



Mackenzie

DISTRICT COUNCIL

Notice is given of a Tekapo Community Board Meeting to be held on:

Date: Wednesday, 1 September 2021

Time: 3.00pm

Location: Meeting to be held on Zoom.

A recording will be uploaded to Council's YouTube channel after the meeting:

https://www.youtube.com/channel/UCMsavYQ4rBvI2kfTkzp_YuQ

AGENDA

Tekapo Community Board Meeting

1 September 2021

Note: This meeting will be digitally recorded by the minute-taker.

Tekapo Community Board Membership:

Steve Howes (Chair)

Chris Scrase

Caroll Simcox

Sharron Binns

Matt Murphy

Order Of Business

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- 1 OPENING**
- 2 APOLOGIES**
- 3 PUBLIC FORUM**
- 4 DECLARATIONS OF INTEREST**

5 REPORTS

5.1 MINUTES OF TEKAPO COMMUNITY BOARD MEETING - 14 JULY 2021

Author: **Arlene Goss, Governance Advisor**

Authoriser:

Attachments: **1. Minutes of Tekapo Community Board Meeting - 14 July 2021**

RECOMMENDATION

1. That the Minutes of the Tekapo Community Board Meeting held on Wednesday 14 July 2021 be received and confirmed as an accurate record of the meeting.



Mackenzie

DISTRICT COUNCIL

Unconfirmed MINUTES

Tekapo Community Board Meeting

14 July 2021

**MINUTES OF MACKENZIE DISTRICT COUNCIL
TEKAPO COMMUNITY BOARD MEETING
HELD AT THE TEKAPO COMMUNITY HALL LOUNGE, LAKE TEKAPO
ON WEDNESDAY, 14 JULY 2021 AT 3.07PM**

PRESENT: Chairperson Steve Howes, Chris Scrase, Sharron Binns, Cr Matt Murphy

IN ATTENDANCE: Tim Harty (General Manager Operations), Brian Milne (Community Facilities Officer), Arlene Goss (Governance Advisor), and Craig Willis, the vice president of the Tekapo Squash Club.

1 OPENING

The chairman opened the meeting and welcomed everyone.

2 APOLOGIES

COMMITTEE RESOLUTION TKCB/2021/188

Moved: Member Sharron Binns

Seconded: Member Chris Scrase

That apologies be received from member Carroll Simcox, Mayor Graham Smith, and chief executive Suzette van Aswegen.

CARRIED

3 PUBLIC FORUM

Craig Willis, the vice president of the Tekapo Squash Club, spoke on behalf of the president who was unable to attend the meeting.

He requested a written update from the council on the Memorandum of Understanding between the Tekapo Squash Club and Mackenzie District Council. He read out a statement from the MOU that Council would provide seed funding and asked if provision for this funding was put into the Long Term Plan. The squash club would also like to know where they stand now that the property manager has resigned from the council.

Tim Harty said he would be looking after this matter from now on. There was funding available to do a scoping exercise once the Parks and Recreation Strategies were completed. There was a need to scope what a new facility would look like, and this scope would include fulfilling the requirements of the MOU. The strategies would be finalised in the next few weeks.

The chairman asked if there was any merit in continuing to socialise the last document that resulted from community board discussion of the proposed sports facility. He said the community board had already done work on this.

Craig Willis noted that this matter had been ongoing since 2002 and outlined the history. Tim Harty outlined the process to get this item onto the priority list so the money in the land subdivision fund could be allocated to it. He said he knew it was frustrating, but following the process would mean it would not get lost or delayed if staff resigned or things changed.

Member Sharron Binns asked for assurance that this discussion would not be repeated in three years. Frustration was expressed over the amount of time this was taking.

Mr Harty said when the MOU was signed there was no funding put aside to allow staff to go ahead with the new facility.

The chairman asked to add this to the action list, and asked for the MOU to be circulated to all the community board members. He thanked Craig Willis for raising the matter and Mr Willis left the meeting.

PRESENTATION FROM BOFFA MISKELL ON LAKESIDE IMPROVEMENTS

Katie Chilton, landscape architect with Boffa Miskell, joined the meeting by Zoom. Draft plans for lakeside improvements were circulated to community board members and are available as an attachment to these minutes.

The first stage, named project one, was considered. Discussion included working with Genesis who also have land in the area. There was also the need for an arborist assessment of trees. The chairman asked to keep trees for shade. Planting would also be needed. The priority was the path.

Project two was then considered. This included closing off the current road and turning it into a pathway/cycleway, with parking areas at each end. Genesis was also happy to have a discussion with the community board about the location of the boat ramps. Katie Chilton said there was a need to talk further with the community about the idea of closing the road.

All the paths within the reserve would be compacted gravel rather than concrete. No edging was planned.

Project 3 the central reserve area was then discussed. Tidying up this site was important. Cr Murphy said this space was prime real estate that had previously been earmarked for something and he wouldn't want to spend too much money if the land would eventually be used for something else.

Tim Harty said there would be a reserve management plan drawn up for this area. The community board agreed that this area needed to be grassed and tidied up. This would not preclude any future development of this area.

Project 4 was a plan to do native planting on the median strip in front of the shops. NZTA had agreed to this but had no budget. Katie Chilton mentioned a plan for NZTA to transfer ownership of Rapuwai Lane and the median strip to council for future management. Tim Harty said he was unaware of this.

The current budget would allow for all of this work to happen. The chairman thanked Katie Chilton for her work on the plan.

The community board asked to have a workshop to discuss the plan further. Once the plan was confirmed the next step was to pull it together as a work schedule and seek council approval. Discussion was held around either adding it as a variation of work already happening, or going to market as a separate contract. Either option was possible.

Tim Harty said he would enquire as to the legal requirements of stopping the road.

Cr Murphy raised the use of Tekapo/Takapo on the plan documents. He said this should be Lake Tekapo/Takapo and asked for council documents to use the correct name.

4 DECLARATIONS OF INTEREST

There were no declarations of interest.

5 REPORTS

5.1 MINUTES OF TEKAPO COMMUNITY BOARD MEETING - 5 MAY 2021

COMMITTEE RESOLUTION TKCB/2021/189

Moved: Member Chris Scrase

Seconded: Cr Matt Murphy

1. That the Minutes of the Tekapo Community Board Meeting held on Wednesday 5 May 2021 be received and confirmed as an accurate record of the meeting.

CARRIED

5.2 COMMUNITY BOARD FINANCIAL REPORT

Chris Scrase asked about the township projects budget and suggested the carry forward amount could be used to fund the bike stands requested at the last meeting.

