



# **Unconfirmed MINUTES**

**School Road Rural Water Supply Ratepayers  
Annual General Meeting**

**12 March 2020**

**MINUTES OF MACKENZIE DISTRICT COUNCIL  
SCHOOL ROAD RURAL WATER SUPPLY RATEPAYERS ANNUAL GENERAL MEETING  
HELD AT THE COUNCIL CHAMBERS, FAIRLIE  
ON THURSDAY, 12 MARCH 2020 AT 9.30AM**

**PRESENT:** Chairman Keith Stanley and eight other School Road ratepayers including Warren Walker, Peter Mills, Kevin O'Neill, John Wright, Allan Hooper.

**IN ATTENDANCE:** Geoff Horler (Utilities Manager), Adrian Hodgett (Finance Manager), Pauline Jackson (Rates Officer), Arlene Goss (Governance Advisor)

**1 OPENING**

The chairman opened the meeting and welcomed everyone.

**2 APOLOGIES**

**COMMITTEE RESOLUTION SCH/2020/10**

Moved: Warren Walker

Seconded: Peter Mills

That apologies be received from Keith Walker, Kevin Payne, the Showgrounds Committee and Mayor Graham Smith.

**CARRIED**

**3 REPORTS**

**3.1 CONFIRMATION OF MINUTES OF THE PREVIOUS AGM**

**COMMITTEE RESOLUTION SCH/2020/11**

Moved: Warren Walker

Seconded: Peter Mills

That the minutes of the Annual General Meeting of the School Road Rural Water Supply Ratepayers Committee, held on Tuesday, May 23, 2019, be confirmed and adopted as a correct record of the meeting.

**CARRIED**

**MATTERS ARISING FROM THE MINUTES**

The chairman asked Pauline Jackson to update the committee on the rating of the golf course. She said golf course land was in the rating area for the School Road Water Race. Years ago if people didn't use the water race they were not charged rates for it. But that no longer applied. The Golf Course has received a 50% rates remission, so their water rates this year totalled about \$66.

The chairman noted that some water race users did not receive a copy of the meeting notice and agenda in the post. Pauline Jackson offered to investigate this and get back to the chairman.

### 3.2 CHAIRMAN'S REPORT

Chairman Keith Stanley said the year had gone smoothly for the water race. There were no flooding events and January had been dry. The water race was taking all the water out of the Fairlie Creek in January. Weed spraying has been carried out. He thanked those present for their work.

### 3.3 FINANCIAL REPORT AND BUDGET

This was prepared for the committee members to review the financial report for the year ended 30 June 2019 and determine the budget for the 2020/2021 year.

Finance manager Adrian Hodgett spoke to the report. He said the water race is currently operating under budget but is forecasted to spend the budget by the end of the financial year on June 30. With the surplus showing in the reserves, he suggested the committee agree to keep the rates at the same level this year. He did not anticipate any reason to raise the water race rates.

#### COMMITTEE RESOLUTION SCH/2020/12

Moved: Kevin O'Neill

Seconded: John Wright

1. That the report be received.
2. That the financial report for the year ended 30 June 2019 be adopted.
3. That the budget for 2020/2021 be adopted as presented.
4. That the Water Supply recommends to Council the per hectare rate remains at \$2.77 per hectare (inclusive of GST) and the per property rate is kept at \$30.00 per property (inclusive of GST).

**CARRIED**

### 3.4 ELECTION OF CHAIRPERSON AND ELECTION OF COMMITTEE

The chairman asked if anyone else would like to do the job and there were no volunteers, so he was re-elected to the chair.

#### COMMITTEE RESOLUTION SCH/2020/13

Moved: Peter Mills

Seconded: Warren Walker

1. That Keith Stanley be re-elected chairperson of the School Road Rural Water Supply Ratepayers Committee for 2020/21.
2. That all members present and apologies received be the members of the committee for the School Road Rural Water Supply for 2020/21.

**CARRIED**

### 3.5 GENERAL BUSINESS

Utilities Manager Geoff Horler raised the issue of flow monitoring. The current monitoring method was not acceptable to Environment Canterbury and could not continue. A new monitor needed to be installed so water flow information was easily accessible to the monitoring team in Christchurch using cell phone technology. This could cost about \$5000 to install, plus an annual fee of \$200 for monitoring.

The chairman said it was a lot of money to spend and he wanted to talk to Environment Canterbury about it first, because he did not agree that it was needed.

Further discussion took place and Mr Horler said failing to comply with Environment Canterbury's request could result in the water race being issued an abatement notice.

The committee agreed that money in the reserve fund should be spent on this.

#### **COMMITTEE RESOLUTION SCH/2020/14**

Moved: Peter Mills

Seconded: Allan Hooper

That staff be instructed to seek a price for monitoring equipment and report this back to the committee.

**CARRIED**

The chairman asked for his vote against to be recorded.

**The Meeting closed at 9.49am.**

**The minutes of this meeting will be confirmed at the School Road Rural Water Supply Ratepayers Annual General Meeting held in 2021.**

**Note:** Following the meeting it was discovered that, due to a clerical error, eight properties using the School Road Water Supply were not sent a copy of the agenda of the meeting beforehand. Council apologises for this error.