



UNCONFIRMED MINUTES

Ordinary Council Meeting

18 June 2019

UNCONFIRMED

**MINUTES OF MACKENZIE DISTRICT COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS, FAIRLIE
ON TUESDAY, 18 JUNE 2019 AT 9.30AM**

PRESENT: Mayor Graham Smith, Deputy Mayor James Leslie, Cr Russell Armstrong , Cr Anne Munro, Cr Stuart Barwood, Cr Chris Clarke,

IN ATTENDANCE: Suzette van Aswegen (Chief Executive Officer), Paul Numan (General Manager Corporate Services), Simon Mackenzie (General Manager Operations), Jan Spriggs (Regulatory Manager), Tim Mulcock (Transition Manager), Alexis Gray (People and Culture), Ann Rogers (Planning Manager), Suzanne Blyth (Resource Management Planner), Charlotte Borrell (Governance Advisor), Alice Geary (Fairfax Media),

1 OPENING

The Mayor welcomed everyone and opened the meeting.

2 APOLOGIES

Cr Paul Hannagan

3 VISITORS

Citizenship Ceremony

4 DECLARATIONS OF INTEREST

There were no declarations of interest.

5 BEREAVEMENTS

The Mayor noted the following bereavements and a minutes' silence was observed:

- Malcolm David Horler, father of Geoff Horler
- Carey Adamson, former Chief of Defence Force
- Valerie Catherine Lockie, partner of John Quinn
- Maisie Lillian Boothroyd, mother of Ian and Cath
- Kent Johnston, partner of Kayla Murrell
- Doreen van Hassel, mother of Chrissy van Hassel
- Stewart Gordon Evans, husband of Maria Evans, father-in-law of Jo and Chris O'Neill. Former manager at Mackenzie District Council, and former manager at Whitestone

6 MAYOR'S REPORT**6.1 MAYORAL ACTIVITIES REPORT**

The Mayor spoke to his report. Zone Committees were discussed at the Mayrol Forum and need to be kept reinforced and focused.

The Chief Executive Officer clarified that Destination South Island and ChristchurchNZ do not duplicate each other's work and are in communication and work closely with each other.

The Mayor spoke of concerns of the pressure on farmers and the increase in suicides, due in part to perception from media reports. There is a real need to increase support in this area.

RESOLUTION 2019/41

Moved: Cr Anne Munro

Seconded: Cr Russell Armstrong

That the report be received.

CARRIED**7 PUBLIC EXCLUDED REPORTS****8 REPORTS****8.1 CHIEF EXECUTIVE OFFICER'S ACTIVITIES REPORT**

The Chief Executive Officer updated the council that Destination Mackenzie is now on track. The Mayor added by the end of 2019 or early 2020 the aim is to have action points in place. Councillors requested a contact session with the group to be arranged.

The meeting adjourned at 9.56am for the Citizenship Ceremony and morning tea.

The meeting reconvened at 10.49am

RESOLUTION 2019/42

Moved: Cr Russell Armstrong

Seconded: Cr Stuart Barwood

That the report be received.

CARRIED

8.2 PROPOSED FEES AND CHARGES 2019/20

PURPOSE OF REPORT

For Council to adopt the proposed fees and charges for the 2019/20 financial year.

The Resource Management Planner proposed an amendment to the recommendation to provide clarity to ratepayers in regards to the water supply by meter charges as the first 700m³ is not free, it is paid for in the general rate in urban areas.

RESOLUTION 2019/43

Moved: Deputy Mayor James Leslie

Seconded: Cr Anne Munro

1. That the report be received.

CARRIED

RESOLUTION 2019/44

Moved: Deputy Mayor James Leslie

Seconded: Cr Stuart Barwood

2. That Council adopt the attached Fees and Charges for the 2019/20 financial year, with a change to page four, under the heading "Water supply by meter..." clarifying the reference for Fairlie, Tekapo, Twizel and Burkes Pass from (1st 700m³ free) to (1st 700m³ before charges apply).

CARRIED

8.3 RESOURCE MANAGEMENT ACT 1991 FEES AND CHARGES

PURPOSE OF REPORT

To consider the submission from Mr J Underwood on the proposed changes to the fees and charges for 2019/20 set under the Resource Management Act 1991 (RMA), to decide whether to accept or reject that submission, and to adopt a final set of RMA fees and charges.