The governance advisor said she would make sure the report to council requesting the carry forward of funds included the community board budgets.

5.3 GRANT APPLICATION

An application for \$430.65, from the Aoraki Mackenzie International Dark Sky Reserve, was considered by the board. This was to fund a trial of 30 footpath reflectors.

These would be placed on pathways and be the same as current reflectors on the path at the Church of the Good Shepherd. The community board agreed to grant the funding but added some conditions, as stated in the resolution.

COMMITTEE RESOLUTION TKCB/2021/190

Moved: Member Chris Scrase

Seconded: Member Sharron Binns

That the Tekapo Community Board approves a grant of \$430.65 to the Aoraki Mackenzie International Dark Sky Reserve for a trial of pathway reflectors, with the condition that a location map of proposed sites for reflectors is provided and agreed to by the community board and the council roading manager before installation, and that the wording on the reflectors is "Tekapo Dark Sky Reserve."

CARRIED

5.4 TEKAPO COMMUNITY BOARD GENERAL UPDATE

D'Archiac Reserve – Brian Milne updated the community board on work on this reserve. Planting would be underway in spring. A water connection was also being organised.

Waka Kotahi (NZTA) Update – Tim Harty said he hasn't seen the plans and would like to know what was being planned. He would chase them up.

The Tekapo Hall has just received its code of compliance.

Tim Harty apologised and left the meeting at 4.30pm.

Name of D'Archiac Reserve – The governance advisor has received an email from Runanga confirming that the name suggested by Tekapo School student Elijah Wilson, Maukatua Reserve, was appropriate. The community board passed a resolution in support of this (below).

Rabbit Control – Discussion took place on the suitability of shooting rabbits in Tekapo and whether poisoning would be a better option. Poisoning was the method of control in the past. If the community board wanted to use poisoning there would need to be some coordination with land owners. Poisoning had worked well at Lake Alexandrina.

The community board felt that if this was communicated to the community properly, poisoning would be the best option and asked Brian Milne to initiate this.

COMMITTEE RESOLUTION TKCB/2021/191

Moved: Chairperson Steve Howes

Seconded: Member Chris Scrase

That the Tekapo Community Board agrees that the reserve formerly known as D'Archiac Reserve be instead named Maukatua Reserve, as proposed by Tekapo School student Elijah Wilson and confirmed by Runanga.

CARRIED

5.5 GENERAL BUSINESS AND COUNCILLOR UPDATE

General matters - Brian Milne asked the community board for feedback on the maintenance of a strip of land between the lake side and Pioneer Drive. The community board agreed to set up the time to talk about this at an upcoming workshop.

He also asked for advice on installing a non-slip surface on some wooden ramps and steps in the township. The community board suggested putting a sign up warning people of ice.

Black judder bars - Sharron Binns said a member of the public had asked her if the black traffic judder bars in front of the shops could have the tops painted white because people were tripping over them in the dark, or a reflector strip. This was ultimately a lighting issue. Cr Murphy suggested making the edge of the pathway clearer. Marking the existing parks better would be the best option.

Community hall hire by Tekapo School - The chairman provided some background on this issue. There was a pre-existing understanding with the school that they would not pay for hall hire.

The governance advisor tabled three invoices that had not been paid by the school, totalling \$1,257.05. Most of this hire had been incurred by the school production.

Debate took place on whether the decision to not charge the school for hall hire should be put to council or was a decision that could be made by the community board. There were mixed views on this.

The loss to the community board would be an opportunity cost, in that the hall could not be hired to others when it was being used by the school. Brian Milne suggested a specially discounted rate for the school as another option.

The chairman declared an interest in that he was formerly on the board of trustees of the school. After discussion the resolution below was carried.

COMMITTEE RESOLUTION TKCB/2021/192

Moved: Chairperson Steve Howes

Seconded: Member Chris Scrase

That the Tekapo Community Board requests that Council waives the charges to Tekapo School as outlined in Invoices numbered 91626, 90868 and 94097; and requests that the governance advisor investigates options in terms of delegation to waive future charges, on the basis that a pre-existing agreement is in place.

CARRIED**5.6 COMMUNITY BOARD ACTION LIST**

Brian Milne apologised and left the meeting at 5.05pm.

This item was not considered. The community board noted its disappointment that all operational staff had left the meeting without staff representation remaining (except the Governance Advisor). They asked to raise this concern with the chief executive.

The community board also requested email updates on two items remaining on the agenda:

- The contract with the South Canterbury Chamber of Commerce.
- Concerns around the taste of the drinking water.

The Meeting closed at 5.15pm as there were no council staff present to answer questions.

The minutes of this meeting were confirmed at the Tekapo Community Board Meeting held on .

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CHAIRPERSON

5.2 COMMUNITY BOARD FINANCIAL REPORT

Author: Jo Hurst, Management Accountant

Authoriser: Paul Numan, General Manager Corporate Services

Attachments: 1. Financial Report for Tekapo Community Board [!\[\]\(74d4806277d7e73349d8e8c0897931e9_img.jpg\) !\[\]\(5f42d2cd7ad901bc24e5d35a38c777fd_img.jpg\)](#)

STAFF RECOMMENDATIONS

That the community board financial report be received.

BACKGROUND

Attached is the latest community board financial report for your information.

Management accountant Jo Hurst says the following:

Please find attached the Tekapo Community Board report for June and July. Please note that as the budgets have not been approved for the 2021/22 year yet, I have just put in the same budget as there was in the 2020/21 year, so this may change once the new year's budgets have been approved. Also, I have not included any carry forwards at this time as things could change with annual report prep - but I have received the carry forward requests and these will be included once approved by Council.

