



Unconfirmed MINUTES

Ordinary Council Meeting

16 March 2021

**MINUTES OF MACKENZIE DISTRICT COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS, FAIRLIE
ON TUESDAY, 16 MARCH 2021 AT 9.30AM**

PRESENT: Mayor Graham Smith, Deputy Mayor James Leslie (via Zoom), Cr Anne Munro, Cr Stuart Barwood, Cr Murray Cox, Cr Emily Bradbury, Cr Matt Murphy.

IN ATTENDANCE: Suzette van Aswegen (Chief Executive), Paul Numan (General Manager Corporate Services), Tim Harty (General Manager Operations), Tim Mulcock (Transition Manager), Alexis Grey (General Manager People and Culture), Jo Hurst (Corporate Accountant), Aaron Hakkaart (Planning Manager), Sam Molyneux (Executive Assistant), Arlene Goss (Governance Advisor), Charlie O'Mannin (media), Renee Rowland and Wilma Vanderbosch (Mackenzie Books and Arts Festival).

1 OPENING

The Mayor opened the meeting with a karakia and welcomed everyone.

2 APOLOGIES

There were no apologies.

3 PUBLIC FORUM

Renee Rowland and Wilma Vanderbosch spoke about the Mackenzie Books and Arts Festival. This will be held later in the year and will bring visitors to the district. They said they were not asking anything of Council today, but wanted to give the councillors a heads-up and the opportunity to champion the event.

They were thanked for attending.

4 VISITORS

11.30am: Simon Cameron, chair of the Upper Waitaki Zone Water Management Committee.

12.00pm: Lucy Millar, chair of the Opihi, Temuka, Orari, Pareora Zone Water Management Committee.

3 DECLARATIONS OF INTEREST

There were no declarations of interest.

4 BEREAVEMENTS

The Mayor noted the following bereavements and a moment of silence was observed:

John Wilkie – Died 27th February, 2021. Loved husband of his late wife Gloria. Waihao representative on the Upper Waitaki Zone Water Management Committee for many years.

Brian Dwyer – Died 11th March, 2021. Husband of Leonie. Former County Clerk and chief executive of Mackenzie District Council.

Brian Beattie – Died on March 14th, 2021. Husband of Helen. Local farmer.

5 MAYOR'S REPORT

6.1 MAYORAL ACTIVITIES REPORT

The Mayor said he and Cr Barwood had attended the zone meeting in Wanaka the day before and several issues were discussed including the three waters project. He then outlined the contents of his report.

The future of local government was an issue that needed to be resolved.

The Mayor thanked the volunteers who had worked on events like the Cavalcade and rowing, only for those events to be cancelled due to Covid level changes.

RESOLUTION 2021/21

Moved: Cr Emily Bradbury

Seconded: Cr Stuart Barwood

That the report be received.

CARRIED

6 REPORTS

7.1 CHIEF EXECUTIVE OFFICER'S ACTIVITIES REPORT

It was noted that some of the overdue service requests outlined in the report would take years to sign off because they were related to strategic work.

RESOLUTION 2021/22

Moved: Cr Anne Munro

Seconded: Mayor Graham Smith

That the report be received.

CARRIED

7.2 COUNCIL FINANCIAL REPORT

Paul Numan spoke to this report. All the indicators were looking positive with not much variation from the previous month. The report exceeded his expectations.

Tim Harty updated the councillors on progress with upcoming and current infrastructure contracts. The Mayor noted it would be a challenge to get the capital programme completed. Mr Harty said \$7 million worth of contracts would be awarded by the end of this financial year.

RESOLUTION 2021/23

Moved: Cr Anne Munro
Seconded: Cr Matt Murphy

That the financial report for Mackenzie District Council to January 2021, be received.

