



Notice is given of a Fairlie Community Board Meeting to be held on:

Date: Thursday, 11 June 2020
Time: 4.30
Location: Community Centre Lounge
Fairlie

AGENDA

Fairlie Community Board Meeting

11 June 2020

Note: This meeting may be digitally recorded by the minute-taker.

Fairlie Community Board Membership:

Les Blacklock
Damon Smith
Leaine Rush
Angela Habraken
Murray Cox

Order Of Business

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- 1 OPENING**
- 2 APOLOGIES**
- 3 PUBLIC FORUM**
- 4 DECLARATIONS OF INTEREST**

Mackenzie District Council Recovery Manager Phill Mackay will attend the meeting to answer questions about community welfare and recovery from the Covid-19 shut down.

5 REPORTS

5.1 MINUTES OF FAIRLIE COMMUNITY BOARD MEETING - 12 MARCH 2020

Author: **Arlene Goss, Governance Advisor**

Authoriser:

Attachments: **1. Minutes of the Last Meeting**  

RECOMMENDATION

That the Minutes of the Fairlie Community Board Meeting held on Thursday 12 March 2020 be received and confirmed as an accurate record of the meeting.



Unconfirmed MINUTES

Fairlie Community Board Meeting

12 March 2020

**MINUTES OF MACKENZIE DISTRICT COUNCIL
FAIRLIE COMMUNITY BOARD MEETING
HELD AT THE COUNCIL CHAMBERS, FAIRLIE
ON THURSDAY, 12 MARCH 2020 AT 4.30PM**

PRESENT: Les Blacklock (Chairperson), Leaine Rush, Angela Habraken, Cr Murray Cox
IN ATTENDANCE: Mayor Graham Smith, Charlotte Borrell (Community Services Officer), Arlene Goss (Governance Advisor), Bernie Haar (Asset Manager).

1 OPENING

The chairperson opened the meeting and welcomed those present.

2 APOLOGIES

An apology was received from member Damon Smith.

3 PUBLIC FORUM

There was no public forum.

4 DECLARATIONS OF INTEREST

There were no declarations of interest.

5 REPORTS

5.1 MINUTES OF FAIRLIE COMMUNITY BOARD MEETING - 30 JANUARY 2020

COMMITTEE RESOLUTION FCB/2020/143

Moved: Member Leaine Rush
Seconded: Member Angela Habraken

That the Minutes of the Fairlie Community Board Meeting held on Thursday 30 January 2020 be received and confirmed as an accurate record of the meeting.

CARRIED

5.2 FAIRLIE MATTERS UNDER ACTION

War Memorial Maintenance – Being grouted at the moment. Almost complete. Will be finished by the next meeting.

Dog Signs – Cleaned up existing signage. Dogs on lead signs still to come.

Community Centre Heating – Ms Borrell asked how the community centre should charge for heating. Need a robust discussion about fees and charges to encourage users. Waiting until the

fees and charges are reviewed would enable the community board to see how much heating costs in extra power. Ms Borrell will put a notice out on Facebook that new heating has been installed in the community centre. Remove from list.

Bus Parking – The Mayor left the room to find Mr Haar to attend and update on this item.

Fairlie Skate Park – Skate park group is planning to start this project just after Easter.

Bernie Haar joined the meeting.

Bus Parking by Playground – Mr Haar has found a copy of the original plan for the area. He suggested sharing this with the community board. Need to get this project into the Long Term Plan, with the aim to get buses away from parking outside the public toilets and playground.

The chairman had a copy of the plan with him and said he wanted to move the footpath. A separate Long Term Plan session was suggested. Ms Borrell offered to organise a workshop and invite Mr Haar.

Dog Park – The community board has established that council has vacant possession of the land for the proposed dog park. Ms Borrell will prepare a report for next meeting.

Wifi for Fairlie Main Street - 5G is still on track to happen in Fairlie.

Abley Study - no change

Street lighting – Council has decided to include all of Mackenzie in the Dark Sky reserve. This means as street lights go out they will be replaced with dimmer lights.

Rating System – The Mayor said he believed rural ratepayers should pay rates towards town amenities that they use. The chairman also suggested that rural ratepayers should be able to vote for the community board. This is on the agenda for the rates representation review later this year.

5.3 FAIRLIE COMMUNITY BOARD FINANCIAL REPORT

The purpose of this report was for the Fairlie Community Board to note the financial performance of the Fairlie community as a whole.

