



Notice is given of a Twizel Community Board Meeting to be held on:

Date: Monday, 25 January 2021

Time: 3.00pm

**Location: Twizel Events Centre Theatre
Twizel**

AGENDA

Twizel Community Board Meeting

25 January 2021

Note: This meeting may be digitally recorded by the minute-taker.

Twizel Community Board Membership:

Jacqui de Buyzer (Chair)

Tracey Gunn

Renee Rowland

Amanda Sargeant

Emily Bradbury

Order Of Business

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- 1 OPENING**
- 2 APOLOGIES**
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- 4 DECLARATIONS OF INTEREST**

5 REPORTS

5.1 MINUTES OF TWIZEL COMMUNITY BOARD MEETING - 7 DECEMBER 2020

Author: **Arlene Goss, Governance Advisor**

Authoriser:

Attachments: **1. Minutes of Twizel Community Board 7 December 2020** [!\[\]\(a870788d6ed9b8fd294b7654a8c8526b_img.jpg\)](#) 

RECOMMENDATION

That the Minutes of the Twizel Community Board Meeting held on Monday 7 December 2020 be received and confirmed as an accurate record of the meeting.



Unconfirmed MINUTES

Twizel Community Board Meeting

7 December 2020

**MINUTES OF MACKENZIE DISTRICT COUNCIL
TWIZEL COMMUNITY BOARD MEETING
HELD AT THE MEETING ROOM, MACKENZIE COUNTRY INN, TWIZEL
ON MONDAY, 7 DECEMBER 2020 AT 3.05PM**

PRESENT: Chairperson Jacqui de Buyzer, Tracey Gunn, Renee Rowland, Amanda Sargeant, Cr Emily Bradbury

IN ATTENDANCE: Mayor Graham Smith, General Manager Operations Tim Harty, Twizel Township Supervisor Angie Taylor, Asset Manager Bernie Haar, Compliance Officer Mark Offen, Planner Rachel Willox, Governance Advisor Arlene Goss, and six members of the public.

1 OPENING

The chairperson opened the meeting.

2 APOLOGIES

An apology was received from chief executive Suzette van Aswegen.

3 PUBLIC FORUM

Community board member **Renee Rowland** announced a new initiative called the Mackenzie Book and Art Festival, being planned for 2021. A group in Twizel is organising this event and has approached authors and publishers who might be able to attend. They are currently forming an incorporated society.

Shaun Norman asked about installing a sign on Glen Lyon Road to lead people to a viewing point to see Aorangi Mount Cook. He said the roading manager was in favour of this idea. The chairperson said she would like to see more information, including costings, before committing to support this.

He asked about the heating of the swimming pool this season. Angie Taylor said the learn to swim pool and the splash pool would be heated to 26 degrees. The solar heating system for the large pool failed over winter and staff were looking at options to replace it. The upcoming cavalcade would be raising money towards this.

Pat Shuker asked about the pensioner flats. She said one of the flats had a steam hood over the cooker and the other didn't. She also said there fire breaks at North West Arch had young pines and long grass growing. Angie Taylor offered to raise a service request for these items.

4 DECLARATIONS OF INTEREST

There were no declarations of interest.

5 REPORTS

5.1 MINUTES OF TWIZEL COMMUNITY BOARD MEETING - 12 OCTOBER 2020

COMMITTEE RESOLUTION TWCB/2020/221

Moved: Member Renee Rowland

Seconded: Member Tracey Gunn

That the Minutes of the Twizel Community Board Meeting held on Monday 12 October 2020 be received and confirmed as an accurate record of the meeting.

CARRIED

5.2 COMMUNITY BOARD FINANCIAL REPORT

It was noted that both revenue and expenditure were below budget due to the impact of Covid-19.

COMMITTEE RESOLUTION TWCB/2020/222

Moved: Chairperson Jacqui de Buyzer

Seconded: Cr Emily Bradbury

That the community board financial report be received.

CARRIED

5.3 CORRESPONDENCE

The community board considered a letter from Alan Grant requesting assistance to dispose of wilding tree slash, and also a letter of support from Rangitaiki Community Board.

Discussion took place on a recent initiative to offer residents free dumping of green waste at the resource recovery park and the community board agreed that this was the best way to assist.

The Asset Manager said the approximate cost of holding this would be \$3,000 to \$4,000 and the board agreed to fund this. The governance advisor would respond to Mr Grant.

A letter of thanks would also go to the Rangitaiki Community Board.

COMMITTEE RESOLUTION TWCB/2020/223

Moved: Chairperson Jacqui de Buyzer

Seconded: Member Amanda Sargeant

That the Twizel Community Board funds a day of free entry to the resource recovery park for green waste to the value of \$4,000.

CARRIED

5.4 MOBILE SHOPS AND TRADERS - TWIZEL

The purpose of this report was for the Twizel Community Board to identify two possible areas for mobile trading within the Twizel Township. Rachel Willox spoke to the report and the community board members commented on which options they preferred.

Option 7, the Ostler Road carpark, was liked because it was away from business and residential areas and there was space to park safely. Option 5, the corner of Nuns Veil Road and Mackenzie Drive, was also preferred.

The current location for mobile traders, next to the golf course, was not considered to be a good location because the land was leased to the golf club and this created problems for the club.

COMMITTEE RESOLUTION TWCB/2020/224

Moved: Member Renee Rowland

Seconded: Cr Emily Bradbury

1. That the report be received.

CARRIED**COMMITTEE RESOLUTION TWCB/2020/225**

Moved: Chairperson Jacqui de Buyzer

Seconded: Member Amanda Sargeant

2. That the following two locations are identified as suitable locations for mobile trading within the Twizel Township: Ostler Road car park, and the corner of Nuns Veil Road and Mackenzie Drive.

CARRIED**5.5 GRANT APPLICATIONS****COMMITTEE RESOLUTION TWCB/2020/226**

Moved: Chairperson Jacqui de Buyzer

Seconded: Member Renee Rowland

That the Twizel Community Board approves the grant application from Twizel Area School for \$100 towards student prize giving.

CARRIED**COMMITTEE RESOLUTION TWCB/2020/227**

Moved: Member Amanda Sargeant

Seconded: Member Tracey Gunn

That the Twizel Community Board approves the grant application from Lisa Geary for \$166.05 to pay for Events Centre hire for the Twizel Community Christmas Lunch.

CARRIED**5.6 GENERAL BUSINESS AND COUNCILLOR UPDATE**

Bus Park – The community board said it was interested in moving the bus park to the long bay car park and passed a resolution to recommend this to Council (below).

Mobile Traders – The community board noted it would like to workshop the Mobile Traders Bylaw as a group when it becomes available.

Tree felled areas – The chairperson was concerned that there were a lot of small saplings in the Man Made Hill area. Ecan was planning to clear these.

Broom and lupins – Ecan has sent maps to Council of the areas where council control is needed and contractors have been tasked to do this work.

COMMITTEE RESOLUTION TWCB/2020/228

Moved: Member Tracey Gunn

Seconded: Cr Emily Bradbury

That the Twizel Community Board recommends to Council that the bus pick up and drop off is moved to the Long Vehicle Parking Area.

CARRIED

5.7 COMMUNITY BOARD ACTION LIST

Market Place – Market Place work planned for early March/April.

Barriers at Lake Ruataniwha – Completed, remove from list.

Twizel Swimming Pool – Pool is open, good feedback so far. Kids love the penguin and the inflatable. Will not be able to do any significant work this season. Estimate received for the cost of the assisted lift. Important to sort out the heating.

Sealing of Long Parking Bay carpark – Has been delayed. Planning for early in the new year.

Signage audit – A district-wide way-finding signage audit has been put out for tender to get consistency in branding and look. The roading manager is also working on a road map sign to put in front of the Meridian building.

Viewing corridors – A consultant has looked at different trees that need work, some in the viewing corridors. Waiting for a report and prices to come back.

Fence around the playground – A play area strategy is planned. Putting up a fence would limit work on the playground. Will include fence idea in the consultation to see what people think. Junior roadway to be included.

