



MINUTES

Tekapo Community Board Meeting

31 July 2019

**MINUTES OF MACKENZIE DISTRICT COUNCIL
TEKAPO COMMUNITY BOARD MEETING
HELD AT THE TEKAPO COMMUNITY HALL LOUNGE, LAKE TEKAPO
ON WEDNESDAY, 31 JULY 2019 AT 2.00PM**

PRESENT: Ms Stella Sweney (Chair), Mr Steve Howes, Ms Carol Simcox, Cr Russell Armstrong

IN ATTENDANCE: Mayor Graham Smith, Simon Mackenzie (General Manager Operations), Scott McKenzie (Roading Manager), Dan Turner (Compliance Officer), Charlotte Borrell (Community Facilities and Services Officer), Gisela Craig (Acting Governance Advisor), 9 members of the public

1 OPENING

The chair opened the meeting.

2 APOLOGIES

The following apology was accepted: Lyn Martin

3 PUBLIC FORUM

Ivan Johnson requested tree removal near Lakeside Drive to improve views from Cairns and will seek opinions of other residents. The Community Facilities and Services Officer responded that no plans are currently in place to remove trees, BUT WILL LOOK INTO THIS FURTHER.

GENERAL DISCUSSION AMONG THE PUBLIC IN REGARDS TO OBSTRUCTED LAKE VIEWS. SHOULD TREES NEED TO BE REMOVED, CONTRACTORS ALREADY WORKING IN THE AREA COULD BE CONTACTED (FOR COUNCIL LAND) TO SAVE COSTS.

JAMES CAGE BROUGHT THE FOLLOWING POINTS UP:

1. SAFETY AND LITTER CONCERNS IN THE VICINITY OF THE CHURCH OF THE GOOD SHEPHERD. STEVE HOWES CONFIRMED THAT A CALL WAS MADE TO THE COUNCIL AND CONTRACTORS REMOVED RUBBISH. IN REGARDS TO SAFETY, PLANNING TO COMPLETE THE CARPARK AREA IS UNDER WAY, WORK POSSIBLY STARTING THIS SPRING.
2. SUGGESTED MATCHING COLOURS OF STREET LIGHTING IN TEKAPO AND QUERIED THE DIFFERENT HEIGHT LEVELS OF THE FOOTPATH/STREET LIGHTING. THE ROADING MANAGER REPLIED THERE ARE DIFFERENT LIGHTING REQUIREMENTS FOR HIGHWAYS AND RESIDENTIAL AREAS.
3. SOME SIGNAGE AROUND TOWN HAS NOT YET BEEN REMOVED/INSTALLED. THE ROADING MANAGER MENTIONED THAT THIS IS UNDER STATE HIGHWAY CONTROL. 'DRIVING DIRECTION' ROAD MARKINGS CAN ONLY BE APPLIED IN SPRING, WHEN TEMPERATURE ALLOWS.

LORNA INCH: QUERIED THE POSITION OF THE PROPOSED LIONS BUS SHELTER IN REGARDS TO ACCESS, AND SIGNAGE CURRENTLY IN PLACE. THE MAYOR CONFIRMED IT IS COUNCIL LAND AND STEVE HOWES STATED THAT CONVERSATIONS HAVE ALREADY BEEN HELD WITH OTHER AUTHORITIES.

DON MCCONCHIE: REGIONAL PARK. ENVIRONMENT CANTERBURY HAS NOT CLEARED INVASIVE TREE SPECIES AND HAS NOT RESPONDED REGARDING THIS. MAYOR WILL ADDRESS WITH ENVIRONMENT CANTERBURY.

THE LIONS CLUB ARE LOOKING AT PLANTING THE VERGE BY THE KINDERGARTEN. THE CHAIR SUGGESTED TO DISCUSS WITH THE ROADING MANAGER AND THE COMMUNITY FACILITIES AND SERVICES OFFICER.

ANNIE O'SULLIVAN: ENQUIRED RE MOBILE VENDORS LOCATION. THE CHAIR REFERRED TO THE TIME THAT WILL BE AVAILABLE FOR THIS PARTICULAR SUBJECT IN THE SEPTEMBER MEETING.