CARRIED

7.3 PROPOSAL TO ADOPT THE MACKENZIE WASTE MINIMISATION AND MANAGEMENT PLAN TO SERVE AS THE ACTIVITY MANAGEMENT PLAN FOR SOLID WASTE

The purpose of this report was to seek approval to utilise the Mackenzie Waste Management and Minimisation Plan (WMMP) to serve as the Council's Activity Management Plan (AMP) for Solid Waste. Tim Harty explained that the WMMP contained all of the information required in the AMP and it was important not to duplicate effort.

RESOLUTION 2021/24

Moved: Cr Murray Cox
Seconded: Cr Stuart Barwood

1. That the report be received.

CARRIED

RESOLUTION 2021/25

Moved: Cr Anne Munro
Seconded: Cr Emily Bradbury

2. That the Mackenzie Waste Management and Minimisation Plan serves as the Council's Activity Management Plan for Solid Waste.

CARRIED

7.4 ESTABLISHMENT OF STEERING GROUP FOR THE DISTRICT PLAN AND THREE WATERS REFORM

The purpose of this report was to seek Council approval to establish a Steering Group to provide directional oversight to the District Plan Review and 3 Waters Reform strategic projects.

Planning manager Aaron Hakkaart joined the meeting and explained the need for a steering group for these two key projects. The suggestion was that the group consist of two elected members, two staff members and one runanga representative.

The group would exist for a finite period, which was the time to complete the two projects. Mr Harty suggested a fortnightly catch up.

The chief executive said this was a steering group, not a committee, and would feed into the Strategy Committee. It would not have a terms of reference and would not make decisions. The intention was to give staff comfort regarding direction.

Councillors asked if this would take extra time out of people's days and create more report writing. Mr Hakkaart said the plan was for it to be an informal meeting that would not require written reports before each meeting.

Cr Leslie was attending by Zoom and was asked for his view, as chairman of the Strategy Committee. He was supportive of establishing the new group.

Discussion took place on which councillors would be members of the group. Cr Leslie and Cr Munro were appointed.

RESOLUTION 2021/26

Moved: Cr Murray Cox

Seconded: Cr Stuart Barwood

1. That the report be received, and that,

CARRIED

RESOLUTION 2021/27

Moved: Cr Matt Murphy

Seconded: Cr Emily Bradbury

2. Council establish a Steering Group, as outlined within this report, to provide direction to the District Plan Review and 3 Waters Reform Projects, and further that,
3. Council appoints Cr Leslie and Cr Munro to the Steering Group.

CARRIED

7.5 CUSTOMER SERVICES CHARTER

The purpose of this report was to present the Mackenzie District Council Customer Services Charter for adoption. The Charter outlined the Mackenzie District Council's service commitment to the community and district.

Paul Numan thanked the councillors and staff for feedback in the drafting of this charter. It would be turned into an A5 brochure which would be made available to the public. Councillors noted it was important to get the team on board and "walking the talk".

The chief executive suggested removing elected members from the charter, but they agreed to remain included in the document.

RESOLUTION 2021/28

Moved: Cr Murray Cox

Seconded: Cr Matt Murphy

1. That the report be received and that,

CARRIED

RESOLUTION 2021/29

Moved: Cr Anne Munro

Seconded: Cr Matt Murphy

2. The attached Customer Services Charter be adopted by Council.

CARRIED

7.6 LAND STRATEGY

The purpose of this report was to present the Mackenzie District Council Land Strategy for adoption. The strategy document outlines the Mackenzie District Council's vision with regards to each of the areas Council interacts with land across the district.

Tim Mulcock introduced this document and its purpose within the organisation. The adoption of this document would not lift the current land sale moratorium, which would require another process. This was a useful document to communicate to the community council's current attitude to land in the district.

RESOLUTION 2021/30

Moved: Cr Stuart Barwood

Seconded: Mayor Graham Smith

1. That the report be received and the Land Strategy adopted by Council.

CARRIED

7.7 REPRESENTATION REVIEW - INITIAL PROPOSAL FOR FORMAL CONSULTATION

The purpose of this report was to ask Council to decide on the initial proposal for elected representation that will be advertised as the first step of the formal consultation process.

Discussion focussed on the benefits and disadvantages of creating a third ward.