Public consultation on wilding pine – Completed. Remove from list,

Man-made Hill – Wilding work is almost tidied up. Needs a planting plan.

Disposal of Woodchipper – Sold for \$11,500. This money will go into the Twizel Community Board account. Remove from list.

Nest Swing – To include in the playground strategy and consultation.

Youth centre – Have done an initial review and will get a formal report on whether it is unsafe and unsanitary. Report to come back to community board.

Events Centre kitchen – Quote for a commercial kitchen upgrade received. \$190,000 for total upgrade. Priority was to get a commercial oven.

Pathway to Playground Seats – no update.

The Meeting closed at 4.12pm.

The minutes of this meeting were confirmed at the Twizel Community Board Meeting held on .

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CHAIRPERSON

5.2 COMMUNITY BOARD FINANCIAL REPORT

Author: Jo Hurst, Management Accountant

Authoriser: Adrian Hodgett, Finance Manager

Attachments: 1. Financial Report for Twizel Community Board [↓](#) 

STAFF RECOMMENDATIONS

That the community board financial report be received.

BACKGROUND

Attached is the latest community board financial report for your information.



Twizel Community Board Financial Performance November 2020

	YTD Actual 2020/21	YTD Budget 2020/21	YTD Actual 2019/20	Variance v Budget	Variance v Budget (%)	Variance v 2019/20	Variance v 2019/20 (%)
Other Revenue	12,513	26,690	31,661	(14,177)	-53.12%	(19,148)	-60.48%

Other Revenue is less than budgeted as hall hires from the Events Centre are less than anticipated due to the effect Covid-19 is having on the district. Income is also down in comparison to the same period last year due to the drop in activity resulting from Covid-19.

Operating Expenditure	305,407	360,329	351,595	54,922	15.24%	46,188	13.14%
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Operating expenditure is less than budgeted as there has been no township project spend to date and township maintenance costs have been less than budgeted. Swimming pool contractor costs are above budget as the swimming pools are now run by an external company.

Capital Expenditure	86,360	71,995	-	(14,365)	-19.95%		
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Capital expenditure is above budget to date for the Events Centre as the new locking system has been installed, the floor has been refurbished and plywood paneling to line the hallway. 3 coin operated showers have been installed and a heatpump. Proceeds were also received from the sale of the chipper. The township projects have yet to be started.

**Twizel Community Board
Capital Expenditure Summary
For The Period Ended 30 November 2020**

	Budget 2020/21	YTD Actual 2020/21
Twizel Township		
Community Assets		(9,783)
Implementation of Development Plan	67,456	
Total Twizel Township	67,456	(9,783)
Twizel Events Centre		
Buildings	105,400	96,143
Total Twizel Events Centre	105,400	96,143

**Twizel Community Board
Township Projects
For The Period Ended 30 November 2020**

Date	Organisation	Amount
1/07/2020	New financial year 2019/20	\$ 16,800.00
	Expenditure to date:	
	Balance remaining	\$ 16,800.00

**Twizel Community Board
Grant Allocations
For The Period Ended 30 Nov 2020**

Date	Organisation	Amount
1/07/2020	New financial year 2020/21	\$ 2,700.00
	Expenditure to date:	
3/08/2020	Incuhub	\$ 500.00
3/08/2020	Cavalcade - hall hire	\$ 41.00
7/12/2020	Twizel Area School - prizegiving	\$ 86.96
7/12/2020	Lisa Geary - Hall hire for Community Christmas Lunch	\$ 166.05
	Balance remaining	\$ 1,905.99

* Maximum of \$500 can be allocated per grant application

5.3 ECAN TWIZEL RIVER WORKS

Author: Arlene Goss, Governance Advisor

Authoriser: Tim Harty, General Manager Operations

Attachments: 1. Twizel Works Map [↓](#) 

PURPOSE OF REPORT

To inform the Community Board of proposed works in the Twizel River by Environment Canterbury. This report was written by Brian Milne, Council's Acting Engineer Representative for Township Maintenance Contract.

STAFF RECOMMENDATIONS

1. That the report be received, and
2. TCB provide feedback to ECan's proposal

BACKGROUND

Environment Canterbury (ECAN) wish to inform the Twizel community regarding proposed works in the Twizel River to protect the stopbanks, as a result of erosion to the riverbank.

The following is information provided by ECAN

We (ECAN River Engineering) would like to remove the gravel (around 2,000m3) in the orange area of the attached map to create a dry channel that would act as an overflow channel for the next high flow event. This would hopefully reduce the water flow heading round the bend and eroding the bank. As we only give the water an opportunity to shift rather than divert it, we cannot guarantee the results. We would hope for a split between the old channel and new thus reducing the erosion but there is potential of the old channel and swimming hole drying out. Because of this we have suggested other areas that could be potential swimming areas if this were to occur. We have also suggested an area that could be made into a wetland. We (ECAN River Engineering) are unable to fund these but would be happy to support and advise if necessary. We are happy for ideas and thoughts but are on a timeline due to the worsening erosion problem. I notice from a recent site inspection that the walking/bike track has also been eroded.

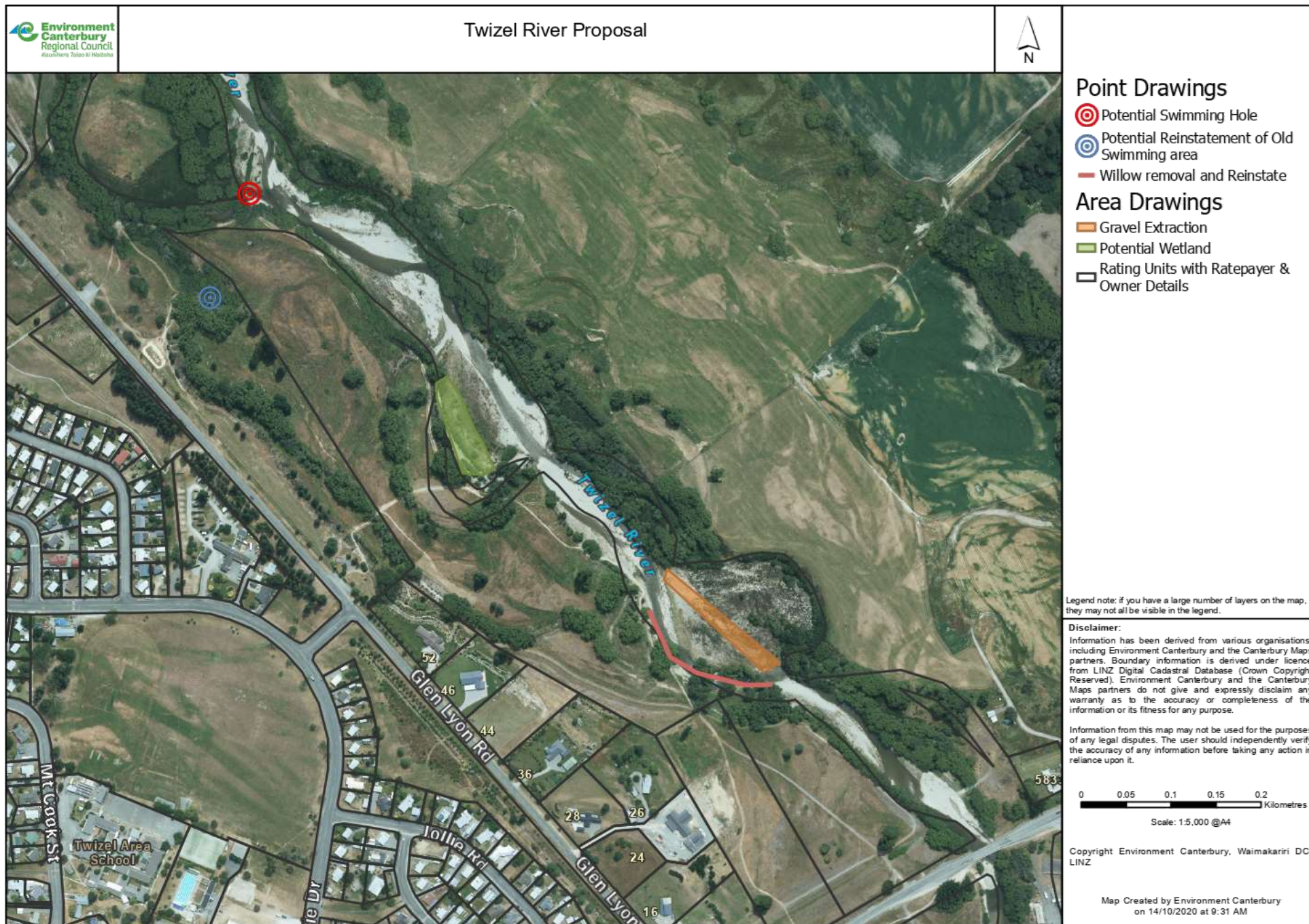
Refer to attached plan.

