



Notice is given of a Fairlie Community Board Meeting to be held on:

Date: Thursday, 18 March 2021

Time: 4.30pm

**Location: Council Chambers
Fairlie**

AGENDA

Fairlie Community Board Meeting

18 March 2021

Note: This meeting may be digitally recorded by the minute-taker.

Fairlie Community Board Membership:

Les Blacklock
Damon Smith
Leaine Rush
Angela Habraken
Murray Cox

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- 1 OPENING**
- 2 APOLOGIES**
- 3 PUBLIC FORUM**
- 4 DECLARATIONS OF INTEREST**

5 REPORTS

5.1 MINUTES OF FAIRLIE COMMUNITY BOARD MEETING - 28 JANUARY 2021

Author: **Arlene Goss, Governance Advisor**

Authoriser:

Attachments: **1. Minutes of the Previous Meeting** [!\[\]\(a870788d6ed9b8fd294b7654a8c8526b_img.jpg\)](#) 

RECOMMENDATION

That the Minutes of the Fairlie Community Board Meeting held on Thursday 28 January 2021 be received and confirmed as an accurate record of the meeting.



Unconfirmed MINUTES

Fairlie Community Board Meeting

28 January 2021

**MINUTES OF MACKENZIE DISTRICT COUNCIL
FAIRLIE COMMUNITY BOARD MEETING
HELD AT THE COUNCIL CHAMBERS, FAIRLIE
ON THURSDAY, 28 JANUARY 2021 AT 4.40PM**

PRESENT: Les Blacklock (Chairperson), Leaine Rush, Angela Habraken, Cr Murray Cox

IN ATTENDANCE: Mayor Graham Smith, Governance Advisor Arlene Goss.

1 OPENING

Mr Blacklock opened the meeting and welcomed everyone.

2 APOLOGIES

COMMITTEE RESOLUTION FCB/2021/138

Moved: Mr Les Blacklock

Seconded: Member Angela Habraken

That the apologies received from Damon Smith and Tim Harty be accepted and leave of absence granted.

CARRIED

3 PUBLIC FORUM

There was no public forum.

4 DECLARATIONS OF INTEREST

There were no declarations of interest.

5 REPORTS

5.1 MINUTES OF FAIRLIE COMMUNITY BOARD MEETING - 10 DECEMBER 2020

COMMITTEE RESOLUTION FCB/2021/139

Moved: Mr Les Blacklock

Seconded: Member Leaine Rush

That the Minutes of the Fairlie Community Board Meeting held on Thursday 10 December 2020 be received and confirmed as an accurate record of the meeting.

CARRIED

5.2 COMMUNITY BOARD FINANCIAL REPORT

The governance advisor read out the carry-over amounts that were to be included in the accounts. It was noted that the grants budget was spent for the financial year, including the carry over amount.

The community board discussed inviting a representative from the finance department to attend the next meeting to explain the financial accounts and how much is available to spend.

Various projects were discussed including work on walking tracks around Fairlie. The chairman said he would talk to the Lions Club about their proposal regarding the upkeep of the river track and a financial contribution. The Mayor offered to talk to Operations Manager Tim Harty regarding the track and the need to move ahead with the work.

The carry-over amount related to the community centre was then considered. It was noted that all of the community buildings were being reviewed and some work might arise from this process. Member Leaine Rush suggested that the community board approach the community centre user group and ask them what was required at the community centre.

Had the tumble mats for the community centre been purchased yet? No. Discussion took place on this and the community board decided to pass a resolution to fund the mats from the Fittings and Furniture budget.

COMMITTEE RESOLUTION FCB/2021/140

Moved: Member Leaine Rush

Seconded: Member Angela Habraken

That the Fairlie Community Board instructs staff to fund the cost of tumble mats for the Mackenzie Community Centre from the Mackenzie Community Centre Fittings and Furniture budget.

CARRIED

5.3 PEACE TREE ASSESSMENT UPDATE

The Mayor noted the Peace Trees needed maintenance work and it responsible to do this. The community board asked about the rules regarding trees placed close to the road. Member Leaine Rush said NZTA had offered to fund some of the work and would be involved in the project.

Some trees needed to come down in time and staff had asked the community board how they wanted to handle the involvement of the community in future planting projects.

The community board discussed the benefit of local families raising the replacement seedling trees, and taking seeds from the original trees to grow replacements. The board said it wanted to share information with the community at the appropriate time and get feedback.

The Mayor said he thought this was a forward-looking approach and positive.

The governance advisor passed on a message from staff that there was a chestnut tree in the domain with a serious weakness at the base and it would need to be cut down within the next months. The community board was asked whether they would like to communicate with the public in advance of cutting it down. Debate took place on the best approach. The community

board agreed that the reason for cutting down the tree should be communicated, but also that there was not an opportunity to change the decision due to safety reasons.

Leaine Rush said Mr Hunter, a neighbour of the domain, would be doing plantings in that area.

The chairman raised the letter received at a previous meeting regarding a tree in the Domain that throws shade on Mrs Mitchell's place in July. The chairman had visited Mrs Mitchell to listen to her. The community board discussed the best way to respond to this request. Member Leaine Rush offered to take a look at the offending tree and see if it was possible to top it at the same time as the chestnut tree was cut down.

5.4 GENERAL BUSINESS AND COUNCILLOR UPDATE

Cr Cox commented on a situation in Twizel regarding comments made in the media about a council-owned building. He asked the community board members to keep an eye on council facilities in Fairlie and bring up any situations where maintenance was required. The community board noted that using the service requests system was the best way to ensure things were done.

The Mayor said he was pleased with how the Destination Mackenzie study was going. Tomorrow the working group would visit the marae.

NZTA was planning alterations to SHW79 between Geraldine and Fairlie to widen the road and create pull over areas. General discussion followed on traffic density, job availability in the district, the spatial plan, the Long-Term Plan and upcoming consultations. The board members agreed that Fairlie was unique and the best community to live in.

5.5 COMMUNITY BOARD ACTION LIST

Dog Park – The community board asked how \$775 was spent on the dog park, as noted in the financial report. This was the surveyor's fee to determine the boundaries of the land. Cr Cox will talk to General Manager Corporate Services, Paul Numan, regarding which budget this cost should fall into.

The community board then discussed whether they wanted to go ahead with a temporary dog park in the domain, or develop the permanent site across the bridge. They decided to develop the permanent site. A plan was needed that could be costed.

The issue with pedestrian access across the bridge needed to be resolved. Better access was required to the Clayton Road industrial area and housing that was being added across the bridge. Adding a dog park would add an extra requirement to improve pedestrian access. It was agreed that it was the right time to put the requirement for a pedestrian "clip-on" back in front of NZTA.

Fairlie Playground – Member Leaine Rush said she would ask Tim Harty about hitching posts at the Fairlie Playground.

Fairlie Skatepark – this is running a little bit behind schedule but work is continuing.

Road Safety Issues in Fairlie – The Mayor has been approached by residents concerned about the number of trucks using Grey Street, and also the need for footpaths on the circular route walked by residents of Moray Home. The General Manager Operations will be approaching trucking companies to tell them not to use that road, as it is not a truck route. Signage will also go up.

Mobile Traders – The Mayor asked the community board if they had heard any feedback from mobile traders regarding the bylaw review. No.

1.1 LATE CORRESPONDENCE

The community board considered a letter from Francie Edge requesting a memorial wall be established at the Fairlie Cemetery.

The chairman suggested that three concept drawings be requested before this idea is presented to the community. A wall would enable people to scatter ashes in other locations and install a plaque on the wall to mark the passing of the person. This would require plaques to be of a standard design and size.

The community board agreed in principle with the idea and granted some money towards the initial design.

COMMITTEE RESOLUTION FCB/2021/141

Moved: Cr Murray Cox

Seconded: Member Angela Habraken

That the Fairlie Community Board agrees in principle with a memorial wall being established at the Fairlie Cemetery and grants up to \$1000 from the Township Projects Budget to fund concept designs, and asks council staff to work with the working party to ensure the project is successful.

CARRIED

The chairman did not vote as he is involved in this project.

The Meeting closed at 6.19pm.

The minutes of this meeting were confirmed at the Fairlie Community Board Meeting held on .

.....
CHAIRPERSON

5.2 COMMUNITY BOARD FINANCIAL REPORT

Author: Jo Hurst, Management Accountant

Authoriser: Adrian Hodgett, Finance Manager

Attachments: 1. Financial Report to Fairlie Community Board [!\[\]\(96cc62f861fdd6e50510c0224a756dff_img.jpg\)](#) 

STAFF RECOMMENDATIONS

That the community board financial report be received.

BACKGROUND

Attached is the latest community board financial report for your information.



Fairlie Community Board Financial Performance January 2021

	YTD Actual 2020/21	YTD Budget 2020/21	2020/21 Budget	YTD Actual 2019/20	Variance v YTD Budget	Variance v Budget (%)	YTD 2019/20	Variance v 2019/20	Variance v 2019/20 (%)
Other Revenue	36,723	42,939	73,049	24,648	(6,216)	-14.48%	12,075	48.99%	

Other Revenue is less than budgeted as the Holiday Park rental was budgeted for twice in error, pool revenue is \$2,837 less than budgeted. While \$10,000 of income has come from the Community Board projects budget to help fund the skate park. Income is up on the prior year as hall hires have increased.

Operating Expenditure	349,932	292,065	449,237	227,495	(57,867)	-19.81%	(122,437)	-53.82%	
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Operating expenditure is over budget as contractor costs are above budget as the swimming pool is now run by an external company, and outsourcing of the township maintenance contract. This extra spend was approved by Council. This was offset by minimal township project spend to date.

Capital Expenditure	41,816	99,672	112,842	-	57,856	58.05%			
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Capital expenditure is significantly less than budget year to date as monies planned for the Community Centre have yet to be spent. There has been unbudgeted expenditure on the walkway bridge on the river track and initial costs for the skatepark project. There was also an unbudgeted upgrade to the swimming pool changing rooms and seating.