ZITA SPECK: SUGGESTED, IN REGARDS TO PIONEER DRIVE, TO CALM THE TRAFFIC (30 KM/H) AND REQUESTED THAT THE PUBLIC WILL BE INFORMED PRIOR TO DECISION MAKING. CONCERNS WERE RAISED IN REGARDS TO POTENTIAL ROAD CLOSURES, BUMPER BARS INSTALLATIONS, SHARED ROAD ACCESS (EQUAL PEDESTRIANS/VEHICLE ACCESS), AND THE RE-NAMING OF TEKAPO TO TĀKAPO. THE MAYOR RESPONDED THAT THE COUNCIL NEEDS TO BE CULTURALLY SENSITIVE IN REGARDS TO THE RE-NAMING.

THE CHAIR WELCOMED THE NEW GENERAL MANAGER OPERATIONS, THE NEW COMMUNITY AND FACILITIES SERVICES OFFICER, THE ACTING GOVERNANCE ADVISOR AND THE NEW COMPLIANCE OFFICER, BASED IN TWIZEL.

4 DECLARATIONS OF INTEREST

There were no declarations of interest.

5 REPORTS

5.1 MINUTES OF TEKAPO COMMUNITY BOARD MEETING - 5 JUNE 2019

COMMITTEE RESOLUTION TKCB/2019/151

Moved: Mr Steve Howes

Seconded: Cr Russell Armstrong

The Minutes of the Tekapo Community Board Meeting held on Wednesday 5 June 2019 were received and the recommendations therein were adopted.

CARRIED

Confirmed, and unconfirmed minutes are available at the Twizel Community Library and the Mackenzie Community Library, Fairlie or at www.mackenzie.govt.nz.

5.2 TEKAPO COMMUNITY BOARD MATTERS UNDER ACTION

SHORT TERM ACTIONS

Mobile traders: The Compliance Officer to supply a list of Tekapo's mobile traders to the Community Facilities and Services Officer. The meeting in September will allow for extra time set aside for discussion with mobile traders.

Bus Shelter: The Roding Manager is currently investigating options in regards to structure, size, permanent materials, cost effectiveness and safe access paths for a bus shelter in the main car park area near the 'Four Square' Supermarket. Potentially a similar set up as in Fairlie's bus shelter, with provided seating for some.

Genesis Grant Review: 5.4

Village Walkway: Caroll Simcox brought up previous discussions regarding yellow marking to create safe walkways to Peppers (as well as two other areas), also unsafe SH8 crossing. The Engineering Manager has information, will need to follow up with Roding Manager. The Chair recommended to not install any more blue plastic indicators for walking trails within and beyond the town. The Community Facilities and Services Officer to look into alternative options.

Lochinvar Footpath: The paths connecting streets are now open for public walking.

MacLaren Footbridge Plaque: The Chair will consult with Colin MacLaren and Lorna Inch. The Mayor and other members of the committee need to be informed and invited to attend. An email will also be sent out to invite the Tekapo community.

LONG TERM ACTIONS

Mackenzie Community Housing Trust: The Mayor said that things are progressing.

Barbara Hay/Hamilton Reserve Landscaping: Community Facilities and Services Officer inspected park and added to list, is working with Board to make a list of priorities.

60km Speed Limit Extension: The Mayor and Roding Manager, also the Chair addressed safety concerns for Burkes Pass and Tekapo. NZTA to review speed limits and tree removal in mid-August and end-September respectively, costs could potentially be recovered from the Growth Fund. The Mayor will follow up on progress with NZTA. The Chair recommended that the public be prepared for public consultation, as recommendations need to be supported by the public.

Pioneer Drive Traffic Calming: The Mayor explained: Long term plans are being developed by Destination Mackenzie with 30 June 2020 target date for completion. The Mackenzie Development Group will continue its work and feed information in to Destination Mackenzie. Potential bylaw changes will be needed. The Roding Manager responded that NZTA is looking at nationwide speed limit changes. The Eastern Car park will also provide different options for traffic/safety.

Establishing Trees on Reserve Opposite Tekapo Hall: Steve Howes said trees are welcome, the Community Facilities and Services Officer will look at budgets and time frames.

Permanent Walkway from Simpson Lane to main Carpark: The Roding Manager has pointed out that there are restrictions in place due to limited access to Foodstuff's land. An alternative would mean extensive earth moving. The community will be informed once plans are further established. Richard Herrick (member of the public) suggested reviewing some footpaths due to the public having difficulty accessing this part of Tekapo. Mr Herrick's photographs will be emailed to the Roding Manager, along with ideas on how to resolve the issue.