**Tekapo Community Board
Township Projects
For The Period Ended 30 June 2021**

Date	Organisation	Amount
1/07/2020	New financial year 2020/21	\$ 52,500.00
	Expenditure to date:	
5/10/2020	Landscaping work	\$ 500.00
22/03/2021	3 Picnic Tables installed on Lakefront Reserve	\$ 5,534.00
8/04/2021	Leveling, topsoiling and grassing of lakefront area	\$ 8,748.76
9/04/2021	Fence wrap for Tekapo Tavern fence	\$ 1,557.00
18/05/2021	Supply and set up K-Line pods for irrigation	\$ 1,475.68
30/06/2021	Supply top soil to site (Adjacent to Western Carpark)	\$ 1,450.00
	Balance remaining	\$ 33,234.56

**Grant Allocations
For The Period Ended 30 June 2021**

Date	Organisation	Amount
1/07/2020	New financial year 2020/21	\$ 3,000.00
	Carry forward from 2019/20 year	\$ 2,000.00
	Expenditure to date:	
14/10/2020	Tekapo Trails - Trail Marker posts	\$ 900.00
14/10/2020	Mackenzie Community Enhancement Board - Tools & Equipment	\$ 762.38
9/12/2020	Bright Stars Trust - swing upgrade project	\$ 1,000.00
10/02/2021	Plant Based Potluck - hall hire	\$ 130.43
17/03/2021	Mackenzie Book and Art Society	\$ 1,000.00
	Balance remaining	\$ 1,207.19

* Maximum of \$1,000 can be allocated per grant application

**Tekapo Community Board
Township Projects
For The Period Ended 31 July 2021**

Date	Organisation	Amount
1/07/2021	New financial year 2021/22	\$ 52,500.00
	(Budget based on the 2020/21 year with no carry forwards)	
	Expenditure to date:	
	Balance remaining	\$ 52,500.00

**Grant Allocations
For The Period Ended 31 July 2021**

Date	Organisation	Amount
1/07/2021	New financial year 2021/22	\$ 3,000.00
	(Budget based on the 2020/21 year with no carry forwards)	
	Expenditure to date:	
14/07/2021	Mackenzie International Dark Sky Reserve	\$ 374.48
	Balance remaining	\$ 2,625.52

* Maximum of \$1,000 can be allocated per grant application

5.3 TEKAPO COMMUNITY BOARD GENERAL UPDATE

Author: Brian Milne, Community Facilities and Services Officer - Contractor

Authoriser: Tim Harty, General Manager - Operations

Attachments: 1. Makatua Res Dev Plan [↓](#) 

STAFF RECOMMENDATIONS

That the information be noted.

BACKGROUND

The purpose of this report is to provide the Tekapo Community Board with a general update on a number of projects and actions related to the Tekapo area in general and Community Board specifically.

RABBIT CONTROL

The Rabbit control program at the Lake Alexandrina Hut reserves has been successfully completed with night shooting undertaken to clean up remaining rabbits, following the poisoning program.

MAKATUA RESERVE DEVELOPMENT

Staff and the projects managers are working through the final stages of procurement documentation and some of the furniture (shelter and BBQ) have been ordered to ensure Council secure supplies in time for other site works.

TEKAPO LAKEFRONT IMPROVEMENTS

Feedback from the Community Board to the draft plan has been taken on board in regard to final plans and implementation priority. Implementation planning is now underway.

A land status review is being completed to ensure that works that are planned are able to be completed on the land in question and that the correct consents and processes are in place.

BARBARA HAY RESERVE

Grass sowing and some additional planting along the entrance ways and a steep slope below the path is to be undertaken shortly. Due to ongoing rabbit damage, it has been decided that it is necessary to fence the planted areas, until the they are better established.

STRATEGY DEVELOPMENT

There are four key strategic documents in the Parks and Open Spaces area that are currently being developed, being the Parks Strategy, Playground, Toilet and Trails Plans and also a Wayfinding (signage) Policy.

A draft project priority list is being developed by the staff and consultant team and will be brought to the community board for consideration, once complete.



Concept Plan Notes

+ Design subject to Community Board approval

+ Playground as located is subject to playground strategy outcomes 2021

Tree planting to consist of evergreen and deciduous species including flowering and feature trees

Fc - Mountain beech x 5

Mc - Magnolia cobus x2

Pa - Mountain toatoa x8

Pc - Pyrus caleryana - Callery pear x 5

Hedge rear boundaries - mingimingi

Underplanting of creeping wire vine with drifts of flowering Hebes, (refer plant schedule and planting detail).

Tekapo Reserve D'Archiac Drive

Mackenzie District Council

Concept Plan

Scale 1:500 @ A3

Date May 2021

Sheet / Rev 1 / 1



5.4 TEKAPO HALL - SCHOOL HIRE CHARGE

Author: Brian Milne, Community Facilities and Services Officer - Contractor

Authoriser: Tim Harty, General Manager - Operations

Attachments: Nil

PURPOSE OF REPORT

To consider the approach for charging for the use of Tekapo Community Centre by the Tekapo School, as requested by the Tekapo Community Board.

STAFF RECOMMENDATIONS

1. That the report be received.
2. That the current outstanding fees payable by the school be waived due to the confusion regarding the previous agreement due to it not being documented or having a defined conclusion.
3. That if the Tekapo Community Board wishes to financially assist the Tekapo School with its use of the Tekapo Community Hall, then it consider providing a grant from its annual Grants allocation.

BACKGROUND

That the Tekapo Community Board requests that Council waives the charges to Tekapo School (as outlined in Invoices numbered 91626, 90868 and 94097) for use of the Community Hall; and requests that the governance advisor investigates options in terms of delegation to waive future charges, on the basis that a pre-existing verbal agreement.

Council staff have not been able to locate any documentation of an agreement and it is understood that it was a verbal agreement between previous Council staff, the School Principal and Chair of the Community Board. It would seem as though no particular term or conclusion to this agreement was discussed or agreed.

POLICY STATUS

The policy position is based on Council Schedule of fees and charges which is updated annually.

For the Tekapo Community Hall a regular user charge is in place and would be deemed the appropriate for the use proposed.

This sets out the fees and charges for the Tekapo Community Hall as follows:

Community Board Room

2021-22

(Kitchen for cup of tea/coffee per use, zip and mugs included)

Standard*	\$16.00
Regular user**	\$12.80
Commercial***	\$40.00

Main Hall

(Kitchen for cup of tea/coffee per use, zip and mugs included)

Standard*	\$21.00
Regular user**	\$16.80
Commercial***	\$45.00

Kitchen

(for catering use includes ranges, crockery and cutlery)

Standard*	\$32.00
Regular user**	\$25.60
Commercial***	\$95.00

Whole complex

(per day)

Standard*	\$170.00
Regular user**	\$136.00
Commercial***	\$340.00

Whole complex

(per hour)

Standard*	\$46.00
Regular user**	\$36.80
Commercial***	\$100.00

*Standard: Not for profit organisations or individuals

** Regular user: User with 10 or more pre-bookings

The Delegations Manual contains the following delegation to the Community Boards:

The Fairlie, Tekapo and Twizel Community Boards have each been delegated the following responsibilities:

“The ability to approve routine changes in policy affecting locally funded facilities within the community board area.”

