



# **UNCONFIRMED MINUTES**

**Tekapo Community Board Meeting**

**11 September 2019**

**MINUTES OF MACKENZIE DISTRICT COUNCIL  
TEKAPO COMMUNITY BOARD MEETING  
HELD AT THE TEKAPO COMMUNITY HALL LOUNGE, LAKE TEKAPO  
ON WEDNESDAY, 11 SEPTEMBER 2019 AT 4.00PM**

**PRESENT:** Mrs Lyn Martin (Deputy), Ms Stella Sweney (Chair), Mr Steve Howes, Ms Caroll Simcox, Cr Russell Armstrong

**IN ATTENDANCE:** Mayor Graham Smith, Charlotte Borrell (Community Facilities and Services Officer), Alexis Gray (People and Culture Manager), Simon Mackenzie (General Manager Operations), Jan Spriggs (Regulatory Manager), Scott McKenzie (Roading Manager), Andrea Adams (Acting Governance Advisor), 11 members of the public,

**1 OPENING**

Ms Stella Sweney (Chair) opened the meeting.

**2 APOLOGIES**

**COMMITTEE RESOLUTION TKCB/2019/156**

Moved: Mrs Lyn Martin (Deputy)

Seconded: Cr Russell Armstrong

That the apology received from Ms Suzette van Aswegen (Chief Executive Officer) be accepted and leave of absence granted.

**CARRIED**

**3 PUBLIC FORUM**

**Simpson Lane**

Ms Wilma van den Bosch spoke to her letter (see attached) asking for clarification of development on Simpson Lane. The Roading Manager gave an explanation of the overall plan for the area and the town.

**Lions Club School Bus shelter**

Mrs Lorna Inch gave an update, the Roading Manager has been working with NZTA around the safety aspects of a bus shelter, Lions will be working with the Roading Manager as to where this could be located.

**Area along the lake front**

Ms Krissy Rhodes asked that the lake front have all large rubbish items removed and that the vegetation and weeds be cleaned up. The Community Facilities and Services Officer will contact Ms Rhodes to look at sorting this.

**Takapō / Lake Tekapo**

Mr Walter Speck wishes to have all residents consulted on the name change of Tekapo.

William Beauchamp stated that he understood the change is only on council documents, not a significant decision and not looking to rename the town. Mr Beauchamp felt it was important to get information out in the public for consultation.

Stewart Inch thanked the Roding Manager for his work.

#### **4 DECLARATIONS OF INTEREST**

There were no declarations of interest.

#### **5 REPORTS**

##### **5.1 MINUTES OF TEKAPO COMMUNITY BOARD MEETING - 31 JULY 2019**

###### **COMMITTEE RESOLUTION TKCB/2019/157**

Moved: Cr Russell Armstrong

Seconded: Ms Caroll Simcox

That the Minutes of the Tekapo Community Board Meeting held on Wednesday 31 July 2019 be received and the recommendations therein be adopted, with the spelling of Lochinvar corrected.

**CARRIED**

Confirmed, and unconfirmed minutes are available at the Twizel Community Library and the Mackenzie Community Library, Fairlie or at [www.mackenzie.govt.nz](http://www.mackenzie.govt.nz).

##### **5.2 TEKAPO COMMUNITY BOARD MATTERS UNDER ACTION**

###### **SHORT TERM ACTIONS**

###### **Public Bus Shelter**

The Roding Manager has applied for MBIE funding for this shelter.

###### **Barbara Hay/Hamilton Reserve Landscaping**

Covered in item 5.5

###### **Village Walkway**

Mr Steve Howes and Ms Caroll Simcox presented a plan to the Roding Manager and he will work with The Community Facilities and Services Officer to enact this. 5.2 Matters Under Action

###### **Establishing Trees on Reserve Opposite Tekapo Hall**

Covered in item 5.4

###### **Church of the Good Shepherd**

The Roding Manager gave an update that the path sealing and creation of the observation hill will begin shortly and the project is due for completion prior to Christmas.

