



# **Mackenzie**

**DISTRICT COUNCIL**

**Notice is given of a Fairlie Community Board Meeting to be held on:**

**Date: Thursday, 28 October 2021**

**Time: 4.30pm**

**Location: Council Chambers**

**Fairlie**

## **AGENDA**

**Fairlie Community Board Meeting**

**28 October 2021**

Note: This meeting may be digitally recorded by the minute-taker.

**Fairlie Community Board Membership:**

Les Blacklock  
Damon Smith  
Leaine Rush  
Angela Habraken  
Murray Cox

**Order Of Business**

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- 1 OPENING**
- 2 APOLOGIES**
- 3 PUBLIC FORUM**
- 4 DECLARATIONS OF INTEREST**

## **5        REPORTS**

### **5.1       MINUTES OF FAIRLIE COMMUNITY BOARD MEETING - 2 SEPTEMBER 2021**

**Author:**                **Arlene Goss, Governance Advisor**

**Authoriser:**

**Attachments:**        **1.       Minutes of Fairlie Community Board Meeting - 2 September 2021**

#### **RECOMMENDATION**

1.    That the Minutes of the Fairlie Community Board Meeting held on Thursday 2 September 2021 be received and confirmed as an accurate record of the meeting.



# **Mackenzie**

DISTRICT COUNCIL

## **Unconfirmed MINUTES**

**Fairlie Community Board Meeting**

**2 September 2021**

**MINUTES OF MACKENZIE DISTRICT COUNCIL  
FAIRLIE COMMUNITY BOARD MEETING  
HELD ONLINE  
ON THURSDAY, 2 SEPTEMBER 2021 AT 4.30PM**

A recording of this meeting is on YouTube at  
<https://www.youtube.com/watch?v=3lCYe00FgN8&t=62s>

**PRESENT:** Les Blacklock (Chairman), Damon Smith, Leaine Rush, Angela Habraken, Cr Murray Cox

**IN ATTENDANCE:** **Mayor Graham Smith**, Tim Harty (General Manager Operations), Brian Milne (Community Facilities Officer), Arlene Goss (Governance Advisor)

**1 OPENING**

The chairman opened the meeting and welcomed everyone.

**2 APOLOGIES**

**COMMITTEE RESOLUTION FCB/2021/153**

Moved: Mr Damon Smith

Seconded: Mr Les Blacklock

That the apologies received from Cr Anne Munro and Acting Chief Executive Angela Oosthuizen be accepted and leave of absence granted.

**CARRIED**

**3 PUBLIC FORUM**

There was no public forum.

**4 DECLARATIONS OF INTEREST**

There were no declarations of interest.

**5 REPORTS**

**5.1 MINUTES OF FAIRLIE COMMUNITY BOARD MEETING - 15 JULY 2021**

The chairman took the minutes as read and raised the following matters that were mentioned in the minutes:

Drawings of plans for the memorial wall at the cemetery have been laminated and put in Heartlands for public view.

The chairman said there was an un-used bike stand behind the church which could be moved to outside the chemist shop. Discussion followed on the best place to locate the bike stand. The community board considered taking out the planter box in front of Eat Café to make room for a bike stand, however there was some doubt about the status of this area. Brian Milne was asked



to follow this up. Later in the meeting member Leaine Rush reported in the chat box that this courtyard was owned by the owner of the building, not by Council.

Tim Harty updated the community board on progress with the parks and other strategies.

Work continues on the barrier on the village green.

Work continues on the new kitchen cabinet in the events centre.

Steps and planting have been done in the domain.

Regarding the Fairlie swimming pool, a second heat pump is needed and estimates are being gathered on this work, as well as work required on the Twizel pool. A report would go to Council on September 14 to seek funding.

Work on the Peace Trees was on hold awaiting funding through the Long-Term Plan.

#### **COMMITTEE RESOLUTION FCB/2021/154**

Moved: Mr Les Blacklock

Seconded: Cr Murray Cox

1. That the Minutes of the Fairlie Community Board Meeting held on Thursday 15 July 2021 be received and confirmed as an accurate record of the meeting.

## **5.2 COMMUNITY BOARD FINANCIAL REPORT**

The community board noted the good financial position. The carry forward amounts from the previous year were not let included in the accounts as a paper had not gone to Council yet to request this.

## **5.3 FAIRLIE COMMUNITY BOARD GENERAL UPDATE**

Tim Harty said the Tourism Infrastructure Fund had agreed to help fund a new public toilet and campervan dump station in Fairlie. Discussion took place on the best location for this facility that would include enough parking space for campervans.

Brian Milne went over the options that were available to build the new public toilets. The preferred location was on the Village Green opposite the Gladstone Hotel, next to the war memorial. This had good parking space and access. Community board members gave their views on the different locations. It was agreed that the old toilets would be demolished to create space for more seating and shaded space.