Revenue from the pool users has not yet been invoiced so this variance is a timing issue.

Charlotte Borrell spoke about the younger staff at the Fairlie swimming pool and how helpful they were during the swimming season.

The opening of the pool was the most people they had ever had. The pool season went very well.

An opening for the playground was suggested for mid-April. Charlotte Borrell asked if any members of the community board would like to organise this. Angela Habraken suggested a bring your own picnic with games and a lolly scramble, to be held in the school holidays.

Anzac Day holiday on April 27 was suggested as a good date. Angela Habraken offered to organise this.

5.4 INVOICE FOR PAYMENT

The purpose of this report was for the Fairlie Community Board to authorise payment of an invoice for flowers that were presented to a member of the community at the last meeting of the board.

COMMITTEE RESOLUTION FCB/2020/144

Moved: Mr Les Blacklock

Seconded: Member Angela Habraken

1. That the Fairlie Community Board authorises payment of \$50.00, including GST, to Mackenzie Florist, trading as J Rs General Store Limited, for flowers presented to a member of the community at the community board's meeting on January 30, 2020 (GI Code 306230).

CARRIED

5.5 PATHWAY BETWEEN STATE HIGHWAY 8 AND RIDDLE STREET SHOPS

The purpose of this report was for the Fairlie Community Board to consider replacing the current pathway over the garden between the footpath on State Highway 8 and the Riddle Street shops.

Charlotte Borrell spoke to this report. She said she may be able to reduce the cost by re-using some of the pavers. The question was asked if this was a footpath and would the roading manager pay for some of the costs. Cr Cox offered to ask him.

COMMITTEE RESOLUTION FCB/2020/145

Moved: Member Angela Habraken

Seconded: Mr Les Blacklock

1. That the report be received.
2. That the Fairlie Community Board approve the construction of a cobble stone footpath across the garden area between the footpath on State Highway 8 and the Riddle Street shops, as a Township Project. This is to improve safety and visual appeal of the area.

CARRIED

5.6 GENERAL BUSINESS AND UPDATE FROM COUNCILLOR REPRESENTATIVE

Accessible Parking

Leaine Rush spoke regarding the accessible parking proposal attached to the agenda on page 24.

Charlotte Borrell asked whether the current parking could be improved. She also questioned how many accessible parks would be needed for each building. The community board agreed with the suggestion to install a new accessible carpark at the back of the community centre and passed a resolution instructing Council to do this (below).

Security Cameras

The chairman raised this issue. He said when a ute was stolen recently the police asked if anyone had security cameras. There are some outside Aorangi Electrical that were put in by the community board many years ago, but the picture was not clear due to the age of the cameras. The owner of Aorangi Electrical, Owen Hunter, asked if the community board would like to upgrade these.

There were issues around privacy and security, and who could access the information collected by the security cameras.

Cr Cox suggested a district wide approach as all towns would need cameras. Council needed to look at the wider issue of security cameras. Also, the skate park may need cameras once it is built.

It was agreed that member Leaine Rush would speak to Owen Hunter regarding the need for a wider scope.

Update on Council Matters from Cr Murray Cox

Cr Cox has spent time as chairperson of the Commercial and Economic Development Committee. Some changes have been made to management of council property as a result of this work.

Forestry logging is on hold due to Covid19.

Council has workshopped the Fairlie Library contract. Council supports the service and wants to maintain it. More money will go towards staffing.

There will be changes in the way Council markets tourism.

The Mayor has spent time working with runanga. Destination Mackenzie was put on hold and there was a need to improve Council's relationship with runanga. This is now on track.

There have been a few staff changes at council. The office building is being restructured.

Cr Cox said there will be public meetings held soon for the District Plan Review. There will also be some bylaws up for review.

COMMITTEE RESOLUTION FCB/2020/146

Moved: Member Leaine Rush

Seconded: Member Angela Habraken

That the Fairlie Community Board recommends to Council that a new accessible carpark be established at the back of the Fairlie Community Centre.

CARRIED

The Meeting closed at 5.37pm

The minutes of this meeting were confirmed at the Fairlie Community Board Meeting held on 30 April 2020.

.....
CHAIRPERSON

5.2 FAIRLIE COMMUNITY BOARD FINANCIAL REPORT**File Reference:****Author:** Jo Hurst, Management Accountant**Authoriser:** Adrian Hodgett, Finance Manager**Attachments:** 1. Financial Report for Fairlie Community Board [↓](#) **PURPOSE OF REPORT**

For the Fairlie Community Board to note the financial performance of the Fairlie Community as a whole.