**Fairlie Community Board
Capital Expenditure Summary
For The Period Ended 31 January 2021**

	Budget 2020/21	YTD Actual 2020/21
Fairlie Township		
Plant and Equipment		6,554
Playground Upgrade	13,672	
Skatepark Project		24,599
Total Fairlie Township	13,672	31,153
Mackenzie Community Centre		
Furniture and Fittings	99,170	
Total Mackenzie Community Centre	99,170	
Strathconan Swimming Pool		
Building		10,663
Total Strathconan Swimming Pool		10,663

**Fairlie Community Board
Township Projects
For The Period Ended 31 January 2021**

Date	Organisation	Amount
1/07/2020	New financial year 2020/21	\$ 51,718.00
	Expenditure to date:	
27/07/2020	Survey area for Dog Park	\$ 775.00
	Village Green - Hitching rails and Skate Park	\$ 750.00
	Village Green project	\$ 99.25
	Skate Park project	\$ 10,000.00
	Balance remaining	\$ 40,093.75

**Fairlie Community Board
Grant Allocations
For The Period Ended 31 January 2021**



Date	Organisation	Amount
1/07/2020	New financial year 2020/21	\$ 2,950.00
	Expenditure to date:	
Prior Year	Mackenzie Half Marathon	\$ 250.00
Prior Year	Andrew Hurst - Hall Hire	\$ 200.00
15/10/2020	South Canterbury Neighbourhood Support - Signs	\$ 250.00
15/10/2020	Stronger for Longer - Exercise class for over 65's	\$ 217.39
15/10/2020	Team Tumble Cheer - Hall Hire	\$ 217.39
15/10/2020	Mackenzie Community Centre User Group - Hall Hire	\$ 217.39
15/10/2020	Mackenzie Community Centre User Group - Hall Hire	\$ 217.39
15/10/2020	Mackenzie Community Centre User Group - Photography Display	\$ 126.09
10/12/2020	Cameron Bennison - Community Christmas Dinner	\$ 250.00
10/12/2020	Mackenzie Library - Books for Babies project	\$ 250.00
10/12/2020	Fairlie Heritage Museum - New Years Day parade	\$ 250.00
10/12/2020	Mackenzie Enhancement Board - Southern Man concert	\$ 250.00
10/12/2020	Mackenzie Enhancement Board - Fairlie Kids Christmas Event	\$ 250.00
19/01/2021	Flowers for C Borrell	\$ 47.83
	Balance overdrawn	\$ (43.48)

* Maximum of \$250 can be allocated per grant application

5.3 FAIRLIE COMMUNITY BOARD GENERAL UPDATE REPORT

Author: Bernie Haar, Engineering Manager
Scott McKenzie, Roading Manager
Angie Taylor, Community Services and Solid Waste Officer
Brian Milne, Community Facilities and Services Officer - Contractor
Tercy Chitima, Administration Support Officer - Operations

Authoriser: Tim Harty, General Manager Operations

Attachments: 1. Peace Tree Assessment Feb 2021 [↓](#) 
2. Fairlie Pool Customer Survey output [↓](#) 

STAFF RECOMMENDATIONS

That the information be noted.

BACKGROUND

The purpose of this report is to provide the Fairlie Community Board with a general update on a number of projects and actions related to the Fairlie area in general and Community Board specifically.

ACTION AND PROJECT UPDATES

Peace Tree Assessment

The assessment of the Peace Trees is complete and an interim condition report attached.

Funding has been placed into year 1 of the 2021/31 Long Term Plan to complete the required works. An estimate of costs is in the area of \$180,000.

Waka Kotahi will be approached to discuss cost sharing model.

Skate Park

Staff will provide a verbal update on the state and status of the skate park project and associated landscape works.

Domain Trees

Work on the removal of trees in the Fairlie Domain is underway this week, with a large Horse Chestnut specimen being removed, along with a number of smaller boundary trees.

Swimming Pool Season

The 2020/21 season is now complete and the pool shut down. Attached is a copy of the Fairlie Customer Survey results for the pools season, to the end of February.

The next step in the pool management process is determining how to approach operations moving forward. To facilitate this discussion a full assessment of collected pool use and customer data needs to be collated and reported.

Strategy Development

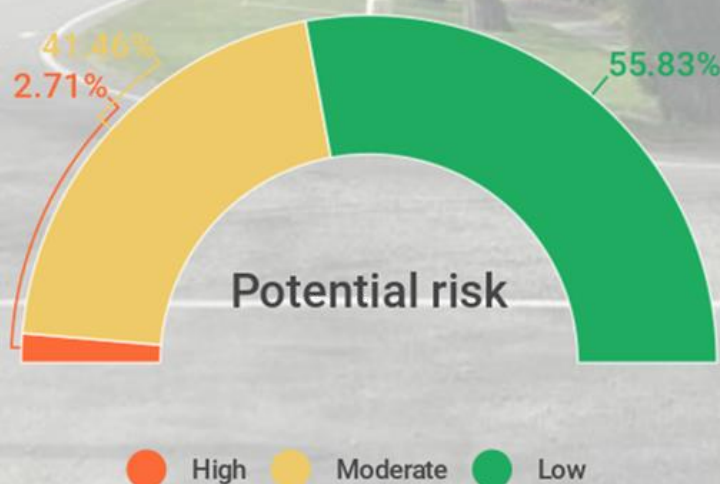
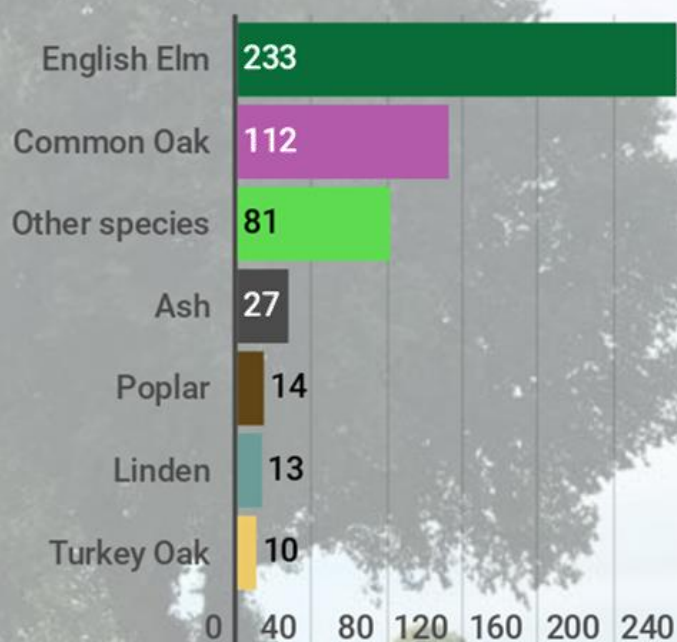
There are four key strategic documents in the Parks and Open Spaces area that are currently being developed, being the Parks Strategy, Playground, Toilet and Trails Plans and Wayfinding Policy. A number of items from the Action List will be addressed by these strategies and have therefore been removed from the list. These items include the discussion around fencing the Market Place Playground, signage around Twizel and a junior roadway facility. These items will be considered through the development of these documents and will be open to comments from the community.

Mackenzie Peace Tree survey - project update

Data has been collected on 480 Peace Tree plantings on State Highway 8 and through the township of Fairlie. This includes 303 original plantings and 177 replacement plantings.

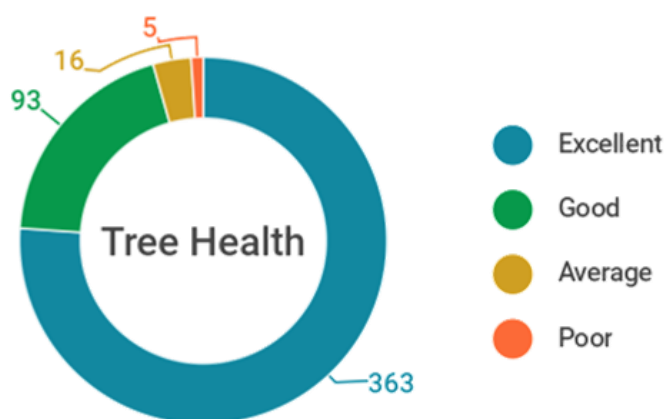
Tree species

Of the 480 Peace Trees surveyed, the most common species is English Elm followed by Common Oak, Ash, Poplar, Linden and Turkey Oak. Other species include Chestnuts, Silver Birch, Pin Oak, T Hornbeam, Alder, Norway Maple Walnuts and London Plane.



Potential risk

13 trees (2.7%) are potentially a high risk, 199 (41.5%) being moderately risky with most trees 268 or 55.8% being low risk.

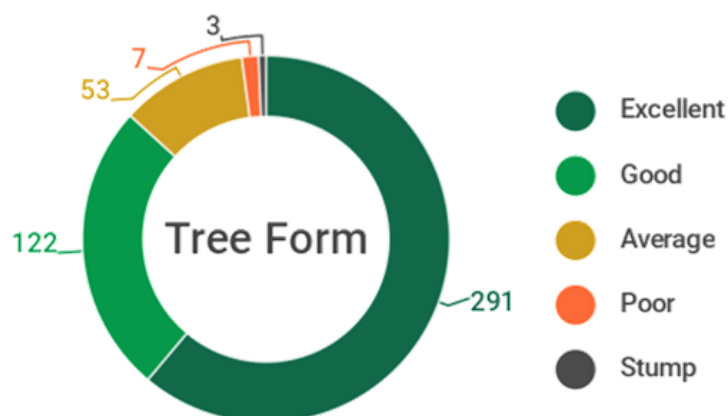


Tree Health

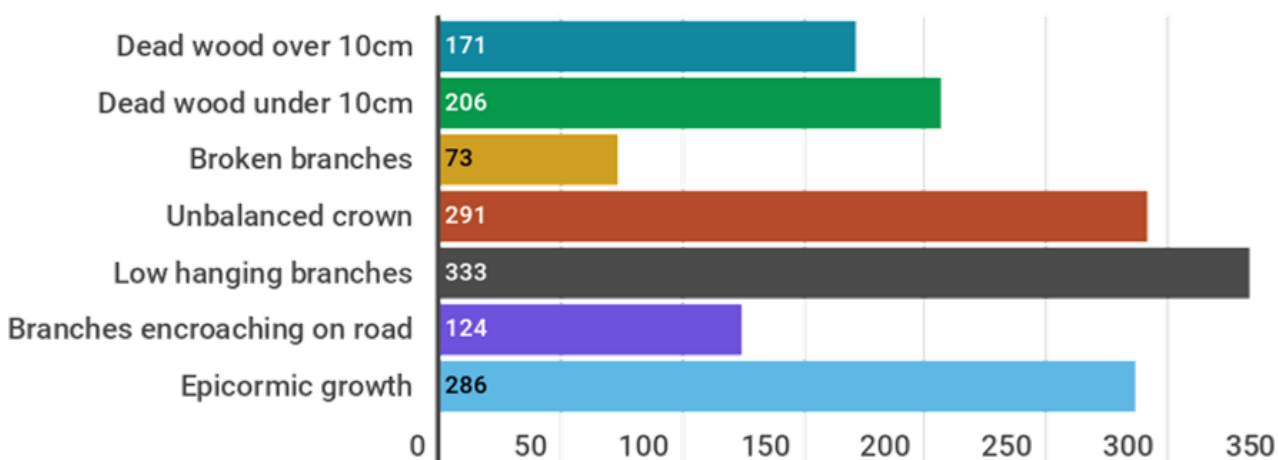
Most (76%) of the 480 Peace Trees are in excellent health, with another 19% in good health. 5 trees are in poor health.