To get funding there needed to be evidence of community consultation, so this would go onto Let's Talk for the public to give their views. The aim was to get this done project completed as possible. The location could be changed if public views were strong.

The Mayor asked if the campervan dump station needed to be in the same place as the public toilets. No. The location was proving difficult because a sewer was needed close by. Mr Milne suggested several areas that might be suitable and asked for more suggestions. One suggestion was the golf club car park which had a sewer and space for parking. It was also away from residential properties. The parking area across the road from Carnegies on State Highway 79 was another suggestion. Also an option for the Showgrounds to allow Motor Caravan Association

members to park on their land with MCA contributing to a dump station there. And the informal dump station already installed behind the Gladstone Hotel.

Member Damon Smith offered to raise this at the next golf club meeting and bring their response back to the next community board meeting.

#### 5.4 GRANT APPLICATIONS

The community board agreed to approve all of the applications that were submitted, recognising that the events were spread throughout the year.

##### **COMMITTEE RESOLUTION FCB/2021/156**

Moved: Member Leaine Rush

Seconded: Member Angela Habraken

That the Fairlie Community Board approves the following grants:

1. \$250 to the Fairlie Heritage Museum to pay for advertising for the 2022 New Year's Day Parade.
2. \$250 to the Fairlie Heritage Museum towards the Southern Man to perform on the Fairlie Village Green.
3. \$250 to the Mackenzie Community Enhancement Board towards the Southern Man to perform on the Fairlie Village Green.
4. \$250 to the Mackenzie Community Enhancement Board towards pay venue hire for the mid-winter market on August 1 in the Mackenzie Community Centre.
5. \$250 to Stronger for Longer to subsidise stadium rental and purchase exercise bands and equipment.
6. \$250 to Team Tumble Cheer to subsidise stadium rental fees.
7. \$250 to the Mackenzie Community Enhancement Board towards Children's Christmas on the Green for sound hire and live music by Brett Walker.

**CARRIED**

#### 5.5 CORRESPONDENCE

The chairman asked where this building was located. It was currently being used as the office for the Fairlie campground. Discussion took place on the look of the plaque. The community board would like to see a proof before it got put up. They agreed this was a nice gesture and asked the governance advisor to reply to Mr Comfort saying they approved of the idea but would like to see a copy of the plaque before it was installed. The building was council-owned and the decision may need to be made by Council. The governance advisor would follow up.

**5.6 GENERAL BUSINESS AND COUNCILLOR UPDATE**

Cr Cox updated the community board on Council's work on the 3 Waters Proposal. Information is available on the council website. The Long-Term Plan was progressing and would go out for consultation soon. He then updated the board on discussions around the need for a retirement village in Fairlie. The group involved in this was in the process of establishing a charitable trust.

**5.7 COMMUNITY BOARD ACTION LIST**

The action list was noted.

**The Meeting closed at 5.40pm.**

**The minutes of this meeting were confirmed at the Fairlie Community Board Meeting held on .**

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**CHAIRPERSON**

**5.2 COMMUNITY BOARD FINANCIAL REPORT**

**Author:** Jo Hurst, Management Accountant

**Authoriser:** Paul Numan, General Manager Corporate Services

**Attachments:** 1. Fairlie Financial Report [↓](#) 

**STAFF RECOMMENDATIONS**

That the community board financial report be received.

**BACKGROUND**

Attached is the latest community board financial report for your information.

Management accountant Jo Hurst says the following:

Once the Long Term Plan has been approved and the carry forwards have been approved by Council I will then update the budget amounts.

**Fairlie Community Board  
Township Projects  
For The Period Ended 30 September 2021**

<b>Date</b>	<b>Organisation</b>	<b>Amount</b>
1/07/2021	New financial year 2021/22	\$ 42,000.00
	(Budget based on 2020/21 year with no carry forwards)	
	Expenditure to date:	
16/07/2021	Concept design for Fairlie Cemetery	\$ 1,000.00
13/09/2021	Rail fencing on Village Green	\$ 12,554.00
	Balance remaining	\$ 28,446.00

**Grant Allocations  
For The Period Ended 30 September 2021**

<b>Date</b>	<b>Organisation</b>	<b>Amount</b>
1/07/2021	New financial year 2021/22	\$ 2,950.00
	(Budget based on 2020/21 year with no carry forwards)	
	Expenditure to date:	
21/07/2021	Mackenzie Half Marathon - Hall Hire	\$ 250.00
19/07/2021	Mackenzie Book & Arts Festival	\$ 250.00
15/07/2021	Mackenzie College Spirit of Adventure Group	\$ 120.00
2/09/2021	Fairlie Heritage Museum - advertising New Years Day	\$ 250.00
2/09/2021	Fairlie Heritage Museum - Band	\$ 250.00
2/09/2021	Mackenzie Community Enhancement Board - Band	\$ 250.00
2/09/2021	Mackenzie Community Enhancement Board - Hall Hire	\$ 250.00
2/09/2021	Stronger for Longer - Hall Hire, Equipment	\$ 250.00
2/09/2021	Team Tumble Cheer - Hall Hire	\$ 250.00
2/09/2021	Mackenzie Community Enhancement Board - Music B. Walker	\$ 250.00
	Balance remaining	\$ 580.00

