



# **MINUTES**

**Ordinary Council Meeting**

**23 June 2020**

**MINUTES OF MACKENZIE DISTRICT COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBERS, FAIRLIE  
ON TUESDAY, 23 JUNE 2020 AT 10.01AM**

**PRESENT:** Mayor Graham Smith, Deputy Mayor James Leslie, Cr Anne Munro, Cr Stuart Barwood, Cr Murray Cox, Cr Matt Murphy

**IN ATTENDANCE:** Suzette van Aswegen (Chief Executive), Paul Numan (GM Corporate Services), Tim Harty (GM Operations), Tim Mulcock (Transition Manager), Alexis Grey (Manager People and Culture), Katherine Hill (Senior Corporate Planner), Charlotte Borrell (Community Facilities and Services Officer), Adrian Hodgett (Finance Manager), Connie Giquel (Executive Assistant), Arlene Goss (Governance Advisor)

### **1 OPENING**

The Mayor welcomed everyone to the meeting.

### **2 APOLOGIES**

An apology was received from Cr Emily Bradbury.

### **3 VISITORS**

There were no visitors.

### **4 DECLARATIONS OF INTEREST**

There were no declarations of interest.

### **5 BEREAVEMENTS**

The following bereavements were read out by the Mayor and a minute of silence observed:

**SHAW, David Roland (Dave): on 18 May**, died peacefully after a long illness at Hospice South Canterbury, aged 73. Loved son of the late Adam and Patricia Shaw, dearly loved father of Janelle and Andrea. Loved Pop of Isaac; Soffe, Travis and Lewis, Tyler and Ruby. Much loved brother and brother-in-law of Allan, Janet, Darrel Purton, Kerry and Margaret (of Twizel).

**KANE, Mary: On 19 May**, died peacefully at Diana Isaac Rest Home, aged 95 years. Formerly of Fairlie. Loved wife of the late Paul. Dearly loved mother and mother-in-law of Jim (deceased) and Barbara (Te Anau), Marie and Martyn (Mick) Shefford (Rotorua), Sandra (Oamaru), Phyllis (Winton), Maurice (London), Gordon (Te Anau), and Anne and Keith McFadden (Christchurch).

**MCMILLAN, Wayne: on 20 May**, sadly passed away at the age of 74, in his long-time family home in Twizel, after a bravely defiant battle with cancer. Ski-Plane Captain Wayne McMillan; loving and devoted husband to Val and much loved father of Nick and Kate. Adored Poppy of Isabella, Paige, Ella and Fleur, and a loyal friend to many.

**FASHER, Margaret: On 28 May**, died at her home in Fairlie aged 77. Loved Mum and mother-in-law of Michael and Lisa, Brian and Naoko, treasured Granny of Sean; Amelia, James, and Connor.

**PUDNEY, Patricia Anne Rita: On 18 June**, died aged 77 years. Dearly loved wife of Colin. Dearly loved mother and mother-in-law of Vivi Pudney, Kere and Craig Adams, Chris and Rachael Pudney, Sonia and Paddy Sinnott, Andrea and Kent Adams, Steve and Shanelle Pudney, Simon Pudney and Hillary Nicolson and loved friend to Shelley Pudney.

**MACKAY, Marie, died 5 May**. Of Timaru, mother of staff member Phillip Mackay.

**MCPHERSON, Bob, ex councillor**. Passed away during lockdown. Loved husband of Rosalie, late of Albury.

**MALTHUS, John, late of Albury**, passed away during lockdown. Father of Kath and father in law of Ian Boothroyd.

## 6 MAYOR'S REPORT

### 5.1 MAYORAL ACTIVITIES REPORT

#### RESOLUTION 2020/23

Moved: Cr Anne Munro

Seconded: Cr Stuart Barwood

That the report be received.

**CARRIED**

The Mayor noted there had been a lot happening lately with many meetings on many issues.

Cr Cox asked about the number of people employed by the Mackenzie Basin Wilding Trust. The Mayor said his last update was 70 people in the Mackenzie and 150 across Canterbury, working with contractors.

