



Mackenzie

DISTRICT COUNCIL

116TH MEETING

Date: Tuesday, 14 December 2021

Time: 9.30am

Location: Council Chambers

Fairlie

Minutes of Past Meetings

Ordinary Council Meeting

14 December 2021

Note: This meeting may be digitally recorded by the minute-taker.

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7 COMMUNITY BOARD RECOMMENDATIONS

7.1 MINUTES OF TWIZEL COMMUNITY BOARD MEETING - 1 NOVEMBER 2021

Author: Arlene Goss, Governance Advisor

Authoriser:

Attachments: 1. Minutes of Twizel Community Board Meeting - 1 November 2021

RECOMMENDATION

1. That the Minutes of the Twizel Community Board Meeting held on Monday 1 November 2021 be received.



Mackenzie

DISTRICT COUNCIL

Unconfirmed MINUTES

Twizel Community Board Meeting

1 November 2021

**MINUTES OF MACKENZIE DISTRICT COUNCIL
TWIZEL COMMUNITY BOARD MEETING
HELD AT THE TWIZEL EVENTS CENTRE LOUNGE, TWIZEL
ON MONDAY, 1 NOVEMBER 2021 AT 3.00PM**

PRESENT: Tracey Gunn (Acting Chairperson), Renee Rowland, Amanda Sargeant, Cr Emily Bradbury

IN ATTENDANCE: David Adamson (General Manager Operations – Acting), Angie Taylor (Community Services and Waste Officer), Mayor Graham Smith from 3.10pm

1 OPENING

Tracey Gunn was acting chairperson for this meeting.

2 APOLOGIES

Apologies were received from Jacqui de Buyzer, Cr Anne Munro, Suzette van Aswegen and Arlene Goss. The minutes of this meeting were taken by Angie Taylor.

3 PUBLIC FORUM

Pat Shuker thanked staff members Tony Hodges and Brian Milne for work carried out recently. She asked for a handrail to be installed on steps near the council office in Market Place. . (Service request lodged 2102712).

She asked if there would be a public meeting to discuss how the proceeds from the sale of the wood chipper would be spent. Cr Bradbury replied that the community board had decided to spend the money on planting at Man-made Hill.

4 DECLARATIONS OF INTEREST

There were no declarations of interest.

5 REPORTS

5.1 MINUTES OF TWIZEL COMMUNITY BOARD MEETING - 30 AUGUST 2021

COMMITTEE RESOLUTION TWCB/2021/254

Moved: Member Amanda Sargeant

Seconded: Cr Emily Bradbury

1. That the Minutes of the Twizel Community Board Meeting held on Monday 30 August 2021 be received and confirmed as an accurate record of the meeting.

CARRIED

5.2 COMMUNITY BOARD FINANCIAL REPORT

The community board asked that the carry forward amounts are shown on the next financial report. The Mayor offered to follow up on this. The community board also asked for detail showing the wood chipper sale income.

COMMITTEE RESOLUTION TWCB/2021/255

Moved: Cr Emily Bradbury

Seconded: Member Amanda Sargeant

That the community board financial report be received.

CARRIED

5.3 TWIZEL COMMUNITY BOARD GENERAL UPDATE

The purpose of this report was to provide the Twizel Community Board with a general update on a number of projects and actions related to the Twizel area in general and Community Board specifically.

David Adamson spoke about the Parks and Community Facilities Strategy and asked the community board to make a submission.

A contract has been let to re-seal the long-vehicle car park.

Regarding the Market Place upgrade, work is programmed for next year. The community board asked if a handrail could be installed on the other side of the steps leading up to the council office in the meantime. (Service request lodged 2102712).

The community board asked for Brian Milne to provide an email update on Man-Made Hill.

The Twizel pool will open on November 27.

The community board was asked to lodge service requests regarding lights not working opposite the industrial area on Ostler Road, and the need for lighting on town walkways.

David Adamson updated the community board on the Twizel Events Centre. A project manager is now in place and the Mayor said this work was a priority for Council. The community board would like communication on any changes to bookings.