OPTIONS


- (1) Accept information and works by ECAN as proposed
- (2) Initiate additional discussion with ECAN to explore options

CONCLUSION

ECAN wish to proceed with erosion control works as soon as possible. They have proposed some other possible improvements which could be explored at a later date if this was considered desirable. However, any of these works will require funding to be identified or budgeted for in future.



5.4 TWIZEL YOUTH CENTRE CONDITION ASSESSMENT

Author: Tim Harty, General Manager Operations
Authoriser: Suzette van Aswegen, Chief Executive Officer
Attachments: 1. Beca Condition Report [↓](#) 

PURPOSE OF REPORT

To update the Community Board on a recent condition survey of the Twizel Youth Centre Building and discuss next steps.

STAFF RECOMMENDATIONS

1. That the report be received, and
2. That the Twizel Community Board supports a community engagement process to determine the future need for the Twizel Youth Centre, as outlined within this report

BACKGROUND

Concerns with the condition of the Twizel Youth Centre prompted Council to commission a building condition assessment Beca Limited (Beca) undertook the assessment in late December 2020 and the resulting report is attached.

Initial feedback from the Beca team immediately following the assessment was that the building was unsafe and that it needed to be fenced immediately to maintain public safety. This has been done and the fence remains in place.

The building condition report outlines the general condition of the building, noting the remaining life of various components. Whilst not an in-depth building assessment report, it is considered sufficient for the purpose of determining possible next steps given the general poor condition of the building and low remaining life of all the major components.

The exact current demand for use of the building is unknown but it is understood to be very low and any investment into the building to bring it to a useable standard would be significant and need to be carefully considered.

A discussion with the wider community is deemed a sensible next step in the process to ensure the Community Board and Council are well informed of the community view prior to considering further actions in relation to the current building, or any replacement building or works.

POLICY STATUS

Any decisions on the future of the building is governed by the Significance and Engagement Policy, which is outlined in the section below.

SIGNIFICANCE OF DECISION

Councils Significance and Engagement Policy directs that “All Council’s parks, recreation reserves, sports fields and facilities held under the Reserves Act 1977 or otherwise” are considered significant assets. Any decision to sell, abandon or dispose of any of Councils’ strategic assets will be regarded as significant and trigger a requirement to engage with the community.

Staff suggest that targeted community engagement (with the Twizel Community and other parties as identified) be undertaken to gauge views on the appropriate next steps in terms of the Youth Centre. Community Board input into options posed in this engagement would be greatly welcomed and staff will develop a set of questions for consideration and share with the Board prior to any engagement occurring.

Given the likely costs of any refurbishment of the centre it is recommended that consideration be given to focusing the engagement on the need for the space itself rather than the Youth Centre Building itself.

OPTIONS

There are two options available for Board consideration:

Option 1: Engage with the Community to determine next steps for the centre.

Under this option staff would develop a community engagement approach for the Board to consider, prior to going to the community for feedback.

This is staff’s preferred option.

Option 2: The Community Board provide direction on next steps for Council to approve.

Under this option the Board would provide direction to Council on its view for the future of the building, without community consideration.

CONSIDERATIONS**Financial**

The costs of repairing the centre are not budgeted for and would likely be significant. Whilst it is an option to look to repair the facility, it is likely to be more cost effective to understand what space is needed within the community and look at how to provide this, in the long term.

Other

Staff are not aware of the users of the building, nor who is using the facility as a storage facility, although communication with the Youth Group coordinator has been ongoing. Any direction or contacts that the Board are aware of in this regard would be gratefully received.

CONCLUSION

The Twizel Youth Centre has been assessed and has reached the end of its life. Suggestions on the next steps with regards to the space that the centre presented the community is suggested, given that repairing the building may be cost prohibitive.



Mackenzie District Council
PO Box 52
Fairlie 7949
New Zealand

12 January 2021

Attention: Tim Harty

Dear Tim

Twizel Youth Centre Condition Assessment

Further to your email request 7 December 2020, and Beca's proposal dated 11th December 2020 we have undertaken a visual assessment of the Twizel Youth Centre 14th December 2020. The site assessment was undertaken to verify identified building issues in Grant Hyde's DRAFT Twizel Youth Centre Survey dated 25/09/2020.

We met and discussed the key issues with you, Angie Taylor and Tina Donald the afternoon of the 14th December after our assessment. This letter summarises those issues, provides a gap analysis of the existing condition report against the findings to verify the building condition and contains recommendations.

1 Summary of site visit

The following list identifies the key building condition issues and presents them in terms of relevance to Grant Hyde's DRAFT Twizel Youth Centre Survey dated 25/09/2020. We have not undertaken a full compliance review against current New Zealand Building Code. Drawings of the Youth Centre were unavailable for the site visit.

Structure

Generally, exposed timber verandah beams are rotting and the verandah posts are starting to show signs of decay (photos 2, 3 & 4). The subfloor space appeared to be dry and well ventilated (photo 5). The interior building framing was not visible without invasive inspection.

Cladding/Exterior

When viewed from the ground the roof appears to be in good condition. However, the verandah beams are rotting (photos 2 & 3) and the lintel dividing the Lounge and Kitchen/Dining areas appears to be wet (photo 1). It is possible that internal gutters are contributing to both issues.

Verandah downpipes discharge onto the deck rather than into a stormwater drain (photo 15). The rainwater head has corroded to the point of failure (photo 16).

The deck balustrade is not a compliance requirement as the surface of the deck is less than 1 meter above the surrounding ground level. However, the balustrade should not be relied upon for physical support as several of the steel baluster posts are not connected to the deck and corrosion is evident (photo 14).

There are broken windows and holes in the fibre cement sheet cladding which will be impacting the buildings ability to remain watertight and secure (photos 7, 9 & 10).



Damage to the exterior cladding indicates there is no thermal wall insulation (photo 9).

The fibre cement sheet cladding may contain asbestos.

Interior

The egress route from the WC/Shower area to the building exterior is cluttered with storage items (photo 6).

The floor surfaces of the Showers, WCs and Kitchen are not impervious or easy to clean (photos 12 & 13).

The hot water cylinder is unrestrained and the floor beneath is open to the subfloor area.

Other

The building's classified use is Communal non-residential (assembly service). No Building Warrant of Fitness (BWOF) is displayed.

There is no accessible parking nearby, accessible route into the building (photo 7), accessible route through the building or accessible features within the building. The pine decking is lifting and presents trip hazards in several locations.

No asbestos report or register has been received for this building. Discussion with Angie Taylor during the site visit indicated that the fibre cement sheet may contain asbestos. Two samples of the cladding were taken for testing at a later date. Broadly, the risk of buildings containing asbestos fall into three categories.

- Pre mid 1980's; Very Likely to contain Asbestos Containing materials (ACMs)
- Mid 1980's - 1990; Likely to contain ACMs
- Post 1990; Unlikely to contain ACMs

Asbestos registers and testing are outside the scope of this report. We mention asbestos as it could be a future health and cost factor moving forward. We recommend that an asbestos register is initiated and maintained for this site.



