



# **MINUTES**

**Tekapo Community Board Meeting**

**3 February 2020**

**MINUTES OF MACKENZIE DISTRICT COUNCIL  
TEKAPO COMMUNITY BOARD MEETING  
HELD AT THE TEKAPO COMMUNITY HALL LOUNGE, LAKE TEKAPO  
ON MONDAY, 3 FEBRUARY 2020 AT 4.00PM**

**PRESENT:** Steve Howes (Chairman), Chris Scrase, Caroll Simcox, Sharron Binns, Cr Matt Murphy.

**IN ATTENDANCE:** Charlotte Borrell (Community Facilities and Services Officer), Dan Turner (Compliance Officer), Jo Hurst (Management Accountant), Arlene Goss (Governance Advisor Temp), Phill Mackay (Emergency Management Officer).

### 1 OPENING

The chairman declared the meeting open.

### 2 APOLOGIES

**COMMITTEE RESOLUTION TKCB/2020/174**

Moved: Member Caroll Simcox

Seconded: Member Sharron Binns

That the apologies received from Mayor Graham Smith and General Manager Simon Mackenzie be accepted.

**CARRIED**

### 3 PUBLIC FORUM

Jim Stocker asked for information about a list of projects around Tekapo that were unfinished. These were the:

- Mess around the playground. Open ditches and rocks.
- Dust coming from undeveloped areas.
- Road to the motorcamp, Lakeside Drive, is rough for traffic.
- Footpaths between Lakeside Drive and the four square are uncompleted.
- Abley report on roading, plan was to be written about 18 months ago.
- Bus shelter.
- Car parking near the tavern – staff vehicles and Earth and Sky vehicles were parked there all day.
- Car park near the bridge.
- Road around the lake front, Neil Anderson Way, is untidy.
- Pay toilets near the bridge were encouraging people to use the bushes.
- New bus park near the bridge. Crossing path does not link to paths either side of the Godley Hotel.
- Rubbish on the bridge near the fire station.

Most of these matters were on the Matters Under Action list and discussed later in the meeting. The chairman invited Jim Stocker to stay for the duration of the meeting to listen, and also offered to meet with him outside the meeting to discuss these matters further.

The chairman welcomed Dan Turner, Compliance Officer, and asked him to talk about his focus and the correct protocol in reporting matters of concern.

Dan Turner said he deals with compliance issues in freedom camping, animal control, rubbish, noise, mobile traders, resource management and drones.

Mackenzie also has two responsible camping ambassadors, one each in Fairlie and Twizel. They speak to campers and educate them. They are also warranted to impose \$200 infringement notices.

He explained that the freedom camping problem has moved away from Tekapo to other areas like the camping area at Lake Pukaki.

The freedom camping bylaw is coming up for review and he recommended that the community board advocated to continue with the Tekapo township as a prohibited freedom camping area.

He is also working on AirBnB compliance. Council has identified a huge number of properties in Twizel and Tekapo not working within the Resource Management Act or the Building Act. He is contacting property owners to work with them to fix these issues.

The community board would like the story of fewer freedom campers to be communicated to the Tekapo community, including why the changes have been made.

Mr Turner also spoke about the opportunity to develop bylaws at the time of the district plan review to address staff parking in key parks which should be allocated to visitors.

Dan Turner was thanked for attending and left the meeting.

The chairman asked for an action to be added to the action list asking for a communication on the current situation with freedom camping, including the process to follow if reporting a problem.

#### **4 DECLARATIONS OF INTEREST**

There were no declarations of interest.

#### **5 REPORTS**

##### **5.1 MINUTES OF THE TEKAPO COMMUNITY BOARD - 04 DECEMBER 2019**

Member Chris Scrase asked for the following to be included on the Matters Under Action List – the consideration of drinking fountains to be included as part of each future development.

#### **COMMITTEE RESOLUTION TKCB/2020/175**

Moved: Member Sharron Binns

Seconded: Member Caroll Simcox

1. That the Minutes of the Tekapo Community Board Meeting held on Wednesday 04 December 2019 be received and the recommendations therein be adopted.

**CARRIED**

## 5.2 MATTERS UNDER ACTION

### Short Term Projects

**Western carpark resurfacing and hatching** – Supposed to start mid-January. Charlotte Borrell will check on progress and email the community board.

The community board queried the Intercity buses now parking outside of Dark Sky Project. Is this a new (permanent) arrangement?

**Village walkway** – The plan has been provided to Mr McKenzie and the board would like an update on progress.

**Church of the Good Shepherd** – Work is underway. Charlotte Borrell will send a landscape plan to the community board. Stage 3 of the project would be looking at public parking at the church.