Whilst the above could be construed as a delegation allowing the board to, amongst other things, waive charges for local facilities, staff view is that could not be the intent of the delegation. Fees and Charges are set and adopted formally by Council and in consultation with the Community Boards. They are set to a level

that ensures that income is received from facilities as is used to offset operational costs with the balance of operational costs collected from the general ratepayer in the particular area. If a Community Board wished to reduce fees on an ongoing basis to a particular organisation(s), this will impact on Council's revenue and therefore rates would need to be increased to cover the shortfall.

SIGNIFICANCE OF DECISION

A decision for the general ratepayer to subsidise a particular sector of the community to use a Council facility may trigger the Significance and Engagement Policy and require Community Consultation and/or engagement, dependant on what option is selected.

OPTIONS

There are three possible options for the Community Board to consider:

1. Continue to apply the current fees and charges

Under this option the school continues to pay the approved fee and charge for use of the facility

2. Create a special rate and agreement for the use of the Tekapo Community Centre by the Tekapo School

Under this option, Council would work with the school and develop an agreement on costs for the use of the hall.

3. The Tekapo Community Board provides a grant to the school to assist in covering the cost of hire

Under this option the Community Board could chose to subsidise the Schools use of the hall via its funding allocations. The level of this support would be at the Boards discretion.

CONSIDERATIONS

Legal

The waiving of a Council approved Fee and Charge for the school to use the Community Hall may be able to be legally challenged if the basis for change is not made through the appropriate Council process.

Financial

Any reduction in the fee charged to the school will reduce Council's income used to offset the cost of providing the facility.

CONCLUSION

A "Regular user" rate is already in place in the Councils fees and charges policy, which provides a discounted rate to local/regular hirers.

If a Community Board wishes to offer additional financial support to local groups and organisations, the usual approach is to provide this from their annual grants allocation.

If the Tekapo Community Boards believes there is a valid reason to provide a special reduced rate (or free use) of the Tekapo Community Hall to the Tekapo School, then this needs to be referred to Council, for approval and amendment of the fees and charges policy.

5.5 GENERAL BUSINESS AND COUNCILLOR UPDATE

Author: Arlene Goss, Governance Advisor

Authoriser:

Attachments:

1. Email from the Roding Manager Regarding Black Wheel Stops [↓](#) 
2. Service Request Drinking Water [↓](#) 
3. Service Request Signage [↓](#) 

STAFF RECOMMENDATIONS

That the information be noted.

GENERAL BUSINESS

The following matters for discussion have been requested by the chairperson:

To be addressed by Mr Harty and Mr Milne:

- Update on D'Archiac Reserve Tender/final plan - Can we please have an update on progress/status/planned activity & timeframes.
- Rabbit Control- Update requested regarding mitigation actions carried out in the last month or planned. Consider the merits of resurrecting the rabbit proof fence that still exists in a battered state along much of the southern town boundary.
- Pioneer Drive Landscape Work - Current Status / work planned for maintenance work required between the lake side & Pioneer Drive.
- Three Waters Reform – Update requested
- Lakeside Maintenance / Tidy-up - Discussed and workshopped with Katie from Boffa Miskell at the last community board meeting. Can we please see the final plan and have an update in terms of planned activities & time frames.
- School Hall Charges / Resolution - Please can we have an update regarding Community Boards Delegation of authority and the proposed resolution.
- Squash Court MOU - Update requested

To be addressed by service requests (attached):

- Drinking Water – Concerns raised around the taste of the drinking water.
- Scattered Signage appearing on Street Poles.

To be addressed by the Roding Manager (email attached) and followed up with a service request:

- Black Judder Bars / Marking the existing parks - Safety Concerns.

To be addressed by the Governance Advisor:

- Chamber Contract – Please can we have an update regarding the status of the contract with the South Canterbury Chamber of Commerce.

Council's representative on the community board, Cr Matt Murphy, is invited to update the members on recent council activity.

Email from the Roading Manager regarding black wheel stops

From: Scott McKenzie <scott.mckenzie@mackenzie.govt.nz>

Sent: Tuesday, 24 August 2021 1:09 PM

To: Arlene Goss <arlene.goss@mackenzie.govt.nz>

Cc: Tim Harty <Tim.Harty@mackenzie.govt.nz>

Subject: RE: Wheel stops

Hi Arlene

I have investigated onsite. I have provided the following photo below on the wheel stops in place in Tekapo for discussion. Currently there is a white line between the parks and along the frontage of the parking which is incorporated in our remarking runs where required to maintain visibility/ clarity. We have used a thicker paint application on some of the parking areas in Tekapo which seems to be performing better in these high use areas and can implement this here as well. The wheel stops currently have yellow grip tape on them including the ends. A sample product of wheel stops in place is attached for information. This will obviously wear over time given the wear and tear these wheel stops receive from traffic. I would advise against painting the tops of these given they are rubber it may be an issue retaining the paint on these and once painted they will need to continually be painted and this will likely effect the appearance and amenity of the area. Additional level of service/ fixtures would typically be over and above what is currently provided for as part of roading services and what is currently provided for onsite is deemed in line with industry standards. There isn't currently any specific budget allocated for this area.

The wheel stops were installed to provide a wider pathway for pedestrians given the previous bollards were continually damaged and were intermittent so vehicles were impeding on the pathway previously. It also allows the pathway to be cleared of snow by mechanical means than only by hand improving efficiency.

There are options that could be implemented if deemed necessary by the board. Reflective tape is an option but it may not remain in place or have the desired longevity given adhesion to the rubber. A metal backed small reflective sheet screwed on could also work but it typically requires a light source. Luminous strips could be used.

Lighting is an option and I have enquired with a lighting supplier. Standard overheads could be implemented or lights attached to building exterior (with land owner agreement) could be explored. There is significant infrastructure upgrade works involved in this. Bollards would be recommended given the potential for vehicle damage or vandalism. Adding additional lighting could possibly affect the dark sky reserve and there is no budget at this stage for this extent of additional lighting within current budgeting provisions.



Regards

Scott



PO Box 52
Main Street
FAIRLIE
Phone (03) 685-9010 - Email info@mackenzie.govt.nz

Deadline: 01/09/21 - 14.05

Name	Steve Howes Howes
Address	, Lake Tekapo 7945
Phone	
Email	steve@tekapore.com

Details The Tekapo Community Board has asked for you to investigate as follows:
Drinking Water - Concerns raised around the taste of the drinking water.
Sorry but I have no further information.

Details	Unknown
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Further action required?