Cr Munro asked about the freshwater proposals. A delegation of Mayors would meet with the relevant ministers in Wellington to discuss concerns. The Mayor and CEO also planned a meeting with Ministers Parker and Sage on other subjects, and would raise this if possible.

Discussion took place on the recent report from the Environmental Defence Society. DOC and LINZ paid a small amount towards the report but did not commission it. It was a well-written report but the information was historical and not up with recent developments. The Mackenzie Alignment had been working for two years now on collaborative issues. Cr Munro suggested the Mackenzie Alignment put out a statement in response to the report.

Destination Mackenzie is underway and waiting for agreement with runanga on a Maori name.

Cr Murphy asked about constituent concerns regarding Pukaki Airport and upcoming work. Users were being kept informed and Council would minimise the impact on users.

## 7 PUBLIC EXCLUDED REPORTS

## 8 REPORTS

### 6.1 CHIEF EXECUTIVE OFFICER'S ACTIVITIES REPORT

#### RESOLUTION 2020/24

Moved: Cr Anne Munro

Seconded: Cr Murray Cox

That the report be received.

**CARRIED**

A correction in the second paragraph of the report was noted. "Waikato" should read "Waitaki". The date of the annual plan approval was also corrected from June 23 to June 30.

Cr Cox asked about the complaints policy. He could not see it on the website. Tim Mulcock offered to follow up on this.

Cr Munro asked how the Audit NZ audit went. Paul Numan said this went well. There were still a few outstanding items to address, but Council was well-prepared and able to provide all the information requested. An audit report will come to the next Audit and Risk meeting.

The Mayor welcomed the new General Manager Operations, Tim Harty, to the district.

A recruitment update was provided by Alexis Grey. She outlined the efforts made to assist staff over the Covid-19 lockdown period and was pleased with how it went.

It was noted that the number of resource consents had dropped over the lockdown period, but these were picking up again now.

### 6.2 FINANCIAL REPORT

Paul Numan said Council was in surplus at the end of April, due in part to Covid-19 which had halted some work. Spending had now increased and was moving back towards budget levels.

Other matters discussed included:

- Revenue increases included an increase in financial contributions and consent fees.
- Operating expenditure in roading was increasing.
- The Fairlie Water Treatment Plant project would happen next year so the budget would be carried forward.
- The camping ambassador roles depended on grants being available. Cr Cox said Council needed to think about the long-term future of this role and ensure funding was available.
- Under water connection replacement, the costs were for parts replaced during normal repair work.
- Councillors were concerned that carry-over funds would be like a bow wave to push forward. Need to work with asset managers to ensure the work can be done.

### 6.3 CAPITAL CARRY FORWARDS 2018/19 TO 2019/20

The purpose of this report was for Council to confirm capital carry forwards from 2018/19 into 2019/20 for inclusion in the Annual Report 2019/20.

Katherine Hill spoke to this report and noted it was largely administrative. The three community boards had already resolved to carry forward their unspent funds.

#### RESOLUTION 2020/25

Moved: Deputy Mayor James Leslie

Seconded: Cr Anne Munro

1. That the report be received.

**CARRIED**

#### RESOLUTION 2020/26

Moved: Deputy Mayor James Leslie

Seconded: Cr Anne Munro

2. That Council confirm the carry forward of the following budgets from 2018/19 into 2019/20:
  - (a) Resource Planning – Tekapo Planning: \$59,400
  - (b) Resource Planning – Other Consultancy: \$45,000
  - (c) Resource Planning – District Plan Review: \$63,430
  - (d) Resource Planning – Rural Development: \$14,103
  - (e) Roading – Minor Improvements: \$110,000
  - (f) Civil Defence – Plant and Equipment: \$4,860
  - (g) Information Technology – GIS Aerials: \$30,000
  - (h) Information Technology – Website: \$30,000
  - (i) Fairlie Township – Playground Upgrade: \$43,953
  - (j) Tekapo Township – Implementation of Development Plan: \$219,000
  - (k) Twizel Township – Implementation of Development Plan: \$64,000
  - (l) Mackenzie Community Centre – Community Assets – Building: \$20,000
  - (m) Twizel Swimming Pool – Community Assets – Public Amenities: \$226,343
  - (n) Twizel Pensioner Housing – Furniture and Fittings: \$9,000

