



Mackenzie

DISTRICT COUNCIL

MINUTES

Ordinary Council Meeting

19 October 2021

**MINUTES OF MACKENZIE DISTRICT COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS, FAIRLIE
ON TUESDAY, 19 OCTOBER 2021 AT 9.00AM**

PRESENT: Mayor Graham Smith, Cr Anne Munro, Cr Stuart Barwood, Cr Murray Cox, Cr Emily Bradbury, Cr Matt Murphy (by Zoom)

IN ATTENDANCE: Angela Oosthuizen (Project Manager), Tim Harty (General Manager Operations), David Adamson (Engineering Manager), Paul Numan (General Manager Corporate), Alexis Gray (General Manager People and Culture), Aaron Hakkaart (Planning Manager), Sam Molyneux (Executive Assistant), Arlene Goss (Governance Advisor), Chris Clarke (Communications Advisor), David Codyre by Zoom (Acting Finance Manager), Angie Taylor (Solid Waste Manager), Sandy Hogg (Finance Manager), one member of the media.

1 OPENING

The Mayor opened the meeting and thanked everyone for being willing to start early. He invited Angela Oosthuizen to sit in for the chief executive, who was an apology.

He updated the meeting on current activity around the Covid pandemic and vaccination programme. The district health board has asked for council help to reach unvaccinated people in remote parts of the district.

Cr Munro was invited to open the meeting with a karakia.

2 APOLOGIES

Apologies were received from Cr James Leslie and chief executive Suzette van Aswegen.

3 VISITORS

There were no requests to speak at a public forum and no visitors to the meeting.

4 DECLARATIONS OF INTEREST

There were no declarations of interest.

5 BEREAVEMENTS

The Mayor read out the following bereavements and a moment of silence was observed:

- Ross Campbell, died September 24, 2021. Husband of Liz. Father and father-in-law of Casey and Todd, and Krista and Damon. Krista is a member of staff at MDC. Resident of Twizel.
- William (Bill) Scott, died October 1, 2021. Husband of Dawn. Father and father-in-law of Andrew and Helen, Sarah and James, Juliet and Damien, and Rachel and Henry.
- Gwen Patton, farmer from Allandale.

6 MAYOR'S REPORT

6.1 MAYORAL ACTIVITIES REPORT

The Mayor said the Minister of Local Government was debating Three Waters Reform at Cabinet yesterday and has come back to local government to say she wouldn't be considering a pause in the process.

He then outlined the highlights of his report, including information about the freshwater reforms and RMA changes.

He asked staff for an update on the MOU with Twizel School. Mr Harty said there was a meeting with the school board yesterday and they discussed the future of the library. The next step was to do some more work and workshop the issue with council, followed by a formal report to council. The Ministry of Education reps at the meeting did not express a sense of urgency.

Mr Numan said the board were disappointing with their approach. They were not wanting a community library, only a school library. They did not want students to be mixing with people from the community.

Cr Munro asked for yesterday's meeting to be documented and a letter written from Council to the board to keep discussion ongoing. She would like a communication to go back to the board as soon as possible.

Mr Harty said the view of the principal and the board was that they just wanted their own library.

The Mayor said Council was willing to work with them and supported a community facility. The Mayor asked to keep the conversation going. There was a need to let the community know what was happening because people believed it was the council that did not want to work with the school, and this was incorrect.

Going back to the Mayor's report, the councillors acknowledged how busy the Mayor had been recently and thanked him for his efforts.

Discussion took place on the Mackenzie Alignment and recent discussions between the chief executives and staff of the alignment agencies. This initiative was facing difficulties and the group needed to get back to working within its terms of reference.

RESOLUTION 2021/137

Moved: Cr Anne Munro

Seconded: Cr Stuart Barwood

That the report be received.

CARRIED

6.2 CHIEF EXECUTIVE'S REPORT

Angela Oosthuizen wrote this report as it related to her time spent as acting chief executive. The first round of LTP drop-in sessions has taken place. The one in Twizel was well attended with some good feedback received. Another round of drop-in sessions was planned in the coming weeks.

Regarding the annual report, Audit New Zealand has said there is a scarcity of audit resources in New Zealand and they don't have the resources to audit MDC until February. This was a concern and a letter would be sent to the auditor general expressing Council's concerns.

The submission on Three Waters was sent through and answers to questions have been received. It was now a matter of watching developments.