Tree Form

Form is a term used to describe the physical shape and condition of the tree. Most of the 480 Peace Trees (61%) had excellent form with a further 25% having good form. Less than 2% of trees had poor form.



Common defects



Maintenance implications

466 out of the 480 or 97% of trees have defects, many of which will require maintenance. Potentially high and moderate risk trees have the highest priority for maintenance due to either higher consequence or higher likelihood of failure. Highest priority is removal of unstable trees, broken branches or heavy dead wood where there are people, vehicles and buildings in the fall zone. Removal is recommended for 5 mature trees in poor condition.



Facilities User Surveys

FOR RECREATION, LEISURE AND AQUATIC
CENTRES AND FACILITIES

Mackenzie District Council
Facilities User Survey Report 2020

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Introduction

Yardstick is a suite of benchmarking tools that delivers “need to know” information for parks and recreation agencies to inform their decision-making and improve service delivery.

Innovation and better management of your pools and recreation facilities is achieved through the sharing of knowledge and information. Park and facility managers developed Yardstick for the industry as a benchmarking tool to collect, share and compare vital information to measure current performance and drive future improvements.

Yardstick Facility User Survey is a survey of pool and recreation facility visitors that is carried out annually or as required to meet specific demands for user consultation. The survey is designed to collect a range of information relating to services and facilities provided and user satisfaction with those services and facilities.

This report contains the results from all participating organisations in the Facility User Survey project in the current year that have been selected in peer group filters.

Methodology

The core questions were developed with industry input to ensure relevance and to meet current parks management needs. They are designed to collect information about the typical core pool and recreation centre facilities and services. The number of questions is designed so that the survey can be completed in a typical timeframe of 5 to 8 minutes. Individual organisations may also include additional questions to meet their specific needs.

Visitor expectations of levels of service are measured by asking them to rate the importance of various features and services. These results are compared with visitor satisfaction for the same features and services. Measuring satisfaction gives an indication of performance as measured against expectations. The difference, or gap between importance and satisfaction gives a measure of under or over performance in delivering the expected level of service.

Visitors are also asked about their activities while visiting the recreation centre, and demographic data.

Industry Partnerships

Yardstick is operated and supported by a collaborative partnership of industry organisations including the New Zealand Recreation Association (NZRA), World Urban Parks (WUP), Institute of Public Works Engineering Australasia (IPWEA), Alberta Parks and Recreation Association (ARPA), Ontario Parks Association (OPA), Parks and Recreation Ontario (PRO) and British Columbia Recreation and Parks Association (BCRPA).

The Yardstick project manager, Xyst Ltd., is responsible for the management of the Yardstick website and support of member organisations.



Survey options

There is the option of completing surveys as either an on-site intercept survey of facility users, or via an online self-completion survey. Both options use the same questions and the results are combined for reporting.

Interpretation of charts and tables

This report is designed to provide a printed version of the online results for the past year's survey activity. The report gives results per facility for each organisation and facility selected in peer filters.

The full results of the survey are available to members online at www.yardstickglobal.org

Survey responses are scored using the following scoring system:

Importance scale	totally unimportant	unimportant	neither important nor unimportant	important	very important
	1	2	3	4	5
Satisfaction scale	very dissatisfied	dissatisfied	neither satisfied nor dissatisfied	satisfied	very satisfied
	1	2	3	4	5

"Don't know" or blank responses are given a score of 3 for importance (neutral) and are not included when calculating satisfaction. This ensures that "don't know" responses don't affect final results.

The overall satisfaction of respondents was measured by asking them to rate their overall satisfaction with the park on a scale of totally dissatisfied to very satisfied. From these scores two measures are calculated, mean satisfaction (average) and overall satisfaction. The overall satisfaction percentage is calculated from the total numbers of respondents that gave a "very satisfied" (5) and "satisfied" (4) response to the specific question on overall satisfaction with the park in which the survey was conducted. Overall satisfaction is therefore a count (converted to a percentage) of satisfied respondents vs dissatisfied or neither satisfied nor dissatisfied respondents.

The average (mean) satisfaction is calculated by summing the overall satisfaction scores from all respondents (including those that were not satisfied) and dividing by the number of responses to give a score between 1 and 5. This score is converted to a percentage. Average satisfaction is therefore a rating (converted to a percentage) calculated from the scores attributed to each response on the satisfaction scale.

A series of questions are designed to identify the importance of specific services and features, and also measure the degree of satisfaction respondents had with these services and features for the subject facility. The importance and satisfaction questions are asked for the following services and features:

1. Adequate car parking
2. Programmes
3. Security - personal safety
4. Provision of refreshments
5. Pool safety – lifeguard presence
6. Pool water temperature
7. Pool water quality
8. Adequacy of outdoor shade
9. Indoor air quality and temperature

10. Age and quality of equipment
11. Staff supervision and competence

Importance and satisfaction for individual features is calculated from the survey questions for those features and uses the mean score i.e. the sum of the values divided by the number of respondents. The gap between importance and satisfaction is an indication of under or over performance. Anything less than a full one point +/- result in any chart should be read as a relatively minor indication of a level of service that is too great or too poor.

Survey confidence and reliability

The intention of the project is to provide a level of confidence of 95% for the entire group findings as a representation of the leisure centres that were surveyed. A sample size of 400 is generally considered to be the minimum required to be representative of the general population (5% margin of error at 95% confidence level). As users of leisure facilities are not always representative of the wider population, a smaller sample is considered sufficient to represent users. For the purpose of this survey, a sample size of around 100 surveys per facility is recommended.

Online reports providing all individual organisation results are available to all Yardstick members from the webpage www.yardstickglobal.org

Historical reports are available on request.

Disclaimer

The information presented in Yardstick has been sourced from members of the public and is intended for use by member organisations only. The results are intended to provide indicators only and should not be regarded as absolute. Users of the results presented within this report should exercise caution with the use of the data and seek their own verification of the data supplied and interpretation thereof. Xyst and Yardstick partner organisations make every effort to ensure the accuracy of the information published, but cannot be held responsible for any consequences arising from errors or omissions.



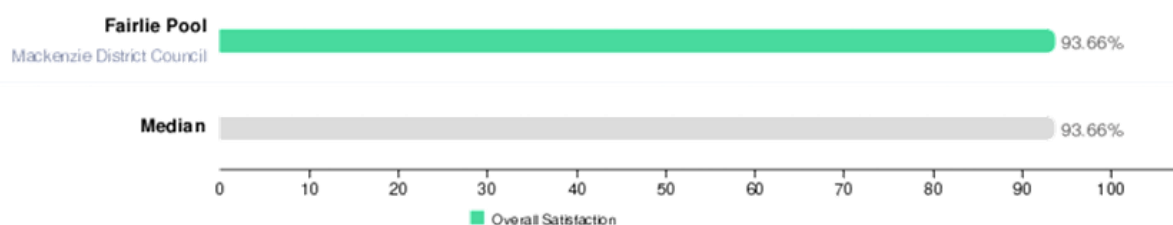
Facilities User Survey 2020

A 2.01

The overall satisfaction reports the percentage of respondents who gave either very satisfied (5) or satisfied (4) responses to the question about how satisfied they were overall with the facility.

A. Overall Satisfaction: Facility

Overall Satisfaction



Facility	Overall satisfaction score	Overall satisfaction as a percentage
Fairlie Pool Mackenzie District Council – 99 intercept, 43 online surveys	4.7	93.7 %
Median	4.7	93.7 %

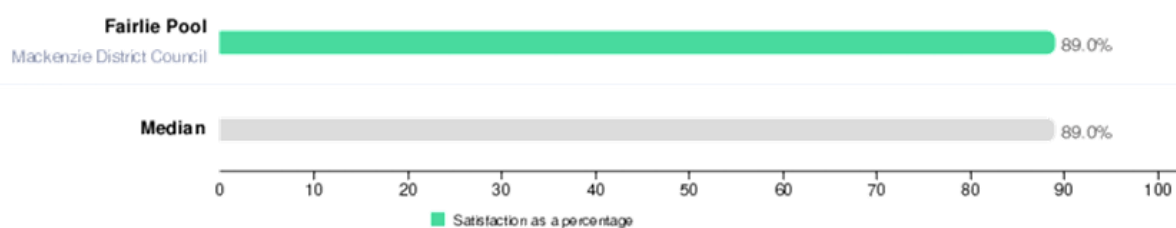


Facilities User Survey 2020

A 2.02

Respondents were asked how satisfied they were with the customer service of staff at the facility (whole facility).

A. Overall Satisfaction: Facility Customer Service



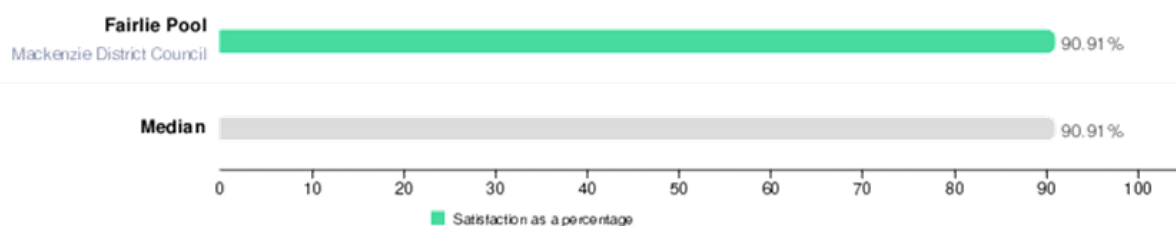
Facility	Satisfaction	Satisfaction as a percentage
Fairlie Pool		
Mackenzie District Council – 99 intercept, 43 online surveys	4.4	89.0 %
Mean	4.4	89.0 %



Facilities User Survey 2020

A 2.03

A. Overall Satisfaction: Facility Cleanliness



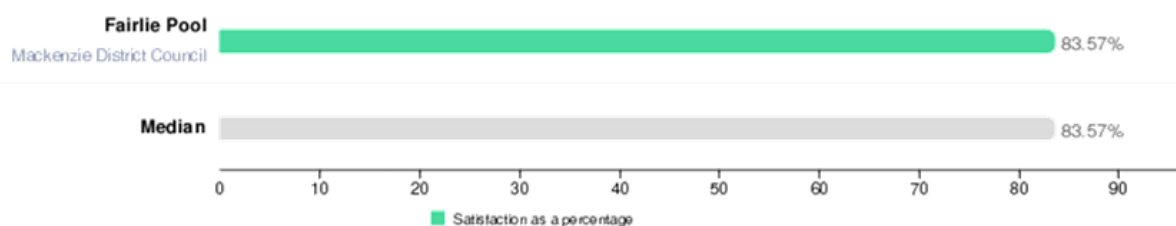
Facility	Satisfaction	Satisfaction as a percentage
Fairlie Pool Mackenzie District Council – 99 intercept, 43 online surveys	4.5	90.9%
Mean	4.5	90.9%