Mackenzie District Council

PO Box 52
Main Street
FAIRLIE
Phone (03) 685-9010 - Email info@mackenzie.govt.nz

Request: 2102237
To: Compliance
Attn: Mark Offen

Deadline: 01/09/21 - 14.09

Caller Information

Name Steve Howes
Address , Lake Tekapo
Phone
Email steve@tekapore.com

Feedback Email

Request

District Lake Tekapo
Received by Arlene Goss
Recd date/time 25/08/21 - 14.05
How received Email
Incident date/time -
Action required Action Required
Type Compliance / Complaint
Details I have received the following request from the community board:
Scattered Signage appearing on Street Poles - Long Term Signage (directional/other) has been attached to street poles . Previously removed by the MDC compliance officer and back once again. - What is the policy in this regard and what enforcement policy or mitigation protocol will be adopted ?

Location

Details Tekapo

This Action

Arrived	Completed	Further action required?

5.6 COMMUNITY BOARD ACTION LIST

Author: Arlene Goss, Governance Advisor

Authoriser:

Attachments: 1. Tekapo Community Board Action List [↓](#) 

STAFF RECOMMENDATIONS

That the information be noted.

BACKGROUND

Attached is the latest version of the community board action list. These actions are updated by staff regularly.

Outstanding	Division: Committee: Officer:	Date From: Date To:
Action Sheets Report		Printed: Wednesday, 25 August 2021 2:36:37 PM

Meeting	Officer/Director	Section	Subject
Tekapo Community Board 3/02/2020	McKenzie, Scott Harty, Tim	Reports	Proposed Shared Pathway on Tekapo Waterfront
COMMITTEE RESOLUTION TKCB/2020/178			
Moved: Member Sharron Binns			
Seconded: Chair Steve Howes			
2. That the Tekapo Community Board recommends to Council the proposed shared pathway on the Tekapo waterfront go ahead as presented to the community board at its meeting on February 3, 2020.			
			CARRIED
7 Apr 2020 - 10:55 AM - Arlene Goss			
Resolution Rescinded on March 11.			
7 Apr 2020 - 10:56 AM - Arlene Goss			
COMMITTEE RESOLUTION TKCB/2020/179			
Moved: Sharron Binns			
Seconded: Chris Scrase			
That the Tekapo Community Board consults with the community over the next two weeks and notifies the roading manager of its recommendation to Council, then ratifies that recommendation at the next community board meeting.			
CARRIED			
7 Apr 2020 - 10:56 AM - Arlene Goss			
Action reassigned to McKenzie, Scott by: Goss, Arlene for the reason: Action Uploaded.			
14 Apr 2020 - 12:14 PM - Arlene Goss			
Update from Scott: Council have made decision on the matter and have agreed to complete the Lakeside Drive Section and have listened to the community and have decline the Pioneer Drive pathway. Provisioning of contractor to complete works will occur after Covid 19 lock down and reduction of status levels that allows works to be completed.			
Close this action.			
11 Jun 2020 - 2:11 PM - Arlene Goss			
CB meeting on June 10: The Lakeside Drive part of the pathway will be constructed in Spring/Summer, weather allowing.			
15 Feb 2021 - 1:35 PM - Arlene Goss			
Contract has closed. At the point of awarding the contract, which also includes some of the Barbara Hay Reserve work. A timeframe will come from the successful contractor.			
19 Apr 2021 - 12:14 PM - Arlene Goss			
Contract has been awarded			
13 May 2021 - 1:16 PM - Arlene Goss			

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Request a timeframe from the Rooding Manager and email this to the board.

Meeting	Officer/Director	Section	Subject
	McKenzie, Scott Harty, Tim		Tekapo Western Carpark
<p>7 Apr 2020 - 11:26 AM - Arlene Goss Western Carpark: Supposed to start mid-January. Charlotte Borrell will check on progress and email the community board. The community board queried the Intercity buses now parking outside of Dark Sky Project. Is this a new (permanent) arrangement?</p> <p>7 Apr 2020 - 12:26 PM - Arlene Goss Being re-marked. Tour buses are being directed to down by the bridge. Bus sign needs to be removed. Opportunity for signage on the road after marking is finished.</p> <p>14 Apr 2020 - 12:14 PM - Arlene Goss Update from Scott: This is an informal arrangement that appears to have been arranged with Dark Sky Project. Have tried to contact managers to discuss with no success to date. May become bus park in future once discussion has occurred but at this stage it isn't permanent.</p> <p>11 Jun 2020 - 2:22 PM - Arlene Goss CB meeting June 10 - Dark Sky buses are still parked there. This issue is no longer relevant. Bus parks have been taken away from the four square car park. There is now a need to decide where long vehicle parking is going to be located.</p> <p>6 Jan 2021 - 1:40 PM - Arlene Goss Appropriate signage to be installed.</p> <p>6 Jan 2021 - 1:40 PM - Arlene Goss Dark Sky buses no longer on site.</p> <p>15 Feb 2021 - 1:36 PM - Arlene Goss Signage improvements required. Tim Harty to follow up.</p> <p>19 Apr 2021 - 12:14 PM - Arlene Goss Re-painted markings have faded again. Need to come up with a better solution. The chief executive suggested islands to guide car parks. The community board said this was not safe. An exit sign would help. Keep this on the action list to monitor signage from a safety perspective.</p> <p>13 May 2021 - 1:17 PM - Arlene Goss Replace road markings and improve signage. This carpark was chaotic and dangerous over school holidays. Elevate to urgent due to safety issues. Update requested from the Rooding Manager.</p>			

Meeting	Officer/Director	Section	Subject
	McKenzie, Scott Harty, Tim		Tekapo Bus Shelter
<p>7 Apr 2020 - 11:29 AM - Arlene Goss Resolution "That the Tekapo Community Board request that Council support the erection of a temporary bus shelter in Tekapo to shelter approximately 20 people." Mr McKenzie is investigating design options.</p>			

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14 Apr 2020 - 12:16 PM - Arlene Goss

Update from Scott: Have put together a draft scope to release for a design build contract to construct these two shelters.

18 Aug 2020 - 2:21 PM - Arlene Goss

CB meeting August 5 - Update requested from Roding manager.

15 Feb 2021 - 1:36 PM - Arlene Goss

– On hold. Keep on action list.