Cr Munro asked if there was a risk to the funding for Te Manahuna Ki Uta/Destination Mackenzie. No. Funding to sub-contractors had been stopped to preserve the budget.

How would this project align with the District Plan Review. The two would be developed in tandem.

Cr Cox said there was still a concern around the high turnover of staff. When the Parks and Open Spaces strategy went out for consultation, MDC would not have a General Manager Operations and there had not been an officer in the community facilities space for over a year. He was concerned there would be more consultants, more cost and less productivity.

The Mayor agreed. FTE was down at a time of growth. Angela Oosthuizen said she heard his concerns. David Adamson has been appointed as Acting General Manager Operations. It was critical to get a timeline of what needed to happen over the next months for key projects. She had been asked to work on a plan with key milestones.

Alexis Gray updated the councillors on a current offer to a potential engineering manager. There had been a suggestion of a shared Civil Defence Officer with Timaru which could be explored further.

Council thanked David Adamson for stepping into the role of Acting General Manager Operations in the meantime.

The Council considered the health and safety information attached to the report. Council had not had any incidents that needed to be reported to Worksafe.

RESOLUTION 2021/138

Moved: Cr Emily Bradbury

Seconded: Cr Murray Cox

That the report be received.

CARRIED

7 REPORTS

7.1 PROPOSAL AND PROCUREMENT PLAN FOR THE DETAILED DESIGN OF THE FAIRLIE WTP

The purpose of this report to Council was to provide a procurement plan for the procurement of detailed design of the Fairlie Water Treatment Plant and to enable the direct appoint of Beca to undertake the design. A Proposal and Procurement Plan is required by the Mackenzie District Council Procurement Policy, version 2020-08-25.

David Adamson summarised his report and progress to date on the new Fairlie Water Treatment Plant. The cheapest and fastest way to move forward with a design would be to direct appoint

Beca. Then a further procurement plan would come to Council as the next step. The membrane might take 12-18 months to arrive once ordered, so there was a need to act as soon as possible.

Drinking water standards may shift to recognise the danger of nitrates in water, and this could affect the new treatment plant.

Cr Cox asked if a second supply of water had been considered. Not at the moment. There was enough quality and quantity from the spring Council has already secured. Cr Barwood suggested investigating this and Mr Adamson noted this.

RESOLUTION 2021/139

Moved: Cr Stuart Barwood

Seconded: Cr Murray Cox

1. That the report be received.

CARRIED

RESOLUTION 2021/140

Moved: Cr Anne Munro

Seconded: Cr Murray Cox

2. That the Proposal and Procurement Plan (attached to the agenda) be accepted and that Beca be direct appointed to undertake detailed design for the Fairlie Water Treatment Plant.

CARRIED

7.2 LOW ACCESS ROAD BRIDGE MANAGEMENT

The purpose of this report was to secure Council support for the process to engage with owners of properties serviced by sole access bridges.

General Manager Operations Tim Harty said the report formalises the approach outlined in the Long-Term Plan but also asks for approval to start discussions on the future of the Cass River Bridge.

Cr Munro asked to put a timeframe on when this action would be completed.

Discussion took place on the budget for replacing structural assets. Money was set aside but could not be spent without coming to an agreement with landowners using the road.

Cr Barwood noted that some landowners had been approached in previous years but agreements had not progressed. Mr Harty said this was why he wanted to engage the Property Group to ensure the work was completed.

The Mayor asked for a timeframe for a report back to Council. A six-month timeframe was added to resolution 4.

RESOLUTION 2021/141

Moved: Cr Anne Munro

Seconded: Cr Murray Cox

<p>1. That the report be received.</p> <p style="text-align: right;">CARRIED</p> <p>RESOLUTION 2021/142</p> <p>Moved: Cr Anne Munro Seconded: Cr Emily Bradbury</p> <p>2. That Council supports the dialogue process outlined within this report to progress property and stakeholder discussions on bridge management and renewal processes on the listed structures, and further that,</p> <p>3. The Property Group be engaged to commence discussions on the Cass River Bridge process, for a cost of \$20,000 as outlined in the attached offer of service, and further that</p> <p>4. Council funds the Property Group work from the 2021/22 Bridge Maintenance activity as outlined in the draft 2021/31 Long term Plan and report back to Council within six months.</p> <p style="text-align: right;">CARRIED</p>

7.3 PARKS AND COMMUNITY FACILITIES STRATEGY

The purpose of this report was to obtain Council approval to release Council Strategies for community engagement. These strategies being the draft Parks, Trails, Playgrounds and Public Toilets Strategies. After feedback has been undertaken and incorporated, the strategies will be adopted by Council.

