



Notice is given of a Fairlie Community Board Meeting to be held on:

Date: Thursday, 6 May 2021
Time: 4.30pm
Location: Council Chambers
Fairlie

AGENDA

Fairlie Community Board Meeting

6 May 2021

Note: This meeting may be digitally recorded by the minute-taker.

Fairlie Community Board Membership:

Les Blacklock
Damon Smith
Leaine Rush
Angela Habraken
Murray Cox

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- 1 OPENING**
- 2 APOLOGIES**
- 3 PUBLIC FORUM**
- 4 DECLARATIONS OF INTEREST**

5 REPORTS

5.1 PRESENTATION OF PEACE TREE REPORT

Author: Arlene Goss, Governance Advisor

Authoriser: Tim Harty, General Manager Operations

Attachments: 1. Peace Avenue Tree Report [↓](#) 

STAFF RECOMMENDATIONS

That the information be noted.

VISITORS

Chris Rutherford from Xyst Limited will attend to present the Peace Tree report to the board and discuss implications and next steps.

The Peace Tree report is attached.

Mackenzie District Peace Avenue Tree Report



Prepared by Xyst Limited for:
Mackenzie District Council and New Zealand Transport Authority

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The report has been prepared on the basis of information available at the time of writing. While all possible care has been taken by the authors in preparing the report, no responsibility can be undertaken for errors or inaccuracies that may be in the data used.

1 Introduction

On 13 December 1918 the Mackenzie District Council resolved to commemorate peace from the Great War and plant an avenue of deciduous trees each side of the road between Silverstream and Cricklewood.

The avenue of trees is now known as the 'Peace Avenue' and is a unique and iconic feature of Fairlie Township and the Mackenzie District. Until now a comprehensive record of the trees that make up the Peace Avenue has not been developed or maintained. Little has been known about their collective health and condition or the health and condition of individual trees.

Although a maintenance agreement exists between Waka Kotahi New Zealand Transport Authority (Waka Kotahi NZTA) and Mackenzie District Council, this largely focuses on reactive maintenance based on visible damage or defects such as removal of wind damaged limbs, suckers and epicormic growth or foliage encroachment onto the road carriageway or powerline interference.

In 2020 Mackenzie District Council engaged Xyst Limited to identify, map, condition assess and develop a maintenance and renewal plan for these trees.

This report is based on a comprehensive assessment of each tree in the Peace Avenue undertaken between November 2020 and February 2021. Accompanying this report is a comprehensive record and assessment of the trees recorded in a format that can be imported into the Council's ArcGIS system.

The report also includes recommendations, a maintenance plan and a renewal plan that identifies priorities, staging and potential costs to assist Council and Waka Kotahi NZTA with future budgeting and funding requests.

2 Peace Avenue Tree Network

Overview



Peace Avenue Tree Report 1 April 2021 – Mackenzie District Council

Extent of Peace Avenue

The Peace Avenue extends from Opihi River Bridge to the west of Fairlie to Cricklewood Bridge to the East of Fairlie and consists of 487 trees, of which 309 are identified as likely being from the original planting some 100 years ago.

Trees planted as part of the original Peace Avenue planting 100 years ago still exist, along with trees that have either been planted as replacements as trees have died or planted as additions to the avenue.

Tree species, size, age class and planting location were the primary identifiers that helped determine whether a tree was likely to have been part of the original avenue planting or a replacement or addition. This is not an exact science, however, so there may be a few trees which arguably, while being counted as part of the 309 remaining original trees, in fact may be later plantings.



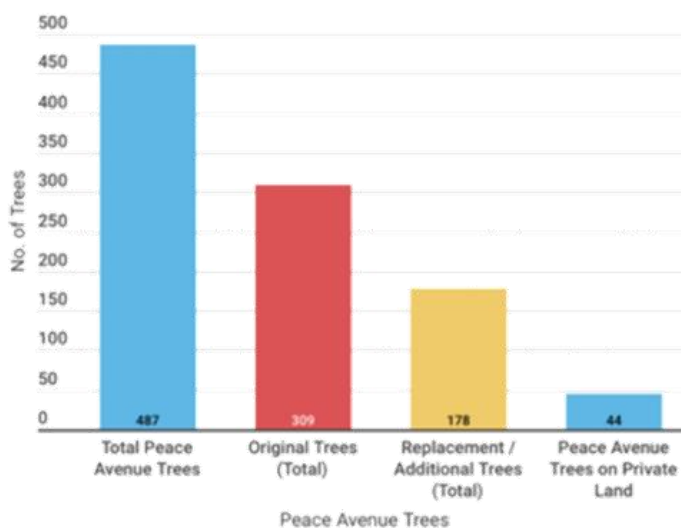
*Original Peace Avenue tree -
Ulmus procera (English Elm)*

Some Peace Avenue trees are now located on private land (refer below). Therefore, for the survey, trees that make up the Peace Avenue have been categorised into the following groups:

- Original Peace Avenue Planting
- Original Peace Avenue Planting (on private land)
- Replacement/additional Peace Avenue Planting
- Replacement/additional Peace Avenue Planting (on private land)



*Replacement/additional Peace
Avenue tree - Quercus robur
(Common Oak)*



Peace trees on private land

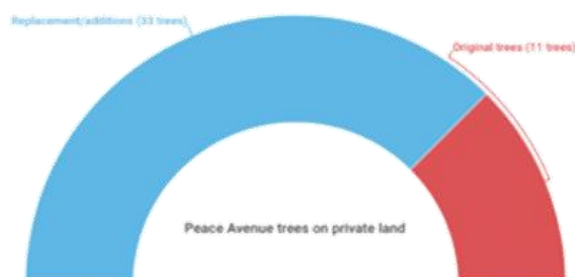
Originally, trees planted as part of the Peace Avenue were all planted within the road and/or rail corridor. However, 44 trees are now located on private land after adjacent landowners at 11 and 145 State Highway 8 Fairlie and at 9 and 102 Opihi Gorge Road formally acquired the disused rail corridor along State Highway 8, extending from the eastern end of Fairlie township to just past Opihi Gorge Road, in the early to mid 1990s (refer to section 3.2 below).

The majority (75%) of Peace Avenue trees located on private land are replacement/additions with only 11 being original trees.

Council needs to decide if it intends to offer to cover the cost of maintenance of these trees on private land as part of the wider Peace Avenue maintenance programme or if responsibility for maintenance will sit with the landowners.



Replacement/additional Peace Avenue tree located on former rail corridor now privately owned



A further 18 trees adjacent to 236 and 264 Fairlie-Tekapo Road, between Fairlie and Kimbell, are located on what appears to be Road Reserve that has been fenced off and occupied by adjacent landowners. Only two of these trees (both adjacent to 236 Fairlie-Tekapo Road) appear to be original Peace Avenue plantings.



Original Peace Avenue Planting on Road Reserve fenced and maintained by adjacent private landowners

Species

The Peace Avenue currently consists of 19 different tree species.

Quercus robur (Common Oak) and *Ulmus procera* (English Elm) are the most common and, combined, they make up (75%) of all original Peace Avenue trees.

The table below identifies all Peace Avenue species and the total numbers of each.



Species	Total
Ulmus procera (English Elm)	248
Quercus robur (Common Oak)	116
Fraxinus excelsior (Common Ash)	28
Quercus cerris (Turkey Oak)	16
Populus Alba (Silver Poplar)	13
Tilia sp. (Linden or Lime)	11
Carpinus (Hornbeam)	8
Juglans regia (English Walnut)	8
Acer pseudoplatanus (Norway Maple)	7
Platanus X acerifolia (London Plane)	7
Castanea sativa (Sweet Chestnut)	7
Quercus palustris (Pin Oak)	4
Alnus sp. (Alder)	4
Aesculus hippocastanum (Horse chestnut)	3
Betula pendula (Silver Birch)	3
Acer sp. (Maple)	1
Quercus robur Fastigiata	1
Fraxinus omus (Manna Ash)	1
Fraxinus sp. (Ash)	1
Total	487

Original Peace Avenue species

The 1918 Mackenzie County Council resolution states the Peace Avenue planting was intended to be an avenue of deciduous trees.

The survey has identified 11 different deciduous species likely remaining from the original planting. The most common (71%) being Ulmus procera (English Elm) with Quercus robur (Common Oak) the next most common only making up 13% of the original trees.

The table below identifies original Peace Avenue species and the number remaining:

Original Peace Avenue species	No.
Ulmus procera (English Elm)	220
Quercus robur (Common Oak)	40
Populus Alba (Silver Poplar)	12
Fraxinus excelsior (Common Ash)	10
Tilia sp. (Linden or Lime)	9
Juglans regia (English Walnut)	8
Platanus X acerifolia (London Plane)	4
Aesculus hippocastanum (Horse chestnut)	2
Carpinus (Hornbeam)	2
Castanea sativa (Sweet Chestnut)	1
Quercus palustris (Pin Oak)	1
Total	309

Replacement/additional species

It is evident over the years that there have been trees replaced or added to the Peace Avenue; 178 replacements/additions to the avenue have been identified, consisting of 18 species. This includes eight additional species from the original Peace Avenue trees.



Although eight additional species have been planted as replacement or additions to the avenue, over time when replacing or adding trees there has been a strong theme of planting the same or similar species to the original species planted (e.g. Oaks and Elms).

Quercus robur (Common Oak) and *Ulmus procera* (English Elm) are the most common replacement or additional species planted, making up 58% of all replacements/additions.

However, unlike the original Peace Avenue trees, *Quercus robur* (Common Oak) is the most common species (43%) with *Ulmus procera* (English Elm) the next most common only making up 16% of replacement or additional trees.

Quercus cerris (Turkey Oak) and *Quercus palustris* (Pin Oak) make up an additional 11%, making *Quercus* sp. (Oak) varieties nearly half of all replacement or additional planting.

There were 16 *Quercus cerris* (Turkey Oak) identified as replacement or additional plantings; 11 of these were located between Fairlie and Kimble. It is possible that these trees were planted in remembrance of the conflict at Gallipoli. Although there is no evidence to confirm this, it may be a concept worth considering for succession or renewal planting.

The table below identifies species planted as replacement or additions to the Peace Avenue:

Replacement/Additional Species	Replacement/Addition
<i>Quercus robur</i> (Common Oak)	76
<i>Ulmus procera</i> (English Elm)	28
<i>Fraxinus excelsior</i> (Common Ash)	18
<i>Quercus cerris</i> (Turkey Oak)	16
<i>Acer pseudoplatanus</i> (Norway Maple)	7
<i>Carpinus</i> (Hornbeam)	6
<i>Castanea sativa</i> (Sweet Chestnut)	6
<i>Alnus</i> sp. (Alder)	4
<i>Betula pendula</i> (Silver Birch)	3
<i>Platanus X acerifolia</i> (London Plane)	3
<i>Quercus palustris</i> (Pin Oak)	3
<i>Tilia</i> sp. (Linden or Lime)	2
<i>Acer</i> sp. (Maple)	1
<i>Aesculus hippocastanum</i> (Horse chestnut)	1
<i>Fraxinus omus</i> (Manna Ash)	1
<i>Fraxinus</i> sp. (Ash)	1
<i>Quercus robur</i> Fastigiata	1
<i>Populus Alba</i> (Silver Poplar)	1
Total	178

Age Class

For the purpose of the survey trees were assessed and categorised into the following age classes:

- **Juvenile** - recently planted trees, sensitive to climatic conditions and requiring regular maintenance including staking, watering and mulching.



- **Semi-mature** – Smaller/younger trees that no longer require regular establishment assistance, such as watering or staking, but may still be vulnerable in some climatic conditions, such as strong winds or long dry periods. These trees typically require minor corrective pruning as they establish.
- **Mature** – Established trees that no longer require establishment assistance, such as staking. Less affected by severe climatic conditions. Maintenance is focused on tree health and form.
- **Over-mature** – Tree has started to show signs of deterioration and decline due to age rather than disease/decay, such as thinning/reduction in crown and dead or dying larger limbs.