2 Building condition definitions

The condition definitions assigned to building fabric are as follows:

Rating	Condition	Definition
1	Very Good	Assets displaying no deterioration or only normal routine maintenance required. New or near new condition. Some wear or discoloration but no evidence of damage. Can include repaired assets where the repair is as good as the original.
2	Good	Assets displaying limited deterioration which does not affect their use, or where limited restoration has been performed. Minor reactive maintenance may be required. Acceptable physical condition, with minor deterioration or damage that may affect performance (includes most repaired assets)
3	Moderate	Assets which have deteriorated to a degree where maintenance is obviously due, but not to the extent where the function is significantly impaired or very substantial repairs are needed. Failure unlikely in near future but further deterioration is likely
4	Poor	Repair or renewal is required in the short term. Significant deterioration or damage is evident and severely impacting performance. Asset is barely serviceable and failure likely in short term
5	Very Poor	Immediate repair or renewal required. Asset is not in use or unserviceable (i.e. has failed) or failure is imminent. Asset may pose occupational health and safety problems. Requires urgent attention.

The information provided is by necessity generalised in nature. The purpose is to assist a quantity surveyor in estimating the likely refurbishment costs (should this be required). It is not based on detailed audits of each system/component.

The colour coded status summaries provided are to assist in identifying priority items and timeframes for expenditure. It should be noted that whilst some of the materials inspected may be old and beyond their recommended lifespan, if all are identified for early replacement, no prioritisation can be considered. It should also be understood that whilst a service or element may be identified as being in 'good' condition, ongoing maintenance and repair is still essential if this condition is to be maintained.

Life from new

This is given as a general age bracket, typical for systems or components of this type as necessary to achieve a new or well-maintained finish. Life from new is built up using existing records, New Zealand Building Code compliance minimums for durability and supplier warranty information.

Key material life expectancy and warranty baselines are taken from the following sources:

- Masonry and Timber paint*: Resene Promise of Quality Guarantee
- Colour coated steel*: Dimond Roofing commercial warranty

* We have taken generic warranty periods on these materials where specification gaps occur.

Life remaining

The anticipated Life Expectancy / Replacement Year is given as a general age bracket, typical for systems or components of this type. The Life Remaining is calculated by deducting the number of years in service from the Life from New.



The Life Remaining is not a recommendation for maintenance in itself but is provided as a reasonable benchmark for materials in the site environment and the context of the supplier's guarantee's/warranties.

3 Building condition

We have considered the likely date of construction (1972; obtained from the hot water cylinder manufacturing date) and industry guidance to estimate the remaining life of the key building fabric.

Please refer to **Summary of site visit** and **Appendix A - Photographs** respectively.

Element	Element description	Life from new	Life remaining	Condition Grade
Roofing*	Colour coated metal sheet roofing. Colour coated metal flashings	15	0	3
Timber structure	Posts and beams	50	2	4
Paint finish	Posts and beams	12	0	4
Interior timber structure*	Wall and roof space framing not visible	50	2	2
Balustrade	Steel balustrade between timber posts	50	2	3
Timber deck	Radiata pine	15	0	4
Paint finish	Posts and beams (appear to have been painted recently).	12	0	3

* Element not accessed during visit.

4 Recommendations

Due to the durability, fire egress, access and moisture issues identified we recommend the building is closed to the public until the items highlighted have been remediated.

Beca can submit the cladding samples taken for asbestos testing to a laboratory. However, due to the year of construction it is possible that other Asbestos Containing Materials (ACMs) may be present. A full asbestos survey may better serve the decision-making process for the future of the building. If demolition or construction work is required a full asbestos management plan will be necessary.

5 Explanatory Statement

This letter has been prepared by Beca at the request of Mackenzie District Council and is exclusively for Mackenzie District Council's use for the purpose for which it is intended in accordance with the agreed scope of work. Beca accepts no responsibility or liability to any third party for any loss or damage whatsoever arising out of the use of reliance on this report by that third party or any party other than the client.



Beca is not able to give any warranty or guarantee that all possible damage, defects, conditions or quantities have been identified. The work done by Beca and the advice given is therefore on a reasonable endeavour's basis.

Except to the extent that Beca expressly indicates in this letter, no assessment has been made to determine whether or not the building complies with the building codes or other relevant codes, standards, guidelines, legislation, plants etc.

Beca has not considered any environmental matters and accepts no liability, whether in contract, tort, or otherwise for any environmental issues.

The basis of Beca's advice and our responsibility to our client is set out above and in the terms of engagement with our client.

Yours sincerely

A handwritten signature in black ink, appearing to read "Paul Houthuyzen", with a stylized, cursive script.

Paul Houthuyzen

Senior Associate – Architecture

on behalf of

Beca Limited

Phone Number: +64 27 299 6522
Email: Paul.Houthuyzen@beca.com



Appendix A - Photographs



Photo 1. Beam between Living and Kitchen/Dining



Photo 2. Verandah beam



Photo 3. Verandah beam

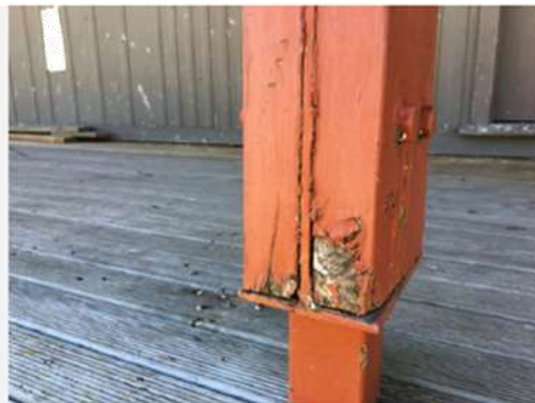


Photo 4. Verandah post base



Photo 5. Subfloor

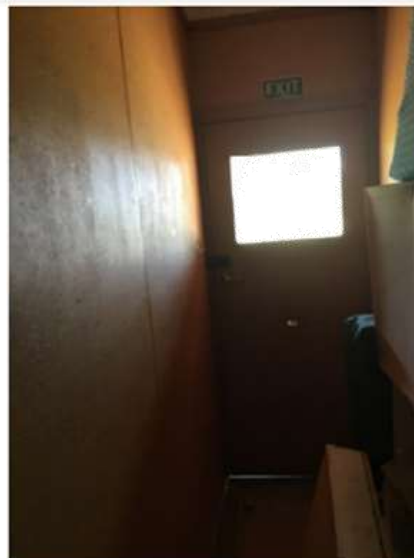


Photo 6. Egress route



Photo 7. Main entrance stair without handrails

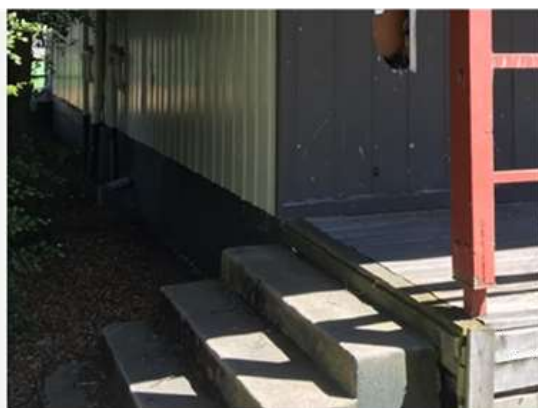


Photo 8. Secondary stairs without handrails



Photo 9. Cladding



Photo 10. Cladding



Photo 11. Soffit

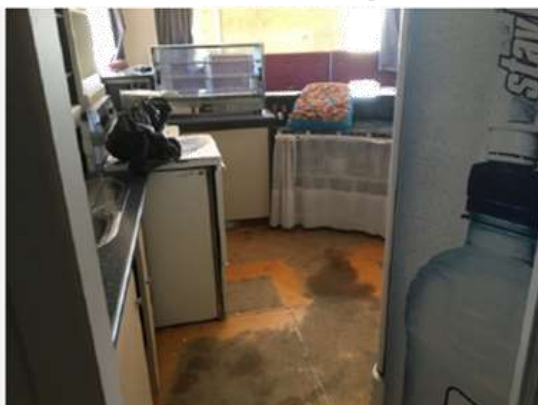


Photo 12. Kitchen floor



Photo 13. WC floor



Photo 14. Balustrade



Photo 15. Verandah downpipe



Photo 16. Rainwater head



Appendix B - Twizel Youth Centre Survey

Twizel Youth Centre Survey

Building	Twizel Youth Centre
Valuation No.	