It was also to gain support to release the Top Ten Project lists to the Community Boards for feedback.

Cr Murphy asked for clarification in the public toilet strategy where it said future toilet blocks would not charge for use. The strategy did not clarify if the current toilet block in Tekapo should continue to charge for use. He did not think the Tekapo toilet should charge for use in the future.

Cr Cox said he would like to see this go to the community boards and interest groups. There were a few things that needed to be clarified or expanded on. He wasn't clear about sports facilities such as the proposal regarding the Tekapo Squash Club, dog parks and camping facilities. He wondered if these should form part of the strategy.

Cr Munro said the strategies fill an important gap and were there other strategies also required? Reserve management plans were being prepared for Lake Ruataniwha and the Lake Tekapo waterfront. There was also a need for a district-wide omnibus plan.

Cr Cox said a lot of this stuff was not in the Long-Term Plan so it was important to have them ready to go for the next LTP.

<p>RESOLUTION 2021/143</p> <p>Moved: Cr Murray Cox Seconded: Cr Emily Bradbury</p> <p>1. That the report be received.</p> <p style="text-align: right;">CARRIED</p>
--

RESOLUTION 2021/144

Moved: Cr Emily Bradbury

Seconded: Cr Anne Munro

2. That the Draft Strategies (Parks, Trails, Playgrounds and Toilets) be approved for release to undertake a public and stakeholder engagement process, and further that,
3. Staff inform those parties that provided input into the strategies of the engagement process, and further that,
4. The supporting Priority Project list be reported to Community Boards through the October meeting round for feedback

CARRIED**7.4 TWIZEL EVENTS CENTRE - BUILDING CONDITION**

The purpose of this report was to inform Council of the works required at the Twizel Events Centre to secure a Code Compliance Certificate and gain approval to commence works prior to the sign off of the 2021-31 Long Term Plan.

General Manager Operations Tim Harty said the Twizel Events Centre was currently operating under a Certificate of Public Use and this would need to be re-issued. There was also half a million dollars in the Long-Term Plan to fix issues with this building. He recommended employing a project manager and Beca to carry out this work.

This project was a high priority. The building has been problematic and needs to be addressed.

Cr Barwood asked how paying a project manager would affect the budget for maintenance. A project manager would ensure the work was done. Current staff did not have the capacity to do this work.

Monthly reports would come back to Council, as included in the staff recommendation.

Cr Bradbury asked how many times a certificate of public use could be renewed. Mr Harty was confident that the Building Control Authority would renew it once work was underway with a dedicated project manager.

RESOLUTION 2021/145

Moved: Cr Anne Munro

Seconded: Cr Stuart Barwood

1. That the report be received.

CARRIED**RESOLUTION 2021/146**

Moved: Cr Anne Munro

Seconded: Cr Matt Murphy

2. That Council supports the engagement of a suitably qualified Project Manager to oversee the scoping and delivery of the works required at the Twizel Events Centre, and further that

3. The Project Manager be funded from the Twizel Events Centre maintenance budget in the 2021/31 Long Term Plan, and further that
4. Beca Limited be engaged to provide technical support to the Project Manager in the delivery of the works required to secure a Code Compliance Certificate for the Twizel Event Centre, and further that
5. The Project Manager provide Council with monthly reports on the progress of the works.

CARRIED

The meeting adjourned at 10.39am for morning tea and reconvened at 10.50am.

6.5 CANTERBURY WASTE JOINT COMMITTEE - REQUEST FOR ENVIRONMENT CANTERBURY TO RE-JOIN COMMITTEE AND NEW STAFF RESOURCE

This report was to seek approval from Council to support the following recommendations from the Canterbury Waste Joint Committee's meeting on 2 September 2021:

That the Council:

- (a) Agree that a new staff position be created to progress waste minimisation and management initiatives across the region and improve regional collaboration.
- (b) Agree that the budget for regional waste minimisation be increased from \$112,000 to \$192,000, to be adjusted annually for inflation.
- (c) Agree that Environment Canterbury be invited to become a member of the Committee on the same terms and conditions as its previous membership.

Angie Taylor outlined the contents of her report.

