



MINUTES

Twizel Community Board Meeting

3 May 2021

**MINUTES OF MACKENZIE DISTRICT COUNCIL
TWIZEL COMMUNITY BOARD MEETING
HELD AT THE EVENTS CENTRE LOUNGE, TWIZEL
ON MONDAY, 3 MAY 2021 AT 3.00PM**

PRESENT: Chairperson Jacqui de Buyzer, Tracey Gunn, Renee Rowland, Amanda Sargeant, Cr Emily Bradbury

IN ATTENDANCE: General Manager Operations Tim Harty, Asset Manager Bernie Haar, Community Facilities Officer Brian Milne, Community Services and Waste Officer Angie Taylor, Governance Advisor Arlene Goss, and ten members of the public.

1 OPENING

The chairperson opened the meeting.

2 APOLOGIES

COMMITTEE RESOLUTION TWCB/2021/239

Moved: Chairperson Jacqui de Buyzer

Seconded: Member Tracey Gunn

That apologies received from Mayor Graham Smith and Cr Anne Munro be received.

CARRIED

3 PUBLIC FORUM

Pat Shuker raised the following:

At the last meeting she asked for a branch to be cut down, but the branch was still there. Brian Milne said Whitestone was aware of this.

Manuka Terrace Road is a disgrace. First 2km of sealed road is fine but the rest of it is in a bad state. She would like the corrugations repaired.

At the last meeting member Renee Rowland asked for a grant for an organisation she is the chairperson of. She declared an interest and did not vote, but also should have been asked to leave the room. Questions were asked about the running of the meeting and conflicts of interest. The governance advisor said it was important to declare interests and it was up to the chair and the person declaring the interest to decide how it would be managed.

Mrs Shuker asked Renee Rowland if she lived outside the district and she answered yes. The governance advisor said legislation required that candidates be nominated by two people who live in the district but were not required to live in the district themselves.

Steve Golding raised the following:

Three Market Place signs containing lights were not working and needed ongoing maintenance.

Shaun Norman raised the following:

Congratulations on the Ohau Road footpath and cycleway. Bernie Haar answered questions on the footpaths. The next one to be constructed will be the length of Northwest Arch.

The gates that let people into the domain are missing and Mr Norman wondered what would happen to these. There were a number of gates taken down and some have been put back. He said this was a safety issue for people with dogs and children. He noted the one by Glen Lyon Road was important and asked for it to be looked at.

He asked for any pruning of trees in Market Place to be kept to a minimum.

Judy Norman raised the following:

What is the situation with the library. Renee Rowland said there had been some changes in leadership at the school and Cr Leslie was met with the school last week. The Ministry of Education funds libraries for the children but this was also a public library so there needed to be a substantial agreement between the council and the school. This was a work in progress.

The chairperson said the community board would not settle for less than what the town had now.

Mrs Norman also raised the issue that a "no trail bike" sign had gone missing and needed to be reinstalled.

May Kruishoop raised the following:

She gets around in a mobility scooter and has problems negotiating footpaths due to the lack of ramps allowing her to cross the road at intersections. Ramps were needed on Ruataniwha Road. The chairperson said they needed to identify the spots that were needed. Bernie Haar suggested a member of staff be assigned to walk around Twizel and investigate where ramps were needed.

4 DECLARATIONS OF INTEREST

Cr Emily Bradbury declared an interest in the grant application from Twizel Kindergarten, in that she is a member of the kindergarten committee.

5 REPORTS

5.1 PRESENTATION FROM SPORT TWIZEL

Bevan Newlands from Sports Twizel spoke about the Twizel Youth Centre. He said they could see a need for a multi-purpose building in the community for rugby and other sports. Teams wanted to come and play here, but didn't have the facilities to meet that need. There was also a need for storage space and toilets. Sports teams were currently using the school facilities.

He passed out some concept plans. These are available as an attachment to the minutes. He went through the plans and noted what was included. The footprint they are considering is the same size as the current building, however this would be a re-build rather than a repair.