Cr Leslie said option 2 had a disadvantage. Creating a third ward with one councillor created a situation where if there was a tied decision then one councillor made a decision for the whole district.

Cr Murphy said there was also the possibility that councillors from outside Tekapo would over rule the single Tekapo councillor and make decisions for Tekapo.

The suggestion to reduce the number of councillors was rejected after considering the current workload of each councillor.

The governance advisor was asked to include information on the website about why a reduction in councillors was not considered, and also to explain that councillor remuneration came from a pool, therefore adding another councillor would not increase the cost to ratepayers.

RESOLUTION 2021/31

Moved: Cr Emily Bradbury

Seconded: Cr Anne Munro

1. That the report be received.

CARRIED**RESOLUTION 2021/32**

Moved: Cr Matt Murphy

Seconded: Cr Murray Cox

2. That Council instructs staff to prepare an initial proposal for consultation that includes the following changes to council representation:

Option 2 – CREATE A THIRD WARD AND ONE EXTRA COUNCILLOR POSITION FOR THAT WARD

Increase the number of councillors to seven. Retain the current ward boundaries and add a new boundary in the west to introduce a third ward named Tekapo Ward, with the seventh councillor representing Tekapo.

CARRIED**Cr Leslie asked for his vote against to be recorded****RESOLUTION 2021/33**

Moved: Cr Stuart Barwood

Seconded: Cr Matt Murphy

3. That Council instructs staff to prepare an initial proposal for consultation that includes the following changes to community board representation:

OPTION 2 – FULLY EXPAND COMMUNITY BOARD BOUNDARIES

Use the same boundaries for both the three wards and the three community board areas.

CARRIED**RESOLUTION 2021/34**

Moved: Cr Stuart Barwood

Seconded: Cr Matt Murphy

4. That Council delegates to the Mayor and chief executive the ability to sign-off the advertisement that outlines the initial proposal.
5. That the advertisement be published within 14 days of this meeting, in line with statutory requirements.

CARRIED

The meeting adjourned for morning tea at 11.00am and reconvened at 11.18am.

7.8 INFOMETRICS MACKENZIE DISTRICT QUARTERLY ECONOMIC REPORT - DEC 2020 MONTHLY REPORT FROM SOUTH CANTERBURY CHAMBER OF COMMERCE - DEC 2020, JAN AND FEB 2021

The Mayor read out the main points from the report. It was noted that the unemployment figures did not always reflect the true situation. There had been a significant rise in the number of females and Maori people not working. Interest rates were also expected to rise.

RESOLUTION 2021/35

Moved: Cr Matt Murphy

Seconded: Cr Murray Cox

That the information be noted.

CARRIED

7.9 PROGRESS REPORTS FROM WATER ZONE COMMITTEES

The Mayor welcomed Upper Waitaki Zone Water Management Committee chairman Simon Cameron to the meeting and invited him to address Council. Mr Cameron said the committee had been going for 10 years and had a varied membership. He felt they had achieved quite a bit. He was concerned about the three waters programme and whether it would throw a spanner in the works when they had managed to get locals working together. He raised the issue of fenced rivers being overtaken by weeds and the need to manage these, and the fact that farmers were negative about fresh water requirements. The Mayor thanked him for his work.

Lucy Millar, chair of the Opihi, Temuka, Orari, Pareora Zone Water Management Committee was then invited to speak. She said the committee lost three members last year which was challenging, and it was focussing on implementing the zone implementation plan. The Immediate Steps funding programme had been successful.

RESOLUTION 2021/36

Moved: Cr Anne Munro

Seconded: Cr Emily Bradbury

That the reports from the Upper Waitaki and OTOP water zone committees be received.

CARRIED

7 COMMUNITY BOARD RECOMMENDATIONS**8.1 MINUTES OF TWIZEL COMMUNITY BOARD MEETING - 25 JANUARY 2021****RESOLUTION 2021/37**

Moved: Cr Murray Cox

Seconded: Cr Stuart Barwood

That the Minutes of the Twizel Community Board Meeting held on Monday 25 January 2021 be received.