Meeting	Officer/Director	Section	Subject
	McKenzie, Scott Harty, Tim		Tekapo Walkway from Simpson Lane to Main Carpark:
7 Apr 2020 - 11:31 AM - Arlene Goss			
Permanent Walkway from Simpson Lane to Main Carpark: Site has been investigated. There are issues with land subsidence, and some of the relevant land being owned by Four Square. The community board suggested talking to Four Square and see if they would be favourable to part of the walkway being on their land on the north side of the supermarket. Request to organise a community board walkthrough of the area. Mr McKenzie			
7 Apr 2020 - 11:31 AM - Arlene Goss			
Action reassigned to McKenzie, Scott by: Goss, Arlene for the reason: Action Uploaded.			
14 Apr 2020 - 12:17 PM - Arlene Goss			
Update from Scott: Walk over to be organised with community board and Charlotte after lock down and once an appropriate status level to undertake.			
11 Jun 2020 - 2:23 PM - Arlene Goss			
CB meeting June 10 - The community board needed to do a walk around with the roading manager. To be organised by the board.			
15 Feb 2021 - 1:45 PM - Arlene Goss			
– The focus has come off this because there are not as many tourists trying to walk from Peppers to the Four Square. It still needs to be addressed. Carroll Simcox offered to draft a sketch of the area, as understood by the community board, to contribute to this work.			

Meeting	Officer/Director	Section	Subject
	Milne, Brian Harty, Tim		Tekapo Reserve on D'Archiac Drive:
7 Apr 2020 - 11:33 AM - Arlene Goss			
Concept plan to come to the April meeting.			
7 Apr 2020 - 12:25 PM - Arlene Goss			
Student Elijah suggested Maukatua Reserve, which is the Maori name for Mount Sefton which can be seen from the reserve.			
Student Xavier suggested Atua Rangi Reserve, meaning God's Sky, reflecting the Dark Sky Reserve in the district.			
The community board thanked the school for the suggested names and asked council staff to consult with Runanga on the appropriateness of the suggested names, with a decision to be made at the next meeting.			
8 Apr 2020 - 9:33 AM - Arlene Goss			
Charlotte Borrell: Delayed by Covid19 shutdown.			

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11 Jun 2020 - 2:24 PM - Arlene Goss

CB meeting on June 10 2020 - The community services officer said she had spoken to the landscape architect and will bring plans to the community board, for further distribution to the public. All three suggested names for the reserve would be suggested to iwi for input.

18 Aug 2020 - 2:20 PM - Arlene Goss

CB meeting August 5 - Plans and costings requested for next meeting. Charlotte Borrell waiting for runanga decision on name.

14 Sep 2020 - 1:25 PM - Arlene Goss

External project manager to implement.

6 Jan 2021 - 1:41 PM - Arlene Goss

The governance advisor offered to follow up on talking to Runanga regarding a new name for this reserve.

6 Jan 2021 - 1:41 PM - Arlene Goss

COMMITTEE RESOLUTION TKCB/2020/177

Moved: Chairperson Steve Howes

Seconded: Member Caroll Simcox

That the Tekapo Community Board approves the plans for D'Archaic Drive with the addition of a fixed roof structure rather than a shade sail for the barbeque area.

1 Feb 2021 - 11:20 AM - Arlene Goss

Action reassigned to Harty, Tim by: Goss, Arlene for the reason: Charlotte has left.

15 Feb 2021 - 1:46 PM - Arlene Goss

Does the community board need to consult the community before starting on this project? Discussion occurred on whether this would require consultation. The money will come from developer funds put aside for public reserves. Tim Harty suggested putting the plans on the website and the board agreed. Chris Rutherford was asked to re-submit the plans with a proposed cost and then make this available to the public.

19 Apr 2021 - 12:00 PM - Arlene Goss

the plans have been amended and would be re-circulated. Hoping to do the earthworks through winter and planting in spring.

19 Apr 2021 - 12:08 PM - Arlene Goss

the plans have been amended and would be re-circulated. Hoping to do the earthworks through winter and planting in spring. Re-naming currently sitting with Arowhenua.

6 May 2021 - 4:06 PM - Arlene Goss

Action reassigned to Milne, Brian by: Goss, Arlene for the reason: Request to reallocate

13 May 2021 - 1:13 PM - Arlene Goss

Brian Milne to work with the community board on tree planning, with planting to take place next season

13 May 2021 - 1:13 PM - Arlene Goss

Suggestions for new name currently with Arowhenua.

19 Jul 2021 - 9:49 AM - Arlene Goss

Planting would be underway in spring. A water connection was also being organised.

19 Jul 2021 - 9:50 AM - Arlene Goss

COMMITTEE RESOLUTION TKCB/2021/191

Moved: Chairperson Steve Howes

Seconded: Member Chris Scrase

That the Tekapo Community Board agrees that the reserve formerly known as D'Archiac Reserve be instead named Maukatua Reserve, as proposed by Tekapo School student Elijah Wilson and confirmed by runanga.

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Meeting	Officer/Director	Section	Subject
	Harty, Tim Harty, Tim		Tekapo: Lakefront Improvements
<p>11 Jun 2020 - 2:12 PM - Arlene Goss CB meeting June 10: A suggestion was made that the approaches to the playground be tidied up with a more permanent material than gravel. The Community Services Officer will meet with the builder on site to discuss this. Whitestone has also been asked to replace the tyres and re-tension the wires on the flying fox. A large, rope "spider's net" was suggested as a further piece of equipment for the playground. Further discussion is required on this, and how it would be funded. Tidying up the area to the east of the playground - The community services officer said she would talk to the roading manager regarding sourcing topsoil to put there and adding grass seed.</p> <p>3 Jul 2020 - 4:12 PM - Arlene Goss Action reassigned to Borrell, Charlotte by: Goss, Arlene for the reason: For your information.</p> <p>28 Jul 2020 - 9:32 AM - Arlene Goss Charlotte: Approaches will have rocks placed at the side of the boardwalks. Flying fox complete. No topsoil available currently for area east of the playground. Will be included in Lakefront Domain project.</p> <p>18 Aug 2020 - 2:26 PM - Arlene Goss CB meeting August 5 - Contractor will put rocks at approaches to boardwalks when he is next in the area with machinery. Charlotte Borrell asked to price topsoil from Timaru to clean up area between playground and Dark Sky building. Also look at installing a drinking fountain on the side of the public toilets.</p> <p>6 Jan 2021 - 1:42 PM - Arlene Goss COMMITTEE RESOLUTION TKCB/2020/176 Moved: Chairperson Steve Howes Seconded: Cr Matt Murphy That the Tekapo Community Board supports the engagement of a project manager to scope the implementation of works on the Tekapo lakefront.</p> <p>1 Feb 2021 - 11:20 AM - Arlene Goss Action reassigned to Harty, Tim by: Goss, Arlene for the reason: Charlotte has left.</p> <p>19 Apr 2021 - 11:57 AM - Arlene Goss Council has appointed a contractor to support the lakefront development. Boffa Miskell was the successful tenderer</p> <p>13 May 2021 - 1:11 PM - Arlene Goss The chairman asked if the postponed workshop with Boffa Miskell could take place within the next two weeks, rather than at the time of the next community board meeting.</p> <p>19 Jul 2021 - 9:48 AM - Arlene Goss The community board asked to have a workshop to discuss the plan further. Once the plan was confirmed the next step was to pull it together as a work schedule and seek council approval. Discussion was held around either adding it as a variation of work already happening, or going to market as a separate contract. Either option was possible. Tim Harty said he would enquire as to the legal requirements of stopping the road.</p>			

Meeting	Officer/Director	Section	Subject
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Milne, Brian
Harty, Tim

Tekapo: Barbara Hay Reserve

11 Jun 2020 - 2:20 PM - Arlene Goss

CB meeting June 10 - The community board needs to meet with the community services officer on site, then pricing will be requested from contractors.