Structure
<ol style="list-style-type: none"> 1. Veranda beams on the west and east elevations have major rot needing replacement. 2. Roof space appeared dry and stable with birds nesting in the attic area. 3. Unable to access the subfloor but would suspect dampness due to the lack of ventilation.
Claddings/Exterior
<ol style="list-style-type: none"> 1. Multiple penetrations/damages and holes caused from vandalism. 2. Windows broken and patched with ply. 3. Claddings may contain asbestos. 4. Unable to view the condition of the roof or flashings. 5. Down pipes are currently discharging onto the timber deck, potentially compromising the structure. 6. The rainwater head to the south elevation is rusted requiring replacement. 7. The timber deck requires additional fixings and decking replaced where split.
Interior
<ol style="list-style-type: none"> 1. Internal linings appear sound. 2. The means of escape to the passageway was blocked.

3. A manual call point alarm is located beside the kitchen area which looks to be un-serviced.
4. Sanitary facilities seem to be working apart from the showers which where currently used as a storage area.
5. Some electrical fittings/switches are in need of replacement or repair with duct tape used (see photos).
6. The HWC requires restraints with flooring removed underneath for repairs.

See photos below

Conclusion

1. With the above issues raised currently this building should not be used by public.
2. Council should review their policies and procedures around Dangerous and Insanitary Buildings (Building Act 2004 Section 124) for buildings of this type and condition.

Inspector: Grant Hyde

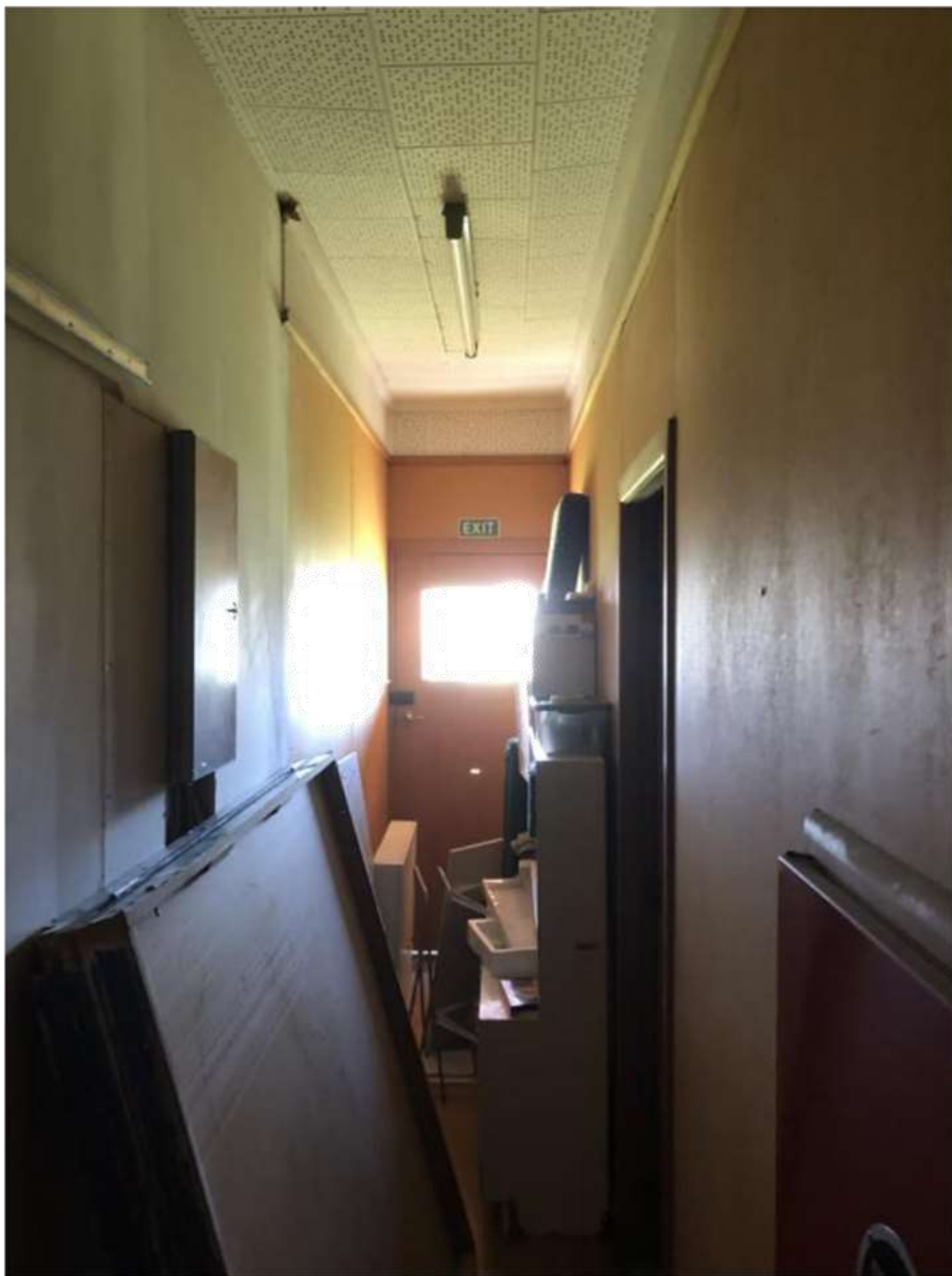
Date: 25/09/2020













DRAFT










5.5 TWIZEL LARGE MACHINERY DISPLAY UPDATE

Author: Tim Harty, General Manager Operations
Authoriser: Suzette van Aswegen, Chief Executive Officer
Attachments: 1. Xyst Report [↓](#) 

STAFF RECOMMENDATIONS

That the information be noted.

BACKGROUND

In October 2020 the Twizel Community Board (TCB) was updated on a review of the Open Spaces undertaken by Xyst Limited (Xyst).

One of the matters raised in this report was the Twizel Large Machinery Display and safety issues if it was to be used as play equipment rather than be considered a static display of historic equipment. The TCB has also been approached to add further equipment to the display and is supportive of this occurring.

Council commissioned Xyst to investigate how these types of displays are managed nationally and the report has been reviewed by staff and is attached. The report has a recommended way forward, which is in line with national direction.

Mr Chris Rutherford from Xyst will present the report to the TCB and feedback is requested.

CONCLUSION

The large machinery display in Twizel has been identified as a potential safety issue and a report on how to proactively address any issues has been drafted, for consideration.



December 2020

Mackenzie District Council

Twizel Machinery Display

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The report has been prepared on the basis of information available at the time of writing. While all possible care has been taken by the authors in preparing the report, no responsibility can be undertaken for errors or inaccuracies that may be in the data used.

1 Introduction

At the entrance to Twizel off Wairepo Road is a display of large earthmoving machinery that reflects the history of the Waitaki power projects and origin of the township. The earthmoving equipment includes a bulldozer and dump truck and an international scraper. It is assumed this display sits on council owned land under the jurisdiction of the Twizel Community Board.

The Heritage Machinery Group that has developed and managed the display for a number of years has approached the Twizel Community Board to add two further machinery pieces, being a grader and dragline.



1.1 Project Brief

Xyst was engaged as part of a wider audit of Mackenzie's community facilities and open spaces to provide an assessment of this display. This included a review of how other such displays are managed across the country and how this should best be managed to reduce health and safety risk.

1.2 Current status

The Heritage Machinery Group is a small group of enthusiasts who aim to improve the machinery display and expand the public's knowledge of how these were used in the Waitaki power projects.