Cr Cox asked about whether projects would get bogged up in Ecan and get lost, because they were a regional council rather than a district council. Angie Taylor said the shared resource would help the smaller councils in the long run.

Mr Harty said Ecan had not agreed to this yet. Cr Barwood said the committee met about three times a year. Some projects had fallen away because there had not been someone to keep an eye on it. It was good idea for a cost of only \$800.

RESOLUTION 2021/147

Moved: Cr Anne Munro

Seconded: Cr Murray Cox

That the report be received.

CARRIED

RESOLUTION 2021/148

Moved: Cr Stuart Barwood

Seconded: Cr Anne Munro

That Council supports the proposed increased contribution of an additional \$820.50 from Mackenzie District Council to the Canterbury Joint Waste Committee, to be funded from the Waste Levy.

CARRIED

7.6 APPROVAL OF DISTRICT PLAN PROCUREMENT

The purpose of this report was to approve the ‘District Plan Review – Request for Proposals’ going to the open market prior to the Long-Term Plan 2021 – 2031 being adopted (the LTP).

The District Plan Review was a priority project, and any delays in going to the open market to source external resources would likely result in the District Plan Review timeline being extended.

It was noted that the proposed timeline was already ambitious and further delays would cause significant delivery delays.

Aaron Hakkaart sought council approval to go to market in advance of funding being approved in the LTP. The procurement plan was currently with Audit NZ being reviewed. He did not want to wait until the new year. This had to go out to market for 5-6 weeks and time was getting tight.

Mr Harty said the timeframe was tight and the planning team was at 50% capacity. Even getting the procurement plan together and out to market had required external support.

Mr Hakkaart said there were several risks associated with this project. A large, multi-million-dollar project does come with risks.

Cr Munro said a district plan needed to be robust and fit for purpose and the current plan was out of date. It was important to get this up and running.

RESOLUTION 2021/149

Moved: Cr Emily Bradbury

Seconded: Cr Murray Cox

1. That the report be received; and

CARRIED

RESOLUTION 2021/150

Moved: Cr Anne Munro

Seconded: Mayor Graham Smith

2. That Council approves the District Plan Review – Request for Proposals going to the open market prior to the Long-Term Plan funding being approved, and further that
3. The results of the open market process be brought back to Council for approval, if, at the time of award of the contracts, the Long-Term plan has not been approved.

CARRIED

7.7 APPROVAL OF EXEMPTION TO MACKENZIE DISTRICT COUNCIL PROCUREMENT PLAN - APPOINTMENT OF PROJECT AND ENGAGEMENT MANAGER FOR DISTRICT PLAN REVIEW

This report asked Council to approve an exemption to Council’s Procurement Policy, allowing for the direct appoint of Rationale to act as Project and Engagement Manager for the District Plan Review – Stage 1 (Drafting) to a value of \$125,000.

Aaron Hakkaart said technical and staff support was required to keep the District Plan project going. Councillors did not have any questions.

RESOLUTION 2021/151

Moved: Cr Anne Munro

Seconded: Cr Emily Bradbury

1. That the report be received.

CARRIED

RESOLUTION 2021/152

Moved: Cr Anne Munro

Seconded: Cr Murray Cox

2. That Council approves an exemption to the Procurement Policy to allow for the direct appoint of Rationale as Project and Engagement Manager for Stage 1 (Drafting) of the District Plan Review to the value of \$125,000.

CARRIED

7.8 ADOPTION OF THE MACKENZIE SPATIAL PLANS DOCUMENT

Council had previously adopted the spatial plans for the townships. This document outlined the detail and analysis involved in deciding on the spatial plans.

Cr Cox said there would be instances when council staff were working on property matters around the district. Those matters might conflict with the zones in the spatial plan. He did not know if the planning and property teams had been talking to each other regarding this.

The spatial plans were not statutory documents but Mr Hakkaart was reluctant to make any changes after an extensive consultation with the community. Nothing had effect until the District Plan has been adopted, but initially council was adopting the spatial plan as a blueprint for the District Plan.

Everyone involved in the project was thanked for their hard work.