3 Jul 2020 - 4:13 PM - Arlene Goss

Action reassigned to Borrell, Charlotte by: Goss, Arlene for the reason: For your information.

18 Aug 2020 - 2:20 PM - Arlene Goss

CB meeting August 5 - Plans and costings requested for next meeting.

28 Oct 2020 - 2:39 PM - Arlene Goss

Plans to come to next meeting

6 Jan 2021 - 1:38 PM - Arlene Goss

Concept plans have been circulated to the community board.

1 Feb 2021 - 11:20 AM - Arlene Goss

Action reassigned to Harty, Tim by: Goss, Arlene for the reason: Charlotte has left.

19 Apr 2021 - 11:55 AM - Arlene Goss

Chrissy Rhodes asked about the future of the silver birches located at the Barbara Hay Reserve. Caroll Simcox replied that it was her understanding that the silver birches would be cut down. Discussion took place on the situation with trees and also the lupins at the reserve, and whether the neighbouring home owners had received letters regarding this work. Mr Harty offered to follow up on this.

19 Apr 2021 - 11:58 AM - Arlene Goss

The planting will start within the next three weeks.

13 May 2021 - 1:13 PM - Arlene Goss

The concrete path was started today and the drinking fountain would go in, but won't be connected before spring to avoid icing up. Project to be completed before the end of the financial year.

14 Jun 2021 - 11:18 AM - Arlene Goss

Action reassigned to Milne, Brian by: Goss, Arlene for the reason: Requested

6 Jul 2021 - 8:45 AM - Arlene Goss

Brian Milne - Project complete other than grass sowing in the spring.

Meeting	Officer/Director	Section	Subject
	McKenzie, Scott Harty, Tim		Tekapo: Street Lights
18 Aug 2020 - 2:32 PM - Arlene Goss			
CB meeting August 5 - Community board were informed of situation with update to LED lights. Noted that reports of faults were not being answered. Request for information to go out via council communications to make the community aware of the situation.			
6 Jan 2021 - 1:42 PM - Arlene Goss			
Contract has been let and new lights are rolling out.			

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13 May 2021 - 1:21 PM - Arlene Goss

Noted that accidents are happening in the dark. Another communication to the community is required. A service request was needed for the lights on the Tekapo Hall which weren't working.

Meeting	Officer/Director	Section	Subject
	Milne, Brian Harty, Tim		Tekapo Hall Kitchen
20 Oct 2020 - 4:03 PM - Arlene Goss			
Angie Taylor also raised the issue of the Tekapo Hall kitchen. This needed to be stocked properly to allow more functions to take place. Angie Taylor was asked to draw up a list of what was needed and provide this to staff, who would work with her and a commercial supplier. Angie Taylor also offered to keep track of kitchen equipment and count it after each event.			
6 Jan 2021 - 1:35 PM - Arlene Goss			
Angie Taylor updated the community board on her plans to stock the community hall kitchen. She has spent \$2969.44 on cutlery and presented a list of other items the kitchen needed, totalling \$3417.50 She has monitored the fridge and freezer and the fridge needs replacing. She suggested a new fridge for \$1,999. The bottom line was a cost of \$7,610.94 for everything.			
The list was given to General Manager Operations, Tim Harty, to follow up.			
1 Feb 2021 - 11:20 AM - Arlene Goss			
Action reassigned to Harty, Tim by: Goss, Arlene for the reason: Charlotte has left.			
15 Feb 2021 - 1:29 PM - Arlene Goss			
The community board noted that Angie Taylor was keen to take over the management of the hall and act as a "person on the ground". Mr Harty suggested that Angie Taylor visits him for a conversation about this.			
15 Feb 2021 - 2:31 PM - Arlene Goss			
Swipe key access to Tekapo Hall – this project was started by the former community services officer and needed to be picked up by her replacement.			
14 Jun 2021 - 11:12 AM - Arlene Goss			
Action reassigned to Milne, Brian by: Goss, Arlene for the reason: Requested			
6 Jul 2021 - 8:46 AM - Arlene Goss			
5 July – Brian Milne			
Swipe Key (SALTOS key tag) system now in place. Access via lockbox system still the same, but remote access can now be managed by MDC staff. Two spare key tags now held locally in Tekapo for back up/emergency use. On at the Challenge service station and another held by the Com Board Chair			

Meeting	Officer/Director	Section	Subject
	Harty, Tim Harty, Tim		Tekapo Tavern Site
6 Jan 2021 - 1:37 PM - Arlene Goss			
The Mayor updated the community board on discussions with the owner of the tavern. They planned to start re-building in the new year. The community board expressed concern regarding the fencing around the site. Discussion took place on options for the community board to take action and whether the community could fence the site as a community project. General manager operations Tim Harty said he would speak to planning about options for fencing the site and whether			

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sponsorship signs could be included on the fence to help pay the costs.

19 Jan 2021 - 2:44 PM - Arlene Goss

Action reassigned to Harty, Tim by: Goss, Arlene for the reason: Tim to speak to planning regarding fencing of site and whether signs are allowed on the fence.

15 Feb 2021 - 1:48 PM - Arlene Goss

The community board asked for costs.

19 Apr 2021 - 11:57 AM - Arlene Goss

– Screen is being made and should be here in another week or so.

13 May 2021 - 1:22 PM - Arlene Goss

A building consent has been lodged with Council to re-build the tavern and is currently going through the process. The Mayor has been told by the owner that the asbestos would be managed safely. The wrap around signage has gone up and looks good.