Facilities User Survey 2020

A 2.04

A. Overall Satisfaction: Facility Provision of Toilets and Showers



Facility	Satisfaction	Satisfaction as a percentage
Fairlie Pool Mackenzie District Council – 99 intercept, 43 online surveys	4.2	83.6%
Mean	4.2	83.6%



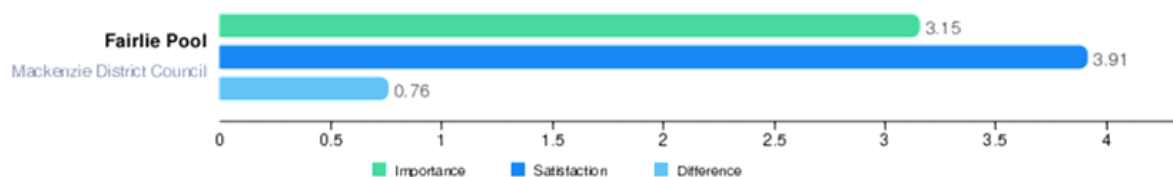
Facilities User Survey 2020

B 1.01

The importance/satisfaction reporting point for adequate car parking compares mean satisfaction with mean importance at each facility, and identifies the difference. A negative result indicates a gap in performance for that feature. A positive result indicates that satisfaction is greater than expectations for that feature in that locations, and that no improvements are required. Gaps of between -1.0 and 1.0 should be considered minor.

B. Importance/Satisfaction: Whole Facility

Adequate Car Parking



Facility	Importance	Satisfaction	Difference
Fairlie Pool			
Mackenzie District Council – 99 intercept, 43 online surveys	3.15	3.91	0.76
Mean	3.15	3.91	0.76



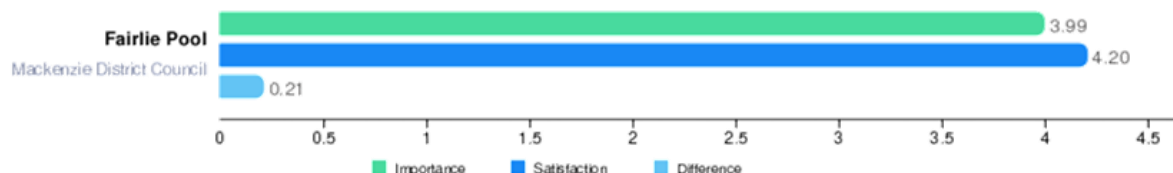
Facilities User Survey 2020

B 1.02

The importance/satisfaction reporting point for the provision of programmes that meet respondents needs compares mean satisfaction with mean importance at each facility, and identifies the difference. A negative result indicates a gap in performance for that feature. A positive result indicates that satisfaction is greater than expectations for that feature in that locations, and that no improvements are required. Gaps of between -1.0 and 1.0 should be considered minor.

B. Importance/Satisfaction: Whole Facility

Programmes (to meet your needs)



Facility	Importance	Satisfaction	Difference
Fairlie Pool	3.99	4.20	0.21
Mackenzie District Council – 99 intercept, 43 online surveys			
Mean	3.99	4.20	0.21

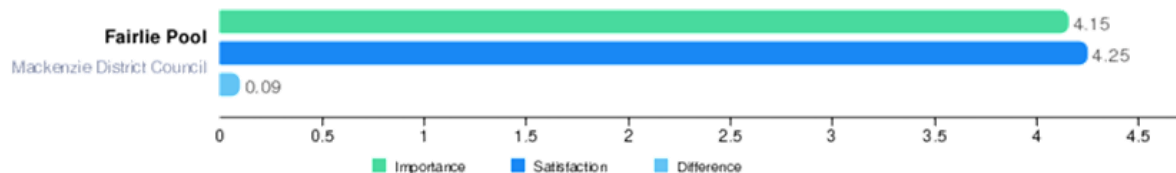


Facilities User Survey 2020

B 1.03

The importance/satisfaction reporting point for security - personal safety in the facility and car park - compares mean satisfaction with mean importance at each facility, and identifies the difference. A negative result indicates a gap in performance for that feature. A positive result indicates that satisfaction is greater than expectations for that feature in that locations, and that no improvements are required. Gaps of between -1.0 and 1.0 should be considered minor.

B. Importance/Satisfaction: Whole Facility Security – Personal Safety



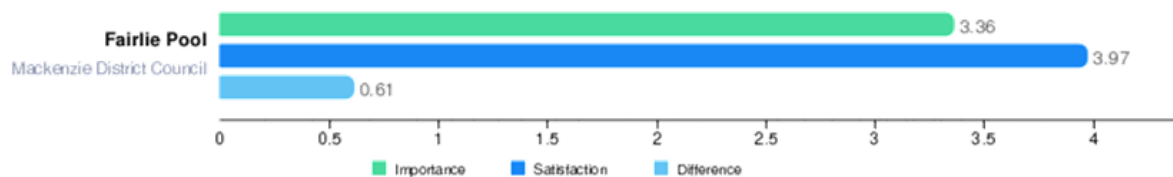
Facility	Importance	Satisfaction	Difference
Fairlie Pool			
Mackenzie District Council – 99 intercept, 43 online surveys	4.15	4.25	0.09
Mean	4.15	4.25	0.09



Facilities User Survey 2020

B 1.04

B. Importance/Satisfaction: Whole Facility Provision of Refreshments



Facility	Importance	Satisfaction	Difference
Fairlie Pool			
Mackenzie District Council – 99 intercept, 43 online surveys	3.36	3.97	0.61
Median	3.36	3.97	0.61



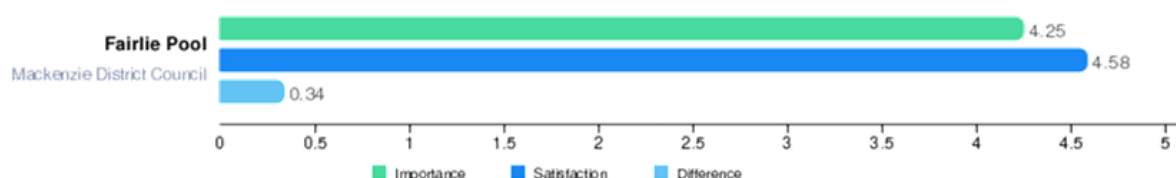
Facilities User Survey 2020

B 2.01

The importance/satisfaction reporting point for pool safety - numbers and visibility of lifeguards - compares mean satisfaction with mean importance at each facility, and identifies the difference. A negative result indicates a gap in performance for that feature. A positive result indicates that satisfaction is greater than expectations for that feature in that locations, and that no improvements are required. Gaps of between -1.0 and 1.0 should be considered minor.

B. Importance/Satisfaction: Aquatic Facility

Pool safety



Facility	Importance	Satisfaction	Difference
Fairlie Pool	4.25	4.58	0.34
Mackenzie District Council – 99 intercept, 43 online surveys			
Mean	4.25	4.58	0.34



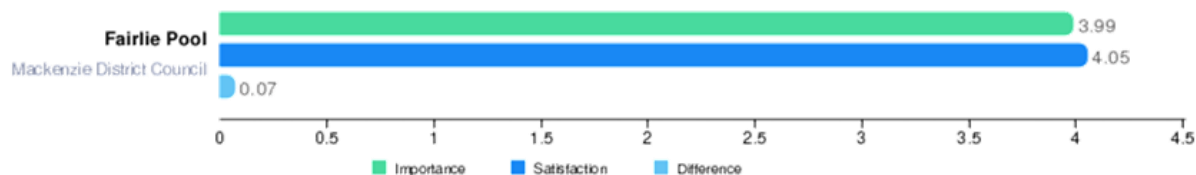
Facilities User Survey 2020

B 2.02

The importance/satisfaction reporting point for the water temperature of the swimming pool compares mean satisfaction with mean importance at each facility, and identifies the difference. A negative result indicates a gap in performance for that feature. A positive result indicates that satisfaction is greater than expectations for that feature in that locations, and that no improvements are required. Gaps of between -1.0 and 1.0 should be considered minor.

B. Importance/Satisfaction: Aquatic Facility

Pool water temperature



Facility	Importance	Satisfaction	Difference
Fairlie Pool			
Mackenzie District Council – 99 intercept, 43 online surveys	3.99	4.05	0.07
Mean	3.99	4.05	0.07



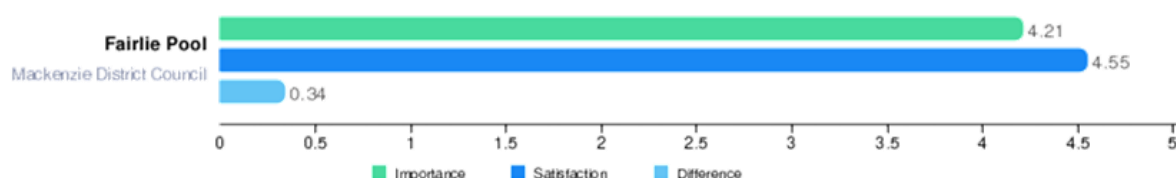
Facilities User Survey 2020

B 2.03

The importance/satisfaction reporting point for pool water quality - whether it looks clean and clear, and doesn't smell - compares mean satisfaction with mean importance at each facility, and identifies the difference. A negative result indicates a gap in performance for that feature. A positive result indicates that satisfaction is greater than expectations for that feature in that locations, and that no improvements are required. Gaps of between -1.0 and 1.0 should be considered minor.

B. Importance/Satisfaction: Aquatic Facility

Pool water quality



Facility	Importance	Satisfaction	Difference
Fairlie Pool			
Mackenzie District Council – 99 intercept, 43 online surveys	4.21	4.55	0.34
Mean	4.21	4.55	0.34



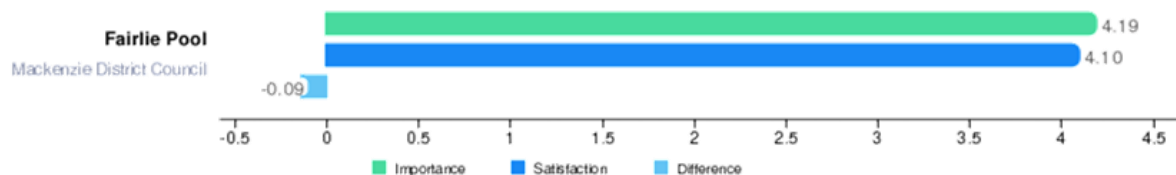
Facilities User Survey 2020

B 2.05

The importance/satisfaction reporting point for indoor pool air quality and temperature compares mean satisfaction with mean importance at each facility, and identifies the difference. A negative result indicates a gap in performance for that feature. A positive result indicates that satisfaction is greater than expectations for that feature in that locations, and that no improvements are required. Gaps of between -1.0 and 1.0 should be considered minor.