**CARRIED**

### 6.4 MACKENZIE COMMUNITY SPORTS HALL HEATING CHARGES

The purpose of this report was for Council to consider the Fairlie Community Board recommendation to remove the charges for heating at the Mackenzie Community Hall (sports hall) and to reduce hire fees by 50% for the 2020/21 financial year.

Charlotte Borrell spoke to this report. There has been a reduction in use of the facility. The lure of free heating was already attracting people and sports groups back to the gymnasium.

Similar facilities in other towns did not charge extra for heating. The community board sent these recommendations to Council because they wanted to encourage more use of the facility. A user group was being formed to encourage use of the Fairlie community centre.

Katherine Hill noted there were two matters, both the heating and the community board request that hire fees be reduced by half. She recommended that the two requests be treated separately.

Cr Murphy said the Tekapo Hall was also seen as an expensive facility and people were using other venues rather than the hall. Council agreed that a workshop was needed on hall hire fees across the district.

#### **RESOLUTION 2020/27**

Moved: Cr Anne Munro

Seconded: Cr Murray Cox

1. That the report be received.
2. That Council note the Fairlie Community Board recommendations.
3. That Council remit heating charges for the Mackenzie Community Hall to bring it in line with other halls in the district and encourage increased hiring of the facility.
4. That Council workshop the Fairlie Community Board recommendation to reduce Mackenzie Community Hall hire fees by 50% for the 2020/21 financial year in respect to the Revenue and Financing Policy and district wide impacts.

**CARRIED**

#### **6.5 PROPOSED FEES AND CHARGES 2020/21**

The purpose of this report was for Council to adopt the proposed fees and charges for the 2020/21 financial year. Katherine Hill spoke to this report. Discussion included the following matters:

- Cost recovery for the inspection of earthquake-prone buildings would be introduced.
- Travel costs across the district were reviewed and a flat payment of \$30 would be introduced.
- The fees for LGOIMA requests have been brought into line with the Ombudsman's guidelines.
- Community centre and swimming pool fees would be workshopped and amended before the end of the year. Cr Barwood requested that the fees for green waste disposal be reviewed at the same time.
- Cr Murphy noted an administrative error in the fees and charges regarding the Tekapo Hall fees not being per hour.

#### **RESOLUTION 2020/28**

Moved: Deputy Mayor James Leslie

Seconded: Cr Stuart Barwood

1. That the report be received.

**CARRIED**

#### **RESOLUTION 2020/29**

Moved: Mayor Graham Smith

Seconded: Cr Stuart Barwood

2. That the Council exempt the breach of the Revenue and Financing Policy with regard to the funding of Governance General (7%) and Twizel Swimming Pool (14%) from the prescribed 20-40% user charges.

**CARRIED**

#### **RESOLUTION 2020/30**

Moved: Cr Stuart Barwood

Seconded: Cr Anne Munro

3. That the Council adopt the attached fees and charges for the 2020/21 financial year.

**CARRIED**

### **6.6 ANNUAL PLAN 2020/21 VARIANCES AND CONSULTATION**

The purpose of this report was for Council to consider whether to consult on the 2019/20 Annual Plan. Katherine Hill circulated an amendment to the table on page 45 of her report. This is available as an attachment to these minutes.

Councillors discussed some of the variances and why they were not considered to be significant. Advice was given to staff on how to present the annual plan variances to the public. Projects like the increase in footpaths were part of the Covid-19 recovery plan and would employ local contractors.

The Mayor noted he had been asked to meet with Federated Farmers to discuss the proposal for Council to take on debt. The Finance manager was asked to break down the debt – half a million was for footpaths and the rest for water projects. These have been brought forward as shovel-ready projects.