Meeting	Officer/Director	Section	Subject
	Samways, Mark Numan, Paul		Tekapo Proposed Sports Facility/Squash Club
6 Jan 2021 - 1:38 PM - Arlene Goss			
Community board requested that Mr Samways update them on progress.			
19 Jan 2021 - 2:44 PM - Arlene Goss			
Action reassigned to Samways, Mark by: Goss, Arlene for the reason: Tekapo Community Board request an update.			
15 Feb 2021 - 1:48 PM - Arlene Goss			
A budget for this would go into the draft Long Term Plan. The Mayor offered to seek an update from Mark Samways. Noted that the lease of the squash courts will expire, possibly in 2025, so this imposes a time limit on this work. Tim Harty offered to follow up on this. The community board asked for reassurance that this was still happening.			
4 Mar 2021 - 12:47 PM - Arlene Goss			
Mark Samways: The squash club has agreed to terminate their lease effect 1st September 2024 – the current renewal date -on the proviso an alternative court are provided. Breens Construction have attended site to provide costings to add to the existing Tekapo Community Hall, subject to the findings of the Community Facilities Review.			
19 Apr 2021 - 12:17 PM - Arlene Goss			
Keep on action list. Money has been set aside in the Long-Term Plan for scoping.			
19 Jul 2021 - 9:46 AM - Arlene Goss			
Craig Willis, the vice president of the Tekapo Squash Club, spoke on behalf of the president who was unable to attend the meeting. He requested a written update from the council on the Memorandum of Understanding between the Tekapo Squash Club and Mackenzie District Council. He read out a statement from the MOU that Council would provide seed funding and asked if provision for this funding was put into the Long Term Plan. The squash club would also like to know where they stand now that the property manager has resigned from the council. Tim Harty said he would be looking after this matter from now on. There was funding available to do a scoping exercise once the Parks and Recreation Strategies were completed. There was a need to scope what a new facility would look like, and this scope would include fulfilling the requirements of the MOU. The strategies would be finalised in the next few weeks.			

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Meeting	Officer/Director	Section	Subject
	Milne, Brian Harty, Tim		Tekapo Rabbit Control
<p>15 Feb 2021 - 1:25 PM - Arlene Goss Member Carol Simcox then read out a letter from Russell Dunn asking for more rabbit control work in Tekapo. Tim Harty said Council was aware of the issue and staff have been asked to follow up. Ecan and DOC also needed to be involved as this required a combined effort. Chris Rutherford offered to report back to the community board on the situation and options.</p> <p>19 Apr 2021 - 12:17 PM - Arlene Goss The chairman had a call from Steven Hunter. He controls rabbits in the lakeside and saleyards area. He is available to help. Brian Milne spoke to Sam Staley and said there was an indicative price of \$5,000 to do a three-day shoot. None of the options for rabbit control are great in the town. Mr Milne is waiting for a quote for the township and would work with Ecan and LINZ on this issue.</p> <p>13 May 2021 - 1:12 PM - Arlene Goss A shooter did one night of control and 180 rabbits were shot. Would this take place over a period of time? No it's a one-night event. The intention was to do a follow up. This needed a coordinated effort with Ecan and the regional park. Staff were asked to ensure regular shooting occurred. Brian Milne said poisoning and shooting were also planned at Lake Alexandrina.</p> <p>14 Jun 2021 - 11:15 AM - Arlene Goss Action reassigned to Milne, Brian by: Goss, Arlene for the reason: Requested</p> <p>6 Jul 2021 - 8:49 AM - Arlene Goss 5 July – Brian Milne Second shoot has been completed. No further shooting is scheduled. Lake Alexandrina poisoning operation completed</p> <p>19 Jul 2021 - 9:51 AM - Arlene Goss Discussion took place on the suitability of shooting rabbits in Tekapo and whether poisoning would be a better option. Poisoning was the method of control in the past. If the community board wanted to use poisoning there would need to be some coordination with land owners. Poisoning had worked well at Lake Alexandrina. The community board felt that if this was communicated to the community properly, poisoning would be the best option and asked Brian Milne to initiate this.</p>			

Meeting	Officer/Director	Section	Subject
	Milne, Brian Harty, Tim		Tekapo Bike Stands
<p>13 May 2021 - 1:10 PM - Arlene Goss Chris Scrase asked whether the trails strategy could look at providing more bike stands throughout the village. The Mayor said the bike stands at the start of the Alps2Ocean were in the wrong place and needed to be moved to the village.</p> <p>13 May 2021 - 1:11 PM - Arlene Goss Budget for bike stands – The township budget would be an appropriate use of the funds. Brian Milne asked if the community board had sites in mind. Stands needed to accommodate E-bikes. Discussion was held on the option to provide charging sites for E-bikes.</p> <p>6 Jul 2021 - 8:51 AM - Arlene Goss 5 July - Brian Milne</p>			

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Feedback received on ideas for design. Same as A2O design used in Twizel the favoured option. Number and location to be confirmed

Meeting	Officer/Director	Section	Subject
Tekapo Community Board 14/07/2021	Goss, Arlene van Aswegen, Suzette	Reports	Grant Application
COMMITTEE RESOLUTION TKCB/2021/190			
Moved: Member Chris Scrase			
Seconded: Member Sharron Binns			
That the Tekapo Community Board approves a grant of \$430.65 to the Aoraki Mackenzie International Dark Sky Reserve for a trial of pathway reflectors, with the condition that a location map of proposed sites for reflectors is provided and agreed to by the community board and the council roading manager before installation, and that the wording on the reflectors is "Tekapo Dark Sky Reserve."			
			CARRIED
Meeting	Officer/Director	Section	Subject
Tekapo Community Board 14/07/2021	Goss, Arlene van Aswegen, Suzette	Reports	Tekapo School Use of Hall
COMMITTEE RESOLUTION TKCB/2021/192			
Moved: Chairperson Steve Howes			
Seconded: Member Chris Scrase			
That the Tekapo Community Board requests that Council waives the charges to Tekapo School as outlined in Invoices numbered 91626, 90868 and 94097; and requests that the governance advisor investigates options in terms of delegation to waive future charges, on the basis that a pre-existing agreement is in place.			
			CARRIED

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Meeting	Officer/Director	Section	Subject
	McKenzie, Scott Harty, Tim		Tekapo Black Judder Bars
<i>21 Jul 2021 - 11:36 AM - Arlene Goss</i> Black judder bars - Sharron Binns said a member of the public had asked her if the black traffic judder bars in front of the shops could have the tops painted white because people were tripping over them in the dark, or a reflector strip. This was ultimately a lighting issue. Cr Murphy suggested making the edge of the pathway clearer. Marking the existing parks better would be the best option.			