B. Importance/Satisfaction: Aquatic Facility

Air quality and temperature



Facility	Importance	Satisfaction	Difference
Fairlie Pool			
Mackenzie District Council – 99 intercept, 43 online surveys	4.19	4.10	-0.09
Mean	4.19	4.10	-0.09



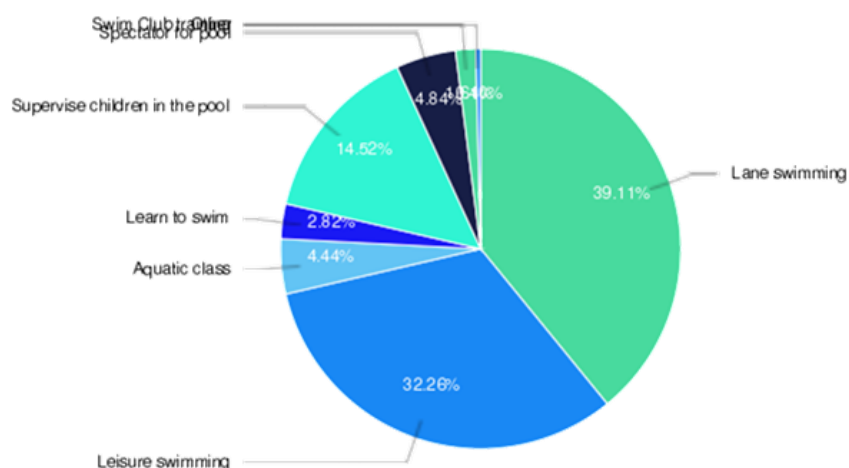
Facilities User Survey 2020

D 1.02

Respondents were asked to identify what activities they had done in the pools. They were permitted to give more than one response. The chart shows the mean response as a percentage of the total response, giving a measure of the popularity of activities for each facility selected in peer filters.

D. Activities: Visitors

Pools activity



Facility	Lane Swimming	Leisure swimming	Aquatic Class	Learn to Swim	Supervise children in the pool	Spectator for pool	Swim club training	Other	Not applicable
Fairlie Pool Mackenzie District Council – 99 intercept, 43 online surveys	97	80	11	7	36	12	4	1	-
Median	97	80	11	7	36	12	4	1	-



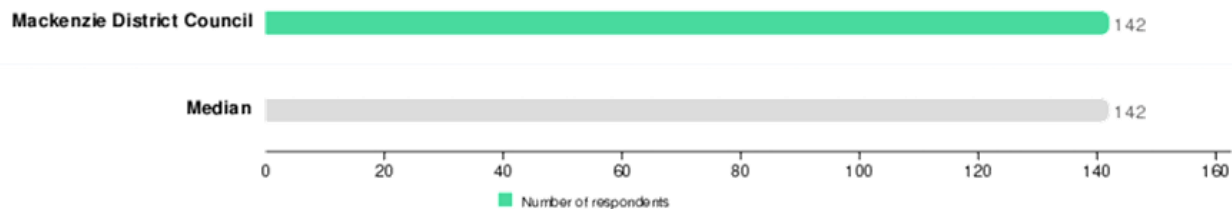
Facilities User Survey 2020

E 1.01

Report point E1.01 gives the total number of surveys (sample size) completed by each participating organisation selected in peer filters.

E. Visitor Profile: Participation

Respondent numbers



Organisation	Number of respondents
Mackenzie District Council	142
Mean	142



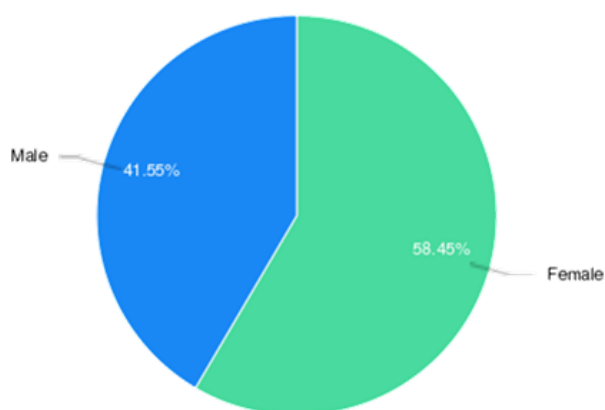
Facilities User Survey 2020

E 2.01

Report point E2.01 shows the gender (male or female) of respondents at each facility. The percentage charted is the mean for all facilities selected in peer filters.

E. Visitor Profile: Demographic

Gender



Facility	Male	Female
Fairlie Pool	59	83
Mackenzie District Council – 99 intercept, 43 online surveys		
Mean	59	83



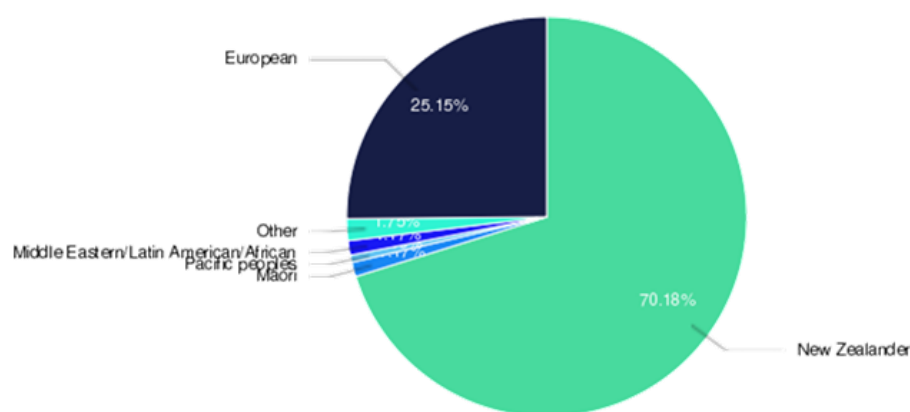
Facilities User Survey 2020

E 2.02

Report point E2.02 shows the ethnicity of respondents for the facilities selected in peer filters. The results are aggregated for each organisation i.e. not broken down per facility. The percentage charted is the mean for all organisations and facilities selected in peer filters. Results will vary with the organisations and facilities selected in peer filters.

E. Visitor Profile: Demographic

Ethnicity



Organisation	New Zealander	Maori	Pacific Peoples	Asian	Middle Eastern/Latin American/African	European	Other
Mackenzie District Council	120	2	1	-	2	43	3
Mean	120	2	1	-	2	43	3

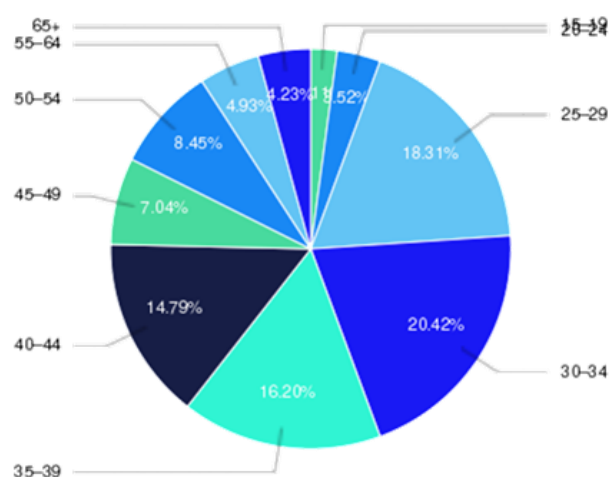


Facilities User Survey 2020

E 2.03

Report point E2.03 shows the age group of respondents for the facilities selected in peer filters. The results are aggregated for each organisation i.e. not broken down per facility. The percentage charted is the mean for all facilities selected in peer filters. Results will vary with the organisations and facilities selected in peer filters.

E. Visitor Profile: Demographic Age group



Organisation	15-19	20-24	25-29	30-34	35-39	40-44	45-49	50-54	55-64	65+
Mackenzie District Council	3	5	26	29	23	21	10	12	7	6
Median	3	5	26	29	23	21	10	12	7	6



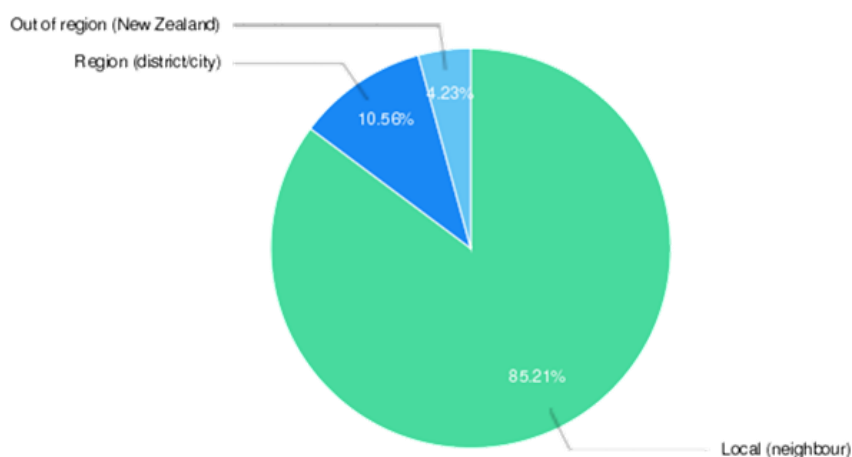
Facilities User Survey 2020

E 3.01

Report point E3.01 shows the home location (local, within the region, or out of the region) of respondents for the facilities selected in peer filters. Local means within the boundaries of the surveying city or district. The results are aggregated for each organisation i.e. not broken down per facility. The percentage charted is the mean for all organisations and facilities selected in peer filters. Results will vary with the organisations and facilities selected in peer filters.

