



MINUTES

Extraordinary Council Meeting

23 February 2021

**MINUTES OF MACKENZIE DISTRICT COUNCIL
EXTRAORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS, FAIRLIE
ON TUESDAY, 23 FEBRUARY 2021 AT 9.30AM**

PRESENT: Mayor Graham Smith, Deputy Mayor James Leslie, Cr Anne Munro, Cr Stuart Barwood, Cr Murray Cox, Cr Emily Bradbury, Cr Matt Murphy

IN ATTENDANCE: Suzette van Aswegen (Chief Executive), Paul Numan (General Manager Corporate Services), Tim Harty (General Manager Operations), Tim Mulcock (Transition Manager), Alexis Gray (General Manager People and Culture), Sam Molyneux (Executive Assistant), Chris Clarke (Communications Advisor), Arlene Goss (Governance Advisor), Adrian Hodgett (Finance Manager), Katherine Hill (Senior Corporate Planner)

1 OPENING

The Mayor opened the meeting and welcomed everyone.

2 APOLOGIES

There were no apologies.

3 DECLARATIONS OF INTEREST

There were no declarations of interest.

4 REPORTS

4.1 ADOPTION OF ANNUAL REPORT 2019/20

This item was considered later in the meeting. The Mayor changed the order of the agenda to allow time for copies of the completed annual report to be printed and handed out to the councillors.

4.2 ADOPTION OF LOGO AND COLOUR PALETTE

Council currently uses the district crest in lieu of a logo. There are currently no brand guidelines, resulting in an inconsistency of look and feel across written documents, online content and signage. Adopting a logo and colour palette allows Council to develop brand guidelines and deliver a consistent look and feel across Council's portfolio.

Chris Clarke took the report as read and asked for questions. Cr Cox asked how much the council spent on this. \$6,000 which was "very good value".

The Mayor asked for the runanga to be informed of the new logo.

Cr Munro asked for the creative reasons behind the logo to be explained to the community. Mr Clarke said he would be writing a press release around this.

The councillors agreed this logo was different to other councils and that is what they wanted. The use of earthy colours was liked. The range of colours in the logo allowed for a variety of uses and looks.

The logo does not replace the crest. The crest is the official seal and would still be used on very formal documents, and objects like the mayoral chain.

RESOLUTION 2021/17

Moved: Cr Emily Bradbury

Seconded: Cr Anne Munro

1. That the report be received.

CARRIED**RESOLUTION 2021/18**

Moved: Cr Matt Murphy

Seconded: Cr Anne Munro

2. That the logo and colour palette be adopted by Council.

CARRIED**4.3 COMMUNICATIONS STRATEGY AND POLICIES FOR ADOPTION**

The Communication & Engagement Strategy, Communications Policy and Social Media Guidelines were attached to the agenda for approval and adoption by Council.

Chris Clarke explained the need for a policy. Cr Leslie asked about the need for consultation. Mr Clarke said the Significance and Engagement Policy would go out for public consultation. He talked about using quality pre-engagement with the public to ensure a smooth process.

Councillors thanked Mr Clarke for his work on communications. The Mayor agreed that having a communications advisor was a great benefit to the organisation and also noted the usefulness of the Let's Talk platform.

RESOLUTION 2021/19

Moved: Mayor Graham Smith

Seconded: Deputy Mayor James Leslie

1. That the report be received.

CARRIED**RESOLUTION 2021/20**

Moved: Cr Anne Munro

Seconded: Deputy Mayor James Leslie

2. That the Communications and Engagement Strategy, and associated policies, are adopted by Council.

CARRIED**4.1 ADOPTION OF ANNUAL REPORT 2019/20**

The purpose of this report is to present Council's 2019/20 Annual Report for adoption in accordance with section 98 of the Local Government Act 2002.

Katherine Hill joined the meeting.

Paul Numan said this annual report was delayed by Covid-19 and was due to be adopted by 31st December, but the auditors did not conduct the technical review until February and the deadline was missed.

The audit opinion showed a clean audit and Council was well-positioned going into the next audit.

Copies of the Annual Report were handed to councillors. Katherine Hill thanked everyone involved in the preparation of the Annual Report. The annual report summary was currently with audit for approval and would be completed within the week.

RESOLUTION 2021/21

Moved: Cr Murray Cox

Seconded: Deputy Mayor James Leslie

1. That the report be received.

CARRIED**RESOLUTION 2021/22**

Moved: Deputy Mayor James Leslie

Seconded: Cr Stuart Barwood

2. That Council approves the signing of the audited Annual Report for the year ending 30 June 2020.
3. That Council adopts the Annual Report for the year ending 30 June 2020.
4. That Council adopts the Annual Report Summary for the year ending 30 June 2020, subject to audit approval and required changes.

CARRIED

The meeting adjourned for morning tea at 10.25am and re-convened at 10.43am.

5 PUBLIC EXCLUDED**RESOLUTION TO EXCLUDE THE PUBLIC****RESOLUTION 2021/23**

Moved: Cr Anne Munro

Seconded: Cr Stuart Barwood

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
<p>5.1 - Mackenzie District Council Evaluation Panel Report for the Twizel Watermain Renewals Package 1</p>	<p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>

CARRIED

RESOLUTION 2021/24

Moved: Cr Emily Bradbury

Seconded: Cr Matt Murphy

That Council moves out of closed meeting into open meeting.

CARRIED

The Meeting closed at 11.08am.

The minutes of this meeting were confirmed at the Ordinary Meeting of the Mackenzie District Council held on 23 March 2021.

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CHAIRPERSON