



# **Unconfirmed MINUTES**

**Engineering and Services Committee  
Meeting**

**2 March 2021**

**MINUTES OF MACKENZIE DISTRICT COUNCIL  
ENGINEERING AND SERVICES COMMITTEE MEETING  
HELD AT THE COUNCIL CHAMBERS, FAIRLIE  
ON TUESDAY, 2 MARCH 2021 AT 9.30AM**

**PRESENT:** Cr Stuart Barwood (chairperson), Cr Emily Bradbury, Cr Murray Cox, Cr James Leslie, Cr Anne Munro, Cr Matt Murphy, Mayor Graham Smith

**IN ATTENDANCE:** Not noted

**1 OPENING**

The chairperson opened the meeting and welcomed everyone.

**2 APOLOGIES**

**COMMITTEE RESOLUTION ENG/2021/4**

Moved: Cr Anne Munro

Seconded: Cr Emily Bradbury

That the apology received from Governance Advisor Arlene Goss be received.

**CARRIED**

**3 DECLARATIONS OF INTEREST**

There were no declarations of interest.

**4 VISITORS**

There were no visitors.

**5 REPORTS**

**5.1 MINUTES OF ENGINEERING AND SERVICES COMMITTEE MEETING - 15 DECEMBER 2020**

The following change to the minutes of the last meeting was requested:

Under Item 5.6: Three Waters Reform Programme the words “regional council” to be replaced with “territorial authority”.

Discussion took place on the water bore at Twizel airport. The Mayor moved that staff investigate the reactivation of the bore and this motion passed.

**COMMITTEE RESOLUTION ENG/2021/5**

Moved: Cr James Leslie

Seconded: Mayor Graham Smith

That the Minutes of the Engineering and Services Committee Meeting held on Tuesday 15 December 2020 be received and confirmed as an accurate record of the meeting with the change noted above.

**CARRIED**

#### **COMMITTEE RESOLUTION ENG/2021/6**

Moved: Mayor Graham Smith

Seconded: Cr James Leslie

That staff investigate the reactivation of the water bore at Twizel Airport.

**CARRIED**

## **5.2 ASSET MANAGER'S REPORT**

This report was to update the Assets and Services Committee on progress on various projects and the normal operation of the department for the past month.

Discussion of the report included the following matters:

**Pond De-sludging:** With the desludging at Tekapo, have things returned to pre-covid or how long will it take for it to get back to where it was? It will last until whatever is decided is to be done with Tekapo. Will go out and get 3 prices to de-sludge, don't know what the market will throw at us yet. Last Friday scope was sent to consultants to price – then it will go to open tender. Idea is to reduce open sludge in primary ponds – 45% full of sludge.

While the consultants are in the district will they do Tekapo, Fairlie and Twizel? Yes, it's a single contract and all areas will be serviced.

**Fairlie Skatepark:** Any additional cost over runs? No cost over runs, only time.

**Twizel upgrade office opening:** were planning on doing an opening. Is this going to go forward? More so to do with timings from a Comms perspective and messages around buildings, such as inclusive of the additional costs to Fairlie Council building.

**Report back on RFI:** All with DIA and Wicks, the Scottish regulatory who were the overseeing auditors and whom is going through the data. Have a meeting with them on the 9<sup>th</sup> where we will know more and some questions they came back on. Mayoral forum RFI as well, ones more in depth in numbers and the other is fairly straight forward.

Mayor – concern at the mayoral forum and what will come as a result of this, and that Ngai Tahu has staked a claim to 50% ownership of the water and will likely run the south island.

**Water: Are we managing water better or had a better season?** Had a better season. Twizel should likely be on restrictions but given how late it is in the season not overly concerned. Tekapo is way up and Twizel is way up, we're over our summer time use by over a thousand cubic metres a day. It could be the sports ground, subdivisions but we are over average summer time average.

Clr Barwood – still well over the average per head usage nationally?

Geoff – Correct. Well over, one of the highest in the country.

Clr Cox. – What's the delay in water metres as we've discussed these for years?

Geoff – Cost and time.

Tranche 1 funding has got studies around understanding the metering and then putting into the LTP Tranche 2 where there's some roll out of the metering and notifying the community that it's coming.

