



**Notice is given of an Extraordinary Tekapo Community Board Meeting to be held on:**

**Date: Wednesday, 14 October 2020**

**Time: 2.30pm**

**Location: Tekapo Community Hall Lounge  
Lake Tekapo**

# **AGENDA**

## **Extraordinary Tekapo Community Board Meeting**

**14 October 2020**

Note: This meeting may be digitally recorded by the minute-taker.

**Tekapo Community Board Membership:**

Steve Howes (Chair)

Chris Scrase

Caroll Simcox

Sharron Binns

Matt Murphy

**Order Of Business**

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- 1 OPENING**
- 2 APOLOGIES**
- 3 DECLARATIONS OF INTEREST**

## **4 REPORTS**

### **4.1 MINUTES OF THE LAST MEETING HELD TO CONSIDER GENESIS GRANTS**

**Author:** Arlene Goss, Governance Advisor

**Authoriser:**

**Attachments:** 1. **Minutes of the Extraordinary Meeting of the Tekapo Community Board held on February 20, 2020** [↓](#) 

#### **STAFF RECOMMENDATIONS**

That the information be noted.

#### **BACKGROUND**

These minutes have already been confirmed, but have been included in the agenda for your information.



# **MINUTES**

## **Extraordinary Tekapo Community Board Meeting**

**12 February 2020**

**MINUTES OF MACKENZIE DISTRICT COUNCIL  
EXTRAORDINARY TEKAPO COMMUNITY BOARD MEETING  
HELD AT THE TEKAPO COMMUNITY HALL LOUNGE, LAKE TEKAPO  
ON WEDNESDAY, 12 FEBRUARY 2020 AT 4.20PM**

**PRESENT:** Chairman Steve Howes, Member Chris Scrase, Member Caroll Simcox, Cr Matt Murphy.

**IN ATTENDANCE:** Arlene Goss (Governance Advisor Temp), Stewart Inch (Lions Club), Ann-Maree Grant (Tekapo Promotions), Isaac Wilson and Simon Waymouth (Lake Tekapo School), TJ McConchie (Tekapo Trails).

### **1 OPENING**

The chairman welcomed everyone to the meeting.

### **2 APOLOGIES**

An apology was received from member Sharron Binns, and an apology for lateness received from Governance Advisor (Temp) Arlene Goss.

### **3 DECLARATIONS OF INTEREST**

The following declarations of interest were declared:

- Steve Howes declared an interest in the application from Tekapo Lions, and also a previous association with the board of Lake Tekapo School.
- Chris Scrase declared an interest in the applications from Tekapo Lions and Tekapo Trails. She is also a member of the Lake Tekapo Power Boat and Waterski Club.
- Caroll Simcox said she was a "some time attendee" at Tekapo Lions.
- Cr Matt Murphy declared he is a member of the Lake Tekapo Power Boat and Waterski Club.

### **4 PUBLIC FORUM**

The chairman asked if any of the applicants felt uncomfortable presenting to the community board in public forum. There were no objections to everyone being present in the room.

The chairman noted that the general protocol with grants was that they were not given retrospectively for projects that were already finished. He was concerned that the Lions Club wishing well was completed. On this occasion he would not discount the wishing well for this reason, but in future it would be made clear to applicants that the money would not be granted retrospectively.

**Stewart Inch from the Lions Club** answered questions about the first two projects on the list. The wishing well was already completed. Council had paid for the site works and Lions volunteers had moved the wishing well. The bus shelter would happen regardless of funding and would be built before winter. Discussion took place on the location of the bus shelter and why it was chosen. It was agreed that this was a much-needed project.

**Ann-Maree Grant from Tekapo Promotions** spoke in support of her application. The Tekapo Scene has been cancelled because they no longer have an editor. She has revised the figures in her application and is now asking for less money, \$8,356 instead of \$17,921. She answered questions about the planned website upgrade and the quotes that have been received. The value of the Our Tekapo cards was questioned. Regarding the paper maps, questions were asked about going online and whether sponsorship and/or charging businesses for the maps could cover the cost. Ann-Maree Grant said due to an error they had currently received 50,000 copies of the current map that were not expected. The planned event to bring the community together had not gone ahead last year, but she hoped to get funding to do this in mid winter. Business networking meetings had been well received and were valuable.

**Isaac Wilson and Simon Waymouth from Lake Tekapo School** spoke about the work carried out to date on the school swimming pool. Currently it is up and running for the school children to use, and the changing sheds are built. They now need money to build a toilet block, which will allow for community use of the pool. The Board of Trustees will be responsible for ongoing maintenance and the pool will still be owned by the school. Access to the community will be by key.

**TJ McConchie from Tekapo Trails** spoke about the need for a trailer to move gravel onto the path. She said Tekapo Trails would own the trailer but also make it available for community use. It would be kept under lock and key, possibly at the Tekapo Hall. Discussion took place on whether a new trailer was needed or a good second-hand one would do the job. She withdrew the part of the application for the costs of gravel because this had been funded from another source. The trail is very popular and well used. The community board noted the extensive volunteer hours that had already gone into maintaining this trail and remarked on the dedication of the volunteers.

