seconded: Cr Russell Armstrong

That the apologies received from Cr Anne Munro and Cr Chris Clarke be accepted and leave of absence granted.

CARRIED

3 VISITORS

10.30am Zak Baikie and Penny Baikie

11.00am Pukaki Airport Board (and Trevor Shadbolt Airport Supervisor) annual report presentation

11.30am Megan Miller and Jason Menard (Mackenzie Marketing Executives)

1.00pm Upper Waitaki Water Zone Committee - Simon Cameron (Chair of Upper Waitaki)

1.30pm Orari Temuka Opihi Pareora Water Zone Committee - Brian Reeves (Resource Management Officer, ECan) and Chris Eccelston (Zone Manager, ECan)

4 DECLARATIONS OF INTEREST

There were no declarations of interest.

5 BEREAVEMENTS

The Mayor noted the following bereavements and a minutes' silence was observed:

- Susan Morrow, mother in law to Karina Morrow
- Vida Margaret Ryan, mother of Ruth Knubley
- Wynne Raymond, former Mayor of Timaru
- Betsey Catherine Groundwater, mother of Lester Groundwater, and sister of Helen Willetts

6 MAYOR'S REPORT**6.1 MAYORAL ACTIVITY REPORT****RESOLUTION 2019/25**

Moved: Cr Russell Armstrong
Seconded: Deputy Mayor James Leslie
That the report be received.

CARRIED**7 PUBLIC EXCLUDED REPORTS****8 REPORTS****8.1 CHIEF EXECUTIVE OFFICER'S ACTIVITIES REPORT**

Suzette van Aswegen (Chief Executive) corrected her activities on 18 April. She did not attend the Fairlie Community Board meeting.

There was discussion around the feasibility study and the potential for focus on tourists at the expense of locals. Deputy Mayor James Leslie does not want the local component to be lost in the process. The Chief Executive reassured the councillors that MBIE and Council will take the time necessary to ensure that all parties are included satisfactorily. There will be a full workshop of the Destination Mackenzie Governance Group on 9 May in Fairlie.

Deputy Mayor Leslie spoke about the health and safety incident at the Pukaki Airport and queried if the contractor has a responsibility to report it to Mackenzie District Council. The Chief Executive will follow up with the roading manager to ensure the correct process has been followed.

RESOLUTION 2019/26

Moved: Mayor Graham Smith
Seconded: Cr Stuart Barwood
That the report be received.

CARRIED

8.2 ANNUAL PLAN 2019/20 CONSULTATION

PURPOSE OF REPORT

The purpose of this report is for Council to consider whether to consult on the 2019/20 Annual Plan.

Stuart Grant (Acting General Manager Corporate Services) stated there will be a minor alteration to Fairlie works and services that will change the headline rate from 7.99% to 7.69%.

Councillors agreed that Council needs to give the public a clear explanation of the changes, and inform the public that long term the council goal is to remove the cost of tourism from the ratepayer.

RESOLUTION 2019/27

Moved: Deputy Mayor James Leslie

Seconded: Cr Russell Armstrong

1. That the report be received.
2. That the Council note the following variances from Year 2 of the Long Term Plan 2018-2028 and agree to those items for inclusion in the Annual Plan 2019/20:
 - (a) Roading costs and income
 - (b) Urban water
 - (c) Wastewater costs and income
 - (d) Community Facilities – Tekapo Township costs and income
 - (e) Waste Management costs and income
 - (f) Forestry costs and income
 - (g) Tourism and Economic Development costs and income
 - (h) Real Estate costs and income
 - (i) Investments costs and income
 - (j) Finance costs and income
 - (k) IT costs and income
 - (l) CEO costs and income
 - (m) Asset Management costs and income
 - (n) Administration costs and income
 - (o) Resource Planning costs and income

CARRIED

RESOLUTION 2019/28

Moved: Cr Russell Armstrong
 Seconded: Cr Stuart Barwood

3. That the Council does not consult on the 2019/20 Annual Plan as it deems that there are no significant or material differences from the content of Year 2 of the 2018-2028 Long Term Plan.

CARRIED

8.5 APPOINTMENT OF ELECTORAL OFFICER

PURPOSE OF REPORT

For Council to appoint an Electoral Officer under Section 12 Local Electoral Act 2001.

RESOLUTION 2019/29

Moved: Cr Russell Armstrong
 Seconded: Deputy Mayor James Leslie

1. That the report be received.

CARRIED

RESOLUTION 2019/30

Moved: Cr Paul Hannagan
 Seconded: Deputy Mayor James Leslie

2. That Council appoint Anthony Morton as Electoral Officer to exercise the powers and carry out the duties conferred on an Electoral Officer by the Local Government Act 2001 and any other enactment, in relation to Council.

CARRIED

8.6 LOCAL ELECTORAL REGULATIONS 2001 - CANDIDATE NAME ORDER ON VOTING PAPERS

PURPOSE OF REPORT

For Council has to decide the order of candidates' names on voting documents.

