



Notice is given of a Planning and Regulations Committee Meeting to be held on:

Date: Tuesday, 21 May 2019
Time: Following Asset and Services
Location: Council Chambers Fairlie

AGENDA

Planning and Regulations Committee Meeting

21 May 2019

Suzette van Aswegen
Chief Executive Officer

Planning and Regulations Committee Membership:

Anne Munro (Chair)
Russell Armstrong
Stuart Barwood
Chris Clarke
Paul Hannagan
James Leslie
Mayor Graham Smith

The purpose of local government:

(1) The purpose of local government is—

- (a) to enable democratic local decision-making and action by, and on behalf of, communities; and
- (b) to meet the current and future needs of communities for good-quality local infrastructure, local public services, and performance of regulatory functions in a way that is most cost-effective for households and businesses.

(2) In this Act, good-quality, in relation to local infrastructure, local public services, and performance of regulatory functions, means infrastructure, services, and performance that are—

- (a) efficient; and
- (b) effective; and
- (c) appropriate to present and anticipated future circumstances.

(Local Government Act 2002)

Order Of Business

1	Opening	5
2	Apologies	5
3	Declarations Of Interest.....	5
4	Visitors.....	5
5	Reports	6
5.1	Minutes of Planning and Regulations Committee Meeting - 28 February 2019	6
5.2	Civil Defence and Emergency Management Officers Report.....	7

1 OPENING

2 APOLOGIES

Cr Anne Munro

3 DECLARATIONS OF INTEREST

4 VISITORS

5 REPORTS

5.1 MINUTES OF PLANNING AND REGULATIONS COMMITTEE MEETING - 28 FEBRUARY 2019

File Reference: NA

Author: Charlotte Borrell, Governance Advisor

Authoriser: Stuart Grant, Acting General Manager Corporate Services

Attachments: Nil

RECOMMENDATION

That the Minutes of the Planning and Regulations Committee Meeting held on Thursday 28 February 2019 be received and the recommendations therein be adopted.

5.2 CIVIL DEFENCE AND EMERGENCY MANAGEMENT OFFICERS REPORT**File Reference:** CIV 1/1**Author:** Phill Mackay, Emergency Management Officer**Authoriser:** Stuart Grant, Acting Group Manager Projects & Admin**Attachments:** Nil**STAFF RECOMMENDATIONS**

That the information be noted.

BACKGROUND

The CDEM Act requires our Council to co-ordinate planning, programmes and activities related to civil defence emergency management across the “four R’s”:

Reduction: Identifying and analysing long-term risks to human life and property from hazards; taking steps to eliminate these risks if practicable, and, if not, reducing the magnitude of their impact and the likelihood of their occurring.

Readiness: Developing operational systems and capabilities before a civil defence emergency happens; including self-help and response programmes for the general public, and specific programmes for emergency services, lifeline utilities and other agencies.

Response: Actions taken immediately before, during or directly after a civil defence emergency to save lives and protect property, and to help communities recover.

Recovery: Recovery means *the co-ordinated efforts and processes used to bring about the immediate, medium-term, and long-term holistic regeneration and enhancement of a community following an emergency.* (CDEM Act). It includes actions taken immediately before, during or directly after a civil defence emergency to save lives and protect property, and to help communities recover.

Reporting on our CDEM work area is now structured in accordance with this overall format.