E. Visitor Profile: Location/Transport

Location



Organisation	Local (neighbour)	Region (district/city)	Out of region (New Zealand)	Out of region (International)
Mackenzie District Council	121	15	6	0
Median	121	15	6	0



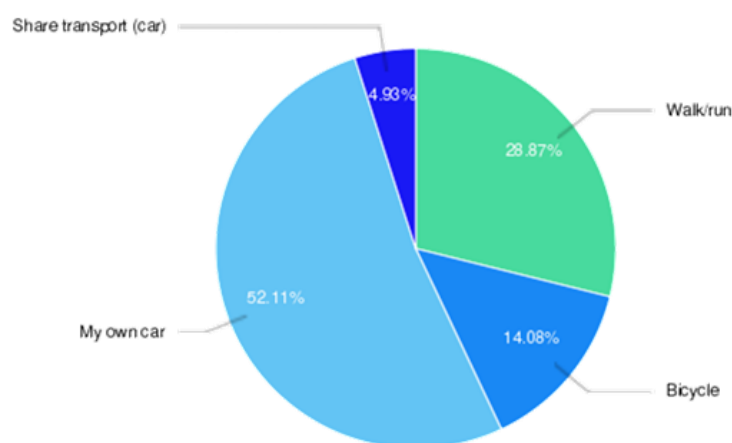
Facilities User Survey 2020

E 3.02

Respondents were asked how they travelled to the facility where they were surveyed. The results are shown in report point E3.02 for each organisation and facility selected in peer filters. Results are aggregated for each organisation, and the mean result is charted.

E. Visitor Profile: Location/Transport

Modes of transport



Organisation	Walk/run	Bicycle	My own car	Share transport (car)	By bus	Motor bike	Other
Mackenzie District Council	41	20	74	7	-	-	-
Median	41	20	74	7	-	-	-



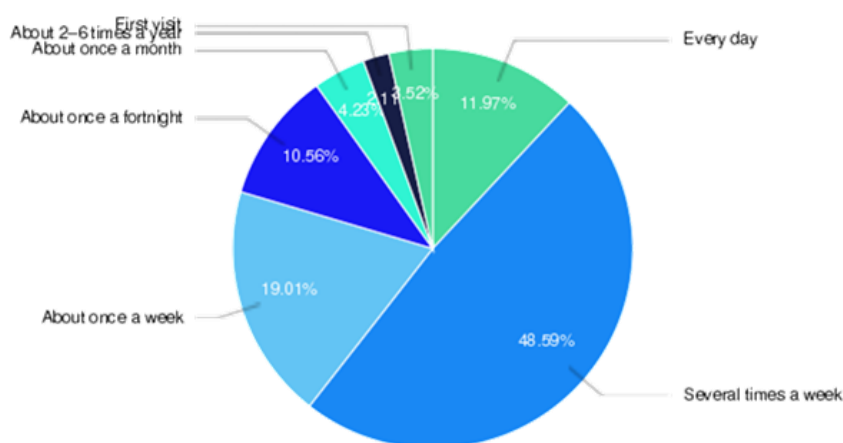
Facilities User Survey 2020

F 1.01

Respondents were asked how often they visit the facility where they were surveyed. Results are shown in report point F1.01 for each organisation and facility selected in peer filters. Results are aggregated for each organisation. The mean result is charted.

F. Behaviour: Visits

Frequency



Organisation	Every day	Several times a week	About once a week	About once a fortnight	About once a month	About 2-6 times a year	About once a year	Less than once a year	First visit	Not sure/don't know/irregular
Mackenzie District Council	17	69	27	15	6	3	-	-	5	-
Median	17	69	27	15	6	3	-	-	5	-



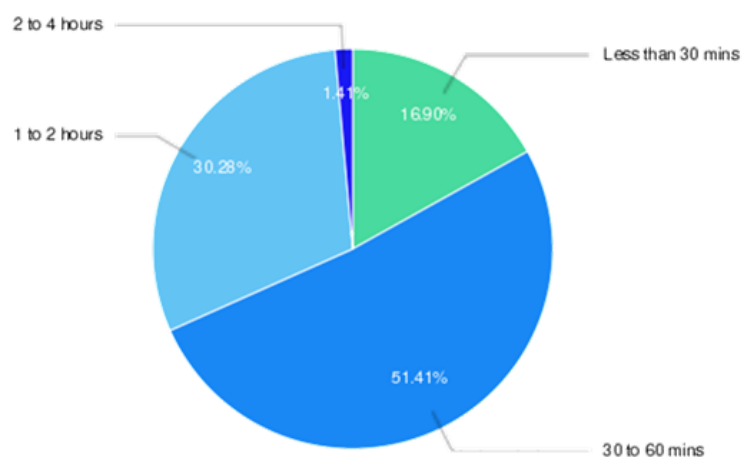
Facilities User Survey 2020

F 1.02

Respondents were asked how long they were spending at the facility where they were surveyed. Results are shown in report point F1.02 for each organisation and facility selected in peer filters. Results are aggregated for each organisation. The mean result is charted.

F. Behaviour: Visits

Duration



Organisation	Less than 30 mins	30 to 60 mins	1 to 2 hours	2 to 4 hours	Over 4 hours
Mackenzie District Council	24	73	43	2	-
Median	24	73	43	2	-



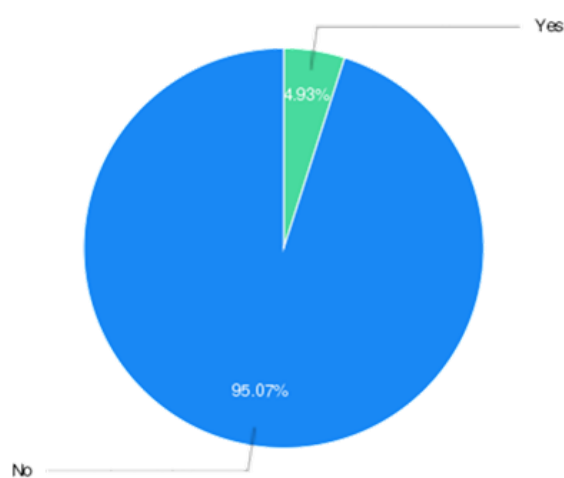
Facilities User Survey 2020

F 2.01

Respondents were asked if they had ever reported a problem to staff at this facility.

F. Behaviour: Reported Issues

Reported problems



Facility	Yes	No
Fairlie Pool	7	135
Mackenzie District Council – 99 intercept, 43 online surveys		
Median	7	135



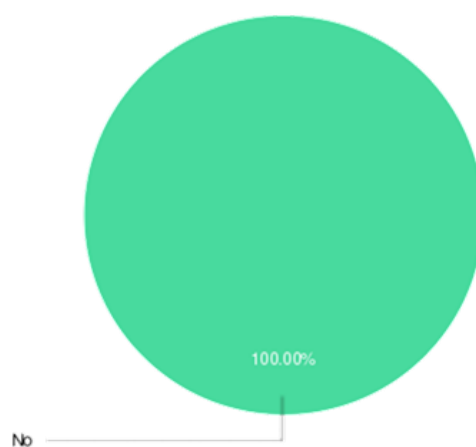
Facilities User Survey 2020

F 2.02

Respondents that had answered 'yes' to ever reporting a problem, were asked if it had been resolved to their satisfaction.

F. Behaviour: Reported Issues

Resolution to satisfaction



Facility	Yes	No
Fairlie Pool Mackenzie District Council – 99 intercept, 43 online surveys	-	7
Median	-	7



Facilities User Survey 2020

G 1.01

Respondents were asked what they most enjoyed about the facility. Results are reported verbatim.

G. Feedback: Services/Facilities

Overall facility enjoyment

Facility	Overall, what do you enjoy most about this facility

Facility	Overall, what do you enjoy most about this facility
	<ol style="list-style-type: none"> 1. Friendly staff 2. Customer Service, engaged staff 3. The new opening hours 4. That it is close to home 5. Customer Service 6. The Aquafit class 7. The staff to customer interaction 8. Good staff, clean and accessible 9. Being able to use a pool down the road from home 10. The staff are great 11. It's great to have a community pool 12. That we have a pool to use - year round would be great! 13. Swimming 14. The aqua-fit classes with Erin 15. That i can swim lane more that i could last season 16. Swimming locally 17. Swimming 18. That our school can come here. So much better now this is lifeguarded 19. That we can teach the kids water safety 20. Aqua fitness classes are great
Fairlie Pool Mackenzie District Council – 99 intercept, 43 online surveys	<ol style="list-style-type: none"> 21. Friendliness of the place 22. Swimming 23. Lessons are great 24. It's great we have a community pool and it's being run so well now 25. Clean and tidy - staff do a great job 26. Having a local pool - swim lessons are great also 27. Local 28. It's a pool locally 29. It's covered 30. Lane swimming 31. Staff 32. We love to swim there, temp just needs to be consistent 33. Local pool great staff this year 34. Stopped in for a swim 35. Its too expensive for the age of the pool 36. Great to have a pool but it needs a lot of work to make it better 37. Was refreshing to have a swim on our journey 38. It would be great to add something more for the kids to do also - maybe a slide? 39. Nice to have lifeguards on more often now 40. Swimming 41. That the water is great so far this season

Facility

42. The water quality is much better
Overall, what do you enjoy most about this facility



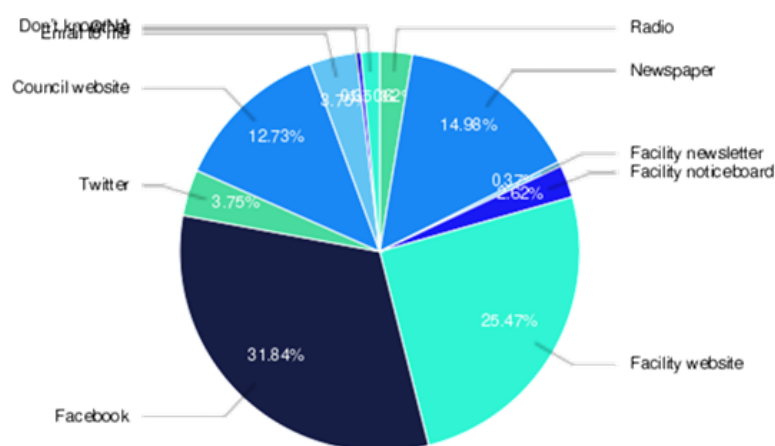
Facilities User Survey 2020

G 2.01

Respondents were asked what would be their preferred method of communication to inform them of events and activities at this facility?

G. Feedback: Preference

Media information contact method



Facility	Radio	Newspaper	Facility newsletter	Facility noticeboard	Facility website	Facebook	Twitter	Council website	Email to me	Other
Fairlie Pool										
Mackenzie District Council – 99 intercept, 43 online surveys	7	40	1	7	68	85	10	34	10	1
Median	7	40	1	7	68	85	10	34	10	1



Facilities User Survey 2020

G 3.01

Respondents were asked "If there was one change you could make to this facility what would it be?". Results were reported verbatim, and presented alongside the overall satisfaction score for each respondent.