COMMITTEE RESOLUTION TWCB/2021/256

Moved: Member Renee Rowland

Seconded: Cr Emily Bradbury

1. That the report be received.

CARRIED

5.4 GENERAL BUSINESS AND COUNCILLOR UPDATE

Twizel Youth Centre/Sports Pavilion – the community board will make a submission to the Long Term Plan on this.

Green waste day – when this event is community-wide the community board does not fund it.

Petition on speed limits – David Adamson noted that changes in the process for speed limit reviews were coming and this may make the process easier. Staff would provide an update. The community board asked for a letter to be sent in reply to Tina Smith.

Walking tracks – Funds currently exhausted. Further funding may come up.

Water systems – David Adamson noted that water main replacement is underway and connections would be reinstated unless they were no longer used.

Communication to Twizel community – The community board noted mis-communication around the location of the recent LTP workshop, and that details of community board meetings are no longer in the Twizel Update. Amanda Sargeant suggested updates be included weekly in the Twizel Update and also that the chief executive was present at more events and meetings in Twizel. David Adamson offered to take these concerns to the communications team.

Letter from Shaun and Judy Norman – The community board considered this letter and asked Mr Norman to put a grant request to the board.

Councillor Update – The Mayor noted the Long Term Process had been delayed and updated on rates and Three Waters.

Cr Bradbury provided the following update:

- As you would have noticed, there is a substantial amount of work on the ground here in Twizel. Our Council members appreciate that a number of the projects are long overdue and we are right behind the community to ensure the best possible outcomes for all. With such a large number of projects and a delayed LTP it has come with much frustration and clear set priorities. Identifying those priorities takes time and consultation, so we encourage our communities to follow updates on the MDC Website and the engagement pieces on the Let's talk platform.
- The latest announcement on 3 Waters as Mayor Graham has mentioned is an absolute blow. Our Council has worked so hard to ensure the submission and community opinions on this reform were up to date and to the highest quality so the DIA and all political parties could see our immense concerns and resistance to allow the proposal to go ahead. For the Minister to mandate it after close to entire country opposing it is simply disappointing and frightening as far as I am concerned. However Council will continue to update our communities as soon as new information comes to light.
- On a services and operational note, I would like to encourage those members of the community here today to be the eyes and ears on the ground as a number of contractors undertake a huge amount of work within our community. To use the "service request" tool through the MDC website to report in water leaks, dangerous pieces of roads or paths, over grown grass during warmer months etc. So that these issues can be resolved through the correct channels. Our staff numbers are on the lighter side and we need them to stay focussed on priority work and manage the requests coming through in a manageable way. The service request tool is the best channel for these.

COMMITTEE RESOLUTION TWCB/2021/257

Moved: Member Tracey Gunn Seconded: Cr Emily Bradbury That the information be noted. <p style="text-align: right;">CARRIED</p>
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5.5 COMMUNITY BOARD ACTION LIST

Twizel Youth Centre – The community board will make a submission to the Long Term Plan for funding to replace this building.

Twizel Large Machinery Display – Sign to be erected.

Twizel Events Centre kitchen upgrade – Tied into Events Centre overall work.

Pump Track Maintenance – Work has been completed. Training day to be re-scheduled.

General Update – Completed. Remove from list.

The Meeting closed at 4.35pm.

The minutes of this meeting were confirmed at the Twizel Community Board Meeting held on 6 December 2021.

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CHAIRPERSON

7.2 MINUTES OF TEKAPO COMMUNITY BOARD MEETING - 27 OCTOBER 2021

Author: Arlene Goss, Governance Advisor

Authoriser:

Attachments: 1. Minutes of Tekapo Community Board Meeting - 27 October 2021

RECOMMENDATION

1. That the Minutes of the Tekapo Community Board Meeting held on Wednesday 27 October 2021 be received.
2. That Council notes the following resolution passed by the Tekapo Community Board:
That the Tekapo Community Board supports the request from Tekapo Lions to place a seat at the Lake Tekapo Cemetery.