At the end of the public forum the chairman thanked the applicants for attending and they left the meeting. The community board then went into public excluded session to discuss and allocate the grants. Following this, the recommendation below was forwarded to a full council meeting for ratification.

#### 4.1 ALLOCATION OF GRANTS

##### RECOMMENDATION:

That the Tekapo Community Board recommends to Mackenzie District Council that the following grants be allocated from the 'Promotion of Tekapo Township' (Genesis Energy) fund:

Organisation	Project	Amount Requested	Amount Granted
Lake Tekapo Lions Club	Wishing Well Relocation	\$5,000	Grant Declined
Lake Tekapo Lions Club	Bus Shelter for School Children	\$7,000	\$7,000
Tekapo Promotions and Business Assn	Promotions Project 2020	\$17,921, later reduced to \$8,356	\$4,200
Lake Tekapo School	Community Swimming Pool	\$25,000	\$14,273.69
Snowgrass Solutions	Replacement FM Transmitter for RNZ for Tekapo	\$3,300	\$3,300

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Tekapo Trails Society	Sawdon Trail	\$6,667.70	\$4,300
Lake Tekapo Power Boat and Waterski Club	Extension of Boat Ramp Lakeside Drive	\$15,000	Grant Declined
	<b>Total Requested</b>	<b>\$79,888.70</b>	
	<b>Total Available</b>	<b>\$33,073.69</b>	
	<b>Total Granted</b>		<b>\$33,073.69</b>

## 5 PUBLIC EXCLUDED

## RESOLUTION TO EXCLUDE THE PUBLIC

**COMMITTEE RESOLUTION TKCB/2020/174**

Moved: Chair Steve Howes

Seconded: Member Caroll Simcox

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under section 48 for the passing of this resolution</b>
<b>5.1 - Application from Tekapo Lions - Wishing Well</b>	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons  s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>5.2 - Application from Tekapo Lions - Bus Shelter</b>	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons  s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

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	information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	
<b>5.3 - Application from Tekapo Promotions and Business Association - Promotions Project</b>	<p>s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p> <p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>5.4 - Application from Lake Tekapo School - Community Swimming Pool</b>	<p>s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p> <p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>5.5 - Application from Snowgrass Solutions - Replacement FM Transmitter for RNZ for Tekapo Community</b>	<p>s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p> <p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>5.6 - Application from Tekapo Trails Society - Sawdon Trail</b>	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting

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	persons, including that of deceased natural persons  s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>5.7 - Application from Lake Tekapo Powerboat and Waterski Club - Extension of Boat Ramp</b>	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons  s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>CARRIED</b>		

**COMMITTEE RESOLUTION TKCB/2020/175**

Moved: Chair Steve Howes

Seconded: Member Caroll Simcox

That the Tekapo Community Board moves out of closed meeting into open meeting.

**CARRIED****The Meeting closed at 6.25pm.****The minutes of this meeting were confirmed at the Ordinary Meeting of the Tekapo Community Board held on 11 March 2020.**

.....  
**CHAIRPERSON**

**4.2 ALLOCATION OF GRANTS****File Reference:****Author:** Arlene Goss, Governance Advisor**Authoriser:****Attachments:** Nil**RECOMMENDATION:**

That the Tekapo Community Board recommends to Mackenzie District Council that the following grants be allocated from the 'Promotion of Tekapo Township' (Genesis Energy) fund:

<b>Organisation</b>	<b>Project</b>	<b>Amount Requested</b>	<b>Amount Granted</b>
Saturday Markets Lake Tekapo	Update signage and marketing materials	\$5,400.00	
Paint the Town Green Community Project	Native plants and recycling bins	\$3,896.50	
Tekapo Promotions and Business Association	Digital Marketing Promotions	\$4,550.00	
Mount Dobson Ski Area	Weather Station	\$10,000.00	
Tekapo Trails Society	Website development and gravel for Lagoon Trail	\$1,500.00	
	<b>Total Requested</b>	<b>\$25,346.50</b>	
	<b>Total Available</b>	<b>\$10,000.00</b>	

**BACKGROUND**

This is the second time the 'Promotion of Tekapo Township' fund has been allocated by the Tekapo Community Board.

Projects must benefit the township of Tekapo and be completed by December 31, 2021.

The amount of \$10,000 (including GST) is available for distribution, and this is the amount to be allocated by the Tekapo Community Board. Decisions made by the Community Board will go to the full Mackenzie District Council meeting for ratification on October 20, 2020. Once ratified, successful applicants will be asked to present an invoice to the council for the amount granted.

**5 PUBLIC EXCLUDED****RESOLUTION TO EXCLUDE THE PUBLIC****RECOMMENDATION**

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<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under section 48 for the passing of this resolution</b>
<b>5.1 - Application from Tekapo Trails Society Inc</b>	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>5.2 - Application from Mount Dobson Ski Area</b>	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
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<b>5.5 - Application from Paint the Town Green</b>	<p>s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p> <p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7