Semi-mature Ulmus procera
(English Elm)

Of Peace Avenue trees surveyed, 97% are considered in the mature age class. No juvenile trees and very few semi-mature trees were identified.

The table below identifies how many trees are in each age class, including how many are likely original plantings or replacement/additions.

Age class	Original trees	Replacements/additions	Total no. of trees
Juvenile	0	0	0
Semi-mature	1	13	14
Mature	306	165	471
Over-mature	2	0	2

It should be noted that a relatively young tree, for example an Oak tree of 15 + years, may well be classified as a mature tree because it no longer requires establishment assistance as described above.

Tree Health

A key component of the Peace Avenue tree survey was to assess the health of every tree in the avenue.

For the purposes of the survey, tree health was assessed and graded on the following six point scale:

- Excellent
- Good
- Average
- Poor
- Very Poor
- Dead

Overall most (76%) of the Peace Trees in the avenue were in excellent health with another 19% in good health. Only five trees were in poor health and three were dead (two of which have already been removed with only stumps remaining).



Tree Health	No. of trees
Excellent	365
Good	98
Average	16
Poor	5
Dead	3

Trees in Average Health

Trees assessed as being in average health often had thinning crowns, limbs showing signs of significant damage or decay along with large amounts of dead wood.

Of the 16 trees in average health, seven were original Peace Avenue trees and nine were replacement or additional plantings.

The table below identifies trees in average health.

Species	No.	Status
<i>Ulmus procera</i> (English Elm)	4	Original planting
<i>Ulmus procera</i> (English Elm)	1	Replacement/addition
<i>Fraxinus excelsior</i> (Common Ash)	3	Replacement/addition
<i>Fraxinus</i> sp. (Ash)	1	Replacement/addition
<i>Castanea sativa</i> (Sweet Chestnut)	2	Replacement/addition
<i>Quercus robur</i> (Common Oak)	1	Replacement/addition
<i>Populus alba</i> (Silver Poplar)	1	Original planting
<i>Platanus X acerifolia</i> (London Plane)	1	Original planting
<i>Carpinus</i> (Hornbeam)	1	Replacement/addition
<i>Alnus</i> sp. (Alder)	1	Replacement/addition
Total	16	



Ulmus procera (English Elm) in Average Health



Silver Poplar in poor health

Trees in Poor Health

Five trees were identified as being in poor health. These are all original Peace Avenue trees: two *Quercus robur* (Common Oak), two *Ulmus procera* (English Elm) and one *Fraxinus excelsior* (Common Ash).

Both Elms have visible cracking or splitting of the trunk or main limbs and one of the Oaks has a split in the main leader, with the two other Oaks in poor health showing various signs of decline.

The table below identifies trees in poor health, briefly describes their main defects and provides recommended actions.



Species	No.	Status	Health defect	Recommendation
Ulmus procera (English Elm)	2	Original planting	Split in main trunk/limb	Remove
Fraxinus excelsior (Common Ash)	1	Replacement/addition	Tree appears stable but clear signs of decline	Remove
Quercus robur (Common Oak)	2	1 x Original planting	Showing clear signs of decline	Consider removal
		1 x Replacement/addition (Private Land)	Significant split where crown forms which will result in tree crown collapse	Remove
Total	5			

Dead Trees

One *Ulmus procera* (English Elm) is dead, but is still standing, and requires removal. This tree has been dead for some time. Given its location and relatively small size it is unlikely to cause any road corridor or public health and safety issue if it collapses.

Stumps of one *Quercus robur* (Common Oak) and one *Ulmus procera* (English Elm) previously removed require stump grinding and berm restoration; neither of these stumps present immediate health and safety or road corridor issues.



Dead Ulmus procera (English Elm) requiring removal



Previously removed Peace Avenue planting requiring stump grinding



Tree Form

Tree form is used to describe the physical shape of trees. Tree form was assessed on a 6-point scale from Excellent to Very Poor with Stump being the 6th descriptor.

Tree form	No. of trees
Excellent	297
Good	125
Average	54
Poor	7
Very Poor	2
Stump	2

Trees with Good or Excellent form

Trees with good or excellent form represent 87% of all Peace Avenue trees. In our view, many of the trees assessed as having good form could improve to excellent form with one-off corrective maintenance such as crown balancing and dead wood removal.

Trees with Average form or worse

We identified 54 trees (11%) as having average form and less than 2% of trees had poor or very poor form.

The only tree with very poor form was an *Ulmus procera* (English Elm) that had been significantly reduced with major limbs removed in the past and is one of the few trees recommend for removal.

Common factors that contributed to trees that received an average or worse rating for form include:

- Deteriorating tree health
- Unbalanced crown due to previous pruning to avoid powerlines or road corridor encroachment
- Broken/wind damaged limbs
- Large/old epicormic growth
- Leaning trunk or main leader

For trees with average form or worse, there does not appear to be a correlation between tree health and form. Only 11 of the 54 trees with average form (and one with very poor form) were in average or worse health.

Summarily, there was no correlation between tree species and form either, with all the most common tree species in the avenue represented by trees with average form or worse.



Ulmus procera (English Elm) with excellent form



Ulmus procera (English Elm) with 'Average' form



Fraxinus excelsior (Common Ash) with 'Very Poor' form



Issues, faults, urgent works and monitoring

Faults/defects were identified in 98% of all Peace Avenue trees. The majority of these faults are a result of lack of previous maintenance and could be largely addressed with one-off corrective maintenance followed by scheduled monitoring and maintenance.

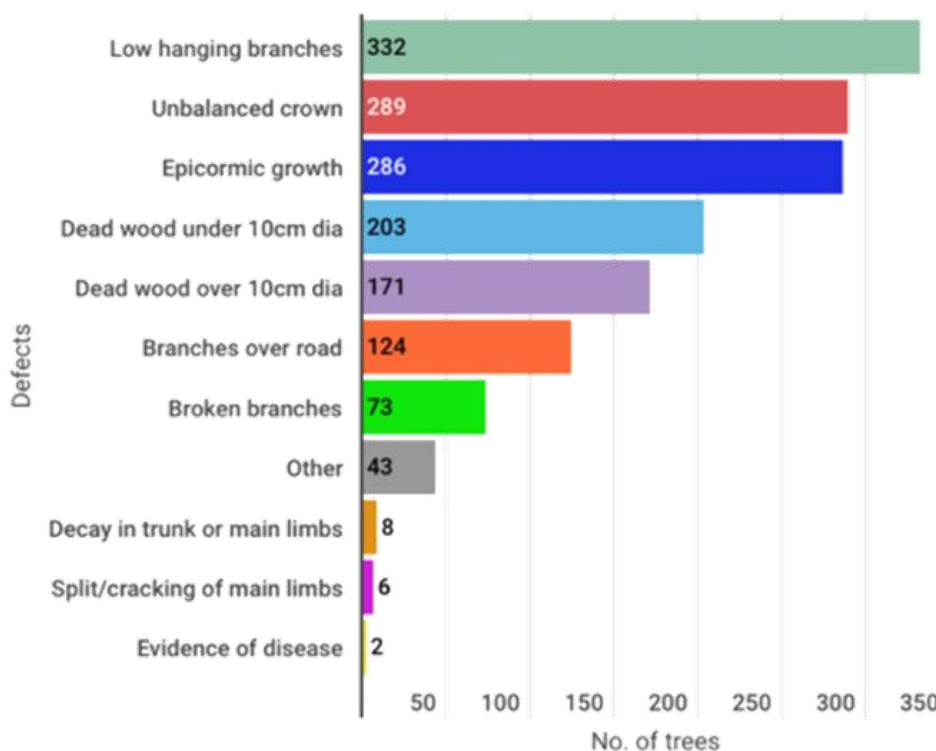
Only 19 trees were identified as having significant faults such as decay in the trunk or main limbs, significant bark inclusions and other evidence of disease.

The five most common defects observed in Peace Avenue trees were:

1. Low hanging branches
2. Unbalanced crown
3. Epicormic growth
4. Dead wood
5. Branches encroaching on the sealed road corridor

Broken branches were identified in 73 trees, however, generally they were not significantly impacting on tree health or form.

Many broken branches are still hung up within the tree and require removal to reduce the likelihood of damage to other limbs, the main leader or impacting on the road/road reserve below the crown.



Other defects and faults

Other defects and faults observed include:

- Limbs in close proximity to power lines
- Protective wire/drum/cages, steel stakes/waratahs still present around the base of mature trees
- Weak forks/unions at tree base or where crown breaks
- Suckers that had been sprayed which could impact on tree health in the long term
- Significant historical wounds at base of tree that require ongoing monitoring
- Poor pruning in the past
- Crown thinning
- Large mature trees with a lean from base towards road
- Trees with multi leaders that require reducing
- Tree health requiring monitoring
- Damage to trunk caused by stock
- Significant weeds/suckers and epicormic growth engulfing base of tree



Branches starting to encroach onto road



Broken main limb



Epicormic growth near road carriageway

Risk assessment

Although the overall health and form of the Peace Avenue tree network is considered good, there are a number of risks associated with some trees. These risks are mostly due to the age, size, and lack of maintenance, combined with the proximity of trees to the sealed road carriageway, well used public places and adjacent private property .

The potential risk of failure/collapse has been assessed and each tree assigned a risk rating of Low, Moderate or High.

The potential risk rating is based on a combination of the likelihood of tree failure/collapse (either full or partial) and the potential consequence to people, property and infrastructure in the event of full or partial tree collapse or failure of the main limbs.



This risk assessment was a visual assessment undertaken from the base of the tree and predominantly considered obvious, visual defects and faults such as cracks or splits in main leaders or limbs, broken branches, general tree health, form and angle of main leader growth and the proximity to people, property, infrastructure or the sealed road carriageway.

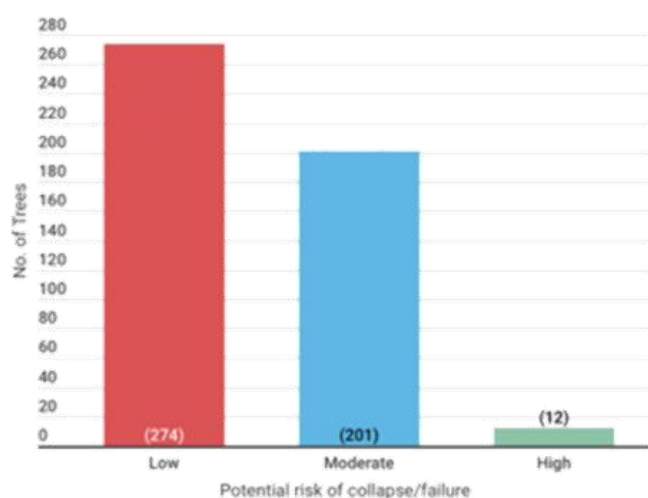
Only 12 trees (2.5%) were identified as having a high risk/consequence of failure/collapse. Only two of these trees were in poor health with the remaining 10 trees in good or excellent health.

Of the 12 high risk trees, 11 are original Peace Avenue plantings and all are large mature *Ulmus procera* (English Elm) or *Quercus robur* (Common Oak). Two of these trees had significant splits and are recommended for removal. It is recommended that the other high risk trees are monitored closely on a regular basis and removed if deterioration continues.

In total, 201 trees have been assessed as a moderate risk. The majority (89%) of these trees are original Peace Avenue plantings and (65%) are *Ulmus procera* (English Elm). Monitoring of these trees as part of a wider maintenance and monitoring plan is recommended.

Common issues for trees with moderate or high risk assessment ratings include:

- Significant wounds where branches have been lost
- Decay in main trunk or limbs
- Splitting or cracking of main trunk or limbs
- Unbalanced crown
- Large dead wood
- Significant defects combined with the tree's proximity to infrastructure such as road/corridor/ powerlines/park infrastructure, e.g. playgrounds



Cracking in main trunk



3 Recommendations

Recommendation 1 – Tree Removal

Seven peace trees have been identified for removal. Two of these trees are identified as high risk, four are in poor health and one is already dead. We also recommend removal of one other *Quercus robur* (Common Oak), that is showing clear signs of decline.