\* Maximum of \$250 can be allocated per grant application

**5.3 FAIRLIE COMMUNITY BOARD GENERAL UPDATE**

**Author:** Brian Milne, Community Facilities and Services Officer - Contractor

**Authoriser:** Tim Harty, General Manager - Operations

**Attachments:** 1. Draft Parks and Community Facilities Strategy Priority [↓](#) 

**PURPOSE OF REPORT**

The purpose of this report is to provide the Fairlie Community Board with a general update on a number of projects and actions related to the Fairlie area in general and Community Board specifically.

**STAFF RECOMMENDATIONS**

1. That the report be received.

**ACTION AND PROJECTS UPDATE****Fairlie Community Centre**

The upgrade of the lounge kitchenette has been delayed due to the building contractor being unable to obtain a contractor for the cabinetry work. An alternative supplier has been sourced and an update will be provided at the meeting.

**Fairlie Pool Heating**

Council has approved funding to upgrade the heating system, with an additional heat pump to replace the solar heating system.

Procurement process is currently underway, but it is not expected that installation will be complete until March 2022 due to heat pump supply constraints and contractor availability.

**Dump Station**

At the previous meeting the Community Board identified the Golf carpark area as a preferred possible option. This is subject to agreement with the Golf Club, which was to be further investigated. An update on progress will be provided at the meeting.

**Bike Rack**

An available location has been identified in the median area on the paved section adjacent to the entrance opposite the Four Square. This avoids the complication of attempting to incorporate it into the carpark/roading area and would be the lowest cost option compared with some possible grass areas further South, where additional paving work would be required.

Photo of proposed location for bike rack.

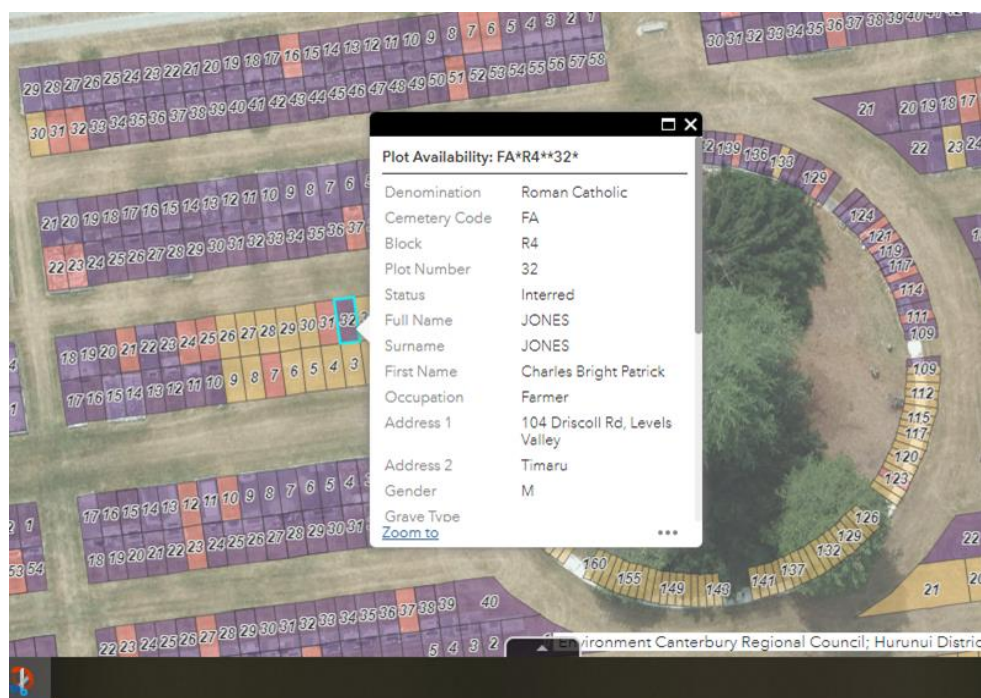
**Cemetery Headstone Request**

A request has been made for an unusual memorial headstone at the Fairlie Cemetery. As MDC has no specific policy or adopted standard to guide the design of headstones (other than basic dimensions), the request has been referred to the Community Board for advice.

The request is to use an historic steel anvil, which has significant family history. The anvil will be coated in granite to look similar to below (minus the hammer)



## Proposed location of memorial

**Parks and Community Facilities Strategy**

The Draft Parks and Community Facilities Strategy has been approved by Council for public consultation.