**Tekapo Community Hall** – Seeking a price for a pull-down screen. Equipping of the kitchen is on the list to be addressed. Also a plan to replace blinds in the hall. Member Sharron Binns offered assistance for pricing and sourcing of suitable kitchen equipment. Ms Borrell advised that this matter is in hand.

**Letter to R Rayward** – The chairman has talked to Mr Rayward to say a letter would come from the council, a copy of the response is requested by the community board.

**List of Works** – The Governance Advisor offered to see if a list of works was available.

### Long-Term Projects

**Pay toilet review** – Further review is scheduled for May. Charlotte Borrell will look at the area and see if any trees need trimming back. Any change to the public toilets would need to go through Council as the toilets are district-wide-funded. Ms Borrell will obtain an updated report showing revenue received for pay toilets for recent periods.

**Bus shelter** – Scott Mackenzie is investigating design options.

**Walkway Simpson Lane to main carpark** – Site has been investigated. There are issues with land subsidence, and some of the relevant land being owned by Four Square. The community board suggested talking to Four Square and see if they would be favourable to part of the walkway being on their land on the north side of the supermarket. Request to organise a community board walkthrough of the area.

**Barbara Hay, remove Hamilton** – Concept plan to come to the next meeting.

**D'Archiac Drive** – Concept plan to come to the meeting after the next one. Naming suggestions were requested of the Community Board with suggestion that perhaps the local Lake Tekapo School could be involved in the naming initiative.

**Playground Improvements** to be added to the action list.

### Matters Under Observation

**60km Speed Limit** – Carroll Simcox reported back on a meeting with David Scarlett of NZTA. NZTA want to come back to the community board before going out for public consultation. Expected to be in March.

**Pioneer Drive** – Speed bumps have been installed.

**School zone traffic** – Discussion was held on school zone warning signs. It was suggested that a community board member contact the police and ask for checks outside the school. Cr Murphy to follow up.

**Boat ramp access from Neil Anderson Way** – Mr McKenzie was asked to update the board on this.

**Walkway sealing** – No funding to do this, keep under observation.

## **5.7 ROLE OF THE COMMUNITY BOARD ELECTED OFFICIALS IN RELATION TO CIVIL DEFENCE AND EMERGENCY MANAGEMENT**

Phill Mackay introduced himself to the community board and discussed council's responsibilities under legislation to manage emergency situations. He outlined how the community board members could help in the response to an event, and the importance of the recovery phase.

The chairman said there was a need for an FM transmitter in Tekapo and this was discussed. A grant application for a transmitter would be considered at an upcoming meeting. Mr Mackay offered to give some thought to who would take ownership of a new transmitter if the current volunteers stopped looking after it or moved away.

## **5.3 TEKAPO COMMUNITY BOARD FINANCIAL REPORT**

For the Tekapo Community Board to note the financial performance of the Tekapo Community as a whole.

Management accountant Jo Hurst went through the report with the community board and explained the new format. She then answered questions about budgets and individual line items.

It was noted that some grant allocations were not showing in the accounts. Charlotte Borrell offered to follow up on this.

Member Chris Scrase requested some small changes to the layout of the accounts and these were noted by Jo Hurst. Chris Scrase also asked why the \$115,925 reimbursement for the Domain Road Eastern Carpark was not accrued thus showing a net nil in the Community Board report. Chris asked if collection of the reimbursement was in question. Jo Hurst said the reimbursement would be received – it was just a timing issue. She noted the Community Board report is prepared on a "cash basis"

The changes requested were:

- To add a column for the full year budget
- To make it clear how many months the report covers
- To accrue the reimbursement for expenses incurred

### **COMMITTEE RESOLUTION TKCB/2020/176**

Moved: Member Chris Scrase

Seconded: Cr Matt Murphy

1. That the report be received.

**CARRIED**

#### **5.4 PROPOSED SHARED PATHWAY ON TEKAPO WATERFRONT**

The purpose of this report was for the Tekapo Community Board to provide input into the proposed concrete shared pathway project which will upgrade some of the existing gravel tracks on the Tekapo lakefront.

The report was taken as read. Charlotte Borrell asked for community board feedback before taking this project to Council for approval. The community board supported the project and considered it to be good expenditure for the money.

The chairman asked if completing the project by the end of April was achievable and Charlotte Borrell believed it would be.

Questions were raised about why a concrete surface was recommended. Ms Borrell explained this was proposed for longevity, ease of maintenance and to enable people with reduced mobility to access.