RESOLUTION 2019/31

Moved: Cr Russell Armstrong
 Seconded: Cr Stuart Barwood

1. That the report be received.
 2. That the order in which each candidate who are seeking election will be arranged in random order.
- CARRIED**

8.7 REPORT ON CONTRACTS

STAFF RECOMMENDATIONS
 The information was noted.

8.8 COMMON SEAL AND AUTHORISED SIGNATURES

PURPOSE OF REPORT

To advise of the documents signed under the Common Seal from 15 March 2019 to 29 April 2019.

RESOLUTION 2019/32
 Moved: Cr Russell Armstrong
 Seconded: Deputy Mayor James Leslie
 That the following documents 893 be executed under the Common Seal of the Council:

CARRIED

Date Sealed		Details	
26/03/19	Deed of Assignment of Lease Hut 24 Lake Alexandrina South End Settlement	Between MDC and Christine Walingford Bower and Colin Gordon Bower (departing lessee and William Gordon Leslie Bower and Heartland Law Trustees (Bower Trusts) Limited jointly as Trustees of the WGL Bower Family Trust (new lessee).	894
8/04/19	Twizel Water Main - 2018/19 Renewals. Contract No 1246	Mackenzie District Council and Whitestone Contracting Ltd	895
11/04/19	ANZ Master mandate - Signing Authority	The Mackenzie District Council and ANZ Bank	896

9 COMMUNITY BOARD RECOMMENDATIONS

9.1 MINUTES OF TWIZEL COMMUNITY BOARD MEETING - 11 MARCH 2019

RECOMMENDATIONS

1. That the Minutes of the Twizel Community Board Meeting held on Monday 11 March 2019 be received.
2. That Council notes the following resolutions from the Twizel Community Board:
 - a) That the Twizel Community Board approves the grant request from Tanya Coles for the Twizel Small Town Wellness & Lifestyle Expo to the amount of \$250.
 - b) Place a set of rubbish bins on the grass for a trial period of 1 year.

RECOMMENDATIONS FROM TWIZEL COMMUNITY BOARD MEETING – 15 APRIL 2019

1. That Council notes the following resolutions from the Twizel Community Board:
 - a) That the Community Board purchase 12 seats to fill in the spaces in the theatre.
 - b) That the Twizel Community Board recommend that Council adopt the 2019/20 fees and charges for the Twizel Swimming Pool and Twizel Events Centre with the following items to be reviewed: commercial fees to be increased to ensure the Twizel Swimming Pool Family Season Pass and Child Season Pass be kept as close to the current pricing as possible. That the coin operated shower price increase from \$1.00 to \$2.00.

**Note: Minutes from the meeting held on 15 April are unconfirmed and will be confirmed by the Twizel Community Board at the meeting on 10 June 2019.*

9.2 MINUTES OF FAIRLIE COMMUNITY BOARD MEETING - 14 MARCH 2019

RECOMMENDATION

1. That the Minutes of the Fairlie Community Board Meeting held on Thursday 14 March 2019 be received.
2. That Council notes the following resolutions from the Fairlie Community Board:
 - a) That Council remove the angle parking and replace parallel parking on Gray Street.
 - b) That Council proceed with the lower priced contractor for the footpath from public toilet along Main Street to the carpark. To be completed by the end of May.
 - c) That Council fit one macrocarpa seat to the tree located closest to the playground.
 - d) That Scott Mackenzie, following discussions with the Chair of the Community Board draw up options for angle parking on Talbot Road and relocating bus parking to opposite the Gladstone.

RECOMMENDATIONS FROM FAIRLIE COMMUNITY BOARD MEETING – 18 APRIL 2019

1. That council notes the following resolutions from the Fairlie Community Board:
 - a) That the village green and Denmark street areas (as shown in attachment one) be designated as specified areas for mobile trading for up to six mobile traders (three traders in each location) within the period 1 May 2019 to the 30 April 2020.
 - b) That the Fairlie community board recommend that council adopt the 2019/20 fees and charges for Mackenzie community centre as proposed with an increase based on 2% for Strathconan swimming pool.
 - c) That the heating options for the Mackenzie Community Centre be reviewed.

**Note: Minutes from the meeting held on 18 April are unconfirmed and will be confirmed by the Fairlie Community Board at the meeting on 6 June 2019.*

9.3 MINUTES OF TEKAPO COMMUNITY BOARD MEETING - 13 MARCH 2019

RECOMMENDATION

1. That the Minutes of the Tekapo Community Board Meeting held on Wednesday 13 March 2019 be received.
2. That Council notes the following resolutions from the Tekapo Community Board:
 - a) That Council include Simpson Lane and surrounds in the regular maintenance schedule. And to mow urgently due to the fire risk.
 - b) That Council review the speed limit on Pioneer Drive and investigate a reduction in speed limit or traffic calming measures.