**LONG TERM ACTIONS****Pay Toilet Review**

Not discussed at council yet, will be reviewed once the Eastern carpark change has been completed.

**Mackenzie Community Housing Trust**

Still continuing, a number of factors to be considered.

**60 km speed limit extension**

NZTA are assessing all submissions at this stage, they will come back with a proposal.

**Pioneer Drive Traffic Calming**

Once the weather is warmer work can happen. Whitestone will complete the work.

**Permanent Walkway from Simpson Lane to Main Carpark**

Discussed in public forum, The Roading Manager will liaise with the Community Facilities and Services Officer.

**Boat Ramp Access from Neil Anderson Way**

Working committee commissioned project drawings and will meet with Lisa Reeve from Genesis, the Roading manager will be included in discussions. Not able to get boats in the lake at the moment due to the low level. The Roading Manager was informed by Genesis that they will raise the lake in the next couple of weeks.

**Western Carpark**

It will be dealt with in sequential order and in consideration with other projects that tie in with this.

**Walkway Sealing**

This is ongoing

**5.3 TEKAPO COMMUNITY BOARD FINANCIAL REPORT****PURPOSE OF REPORT**

That the Tekapo Community Board are updated regarding the financial performance of the Tekapo Community as a whole.

There was discussion around the finances and what they pertained to.

**COMMITTEE RESOLUTION TKCB/2019/158**

Moved: Mr Steve Howes

Seconded: Cr Russell Armstrong

That the report be received.

**CARRIED**

#### **5.4 RESERVE ON D'ARCHIAC DRIVE (OPPOSITE TEKAPO COMMUNITY HALL) PROJECT UPDATE**

##### **PURPOSE OF REPORT**

To update the Tekapo Community Board on the priorities and preferences identified at the onsite meeting with members of the Tekapo Community Board, Tekapo School and the public on Thursday 29 August.

The Community Facilities and Services Officer spoke to her report. The process on how Naming happens will be established and then look at engagement from the community e.g School.

It was suggested that a drum of water be used for irrigation and people visiting the reserve can water plants when there until they are established as this has worked well in the Regional Park.

##### **COMMITTEE RESOLUTION TKCB/2019/159**

Moved: Mr Steve Howes

Seconded: Mrs Lyn Martin (Deputy)

1. That the report be received
2. That the Community Facilities and Services Officer proceed with planning and implementation to develop the reserve on D'Archaic Drive, opposite the community hall, based on the recommendations of the Community Board.

**CARRIED**

#### **5.5 BARBARA HAY RESERVE PROJECT UPDATE**

##### **PURPOSE OF REPORT**

To update the Tekapo Community Board on the priorities and preferences identified for the development of Barbara Hay Reserve.

The Community Facilities and Services Officer spoke to her report. Will look at the drum irrigation or watering as with the D'Archaic Drive Reserve. Any tree removal will be notified to residents.

##### **COMMITTEE RESOLUTION TKCB/2019/160**

Moved: Ms Caroll Simcox

Seconded: Mrs Lyn Martin (Deputy)

1. That the report be received.
2. That the Community Facilities and Services Officer proceed with the development of Barbara Hay Reserve based on the recommendations of the Community Board.

**CARRIED**

## 5.6 REFERENCES TO TAKAPŌ / LAKE TEKAPO

### PURPOSE OF REPORT

The purpose of this report is to seek a recommendation from the Community Board regarding Council's intention to use the dual names: Takapō / Lake Tekapo in all Council produced material.

The Manager of People and Culture spoke to this report on behalf of the Senior Corporate Planner.

The Board would like to take this to community for further consultation at this stage.

### COMMITTEE RESOLUTION TKCB/2019/161

Moved: Mr Steve Howes

Seconded: Cr Russell Armstrong

1. That the report be received.

**CARRIED**

## 5.7 GENERAL BUSINESS

### 1. Lakeside Domain Annual Plan Project (Update from Community Facilities and Services Officer)

Being worked on at the moment is the foot path and this will be completed by the end of the year. Tidying up around the footbridge will be completed, along with concreting between the eastern car park, footbridge and toilet block.