There is significant funding in Tranche 1 to install meters, does this require a formal council motion? The fact it will be in the long term plan was sufficient.

The installation of water meters isn't the issue, it's the rating. It's the level at which we rate and the revenue to offset this. There are numerous issues that need to be troubleshot, we are currently rolling out some metering in a testing capacity. There's a real balance in there and you can be stung either way.

The LTP will have the consultative projects such as these under "water".

**Roading:** Mayor – spend on roading hasn't met all the work done that we've needed too. Some of our funding from NZTA is being withheld due to the work not being completed as yet.

Some of this is around the gravel issue.

Temporary gravel access way on lakeside drive – will that stay until works finish?

Yes it is to enable large, heavy use vehicles to bring materials in without causing damage to the roads.

Tekapo school foot path / road widening - tied into the Twizel school and Tekapo pub carpark. Hoping to get this progressing the next week. Twizel long vehicle car park done at the same time.

**Netcon street light replacement** – Changing out 20 lights to date, to go and provision as many lights as they can. Some issues with resourcing but moving to full change out to get on top of issues.

### 5.3 COMMUNITY SERVICES AND WASTE

A transition process to the new Waste Minimisation and Management Contract is now underway. This includes the establishment of a governance group that includes Timaru, Waimate and Mackenzie District Councils, alongside the contractor, EnviroWaste. This group will continue the positive collaboration between the three councils formed over the tender period and is currently focusing on joint branding, messaging and truck livery.

This report was noted.

### 5.4 COMMUNITY FACILITIES REPORT

This report gives the committee an overview of activities within the Community Facilities area, with specific focus on township maintenance work. This report was written by Brian Milne, acting engineer, township contract.

Questions were asked about extending the pool opening season next year.

### 5.5 3W STIMULUS PROGRAMME - PROGRESS REPORT FEBRUARY 2021

In October 2020, a Funding Agreement was signed between the Department of Internal Affairs (DIA) and Mackenzie District Council (MDC) whereby the Crown agreed to 100% stimulus grant (\$5.111m) of Three Waters projects, as part of the Three Waters (3WSR) Services Reforms.

This report updated the committee on progress with this work.

DIA has accepted the first quarterly report. De-sludging consultant brief now been issued, first step of product now kicked off. Preliminary work on rough costs of future works, studies and design which will be considered. Need to work on communications, such as the discussion on water meters and water usage within the community.

### 5.6 THREE WATERS AND FOOTPATH PROJECT UPDATE

In August 2020 Council resolved to procure a project manager from Beca Limited (Beca) to support the delivery of the approximately \$10m Council funded Water and Footpath Projects (funded through the 2020/21 Annual Plan).

Part of this commission was the provision of monthly reports on project progress. Beca's Monthly Project Report is attached to the agenda and Mr Pete Dawson, the Project Manager, was at the meeting to answer questions.

Just need to keep solid momentum, continue reporting and continually make the approval processes as streamlined as possible so tender processes are as smooth as possible.

Fairlie Treatment Water Plant – wary we're going to get a consent design prior to discussion as to the plant design itself.

Beca proposal received to progress with the design, however need to raise at Council workshop this month as there's a lot of work and discussion that needs to be done.

The concept designs have been seen however there will be changes and flexibilities that can be made within these to complete the project, such as the number of reservoirs we install to complete the project.

## 6 PUBLIC EXCLUDED

### RESOLUTION TO EXCLUDE THE PUBLIC

#### COMMITTEE RESOLUTION ENG/2021/7

Moved: Cr Stuart Barwood

Seconded: Mayor Graham Smith

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under

section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
<p><b>6.1 - Andrew Stream Bridge Replacement</b></p>	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p> <p>s7(2)(f)(i) - the withholding of the information is necessary to allow free and frank expression of opinions by or between or to members or officers or employees of any local authority</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>

**CARRIED**

**COMMITTEE RESOLUTION ENG/2021/8**

Moved: Cr Stuart Barwood

Seconded: Mayor Graham Smith

That the Engineering and Services Committee moves out of closed meeting into open meeting.

**CARRIED**

**The Meeting closed at .**

**The minutes of this meeting were confirmed at the Engineering and Services Committee Meeting held on .**

.....

**CHAIRPERSON**