The strategies have identified a 'Priority Project List' (attached). These projects are aligned to the draft strategic outcomes contained in the strategies and have been divided into those: that can be completed in years 1-3 (after adoption of the strategies); and then years 4-7. It is proposed, the projects are funded from the Land Subdivision fund and work is currently underway to align that funding with locations across the district.

The project list is to be taken to the Community Boards for comment and prioritisation, prior to Council considering them alongside the strategies. Any final project list would be included an Action Plan focused on bringing the strategies to life post adoption.

A brief presentation overviewing the Strategy will be provided by staff as an introduction to the Priority Project List discussion



## Draft Priority projects

### Short term (1-3years)

#### Development Projects

- ✓ Lake Ruataniwha toilets (and RMP)
- ✓ Fairlie toilets
- ✓ Pukaki toilets
- ✓ Tekapo lakefront tidy up and improvement
- Twizel trail upgrades
- Tekapo Lakeside Dr playground
- Fairlie Village Green playground and pump track
- New toilets: Hayman Road, Jollies carpark (A2O), Ohau Canal Road(A2O)
- Begin to implement concept plan actions
- Lake Ruataniwha playground
- Begin implementing 5,000 trees and plants a year

✓ Funded and underway 2021/22

#### Process and Planning Projects

- Establish Trail partnership group
- Support A2Bay
- Lake Ruataniwha RMP
- Twizel River Management takeover
- Start Tekapo Lakefront RMP
- Twizel Connectivity Plan
- Tekapo Trail plan
- Concept plans: Ohau Rd, Manmade Hill, Lake Wardell, Village Green, Twizel Greenways and Twizel River (if applicable)
- Sports field provision study (Twizel and Tekapo)
- Name our parks and open spaces

**Medium term (4-7 years)**

Projects	Process and planning	Development
<ul style="list-style-type: none"> <li>• Update the overall Implementation plan</li> <li>• RMP package</li> <li>• Camping provision of services</li> <li>• Review strategies</li> <li>• Twizel Marketplace Toilets</li> <li>• Fairlie River trail</li> <li>• Twizel Marketplace Playground</li> <li>• Continue to implement concept plan projects</li> <li>• Tekapo Lakefront RMP physical works</li> <li>• Lake Ruataniwha RMP physical works</li> <li>• Continue support of the spine (trail) development</li> </ul>	<ul style="list-style-type: none"> <li>✓</li> <li>✓</li> <li>✓</li> <li>✓</li> </ul>	<ul style="list-style-type: none"> <li></li> <li></li> <li></li> <li></li> <li>✓</li> <li>✓</li> <li>✓</li> <li>✓</li> <li>✓</li> <li>✓</li> </ul>

#### **5.4 GENERAL BUSINESS AND COUNCILLOR UPDATE**

**Author:** Arlene Goss, Governance Advisor

**Authoriser:**

**Attachments:** Nil

#### **STAFF RECOMMENDATIONS**

That the information be noted.

#### **GENERAL BUSINESS**

Council's representative on the community board, Cr Murray Cox, is invited to update the members on recent council activity.

**5.5 COMMUNITY BOARD ACTION LIST**

**Author:** Arlene Goss, Governance Advisor

**Authoriser:**

**Attachments:** 1. Fairlie Action List [↓](#) 

**STAFF RECOMMENDATIONS**

That the information be noted.

**BACKGROUND**

Attached is the latest version of the community board action list. These actions are updated by staff regularly.

Outstanding	Division: Committee: Officer:	Date From: Date To:
Action Sheets Report		Printed: Thursday, 21 October 2021 11:24:07 AM

