



UNCONFIRMED MINUTES

Tekapo Community Board Meeting

5 June 2019

**MINUTES OF MACKENZIE DISTRICT COUNCIL
TEKAPO COMMUNITY BOARD MEETING
HELD AT THE TEKAPO COMMUNITY HALL LOUNGE, LAKE TEKAPO
ON WEDNESDAY, 5 JUNE 2019 AT 4.00PM**

PRESENT: Mrs Lyn Martin (Deputy Chair), Mr Steve Howes, Cr Russell Armstrong

IN ATTENDANCE: Mayor Graham Smith, Paul Numan (General Manager Corporate Services), Bernie Haar (Acting General Manager Operations), Phill Mackay (Emergency Management Officer), Charlotte Borrell (Governance Advisor), 6 members of the public

1 OPENING

Lyn Martin welcomed everyone and opened the meeting.

2 APOLOGIES

COMMITTEE RESOLUTION TKCB/2019/146

Moved: Cr Russell Armstrong

Seconded: Steve Howes

That the apology received from Ms Stella Sweney, Ms Caroll Simcox and Suzette van Aswegen (Chief Executive) be accepted and leave of absence granted.

CARRIED

3 PUBLIC FORUM

Karl Burtscher gave a verbal update about the Mackenzie Development Group and its goal for a collaborative approach with private enterprise and government agencies to create a plan for the future for Mackenzie District as a whole. MBIE (Ministry of Business, Innovation and Employment) are providing guidance. There will be public consultation on the plan.

Mr Burtscher was thanked.

Walter Speck questioned the Genesis grant in relation to Tekapo Promotions. The chair advised this will be covered in detail in general business. Mr Speck then spoke of concerns of regrowth where the trees near the Resource Recovery Centre were removed in previous years. The Mayor replied that the area is being monitored.

Mr Speck was thanked.

4 DECLARATIONS OF INTEREST

There were no declarations of interest.

5 REPORTS

5.1 MINUTES OF TEKAPO COMMUNITY BOARD MEETING - 17 APRIL 2019

COMMITTEE RESOLUTION TKCB/2019/147

Moved: Lyn Martin

Seconded: Steve Howes

That the Minutes of the Tekapo Community Board Meeting held on Wednesday 17 April 2019 be received and the recommendations therein be adopted.

CARRIED

5.2 TEKAPO COMMUNITY BOARD MATTERS UNDER ACTION

COMPLETED/RESOLVED ACTIONS

- Tekapo Resource Recovery Park open hours (no change to be made)

SHORT TERM ACTIONS

Tekapo Resource Recovery Park: Bernie Haar (Acting General Manager Operations) spoke of data gathered showing that customer usage is low and there is no demand to increase the hours.

Bus Shelter: Discussed in general business

Genesis Grant: Discussed in general business

Barbara Hay Reserve: Discussed in general business

Lochinver Footpath: This will become a footpath and central government will subsidise 51% of the cost of maintenance.

Stile: Steve Howes to supply Mr Haar a map with the proposed location.

Church of the Good Shepherd: Path sealing will be completed in spring, it will remain gravel until then due to weather conditions.

MacLaren Footbridge Plaque: Mr Howes has the plaque and will arrange fitting. Stella Sweney will consult with the family regarding the ceremony and action this.

Landscape walkway between Andrew Don Drive and Bill Apes Lane: Tussocks have been ordered for planting.

Establish Trees on Reserve Opposite Tekapo Hall: Mr Howes has consulted with Tekapo School. They are in support and would like a shared space and community hub. Potentially a cricket pitch or sports facility. Council staff to supply the board a map of the area to enable a plan to be made.

LONG TERM ACTIONS

Pioneer Drive Traffic calming: On hold while the Mackenzie Development Group work is done. This would require a bylaw amendment. Council are waiting for central government decisions before taking action.

Permanent Walkway from Simpson Lane to Main Carpark: The community board would like improved markings in the short term to improve safety and provide clarity to pedestrians. A marked map was given to Mr Haar to review.

Western Carpark: Planned for September/October this year in time for the busy season. Roading Manager to show the board the finished plan.

Walkway Sealing: Unlikely in the next 2 years. A larger application for project funding will be made to the next funding round.

5.3 TEKAPO COMMUNITY BOARD FINANCIAL REPORT**PURPOSE OF REPORT**

That the Tekapo Community Board are updated regarding the financial performance of the Tekapo Community as a whole.

The board asked for the 3 Waters Manager to investigate the water charge increase for Murray Park and report his findings.

The board would like a breakdown of grant monies added to the finance report. Attached are financials separating the Community Board grant and Genesis grant funds.