Mackenzie

DISTRICT COUNCIL

Unconfirmed MINUTES

Tekapo Community Board Meeting

27 October 2021

**MINUTES OF MACKENZIE DISTRICT COUNCIL
TEKAPO COMMUNITY BOARD MEETING
HELD AT THE TEKAPO COMMUNITY HALL LOUNGE, LAKE TEKAPO
ON WEDNESDAY, 27 OCTOBER 2021 AT 3.10PM**

PRESENT: Chairperson Steve Howes, Caroll Simcox, Sharron Binns, Cr Matt Murphy

IN ATTENDANCE: Cr Murray Cox, David Adamson (General Manager Operations – Acting), Katie Chilton (Boffa Miskell), Brian Milne (Community Facilities Officer), Arlene Goss (Governance Advisor)

1 OPENING

The chairperson opened the meeting.

2 APOLOGIES

COMMITTEE RESOLUTION TKCB/2021/193

Moved: Member Sharron Binns

Seconded: Member Caroll Simcox

That the apologies received from member Chris Scrase and Mayor Graham Smith be accepted and leave of absence granted.

CARRIED

3 PUBLIC FORUM

There was no public forum.

4 DECLARATIONS OF INTEREST

Member Sharron Binns declared an interest in the Maukatua Reserve project.

5 REPORTS

5.1 MINUTES OF TEKAPO COMMUNITY BOARD MEETING - 1 SEPTEMBER 2021

COMMITTEE RESOLUTION TKCB/2021/194

Moved: Member Sharron Binns

Seconded: Member Caroll Simcox

1. That the Minutes of the Tekapo Community Board Meeting held on Wednesday 1 September 2021 be received and confirmed as an accurate record of the meeting.

CARRIED

5.2 COMMUNITY BOARD FINANCIAL REPORT

The financial report was received.

5.3 TEKAPO COMMUNITY BOARD GENERAL UPDATE

The purpose of this report was to provide the Tekapo Community Board with a general update on a number of projects and actions related to the Tekapo area in general and Community Board specifically.

Brian Milne said tenders had been received for the Maukatua Reserve project. The completion timeframe had been extended to allow for delays. Mr Milne hoped to get this underway as soon as possible.

Water will be available for planting in February. Native plants are in high demand throughout the country.

Mr Milne asked to confirm some of the decisions made earlier on the lakefront development. The community board would like to add the footpath on the south side of the four square into the project as this was a high priority for safety.

The other major change was to take the current planned pathway away from the road alignment on the lake front and across the boat ramp, linking to the path at the footbridge.

There was also mention of some planting in a corner but otherwise leave the plan as it is. Cr Murphy asked for the addition of a plan to eradicate the existing road around the lakefront, and for the gravel to be landscaped over.

If this goes out to tender and the price is over what is budgeted, there might be money available from the land subdivision reserve.

Katie Chilton from Boffa Miskell said people had been instructed to write up contracts for the work, and a property review had been done by the property group. Mr Adamson offered to look into the next steps regarding speaking to the property owners affected by the project.

Cr Cox asked Katie Chilton to consider the need for lighting in the reserve.

Parks and Community Facilities Strategy

Brian Milne handed out a power point presentation, available as an attachment to these minutes. The presentation outlined work on the draft Parks and Community Facilities Strategy. This has been approved by council for public consultation.

Mr Milne went through the presentation and the draft list of priority projects.

The chairman asked about the use of the land subdivision fund. This could go towards future projects. Did this strategy align with the LTP? No this has been developed since the LTP. Once the strategy was finished there could be a LTP amendment, or the current draft LTP could be amended. The year 4-7 priorities would be included in the next LTP.

Would the Station Bay development contribute to the Lakeside Drive playground? This offer was no longer available and Station Bay was planning its own playground.

Cr Murphy asked if the provision of a boat ramp would fall under this. Yes. He suggested a feasibility study be added to the priority list.

The community board agreed to think about this further before providing feedback on the strategy. They had six weeks to make a submission on the strategy.

5.4 GENERAL BUSINESS AND COUNCILLOR UPDATE

The chairman welcomed David Adamson to the meeting and asked him to introduce himself and his background. He outlined his professional history as an engineer and former council chief executive.

Request from Lions Club to place a seat at Lake Tekapo Cemetery – the community board favoured this idea and passed the resolution below.

Discussion took place on the correct name of the cemetery and Cr Cox suggested confirming this with the Burtcher family who donated the land. The chairman offered to have this conversation.