Type	Subject	Officer/Director	Meeting	Est. Compl.	Emailed	Completed
	<b>Fairlie Bus Parking by Playground</b>	McKenzie, Scott Harty, Tim		21/04/2020		
<p>7 Apr 2020 - 9:39 AM - Arlene Goss  Bus Parking by Playground Mr Haar will investigate the option of bus parking on SH8 with NZTA further and supply options to the board. The community board would like to make changes to bus parking in this area including moving the footpath and introducing angle parking.</p> <p>7 Apr 2020 - 9:55 AM - Arlene Goss  Action reassigned to Borrell, Charlotte by: Goss, Arlene for the reason: Action Uploaded</p> <p>7 Apr 2020 - 9:55 AM - Arlene Goss  Mr Haar has found a copy of the original plan for the area. He suggested sharing this with the community board. Need to get this project into the Long Term Plan, with the aim to get buses away from parking outside the public toilets and playground.  The chairman had a copy of the plan with him and said he wanted to move the footpath. A separate Long Term Plan session was suggested. Ms Borrell offered to organise a workshop and invite Mr Haar.</p> <p>8 Apr 2020 - 9:30 AM - Arlene Goss  Charlotte Borrell: Needs to go to Scott in Roding (I will add it to the LTP discussion with the Fairlie CB that I am trying to work on atm)</p> <p>8 Apr 2020 - 9:31 AM - Arlene Goss  Action reassigned to McKenzie, Scott by: Goss, Arlene for the reason: Sent by Charlotte to Scott.</p> <p>15 Jun 2020 - 4:34 PM - Arlene Goss  CB meeting June 11 2020 - Waiting for completion of skate park before deciding on this. Put on hold for now.</p> <p>18 Aug 2020 - 5:07 PM - Arlene Goss  CB meeting August 6 - no change.</p> <p>21 Oct 2020 - 1:46 PM - Arlene Goss  Buses were not a problem at the moment but the community board did not want that space to remain as a bus park. They wanted angle parking for locals in that location instead. Mr Harty said he would talk to the roading manager for a cost to provide angle parking in that area.</p> <p>5 Jan 2021 - 8:22 PM - Arlene Goss  Fairlie CB meeting December 2020: This is on hold.</p> <p>20 May 2021 - 9:50 AM - Arlene Goss  – Now that the skate park is finished this can be re-looked at.</p>						

Outstanding	Division: Committee: Officer:	Date From: Date To:
Action Sheets Report		Printed: Thursday, 21 October 2021 11:24:07 AM

19 Jul 2021 - 11:02 AM - Arlene Goss

The community board noted that it was time to look again at the bus park outside the skate park. Once the new railing was installed it would give a better perspective.

Type	Subject	Officer/Director	Meeting	Est. Compl.	Emailed	Completed
	<b>Fairlie Dog Park</b>	Milne, Brian Harty, Tim		21/04/2020		
	<p>7 Apr 2020 - 9:41 AM - Arlene Goss An area has been suggested on the southeast side of the Allandale Bridge. The community board agreed that Charlotte Borrell would check on the status and size of the land and get a price for clean-up and fencing.</p> <p>7 Apr 2020 - 9:55 AM - Arlene Goss The community board has established that council has vacant possession of the land for the proposed dog park. Ms Borrell will prepare a report for next meeting.</p> <p>7 Apr 2020 - 9:56 AM - Arlene Goss Action reassigned to Borrell, Charlotte by: Goss, Arlene for the reason: Action Uploaded</p> <p>8 Apr 2020 - 9:31 AM - Arlene Goss Charlotte Borrell: Delayed by Covid19 shutdown.</p> <p>15 Jun 2020 - 4:36 PM - Arlene Goss CB meeting June 11 - Pricing to clear the site and build fencing would come to the next meeting.</p> <p>18 Aug 2020 - 5:10 PM - Arlene Goss CB meeting August 6 - Dog park would require NZTA to build a footpath on the bridge. CB uncertain about community support for dog park. Resolution passed to conduct engagement with the community on township-wide projects with a report back to the community board as soon as practicable.</p> <p>14 Sep 2020 - 1:25 PM - Arlene Goss Public engagement underway.</p> <p>21 Oct 2020 - 1:43 PM - Arlene Goss Dog Park – The original location is still the ideal place. The chairman would like to keep pushing for this to happen. Cr Cox asked about other locations. Discussion took place on whether a temporary dog exercise area near the ice-skating rink would be appropriate until a pedestrian walkway across the bridge was built. There was also a suggestion of a walking loop for people who wanted to take their dog for a walk from the shopping area to the domain and back.</p>					

Outstanding	Division: Committee: Officer:	Date From: Date To:
Action Sheets Report		Printed: Thursday, 21 October 2021 11:24:07 AM

5 Jan 2021 - 8:24 PM - Arlene Goss

COMMITTEE RESOLUTION FCB/2020/137

Moved: Mr Les Blacklock

Seconded: Mr Damon Smith

That provision for a dog park on the south east site, across the Allandale bridge, gets added to the parks strategy for consideration.

CARRIED

1 Feb 2021 - 11:09 AM - Arlene Goss

The community board then discussed whether they wanted to go ahead with a temporary dog park in the domain, or develop the permanent site across the bridge. They decided to develop the permanent site. A plan was needed that could be costed.

The issue with pedestrian access across the bridge needed to be resolved. Better access was required to the Clayton Road industrial area and housing that was being added across the bridge. Adding a dog park would add an extra requirement to improve pedestrian access. It was agreed that it was the right time to put the requirement for a pedestrian "clip-on" back in front of NZTA.

1 Feb 2021 - 11:19 AM - Arlene Goss

Action reassigned to Harty, Tim by: Goss, Arlene for the reason: Charlotte has left

20 May 2021 - 9:51 AM - Arlene Goss

will be included in the Parks Strategy.