The chief executive said it was the right decision to bring projects forward to support the recovery. She also noted that this would show central government that councils could manage their own water supplies.

The councillors agreed that public consultation on the Annual Plan was not required, but that there was a need to inform people, done well. Staff were instructed to go ahead with this.

#### **RESOLUTION 2020/31**

Moved: Cr Anne Munro

Seconded: Cr Matt Murphy

1. That the report be received.

**CARRIED**

**RESOLUTION 2020/32**

Moved: Deputy Mayor James Leslie

Seconded: Cr Murray Cox

2. That the Council resolve that the attached variances are not material or significant.

**CARRIED**

**RESOLUTION 2020/33**

Moved: Cr Murray Cox

Seconded: Mayor Graham Smith

3. That Council note the attached variances from Year 3 of the Long Term Plan 2018-2028 and agree to those items for inclusion in the Annual Plan 2020/21.

**CARRIED**

**RESOLUTION 2020/34**

Moved: Mayor Graham Smith

Seconded: Deputy Mayor James Leslie

4. That Council confirm that engagement is by way of informing about the Annual Plan 2020/21.

**CARRIED**

**6.7 MACKENZIE HOLDINGS LIMITED**

For Council to reconfirm the exemption of the Mackenzie Holdings Limited under Section 7 of the Local Government Act 2002.

Paul Numan said this report was a formality required under the Local Government Act. Mackenzie Holdings had not been trading and a nil return had been filed with the Companies Office.

**RESOLUTION 2020/35**

Moved: Deputy Mayor James Leslie

Seconded: Cr Stuart Barwood

1. That the report be received.

**CARRIED**

**RESOLUTION 2020/36**

Moved: Cr Stuart Barwood

Seconded: Cr Matt Murphy

2. That Council reconfirm the resolution to exempt Mackenzie Holdings Limited under Section 7 of the Local Government Act 2002.

**CARRIED**

## **6.8 CHIEF EXECUTIVE'S PERFORMANCE COMMITTEE**

The councillors requested some changes to the terms of reference for this committee and agreed it should be tabled until the next meeting on June 30, 2020.

The changes included making it a sub-committee of Council, including all of the councillors as members, and meeting three times per year.

### **RESOLUTION 2020/37**

Moved: Cr Anne Munro

Seconded: Cr Matt Murphy

1. That the report be received.

**CARRIED**

### **RESOLUTION 2020/38**

Moved: Cr Anne Munro

Seconded: Cr Stuart Barwood

2. That the matter of the Chief Executive's Performance Committee be tabled until the Extraordinary Meeting of Council on June 30, 2020.

**CARRIED**

## **6.9 COUNCIL MATTERS UNDER ACTION**

Councillors asked for an update on the action related to using the name Tekapo/Takapo. Katherine Hill said the original proposal was only to include both names in council documents, not a name change for the town. Runanga supported using both names in documentation. The community board thought wider consultation should be undertaken. Staff would do more work on this and bring it back to Council.

### **RESOLUTION 2020/39**

Moved: Deputy Mayor James Leslie

Seconded: Cr Matt Murphy

That the report be received.

**CARRIED**

**7 COMMUNITY BOARD RECOMMENDATIONS****7.1 MINUTES OF TWIZEL COMMUNITY BOARD MEETING - 9 MARCH 2020****RESOLUTION 2020/40**

Moved: Cr Stuart Barwood

Seconded: Cr Murray Cox

1. That the minutes of the Twizel Community Board meeting held on 9 March, 2020, be received.
2. That Council notes the following resolutions from the Twizel Community Board:

That the Twizel Community Board resolves to find funding from the township fund for free wifi in the Twizel Market Place, using the council building as a site for the router, with the ability to gather data on users such as visitors to the area.

That the Twizel Community Board approves the designs for upgrades to the south eastern corner of the Twizel Market Place submitted at the meeting on March 9, 2020.