### 2. Water Refill Stations Request – correspondence attached

Suggestion is another water filling station at the playground and one at the reserve on D'Archiac Drive. When they are going to be installed will be in consultation with the Board.

### 3. Town gardener replacement

Whitestone Contracting employs the gardener so it is at their discretion.

### 4. Applications for 2019 Genesis Grant. (Update from Community Facilities and Services Officer)

Suggested that the funding round be run once a year. To be held ASAP for allocation in December. Advertising to run longer than one month so the public are aware of how to access this funding now, with the process fully stated. There may be the possibility of a second funding round later in the year if funding still available. Then annual cycle after that. Board will discuss the name of the grant with Genesis and will confirm this in writing.

### 5. Access for vehicles with boat trailers to the boat ramp. with the access now blocked via the Godley.

Access for vehicles with boat trailers to the boat ramp is now restored via the Eastern carpark, however boaties will be encouraged to use Neil Anderson Way.

Requested that this item is removed from future agendas.

**6. Safety issues for pedestrians in the village centre (not including SH8)**

Works are programmed for 2019-2020 financial year. Work should begin in the next month. This will incorporate the plan (see attached) somewhat by incorporating a footpath between Dark Sky project and the Four Square buildings. Resurfacing is programmed for the carpark also for this financial year and this will incorporate changes in the line marking to reflect the plan.

**All three Mackenzie District Community Boards are requesting information from the Abley Report.**

The General Manager Operations spoke to this with regards to the delay and the factors that have to be considered. The Destination Mackenzie study will inform this. Best case scenario that this report will be ready June 2020. Roading Manager has submitted application to MBIE to complete Tekapo Plan if this is successful this shall be completed by mid-2020, if application is unsuccessful then staff will continue to develop the plan in preparation for the next NLTP cycle 2021.

A question was posed as to what is happening with the old Earth & Sky building. The Property and Commercial Manager is looking into the lease arrangement, this will be sorted by 30 November. It was requested that the YHA sort the clean-up of the area they are using too.

**Attachments**

- 1 Tekapo Community Board Western Carpark Path Proposal
- 2 Public Forum Correspondence from Ms Wilma van den Bosch

**5.8 WARD MEMBERS REPORT/ REPORT FROM MEMBERS OF THE BOARD**

The General Manager Operations gave an update on Three Waters

A Freedom Camping Ambassador will be appointed for Tekapo for the Summer, signage will be updated to bring it in line with other districts and a brochure will be available on where freedom camping can take place.

Presentation from Tekapo school around funding to change school pool to community pool. Further work will go into this before being presented.

A joint waste procurement venture is being considered with Timaru and Waimate Councils, still at the development stage.

Council have some concerns around plan change 7 from ECAN. Council will look to make a submission to ECAN. Bright Stars Committee, Lyn Martin is no longer involved but understands it is working well. A Promotions meeting and the Tekapo Trails AGM are coming up.

**STAFF RECOMMENDATIONS**

The information was noted.

**5.9 MINUTES FROM OTHER COMMUNITY BOARDS**

**STAFF RECOMMENDATIONS**

That the unconfirmed minutes of the most recent meetings of the other two community boards in the Mackenzie District be noted.

*Confirmed, and unconfirmed minutes are available at the Twizel Community Library and the Mackenzie Community Library, Fairlie or at [www.mackenzie.govt.nz](http://www.mackenzie.govt.nz).*

Ms Stella Sweney (Chair) thanked the Community Board for their work on the Board in the last three and six years. Stated it has been a privilege and pleasure to work with both the Board and Council.

Mayor Graham Smith expressed his thanks to all Board members, that he valued their input and that it has been a pleasure to work with them and wished all retiring Board Members well.

**The Meeting closed at 6.10 pm**

**The minutes of this meeting were confirmed by the Chairperson and Chief Executive Officer.**

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**CHAIRPERSON**

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**CHIEF EXECUTIVE OFFICER**