RESOLUTION 2021/153

Moved: Cr Anne Munro

Seconded: Cr Matt Murphy

1. That the report be received.

CARRIED**RESOLUTION 2021/154**

Moved: Cr Anne Munro

Seconded: Cr Stuart Barwood

2. That Council resolves to adopt the Mackenzie Spatial Plans document.

CARRIED**7.9 RETROSPECTIVE APPROVAL OF EXEMPTION TO THE PROCUREMENT POLICY FOR SPECIALIST SUPPORT OF PC18**

The purpose of this report was to seek retrospective Council approval for an exemption of the Procurement Policy to direct appoint a team to respond to the Environment Court Appeals received on Plan Change 18.

Aaron Hakkaart said the timeframes directed by the court required the engagement of expert support, so this report was to seek retrospective approval. Staff were confident that the people engaged were competent.

RESOLUTION 2021/155

Moved: Cr Emily Bradbury

Seconded: Cr Murray Cox

1. That the report be received.

CARRIED**RESOLUTION 2021/156**

Moved: Mayor Graham Smith

Seconded: Cr Anne Munro

2. That Council approves the retrospective exemption to the Procurement Policy for the engagement of:
 - (a) Simon Berry and Craig Malone (Berry Simons Lawyers); and
 - (b) David Caldwell (Barrister); and
 - (c) Liz White (Planner); and
 - (d) Kelvin Lloyd (Ecologist).to support Council through the Plan Change 18 appeal process, and further that
3. Staff report progress of the appeal process, including costs, through the Planning and Regulations Committee

CARRIED

6.10 MONTHLY ECONOMIC AND BUSINESS SUPPORT SERVICES REPORT FOR JULY AND AUGUST

Leaine Rush sent an apology so Paul Numan spoke to this report. Council was currently negotiating a long-term contractual relationship with the Chamber of Commerce.

The Mayor said the chamber was successful in getting quite a bit of money into the district for Covid recovery. They were working well with council's team and doing a good job.

RESOLUTION 2021/157

Moved: Mayor Graham Smith

Seconded: Cr Anne Munro

That the information be noted.

CARRIED

7.11 CANTERBURY WATER MANAGEMENT STRATEGY ZONE COMMITTEE REVIEW

This report was submitted by Dave Moore and Janine Roux, Environment Canterbury. The purpose of this report was:

- To provide the Mackenzie District Council with an update on the confirmation and implementation of changes to the role and function of zone committees designed to support the implementation of the Canterbury Water Management Strategy (CWMS).
- To provide the revised Canterbury Water Management Strategy's zone committee's Terms of Reference as confirmed by Environment Canterbury on 10 December 2020.
- To affirm the Letter of Shared Priorities for the CWMS Orari-Temuka-Opihi-Pareora (OTOP) and Upper Waitaki Water Zone Committees between Environment Canterbury and Mackenzie District Council.

Cr Munro tabled two updated, shared letters of expectation for the Mayor and Chief Executive to sign. She also tabled action plans for the two zone committees. These are available as an attachment to these minutes. There was some difficulty because all the councils put different expiry dates on their letter of expectations.

RESOLUTION 2021/158

Moved: Cr Stuart Barwood

Seconded: Cr Anne Munro

2. That Council:

2.1 **Notes** the confirmation and implementation of changes to the role and function of the CWMS Zone Committees, as reviewed in 2020.

2.2 **Confirms** the revised CWMS Terms of Reference for the CWMS OTO Water Zone Committee and Upper Waitaki Water Zone Committees.

2.3 **Notes** the next steps to for the 2021 CMWS Zone Committee refresh and the development of zone committee action plans.

2.4 **Notes** the Letter of Shared Priorities for the CWMS OTO Water Zone Committee and Upper Waitaki Water Zone Committees.

CARRIED

7.12 USE OF TEKAPO HALL BY TEKAPO SCHOOL

This report was submitted by the Tekapo Community Board in response to discussion on the use of Tekapo Hall facilities by the school. The community board would like Council approval to set up a formal agreement with the school.

The governance advisor gave some background. Cr Murphy said he has been part of discussions at the community board level and supported the recommendation from the community board.

RESOLUTION 2021/159

Moved: Cr Matt Murphy

Seconded: Cr Anne Munro

2. That Council offer Tekapo School a special rate of \$1,000 per annum (inclusive of GST) for unlimited use of the facilities at the Tekapo Hall. This would be funded by the school with the assistance of a grant from the Tekapo Community Board.

CARRIED

7.13 ANNUAL REPORT PROJECT UPDATE

This item was in the public excluded part of the agenda but the Mayor said there was no reason for this report to be in public excluded and he moved it into the public part of the meeting.