This would be a multi-purpose space allowing it to be used by all sports.

Mr Harty said he was still awaiting details on the cost to repair the building. Discussion took place on whether the concept plan needed to be included in the planned public consultation. The community board would like this to happen.

Who would own/run the building? This needed to be discussed and decided.

Tim Harty said the Parks Strategy was underway and this work would form part of that. He would discuss consultation with the communications advisor.

Sport Twizel were thanked for their presentation and they left the meeting.

5.2 MINUTES OF TWIZEL COMMUNITY BOARD MEETING - 15 MARCH 2021

COMMITTEE RESOLUTION TWCB/2021/240

Moved: Chairperson Jacqui de Buyzer

Seconded: Member Amanda Sargeant

That the Minutes of the Twizel Community Board Meeting held on Monday 15 March 2021 be received and confirmed as an accurate record of the meeting.

CARRIED

5.3 COMMUNITY BOARD FINANCIAL REPORT

The amount carried forward does not reflect the Whitestone grant.

The community board asked if it would be possible to carry over unspent grant funds after the end of the financial year on June 30. The governance advisor said the community board could request this if needed.

5.4 TWIZEL COMMUNITY BOARD GENERAL UPDATE REPORT

Tree Works – this is nearly completed and community board members have received some good feedback.

Strategy development – work continues.

Market Place Upgrade – Brian Milne circulated a change to the ramp design. Discussion took place on the reasons for the change. Still needed to get a price so the job was a few months away. The new ramp alignment is designed to miss the chess board and other features.

Long vehicle car park upgrade – still on track to get this done by June 30. Tenders have closed and are due for evaluation.

Twizel street lighting – Netcon are working on the lights to see what they can get going. The new lights are still in transit.

Pipe work – Rooney's started the pipe work today. They will be using greenways as worksites so discussion needed to be held on the restoration of these after work finished. Bernie Haar said issues around traffic management and safety also needed to be spelled out. This discussion was happening at the moment.

5.5 PUMP TRACK MAINTENANCE AND UPGRADE

The purpose of this report was to seek approval from the community board to engage a professional mountain bike/pump track builder to undertake maintenance and an upgrade to the current track.

The community board said this plan was great but they needed to sort out who would be responsible for ongoing maintenance and upkeep of the pump track in the future. Mr Harty and Mr Milne said they were happy for this to become a council asset, and for council to take responsibility for ongoing maintenance.

COMMITTEE RESOLUTION TWCB/2021/241

Moved: Chairperson Jacqui de Buyzer

Seconded: Member Tracey Gunn

1. That the report be received.
2. That a professional mountain bike/pump track builder be engaged to undertake maintenance and upgrade works to the Twizel Pump track (Glen Lyon Rd).
3. That this work be undertaken in conjunction with community engagement.
4. That follow-up rider training be provided over a weekend following completion of the track works.
5. That funding of approximately \$9,000 to undertake this project be allocated from the Twizel Township Projects budget.

CARRIED

5.6 TREE REMOVAL/PRUNING REQUEST MARKET PLACE

The purpose of this report was to inform the Twizel Community Board of a request to remove some trees in Market Place, and determine the best way to move forward on this issue.

Mr Milne said he was approached about the trees by business owner in Market Place and feels some sympathy for them. The trees are large and will grow larger. He suggested removing three trees and thinning the others. He asked for the community board's reaction to the trees being removed.

The chairperson said this would open up the space nicely. Tracey Gunn felt the leaves would drop soon and shade wouldn't be a problem so she would prefer pruning rather than removal. Mr Milne said the trees were holding onto their leaves through winter.

Renee Rowland said she would support pruning and thinning rather than removal.

Mr Milne said there was one tree too close to the building and this could cause problems. A compromise might be removing that one and pruning the others.

Mr Haar noted that a water main ran through the group of trees and this was something to consider if they got larger.