Attachments

1 Tekapo Financial Update

COMMITTEE RESOLUTION TKCB/2019/148

Moved: Lyn Martin

Seconded: Steve Howes

1. That the report be received.

CARRIED**COMMITTEE RESOLUTION TKCB/2019/149**

Moved: Mr Steve Howes

Seconded: Cr Russell Armstrong

2. That the Tekapo Community Board request the annual budget for grants be increased to \$3000 (exclusive of GST).

CARRIED

5.4 INSTALLATION OF TSUNAMI EDUCATIONAL SIGNS

Phill Mackay (Emergency Management Officer) spoke of planned tsunami signage. There will be no more than the nine proposed sites. Most signs will be erected where there is existing signage.

STAFF RECOMMENDATIONS

The information was noted and Mr Mackay was thanked.

5.5 CORRESPONDENCE - RESPONSE TO TEKAPO COMMUNITY BOARD, QUESTION FROM STEPHANIE HAGEN AND ALISTAIR CRAIG.

The Governance Advisor will forward the response formally to Stephanie Hagen and Alistair Craig.

STAFF RECOMMENDATIONS

The information was noted.

5.6 CORRESPONDENCE - REQUEST FROM LAKE TEKAPO LIONS CLUB

Mr Howes will supply a proposed shelter position to the council staff to assess who owns the land.

COMMITTEE RESOLUTION TKCB/2019/150

Moved: Mr Steve Howes

Seconded: Cr Russell Armstrong

That the Tekapo Community Board recommend Council grant the Lake Tekapo Lions Club the funds to cover the cost of consent fees to erect a bus shelter subject to suitable Mackenzie District Council land being found.

CARRIED

5.7 CORRESPONDENCE - GRANT APPLICATION FROM TEKAPO PROMOTION AND BUSINESS ASSOCIATION INCORPORATED

There was discussion around local businesses having loyalty schemes already in place and what the uptake to an additional scheme would be. The Mayor has spoken to a few Tekapo businesses and they were not aware of the proposed locals card.

Lyn Martin will seek further information from Tekapo Promotions regarding this application.

5.8 GENERAL BUSINESS

1. **Lilybank Road speed limit:** 85% of vehicles are travelling below 60km/hr. Making a change would not reduce actual vehicle speeds and would need to be completed legally. The board asked for pedestrian signage to be erected due to the increase of foot traffic in the area. Mr Haar will investigate signage.
2. **Barbara Hay Reserve/Hamilton Reserve Landscaping:** One name should be chosen. The Community Services Officer take care of this (not yet appointed).
3. **Community Hall Landscaping:** Board to decide which areas to proceed with and investigate applying through Council for a grant from the land subdivision fund.
4. **Bus Shelter:** Roading Manager to report to council with design plans and costings. A marked map was given to Mr Haar for review.
5. **Parking on Grass Reserves:** Vehicles are parking on the grass viewing corridor rather than the gravel section. The community board would like signage and boulders or low rope to prevent parking as soon as possible and when feasible. Mr Haar will investigate options.
6. **Genesis Grant:** Mr Haar clarified that the current agreement (attached) is between Genesis Energy and Mackenzie District Council. This agreement is due to be reviewed this year. Paul Numan (General Manager Corporate Services) will initiate the review process.

Attachments

- 1 Agreement between MDC and Genesis Energy

5.9 WARD MEMBERS REPORT/ REPORT FROM MEMBERS OF THE BOARD

Steve Howes updated the board of progress at the school, it is slower than expected.

Cr Russell Armstrong spoke of the council reorganisation, there are still a few positions still to be filled.

Mayor spoke of the council working on the annual plan, there is no need for public consultation. The Dark Sky Forum will be held June 20 and 21. Mayors and CEOs are invited, it will showcase the district and the new observatory. The Dark Sky board will be in attendance. The focus of the forum is on lighting and the Mackenzie Districts gold star status.

Lyn Martin spoke of the Bright Stars Trust and of Tekapo Promotions progress. Mrs Martin also put in an apology for the 31 July meeting.

5.10 MINUTES FROM OTHER COMMUNITY BOARDS

STAFF RECOMMENDATIONS

The unconfirmed minutes of the most recent meetings of the other two community boards in the Mackenzie District were noted.

Confirmed, and unconfirmed minutes are available at the Twizel Community Library and the Mackenzie Community Library, Fairlie or at www.mackenzie.govt.nz.

The Meeting closed at 6.10pm

The minutes of this meeting were confirmed at the Tekapo Community Board Meeting held on 31 July 2019.

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CHAIRPERSON

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