David Codyre joined the meeting on Zoom. He said from the end of next week the team would have a draft annual report ready for AuditNZ to work on. The statutory requirement was to adopt by December 31, but AuditNZ have said they will not audit it until early next year.

Council would be drafting a letter to AuditNZ expressing disappointment and outlining the impacts of that decision. Paul Numan said Council would be starting its annual plan before the end of the year. It was not acceptable for Audit NZ to put council staff into this position. It would put them under a considerable amount of stress.

The Mayor said he had asked to meet with the principal.

Cr Munro asked if there was any possibility of going to market and finding another auditor. If Council found a reputable auditor that was prepared to come in, that would require the permission of the Auditor General.

David Codyre was thanked for his efforts and he praised the team.

7.14 LATE ITEM - COUNCIL FINANCIAL REPORT

Council's financial report was tabled at the meeting as a late item. A copy of this report is available as an attachment to these minutes.

Sandy Hogg was introduced to the councillors as the new Finance Manager.

She outlined the highlights of the report including:

- In other revenue we are down because we haven't done our NZTA claim.
- There is very little happening in the financial contributions space due to Covid so income is down.
- Operating expenditure is down due to emergency work in winter and Covid.
- Things are also slow because there is no adopted LTP to be working to.
- The 3 Waters tranche 1 money is in the accounts. Expenditure is slow to show in the accounts but work is on track.

Cr Barwood asked about being over budget on corporate services due to employment of contractors and consultants. He asked for a breakdown of this from the finance manager.

Sandy Hogg was commended for progressing some matters, such as a new format for future financial reports.

RESOLUTION 2021/160

Moved: Cr Emily Bradbury

Seconded: Cr Stuart Barwood

That the report be received.

CARRIED

8 COMMUNITY BOARD RECOMMENDATIONS

8.1 MINUTES OF TWIZEL COMMUNITY BOARD MEETING - 12 JULY 2021

RESOLUTION 2021/161

Moved: Cr Emily Bradbury

Seconded: Cr Stuart Barwood

1. That the Minutes of the Twizel Community Board Meeting held on Monday 12 July 2021 be received.
2. That Council notes the following resolutions passed by the Twizel Community Board:
 - a) That a grant of \$120 be approved for the Twizel Snow Club towards the costs of community lounge hire.
 - b) That a grant of \$500 be approved for the Mackenzie Book and Arts Festival towards the costs of a visit from author Anna Fifield.

- c) That the Twizel Community Board instructs staff to remove the old Market Place shopping mall signs.

CARRIED

8.2 MINUTES OF TWIZEL COMMUNITY BOARD MEETING - 30 AUGUST 2021

RESOLUTION 2021/162

Moved: Cr Emily Bradbury

Seconded: Cr Stuart Barwood

1. That the Minutes of the Twizel Community Board Meeting held on Monday 30 August 2021 be received.
2. That Council notes the following resolution passed by the Twizel Community Board:
 - a) That the Twizel Community Board agrees to close Lake Ruataniwha on October 23 from 7am to 9.30am at the request of the Meridian Hard Labour Committee.

CARRIED

8.3 MINUTES OF TEKAPO COMMUNITY BOARD MEETING - 14 JULY 2021

RESOLUTION 2021/163

Moved: Cr Emily Bradbury

Seconded: Cr Stuart Barwood

1. That the Minutes of the Tekapo Community Board Meeting held on Wednesday 14 July 2021 be received.
2. That Council notes the following resolution passed by the Tekapo Community Board:
 - a) That the Tekapo Community Board approves a grant of \$430.65 to the Aoraki Mackenzie International Dark Sky Reserve for a trial of pathway reflectors, with the condition that a location map of proposed sites for reflectors is provided and agreed to by the community board and the council roading manager before installation, and that the wording on the reflectors is "Tekapo Dark Sky Reserve."
 - b) That the Tekapo Community Board agrees that the reserve formerly known as D'Archiac Reserve be instead named Maukatua Reserve, as proposed by Tekapo School student Elijah Wilson and confirmed by Runanga.
 - c) That the Tekapo Community Board requests that Council waives the charges to Tekapo School as outlined in Invoices numbered 91626, 90868 and 94097; and requests that the governance advisor investigates options in terms of delegation to waive future charges, on the basis that a pre-existing agreement is in place.