Cr Bradbury said the trees close to the playground were needed for shade as shade sails weren't appropriate. She agreed with cutting down the tree that was very close to the building.

COMMITTEE RESOLUTION TWCB/2021/242

Moved: Chairperson Jacqui de Buyzer

Seconded: Member Amanda Sargeant

That the Twizel Community Board instructs staff to remove the one tree closest to the building in Market Place, and prune the rest of the trees.

CARRIED

5.7 PROPOSED FEES AND CHARGES 2021/22

The purpose of this report was for the community board to consider the proposed 2021/22 Fees and Charges for community facilities within the community board area.

The chairperson asked if this is looked at every year. Yes.

A question was asked about whether the council still hired out chairs and tables. Angie Taylor offered to look into this and come back to the board. The community centre in Fairlie has a hire fee for chairs (on page 24 of the agenda) and Mr Harty suggested extending this to the Twizel Events Centre.

Tracey Gunn asked for clarification on the discount for regular bookings, noting these were different across the three township community centres. She asked for this discount to be standardised.

The chairperson asked if the Twizel community lounge and kitchen could be separated out so they could be hired separately.

Discussion took place on the use of council facilities by the school. An MOU was being put in place to clarify the relationship between the school and the council.

5.8 GRANT APPLICATIONS

The community board agreed to support Neighbourhood Support's application.

Cr Bradbury declared an interest in the Twizel Kindergarten grant. She answered questions about the parenting event, which had already happened by the time of the meeting.

The Lakes Ballet application was discussed. Would granting this application set a precedent each time a child in the community went on a special interest trip? It was recognised that Lakes Ballet does good work in the community. The community board agreed to support the teacher's costs so she could bring her knowledge back to the community and share it with all of the children who participated. This would benefit all students, not just the ones going to the event.

COMMITTEE RESOLUTION TWCB/2021/243

Moved: Member Amanda Sargeant

Seconded: Cr Emily Bradbury

That a grant of \$450 be approved for Lakes Ballet towards the costs of a teacher and six students attending an event in Christchurch.

CARRIED

Member Tracey Gunn asked for her vote against to be recorded in the minutes.

COMMITTEE RESOLUTION TWCB/2021/244

Moved: Member Renee Rowland

Seconded: Member Amanda Sargeant

That a grant of \$500 be approved for the Twizel Kindergarten Committee to bring a parenting speaker to Twizel to speak to parents and professionals.

CARRIED

Cr Emily Bradbury did not vote.

COMMITTEE RESOLUTION TWCB/2021/245

Moved: Chairperson Jacqui de Buyzer

Seconded: Member Amanda Sargeant

That a grant of \$61.35 be approved for Neighbourhood Support to pay for venue hire for a public meeting in Twizel.

CARRIED**5.9 GENERAL BUSINESS AND COUNCILLOR UPDATE**

Cr Emily Bradbury said council was workshopping the Long Term Plan at the moment. She also noted a number of bylaws were being consulted on.

Tracey Gunn raised the issue of the green waste contract and asked when it would be consulted. Mr Harty said this was not a significant issue, as most people agreed with recycling green waste, and it would be included in the Long Term Plan consultation.

The chairperson asked about mulch from the recovery park. This would still be available after the introduction of green bins.

The community board discussed the information kiosk at the Twizel council office. This had not been working over the weekend. Staff were asked to follow up with IT support.

5.10 COMMUNITY BOARD ACTION LIST

Fence around machinery display – Mr Milne said he needed to follow up with Rick Ramsay regarding the location of the fence.

Twizel Events Centre kitchen upgrade – Mr Harty said he has received a Twizel Events Centre upgrade report and would bring it to the next meeting. It included work needed in the kitchen and a wider condition assessment for the building. A \$250,000 budget has been included in years 1 and 2 of the Long Term Plan to address the maintenance of the Events Centre.

The Meeting closed at 4.36pm.

The minutes of this meeting were confirmed at the Twizel Community Board Meeting held on .

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