The current pieces are displayed with a gravel/cobble surround and have their doorways welded or bolted shut to discourage access. However, it is understood these are still climbed over and people are able to sit in the cabins and play with the steering wheels and various movable levers. A website 'Weekend Notes' promotes the display as the Twizel Bulldozer Park as a place where you are free to climb all over the machines and play with their various movable parts.

The Heritage Machinery Group has suggested the two additional machinery pieces would increase the diversity and rarity of the earthmoving machinery. These would have purpose-built stairways with safety rails developed to enable people to access the cabs and play with the machines' levers. The dragline has a 22m jib that would have a barrier placed near the cab to prevent climbing.



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2 How does NZ manage these types of displays?

These types of displays are not all that uncommon in NZ. But greater attention has been given to them recently with changes to the Playground Standards. Other legislation that applies to this display is the Occupiers' Liability Act, and the Health and Safety at Work Act (only when the machines are being worked on). A number of the displays researched were well-maintained, repainted regularly and/or fenced.

2.1 Playground Standards

As noted above, while the machines are not part of a formal playground they are being utilised like play equipment, and it is recommended that if they continue to be promoted as accessible they be assessed against the playground standards.

In 2017, NZS 5828:2015 was set as the New Zealand standard for playground equipment and surfacing. For all playgrounds outside the education sector this standard is recognised as the industry 'best practice'. The council needs to consider their legal requirement and responsibility to demonstrate that the structures, equipment and surfacing are safe and meet the relevant criteria.

The machinery display presents a number of risks. The playground standards require that where there is a risk of falling, from a height of 600mm or more, that safety surfacing is provided, usually pea gravel, bark or rubber matting and possibly have barriers installed. In particular, the proposal to add the dragline to the display, with its 22m jib, presents a climbing challenge. While the Heritage Machinery Group has suggested this would have a barrier to prevent climbing, there is a need to consider the reasonable, foreseeable misuse of the equipment that would potentially need a fall safety surface the entire length of the jib.

Entrapment in levers needs to be addressed potentially by rubber buffers to reduce the ability of limbs or fingers being crushed. Consideration also needs to be given to sharp edges that can be created by rust. Sharp objects should be covered or smoothed over. In addition, structural integrity, loading and slip resistance are examples of other factors covered by the standards.

2.2 Occupiers Liability Act

The Occupiers' Liability Act 1962 imposes a duty on occupiers of land or buildings (or those that control premises) to take such care in all circumstances as are reasonable to ensure that visitors are reasonably safe in using the premises for the purpose for which they are invited or permitted by the occupier to be there. In this case the council has permitted the machines to be displayed on land and should be clear about their intended use.

2.3 Health and Safety at Work Act

The Health and Safety Act at Work Act 2015 shifted the focus from hazard identification and control to proactively identifying and managing risks. Council as a PCBU (a person conducting a business or undertaking) has a 'duty of care' to ensure the safety of those working on the machines as part of the display and addressing any risks associated with excluding others from the site during the work.

2.4 Other NZ examples

National Army Museum, Waikouaiti

The museum has three large tanks on display outside of the museum. These have all had their engines removed, their hatches and barrels secured, and any holes have been blocked. The playground standards have been applied and these sit on safety matting.



There are also signs placed next to the tanks advising of the health and safety risks of climbing on them. The tanks have all been painted with enamel paint and are regularly water-blasted to keep them clean. The museum also has onsite security and cameras watching the external displays.



Maungauika / North Head Scenic Reserve, Auckland

This reserve, which is administered by the Tāmaki Collective, recently has been audited for health and safety risks. This identified risks associated with the gun emplacement and barriers have been installed to stop people being able to climb up on the gun.



Waihi

Hauraki District Council has responsibility for a digger on display below the Waihi mine pit rim. The machine has history boards associated with it and is fully fenced indicating it is not accessible to climb over. Another large dump truck is on display on private land near the Oceania Gold training centre, this is also fully fenced, indicating it is not accessible.



Masterton

Two pieces of old farm-based equipment, a tractor and bulldozer, sit within Masterton's Kids Own Playground. They made the media recently when there were concerns raised about the health and safety risks of these in a report to the council following an audit by a playground specialist. The council has been advised to make some modifications to ensure the vintage machinery complied with the playground standards. It was initially suggested they could be removed but due to community backlash the council has now requested staff look at the options to retain these.



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Omokoroa

An old tractor that was part of the Omokoroa foreshore playground has recently been removed from the playground with recognition it no longer met the health and safety regulations.



Taumarunui's Railway Museum

Outside the museum are a steam tractor and steam train. These both have high security fences so clearly for viewing only.



3 Options for the Twizel display

There are a number of options the council may consider when responding to the identification that the current display presents some risks that need to be considered in light of both the Playground Standards and the Occupiers Liability Act.

3.1 Option 1 - Status Quo

This option is not recommended as would put council in the position of liability if an accident was to happen as a result of people accessing the machines. The Heritage Machinery Group which has effectively partnered with council to install and manage these machines on the site may also be seen to hold some liability. This option could include not adding to the current display.

3.2 Option 2 - Removal

This option may not see favour with either the council or community given the strong links to the township's history the machines represent.

3.3 Option 3 - Display only

The equipment could remain as a display only, acknowledging it is not intended to be accessed for any form of play. Purpose-built fences could be constructed around those machines that present a fall risk to discourage access. While the existing machines have their doors welded shut, people are clearly still entering the cabs, and providing further barriers may need to be considered. In addition the movable parts, such as levers, that present entrapment hazards could be immobilised.

The display only message could be reinforced with signs. Either adding a health and safety warning, including the supervision of children, to the existing interpretive signs or putting 'do not enter' signs on the fences.



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This option could include not adding to the current display.

3.4 Option 4 - Modify

This option would require an audit of the machines by a fully qualified playground assessor to determine what modifications should be undertaken to improve the risks presented by people having access into and on to the machines. It may not be possible to modify the machinery to fully comply with the playground standards. However, all medium to high risks should be removed/mitigated and then the council or local board could choose to accept the liability for any remaining risks. These would need to be low risk around the likelihood of an incident and the severity of the consequence.

It is anticipated the most significant cost would involve providing a safety surface under the machines rather than the current larger gravel/cobble stones. Pea gravel that meets the NZS5828 requirement is probably the best for this site. This would be in keeping with the display and a lower cost option than rubber matting. This would need to be provided at a minimum depth of 200mm or if the fall was more than 2m the requirement increases to a minimum depth of 300mm.

Including signage around the requirement to supervise children would also be prudent.

3.5 Recommendation

If the council is seeking to retain the display and support the expansion of this by the Heritage Machinery Group, it is recommended that they pursue option 3 to reinforce that this is a display only through signage and fencing-off the larger equipment. This will require specific budget be dedicated to deliver on these requirements.

If the council confirms this as the favoured option the Heritage Machinery Group should be advised, as the intent of their proposal to add to the display was that the two new machines would be accessible to the public. A decision could then be made on whether or not the expansion of the display proceeds.



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5.6 GENERAL BUSINESS AND COUNCILLOR UPDATE

Author: Arlene Goss, Governance Advisor

Authoriser:

Attachments: Nil

STAFF RECOMMENDATIONS

That the information be noted.

GENERAL BUSINESS

The following matters for discussion have been requested by the chairperson:

- Man-made Hill planting.
- Lake Ruataniwha Reserve.

Council's representative on the community board, Cr Emily Bradbury, is invited to update the members on recent council activity.

5.7 COMMUNITY BOARD ACTION LIST

Author: Arlene Goss, Governance Advisor

Authoriser:

Attachments: 1. Twizel Community Board Action List [↓](#) 

STAFF RECOMMENDATIONS

That the information be noted.

BACKGROUND

Attached is the latest version of the community board action list. These actions are updated by staff regularly.