One of the four trees in poor health recommended for removal above, a *Quercus robur* (Common Oak) is located on the former rail corridor, now in private ownership. If Council decides not to fund maintenance/removal of Peace Avenue trees now located on private land we recommend the health assessment and defects associated with this tree are communicated to the landowner.

We have also identified and recommend removal of a further nine trees unlikely to be original or replacement Peace Avenue trees. Generally these trees are inappropriate species which in time will create an issue in the current location they are growing, which in our opinion require removal as a matter of priority.

Recommendation 2 - Corrective Maintenance

Of the Peace Avenue trees, 98% have some defects requiring corrective maintenance. In our view, the current Waka Kotahi NZTA and Mackenzie District Council shared maintenance agreement for Peace Avenue trees located in the road corridor is insufficient to effectively address:

- Current public health and safety issues
- Maintain Waka Kotahi NZTA required road corridor requirements
- Support tree health and longevity
- Reduce risk of damage to private property or public infrastructure
- Improve amenity

Given the potential cost associated with a large-scale corrective maintenance operation to initially address these issues, we recommend maintenance is prioritised as follows:

1. High risk trees
2. Trees in close proximity to sealed carriageway
3. General corrective and general amenity maintenance

We also recommend general corrective maintenance is undertaken in the following order to ensure amenity is improved in a logical order:

- a. Fairlie and Kimble townships
- b. Fairlie to Opihi River Bridge
- c. Fairlie Cemetery to Cricklewood

In our view, consideration should be given to the proposed maintenance plan and maintenance schedule in Appendix 1.



Recommendation 3 - Ongoing monitoring and maintenance

Once the initial programme of corrective maintenance has been completed, we recommend implementation of a programme of ongoing monitoring and maintenance for Peace Avenue trees.

Regular monitoring and maintenance is likely to reduce maintenance costs over the long term. It will also help ensure road corridor and infrastructure issues caused by Peace Avenue trees are minimised and future maintenance can focus on tree health, form and amenity.

The current agreement between Waka Kotahi NZTA and Mackenzie District Council for maintenance and management of Peace Avenue trees includes reactive maintenance for:

- Removal of suckers out to fence line (between private land and road reserve)
- Trimming or removal of trees (with regard to interference with power wires)
- Controlling epicormic growth
- Maintenance of inventory information (including GPS positioning) of all Peace Avenue trees

We recommend replacing reactive tree maintenance with contracting a specialist arboricultural contractor to undertake ongoing monitoring and maintenance of Peace Avenue trees. This contract ideally would include the key maintenance responsibilities outlined in the Waka Kotahi NZTA/Mackenzie District Council maintenance agreement above, as well as regular general monitoring for health/defects/ damage as well as regular general corrective maintenance.

Recommendation 4 – Peace tree renewal/succession planting

To ensure the Peace Avenue remains an iconic feature of Fairlie and the wider Mackenzie District, we recommend a tree renewal programme is funded and implemented over the next 10-15 years.

Taking into consideration the age, health and location of existing trees, space/gaps between trees and the opportunity to set trees back from the sealed road corridor to comply with Waka Kotahi NZTA requirement, we have identified the opportunity to plant an estimated 300 trees in various locations along the Peace Avenue.

In our view, priority areas for renewal planting should focus initially on infill planting to replace previously lost trees and succession planting in Fairlie township, followed by succession planting between Fairlie and the Opihi River Bridge. These sections of the Peace Avenue have a large number of old trees and gaps, and sufficient space between existing trees to accommodate succession planting.

The renewal plan in Attachment 2 provides more detail on renewal/succession planting including priority areas, tree numbers, proposed spacing and setback estimated costs and proposed programme of works.

Recommendation 5 – Funding and costs

Funding for tree removal and general corrective maintenance

In our view the recommended tree removal and initial three year programme of corrective maintenance should be funded separately from ongoing monitoring and maintenance.

Cost estimates are provided in the proposed maintenance plan and maintenance schedule in Appendix 1.



Ongoing Maintenance

Under the maintenance agreement between Waka Kotahi NZTA and Mackenzie District Council for Peace Avenue tree maintenance, costs for physical works are shared but limited to \$8,000 per year unless otherwise agreed.

In our view, to proactively maintain the 487 peace trees, the limit on costs for physical works needs to be increased significantly.

Based on discussions with current street tree contractors, once all trees have received an initial round of corrective maintenance we recommend maintenance costs for mature trees should be based on either 1-hour's maintenance per tree/per year or \$150 per tree per year.

In our view a tree maintenance contract is likely to provide better value for money than the current reactive maintenance agreement between Waka Kotahi NZTA and Mackenzie District Council in the long term. Regular maintenance will also benefit the tree health and amenity outcomes, and assist Waka Kotahi NZTA maintaining a vegetation free zone envelope (refer Appendix 5), keep road signs clear of vegetation and minimise other tree related issues for highway management.

Funding maintenance of Peace Trees on private land

The 44 trees located on the former rail corridor make up an important part of the Peace Avenue and eastern entrance to Fairlie township. Council needs to decide if it intends to offer to cover the cost of this work as part of the wider Peace Avenue maintenance programme or if responsibility for maintenance will sit with the landowners.

We understand some trees in this section of the avenue are recognised under the District Plan, which provides some level of protection against unauthorised maintenance or removal. However, the plan doesn't appear to cover all trees in this section of the avenue.

If Council decides to fund maintenance of the Peace Avenue trees, we recommend this decision is supported by formal agreements between Council and private landowners that establish maintenance and management responsibility, access for inspection and maintenance, and ultimately protects the trees in perpetuity. Agreements could be registered on the land title or on the private properties LIM. Trees could also be added to the District Plan as trees of significance.



4 Appendices

Appendix 1 Maintenance Plan

Appendix 2 Renewal/Succession Plan

Appendix 3 Trees recommended for removal

Appendix 4 High risk trees

Appendix 5 Waka Kotahi Vegetation free zone diagram



Peace Avenue Tree Report 1 April 2021 – Mackenzie District Council

Appendix 1 Maintenance Plan

Introduction

The Peace Avenue tree survey 2020/21 identified that almost all (97%) Peace Avenue trees have defects requiring corrective maintenance actions.

Waka Kotahi NZTA and Mackenzie District Council (MDC) currently have a shared maintenance agreement for Peace Avenue trees located in the road corridor.

As at March 2021 the basis of this agreement is:

- Waka Kotahi NZTA will pay Professional Services fees to oversee management of Peace Avenue trees
- Waka Kotahi NZTA will be responsible for the removal of suckers out to fence line
- MDC will pay for the trimming or removal of trees (in regard to interference with power wires)
- MDC is responsible for controlling epicormic growth
- The cost of physical works will be limited to \$8,000 per year unless otherwise agreed. Costs shall being shared equally between MDC and Waka Kotahi NZTA
- MDC is to maintain inventory information (including GPS positioning) of all Peace Avenue trees

The current Waka Kotahi NZTA/MDC maintenance agreement and associated funding is insufficient to address the large number of defects and deferred maintenance identified in the survey. In our view these defects are best addressed as part of a one-off round of corrective maintenance followed by an ongoing monitoring and maintenance programme.

This plan outlines a staged maintenance approach including priorities, proposed maintenance programme and schedule, estimated costs and ongoing monitoring and maintenance recommendations.

Maintenance priorities

Maintenance actions have been prioritised based on the need to address high risk trees, tree health and road corridor issues in the first instance, followed by improving amenity in high profile areas.

The following table provides an overview of key priorities and maintenance actions for the Peace Avenue tree network.



Maintenance Priorities (in order)	Key maintenance actions
Tree removal	Removal of dead or dying trees or trees with significant damage where recovery of tree health/form and amenity is unlikely
Corrective maintenance – high risk trees	Corrective maintenance to address major structural faults or tree health and form issues, such as splitting/cracking of main leader, evidence of significant disease or decay in main limbs to reduce the risk of tree collapse or main limb or leader failure that may be a risk to people, property, infrastructure or road users
Corrective maintenance - trees in close proximity to sealed carriageway	<ul style="list-style-type: none"> Remove large dead wood and main limbs showing signs of decay Remove 'hung' broken branches Crown balancing Removal of limbs/branches currently encroaching or likely to encroach (in next 5 years) on the 10m by 6m over dimension envelope where possible. Removal of large epicormic growth and suckers
Corrective and general amenity maintenance	<ul style="list-style-type: none"> Removal of epicormic growth Removal of low hanging branches Crown balancing Removal of dead wood and minor decaying limbs Clear around base of tree, chipping/mulch pruned material and create mulch ring around tree

Maintenance delivery options

In our view urgent work such as tree removal and corrective maintenance for high risk trees needs to be completed as soon as possible.

Due to the large-scale maintenance operation potential cost to complete non-urgent corrective maintenance we propose the following two delivery options for consideration:

Option 1: Complete remaining non urgent maintenance in a single all-inclusive end-to-end operation based on priorities outlined above.

Option 2: Complete urgent maintenance works as soon as possible and stage delivery of non-urgent maintenance over the next 2-3 years based on the priorities outlined above.

We also recommend specialist arboricultural contractors be invited to participate in a formal tender process to deliver non-urgent maintenance work.

The tables below provide rough order of cost estimates for the prioritised maintenance work identified above. Estimates are based on the number of trees and the different maintenance actions required to bring them up to a standard where they can be maintained efficiently and cost effectively on an ongoing basis as part of a formal maintenance programme.



Urgent maintenance

Maintenance Action	Est. Cost
Tree removal	Total est. \$10,000 – \$12,000
Corrective maintenance for high-risk trees	\$800-\$1,200 per tree Total est. \$8,000-\$10,000
Sub-total	Est. \$18,000 -\$20,000



Remaining corrective maintenance

Maintenance Action	Est. Cost
Corrective a maintenance - trees in close proximity to sealed carriageway	\$500-\$700 per tree Total est. \$30,000-\$40,000
Corrective and general amenity maintenance - Fairlie township trees	\$500-\$700 per tree Total est. \$7,500 – \$15,000
Corrective and general amenity maintenance - Remaining Peace Avenue trees	\$300-\$500 per tree Total est. \$100,000 - \$175,000
Peace Avenue trees on former rail corridor private land	\$250-\$500 per tree Total est. \$10,000 - \$20,000
Subtotal	\$150,000 – 200,000
Estimated Total Cost	\$200,000 - \$220,000

Ongoing monitoring and maintenance

Once the initial programme of corrective maintenance has been completed, a programme of ongoing monitoring and maintenance is recommended. Regular monitoring and maintenance is likely to reduce maintenance costs over the long term. It will also ensure road corridor and infrastructure issues caused by Peace Avenue trees is minimised and future maintenance can focus on tree health and amenity.

We recommend as a minimum the following items form the basis of a future monitoring and maintenance programme:

- Regular monitoring (major defects, broken limbs, tree health)
- Scheduled corrective maintenance – dead wood/wind damage, etc
- Controlling epicormic growth
- Removal of suckers out to fence line
- Trimming or removal of trees in close proximity to power wires.
- Maintenance of inventory information (including GPS positioning) of all Peace Avenue trees
- Monitoring trees with known health/structural issues



Appendix 2 Renewal/Succession Plan

Succession planting overview

To ensure the Peace Avenue remains an iconic feature of Fairlie and the wider Mackenzie District, a programme of renewal or succession planting is important. Although, overall, Peace Avenue trees are in good condition, over time they will eventually decline and require removal.

The generous width of the road corridor, gaps/space between existing trees along with evidence of species that have established well along the avenue, all contribute to the potential for a successful renewal planting programme.

Recommended Species

The original intention of the Peace Avenue was to establish an avenue of deciduous trees. It is clear from the survey that some species have clearly established and survived well in the local climate and soil conditions, such as *Ulmus procera* (English Elm) and *Quercus robur* (Common Oak), ahead of others, such as *Fraxinus excelsior* (Common Ash), which generally has not established as well.