STAFF RECOMMENDATIONS

1. That the report be received and noted.

BACKGROUND

The financial report for the Community Board for the period ended April 2020, the purpose of which is to update Board members on the financial performance of the Fairlie Community as a whole for that period.



Fairlie Community Board Financial Performance April 2020

	YTD Actual 2019/20	YTD Budget 2019/20	YTD Actual 2018/19	Variance v Budget	Variance v Budget (%)	Variance v 2018/19	Variance v 2018/19 (%)
Other Revenue	42,305	46,070	57,253	(3,766)	-8.17%	(14,949)	-26.11%

Other Revenue has come in under budget as hireage of the Mackenzie Community Centre is approximately \$6,200 less than budgeted. Income is down significantly on the prior year as a donation was received to go towards an upgrade of the Community Centre.

Operating Expenditure	344,669	325,086	296,899	(19,583)	-6.02%	(47,770)	-16.09%
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Operating expenditure is over budget as grounds maintenance in the township is higher than anticipated with the Council and Community Hall garden tidy up, and tree maintenance required due to minimal maintenance in prior years. This was partly offset by having no township project spends to date. Swimming pool maintenance was needed in order to open for the season, with a new vacuum and lighting required. Pool salaries are also up on budget due to meeting lifeguard supervision requirements and an increase in the living and minimum wage. Costs for the domain are currently above budget as part of the upgrade existing retaining walls were replaced. Softfall required topping up to meet safety requirements and tidy up of the entrance gates. Spending is up on the prior year with higher expenditure in contracting and grounds maintenance, and an increase in salary costs at the swimming pool (as mentioned above) in comparison to the 2018/19 year.

Capital Expenditure	114,729	176,977	-	62,248	35.17%		
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Capital expenditure is under budget as the Community Centre upgrade has only just started, with the heatpumps installed in the stadium. The Village Green playground has come in under budget with the remainder of the monies used to complete the Fairlie Domain playground upgrade. There was no budget for the swimming pool spend however a new robotic cleaner, fridge and equipment were required to start the season. These costs will be paid for from reserves.

Fairlie Community Board Capital Expenditure Summary For The Period Ended 30 April 2020

	Budget 2019/20	YTD Actual 2019/20
Fairlie Township		
Playground Upgrade (Village Green) (Includes \$6,047 from prior year)	30,000	14,556
Budget Carry Forward from 2018/19 year	50,000	
Total Fairlie Township	80,000	14,556
Fairlie Domain		
Playground Upgrade	30,810	57,023
Total Fairlie Domain	30,810	57,023
Mackenzie Community Centre		
Furniture and Fittings	93,660	44,880
Total Mackenzie Community Centre	93,660	44,880
Strathconan Swimming Pool		
Plant and Equipment		4,317
Total Strathconan Swimming Pool		4,317

In the Fairlie Township the budget underspend of \$15,444 will be used to offset extra Community Board township projects spend.

The Budget carry forward from the 2018/19 year of \$50,000 will be used for the Fairlie Domain upgrade project.

**Fairlie Community Board
Township Projects
For The Period Ended 30 April 2020**

Date	Organisation	Amount
1/07/2019	New financial year 2019/20	\$ 10,960.00
	Transfer from Village Green playground upgrade budget	\$ 15,444.00
	Expenditure to date:	
	Balance remaining	\$ 26,404.00

**Fairlie Community Board
Grant Allocations
For The Period Ended 30 April 2020**

Date	Organisation	Amount
1/07/2019	New financial year 2019/20	\$ 2,000.00
	Expenditure to date:	
12/09/2019	Mackenzie College - Hall Hire	\$ 250.00
4/12/2019	Mackenzie Swimming Club - Pool Hire	\$ 250.00
4/12/2019	Fairlie Swimming - Pool Hire	\$ 250.00
30/01/2020	Andrew Hurst - Hall Hire	\$ 200.00
	Balance remaining	\$ 1,050.00

* Maximum of \$250 can be allocated per grant application

5.3 CARRY FORWARD OF UNSPENT 2020 GRANT AND TOWNSHIP PROJECT FUNDS

Author: Charlotte Borrell, Community Facilities and Services Officer

Authoriser: Stuart Grant, Acting General Manager Operations

Attachments: Nil

PURPOSE OF REPORT

For the Fairlie Community Board to consider carrying forward any unspent funds in the Community Board Grant and Township Projects budgets to the 2021 financial year, due to the Covid-19 restrictions having halted meetings and progress in the spending of these budgets from March 2020 to June 2020.