CARRIED

8.4 MINUTES OF TEKAPO COMMUNITY BOARD MEETING - 1 SEPTEMBER 2021**RESOLUTION 2021/164**

Moved: Cr Emily Bradbury

Seconded: Cr Stuart Barwood

1. That the Minutes of the Tekapo Community Board Meeting held on Wednesday 1 September 2021 be received.
2. That Council notes the following resolution passed by the Tekapo Community Board:
 - a) That the Tekapo Community Board asks staff to submit a report to Council requesting that the current outstanding fees payable by the school be waived due to the confusion regarding the previous agreement due to it not being documented or having a defined conclusion.
 - b) That the Tekapo Community Board asks staff to submit a report to Council expressing its view that there is a valid reason to provide a special reduced rate or free use of the Tekapo Community Hall to the Tekapo School. The community board will prepare a report for staff to consider.

CARRIED

8.5 MINUTES OF FAIRLIE COMMUNITY BOARD MEETING - 15 JULY 2021**RESOLUTION 2021/165**

Moved: Cr Emily Bradbury

Seconded: Cr Stuart Barwood

1. That the Minutes of the Fairlie Community Board Meeting held on Thursday 15 July 2021 be received.
2. That Council notes the following resolution passed by the Fairlie Community Board:
 - a) That a grant of \$120 be approved for the Mackenzie College Spirit of Adventure Group towards the cost of community centre hire.
 - b) That a grant of \$250 be approved for the Mackenzie Half Marathon towards the costs of community centre hire and trophies.
 - c) That a grant of \$250 be approved for the Mackenzie Book and Arts Festival to support the appearance of author Alison Jones at the festival.

CARRIED

8.6 MINUTES OF FAIRLIE COMMUNITY BOARD MEETING - 2 SEPTEMBER 2021**RESOLUTION 2021/166**

Moved: Cr Emily Bradbury

Seconded: Cr Stuart Barwood

1. That the Minutes of the Fairlie Community Board Meeting held on Thursday 2 September 2021 be received.
2. That Council notes the following resolution passed by the Fairlie Community Board:

That the Fairlie Community Board approves the following grants:

1. \$250 to the Fairlie Heritage Museum to pay for advertising for the 2022 New Year's Day Parade.
2. \$250 to the Fairlie Heritage Museum towards the Southern Man to perform on the Fairlie Village Green.
3. \$250 to the Mackenzie Community Enhancement Board towards the Southern Man to perform on the Fairlie Village Green.
4. \$250 to the Mackenzie Community Enhancement Board towards pay venue hire for the mid-winter market on August 1 in the Mackenzie Community Centre.
5. \$250 to Stronger for Longer to subsidise stadium rental and purchase exercise bands and equipment.
6. \$250 to Team Tumble Cheer to subsidise stadium rental fees.
7. \$250 to the Mackenzie Community Enhancement Board towards Children's Christmas on the Green for sound hire and live music by Brett Walker.

CARRIED

9 CONFIRM COUNCIL MINUTES**9.1 MINUTES OF COUNCIL MEETING - 3 AUGUST 2021****RESOLUTION 2021/167**

Moved: Cr Emily Bradbury

Seconded: Cr Stuart Barwood

That the Minutes of the Council Meeting held on Tuesday 3 August 2021 be received and confirmed as an accurate record of the meeting.

CARRIED

9.2 MINUTES OF COUNCIL MEETING - 14 SEPTEMBER 2021**RESOLUTION 2021/168**

Moved: Cr Emily Bradbury

Seconded: Cr Stuart Barwood

That the Minutes of the Bylaw Hearing held on Tuesday 14 September 2021 be received and confirmed as an accurate record of the meeting.

CARRIED

9.3 MINUTES OF COUNCIL MEETING - 14 SEPTEMBER 2021**RESOLUTION 2021/169**

Moved: Cr Emily Bradbury

Seconded: Cr Stuart Barwood

That the Minutes of the Council Meeting held on Tuesday 14 September 2021 be received and confirmed as an accurate record of the meeting.

CARRIED

9.4 MINUTES OF ENGINEERING AND SERVICES COMMITTEE MEETING - 17 AUGUST 2021**RESOLUTION 2021/170**

Moved: Cr Emily Bradbury

Seconded: Cr Stuart Barwood

1. That the Minutes of the Engineering and Services Committee Meeting held on Tuesday 17 August 2021 be received and the recommendations therein be adopted.