With this knowledge, it would make sense that these species form the basis of future succession planting. However, while it is important that succession planting is consistent with the existing Peace Avenue network in terms of tree size, scale, form and amenity, planting a variety of species has a number of benefits including reducing the risk/impact of pathogen incursion such as Dutch Elm disease as well as amenity considerations such as variation of autumn colour. Deciduous trees are also preferred from a road safety perspective as shading of the seals road surface can cause ice issues during winter.

Factors to consider when choosing species for Peace Avenue succession planting:

- Mature size, scale and form
- Autumn colour
- Consistency with other species
- Growth rate
- Level of ongoing maintenance required
- General amenity value
- Susceptibility to disease/pathogen incursion
- Juvenile establishment requirements, e.g. water requirements, susceptibility to wind/frost/dry soil conditions

Ulmus procera (English Elm) and *Quercus robur* (Common Oak) are the two most common species remaining from the original Peace Avenue planting. Other species from the original planting that have established and survived well include:

- *Aesculus hippocastanum* (Horse chestnut)
- *Castanea sativa* (Sweet Chestnut)
- *Tilia* sp. (Linden or Lime)
- *Juglans regia* (English Walnut)
- *Platanus X acerifolia* (London Plane)
- *Populus Alba* (Silver Poplar)



As mentioned in the Asset report, a number of Turkey Oaks located between Fairlie and Kimble were identified. It is possible that these trees were planted in remembrance of the conflict at Gallipoli, Although no evidence to confirm this has been found it may be a concept to consider for future planting.

Dutch Elm disease

Dutch Elm disease exists in New Zealand and is worth considering when planning renewal/succession planting. While the disease was first reported in New Zealand in 1989 and is currently thought to be limited to the Auckland region. Elm trees make up a large number of existing trees in the Peace Avenue and an outbreak would be potentially devastating for the Avenue.

Although an outbreak in Peace Avenue trees is unlikely, we have considered the potential impact of an outbreak and proposed a variety of species to help future futureproof the Peace Avenue if the disease was to arrive in the Mackenzie District.

The table below recommends a range of preferred species for succession planting and a proposed ratio to balance continuity and variation:

Proposed species	Percentage of proposed succession plantings
Ulmus procera (English Elm)	25%
Quercus robur (Common Oak)	25%
Other Oak Species (Turkey Oak, Pin Oak)	10%
Tilia sp. (Linden or Lime)	10%
Other:	30%
<ul style="list-style-type: none"> Juglans regia (English Walnut) Castanea sativa (Sweet Chestnut) Carpinus (Hornbeam) 	

Planting setbacks and spacing

Tree spacing

As part of the original Mackenzie County Council resolution regarding establishment of the Peace Avenue, tree spacing was to be 10 chains (approximately 200m) or closer. It appears for most of the original plantings that the spacings were between 40m and 85m, however, these distances do vary in different areas of the Peace Avenue.

For example, trees located between Fairlie Cemetery and Fairlie town centre are planted at approximately 25m apart, original Peace Avenue trees planted between SH8 and Denmark Street are mostly planted between 30m and 45m apart, and trees planted in the 100 kph speed zone between Fairlie and Opihi River Bridge are generally planted between 50m and 85m apart.

A lack of uniform spacing across the Peace Avenue means prescribing set spacing for succession planting is not practical. However, generally there is adequate space for planting to occur between existing trees across the entire avenue.

Rather than prescribe a set distance for tree spacing, as a guide planting one tree between two existing trees is recommended and, where there are large gaps between trees, spacing should be consistent with tree spacings either side of the nearest existing trees.



Planting setbacks

Waka Kotahi NZTA requirements - To comply with Waka Kotahi NZTA clear zone requirements for SH8, new planting must be set back 9m from the edge line on straights and greater than 9m on curves. Setting planting back will also reduce future maintenance issues such as removing branches/foliage encroaching over the sealed carriageway, obscuring road signs and maintenance work that triggers comprehensive traffic management on SH8.

For the majority of the Peace Avenue the grass verge in the road corridor is over 10m wide and up to 20m wide in some places. This provides ample room for new plantings to be set back sufficiently to meet Waka Kotahi NZTA requirements.

Town water supply - The town water supply pipeline which runs for approximately 10km north of Fairlie township along the south western side of SH8 on the also needs to be considered when planting new trees. A desktop assessment shows this pipe is located mostly between 2-3m into the road reserve from the private property boundary.

As a guide, where possible, new plantings should be located 5m from the private property boundary along rural sections of the Peace Avenue. In most areas this will allow for Waka Kotahi NZTA requirements to be met and a minimum 2m+ clearance from the town water main.

Waka Kotahi NZTA and Council's water services team should be consulted prior to planting to ensure these setbacks are acceptable.

Planting priority areas

Significant amount of replacement/succession planting has previously occurred in various parts of the Peace Avenue. This is particularly the case on the former rail corridor east of Fairlie township and between SH8 and Denmark Street within Fairlie township. Infill planting to replace previously lost trees is the focus of planting in these areas.

Fairlie Township - Mount Cook Road and Main Street

Peace Avenue trees are a feature of both entrances to the town as well as the grass open space area between SH8/Mount Cook Road and Denmark Street. However, there are some gaps along the south-western side of the road through Fairlie in need of infill, to maintain avenue feel and general amenity. There are also some species such as Malus (Apple) that could be considered for replacement. These may have been planted by the adjacent landowners so consultation prior to removal and replacement is advised.

Fairlie Cemetery to Grey Street

There are approximately 40 mature trees that line the eastern entrance to Fairlie township, between the cemetery and Grey Street, that are located within 2-3m from the edge of the sealed carriage way. Succession planting set back from the road carriageway through this section is recommended to futureproof this iconic entry to Fairlie.

Fairlie and Opihi River Bridge

The western extent of the Peace Avenue between Fairlie and Opihi River Bridge is where the majority of benefit will be gained from succession planting over the next 10-15 years. This area has a large number of original trees and also has a number of gaps and sufficient space between existing trees to accommodate succession planting. Breaking this large area into multiple sections and establishing new planting in sections extending from Fairlie west towards Kimble and Opihi River Bridge will be



more cost effective and provide greater amenity than prioritising infill planting across the entire avenue area.

Fairlie Cemetery to Opihi Gorge Road

Significant amount of replacement/succession planting has previously occurred along this section of the avenue; minor infill planting to replace previously lost trees is all that is required.

The following table outlines a suggested order of priority areas for succession planting.

Priority year	Location	Type	Side of Road	Estimated no. trees required
Year 1	Fairlie Township	Replacement/infill	South-western side	12
Year 1	Fairlie Cemetery to Grey Street	Succession planting	Both	40 trees
Year 2-4	Railway Street to Kimble	Infill/succession planting	Both	150
Year 5/6	Kimble to Opihi River Bridge	Infill/succession planting	Both	80
Year 7/8	Fairlie Cemetery to Opihi Road	Succession planting	South-western side	40

Costs

The establishment period for new trees is approximately 2-3 years. The first 12-24 months is the critical period for survival and subsequently most costly. If trees are established well, planted in the correct location and monitored regularly, ongoing maintenance costs can be reduced considerably.

The table below outlines the establishment requirements and estimated costs for establishing juvenile trees.

Item	Quantity	Frequency	Estimated Cost
Trees (45 litre)	Per tree	One-off	\$110
Planting (including fertiliser, soil, mulch, stakes/ ties, traffic management, cable location)	Per tree	One-off	\$150
Mulch top up	4 per tree	Three monthly for first 12 months	\$10 per tree per top-up (\$40 per tree per year)
Watering	20 per tree	Spring - 1x every 2-3 weeks Summer - 1x weekly	\$5-10 per tree per watering (\$150 - \$200 per tree per year)
General maintenance/ re-staking, etc	4	Annually as required	\$5 per tree per year (\$20 per tree per year)
Stake and tie removal	Per tree	One-off (remove after 12 months)	\$5 per tree



Based on the table above the estimated costs for establishing each juvenile tree for the first three years (to the point to where it is self-supporting and only requires routine monitoring and maintenance) is approximately \$475-\$525 per tree. This figure may vary depending on weather conditions in the first 12 months after planting, plant prices, traffic management requirements and other variables.

Initial establishment costs may seem high on a per tree basis. However, trees are one of the only public assets that appreciate in value and, when costs are looked at in the context of their potential 100+ year lifespan, the costs are minimal.

Funding opportunities

Given the iconic nature of the Peace Avenue, various funding opportunities may be available to deliver succession/renewal planting.

Xyst is aware that Waka Kotahi NZTA has the ability to fund/contribute to environmental renewals in the road corridor and this has been initially discussed with them ahead of a formal application.

Community funding initiatives such as donations, sponsorship or enabling the purchase of memorial plaques may also be sources of funding, or to consider to assist with renewal/succession planting.

Community Engagement

There is scope for the community/schools to perhaps be involved in collecting acorns from existing trees in the Fairlie Village Green and growing these into future replacement trees for the Peace Avenue; this could be explored further.



Appendix 3 Trees recommended for removal

Asset ID: 590

Species: *Ulmus procera* (English Elm)

Rational: Dead

Risk: Low



Asset ID: 102

Species: *Fraxinus excelsior* (Common Ash)

Rational: Tree in poor health and has poor form. Appears stable at present but in decline.

Risk: Moderate



Asset ID: 470

Species: *Ulmus procera* (English Elm)

Reason for removal: Tree in poor health has a clear split in large main limb

Risk: High



Asset ID: 503

Species: *Ulmus procera* (English Elm)

Reason for removal: Tree is in poor health and has a significant split where the crown forms which will result in tree crown collapse

Risk: High



Asset ID: 602

Species: *Ulmus procera* (English Elm)

Reason for removal: Tree is in average health and has been significantly reduced in the past resulting in very poor form and now has little amenity value.

Risk: low



Asset ID: 665

Species: *Populus Alba* (Silver Poplar)

Reason for removal: Tree is dying.

Risk: Moderate



Asset ID: 741

Species: *Quercus robur* (Common Oak)

Reason for removal: Tree is in poor health and has poor form. Has clear split in the main leader.

Risk: Moderate



Asset ID: 312

Species: *Fraxinus* sp.

Reason for removal: Tree is dying

Risk: Moderate



Asset ID: 382

Species: Malus (Apple Tree)

Reason for removal: Self-sown probably from thrown apple core. Don't want people stopping here to collect apples so best to remove while undertaking other work

Risk: Low



Asset ID: 510

Species: Salix (Willow)

Reason for removal: Multi-stem willow likely to breakup, best to remove (not part of Peace Avenue planting)

Risk: Low



Asset ID: 542

Species: Salix (Willow)

Reason for removal: Dead (not part of Peace Avenue planting)

Risk: Low



Asset ID: 611

Species: Larix (Larch Tree)

Reason for removal: Remove tree not an ideal tree to have in close proximity to SH8 (not part of Peace Avenue planting)

Risk: Low



Asset ID: 612

Species: Betula pendula (Silver Birch)

Reason for removal: Requires removal to enable nearby Oak to thrive (not part of Peace Avenue planting).

Risk: Low



Asset ID: 614

Species: Pseudotsuga menziesii (Douglas Fir)

Reason for removal: Likely to cause future issues given close proximity to SH8 (not part of Peace Avenue planting)

Risk: Low

Note: Pseudotsuga menziesii (Douglas Fir) located behind Betula pendula (Silver Birch) in photo below.



Asset ID: 615

Species: *Pseudotsuga menziesii* (Douglas Fir)

Reason for removal: Potential cause of future issues for highway given close proximity road.