That Council notes the following resolutions passed by the Twizel Community Board:

1. That the Twizel Community Board supports a community engagement process to determine the future of the Twizel Youth Centre.

2. That the Twizel Community Board supports "Option 3.3-Display Only" in the Xyst report, with a small, purpose-built fence and signage.

CARRIED

8.2 MINUTES OF TEKAPO COMMUNITY BOARD MEETING - 10 FEBRUARY 2021

RESOLUTION 2021/38

Moved: Cr Murray Cox

Seconded: Cr Stuart Barwood

That the Minutes of the Tekapo Community Board Meeting held on Wednesday 10 February 2021 be received.

That Council notes the following resolutions passed by the Tekapo Community Board:

1. That the Tekapo Community Board approves a grant of \$150 to Plant Based Potluck to pay half the costs of hall hire for the next three months, and suggests charging a gold coin donation at the door.

CARRIED

8.3 MINUTES OF FAIRLIE COMMUNITY BOARD MEETING - 28 JANUARY 2021

RESOLUTION 2021/39

Moved: Cr Murray Cox

Seconded: Cr Stuart Barwood

That the Minutes of the Fairlie Community Board Meeting held on Thursday 28 January 2021 be received.

That Council notes the following resolutions passed by the Fairlie Community Board:

1. That That the Fairlie Community Board instructs staff to fund the cost of tumble mats for the Mackenzie Community Centre from the Mackenzie Community Centre Fittings and Furniture budget.
2. That the Fairlie Community Board agrees in principle with a memorial wall being established at the Fairlie Cemetery and grants up to \$1000 from the Township Projects Budget to fund concept designs, and asks council staff to work with the working party to ensure the project is successful.

CARRIED

9 CONFIRM COUNCIL MINUTES

9.1 MINUTES OF COUNCIL MEETING - 9 FEBRUARY 2021

RESOLUTION 2021/40

Moved: Cr Murray Cox
 Seconded: Cr Stuart Barwood

That the Minutes of the Council Meeting held on Tuesday 9 February 2021 be received and confirmed as an accurate record of the meeting.

CARRIED

9.2 MINUTES OF COUNCIL MEETING - 23 FEBRUARY 2021

RESOLUTION 2021/41

Moved: Cr Murray Cox
 Seconded: Cr Stuart Barwood

That the Minutes of the Council Meeting held on Tuesday 23 February 2021 be received and confirmed as an accurate record of the meeting.

CARRIED

8 PUBLIC EXCLUDED

RESOLUTION TO EXCLUDE THE PUBLIC

RESOLUTION 2021/42

Moved: Cr Anne Munro
 Seconded: Cr Emily Bradbury

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
10.1 - Resourcing - Unbudgeted positions	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for

	(including commercial and industrial negotiations) s7(2)(f)(i) - the withholding of the information is necessary to allow free and frank expression of opinions by or between or to members or officers or employees of any local authority	which good reason for withholding would exist under section 6 or section 7
10.2 - Proposal and Procurement Plan for the Preliminary Design of the Fairlie Water Treatment Plant	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) s7(2)(f)(i) - the withholding of the information is necessary to allow free and frank expression of opinions by or between or to members or officers or employees of any local authority	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
10.3 - Contract Variation - Open Spaces Maintenance Support	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
10.4 - Minutes of Public Excluded Council Meeting - 9 February 2021	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
10.5 - Minutes of Public Excluded Council Meeting - 23 February 2021	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

	<p>person who supplied or who is the subject of the information</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	
<p>CARRIED</p>		

RESOLUTION 2021/43

Moved: Cr Anne Munro
 Seconded: Cr Emily Bradbury

That Council moves out of Closed Meeting into Open Meeting.

CARRIED

The Mayor showed copies of the IANZ accreditation certificates and thanked staff for their work on this fantastic result. The councillors also asked to pass on their thanks to staff.

The Meeting closed at 1.25pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held

.....
CHAIRPERSON