STAFF RECOMMENDATIONS

1. That the report be received.
2. That the Fairlie Community Board resolves to carry forward from the 2020 financial year any unspent funds in the Community Board Grant and Township Projects budgets to the 2021 financial year. This is due to the unprecedented effect of Covid-19, preventing meetings, resulting in the inability for the Fairlie Community Board to progress expenditure prior to 30 June 2020.

BACKGROUND

Community Boards have regular meetings to progress Township Projects and consider Grant applications. Due to the unprecedented Covid-19 Lockdown, beginning in March this year, and with the next Community Board meeting not being held until June (the last month of the financial year), the Community Board have been unable to progress Township Projects, nor consider grant applications.

These two budgets are typically not available once the new financial year rolls over. However, it is recommended that this year any unspent monies are carried over to the 2021 financial year. This is in response to the unusually long period where progress was halted.

In addition, outdoor projects cannot be completed in winter due to climatic conditions. Any outdoor projects, like plantings, will not be able to proceed until spring.

POLICY STATUS

Not applicable.

SIGNIFICANCE OF DECISION

This decision is not significant under the Significance and Engagement Policy.

OPTIONS

Option 1: Do nothing

Option 2: Resolve to carry forward unspent Community Board Grant and Township Projects budgets to the 2021 financial year

CONSIDERATIONS**Legal**

Not applicable.

Financial

If the funds are not carried forward to the 2021 financial year, the community will not be able to access the unspent grant monies and the Board will be hampered with reduced funds to progress Township Projects.

Other

Not applicable.

CONCLUSION

It would be beneficial to the community and the district as a whole to carry over unspent funds as domestic tourism becomes a focus and the community board continue making improvements in the Fairlie area for residents and visitors alike.

5.4 NEW FORMAT FOR COMMUNITY BOARD MATTERS UNDER ACTION

Author: Arlene Goss, Governance Advisor

Authoriser: Paul Numan, General Manager Corporate Services

Attachments: 1. Action List for Fairlie Community Board  

STAFF RECOMMENDATIONS

1. That the report be received.

BACKGROUND

Community boards have maintained action lists for many years. These actions have been updated manually after each meeting by the committee administrator and sent out to council staff. This process has been time consuming and has not always worked well.

NEW DATABASE

Over the lockdown period a new database to track and update actions across all committees and community boards was introduced. The database is an extended function of Infocouncil, already used by council. Therefore there was no extra financial cost.

How it works

After each meeting the database searches through the minutes and picks up any resolutions that have been passed at the meeting. It automatically adds these to the list of actions.

Any actions requested at the meeting that have not been resolved are added manually by the committee administrator. The technical term for these is “user defined actions”.

The database automatically informs the appropriate staff member that an action has been assigned to them. The staff member can then complete and sign off the action, or extend the deadline, or assign the action to another staff member. They cannot delete the action. Once the staff member has signed off the action it is removed from the list of outstanding actions but remains in the database.

At any time it is possible to run reports from the database that bring up a list of actions by committee, by staff member, by department, by key word, by township, by date or by type of action.

For example, it is possible for a staff member to bring up a list of all outstanding actions assigned to them across all of the community boards and committees. Or a community board might ask for a list of all outstanding actions by Council using the name of their township as a key word. There are many other possible search parameters.

Over the Covid-19 lockdown period the database was loaded with all the actions that have been requested this triennium (from October, 2019, onwards). As time goes on and more actions are added, this database will become more useful.

Audit Compliance

The database has been specifically designed to be used by councils in New Zealand. It meets the requirements of legislation and can be accessed by Audit New Zealand on request.

At any time, the chief executive or management can also carry out an internal audit of the action list and follow up on outstanding actions.

CONCLUSION

Attached to this report is a list of the outstanding actions requested by your community board since the start of the triennium. This list includes both outstanding resolutions and user defined actions.

Each action will be updated after the meeting and will come back to the next meeting unless it is completed and signed off by staff.