G. Feedback: Visitor Comments Recommended Improvements

Overall Satisfaction	Overall Satisfaction Score	If there was one change you could make to this facility what would it be?
FAIRLIE POOL MACKENZIE DISTRICT COUNCIL		
Satisfied	4	-
Very satisfied	5	-
Satisfied	4	-
Satisfied	4	I wouldn't change a thing, it is great to see the new company running the pool as I have seen a massive improvement
Very satisfied	5	-
Very satisfied	5	-
Satisfied	4	Keep the lifeguards on for school visits. I am so happy that this is happening now, i was so stressed bringing the classes here last year
Very satisfied	5	-
Satisfied	4	-
Very satisfied	5	-
Satisfied	4	Consistent water temp that is warmer
Very satisfied	5	-
Very satisfied	5	-
Satisfied	4	Improve the surface around the pools, i see it getting cleaned but it is old

Overall Satisfaction	Overall Satisfaction Score	if there was one change you could make to this facility what would it be?
Satisfied	4	-
Satisfied	4	-
Neither satisfied nor dissatisfied	3	Better heating system and airflow
Satisfied	4	-
Satisfied	4	It would be great to have improved changing facilities
Satisfied	4	-
Very satisfied	5	-
Dissatisfied	2	needs better changing rooms and consistent temp - water is a lot better this year
Satisfied	4	-
Very satisfied	5	-
Satisfied	4	-
Satisfied	4	Upgrade water systems, improved airflow on hot days, new play area for kids but not like what Twizel's one - more like Tekapo, a deeper pool, upgrade the upside area
Very satisfied	5	-
Satisfied	4	-
Very satisfied	5	-
Very satisfied	5	-
Neither satisfied nor dissatisfied	3	Temp of water too inconsistent, air temp is either too cold or too hot, staff are great this year, great to have it run properly
Very satisfied	5	-
Satisfied	4	-
Very satisfied	5	-
Very satisfied	5	Inflatable in the pool more would be great for the kids
Very satisfied	5	-
Very satisfied	5	-
Very satisfied	5	Heating in changing rooms
Very satisfied	5	-
Satisfied	4	-
Satisfied	4	The staff do a great job with what they have to manage, pool needs serious upgrades

Overall Satisfaction	Overall Satisfaction Score	if there was one change you could make to this facility what would it be?
Very satisfied	5	-
Satisfied	4	-
Very satisfied	5	-
Very satisfied	5	Nothing - the lifeguards seem more aware of their customers this year then last year.
Very satisfied	5	-
Satisfied	4	It's a very old pool, surface around it needs replacing
Satisfied	4	-
Very satisfied	5	Open all year round with better heating
Very satisfied	5	-
Satisfied	4	-
Satisfied	4	have consultant temp in pool
Satisfied	4	-
Satisfied	4	-
Satisfied	4	-
Very satisfied	5	-
Very satisfied	5	Better learn to swim pool, with constant temp
Very satisfied	5	-
Satisfied	4	-
Satisfied	4	-
Satisfied	4	upgrade changing rooms, pool temp needs to be more consistent - great staff this year , can see a massive improvement in water and staffing
Satisfied	4	-
Very satisfied	5	-
Satisfied	4	Pool temp being higher all the time
Very satisfied	5	-
Satisfied	4	-
Very satisfied	5	-
Satisfied	4	Improve water temp
Very satisfied	5	-

Overall Satisfaction	Overall Satisfaction Score	if there was one change you could make to this facility what would it be?
Very satisfied	5	-
Satisfied	4	Changing rooms in need of an update really but functional and acceptable for my use
Very satisfied	5	-
Very satisfied	5	-
Neither satisfied nor dissatisfied	3	New toilets, more fun things for kids to do, needs a paint, make it cheaper
Satisfied	4	-
Very satisfied	5	Open in winter
Satisfied	4	-
Very satisfied	5	-
Neither satisfied nor dissatisfied	3	The building needs an upgrade for the price of the swim, staff were great and water was also. No air circulation??
Satisfied	4	-
Satisfied	4	-
Very satisfied	5	-
Satisfied	4	Upgrade the changing rooms and pool temp
Satisfied	4	-
Satisfied	4	-
Satisfied	4	-
Very satisfied	5	-
Satisfied	4	Car parking needs to change due to the angle of the parks - unsafe to drive out of. Can be too hot poolside in summer, Be great if it was open all year long with more classes at night
Very satisfied	5	-
Very satisfied	5	Increase opening hours to later on the weekends
Satisfied	4	-
Satisfied	4	-
Very satisfied	5	-
Satisfied	4	Pool needs an overhaul
Very satisfied	5	-
Satisfied	4	-

Overall Satisfaction	Overall Satisfaction Score	if there was one change you could make to this facility what would it be?
Satisfied	4	Rebuild the complex
Very satisfied	5	-
Satisfied	4	-
Satisfied	4	Lane ropes in all day for all lanes
Very satisfied	5	Baby change tables
Very satisfied	5	-
Satisfied	4	-
Satisfied	4	Better pool temperate, some days it hot others cold
Satisfied	4	-
Very satisfied	5	-
Very satisfied	5	Non slip flooring, insulated
Very satisfied	5	-
Satisfied	4	-
Satisfied	4	-
Very satisfied	5	-
Satisfied	4	Improve the heating
Very satisfied	5	-
Satisfied	4	-
Very satisfied	5	-
Satisfied	4	Painting the walls would make it look more refreshed
Very satisfied	5	-
Very satisfied	5	-
Very satisfied	5	Making building warmer and fix roof
Very satisfied	5	-
Satisfied	4	-
Very satisfied	5	-
Satisfied	4	Improve car parking and changing rooms. The pool is very old but greatfull that we have it
Satisfied	4	-

Overall Satisfaction	Overall Satisfaction Score	if there was one change you could make to this facility what would it be?
Satisfied	4	-
Satisfied	4	an extra shower in the female changing room
Very satisfied	5	-
Very satisfied	5	-
Satisfied	4	Changing rooms and around the pools needs an upgrade
Satisfied	4	-
Very satisfied	5	more equipment to play with
Satisfied	4	-
Very satisfied	5	-
Satisfied	4	Keep the new opening hours - its great to have the pool open more. Also the pool temp being solar is too inconsistent
Satisfied	4	-
Satisfied	4	-
Very satisfied	5	-
Satisfied	4	Water temp, price for pre-school,

5.4 CORRESPONDENCE AND GRANTS UPDATE

Author: Arlene Goss, Governance Advisor

Authoriser:

Attachments: 1. Letters from Dr Paula Hyde and Audrey Mitchell [↓](#) 

STAFF RECOMMENDATIONS

That the correspondence be received and considered.

CORRESPONDENCE

The following correspondence has been received by the community board:

- Letters from Dr Paula Hyde and Audrey Mitchell asking the community board to reconsider its earlier decision related to a tree shading Audrey Mitchell's home.

GRANTS UPDATE

As noted in the financial report, the Fairlie Community Board has spent its grants budget for the current financial year.

Since the last community board meeting, the following two grant applications have been received:

1. An application from "Women Inspiring Women (Under the umbrella of the Mackenzie Community Enhancement Board)" for \$250 towards a seminar for women "to meet and reflect one year after the end of the first Level 4 Covid -19 Lockdown."

The governance advisor wrote to the applicant to explain that the grant fund was spent and suggested changing the venue of the seminar to the Tekapo Hall and applying to the Tekapo Community Board for funding (up to \$1,000 is available). The applicant declined this suggestion. No further instructions have been received.

2. An application from the Mackenzie Book and Art Society for \$1,000 from each community board to help stage the Mackenzie Book and Arts Festival later this year.

The governance advisor wrote to the applicant to explain that the grant fund was spent, and that the Fairlie Community Board will only allocate up to \$250 per grant. They asked for their application to be held until the first meeting of the new financial year, and for it to be considered at that time.

Fairlie Medical Centre
PO Box 6
Fairlie 7949
Phone 03 685 8211 Fax 03 685 8215

Dr Paula Hyde
MB ChB DA DRCOG MRCGP(UK) FRNZCGP

22 Feb 2021

Dear Mr Hardy and the Fairlie Community Board,

Re: **Mrs Audrey Mitchell**

Address: [REDACTED] **FAIRLIE 7925**

DOB: [REDACTED] NHI: [REDACTED] Ph: [REDACTED] Mobile: [REDACTED]

I have been requested by the above patient to write again in relation to the trees opposite her house that are on council land. This is the fourth time since 2008 that I have written to the council as well as attending a council session in person about the trees in question.

It has now become apparent that the injury Audrey sustained in June 2020 by slipping on her icy deck shadowed by the council pines was more serious than originally thought. She has two spinal fractures that have not yet healed despite being 9 months since her accident. She is in intense chronic pain that has required numerous visits to myself and she is now under the care of a specialist orthopaedic consultant at Timaru hospital.

Whilst I understand that the council does not want to set a precedent by chopping down trees on any request without due consideration, I feel Audrey's case should be viewed on its own merits. Your trees are creating a health and safety issue and her orthopaedic consultant has made it very clear that she should avoid a repeat fall at all costs as this is likely to lead to further unhealed fractures.

Yours sincerely



Dr Paula Hyde

22 February 2021

Dear Mr Harty and the Fairlie Community Board,

I am writing to enquire about the current status of point 5.3 from the 28 January 2021 Fairlie Community Board Minutes, point 5.6 from the 10 December 2020 Minutes and point 5.5 from the 15 October 2020 Minutes.

In regards to Mr Blacklock's comment regarding a handrail, installing one would not be a practical way to solve this issue as the shading from the tree would still enable ice to form at my front entry and on the handrail itself. Likewise, any kind of non-slip material would still ice up as well as shorten the lifespan of the wood underneath. Additionally, the time of shading is quite extensive. The front steps, paving stones, front deck and the front of the house can still be icy until well after noon. The road and Council land are also affected. There is no alternative suitable entrance to the home. This is a legitimate health and safety risk which needs to be addressed.

I realise that under Council policy, according to the 15 October 2020 Minutes, trees are left standing unless they are deemed rotten or unsafe. I strongly believe this tree is a serious health and safety risk therefore, under Council policy, it should be considered unsafe. If it is left standing, my front entrance will continue to be shaded from April to August. The steps and entryway will continue to be icy in the winter and it will continue to be an identified health and safety risk.

I have already had one fall, on 7 June 2020, because of the ice on my entryway and am currently dealing with fractures in my spine due to this fall. I have ACC records, X-rays, MRI and ultrasound scans. I had an appointment this week with Dr Cvitanich, an orthopaedic surgeon in Timaru. He reviewed the MRI scan from earlier this month and said that the fractures I have take at least twelve months to heal.