Risk: Low



Asset ID: 684

Species: *Pinus* sp. (Pine)

Reason for removal: Not a desirable tree in this location long term (technically located on private land, however appears as road reserve)

Risk: Low



Appendix 4 High risk trees – Requiring corrective pruning or removal

Asset ID: 1

Species: Quercus robur (Common Oak)

Issue(s): Given proximity to playground faults such as broken branches and failure of large limbs could result in failure that could cause significant damage or harm (pruning recommended)

**Asset ID: 2**

Species: Quercus robur (Common Oak)

Issue(s): Given proximity to playground, faults such as deadwood and low hanging branches and general lack of maintenance could result in failure that could cause significant damage or harm (pruning recommended)



Asset ID: 3

Species: Quercus robur (Common Oak)

Issue(s): Appears to have much thinner crown than trees either side of similar age. Given its location in a high profile area failure could cause significant damage (pruning recommended)



Asset ID: 4

Species: Quercus robur (Common Oak)

Issue(s): Has decay in main trunk given its location next to the rail truck failure could cause significant damage (pruning recommended)



Asset ID: 5

Species: Quercus robur (Common Oak)

Issue(s): large deadwood and low hanging branches. Given its location in a high profile area failure could cause significant damage (pruning recommended)



Asset ID: 70

Species: Ulmus procera (English Elm)

Issue(s): Has decay and a significant wound in main trunk a where branch was lost (pruning recommended)



Asset ID: 72

Species: *Ulmus procera* (English Elm)

Issue(s): Has lost a large limb which has resulted in damage to trunk tree (pruning recommended)



Asset ID: 73

Species: *Ulmus procera* (English Elm)

Issue(s): Has split in fork of main branch, (pruning/weight reduction recommended)



Asset ID: 470

Species: Ulmus procera (English Elm)

Issue(s): Split in main trunk causing weakness don't believe weight reduction will address issue.
(removal recommended)



Asset ID: 503

Species: Ulmus procera (English Elm)

Issue(s): Tree has a significant split where crown forms which will result in tree crown collapse
(removal recommended)



Asset ID: 554

Species: Ulmus procera (English Elm)

Issue(s) Large deadwood and broken branches

Photo(s)

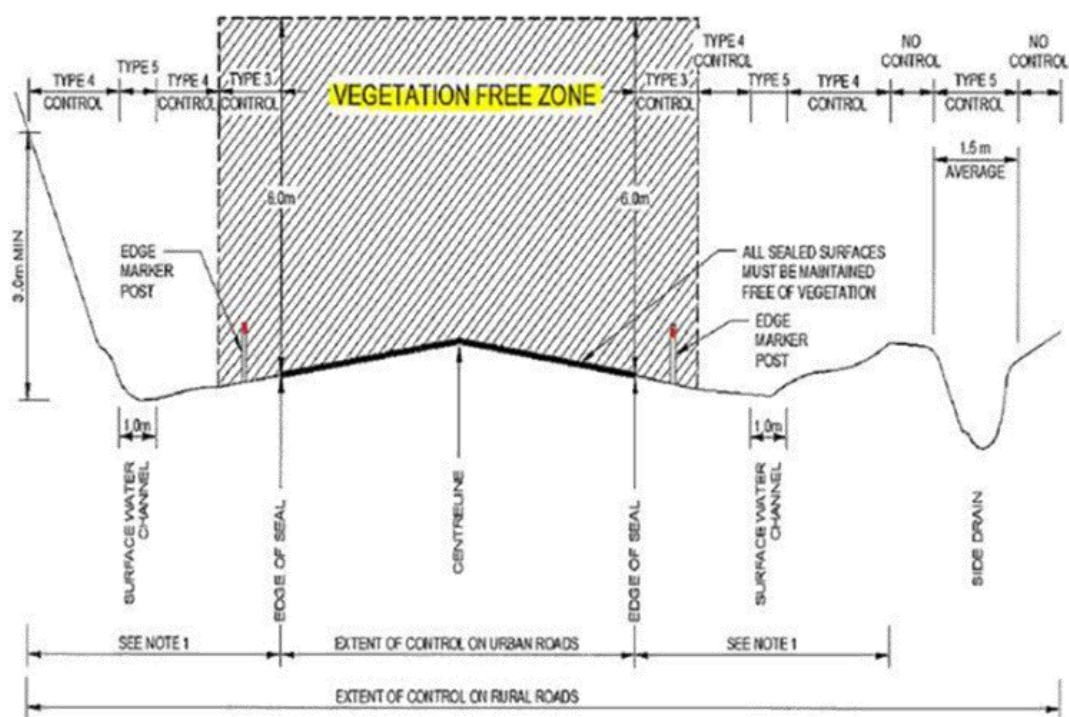
Note: Clear photo of deadwood and broken branches not possible from ground level (pruning recommended)



Peace Avenue Tree Report 1 April 2021 – Mackenzie District Council

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Appendix 5 Waka Kotahi vegetation free zone



NOTE 1: THIS DISTANCE MUST BE A MINIMUM OF 3.0m ON STRAIGHTS AND ON THE OUTSIDE OF CURVES, AND A MINIMUM OF 5.0m ON THE INSIDE OF CURVES EXCEPT WHERE SPECIFIED IN THE VEGETATION CONTROL SCHEDULE

NOTE 2: VEGETATION FREE ZONE MUST BE MAINTAINED FREE OF ALL VEGETATION EXCEPT WHERE SPECIFIED IN THE VEGETATION CONTROL SCHEDULE

**EXTENT AND TYPE OF VEGETATION CONTROL FOR
ROADS WITHOUT KERB AND CHANNEL**



5.2 MINUTES OF FAIRLIE COMMUNITY BOARD MEETING - 18 MARCH 2021

Author: Arlene Goss, Governance Advisor

Authoriser:

Attachments: 1. Minutes of the Fairlie Community Board meeting March [!\[\]\(d66ff64371a51729ac8c1cdaa685ba6f_img.jpg\)](#) 

RECOMMENDATION

That the Minutes of the Fairlie Community Board Meeting held on Thursday 18 March 2021 be received and confirmed as an accurate record of the meeting.



Unconfirmed MINUTES

Fairlie Community Board Meeting

18 March 2021

**MINUTES OF MACKENZIE DISTRICT COUNCIL
FAIRLIE COMMUNITY BOARD MEETING
HELD AT THE COUNCIL CHAMBERS, FAIRLIE
ON THURSDAY, 18 MARCH 2021 AT 4.30PM**

PRESENT: Les Blacklock (Chairperson), Damon Smith, Angela Habraken, Leaine Rush

IN ATTENDANCE: Tim Harty (General Manager Operations), Brian Milne (Community Facilities Officer), Arlene Goss (Governance Advisor), one member of the public.

1 OPENING

The chairman opened the meeting and welcomed everyone.

2 APOLOGIES

COMMITTEE RESOLUTION FCB/2021/138

Moved: Member Leaine Rush

Seconded: Mr Damon Smith

That the apologies received from Cr Murray Cox, Mayor Graham Smith, Cr Ann Munro and chief executive Suzette van Aswegen be accepted and leave of absence granted.

CARRIED

3 PUBLIC FORUM

There was no public forum.

4 DECLARATIONS OF INTEREST

There were no declarations of interest.

5 REPORTS

5.1 MINUTES OF FAIRLIE COMMUNITY BOARD MEETING - 28 JANUARY 2021

The community board has asked for someone from the Finance Department to come to a future meeting and explain the financial accounts. Mr Harty said the format of the accounts would change to make them simpler to understand. The board confirmed that the project budget currently contained about \$40,000.

A letter has been sent to truck operators asking them not to use the back streets of Fairlie.

A question was asked about the skate park. Mr Harty explained that this project had gone to plan and the park would be ready to open next week.

Leaine Rush said she would attend the meeting of the community centre user group to see what their priorities were before spending the community centre maintenance budget.

COMMITTEE RESOLUTION FCB/2021/139

Moved: Member Angela Habraken

Seconded: Member Leaine Rush

That the Minutes of the Fairlie Community Board Meeting held on Thursday 28 January 2021 be received and confirmed as an accurate record of the meeting.

CARRIED

5.2 COMMUNITY BOARD FINANCIAL REPORT

The chairman noted that nothing had been done yet about the community centre lounge. About \$18,000 had been left to the community board to upgrade the lounge and re-name it after the donors, Jack and Enid Hutt.

Brian Milne said he was working on the community centre work and was unsure where to start. It was noted that this money had been gifted to do the lounge. Lighting had been upgraded and a heat pump installed in the lounge to date. The next step was updating the kitchen unit in the lounge. Mr Milne said he will track down drawings that had been organised by a former employee.

5.3 FAIRLIE COMMUNITY BOARD GENERAL UPDATE REPORT

Peace Trees - \$180,000 has been put into the Long Term Plan to get this work done. Mr Harty was also hoping to get co-funding from NZTA. He asked how to manage the replacement of the trees. What would they be replaced with, how to have this conversation. A further report on the trees would be available at the next meeting.

The chairman said he was thinking of replacing like for like. He said he wanted to find costings for seedlings and maybe people in the community might like to purchase a tree. Mr Harty suggested that the project manager be asked to provide a report on how the community could be involved in this project. This might include an interpretational sign about how the trees came about. People needed to know the reason for the trees.

Domain Trees - The unsafe trees in the Domain had been cut down and the timber taken away. This area will be replanted.

Swimming Pool - The swimming pool season went well this year. Mr Harty referred to the survey report attached to the agenda at page 21.

An upgrade of the changing rooms was discussed. This would be substantial work. The filters and equipment at the pool were also needing repair and upgrade. Mr Harty said a conversation would be held with Council about what they want to do next.

Fairlie Domain – Mr Milne has received a price to put steps on a bank that was previously grassed. This was \$6,000 and a budget would need to be found. This has been on-going for a long time and Mr Milne has received a number of service requests for this path.

Strategy Development – Four strategies are currently being written – Trails, Parks, Playgrounds and Toilets. Mr Harty read out a list of stakeholders who might be interested in contributing. The members suggested adding Mackenzie College, Sport Twizel, and Mackenzie Enhancement Board to the list.

River Trail – Mr Harty said Council holds the resource consent for the trail and also an understanding with LINZ to carry out work on LINZ land. Mr Harty recently spoke to Fairlie Lions and there was a desire to do some work collaboratively. He asked the community board what it would like to do in this area.

Discussion followed and it was suggested that the Lions Club works on building things like handrails and seats, with Council taking responsibility for maintenance of the track. It was easier for the club to get grants to build bridges or seats than grants for track maintenance. The chairman asked Council to work with Lions and offer them the firewood from felled trees. Mr Harty will continue the discussion with Lions.

5.4 CORRESPONDENCE AND GRANTS UPDATE

The correspondence from Audrey Mitchell was considered. Brian Milne said he had asked an arborist to look at the tree and was awaiting a report that he would put to the next meeting. He believed cutting the tree down would not prevent ice forming on the Mrs Mitchell's porch.

The community board put this matter on hold until the next meeting.

The grants update was provided for information. The governance advisor said she would keep the community board informed of any grant activity.

5.5 GENERAL BUSINESS AND COUNCILLOR UPDATE

Bike Stand - The chairman suggested an area outside the pharmacy be allocated for a bike stand. Board members said they thought this area should have a five minute park. Discussion took place on this and the community board agreed to inspect the area before the next meeting.

Letter to Francie Edge – The chairman said he would speak to Francie Edge and work with Brian Milne on progressing the memorial wall at the Fairlie cemetery.

Security light at skate park – The chairman said people have requested a security light at the skatepark. Mr Harty said a discussion was held on this at the beginning of the project and it was decided that a light and camera was not needed. A light would attract people to use the park after dark. They were the wrong users at the wrong time.

The chairman raised the issue of three lights on the village green that used to light up trees, but the trees were no longer there. Replanting would happen in this area. Mr Harty outlined the planting plan for the area and the board clarified how much money had gone into the project from the community board, council and for what purpose.

The community board agreed that it was willing to top up the funding if a little more was needed to finish the project.

5.6 COMMUNITY BOARD ACTION LIST

This was noted.

The Meeting closed at 5.52pm.

The minutes of this meeting were confirmed at the Fairlie Community Board Meeting held on .

.....
CHAIRPERSON

5.3 COMMUNITY BOARD FINANCIAL REPORT

Author: Jo Hurst, Management Accountant

Authoriser: Arlene Goss, Governance Advisor

Attachments: 1. Financial report to March 2021 [!\[\]\(339a16584d5da0f0a3ca4e9ec17bf6a1_img.jpg\) !\[\]\(e06a1d39938b2f5d7a2c3618fea4f77f_img.jpg\)](#)

STAFF RECOMMENDATIONS

That the community board financial report be received.