Outstanding

Division:

Committee:

Officer:

Date From:

Date To:

Action Sheets Report

Printed: Tuesday, 19 January 2021 9:51:15 AM

Type	Subject	Officer/Director	Meeting	Est. Compl.	Emailed	Completed
Report	Market Place - South Eastern corner upgrade	Taylor, Angie	Twizel Community Board 9/03/2020	23/03/2020		
5.4		Harty, Tim				
	TWCB/2020/232					
COMMITTEE RESOLUTION TWCB/2020/232						
Moved: Chairperson Jacqui de Buyzer						
Seconded: Member Tracey Gunn						
1. That the Twizel Community Board approves the designs for upgrades to the south eastern corner of the Twizel Market Place submitted at the meeting on March 9, 2020.						
<u>In Favour:</u> Jacqui de Buyzer, Tracey Gunn, Renee Rowland and Cr Emily Bradbury						
<u>Against:</u> Amanda Sargeant						
CARRIED						
<p><i>9 Jun 2020 - 3:23 PM - Arlene Goss</i></p> <p>CB meeting June 8, 2020- Market Place, Upgrade of South-eastern Corner – Work to be scheduled in spring when there will be no interruptions due to weather.</p> <p><i>6 Aug 2020 - 10:46 AM - Arlene Goss</i></p> <p>Work schedule to come to October meeting.</p> <p><i>5 Oct 2020 - 7:42 PM - Arlene Goss</i></p> <p>5 October 2020 – Work has unfortunately been delayed to allow for the Council office redevelopment work to be safely carried out. This project is expected to commence following the summer season and completion of the Council office works.</p> <p><i>14 Oct 2020 - 12:50 PM - Arlene Goss</i></p> <p>Market Place Upgrade – This project has been pushed out due to the council office upgrade happening in the same area.</p> <p><i>11 Jan 2021 - 11:50 AM - Arlene Goss</i></p> <p>Work planned for March/April.</p>						
Type	Subject	Officer/Director	Meeting	Est. Compl.	Emailed	Completed

Outstanding	Division: Committee: Officer:	Date From: Date To:
Action Sheets Report		Printed: Tuesday, 19 January 2021 9:51:15 AM
Twizel Swimming Pool	Taylor, Angie Harty, Tim	20/04/2020
<p>6 Apr 2020 - 10:56 AM - Arlene Goss Shower Curtains in Changing Rooms at Pool: Ms Borrell to look into this</p> <p>6 Apr 2020 - 11:12 AM - Arlene Goss : Most of the upgrade work has been completed. There are a few minor things to finish this season, such as a timer for the heat pump.</p> <p>6 Aug 2020 - 10:48 AM - Arlene Goss Angie Taylor was asked to revisit the pool upgrade finances to see if more work could be planned, including a mural.</p> <p>14 Oct 2020 - 12:51 PM - Arlene Goss Twizel Swimming Pool, Assisted lift - Angie said this might be squeezed into the contingency for the swimming pool upgrade. Solar heating was not operational at the moment. Staff would be getting a cost for repair.</p> <p>30 Nov 2020 - 3:23 PM - Arlene Goss The pool has now successfully opened for summer under the management of CLM. Investigations on heating options are underway, however any additional significant work is unlikely this financial year.</p> <p>11 Jan 2021 - 11:52 AM - Arlene Goss Pool is open, good feedback so far. Kids love the penguin and the inflatable. Will not be able to do any significant work this season. Estimate received for the cost of the assisted lift. Important to sort out the heating.</p>		

Type	Subject	Officer/Director	Meeting	Est. Compl.	Emailed	Completed
	Twizel: Sealing of Long Parking Bay Carpark	Haar, Bernie Harty, Tim		20/04/2020		
<p>6 Apr 2020 - 11:06 AM - Arlene Goss Long Parking Bay car park - Mr Armstrong asked for a date when it would be tarsealed. Bernie Haar said the roading manager has engaged a consultant to take a document to the market to get quotes for this job. The community board questioned the delay, as the work was promised this summer. Mr Haar said council staff were limited by the resources available.</p> <p>14 Apr 2020 - 12:13 PM - Arlene Goss</p>						

Outstanding	Division: Committee: Officer:	Date From: Date To:
Action Sheets Report		Printed: Tuesday, 19 January 2021 9:51:15 AM

Update from Scott: Consultant has been engaged and is working on the development of plans for the two projects in this package.

9 Jun 2020 - 3:28 PM - Arlene Goss

CB meeting June 8, 2020 – Sealing cannot be carried out in winter. Funding is available for this and the work will commence at a later date.

6 Aug 2020 - 10:48 AM - Arlene Goss

Mr Haar said the roading manager was planning to build up the gravel then get a price from a contractor for sealing. Cannot do any sealing until 15 September.

14 Oct 2020 - 12:49 PM - Arlene Goss

Bernie Haar was asked to come back to the community board with a date for sealing the Long Parking bay.

14 Oct 2020 - 12:50 PM - Arlene Goss

Action reassigned to Haar, Bernie by: Goss, Arlene for the reason: Twizel CB want a date for this work.

11 Jan 2021 - 11:53 AM - Arlene Goss

Has been delayed. Planning for early in the new year.

Type	Subject	Officer/Director	Meeting	Est. Compl.	Emailed	Completed
	Twizel: Community Board Signage Audit	Taylor, Angie Harty, Tim		23/06/2020		
	<p>9 Jun 2020 - 3:41 PM - Arlene Goss</p> <p>The community board to do an audit of signage in Twizel and bring their recommendations to a future meeting.</p> <p>3 Jul 2020 - 4:11 PM - Arlene Goss</p> <p>Action reassigned to Borrell, Charlotte by: Goss, Arlene for the reason: Action to be completed by community board members.</p> <p>28 Jul 2020 - 9:31 AM - Arlene Goss</p> <p>Action reassigned to Taylor, Angie by: Goss, Arlene for the reason: Charlotte Borrell asked to reassign this to Angie Taylor.</p> <p>5 Oct 2020 - 7:43 PM - Arlene Goss</p> <p>5 October 2020 – A site visit of signs was undertaken with the Community Board, extra long vehicle parking signage has been arranged and additional work is being looked into in consultation with the Roding Team.</p> <p>14 Oct 2020 - 12:51 PM - Arlene Goss</p> <p>Signage Audit – The long vehicle sign has been organised. Angie Taylor was working with the roading team on how to address some of the other signs.</p> <p>30 Nov 2020 - 3:24 PM - Arlene Goss</p>					

Outstanding	Division: Committee: Officer:	Date From: Date To:
Action Sheets Report		Printed: Tuesday, 19 January 2021 9:51:15 AM

Council is working on a review of signage throughout the district. This aims to provide a consistent approach in terms of style and location of signs. An update on this will be available in the New Year.

11 Jan 2021 - 11:54 AM - Arlene Goss

A district-wide way-finding signage audit has been put out for tender to get consistency in branding and look. The roading manager is also working on a road map sign to put in front of the Meridian building.

Type	Subject	Officer/Director	Meeting	Est. Compl.	Emailed	Completed
	Twizel: Viewing Corridors	Taylor, Angie Harty, Tim		23/06/2020		
	<p>9 Jun 2020 - 3:43 PM - Arlene Goss Amanda Sargeant spoke regarding viewing corridors in Twizel. Some of these are blocked by trees. There was a need to get information out about the viewing corridors and where they were. Angie Taylor offered to investigate further.</p> <p>9 Jun 2020 - 3:49 PM - Arlene Goss Action reassigned to Taylor, Angie by: Goss, Arlene for the reason: Responsible officer.</p> <p>6 Aug 2020 - 10:53 AM - Arlene Goss The viewing corridors hadn't been maintained and the community board would like to have a walk around to look at these.</p> <p>30 Nov 2020 - 3:25 PM - Arlene Goss Staff have inspected areas where trees are blocking viewing corridors with a parks and reserves consultant. Options and recommendations are to come from the consultant.</p> <p>11 Jan 2021 - 11:55 AM - Arlene Goss A consultant has looked at different trees that need work, some in the viewing corridors. Waiting for a report and prices to come back.</p>					

Type	Subject	Officer/Director	Meeting	Est. Compl.	Emailed	Completed
	Twizel: Fence Around Playground	Taylor, Angie Harty, Tim		23/06/2020		
	<p>9 Jun 2020 - 3:45 PM - Arlene Goss</p>					

Outstanding	Division: Committee: Officer:	Date From: Date To:
Action Sheets Report		Printed: Tuesday, 19 January 2021 9:51:15 AM

COMMITTEE RESOLUTION TWCB/2020/238

Moved: Member Amanda Sargeant

Seconded: Member Tracey Gunn

That the Twizel Community Board instructs staff to investigate installing a fence around the playground as one of the board's community projects.