Ms Borrell was also asked to talk to Genesis regarding the restoration of the footpath following current construction work on Lakeside Drive.

#### **COMMITTEE RESOLUTION TKCB/2020/177**

Moved: Member Sharron Binns

Seconded: Chair Steve Howes

1. That the report be received.

**CARRIED**

#### **COMMITTEE RESOLUTION TKCB/2020/178**

Moved: Member Sharron Binns

Seconded: Chair Steve Howes

2. That the Tekapo Community Board recommends to Council the proposed shared pathway on the Tekapo waterfront go ahead as presented to the community board at its meeting on February 3, 2020.

**CARRIED**

#### **5.5 TEKAPO LAKEFRONT PLAYGROUND SAFETY IMPROVEMENTS**

The purpose of this report was for the Tekapo Community Board to consider options for the Tekapo lakefront playground to comply with safety standards and beautify the area.

Charlotte Borrell said there was about 15,000 unspent in the landscape reserve fund that could be accessed to contribute to this work.

She would like to present another report at the next meeting outlining the options for boardwalks over the stormwater swales. The community board agreed with her suggestions.

They asked for a quote for a water fountain to be included at the playground, and also asked to investigate options to fill the swales with stones to make them safer. It was noted that changes to the swale such as filling with stones may not be permitted. A sun shade was also considered. These items are to go on the action list.

#### **COMMITTEE RESOLUTION TKCB/2020/179**

Moved: Member Caroll Simcox

Seconded: Member Sharron Binns

1. That the report be received.

**CARRIED**

#### **COMMITTEE RESOLUTION TKCB/2020/180**

Moved: Member Sharron Binns

Seconded: Member Caroll Simcox

2. That the Tekapo Community Board approve the use of Tekapo Township Project funds for the construction of the following items to ensure the playground complies with NZ soft fall safety standards, and to improve general safety and aesthetics:
  - (a) Flying fox – erect a railway sleeper edging to retain pea gravel to ensure soft fall remains at the required 300mm depth \$8,500 + GST (estimate).
  - (b) Playground - erect a railway sleeper edging to retain pea gravel to ensure soft fall remains at the required 300mm depth \$8,500 + GST (estimate).
  - (c) Flying fox – Erect a timber barrier (to match existing) behind and on the lake edge of the flying fox platform \$1,500 + GST (estimate).
  - (d) Slide – Build 1m railway sleeper steps, with shingle in each step, up the both sides of the slide \$6,000 + GST (estimate).
  - (e) Slide – Erect a 1m high fence on the south side of the slide to promote access to the new stairs and prevent access up the steep side of the hill (to the left of the slide) \$2000 + GST (estimate).

**CARRIED**

## **5.6 GENERAL BUSINESS**

**Cowan Hill Walkway** – A request has been received to extend the walkway with gravel to prevent people walking across State HW 8. The community board was unsure where DOC land begins and ends, and who is responsible for this area. They asked for the roading manager to respond to the chairman on this.

**Track West of the Cairns needs work** – This track is on private land. Member Sharron Binns agreed to follow this up with the landowner.

**Sewage stench** – The community board has received a complaint about a bad smell coming from the sewerage pond behind the township. They asked if 3 Waters Manager Geoff Horler could either provide a report or attend the next meeting to discuss this, along with the questions under number 7, General Business, in the agenda.

**Demolition of the tavern** – The board was concerned about the look of this area, and health and safety measures on the site. They asked to add this to the action list under observation.

**Barrier on SH8 above the campground** – This would be included in NZTA planned improvements.

**Use of the community hall for community development officer** - Discussion was held on whether the Tekapo Hall would be a good location for a community development officer to be located. The board agreed to hold meeting with the community development officer to better understand her need.

**Old Earth and Sky Building** – The community board would like to know what is happening with the old, now empty, Earth and Sky Building that sits on council land and is planned for removal. They asked if the council’s property manager could let them know. They also asked to add this to the action list under observation.

The community board also noted the bare land next to the Dark Sky Project. This has not been remediated at the close of the project. They asked it this has been followed up with contractor.

**Councillor Report - Buses parked near highway bridge** - Cr Matt Murphy has been talking to the roading manager regarding the car parking area being used by Dark Sky buses, as this is a concern to the community.

**Other committees** - The chairman, Steve Howes, reported on building activity currently happening at the school.

**The Meeting closed at 6.45pm.**

**The minutes of this meeting were confirmed at the Tekapo Community Board Meeting held on 3 February 2020.**

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**CHAIRPERSON**