RECOMMENDATIONS FROM TEKAPO COMMUNITY BOARD MEETING – 17 APRIL 2019

That Council considers the following resolutions from the Tekapo Community Board:

**Note: Minutes from the meeting held on 17 April are unconfirmed and will be confirmed by the Tekapo Community Board at the meeting on 5 June 2019.*

Council agreed that the Tekapo Locals Card was not in the spirit of the Genesis Grant and should be funded by the users or local businesses.

That Council approve the Tekapo Community Board recommendation that Lake Tekapo Promotions Association be granted \$700 from the Genesis grant fund for the Tekapo Locals Card.

DECLINED

RESOLUTION 2019/33

Moved: Cr Paul Hannagan
 Seconded: Cr Russell Armstrong

That Council approve the Tekapo Community Board recommendation that Lake Tekapo Promotions Association be granted \$1920 from the Genesis grant fund for Tekapo map redesign.

CARRIED

10 RECEIVE COMMITTEE MINUTES

There were no committee minutes.

11 CONFIRM COUNCIL MINUTES

11.1 MINUTES OF COUNCIL MEETING - 26 MARCH 2019

RESOLUTION 2019/34

Moved: Cr Russell Armstrong

Seconded: Mayor Graham Smith

1. That the Minutes of the Council Meeting held on Tuesday 26 March 2019 be received and confirmed as an accurate record of the meeting.

CARRIED

10.27am Zak Baikie spoke to the group about his experience competing in Colorado. Morning tea followed.

The meeting reconvened at 11.01am.

8.3 PUKAKI AIRPORT BOARD - CHAIRMANS REPORT AND BUSINESS PLAN

Derek Kirke (Chair) introduced Trevor Shadbolt (Airport Supervisor) and explained his role in Pukaki Airport operations. Mr Kirke spoke of the Airport boards goal to grow aviation revenue. Landing activity has increased year on year.

Mr Shadbolt has been transferring the accounts to Xero and will be emailing customers in future for time and cost savings.

RESOLUTION 2019/35

Moved: Cr Stuart Barwood

Seconded: Deputy Mayor James Leslie

That the report be received.

CARRIED

8.4 CHRISTCHURCHNZ QUARTERLY REPORTS

Megan Miller spoke of Mackenzie District having slow growth over December, January and February whereas some regions had a drop in tourist numbers.

Jason Menard spoke of awaiting quotes for a metal Mackenzie logo. These would be added to the current “Mackenzie District Welcomes You” signs at the district boundaries.

There was discussion around the success of the drop-ins and whether a different format would increase uptake. One option being investigated is to visit groups of operators in their place of business as opposed to the operators travelling to the drop ins.

RESOLUTION 2019/36

Moved: Deputy Mayor James Leslie

Seconded: Cr Russell Armstrong

That the report be received.

CARRIED

12 ADJOURNMENTS

13 PUBLIC EXCLUDED

RESOLUTION TO EXCLUDE THE PUBLIC

RESOLUTION 2019/37

Moved: Cr Russell Armstrong

Seconded: Cr Stuart Barwood

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
<p>13.1 - Mt Cook Alpine Salmon Lease Pukaki Visitors Centre</p>	<p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>

	(including commercial and industrial negotiations)	
13.2 - Pukaki Airport Board Business Plan - Confidential	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
13.3 - Minutes of Public Excluded Council Meeting - 26 March 2019	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
13.4 - A2O Tourism Waitaki Contract For Service	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
CARRIED		

RESOLUTION 2019/38

Moved: Deputy Mayor James Leslie
 Seconded: Cr Russell Armstrong

That Council moves out of Closed Council into Open Council.

CARRIED

The meeting adjourned for lunch at 12.28pm.

The meeting reopened at 1.02pm.

8.9 CWMS UPPER WAITAKI ZONE COMMITTEE ANNUAL REPORT

Simon Campbell (Chair) thanked Council for their support. Mr Campbell highlighted two areas to keep an eye on, Lake Alexandrina and Lake Middleton. Lake Alexandrina’s water quality has increased over time and Mackenzie District Council are working on conservation of this area.

There was discussion around Haldon Arm, the future responsibility and if the toilets are required to be pumpable. Mayor Graham Smith will investigate this.

<p>RESOLUTION 2019/39</p> <p>Moved: Cr Stuart Barwood Seconded: Cr Russell Armstrong</p> <p>That the report be received.</p>	<p>CARRIED</p>
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8.10 CWMS OTOP ZONE COMMITTEE ANNUAL REPORT

Brian Reeves (Resource Management Officer, ECan) expanded on the 2018 key achievements. Mr Reeves spoke of Alpine Energy seeking opportunities to fund environmental projects and that Mackenzie District Council could possibly access funding for projects.

Funding has been secured for the Otipua-Saltwater project to continue progressing.

<p>RESOLUTION 2019/40</p> <p>Moved: Deputy Mayor James Leslie Seconded: Cr Stuart Barwood</p> <p>That the report be received.</p>	<p>CARRIED</p>
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The Meeting closed at 1.45pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 18 June 2019.

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CHAIRPERSON