Four 'R's	Achievements for this reporting period
<p>Reduction:</p> <p>The Interpretation of risk against hazards must be scientifically based and then communicated to the affected parties.</p> <p>This can be messaged by having up to date information on hazards available to the public and ensuring that our communities understand their risks.</p> <p>The District Plan has a role in risk reduction: it manages the impacts of natural hazards through land use and sub division controls.</p>	<ul style="list-style-type: none"> • Work has progressed on the programme of installing tsunami risk public advice signage adjacent to some of our lakes. The design of the sign has been finalised, we are currently consulting with ngā papatipu rūnanga over the locations of the signage. We will also work with LINZ and the hydro power generators prior to erecting signage.
<p>Readiness:</p> <p>There are two distinct but related aspects of readiness:</p> <ol style="list-style-type: none"> 1. Community readiness relates to individuals, families, businesses and communities to be prepared during and after an emergency – this can be achieved by public education, warning systems and community level response planning. 2. Organisational readiness is the ability for council to have trained staff and systems in place to have a functioning EOC during the response phase. Also to have well established relationships with partner agencies with all parties having clear understanding of their roles in an emergency and having plans for it. <p>Both community and organisational readiness are highly interdependent.</p> <p>Readiness activities are the foundation to having the capability and capacity for the successful response and recovery phases of the 4 R's.</p>	<ul style="list-style-type: none"> • Twizel Resilience plan has been delivered to the Twizel community with positive feedback and discussion. • Council continues to publish CDEM articles in local publications. During this period these consisted of the release of the Twizel Resilience Plan, Review of the presentation by the Project AF8 group, Creating resilience in holiday homes. • Started the conversation regarding an MOU with the Fairlie Lions to provide staff into the EOC to assist with local knowledge during a response. • Conducted the quarterly Local Welfare Committee (LWC) at Aoraki/ Mt Cook including finalising a Terms of Reference for this committee • Staff will attend training relating to Public Information Management (PIM) relating to best practise and recent events and case studies. • Staff continue to engage with community and community groups relating to preparedness.

<p>Response:</p> <p>These are the actions taken immediately prior to, during or immediately after an emergency to save lives and property and to help communities recover. The key role of the EOC is to coordinate the response by partner agencies by utilising the principles and processes of the CIMS structure.</p> <p>There is also the key deliverables by CDEM of the welfare function, and the public information management, including the management of community volunteers both CDEM trained and spontaneous.</p>	<ul style="list-style-type: none"> • Council CDEM controllers attended a controller’s forum, maintaining professional currency and reviewing recent case studies and events. • Staff attended a Canterbury CDEM Group welfare forum focusing on Tourists and tourism during a response. • Staff commented on the national discussion paper of the welfare function within the Coordinated Incident Management System (CIMS) which forms part of the review of the CIMS structure. • Travel to Wellington to present an online mapping and reporting tool that has been created in partnership with Mackenzie and Hurunui GIS staff.
<p>Recovery:</p> <p>The role of the recovery function runs across all four R’s of emergency management as it relates to the minimisation of the escalation of the emergency and then post event, manage the recovery across all four environments - social, built, economic and natural to allow the community to adjust to the “new normal”.</p> <p>Reducing the future exposure to hazards or their associated risk should always be an element of recovery, which will then feed back into reduction.</p>	<ul style="list-style-type: none"> • Attended a one day forum, conducted by the Canterbury CDEM group with partner agencies on how recovery can be planned for and implemented post event

Other Upcoming Work

1. Continue to recruit CDEM volunteers from Twizel, Tekapo and Fairlie to assist with key roles during a response.
2. Attend Canterbury Group CDEM meetings with key stakeholders

Key Milestones

Assisting the Project AF8 team with the presentation “Science Beneath Our Feet” relating to the potential impacts of an Alpine Fault magnitude 8 earthquake on the Mackenzie District. Presentations were held in the Twizel Event Centre with an audience of 140 people and the following day we presented to 40 attendees at Aoraki/ Mt Cook. During the day we also presented to 120 Twizel Area and Mackenzie College students explaining the science and ways we can be more resilient to the impact of large natural disasters.

Recent Events

There were no CDEM activations from either Mackenzie District Council or the Canterbury Group for this period.

With the change of seasons, all fire restrictions have now been lifted by Fire and Emergency NZ and we are currently in an open fire season across the district.

CONCLUSION

In the period since the last report, work has continued on the review of our civil defence arrangements and preparedness, as well as ongoing monitoring of potential events and active liaison with partner agencies. Within the programme we continue to strengthen the EOC and communications networks. Further work on our local welfare obligations and building on processes and systems to deliver these to our communities and visitors was also undertaken. Staff will continue to provide reports to the Planning and Regulations Committee on progress in each of the four areas identified above.

SUZETTE VAN ASWEGEN
CHIEF EXECUTIVE OFFICER