RESOLUTION 2019/45

Moved: Cr Russell Armstrong

Seconded: Cr Stuart Barwood

1. That the report be received.

CARRIED

RESOLUTION 2019/46

Moved: Cr Anne Munro

Seconded: Cr Stuart Barwood

2. That the submission from Mr J Underwood on the proposed Resource Management Act fees and charges be received.

CARRIED

RESOLUTION 2019/47

Moved: Cr Russell Armstrong

Seconded: Cr Anne Munro

3. That Council adopts the fees and charges for 2019/20 as set out in Statement of Proposal (Attachment 1).

CARRIED

8.4 ROAD STOPPING

PURPOSE OF REPORT

To seek approval from Council to commence the process to stop an unformed legal road that runs through Defence Force land near Lake Tekapo.

There was discussion around ensuring the resolution allowed sufficient procedures to be in place to safeguard public access before the road closure is complete. The Planning Manager explained the process to council and advised sufficient procedures are in place.

RESOLUTION 2019/48

Moved: Cr Anne Munro

Seconded: Cr Stuart Barwood

1. That the report be received.
2. That approval be given to commencing the Road Stopping procedure

CARRIED

8.5 GRANT APPLICATION - SKATE N SKOOTER

PURPOSE OF REPORT

For Council to consider a grant request for financial support for the Mackenzie Community Enhancement Board's Fairlie Skate and Skooter Park.

Cr Clarke declared an interest with no conflict. The Mayor accepted and Cr Clarke may participate in discussion and voting.

Group Manager Corporate Services advised Council that the Land Subdivision Reserve is currently at \$2.541M.

The Chief Executive Officer recited points of relevance from the policy document and confirmed the Skate and Skooter Park meets the fund criteria.

RESOLUTION 2019/49

Moved: Cr Anne Munro

Seconded: Deputy Mayor James Leslie

1. That the report be received.

CARRIED

RESOLUTION 2019/50

Moved: Cr Anne Munro

Seconded: Cr Russell Armstrong

2. That Council grant \$25,000 from the Land Subdivision Reserve towards this project, conditional to the Fairlie Skate and Skooter Park gaining the balance of funding from other sources.

CARRIED

8.6 GRANT APPLICATION - AORAKI MACKENZIE INTERNATIONAL DARK SKY RESERVE BOARD

PURPOSE OF REPORT

To consider the grant application from the Aoraki Mackenzie International Dark Sky Reserve Board for financial support for their Conference in October 2019.

The councillors agreed that the Dark Sky Reserve Board adds significant value to the district.

RESOLUTION 2019/51

Moved: Deputy Mayor James Leslie

Seconded: Cr Anne Munro

1. That the report be received.

CARRIED

RESOLUTION 2019/52

Moved: Cr Chris Clarke

Seconded: Deputy Mayor James Leslie

2. That Council grant \$5,000 from the Land Subdivision Reserve towards this project.

CARRIED**8.7 CONTRACT 1213 AND CONTRACT 1214 EXTENSION****PURPOSE OF REPORT**

This report is to seek approval to extend both Contract 1214 – Township and Reserves Maintenance and Contract 1213 - Utilities Services Contract by a further twelve months. The reason for the contract extension is to allow time for the Organisation Review to settle in and those staff with new roles to understand the network, extent of the contract works along with the expected levels of service before preparing the updated “request for tender” documents prior to calling tenders in 2020.

There was discussion around the reasoning behind this extension, and the value to the district by extending the contracts. It will also allow time for new managers have input into KPIs.

RESOLUTION 2019/53

Moved: Cr Russell Armstrong

Seconded: Deputy Mayor James Leslie

1. That the report be received.
2. That Council agree to extend Contract 1213 – Utilities Services Contract to end 31 July 2020, within the terms of the current contract and CPI indexed.
3. That Council agree to extend Contract 1214 – Township and Reserves Maintenance to end 31 July 2020, within the terms of the current contract and CPI indexed

CARRIED**8.8 COMMON SEAL AND AUTHORISED SIGNATURES****PURPOSE OF REPORT**

To advise of the documents signed under the Common Seal from 30 April to 6 June 2019.

RESOLUTION 2019/54

Moved: Cr Stuart Barwood

Seconded: Cr Russell Armstrong

That the following documents be executed under the Common Seal of the Council:

CARRIED			
Date Sealed		Details	
21/5/19	Deed of Assignment of Lease, Lake Alexandrina Huts.	Between MDC and Laurence Clive Wallace, Mary Vernon Wallace, Peter John Woodnorth (departing lessee) and Glen Peter McLachlan, Tracey Janine Lachlan, Ross Sinclair Wells (new Lessee).	897
29/5/19	Deed of Lease	Mackenzie District Council and Lake Tekapo Power Boat and Ski Club	898

9 COMMUNITY BOARD RECOMMENDATIONS

9.1 MINUTES OF FAIRLIE COMMUNITY BOARD MEETING - 18 APRIL 2019

The minutes were noted.