Overdue

Division:

Committee:

Officer:

Fairlie Community Board

Date From:

Date To:

Printed: Tuesday, 26 May 2020 1:37:28 PM

Action Sheets Report

Type	Subject	Officer/Director	Meeting	Est. Compl.	Emailed	Completed
Report	Fairlie Skate Park - Final Plans	Borrell, Charlotte	Fairlie Community Board 30/01/2020	13/02/2020		
5.4		Grant, Stuart				
	FCB/2020/140					
COMMITTEE RESOLUTION FCB/2020/140						
Moved: Member Leaine Rush						
Seconded: Member Angela Habraken						
1. That the report be received.						
2. That the Fairlie Community Board approves the final plans from the Fairlie Skate Committee to allow construction to begin on the Fairlie Skate Park, as long as the middle section is concrete and relevant consents are granted.						
CARRIED						
7 Apr 2020 - 9:54 a.m. - Arlene Goss						
Skate park group is planning to start this project just after Easter.						
8 Apr 2020 - 9:27 a.m. - Arlene Goss						
Charlotte Borrell: Delayed by Covid19 shutdown.						

Type	Subject	Officer/Director	Meeting	Est. Compl.	Emailed	Completed
Report	Pathway between State Highway 8 and Riddle Street shops	Borrell, Charlotte	Fairlie Community Board 12/03/2020	26/03/2020		
5.5		Grant, Stuart				
	FCB/2020/145					
COMMITTEE RESOLUTION FCB/2020/145						

Overdue	Division: Committee: Officer:	Fairlie Community Board	Date From: Date To:	
Action Sheets Report			Printed: Tuesday, 26 May 2020 1:37:28 PM	

Moved: Member Angela Habraken

Seconded: Mr Les Blacklock

1. That the report be received.
2. That the Fairlie Community Board approve the construction of a cobble stone footpath across the garden area between the footpath on State Highway 8 and the Riddle Street shops, as a Township Project. This is to improve safety and visual appeal of the area.

CARRIED

8 Apr 2020 - 9:27 a.m. - Arlene Goss

Charlotte Borrell: Delayed by Covid19 shutdown.

Type	Subject	Officer/Director	Meeting	Est. Compl.	Emailed	Completed
	Fairlie War Memorial Maintenance	Borrell, Charlotte Grant, Stuart		21/04/2020		
<p>7 Apr 2020 - 9:51 a.m. - Arlene Goss</p> <p>Being grouted at the moment. Almost complete. Will be finished by the next meeting.</p> <p>7 Apr 2020 - 9:52 a.m. - Arlene Goss</p> <p>Action reassigned to Borrell, Charlotte by: Goss, Arlene for the reason: Uploading action</p> <p>8 Apr 2020 - 9:28 a.m. - Arlene Goss</p> <p>Charlotte Borrell: Complete, Remove from list.</p>						

Type	Subject	Officer/Director	Meeting	Est. Compl.	Emailed	Completed
	Fairlie Problem Dogs	Borrell, Charlotte Grant, Stuart		21/04/2020		
<p>7 Apr 2020 - 9:37 a.m. - Arlene Goss</p>						

Overdue	Division: Committee: Officer:	Fairlie Community Board	Date From: Date To:	
Action Sheets Report			Printed: Tuesday, 26 May 2020 1:37:28 PM	

Contractor is engaged to install signs. Pricing options for dog bag dispensers will come to the next meeting.

7 Apr 2020 - 9:52 a.m. - Arlene Goss

Action reassigned to Borrell, Charlotte by: Goss, Arlene for the reason: Uploading action

7 Apr 2020 - 9:52 a.m. - Arlene Goss

Cleaned up existing signage. Dogs on lead signs still to come.

8 Apr 2020 - 9:28 a.m. - Arlene Goss

Charlotte Borrell: Delayed by Covid19 shutdown.

Type	Subject	Officer/Director	Meeting	Est. Compl.	Emailed	Completed
	Fairlie Community Centre	Borrell, Charlotte Grant, Stuart		21/04/2020		
	<p>7 Apr 2020 - 9:38 a.m. - Arlene Goss</p> <p>Community Centre Heating: Resolution That the Community Board accept the quote that has been tendered. To be included in the Community Hall upgrade.</p> <p>7 Apr 2020 - 9:53 a.m. - Arlene Goss</p> <p>Ms Borrell asked how the community centre should charge for heating. Need a robust discussion about fees and charges to encourage users. Waiting until the fees and charges are reviewed would enable the community board to see how much heating costs in extra power. Ms Borrell will put a notice out on Facebook that new heating has been installed in the community centre. Remove from list.</p> <p>7 Apr 2020 - 9:53 a.m. - Arlene Goss</p> <p>Action reassigned to Borrell, Charlotte by: Goss, Arlene for the reason: Action uploaded.</p> <p>8 Apr 2020 - 9:29 a.m. - Arlene Goss</p> <p>Charlotte Borrell: Delayed by Covid19 shutdown.</p>					