Western Carpark: no change

Church of the Good Shepherd: Sealing will be tidied up in the spring

Walkway Sealing: on long term plan (two years)

5.3 TEKAPO COMMUNITY BOARD FINANCIAL REPORT

PURPOSE OF REPORT

That the Tekapo Community Board are updated regarding the financial performance of the Tekapo community as a whole.

Steve Howes suggested a pull down screen for the Community Hall. The Community Facilities and Services Officer to provide options to the Community Board.

The Chair asked for more transparency for Grants. The Community Facilities and Services Officer responded that this will be included in future financial reports.

COMMITTEE RESOLUTION TKCB/2019/152

Moved: Ms Stella Sweney (Chair)

Seconded: Mr Steve Howes

That the report be received.

CARRIED

5.4 ESTABLISH AND DISBURSING GENESIS TEKAPO TOWNSHIP PROMOTION GRANT FUNDS

COMMITTEE RESOLUTION TKCB/2019/153

Moved: Cr Russell Armstrong

Seconded: Mr Steve Howes

1. That the report be received.
2. That the Tekapo Community board adopt the Genesis Tekapo Promotion Grant process as recommended with the following changes:
 - No 6. "Council meets to accept and approve..."
 - No 7. Correct clause is 2.2(e)(iii)
 - No 8. "Previous recipients are required to feedback..."

CARRIED

COMMITTEE RESOLUTION TKCB/2019/154

Moved: Mr Steve Howes

Seconded: Ms Caroll Simcox

3. The Tekapo Community Board gratefully received the funds from Genesis and request that Genesis review the contract with a view of increasing the grant amount.

CARRIED

5.5 CHANGE OF DESIGNATION TO NAVIGATION AREAS FOR LAKE TEKAPO

PURPOSE OF REPORT

For the Tekapo Community Board to consider the attached proposal for a change of designation for navigation areas on Lake Tekapo, and provide feedback if applicable.

The Community Facilities and Services Officer spoke about the letter received and the by-law changes needed should the proposals get adapted. Staff to confirm if signage will be put in place to advertise the changes. Discussion was held around noise levels, that these will need to be factored in.

COMMITTEE RESOLUTION TKCB/2019/155

Moved: Mr Steve Howes

Seconded: Cr Russell Armstrong

1. The report was received.
2. That the Tekapo Community Board support the temporary reservation for 2019/2020.
3. That the Tekapo Community Board be included in the review process prior to the change in 2021 for areas under the CRC Navigation Safety Bylaw 2016, Lake Tekapo.

CARRIED

5.6 GENERAL BUSINESS

1. Traffic at Tekapo intersections: Roding Manager said all intersections will be looked at. Signage, visibility etc. Caroll Simcox referred to two intersections that are a major problem.

2. Monitoring and clean-up of public places: Still a problem, potentially due to toilet fees.

3. Consideration around pay toilets (remove fee): Community Facilities and Services Officer stated around \$16,000 income per year from toilet fees. To be reviewed once the Eastern Car Park is complete.

General discussion around the fees, with development of the new car park in mind. Bus companies need to be informed by the Roding Manager regarding pay-toilets, should payments remain. Alternatives could be: commercial bus companies could be charged with a general fee per bus and/or per person – or donation boxes – or payment for parking, not for toilets.

4. Tekapo annual plan project update from staff: annual plan projects within financial year.

Domain Project, scope is unclear, yet.

The Chair mentioned that a major plan for irrigation will not proceed due to expense. Some planting has been done at the ponds. Pathways and playground to be further developed. The Community Facilities and Services Officer will arrange to meet with Murray Cox, Steve Howes and Caroll Simcox.

Item not on agenda: The Roding Manager explained process for road naming/LINZ/Council involvement. The Roding Manager can pass on road name-change recommendations to LINZ.

5.7 WARD MEMBERS REPORT/ REPORT FROM MEMBERS OF THE BOARD

Cr Armstrong spoke of the successful Dark Sky Forum, which has been visited by 17 councils.

STAFF RECOMMENDATIONS

The information was noted.

5.8 MINUTES FROM OTHER COMMUNITY BOARDS

STAFF RECOMMENDATIONS

The unconfirmed minutes of the most recent meetings of the other two community boards in the Mackenzie District were noted.

Confirmed, and unconfirmed minutes are available at the Twizel Community Library and the Mackenzie Community Library, Fairlie or at www.mackenzie.govt.nz.

The Meeting closed at 4.15.

The minutes of this meeting were confirmed at the Tekapo Community Board Meeting held on 11 September 2019.

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CHAIRPERSON