



Notice is given of an Extraordinary Meeting of Council to be held on:

Date: Tuesday, 2 July 2019

Time: 9.30am

Location: Council Chambers Fairlie

AGENDA

Extraordinary Council Meeting

2 July 2019

**Suzette van Aswegen
Chief Executive Officer**

Council Membership:

Mayor Graham Smith (Chair)
James Leslie
Russell Armstrong
Anne Munro
Stuart Barwood
Chris Clarke
Paul Hannagan

The purpose of local government:

(1) The purpose of local government is—

- (a) to enable democratic local decision-making and action by, and on behalf of, communities; and
- (b) to meet the current and future needs of communities for good-quality local infrastructure, local public services, and performance of regulatory functions in a way that is most cost-effective for households and businesses.

(2) In this Act, good-quality, in relation to local infrastructure, local public services, and performance of regulatory functions, means infrastructure, services, and performance that are—

- (a) efficient; and
- (b) effective; and
- (c) appropriate to present and anticipated future circumstances.

(Local Government Act 2002)

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- 1 OPENING**
- 2 APOLOGIES**
- 3 DECLARATIONS OF INTEREST**

4 REPORTS

4.1 APPOINTMENT OF ACTING CHIEF EXECUTIVE OFFICER

File Reference: LF

Author: Suzette van Aswegen, Chief Executive Officer

Authoriser: Suzette van Aswegen, Chief Executive Officer

Attachments: Nil

Council Role:

<input type="checkbox"/> Advocacy	When Council or Committee advocates on its own behalf or on behalf of its community to another level of government/body/agency.
<input checked="" type="checkbox"/> Executive	The substantial direction setting and oversight role of the Council or Committee e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
<input type="checkbox"/> Legislative	Includes adopting District Plans and plan changes, bylaws and policies.
<input type="checkbox"/> Review	When Council or Committee reviews decisions made by officers.
<input type="checkbox"/> Quasi-judicial	When Council determines an application/matter that directly affects a person's rights and interests. The judicial character arises from the obligation to abide by the principles of natural justice, e.g. resource consent or planning applications or objections, consents or other permits/licences (e.g. under Health Act, Dog Control Act) and other decisions that may be appealable to the Court including the Environment Court.
<input type="checkbox"/> Not applicable	(Not applicable to Community Boards).

PURPOSE OF REPORT

To appoint an Acting Chief Executive Officer with full delegations.

STAFF RECOMMENDATIONS

1. That the report be received.
2. That Council appoints Stuart Grant as Acting Chief Executive Officer with full powers and delegations for the period 22 July 2019 to 16 August 2019 (inclusive).

BACKGROUND

The Council's Delegations Manual provides for a number of delegations to the Chief Executive Officer. Council's Chief Executive Officer will be away from the office on annual leave for the said period and it is important to appoint an Acting Chief Executive Officer with full delegation to ensure business continuity.

Stuart Grant is a retired Chief Executive Officer with extensive local government experience and has the full trust and confidence of Council's Chief Executive Officer.

POLICY STATUS

N/A

SIGNIFICANCE OF DECISION

The decision to ensure appropriate delegations are in place is not significant in terms of the Significance and Engagement Policy.

OPTIONS

N/A

CONSIDERATIONS**Legal**

There are no legal implications, however the intent of section 42 of the Local Government Act 2002 is that there will be an appointed CEO at all times.

Financial

The cost associated with the appointment of an Acting Chief Executive Officer will be covered by the Annual Plan 2019/20.

Other

N/A

CONCLUSION

Council is asked to formally appoint an Acting Chief Executive Officer with full delegations while Council's Chief Executive Officer is away on annual leave.

SUZETTE VAN ASWEGEN

CHIEF EXECUTIVE OFFICER

5 PUBLIC EXCLUDED**RESOLUTION TO EXCLUDE THE PUBLIC****RECOMMENDATION**

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
5.1 - Destination Mackenzie	<p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>
5.2 - Transfer of Lot 6 Motuariki Lane, Tekapo	<p>s7(2)(g) - the withholding of the information is necessary to maintain legal professional privilege</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>