Type	Subject	Officer/Director	Meeting	Est. Compl.	Emailed	Completed
	Fairlie Bus Parking by Playground	McKenzie, Scott Haar, Bernie		21/04/2020		

Overdue	Division: Committee: Officer:	Fairlie Community Board	Date From: Date To:	
Action Sheets Report			Printed: Tuesday, 26 May 2020 1:37:28 PM	

7 Apr 2020 - 9:39 a.m. - Arlene Goss

Bus Parking by Playground Mr Haar will investigate the option of bus parking on SH8 with NZTA further and supply options to the board. The community board would like to make changes to bus parking in this area including moving the footpath and introducing angle parking.

7 Apr 2020 - 9:55 a.m. - Arlene Goss

Action reassigned to Borrell, Charlotte by: Goss, Arlene for the reason: Action Uploaded

7 Apr 2020 - 9:55 a.m. - Arlene Goss

Mr Haar has found a copy of the original plan for the area. He suggested sharing this with the community board. Need to get this project into the Long Term Plan, with the aim to get buses away from parking outside the public toilets and playground.

The chairman had a copy of the plan with him and said he wanted to move the footpath. A separate Long Term Plan session was suggested. Ms Borrell offered to organise a workshop and invite Mr Haar.

8 Apr 2020 - 9:30 a.m. - Arlene Goss

Charlotte Borrell: Needs to go to Scott in Roding (I will add it to the LTP discussion with the Fairlie CB that I am trying to work on atm)

8 Apr 2020 - 9:31 a.m. - Arlene Goss

Action reassigned to McKenzie, Scott by: Goss, Arlene for the reason: Sent by Charlotte to Scott.

Type	Subject	Officer/Director	Meeting	Est. Compl.	Emailed	Completed
	Fairlie Swimming Pool	Borrell, Charlotte Grant, Stuart		21/04/2020		
	<p>7 Apr 2020 - 9:40 a.m. - Arlene Goss</p> <p>Strathconan Swimming Pool: there are issues with the filtration system with the existing pump being nursed along. The system is having constant maintenance so the plan is to get through the season and next and then put it into a long term upgrade. To be included in the Long Term Plan.</p> <p>7 Apr 2020 - 9:57 a.m. - Arlene Goss</p> <p>Action reassigned to Borrell, Charlotte by: Goss, Arlene for the reason: Action Uploaded</p>					

Type	Subject	Officer/Director	Meeting	Est. Compl.	Emailed	Completed
	Fairlie Dog Park	Borrell, Charlotte Grant, Stuart		21/04/2020		

Overdue	Division: Committee: Officer:	Fairlie Community Board	Date From: Date To:	
Action Sheets Report			Printed: Tuesday, 26 May 2020 1:37:28 PM	

7 Apr 2020 - 9:41 a.m. - Arlene Goss

An area has been suggested on the southeast side of the Allandale Bridge. The community board agreed that Charlotte Borrell would check on the status and size of the land and get a price for clean-up and fencing.

7 Apr 2020 - 9:55 a.m. - Arlene Goss

The community board has established that council has vacant possession of the land for the proposed dog park. Ms Borrell will prepare a report for next meeting.

7 Apr 2020 - 9:56 a.m. - Arlene Goss

Action reassigned to Borrell, Charlotte by: Goss, Arlene for the reason: Action Uploaded

8 Apr 2020 - 9:31 a.m. - Arlene Goss

Charlotte Borrell: Delayed by Covid19 shutdown.

Type	Subject	Officer/Director	Meeting	Est. Compl.	Emailed	Completed
	Fairlie Community Board Under Observation	Goss, Arlene van Aswegen, Suzette		21/04/2020		
	<p>7 Apr 2020 - 9:56 a.m. - Arlene Goss</p> <p>Wifi for Fairlie Main Street - 5G is still on track to happen in Fairlie.</p> <p>Abley Study - no change</p> <p>Street lighting – Council has decided to include all of Mackenzie in the Dark Sky reserve. This means as street lights go out they will be replaced with dimmer lights.</p> <p>Rating System – The Mayor said he believed rural ratepayers should pay rates towards town amenities that they use. The chairman also suggested that rural ratepayers should be able to vote for the community board. This is on the agenda for the rates representation review later this year.</p>					

5.5 MACKENZIE COMMUNITY SPORTS HALL HEATING CHARGES

Author: Charlotte Borrell, Community Facilities and Services Officer

Authoriser: Stuart Grant, Acting General Manager Operations

Attachments: Nil

PURPOSE OF REPORT

For the Fairlie Community Board to consider recommending that Council remove the charges for heating at the Mackenzie Community Hall (sports hall) to bring it in line with other halls in the district.