I respectfully ask that the issue of this unsafe tree be considered under the Mackenzie District Council's obligation to the Health and Safety Act.

Sincerely,



Audrey Mitchell

5.5 GENERAL BUSINESS AND COUNCILLOR UPDATE

Author: Arlene Goss, Governance Advisor

Authoriser:

Attachments: Nil

STAFF RECOMMENDATIONS

That the information be noted.

GENERAL BUSINESS

The chairman has asked to discuss the following matters at the meeting:

- Bike stand by the Four Square.
- Letter to Francie Edge regarding memorial wall in cemetery.

Council's representative on the community board, Cr Murray Cox, is invited to update the members on recent council activity.

5.6 COMMUNITY BOARD ACTION LIST

Author: Arlene Goss, Governance Advisor

Authoriser:

Attachments: 1. Fairlie Action List [↓](#) 

STAFF RECOMMENDATIONS

That the information be noted.

BACKGROUND

Attached is the latest version of the community board action list. These actions are updated by staff regularly.

Outstanding

Division:

Committee:

Officer:

Date From:

Date To:

Action Sheets Report

Printed: Friday, 12 March 2021 10:02:56 AM

Type	Subject	Officer/Director	Meeting	Est. Compl.	Emailed	Completed
	Fairlie Dog Park	Harty, Tim		21/04/2020		
		Harty, Tim				
<p>7 Apr 2020 - 9:41 AM - Arlene Goss</p> <p>An area has been suggested on the southeast side of the Allandale Bridge. The community board agreed that Charlotte Borrell would check on the status and size of the land and get a price for clean-up and fencing.</p> <p>7 Apr 2020 - 9:55 AM - Arlene Goss</p> <p>The community board has established that council has vacant possession of the land for the proposed dog park. Ms Borrell will prepare a report for next meeting.</p> <p>7 Apr 2020 - 9:56 AM - Arlene Goss</p> <p>Action reassigned to Borrell, Charlotte by: Goss, Arlene for the reason: Action Uploaded</p> <p>8 Apr 2020 - 9:31 AM - Arlene Goss</p> <p>Charlotte Borrell: Delayed by Covid19 shutdown.</p> <p>15 Jun 2020 - 4:36 PM - Arlene Goss</p> <p>CB meeting June 11 - Pricing to clear the site and build fencing would come to the next meeting.</p> <p>18 Aug 2020 - 5:10 PM - Arlene Goss</p> <p>CB meeting August 6 - Dog park would require NZTA to build a footpath on the bridge. CB uncertain about community support for dog park. Resolution passed to conduct engagement with the community on township-wide projects with a report back to the community board as soon as practicable.</p> <p>14 Sep 2020 - 1:25 PM - Arlene Goss</p> <p>Public engagement underway.</p> <p>21 Oct 2020 - 1:43 PM - Arlene Goss</p> <p>Dog Park – The original location is still the ideal place. The chairman would like to keep pushing for this to happen. Cr Cox asked about other locations. Discussion took place on whether a temporary dog exercise area near the ice-skating rink would be appropriate until a pedestrian walkway across the bridge was built. There was also a suggestion of a walking loop for people who wanted to take their dog for a walk from the shopping area to the domain and back.</p> <p>5 Jan 2021 - 8:24 PM - Arlene Goss</p> <p>COMMITTEE RESOLUTION FCB/2020/137</p> <p>Moved: Mr Les Blacklock</p> <p>Seconded:Mr Damon Smith</p>						

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That provision for a dog park on the south east site, across the Allandale bridge, gets added to the parks strategy for consideration.

CARRIED

1 Feb 2021 - 11:09 AM - Arlene Goss

The community board then discussed whether they wanted to go ahead with a temporary dog park in the domain, or develop the permanent site across the bridge. They decided to develop the permanent site. A plan was needed that could be costed.

The issue with pedestrian access across the bridge needed to be resolved. Better access was required to the Clayton Road industrial area and housing that was being added across the bridge. Adding a dog park would add an extra requirement to improve pedestrian access. It was agreed that it was the right time to put the requirement for a pedestrian "clip-on" back in front of NZTA.

1 Feb 2021 - 11:19 AM - Arlene Goss

Action reassigned to Harty, Tim by: Goss, Arlene for the reason: Charlotte has left

Type	Subject	Officer/Director	Meeting	Est. Compl.	Emailed	Completed
	Fairlie: Fence or Barrier Around Playground	Harty, Tim		1/09/2020		
		Harty, Tim				
	<p>18 Aug 2020 - 5:04 PM - Arlene Goss</p> <p>CB meeting August 6 - Charlotte Taylor from Plunket asked for a fence around the playground for safety reasons. The community board agreed something was needed. Tim Harty gave her his card and asked her to get in touch with him.</p> <p>21 Oct 2020 - 1:45 PM - Arlene Goss</p> <p>Questions were asked about where the hitching posts would go. The answer was between the toilets and the railway carriage on the village green. Mr Harty has had a discussion with a Plunket representative who was happy with the suggestion.</p> <p>Something similar would be considered for the other side of the playground once the skate park was complete. Discussion moved to the bus park next to the playground. Buses were not a problem at the moment but the community board did not want that space to remain as a bus park. They wanted angle parking for locals in that location instead. Mr Harty said he would talk to the roading manager for a cost to provide angle parking in that area.</p> <p>Charlotte Borrell asked the board to approve spending ten thousand dollars to contribute towards finishing the playground hitching posts and other improvements. This was supported.</p> <p>21 Jan 2021 - 4:45 PM - Tim Harty</p> <p>Staff in communication with Plunket and Board will be updated at the meeting</p>					

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Type	Subject	Officer/Director	Meeting	Est. Compl.	Emailed	Completed
	Fairlie Community Centre	Harty, Tim Harty, Tim		4/11/2020		
<p>21 Oct 2020 - 1:47 PM - Arlene Goss Jack and Enid Hutt Community Lounge update – Charlotte Borrell described the work needed to update the community lounge. She was planning to get some pricing and bring this back to the next meeting.</p> <p>5 Jan 2021 - 8:26 PM - Arlene Goss Fairlie CB meeting Dec 2020: Work on the community lounge is on hold until the community facilities officer role is filled.</p> <p>1 Feb 2021 - 11:03 AM - Arlene Goss COMMITTEE RESOLUTION FCB/2021/140 Moved: Member Leaine Rush Seconded: Member Angela Habraken That the Fairlie Community Board instructs staff to fund the cost of tumble mats for the Mackenzie Community Centre from the Mackenzie Community Centre Fittings and Furniture budget. CARRIED</p> <p>1 Feb 2021 - 11:04 AM - Arlene Goss Action reassigned to Harty, Tim by: Goss, Arlene for the reason: Needs your attention.</p>						

Type	Subject	Officer/Director	Meeting	Est. Compl.	Emailed	Completed
	Fairlie - Parks Strategy	Harty, Tim Harty, Tim		2/02/2021		
<p>19 Jan 2021 - 2:40 PM - Arlene Goss Resolution passed by Fairlie CB: COMMITTEE RESOLUTION FCB/2020/137 Moved: Mr Les Blacklock</p>						

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Seconded: Mr Damon Smith

That provision for a dog park on the south east site, across the Allandale bridge, gets added to the parks strategy for consideration.

CARRIED

21 Jan 2021 - 4:40 PM - Tim Harty

Parks Strategy underway and action added to the brief. October meeting noted that Board would like to look at a short term solution of a dog area in the Domain, is this still required?

Type	Subject	Officer/Director	Meeting	Est. Compl.	Emailed	Completed
Report	Fairlie Cemetery Memorial Wall	Harty, Tim	Fairlie Community Board 28/01/2021	11/02/2021	1/02/2021	
1.1		Harty, Tim				
	FCB/2021/141					
	COMMITTEE RESOLUTION FCB/2021/141					
	Moved: Cr Murray Cox					
	Seconded: Member Angela Habraken					
	That the Fairlie Community Board agrees in principle with a memorial wall being established at the Fairlie Cemetery and grants up to \$1000 from the Township Projects Budget to fund concept designs, and asks council staff to work with the working party to ensure the project is successful.					CARRIED
	The chairman did not vote as he is involved in this project.					
	1 Feb 2021 - 11:29 AM - Arlene Goss					
	Action reassigned to Harty, Tim by: Goss, Arlene for the reason: Allocated to Tim Harty					

Type	Subject	Officer/Director	Meeting	Est. Compl.	Emailed	Completed
	Fairlie Domain	Harty, Tim		15/02/2021		
		Harty, Tim				

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1 Feb 2021 - 11:06 AM - Arlene Goss

The governance advisor passed on a message from staff that there was a chestnut tree in the domain with a serious weakness at the base and it would need to be cut down within the next months. The community board was asked whether they would like to communicate with the public in advance of cutting it down. Debate took place on the best approach. The community board agreed that the reason for cutting down the tree should be communicated, but also that there was not an opportunity to change the decision due to safety reasons.

Leaine Rush said Mr Hunter, a neighbour of the domain, would be doing plantings in that area.

The chairman raised the letter received at a previous meeting regarding a tree in the Domain that throws shade on Mrs Mitchell's place in July.

The chairman had visited Mrs Mitchell to listen to her. The community board discussed the best way to respond to this request. Member Leaine Rush offered to take a look at the offending tree and see if it was possible to top it at the same time as the chestnut tree was cut down.

Type	Subject	Officer/Director	Meeting	Est. Compl.	Emailed	Completed
	Fairlie Peace Trees	Harty, Tim Harty, Tim		15/02/2021		
<p>1 Feb 2021 - 11:08 AM - Arlene Goss</p> <p>The Mayor noted the Peace Trees needed maintenance work and it responsible to do this. The community board asked about the rules regarding trees placed close to the road. Member Leaine Rush said NZTA had offered to fund some of the work and would be involved in the project.</p> <p>Some trees needed to come down in time and staff had asked the community board how they wanted to handle the involvement of the community in future planting projects.</p> <p>The community board discussed the benefit of local families raising the replacement seedling trees, and taking seeds from the original trees to grow replacements. The board said it wanted to share information with the community at the appropriate time and get feedback.</p>						

Type	Subject	Officer/Director	Meeting	Est. Compl.	Emailed	Completed
	Fairlie Road Safety Issues	Harty, Tim Harty, Tim		15/02/2021		
<p>1 Feb 2021 - 11:10 AM - Arlene Goss</p> <p>The Mayor has been approached by residents concerned about the number of trucks using Grey Street, and also the need for footpaths on the circular route</p>						

Outstanding

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walked by residents of Moray Home. The General Manager Operations will be approaching trucking companies to tell them not to use that road, as it is not a truck route. Signage will also go up.