14 Jun 2021 - 11:11 AM - Arlene Goss

Action reassigned to Milne, Brian by: Goss, Arlene for the reason: Requested

Type	Subject	Officer/Director	Meeting	Est. Compl.	Emailed	Completed
	<b>Fairlie: Fence or Barrier Around Playground</b>	Milne, Brian		1/09/2020		
		Harty, Tim				
	18 Aug 2020 - 5:04 PM - Arlene Goss					
	CB meeting August 6 - Charlotte Taylor from Plunket asked for a fence around the playground for safety reasons. The community board agreed something was needed. Tim Harty gave her his card and asked her to get in touch with him.					
	21 Oct 2020 - 1:45 PM - Arlene Goss					
	Questions were asked about where the hitching posts would go. The answer was between the toilets and the railway carriage on the village green. Mr Harty has had a discussion with a Plunket representative who was happy with the suggestion.					



Outstanding	Division: Committee: Officer:	Date From: Date To:
Action Sheets Report		Printed: Thursday, 21 October 2021 11:24:07 AM

Something similar would be considered for the other side of the playground once the skate park was complete. Discussion moved to the bus park next to the playground. Buses were not a problem at the moment but the community board did not want that space to remain as a bus park. They wanted angle parking for locals in that location instead. Mr Harty said he would talk to the roading manager for a cost to provide angle parking in that area.

Charlotte Borrell asked the board to approve spending ten thousand dollars to contribute towards finishing the playground hitching posts and other improvements. This was supported.

21 Jan 2021 - 4:45 PM - Tim Harty

Staff in communication with Plunket and Board will be updated at the meeting

20 May 2021 - 9:51 AM - Arlene Goss

Contract has been let. Need to chase up.

14 Jun 2021 - 11:12 AM - Arlene Goss

Action reassigned to Milne, Brian by: Goss, Arlene for the reason: Requested

6 Jul 2021 - 8:46 AM - Arlene Goss

Revised plans and updated price has been received and accepted. Work expected to be completed by the end of July.

Type	Subject	Officer/Director	Meeting	Est. Compl.	Emailed	Completed
	<b>Fairlie Community Centre</b>	Milne, Brian Harty, Tim		4/11/2020		
	<p>21 Oct 2020 - 1:47 PM - Arlene Goss</p> <p>Jack and Enid Hutt Community Lounge update – Charlotte Borrell described the work needed to update the community lounge. She was planning to get some pricing and bring this back to the next meeting.</p> <p>5 Jan 2021 - 8:26 PM - Arlene Goss</p> <p>Fairlie CB meeting Dec 2020: Work on the community lounge is on hold until the community facilities officer role is filled.</p> <p>1 Feb 2021 - 11:03 AM - Arlene Goss</p> <p>COMMITTEE RESOLUTION FCB/2021/140</p> <p>Moved: Member Leaine Rush</p> <p>Seconded: Member Angela Habraken</p> <p>That the Fairlie Community Board instructs staff to fund the cost of tumble mats for the Mackenzie Community Centre from the Mackenzie</p>					



Outstanding	Division: Committee: Officer:	Date From: Date To:
Action Sheets Report		Printed: Thursday, 21 October 2021 11:24:07 AM

Community Centre Fittings and Furniture budget.

CARRIED

1 Feb 2021 - 11:04 AM - Arlene Goss

Action reassigned to Harty, Tim by: Goss, Arlene for the reason: Needs your attention.

30 Mar 2021 - 10:03 AM - Arlene Goss

Leaine Rush said she would attend the meeting of the community centre user group to see what their priorities were before spending the community centre maintenance budget. Brian Milne said he was working on the community centre work and was unsure where to start. It was noted that this money had been gifted to do the lounge. Lighting had been upgraded and a heat pump installed in the lounge to date. The next step was updating the kitchen unit in the lounge. Mr Milne said he will track down drawings that had been organised by a former employee.

20 May 2021 - 9:52 AM - Arlene Goss

Jack and Enid Hutt Community Lounge – Work on the kitchenette is going ahead.

14 Jun 2021 - 11:12 AM - Arlene Goss

Action reassigned to Milne, Brian by: Goss, Arlene for the reason: Requested

6 Jul 2021 - 8:47 AM - Arlene Goss

5 July – Brian Milne

Builder still waiting on price from cabinet maker to finalise price. Going to approach another cabinet maker due to delay.

19 Jul 2021 - 11:00 AM - Arlene Goss

A price for the kitchenette in the community centre lounge had been delayed, so he was going to another contractor.