BACKGROUND

Attached is the latest community board financial report for your information.

**Fairlie Community Board
Township Projects
For The Period Ended 31 March 2021**

Date	Organisation	Amount
1/07/2020	New financial year 2020/21	\$ 42,000.00
	Carry forward from 2019/20	\$ 9,718.00
	Expenditure to date:	
27/07/2020	Survey area for Dog Park	\$ 775.00
30/09/2020	Village Green - Hitching rails and Skate Park	\$ 750.00
30/11/2020	Village Green project	\$ 99.25
24/12/2020	Skate Park project	\$ 10,000.00
	Fairlie Cemetery memorial wall	\$ 1,000.00
28/02/2021	Village Green - planning	\$ 272.50
6/04/2021	Install steps and path from Argyle Street into Fairlie Domain	\$ 6,920.00
	Balance remaining	\$ 31,901.25

**Grant Allocations
For The Period Ended 31 March 2021**

Date	Organisation	Amount
1/07/2020	New financial year 2020/21	\$ 2,950.00
	Expenditure to date:	
Prior Year	Mackenzie Half Marathon	\$ 250.00
Prior Year	Andrew Hurst - Hall Hire	\$ 200.00
15/10/2020	South Canterbury Neighbourhood Support - Signs	\$ 250.00
15/10/2020	Stronger for Longer - Exercise class for over 65's	\$ 217.39
15/10/2020	Team Tumble Cheer - Hall Hire	\$ 217.39
15/10/2020	Mackenzie Community Centre User Group - Hall Hire	\$ 217.39
15/10/2020	Mackenzie Community Centre User Group - Hall Hire	\$ 217.39
15/10/2020	Mackenzie Community Centre User Group - Photography Display	\$ 126.09
10/12/2020	Cameron Bennison - Community Christmas Dinner	\$ 250.00
10/12/2020	Mackenzie Library - Books for Babies project	\$ 217.39
10/12/2020	Fairlie Heritage Museum - New Years Day parade	\$ 250.00
10/12/2020	Mackenzie Enhancement Board - Southern Man concert	\$ 217.39
10/12/2020	Mackenzie Enhancement Board - Fairlie Kids Christmas Event	\$ 217.39
19/01/2021	Flowers for C Borrell	\$ 47.83
	Balance overdrawn	\$ 54.35

* Maximum of \$250 can be allocated per grant application

5.4 GENERAL UPDATE FROM STAFF

Author: Tercy Chitima, Administration Support Officer - Operations
Brian Milne, Community Facilities and Services Officer - Contractor
Bernie Haar, Engineering Manager

Authoriser: Tim Harty, General Manager Operations

Attachments: Nil

STAFF RECOMMENDATIONS

1. That the report be received.

BACKGROUND

The purpose of this report is to provide the Fairlie Community Board with a general update on a number of projects and actions related to the Fairlie area in general and Community Board specifically.

ACTION AND PROJECT UPDATES**Strategy Development**

There are four key strategic documents in the Parks and Open Spaces area that are currently being developed, being the Parks Strategy, Playground, Toilet and Trails Plans and Wayfinding Policy. Feedback is currently being sought from the community through the Let's Talk forum to provide information to help develop these strategies.

Peace Trees

The Peace Tree review has been completed and the final report issued. Mr Chris Rutherford, from Xyst Limited, will be present to present the report to the board and discuss implications and next steps.

Fairlie Skate Park

Works have now been completed and the ramp was opened for the Easter weekend where it was very popular. Grass seeding and final landscaping around the perimeter was undertaken last week.

Tree Maintenance

Works have been completed in the Fairlie Domain to remove the Chestnut tree and Cypress trees on the bank. A design and price for replanting the bank is currently being worked on. There was also some major damage to a Willow and Plane tree in the Easter windstorm, but at this stage we are planning to retain these trees.

The major wind storm during Easter severely damaged four Peace Avenue Trees, where they lost significant limbs, and three of these trees have now been removed as the extent of the damage meant they were no longer safe (and their form is also severely impacted). The remaining tree will be further assessed, to determine if it can be saved. Several of branches fell onto the State Highway, but contractors cleared these quickly, so disruption to traffic was relatively minor. One of the branches fell onto a passing car, causing severe damage but fortunately no injury to the occupants. Other than some branch breakages in a few other trees, overall, the majority of the trees suffered surprisingly little damage, given the severity of the winds. All urgent repairs/hazards have now been dealt with and remaining minor damage can be left to be included with the programmed maintenance works.

5.5 TREE REMOVAL REQUEST, FAIRLIE DOMAIN

Author: Brian Milne, Community Facilities and Services Officer - Contractor

Authoriser: Tim Harty, General Manager Operations

Attachments: 1. Report on Douglas Fir in Fairlie Domain [↓](#) 

PURPOSE OF REPORT

The purpose of this report is for the Fairlie Community Board to make decisions on a request to remove a Douglas Fir from the Fairlie Domain.

STAFF RECOMMENDATIONS

1. That the report be received.
2. That staff obtain a quote for the removal of the Fairlie Domain Douglas Fir from an MDC-approved contractor.
3. That the applicant be approached to discuss the costs for removal of the Douglas Fir, and if agreeable to meet the costs, that the tree and stump be removed.
4. That a suitable replacement deciduous tree be planted in the winter following the removal of the Douglas Fir, at a location with the Fairlie Domain.

BACKGROUND

The purpose of this report is to respond to a previous report and request to the Community Board from Mrs Audrey Mitchell to remove a Douglas Fir tree from the Fairlie Domain, which she claims is causing significant shading of her property during the winter and creating a hazard (ice on the entrance deck), which was the direct cause of a fall and long term injury.

A report from an MDC consulting Arborist is attached.

Xyst Limited
1st Floor, Daily Telegraph Building,
49 Tennyson Street,
PO Box 512, Napier 4140



30 March 2021

Mackenzie District Council - Fairlie Domain Douglas Fir

Background

I met with Brian Milne on Tuesday 30 March 2021 to discuss the large Douglas Fir located at the rear of Fairlie Domain.

The issue was recently highlighted by adjoining neighbour that feels that the tree is causing winter shade on her property causing her to slip. The tree is located some significant distance (estimated to be 50 metres) from the property.

The purpose of my meeting was to understand the background and apply the current Mackenzie District Council tree policy to the situation with a view to recommending an outcome.

Council Policy

The Tree Policy, May 2006 provides guidance and direction where trees are causing issues to residents. The relevant aspects of the policy appear to be:

1.4 Self propagating trees (wilding trees), for example, wild fruit trees, pines, willows, and sycamores can be a nuisance and will generally be controlled or removed when they impact upon Council roads or reserves

Item 3.3 Trees will not generally be removed to maintain private views, remove shading or for the control of leaf litter.

There is a small range of tree species that will be proactively removed due to the

Commercial in confidence

1

following factors:

- rapid growth rates
- eventual large size of the tree (in relation to the site)
- prolific at self-seeding
- pose a major risk when ageing
- often colonise or grow on inappropriate sites
- considered a pest plant

Item 5.1 Shading and re-instatement of views. Council will be a good neighbour and will assess Council owned trees and undertake work to mitigate a nuisance as defined by the Property Law Act 1975 in response to requests from the occupiers of properties that are affected by trees on reserves. The cost of the work will be recovered in accordance with this policy.

The following factors determine the significance of the issue and will be considered when making decisions on requests for work on trees from the public or a landowner/occupier.

- The wider community's interests in the maintenance of an aesthetically pleasing environment
- The value of the tree as a public amenity, including the ability to provide shelter from wind
- The likely effect (if any) of the removal or trimming on ground stability or the stability of other trees
- The historical, cultural, botanical or scientific significance (if any) of the tree
- The length of time the property owner has resided in the property. Often the applicant has recently purchased the property and was aware of the trees at the time of purchase.

Amenity Provision of Douglas Fir

The large Douglas Fir (*Pseudotsuga menziesii*) is mature and does have a weakness within the crown in terms of having a "twin fork". If this tree were located in close proximity to a property Council would rightly have some concern around this tree and would likely have removed it some years ago. In its current location however the potential risk of harm in a large open area is significantly reduced.

There are other trees around the Douglas Fir and if it didn't exist Council would not be considering planting a tree of this species which could be classed as a weed/less desirable tree in the District. It could be argued that Douglas Fir in the District are a "pest plant" and in keeping with the terms of the Policy item 3.3 (above) could be considered for proactive management/removal.



Fairlie Domain - Douglas Fir



Twin fork

Cost Recovery

The Tree Policy addresses cost recovery in situations of discretionary work as follows.

Item 4 Cost recovery for discretionary work, storm damage and potential hazards. Where Council agrees that a tree is blocking a view, or shading a property by the occupier of the property and Council carries out work on the tree the following criteria will be applied to cost recovery for the work:

Item 4.1 Full Cost Recovery. Re-instatement of views where this is considered to be work of a discretionary nature. Mitigating the effects of shading where this is considered to be work of a discretionary nature. Cost recovery, will be agreed to by both parties before work commences.

Item 4.2 No Cost Recovery. Essential work to mitigate an actual or potential hazard

Item 4.3 Ability to waive cost recovery. Council will consider the following factors when exercising discretion in relation to cost recovery, or the requirement to mitigate a nuisance:

- the level of direct benefit to the applicant or Council as a result of the work
- the priority or the need for the work
- the need for assistance as determined by the Community Board or Council

Item 4.4 Replacement planting. Where the work is of a discretionary nature and cost recovery is appropriate, Council may also require an additional contribution for replacement planting. Replacement of trees by the applicant will not generally be considered due to the ongoing maintenance requirement.

Recommendation

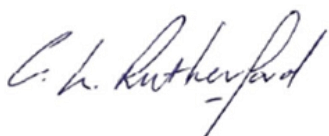
The tree while large and providing some amenity is not an ideal choice of species for the location. As a good neighbour Council should consider the impact on the neighbour however the tree is so far away from the complainant's property that any action by Council is clearly discretionary.

The removal of this tree will have little negative impact on the reserve in time as there are other more suitable deciduous trees establishing. However, removing this tree is not a priority for Council and would not likely be undertaken without the request to do so from the resident.

Should the tree be removed, the costs should be met by the resident.

It is recommended that:

- 1 That the resident be approached to discuss the costs for removal of the Douglas Fir and if agreeable to meet the costs that the tree and tree stump be removed. The cost is likely to be approximately \$2,500 and a quote for the removal of this tree is being sought from Council's arborist.
- 2 That a suitable replacement deciduous tree be planted in the winter following removal at a location with Fairlie Domain.



Chris Rutherford
Director

5.6 PROPOSED FEES AND CHARGES 2021/22

Author: Paul Numan, General Manager Corporate Services
 Katherine Hill, Senior Corporate Planner

Authoriser: Paul Numan, General Manager Corporate Services

Attachments: Nil

PURPOSE OF REPORT

For the Community Board to consider the proposed 2021/22 Fees and Charges for the community facilities within the Community Board area.

STAFF RECOMMENDATIONS

1. That the report be received.
2. That the Community Board recommend that Council adopt the 2021/22 fees and charges for the community facilities within the Community Board area as proposed.

BACKGROUND

Every year the Council sets its fees and charges for the provision of services. The Council is able to set fees for various activities, in accordance with relevant statutes.

Council's Revenue and Financing Policy, which sets how various activities are to be funded, specifies that the user charges proportion of public halls and community centres be set between 20-40% with the remainder to be funded through targeted township rates. The Policy sets limits for swimming pool user charges of 20-40%, with the balance recouped through the targeted township rate. The proposed 2021/22 fees and charges have been set in accordance with the revised policy for the 2021 – 2031 Long Term Plan.