**CARRIED**

**7.2 MINUTES OF TEKAPO COMMUNITY BOARD MEETING - 11 MARCH 2020****RESOLUTION 2020/41**

Moved: Cr Stuart Barwood

Seconded: Cr Murray Cox

1. That the minutes of the Tekapo Community Board Meeting held on Monday, March 11, 2020, be received.
2. That Council notes the following resolutions from the Tekapo Community Board:
  - That the Tekapo Community Board approves the following work to be constructed at the Domain Playground, from Tekapo Township Project funds, to improve access, safety and aesthetics:

**Boardwalk**

- (a) Over swale beside Four Square carpark - 4.0m long x 1.6m wide and 700mm high, with 1.0m concrete apron at each end:

Deck built with railway sleepers \$3,800 + GST (estimate)

- (b) Over wet area adjacent to main playground - 18m long x 1.6m wide and 700mm high:

Deck built with railway sleepers \$12,500 + GST (estimate)

**Sun shade picnic table covers**

- (c) Double table cover 6.1m long x 5.0m wide and 3.0m high

Built with macrocarpa posts and beams, \$14,500 + GST (estimate).

- That the Tekapo Community Board receives the report (on the Barbara Hay Reserve) and moves ahead with Option 1 (the current design) after seeing pricing for the project.

**CARRIED**

**7.3 MINUTES OF FAIRLIE COMMUNITY BOARD MEETING - 12 MARCH 2020****RESOLUTION 2020/42**

Moved: Cr Stuart Barwood

Seconded: Cr Murray Cox

1. That the Minutes of the Fairlie Community Board Meeting held on Thursday 12 March 2020 be received.
2. That Council notes the following resolutions from the Fairlie Community Board:
  - That the Fairlie Community Board approves the construction of a cobble stone footpath across the garden area between the footpath on State Highway 8 and the Riddle Street shops, as a Township Project. This is to improve safety and visual appeal of the area.
  - That the Fairlie Community Board recommends to Council that a new accessible carpark be established at the back of the Fairlie Community Centre.

**CARRIED**

**8 CONFIRM COUNCIL MINUTES****8.1 MINUTES OF COUNCIL MEETING - 24 MARCH 2020****RESOLUTION 2020/43**

Moved: Cr Stuart Barwood

Seconded: Cr Murray Cox

That the Minutes of the Council Meeting held on Tuesday 24 March 2020 be received and confirmed as an accurate record of the meeting.

**CARRIED**

**8.2 MINUTES OF COUNCIL MEETING - 12 MAY 2020****RESOLUTION 2020/44**

Moved: Cr Stuart Barwood

Seconded: Cr Murray Cox

That the Minutes of the Extraordinary Council Meeting held on Tuesday 12 May 2020 be received and confirmed as an accurate record of the meeting.

**CARRIED**

**9 ADJOURNMENTS**

The meeting adjourned for lunch at 12.07pm and reconvened at 12.38pm.

**10 PUBLIC EXCLUDED**

**RESOLUTION TO EXCLUDE THE PUBLIC**

**RESOLUTION 2020/45**

Moved: Cr Anne Munro

Seconded: Cr Murray Cox

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under section 48 for the passing of this resolution</b>
<b>16.1 - Minutes of Public Excluded Council Meeting - 12 May 2020</b>	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>17.2 - Public Excluded Matters Under Action</b>	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>18.3 - Tender Acceptance Contract 1251, Township Maintenance 2020 - 2025</b>	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>19.4 - ChristchurchNZ and South Canterbury Chamber of</b>	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting

<b>Commerce Memoranda of Understanding</b>	making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>20.5 - Alpine Energy Shareholder Report</b>	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>Late Item – Land for Sale by Tender at Lake Pukaki</b>	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>CARRIED</b>		

**RESOLUTION 2020/46**  
 Moved: Cr Anne Munro  
 Seconded: Cr Stuart Barwood  
 That the meeting moves out of Closed Council into Open Council.

**CARRIED**

**The Meeting closed at 2.04pm.**

**The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 11 August 2020.**

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**CHAIRPERSON**