Type	Subject	Officer/Director	Meeting	Est. Compl.	Emailed	Completed
	<b>Fairlie - Parks Strategy</b>	Harty, Tim		2/02/2021		
		Harty, Tim				
	19 Jan 2021 - 2:40 PM - Arlene Goss					
	Resolution passed by Fairlie CB:					
	COMMITTEE RESOLUTION FCB/2020/137					
	Moved: Mr Les Blacklock					
	Seconded: Mr Damon Smith					
	That provision for a dog park on the south east site, across the Allandale bridge, gets added to the parks strategy for consideration.					
	CARRIED					

Outstanding	Division: Committee: Officer:	Date From: Date To:
Action Sheets Report		Printed: Thursday, 21 October 2021 11:24:07 AM

21 Jan 2021 - 4:40 PM - Tim Harty

Parks Strategy underway and action added to the breif. October meeting noted that Board would like to look at a short term solution of a dog area in the Domain, is this still required?

Type	Subject	Officer/Director	Meeting	Est. Compl.	Emailed	Completed
Report	<b>Fairlie Cemetery Memorial Wall</b>	Milne, Brian	Fairlie Community Board 28/01/2021	11/02/2021	1/02/2021	
1.1		Harty, Tim				
	<a href="#">FCB/2021/141</a>					
	<b>COMMITTEE RESOLUTION FCB/2021/141</b>					
	Moved: Cr Murray Cox					
	Seconded: Member Angela Habraken					
	That the Fairlie Community Board agrees in principle with a memorial wall being established at the Fairlie Cemetery and grants up to \$1000 from the Township Projects Budget to fund concept designs, and asks council staff to work with the working party to ensure the project is successful.					
	<b>CARRIED</b>					
	The chairman did not vote as he is involved in this project.					
	1 Feb 2021 - 11:29 AM - Arlene Goss					
	Action reassigned to Harty, Tim by: Goss, Arlene for the reason: Allocated to Tim Harty					
	20 May 2021 - 9:52 AM - Arlene Goss					
	Fairlie cemetery memorial wall – The chairman said he would talk to Francie and request drawings.					
	14 Jun 2021 - 11:13 AM - Arlene Goss					
	Action reassigned to Milne, Brian by: Goss, Arlene for the reason: Requested					
	6 Jul 2021 - 8:48 AM - Arlene Goss					
	5 July - Brian Milne					
	Funding from Council towards funding contribution confirmed to the group so design work expected to be underway					

Outstanding	Division: Committee: Officer:	Date From: Date To:
Action Sheets Report		Printed: Thursday, 21 October 2021 11:24:07 AM

19 Jul 2021 - 11:02 AM - Arlene Goss

The chairman handed out copies of a site plan showing details of what was planned for the memorial wall.

Type	Subject	Officer/Director	Meeting	Est. Compl.	Emailed	Completed
	<b>Fairlie Peace Trees</b>	Harty, Tim Harty, Tim		15/02/2021		
<p>1 Feb 2021 - 11:08 AM - Arlene Goss</p> <p>The Mayor noted the Peace Trees needed maintenance work and it responsible to do this. The community board asked about the rules regarding trees placed close to the road. Member Leaine Rush said NZTA had offered to fund some of the work and would be involved in the project. Some trees needed to come down in time and staff had asked the community board how they wanted to handle the involvement of the community in future planting projects.</p> <p>The community board discussed the benefit of local families raising the replacement seedling trees, and taking seeds from the original trees to grow replacements. The board said it wanted to share information with the community at the appropriate time and get feedback.</p> <p>30 Mar 2021 - 10:05 AM - Arlene Goss</p> <p>\$180,000 has been put into the Long Term Plan to get this work done. . A further report on the trees would be available at the next meeting. Mr Harty suggested that the project manager be asked to provide a report on how the community could be involved in this project. This might include an interpretational sign about how the trees came about.</p> <p>20 May 2021 - 9:47 AM - Arlene Goss</p> <p>COMMITTEE RESOLUTION FCB/2021/143</p> <p>Moved: Mr Les Blacklock</p> <p>Seconded: Member Angela Habraken</p> <p>That the Fairlie Community Board instructs staff to come back to the next meeting with a proposal for community engagement on the Peace Trees.</p> <p>CARRIED</p> <p>19 Jul 2021 - 11:01 AM - Arlene Goss</p> <p>Leaine Rush said Arowhenua Marae had received funding to start a tree nursery and may be interested in a partnership arrangement. She offered to investigate further.</p>						

Type	Subject	Officer/Director	Meeting	Est. Compl.	Emailed	Completed
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Outstanding	Division: Committee: Officer:	Date From: Date To:
Action Sheets Report		Printed: Thursday, 21 October 2021 11:24:07 AM

**Fairlie Swimming Pool**

Harty, Tim

13/04/2021

Harty, Tim

*30 Mar 2021 - 10:07 AM - Arlene Goss*

An upgrade of the changing rooms was discussed. This would be substantial work. The filters and equipment at the pool were also needing repair and upgrade. Mr Harty said a conversation would be held with Council about what they want to do next.