CARRIED

9 Jun 2020 - 3:49 PM - Arlene Goss

Action reassigned to Taylor, Angie by: Goss, Arlene for the reason: Responsible officer.

6 Aug 2020 - 10:52 AM - Arlene Goss

The community board considered playground fencing to be a safety issue and wanted this to be done soon.

5 Oct 2020 - 7:44 PM - Arlene Goss

5 October 2020 – Further discussions with the Community Board have taken place with a view to reassess this project.

14 Oct 2020 - 12:52 PM - Arlene Goss

Fence around playground – This had been identified by experts as not necessary. The health and safety needs of the playground were being met currently.

Amanda Sargeant said the community had requested a barrier. The Mayor suggested that some people would not agree so the whole community needed to be involved. It was agreed to put this suggestion on the Let's Talk platform.

30 Nov 2020 - 3:27 PM - Arlene Goss

Council is currently inviting proposals from consultants to review all playgrounds in the district. The outcome of this work will be a playground strategy. The issues of fencing the Market Place playground will be addressed as part of this and will be consulted with the public. Installing a fence now could hinder future work. Consultation is planned around mid next year.

11 Jan 2021 - 11:55 AM - Arlene Goss

A play area strategy is planned. Putting up a fence would limit work on the playground. Will include fence idea in the consultation to see what people think.

Junior roadway to be included.

Type	Subject	Officer/Director	Meeting	Est. Compl.	Emailed	Completed
	Twizel: Junior Roadway on Skating Rink	Taylor, Angie		23/06/2020		
		Harty, Tim				
	9 Jun 2020 - 3:45 PM - Arlene Goss					
	COMMITTEE RESOLUTION TWCB/2020/239					

Outstanding	Division: Committee: Officer:	Date From: Date To:
Action Sheets Report		Printed: Tuesday, 19 January 2021 9:51:15 AM

Moved: Chairperson Jacqui de Buyzer
 Seconded: Member Amanda Sargeant
 That the Twizel Community Board asks staff to establish costings to install a junior roadway on part of the roller skating rink, leaving two basketball hoops available for continued use.
 CARRIED

9 Jun 2020 - 3:50 PM - Arlene Goss

Action reassigned to Taylor, Angie by: Goss, Arlene for the reason: Responsible officer.

6 Aug 2020 - 10:52 AM - Arlene Goss

The junior roadway could benefit for further investigation including other locations.

14 Oct 2020 - 12:53 PM - Arlene Goss

Junior roadway on skating rink – Angie Taylor suggested looking at a location for this as part of a bigger project. Needs more thought.

30 Nov 2020 - 3:30 PM - Arlene Goss

This idea to be included in the playground strategy.

Type	Subject	Officer/Director	Meeting	Est. Compl.	Emailed	Completed
	Twizel: Man-made Hill	Taylor, Angie Harty, Tim		20/08/2020		
	<p>6 Aug 2020 - 10:54 AM - Arlene Goss</p> <p>The chairperson said a plan was needed on what to plant on the hill.</p> <p>A working bee was suggested. There was also a suggestion to put extra money from other funds into planting, as \$5000 was not a lot of money. The community board asked if it was possible to consult on this matter using the new Let's Talk platform.</p> <p>Angie Taylor offered to move this forward. The community board stressed they did not want to miss the planting season, and also wanted to incorporate the walking tracks in the planting plan.</p> <p>The new plants would need a water supply. Bernie Haar offered to look into this.</p> <p>9 Sep 2020 - 11:05 AM - Arlene Goss</p> <p>Action reassigned to Taylor, Angie by: Goss, Arlene for the reason: To consider further action.</p> <p>14 Oct 2020 - 12:54 PM - Arlene Goss</p> <p>Man-made Hill – Angie Taylor said she was waiting to see what happened with the wilding pine work in that area. Now that a decision had been made she would move forward with a plan.</p>					

Outstanding	Division: Committee: Officer:	Date From: Date To:
Action Sheets Report		Printed: Tuesday, 19 January 2021 9:51:15 AM

30 Nov 2020 - 3:30 PM - Arlene Goss

The Ecan wilding pine control project is nearing completion. A parks and reserves consultant is working on a planting plan.

Type	Subject	Officer/Director	Meeting	Est. Compl.	Emailed	Completed
	Twizel: Events Centre Kitchen	Taylor, Angie Harty, Tim		28/10/2020		
	<p>14 Oct 2020 - 12:48 PM - Arlene Goss</p> <p>Events centre kitchen – Angie Taylor said she was getting this back on track. Add to the action list.</p> <p>11 Jan 2021 - 11:58 AM - Arlene Goss</p> <p>Quote for a commercial kitchen upgrade received. \$190,000 for total upgrade. Priority was to get a commercial oven.</p>					

Type	Subject	Officer/Director	Meeting	Est. Compl.	Emailed	Completed
	Twizel: Pathway to Playground Seats	Taylor, Angie Harty, Tim		28/10/2020		
	<p>14 Oct 2020 - 12:49 PM - Arlene Goss</p> <p>Pathway to playground seats – Add this to the action list.</p>					

Type	Subject	Officer/Director	Meeting	Est. Compl.	Emailed	Completed
Report	Correspondence	Goss, Arlene	Twizel Community Board 7/12/2020	21/12/2020	11/01/2021	
5.3		van Aswegen, Suzette				
	TWCB/2020/223					
	COMMITTEE RESOLUTION TWCB/2020/223					

Outstanding	Division: Committee: Officer:	Date From: Date To:
Action Sheets Report		Printed: Tuesday, 19 January 2021 9:51:15 AM

Moved: Chairperson Jacqui de Buyzer
 Seconded: Member Amanda Sargeant

That the Twizel Community Board funds a day of free entry to the resource recovery park for green waste to the value of \$4,000.

CARRIED

Type	Subject	Officer/Director	Meeting	Est. Compl.	Emailed	Completed
Report	Mobile Shops and Traders - Twizel	Willox, Rachael	Twizel Community Board 7/12/2020	21/12/2020	11/01/2021	
5.4		van Aswegen, Suzette				
	TWCB/2020/224, TWCB/2020/225					
	COMMITTEE RESOLUTION TWCB/2020/225					
	Moved: Chairperson Jacqui de Buyzer Seconded: Member Amanda Sargeant					
	2. That the following two locations are identified as suitable locations for mobile trading within the Twizel Township: Ostler Road car park, and the corner of Nuns Veil Road and Mackenzie Drive.					
	CARRIED					

Type	Subject	Officer/Director	Meeting	Est. Compl.	Emailed	Completed
	Twizel: Move Bus Park to Long Vehicle Carpark	McKenzie, Scott		25/01/2021		
		Harty, Tim				

Outstanding	Division:	Date From:
	Committee:	Date To:
	Officer:	
Action Sheets Report		Printed: Tuesday, 19 January 2021 9:51:15 AM

11 Jan 2021 - 11:48 AM - Arlene Goss

COMMITTEE RESOLUTION TWCB/2020/228

Moved: Member Tracey Gunn

Seconded: Cr Emily Bradbury

That the Twizel Community Board recommends to Council that the bus pick up and drop off is moved to the Long Vehicle Parking Area.

CARRIED

Type	Subject	Officer/Director	Meeting	Est. Compl.	Emailed	Completed
	Twizel Youth Centre	Harty, Tim		25/01/2021		
		Harty, Tim				
11 Jan 2021 - 11:57 AM - Arlene Goss						
Have done an initial review and will get a formal report on whether it is unsafe and unsanitary. Report to come back to community board.						