CARRIED

9.5 MINUTES OF COMMERCIAL AND ECONOMIC DEVELOPMENT COMMITTEE MEETING - 17 AUGUST 2021**RESOLUTION 2021/171**

Moved: Cr Emily Bradbury

Seconded: Cr Stuart Barwood

1. That the Minutes of the Commercial and Economic Development Committee Meeting held on Tuesday 17 August 2021 be received and the recommendations therein be adopted.

CARRIED

9.6 MINUTES OF PLANNING AND REGULATIONS COMMITTEE MEETING - 17 AUGUST 2021**RESOLUTION 2021/172**

Moved: Cr Emily Bradbury

Seconded: Cr Stuart Barwood

1. That the Minutes of the Planning and Regulations Committee Meeting held on Tuesday 17 August 2021 be received and the recommendations therein be adopted.

CARRIED

9.7 MINUTES OF STRATEGY COMMITTEE MEETING - 17 AUGUST 2021**RESOLUTION 2021/173**

Moved: Cr Emily Bradbury

Seconded: Cr Stuart Barwood

1. That the Minutes of the Strategy Committee Meeting held on Tuesday 17 August 2021 be received and the recommendations therein be adopted.

CARRIED

9.10 MINUTES OF AUDIT AND RISK COMMITTEE MEETING - 13 JULY 2021**RESOLUTION 2021/174**

Moved: Cr Emily Bradbury

Seconded: Cr Stuart Barwood

1. That the Minutes of the Audit and Risk Committee Meeting held on Tuesday 13 July 2021 be received and the recommendations therein be adopted.

CARRIED

9.11 MINUTES OF PUBLIC EXCLUDED COUNCIL MEETING - 3 AUGUST 2021**RESOLUTION 2021/175**

Moved: Mayor Graham Smith

Seconded: Cr Emily Bradbury

That the Minutes of the Council Meeting held on Tuesday 3 August 2021 be received and confirmed as an accurate record of the meeting.

CARRIED

9.12 MINUTES OF PUBLIC EXCLUDED COUNCIL MEETING - 14 SEPTEMBER 2021**RESOLUTION 2021/176**

Moved: Mayor Graham Smith

Seconded: Cr Emily Bradbury

That the Minutes of the Council Meeting held on Tuesday 14 September 2021 be received and confirmed as an accurate record of the meeting.

CARRIED

9.13 MINUTES OF PUBLIC EXCLUDED ENGINEERING AND SERVICES COMMITTEE MEETING - 17 AUGUST 2021**RESOLUTION 2021/177**

Moved: Mayor Graham Smith

Seconded: Cr Emily Bradbury

1. That the Minutes of the Public Excluded Engineering and Services Committee Meeting held on Tuesday 17 August 2021 be received and the recommendations therein be adopted.

CARRIED

9.14 MINUTES OF PUBLIC EXCLUDED COMMERCIAL AND ECONOMIC DEVELOPMENT COMMITTEE MEETING - 17 AUGUST 2021**RESOLUTION 2021/178**

Moved: Deputy Mayor James Leslie

Seconded: Cr Emily Bradbury

1. That the Minutes of the Public Excluded Commercial and Economic Development Committee Meeting held on Tuesday 17 August 2021 be received and the recommendations therein be adopted.

CARRIED

9.15 MINUTES OF PUBLIC EXCLUDED PLANNING AND REGULATIONS COMMITTEE MEETING - 17 AUGUST 2021**RESOLUTION 2021/179**

Moved: Mayor Graham Smith

Seconded: Cr Emily Bradbury

1. That the Minutes of the Public Excluded Planning and Regulations Committee Meeting held on Tuesday 17 August 2021 be received and the recommendations therein be adopted.

CARRIED

9.16 MINUTES OF PUBLIC EXCLUDED AUDIT AND RISK COMMITTEE MEETING - 13 JULY 2021

RESOLUTION 2021/180
Moved: Deputy Mayor James Leslie
Seconded: Cr Emily Bradbury

1. That the Minutes of the Public Excluded Audit and Risk Committee Meeting held on Tuesday 13 July 2021 be received and the recommendations therein be adopted.

CARRIED

The Mayor noted it was General Manager Tim Harty’s last meeting and thanked him for his work and wished him well in his new role in Wellington. Mr Harty said it has been a great team to work with and hopefully he had made some difference. He thanked everyone.

The Meeting closed at 12.12pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on

.....
CHAIRPERSON