STAFF RECOMMENDATIONS

1. That the report be received.
2. That the Fairlie Community Board recommend to Council that heating charges for the Mackenzie Community Hall be removed to bring it in line with other halls in the district and encourage increased hiring of the facility.

BACKGROUND

In January this year four new heat pumps were installed in the Mackenzie Community Centre Sports Hall as part of the Long Term Plan facility upgrade. Encouraging the users to hire the venue without the usual apprehension towards heating costs, was the main driver for the new units being installed. No other halls in the district have separate/additional heating charges for use of their heat pumps.

Heating costs and the confusion around how much these costs would be has previously been raised as a deterrent by potential hirers and the Community Board have discussed this challenge at previous meetings. The recent installation of the new heat pumps is a proactive step towards mitigating this barrier to potential hirers. For example the Fairlie Badminton Club used a different venue last year but have been attracted back to try the sports hall with the new heaters in place.

The Fairlie Community Board are focused on increasing the usage and financial viability of the hall post Covid-19. The removal of heating charges would support that goal. Heartlands also support the promotion of the hall as an event venue and have planned events for this year such as a Market Day to promote Fairlie and encourage the community to support the Mackenzie Community Hall and local businesses.

POLICY STATUS

Not applicable.

SIGNIFICANCE OF DECISION

This decision is not significant under the Significance and Engagement Policy.

OPTIONS

Option 1: Do nothing

Option 2: Resolve to remove heating charges for the Mackenzie Community Sports Hall

Option 3: Make an alternative resolution

CONSIDERATIONS

Legal

Not applicable.

Financial

Electricity costs (below) have dropped over recent years. This is due to a substantial decrease in frequency of hire as a result of a local school opening their own gymnasium, along with other less expensive room hire options in the area.

2017 Budget \$6,000 Actual \$8,451

2018 Budget \$6,000 Actual \$10,077

2019 Budget \$6,000 Actual \$5,765

2020 Budget \$11,000 Actual \$6,450 (to date, end of financial year is 30 June 2020)

Revenue (below) has reduced year by year due to the additional competition from other venues such as the school gymnasium and the reluctance to hire the venue due to hire being more expensive than other venues and the additional heating charge.

2017 Revenue \$16,181

2018 Revenue \$14,647

2019 Revenue \$10,350

2020 Revenue \$6,552 (year to date)

If Council resolves to remove the heating charges, winter heating costs will not be covered by hirers. However, the newly installed energy efficient heat pumps will encourage the community to utilise the facility more as well as being more cost efficient than the previous units. In the winter, and summer months (when it is very hot in the sports hall), the heat pumps will make the sports hall a comfortable temperature. This should see an increase in revenue along with making the facility more affordable to community groups.

Other

Not applicable.

CONCLUSION

The removal of the heating charge for the Mackenzie Community Sports Hall will remove the heating cost barrier from potential hirers and increase the frequency of hire.

This would be of benefit to the local community and district as a whole as groups hold events for locals and to attract visitors to our region.

5.6 GRANT APPLICATION - MACKENZIE HALF MARATHON

Author: Charlotte Borrell, Community Facilities and Services Officer

Authoriser: Stuart Grant, Acting General Manager Operations

Attachments: 1. Grant Application Form - Mackenzie Half Marathon  

PURPOSE OF REPORT

For the Fairlie Community Board to consider the request from Mackenzie Half Marathon for funds towards the traffic management of the inaugural running event to be held in Fairlie 18 July 2020.

STAFF RECOMMENDATIONS

1. That the report be received.
2. That the Fairlie Community Board consider the grant application for \$500 from Mackenzie Half Marathon towards the traffic management of the inaugural running event to be held on 18 July 2020. Proceeds to be donated to Lions for distribution back into the local community.

BACKGROUND

The Mackenzie Half Marathon has been adversely affected by the Covid-19 situation and have had to reschedule their event to 18 July 2020. The grant funds, if approved, will contribute to the costs of traffic management for the event.