In reviewing the fees for community facilities, input from the relevant Community Board is sought. The proposed fees and charges are outlined below:

Hall and Venue Hire***1 July 2021 to 30 June 2022*****Mackenzie Community Centre**

	Fees 2020/21	Proposed Fees 2021/22
Stadium (per hour)		
Local user (and any non-profit organisation)	\$23.50	\$25.00
Set up charge	\$8.40	\$8.50

Regular user*	\$18.40	\$19.00
Commercial function**, hourly rate	\$56.00	\$60.00
Commercial set up fee	\$17.00	\$20.00
Hall hire bond	\$250.00	\$300.00

	Fees 2020/21	Proposed Fees 2021/22
Theatre (seats 180) (per hour)		
Local user (and any non-profit organisation)	\$19.00	\$20.00
Set up cost per hour	\$8.40	\$8.50
Regular user*	\$15.85	\$16.00
Commercial function**	\$46.50	\$50.00

	Fees 2020/21	Proposed Fees 2021/22
Kitchen (per hour)		
Kitchen Hire	\$18.40	\$19.00
Morning, afternoon teas, suppers etc. where only zip and fridge is used	\$12.00	\$12.50

	Fees 2020/21	Proposed Fees 2021/22
Meeting Rooms (per hour)		
Upstairs Meeting Room	\$12.00	\$12.50
Hire Lounge (includes tea making facilities and power consumption)	\$15.85	\$16.00
Lounge Hire Regular User	\$12.25	\$12.50

	Fees 2020/21	Proposed Fees 2021/22
Miscellaneous Hire Items		
Crockery available without charge (not to be removed from the centre).		
Furniture (Each)		
Hire of chairs	\$2.00	\$2.00
Hire of forms	\$3.00	\$3.00
Hire of tables	\$15.00	\$16.00
Furniture bond per 10 items	\$50.00	\$60.00

NOTE: If furniture is required in the complex, it is not available for hire.

Lake Tekapo Community Hall

NOTE: 10 % discount for regular bookings, eight or more consecutive bookings

* Regular user: user with 20 or more pre-bookings

** Commercial business rates: rates for people getting profit from hiring the facility.

Community Board Room (Kitchen for cup of tea/coffee per use, zip and mugs included)	Fees 2020/21	Proposed Fees 2021/22
Local	\$15.30	\$16.00
Commercial	\$36.00	\$40.00

Main Hall (Kitchen for cup of tea/coffee per use, zip and mugs included)	Fees 2020/21	Proposed Fees 2021/22
Local	\$20.50	\$21.00
Commercial	\$41.00	\$45.00

Kitchen (for catering use includes ranges, crockery and cutlery)	Fees 2020/21	Proposed Fees 2021/22
Local	\$31.50	\$32.00
Commercial	\$93.00	\$95.00

Whole complex (per day)	Fees 2020/21	Proposed Fees 2021/22
Local	\$168.00	\$170.00
Commercial	\$336.00	\$340.00

Whole complex (per hour)	Fees 2020/21	Proposed Fees 2021/22
Local	\$45.20	\$46.00
Commercial	\$96.00	\$100.00

Twizel Events Centre

Sports Hall	Casual fees per hour 2020/21	Proposed Fees 2021/22
Local	\$25.50	\$26.00
Commercial	\$41.00	\$45.00

Theatre	Casual fees per hour 2020/21	Proposed Fees 2021/22
Local	\$25.50	\$26.00
Commercial	\$51.00	\$55.00

Community Room with Kitchen	Casual fees per hour 2020/21	Proposed Fees 2021/22
Local	\$20.50	\$21.00

Commercial	\$61.20	\$65.00
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NOTES:

- 10% discount for four hours or more in one block
- 10% discount for regular users – 20 times or more per season

Swimming Pools

1 July 2021 to 30 June 2022

Strathconan Swimming Pool

	Fees 2020/21	Proposed Fees 2021/22
Adult	\$5.00	\$5.20
Child (under 18 years)	\$3.50	\$3.50
Adult with a Pre-Schooler	\$3.50	\$4.00
Adult Concession Ticket (12 swims)	\$50.00	\$55.00
Child Concession Ticket (12 swims)	\$35.00	\$35.00
Adult Season Pass	\$216.00	\$220.00
Child Season Pass	\$115.00	\$120.00
Family Season Pass (Up to two adults and three children)	\$220.00	\$230.00
School Use – includes lifeguard	\$21.25	\$50.00
Private Hire, 1 lifeguard (per hour)	\$78.00	\$80.00
Private Hire, 2 lifeguards (per hour)	\$116.00	\$120.00

Twizel Swimming Pool

	Fees 2020/21	Proposed Fees 2021/22
Adult Session	\$5.00	\$5.20
Child Session (under 18 years)	\$3.50	\$3.50
Adult with a Pre-Schooler	\$3.50	\$4.00
Adult Concession Ticket (12 swims)	\$50.00	\$55.00
Child Concession Ticket (12 swims)	\$35.00	\$35.00
Adult Season Pass	\$216.00	\$220.00
Child Season Pass	\$115.00	\$120.00
Family Season Pass (Up to two adults and three children)	\$220.00	\$230.00

School Use – includes lifeguard	\$21.25	\$50.00
Private use per hour, Structured session including one lifeguard	\$78.00	\$80.00
Private use per hour, play session including two lifeguards	\$116.00	\$120.00

The rationale for the above changes acknowledge CPI increases – noting that the Swimming Pool charges reflect the requirement to have lifeguards on duty at all times the pool is being used.

The Community Board is asked to review the proposed fees and charges and make a recommendation to Council for the setting of fees and charges for the 2021/22 year.

POLICY STATUS

Various activities and services are funded from user fees and charges, as outlined in the Revenue and Financing Policy. The proposed fees as described above have been set in accordance with the provisions of Council's revised Revenue and Financing Policy for the 2021 – 2031 Long Term Plan.

SIGNIFICANCE OF DECISION

The decision is not considered significant under the Council's Significance and Engagement Policy.

OPTIONS

The Community Board has a number of options available to it, as follows: That the Community Board recommend that Council adopt the 2021/2022 fees and charges for the Community Board area as proposed; or

- That the Community Board recommend that changes are made to the proposed 2019/2020 fees and charges for the Community Board area, and outline those changes requested.

CONSIDERATIONS

Legal

Not applicable

Financial

The setting of fees and charges and user charges provides part of the Council's funding for its activities. Fees and charges, once adopted by Council will be effective from 1 July 2021.

Other

Not applicable

CONCLUSION

The Council seeks to set fees and charges for the 2021/2022 year prior to 1 July. The proposed fees relating to community facilities within the Community Board area are included for Community

Board's consideration. Staff are seeking Community Board's comment on the proposed fees and charges, to be provided to Council.

5.7 GENERAL BUSINESS AND COUNCILLOR UPDATE

Author: Arlene Goss, Governance Advisor

Authoriser:

Attachments: 1. Letter from Neighbourhood Support [↓](#) 

STAFF RECOMMENDATIONS

That the information be noted.

GENERAL BUSINESS

1. A letter of thanks has been received from Neighbourhood Support and this is attached for your information.
2. The chairman has asked to discuss the following matters at the meeting:
 - Trees in the Fairlie Domain.
 - Fairlie Skate Park Landscaping.
 - Fairlie Community Centre cleaning and maintenance.
3. Council's representative on the community board, Cr Murray Cox, is invited to update the members on recent council activity.

South Canterbury Neighbourhood Support

Rural Crime Prevention Project – Albury

Thank you to the Mackenzie District Council Fairlie Community Board and the Fairlie Lions for generously funding our joint project we have now achieved our goals.

After planning and preparation for the project got well underway in 2020 and following our first very well attended community meeting we were delighted to receive enough funding to go ahead and purchase 40 'Hunter Beware' rural signs from Neighbourhood Support NZ for the local area.

We held our second successful meeting more recently to follow up with local residents and land owners and to identify the most problematic areas and roads that would benefit from signs as both a warning and prevention measure.

Since the beginning of the project we have improved community networks and connections, improved reporting to Police and understanding of laws and processes and neighbours are looking out for one another.

Police patrols in the area increased and signage has now been put up.

We received good media coverage for the project.

Police have received excellent co-operation and support from local residents and land owners and after reports have been received Police have investigated a number leads that have led to good outcomes.

We would once again like to thank the Board, Lions and Council for their support and funding.



Betty-Ann Smart, Co-ordinator
Betty-Ann Smart, Co-ordinator

5.8 COMMUNITY BOARD ACTION LIST

Author: Arlene Goss, Governance Advisor

Authoriser:

Attachments: 1. Fairlie Action List [↓](#) 

STAFF RECOMMENDATIONS

That the information be noted.

BACKGROUND

Attached is the latest version of the community board action list. These actions are updated by staff regularly.

Outstanding	Division: Committee: Officer:	Date From: Date To:
Action Sheets Report		Printed: Friday, 30 April 2021 4:06:42 PM

Type	Subject	Officer/Director	Meeting	Est. Compl.	Emailed	Completed
	Fairlie Bus Parking by Playground	McKenzie, Scott Harty, Tim		21/04/2020		
<p>7 Apr 2020 - 9:39 AM - Arlene Goss Bus Parking by Playground Mr Haar will investigate the option of bus parking on SH8 with NZTA further and supply options to the board. The community board would like to make changes to bus parking in this area including moving the footpath and introducing angle parking.</p> <p>7 Apr 2020 - 9:55 AM - Arlene Goss Action reassigned to Borrell, Charlotte by: Goss, Arlene for the reason: Action Uploaded</p> <p>7 Apr 2020 - 9:55 AM - Arlene Goss Mr Haar has found a copy of the original plan for the area. He suggested sharing this with the community board. Need to get this project into the Long Term Plan, with the aim to get buses away from parking outside the public toilets and playground. The chairman had a copy of the plan with him and said he wanted to move the footpath. A separate Long Term Plan session was suggested. Ms Borrell offered to organise a workshop and invite Mr Haar.</p> <p>8 Apr 2020 - 9:30 AM - Arlene Goss Charlotte Borrell: Needs to go to Scott in Roding (I will add it to the LTP discussion with the Fairlie CB that I am trying to work on atm)</p> <p>8 Apr 2020 - 9:31 AM - Arlene Goss Action reassigned to McKenzie, Scott by: Goss, Arlene for the reason: Sent by Charlotte to Scott.</p> <p>15 Jun 2020 - 4:34 PM - Arlene Goss CB meeting June 11 2020 - Waiting for completion of skate park before deciding on this. Put on hold for now.</p> <p>18 Aug 2020 - 5:07 PM - Arlene Goss CB meeting August 6 - no change.</p> <p>21 Oct 2020 - 1:46 PM - Arlene Goss Buses were not a problem at the moment but the community board did not want that space to remain as a bus park. They wanted angle parking for locals in that location instead. Mr Harty said he would talk to the roading manager for a cost to provide angle parking in that area.</p> <p>5 Jan 2021 - 8:22 PM - Arlene Goss Fairlie CB meeting December 2020: This is on hold.</p>						

Type	Subject	Officer/Director	Meeting	Est. Compl.	Emailed	Completed
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Outstanding	Division: Committee: Officer:	Date From: Date To:
Action Sheets Report		Printed: Friday, 30 April 2021 4:06:42 PM
Fairlie Dog Park	Harty, Tim Harty, Tim	21/04/2020
<p><i>7 Apr 2020 - 9:41 AM - Arlene Goss</i> An area has been suggested on the southeast side of the Allandale Bridge. The community board agreed that Charlotte Borrell would check on the status and size of the land and get a price for clean-up and fencing.</p> <p><i>7 Apr 2020 - 9:55 AM - Arlene Goss</i> The community board has established that council has vacant possession of the land for the proposed dog park. Ms Borrell will prepare a report for next meeting.</p> <p><i>7 Apr 2020 - 9:56 AM - Arlene Goss</i> Action reassigned to Borrell, Charlotte by: Goss, Arlene for the reason: Action Uploaded</p> <p><i>8 Apr 2020 - 9:31 AM - Arlene Goss</i> Charlotte Borrell: Delayed by Covid19 shutdown.</p> <p><i>15 Jun 2020 - 4:36 PM - Arlene Goss</i> CB meeting June 11 - Pricing to clear the site and build fencing would come to the next meeting.</p> <p><i>18 Aug 2020 - 5:10 PM - Arlene Goss</i> CB meeting August 6 - Dog park would require NZTA to build a footpath on the bridge. CB uncertain about community support for dog park. Resolution passed to conduct engagement with the community on township-wide projects with a report back to the community board as soon as practicable.</p> <p><i>14 Sep 2020 - 1:25 PM - Arlene Goss</i> Public engagement underway.</p> <p><i>21 Oct 2020 - 1:43 PM - Arlene Goss</i> Dog Park – The original location is still the ideal place. The chairman would like to keep pushing for this to happen. Cr Cox asked about other locations. Discussion took place on whether a temporary dog exercise area near the ice-skating rink would be appropriate until a pedestrian walkway across the bridge was built. There was also a suggestion of a walking loop for people who wanted to take their dog for a walk from the shopping area to the domain and back.</p> <p><i>5 Jan 2021 - 8:24 PM - Arlene Goss</i> COMMITTEE RESOLUTION FCB/2020/137 Moved: Mr Les Blacklock Seconded: Mr Damon Smith That provision for a dog park on the south east site, across the Allandale bridge, gets added to the parks strategy for consideration.</p>		

Outstanding	Division: Committee: Officer:	Date From: Date To:
Action Sheets Report		Printed: Friday, 30 April 2021 4:06:42 PM

CARRIED

1 Feb 2021 - 11:09 AM - Arlene Goss

The community board then discussed whether they wanted to go ahead with a temporary dog park in the domain, or develop the permanent site across the bridge. They decided to develop the permanent site. A plan was needed that could be costed.