*20 May 2021 - 9:53 AM - Arlene Goss*

Funding for equipment replacement is included in year 1 of the Long Term Plan.

*19 Jul 2021 - 11:01 AM - Arlene Goss*

Regarding swimming pool operations, Brian Milne said this contract needed to be organised before the end of October to be in place for the swimming season. Last season there was some good feedback from the user surveys. The chairman said the community board did not want to see pool machinery failing during the season and he was concerned about ongoing maintenance. Brian Milne said he was aware that the solar heating tubing was at the end of its life and he was getting a price to replace that.

*8 Oct 2021 - 1:50 PM - Arlene Goss*

a second heat pump is needed and estimates are being gathered on this work, as well as work required on the Twizel pool. A report would go to Council on September 14 to seek funding.

Type	Subject	Officer/Director	Meeting	Est. Compl.	Emailed	Completed
	<b>Fairlie River Trail</b>	Milne, Brian Harty, Tim		13/04/2021		
	<p><i>30 Mar 2021 - 10:08 AM - Arlene Goss</i></p> <p>Mr Harty said Council holds the resource consent for the trail and also an understanding with LINZ to carry out work on LINZ land. Mr Harty recently spoke to Fairlie Lions and there was a desire to do some work collaboratively. He asked the community board what it would like to do in this area. Discussion followed and it was suggested that the Lions Club works on building things like handrails and seats, with Council taking responsibility for maintenance of the track. It was easier for the club to get grants to build bridges or seats than grants for track maintenance. The chairman asked Council to work with Lions and offer them the firewood from felled trees. Mr Harty will continue the discussion with Lions.</p> <p><i>14 Jun 2021 - 11:16 AM - Arlene Goss</i></p> <p>Action reassigned to Milne, Brian by: Goss, Arlene for the reason: Requested</p>					

Outstanding	Division: Committee: Officer:	Date From: Date To:
Action Sheets Report		Printed: Thursday, 21 October 2021 11:24:07 AM

Type	Subject	Officer/Director	Meeting	Est. Compl.	Emailed	Completed
	<b>Fairlie Area Near 4Square Bike Stands</b>	Milne, Brian Harty, Tim		13/04/2021		
<p>30 Mar 2021 - 10:11 AM - Arlene Goss The chairman suggested an area outside the pharmacy be allocated for a bike stand. Board members said they thought this area should have a five minute park. Discussion took place on this and the community board agreed to inspect the area before the next meeting.</p> <p>20 May 2021 - 9:54 AM - Arlene Goss Area by Four Square needing bike racks – The community board needed to decide where to put a bike stand. There was a place that people used as a car park, which was not a car park, and the bike rack could go there. Brian Milne offered to follow this up.</p> <p>14 Jun 2021 - 11:16 AM - Arlene Goss Action reassigned to Milne, Brian by: Goss, Arlene for the reason: Requested</p> <p>6 Jul 2021 - 8:49 AM - Arlene Goss July 5th – Brian Milne Brian Milne and Leeanne Rush inspected to confirm location. As its in roadway/carpark area some design work and additional features required. To be actioned.</p> <p>19 Jul 2021 - 11:03 AM - Arlene Goss Bike stand – Discussion took place on a location for this. There was a place that was currently not a car park but was being used as one. Brian Milne offered to get some design work and costings done.</p>						

Type	Subject	Officer/Director	Meeting	Est. Compl.	Emailed	Completed
Report	<b>Community Board Financial Report</b>	Hurst, Jo	Fairlie Community Board 6/05/2021	20/05/2021	20/05/2021	
5.3		Numan, Paul				
<a href="#">FCB/2021/145</a>						
<b>COMMITTEE RESOLUTION FCB/2021/145</b>						



Outstanding	Division: Committee: Officer:	Date From: Date To:
Action Sheets Report		Printed: Thursday, 21 October 2021 11:24:07 AM

Moved: Mr Les Blacklock  
 Seconded: Mr Damon Smith

That the Fairlie Community Board asks Council to carry forward the balance of community board funds into the new financial year.

**CARRIED**

*20 May 2021 - 9:49 AM - Arlene Goss*

Member Angela Habraken asked if it was worth looking at a pensioner rate for the swimming pool. Or a rate for people with a community services card?  
 Brian Milne said he would include a rate for these people, that is a 20% reduction for a community services card for a season pass.

Type	Subject	Officer/Director	Meeting	Est. Compl.	Emailed	Completed
	<b>Fairlie Campervan Dump Station</b>	Goss, Arlene  van Aswegen, Suzette		22/10/2021		
	<i>8 Oct 2021 - 1:52 PM - Arlene Goss</i> One suggestion was the golf club car park which had a sewer and space for parking. It was also away from residential properties. Member Damon Smith offered to raise this at the next golf club meeting and bring their response back to the next community board meeting.					