As per previous Community Board resolution the maximum amount that can be granted to any one application is \$250.00.

Email comment from John Shaw Race director:

To whom it may concern

The Mackenzie Half Marathon would like to submit the attached application for a grant to help with the runner of our event.

We feel that this will be a fantastic way of showing Fairlie off to a lot for people who are coming into town for this event.

Presently we are planning to go ahead on the 18th July, after we had to cancel it on Easter Saturday this year due to Covid-19.

We trust that our application will receive a positive response from your Board and looking forwards to hearing from you shortly.

Kind regards,

John Shaw

Race Director Mackenzie Half Marathon

POLICY STATUS

Not applicable.

SIGNIFICANCE OF DECISION

This decision is not significant under the Significance and Engagement Policy.

OPTIONS

Option 1: Do nothing.

Option 2: Grant the maximum \$250 allowed.

Option 3: Resolve to increase the maximum grant amount, then resolve to grant more than \$250.

CONSIDERATIONS

Legal

Not applicable.

Financial

As per previous Community Board resolution the maximum amount that can be granted to any one application is \$250.00.

Granting of \$250.00 towards this request will reduce the amount of grant funds available by \$250.00. The event will proceed if the Board approves or declines funds.

Other

Not applicable.

CONCLUSION

Not applicable.

APPLICATION FOR GRANT

1. Name of Organisation/Individual:

Mackenzie Half Marathon

2. Address:

1 Banks St -

Fairlie

Telephone: 0276885353

Fax:

Email: shawey286@gmail.com

3. Contact

Person: John Shaw

Position: Race Director

Phone:
Business: 0276885353Phone: 7
Home:

4. Please specify the legal status of your organization –
trust/Incorporate

Society/other.

NIL

5. Is your organisation recognised as a non profit body by the Inland
Revenue

Department

?

Yes/N
☒

6. Name of principal officers:

Chairperson/President:

John Shaw

Secretary:

Yvonne Shaw

Treasurer:

Pint Gallogher

7. State your organisation's purpose and
objectives:

To bring a running event to Fairlie
and raise money for lions to distribute
back to the community.

8. How long has your organisation
existed?

Inaugural event - First Year

9. Is your organisation responsible to or controlled by any other

organisation/authority?

Please specify:

No

10. What level of funding does your organisation request from the Mackenzie

District Council?

\$500

11. State the purpose for which the grant is requested:

To be put towards traffic management plan.

12. State the number whom you expect will benefit from the grant you are

requesting:

Members: 300 entries

Others: Community of Fairlie

13. Has your organization received a donation during the past five

years?

Yes/N
o

If yes, please detail how
your most recent donation
was used

Received from Year Amount of

Donatio
n

14. If your organisation is registered for GST, please supply your GST
number:

Not Applicable

15. Please supply a copy of your latest audited financial
statements.

N.A.

DECLARATION

I hereby declare that the information supplied here on behalf of my
organisation is correct:

Name: John Shaw

Position: Regional Director

Signature: [Signature]

Date: 24/5/20

5.7 GENERAL BUSINESS AND UPDATE FROM COUNCILLOR REPRESENTATIVE**File Reference:****Author:** Arlene Goss, Governance Advisor**Authoriser:****Attachments:** 1. Letter from Owen Hunter [!\[\]\(cbe2492b119e39e02a1dab2af4a4b296_img.jpg\)](#) **STAFF RECOMMENDATIONS**

That the information be noted.

The chairperson has requested the following items of general business:

1. Letter from Owen Hunter – Mr Hunter has written to the community board regarding trees on his boundary. His letter is attached.

Owen Hunter
7 Argyle Street
Fairlie
0274 388 332

27 May 2020

The Chairman
Fairlie Community Board
C/- Mackenzie District Council
Main Street
Fairlie

Dear Community Board Members.

I am writing to the Board to request a meeting on site at 9 Argyll Street to discuss the large trees in the Domain which shade the section where we are about to build our new house.

The trees are only approx 8 metres from where the Lounge area of the house will be. I know the Council have a good neighbour approach to this issue.

I like the trees but feel they have become too tall, we are quite prepared to replant the bank area with specimens that grow to about 4 metres in height.

It would be good to meet in the morning to see the effect the shading will have on our new house.

We would like to resolve this before we start building.

Thank you for your assistance with this matter and looking forward to hearing from you.

Yours sincerely



Owen Hunter