The issue with pedestrian access across the bridge needed to be resolved. Better access was required to the Clayton Road industrial area and housing that was being added across the bridge. Adding a dog park would add an extra requirement to improve pedestrian access. It was agreed that it was the right time to put the requirement for a pedestrian "clip-on" back in front of NZTA.

1 Feb 2021 - 11:19 AM - Arlene Goss

Action reassigned to Harty, Tim by: Goss, Arlene for the reason: Charlotte has left

Type	Subject	Officer/Director	Meeting	Est. Compl.	Emailed	Completed
	Fairlie: Fence or Barrier Around Playground	Harty, Tim		1/09/2020		
		Harty, Tim				
	<p>18 Aug 2020 - 5:04 PM - Arlene Goss</p> <p>CB meeting August 6 - Charlotte Taylor from Plunket asked for a fence around the playground for safety reasons. The community board agreed something was needed. Tim Harty gave her his card and asked her to get in touch with him.</p> <p>21 Oct 2020 - 1:45 PM - Arlene Goss</p> <p>Questions were asked about where the hitching posts would go. The answer was between the toilets and the railway carriage on the village green. Mr Harty has had a discussion with a Plunket representative who was happy with the suggestion.</p> <p>Something similar would be considered for the other side of the playground once the skate park was complete. Discussion moved to the bus park next to the playground. Buses were not a problem at the moment but the community board did not want that space to remain as a bus park. They wanted angle parking for locals in that location instead. Mr Harty said he would talk to the roading manager for a cost to provide angle parking in that area.</p> <p>Charlotte Borrell asked the board to approve spending ten thousand dollars to contribute towards finishing the playground hitching posts and other improvements. This was supported.</p> <p>21 Jan 2021 - 4:45 PM - Tim Harty</p> <p>Staff in communication with Plunket and Board will be updated at the meeting</p>					

Outstanding	Division: Committee: Officer:	Date From: Date To:
Action Sheets Report		Printed: Friday, 30 April 2021 4:06:42 PM

Type	Subject	Officer/Director	Meeting	Est. Compl.	Emailed	Completed
	Fairlie Community Centre	Harty, Tim Harty, Tim		4/11/2020		
<p>21 Oct 2020 - 1:47 PM - Arlene Goss Jack and Enid Hutt Community Lounge update – Charlotte Borrell described the work needed to update the community lounge. She was planning to get some pricing and bring this back to the next meeting.</p> <p>5 Jan 2021 - 8:26 PM - Arlene Goss Fairlie CB meeting Dec 2020: Work on the community lounge is on hold until the community facilities officer role is filled.</p> <p>1 Feb 2021 - 11:03 AM - Arlene Goss COMMITTEE RESOLUTION FCB/2021/140 Moved: Member Leaine Rush Seconded: Member Angela Habraken That the Fairlie Community Board instructs staff to fund the cost of tumble mats for the Mackenzie Community Centre from the Mackenzie Community Centre Fittings and Furniture budget. CARRIED</p> <p>1 Feb 2021 - 11:04 AM - Arlene Goss Action reassigned to Harty, Tim by: Goss, Arlene for the reason: Needs your attention.</p> <p>30 Mar 2021 - 10:03 AM - Arlene Goss Leaine Rush said she would attend the meeting of the community centre user group to see what their priorities were before spending the community centre maintenance budget. Brian Milne said he was working on the community centre work and was unsure where to start. It was noted that this money had been gifted to do the lounge. Lighting had been upgraded and a heat pump installed in the lounge to date. The next step was updating the kitchen unit in the lounge. Mr Milne said he will track down drawings that had been organised by a former employee.</p>						

Type	Subject	Officer/Director	Meeting	Est. Compl.	Emailed	Completed
	Fairlie - Parks Strategy	Harty, Tim Harty, Tim		2/02/2021		
<p>19 Jan 2021 - 2:40 PM - Arlene Goss</p>						

Outstanding	Division: Committee: Officer:	Date From: Date To:
Action Sheets Report		Printed: Friday, 30 April 2021 4:06:42 PM

Resolution passed by Fairlie CB:

COMMITTEE RESOLUTION FCB/2020/137

Moved: Mr Les Blacklock

Seconded: Mr Damon Smith

That provision for a dog park on the south east site, across the Allandale bridge, gets added to the parks strategy for consideration.

CARRIED

21 Jan 2021 - 4:40 PM - Tim Harty

Parks Strategy underway and action added to the brief. October meeting noted that Board would like to look at a short term solution of a dog area in the Domain, is this still required?

Type	Subject	Officer/Director	Meeting	Est. Compl.	Emailed	Completed
Report	Fairlie Cemetery Memorial Wall	Harty, Tim	Fairlie Community Board 28/01/2021	11/02/2021	1/02/2021	
1.1		Harty, Tim				
	FCB/2021/141					
	COMMITTEE RESOLUTION FCB/2021/141					
	Moved: Cr Murray Cox					
	Seconded: Member Angela Habraken					
	That the Fairlie Community Board agrees in principle with a memorial wall being established at the Fairlie Cemetery and grants up to \$1000 from the Township Projects Budget to fund concept designs, and asks council staff to work with the working party to ensure the project is successful.					CARRIED
	The chairman did not vote as he is involved in this project.					
	1 Feb 2021 - 11:29 AM - Arlene Goss					
	Action reassigned to Harty, Tim by: Goss, Arlene for the reason: Allocated to Tim Harty					

Type	Subject	Officer/Director	Meeting	Est. Compl.	Emailed	Completed
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Outstanding	Division: Committee: Officer:	Date From: Date To:
Action Sheets Report		Printed: Friday, 30 April 2021 4:06:42 PM

Fairlie Domain

Harty, Tim
Harty, Tim

15/02/2021

1 Feb 2021 - 11:06 AM - Arlene Goss

The governance advisor passed on a message from staff that there was a chestnut tree in the domain with a serious weakness at the base and it would need to be cut down within the next months. The community board was asked whether they would like to communicate with the public in advance of cutting it down. Debate took place on the best approach. The community board agreed that the reason for cutting down the tree should be communicated, but also that there was not an opportunity to change the decision due to safety reasons.

Leaine Rush said Mr Hunter, a neighbour of the domain, would be doing plantings in that area.

The chairman raised the letter received at a previous meeting regarding a tree in the Domain that throws shade on Mrs Mitchell's place in July.

The chairman had visited Mrs Mitchell to listen to her. The community board discussed the best way to respond to this request. Member Leaine Rush offered to take a look at the offending tree and see if it was possible to top it at the same time as the chestnut tree was cut down.

30 Mar 2021 - 10:06 AM - Arlene Goss

The unsafe trees in the Domain had been cut down and the timber taken away. This area will be replanted.

30 Mar 2021 - 10:06 AM - Arlene Goss

Mr Milne has received a price to put steps on a bank that was previously grassed. This was \$6,000 and a budget would need to be found.

Type	Subject	Officer/Director	Meeting	Est. Compl.	Emailed	Completed
	Fairlie Peace Trees	Harty, Tim Harty, Tim		15/02/2021		
	<p><i>1 Feb 2021 - 11:08 AM - Arlene Goss</i></p> <p>The Mayor noted the Peace Trees needed maintenance work and it responsible to do this. The community board asked about the rules regarding trees placed close to the road. Member Leaine Rush said NZTA had offered to fund some of the work and would be involved in the project.</p> <p>Some trees needed to come down in time and staff had asked the community board how they wanted to handle the involvement of the community in future planting projects.</p> <p>The community board discussed the benefit of local families raising the replacement seedling trees, and taking seeds from the original trees to grow replacements. The board said it wanted to share information with the community at the appropriate time and get feedback.</p> <p><i>30 Mar 2021 - 10:05 AM - Arlene Goss</i></p>					

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\$180,000 has been put into the Long Term Plan to get this work done. . A further report on the trees would be available at the next meeting. Mr Harty suggested that the project manager be asked to provide a report on how the community could be involved in this project. This might include an interpretational sign about how the trees came about.

Type	Subject	Officer/Director	Meeting	Est. Compl.	Emailed	Completed
	Fairlie Road Safety Issues	Harty, Tim Harty, Tim		15/02/2021		
<p>1 Feb 2021 - 11:10 AM - Arlene Goss</p> <p>The Mayor has been approached by residents concerned about the number of trucks using Grey Street, and also the need for footpaths on the circular route walked by residents of Moray Home. The General Manager Operations will be approaching trucking companies to tell them not to use that road, as it is not a truck route. Signage will also go up.</p> <p>30 Mar 2021 - 10:09 AM - Arlene Goss</p> <p>Letter sent to truck companies.</p>						

Type	Subject	Officer/Director	Meeting	Est. Compl.	Emailed	Completed
	Fairlie Swimming Pool	Harty, Tim Harty, Tim		13/04/2021		
<p>30 Mar 2021 - 10:07 AM - Arlene Goss</p> <p>An upgrade of the changing rooms was discussed. This would be substantial work. The filters and equipment at the pool were also needing repair and upgrade. Mr Harty said a conversation would be held with Council about what they want to do next.</p>						

Type	Subject	Officer/Director	Meeting	Est. Compl.	Emailed	Completed
	Fairlie River Trail	Harty, Tim Harty, Tim		13/04/2021		

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30 Mar 2021 - 10:08 AM - Arlene Goss

Mr Harty said Council holds the resource consent for the trial and also an understanding with LINZ to carry out work on LINZ land. Mr Harty recently spoke to Fairlie Lions and there was a desire to do some work collaboratively. He asked the community board what it would like to do in this area. Discussion followed and it was suggested that the Lions Club works on building things like handrails and seats, with Council taking responsibility for maintenance of the track. It was easier for the club to get grants to build bridges or seats than grants for track maintenance. The chairman asked Council to work with Lions and offer them the firewood from felled trees. Mr Harty will continue the discussion with Lions.

Type	Subject	Officer/Director	Meeting	Est. Compl.	Emailed	Completed
	Fairlie Request from Audrey Mitchell regarding tree	Goss, Arlene van Aswegen, Suzette		13/04/2021		
30 Mar 2021 - 10:10 AM - Arlene Goss						
Brian Milne said he had asked an arborist to look at the tree and was awaiting a report that he would put to the next meeting.						

Type	Subject	Officer/Director	Meeting	Est. Compl.	Emailed	Completed
	Fairlie Area Outside Pharmacy	Harty, Tim Harty, Tim		13/04/2021		
30 Mar 2021 - 10:11 AM - Arlene Goss						
The chairman suggested an area outside the pharmacy be allocated for a bike stand. Board members said they thought this area should have a five minute park. Discussion took place on this and the community board agreed to inspect the area before the next meeting.						