The Mayor, on behalf of Council, will write a letter of support for the Skate Park Committee to include in their application to the Lotteries Commission and Trust Aoraki for funding for this project, including acknowledging the planned 1200 volunteer hours from the community.

9.2 MINUTES OF TEKAPO COMMUNITY BOARD MEETING - 17 APRIL 2019

The minutes were noted.

The mayor spoke to the Tekapo Lions Club request to erect a bus shelter for school children on Hamilton drive. Council support this and await further information and recommendations from staff.

9.3 MINUTES OF TWIZEL COMMUNITY BOARD MEETING - 15 APRIL 2019

The minutes were noted.

10 RECEIVE COMMITTEE MINUTES

10.1 MINUTES OF ASSETS AND SERVICES COMMITTEE MEETING - 21 MAY 2019

RECOMMENDATION

The Minutes of the Assets and Services Committee Meeting held on Tuesday 21 May 2019 were received.

10.2 MINUTES OF FORESTRY COMMITTEE MEETING - 21 MAY 2019**RECOMMENDATION**

The Minutes of the open and public excluded Forestry Committee Meeting held on Tuesday 21 May 2019 were received.

10.3 MINUTES OF FINANCE COMMITTEE MEETING - 21 MAY 2019**RECOMMENDATION**

The Minutes of the open and public excluded Finance Committee Meeting held on Tuesday 21 May 2019 were received.

10.4 MINUTES OF PLANNING AND REGULATIONS COMMITTEE MEETING - 21 MAY 2019**RECOMMENDATION**

The Minutes of the Planning and Regulations Committee Meeting held on Tuesday 21 May 2019 were received.

10.5 MINUTES OF PLANNING AND REGULATIONS COMMITTEE MEETING - 9 APRIL 2019**RECOMMENDATION**

The Minutes of the open and public excluded Planning and Regulations Committee Meeting held on Tuesday 9 April 2019 were received.

10.6 MINUTES OF ASSETS AND SERVICES COMMITTEE MEETING - 9 APRIL 2019**RECOMMENDATION**

The Minutes of the open and public excluded Assets and Services Committee Meeting held on Tuesday 9 April 2019 were received.

10.7 MINUTES OF FINANCE COMMITTEE MEETING - 9 APRIL 2019**RECOMMENDATION**

The Minutes of the open and public excluded Finance Committee Meeting held on Tuesday 9 April 2019 were received.

10.8 MINUTES OF STRATEGY COMMITTEE MEETING - 9 APRIL 2019

RECOMMENDATION

The Minutes of the Strategy Committee Meeting held on Tuesday 9 April 2019 were received.

10.9 MINUTES OF AUDIT AND RISK COMMITTEE MEETING - 9 APRIL 2019

RECOMMENDATION

The Minutes of the Audit and Risk Committee Meeting held on Tuesday 9 April 2019 were received.

11 CONFIRM COUNCIL MINUTES

11.1 MINUTES OF COUNCIL MEETING - 7 MAY 2019

RESOLUTION 2019/55

Moved: Cr Stuart Barwood

Seconded: Cr Anne Munro

1. That the Minutes of the Council Meeting held on Tuesday 7 May 2019 be received and confirmed as an accurate record of the meeting.

CARRIED

Confirmed, and unconfirmed minutes are available at the Twizel Community Library and the Mackenzie Community Library, Fairlie or at www.mackenzie.govt.nz.

12 ADJOURNMENTS

The meeting adjourned at 9.56am for the Citizenship Ceremony and morning tea.

The meeting reconvened at 10.49am

13 PUBLIC EXCLUDED

RESOLUTION TO EXCLUDE THE PUBLIC

RESOLUTION 2019/56

Moved: Cr Anne Munro

Seconded: Cr Stuart Barwood

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under

section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
<p>13.1 - Minutes of Public Excluded Council Meeting - 7 May 2019</p>	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>
<p>13.2 - Lot 7 Village Centre Tekapo</p>	<p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>
<p>13.3 - Alpine Energy Shareholder Report</p>	<p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>

CARRIED

RESOLUTION 2019/57

Moved: Cr Anne Munro

Seconded: Cr Chris Clarke

That Council moves out of Closed Council into Open Council.

CARRIED

The Meeting closed at 12.08pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 13 August 2019.

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CHAIRPERSON

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