Update on Road Maintenance Contract – Fulton Hogan have taken over this contract and will start on November 1. Mr Adamson said Fulton Hogan would be using local sub-contractors.

Mr Adamson suggested inviting Fulton Hogan to the next community board meeting.

Lions Corner ongoing maintenance – The person who maintained this area in the past has moved out of Tekapo and the chairman would like to ensure this area is included on the maintenance plan with immediate effect. Mr Milne noted this.

Update from Cr Murphy – Mr Murphy had a question from a community member on gorse and other weeds popping up on the Tekapo lakeside near the Genesis site. This needed controlling. Mr Milne noted this. Sharron Binns said she would be meeting with a representative from Genesis next week and would raise this with them.

Cr Murphy said the LTP consultation document had been adopted and the majority of councillor time had been involved in this process. He encouraged the community board members to make submissions on the LTP.

Cr Cox said council had also been involved in the Three Waters issues and would continue to work on this. Discussion took place on the mandate announced by the Minister earlier in the day. This would result in uncertainty in local government.

COMMITTEE RESOLUTION TKCB/2021/195

Moved: Member Sharron Binns

Seconded: Member Caroll Simcox

That the Tekapo Community Board supports the request from Tekapo Lions to place a seat at the Lake Tekapo Cemetery.

CARRIED

5.5 COMMUNITY BOARD ACTION LIST

Shared pathway project – David Adamson to follow up and respond to the community board.

Tekapo Western Carpark – Request for exit signs in this carpark to indicate where people should go. Arlene Goss to follow up on this service request.

Walkway from Simpson Lane – Clarification has been provided by Boffa Miskell and this walkway added back into the plan. Leave on the action list.

Maukatua Reserve – A conversation has been held with the school principal and the community board would like to involve the children in a ground breaking ceremony or planting a tree, or unveiling the new sign. Mr Milne to liaise with the chairman once the contractor has been confirmed.

Lakefront Improvements – Mr Adamson to follow up with the Property Group.

Barbara Hay Reserve – Completed. Remove from action list.

Tekapo Street Lights – Arlene Goss to follow up on service request. Remove from list.

New action is replacement of street light on corner of Motuariki Lane and north eastern corner of carpark. Outside the Dark Sky building.

Tekapo Hall – The new security access system is in place. Stocking of the kitchen is mostly done. The issue of a custodian needed to be addressed. The chairman asked about provisioning a booking calendar on the council website. Discussion took place on the need to promote and manage the hall.

Tekapo Tavern site – remove from action list.

Proposed sports facility – Cr Murphy asked to keep this on the action list. The club has concluded that a trust would need to be formed for this to succeed. This hasn't featured in the LTP which was disappointing because it has been recognised that it needs to move and no provision has been made.

Discussion took place on the history. Mr Adamson said he would dig up some plans that had previously gone to the board and look into this issue. He said there was a lot of information going over his desk. Arlene Goss offered to send this information to him.

Rabbit control – Carroll Simcox has talked to Cr Munro about this due to her role with Ecan. Met with Sam Staley who discussed a possible strategy but the project was too big for the community board so will be seeking help.

Katie Chilton said there was a new innovative rabbit trap being developed and she would find out more and come back to the community board.

Bike Stands – The community board was asked to email a location to Mr Milne so he could organise it.

Black Judder Bars – lighting to be installed after the tavern is built.

Tekapo Hall school hire – Council has agreed to the recommendation of the community board. Arlene Goss to communicate with the school on the conclusion of this matter.

Pioneer Drive Landscape work - Discussion took place on post and cable barriers in the church area – a further walkaround was planned for after Christmas.

CCTV cameras - Mr Adamson said this should be done in partnership with the police. The police should advise where the cameras go. The chairman said discussions had already been held with police and a quote of \$60,000 was provided. This was supposed to go into the LTP but has not been included. The chairman will send a copy of the plans to Mr Adamson. A submission on this matter would go to the LTP process.

Aorangi Crescent Upgrade – The tender has been let. The contractor who won it has an office in Christchurch. Work is imminent. Other work on services was also happening in the same place so awaiting the completion of this. Mr Adamson would provide a date to the community board.

The Meeting closed at 5.11pm.

The minutes of this meeting were confirmed at the Tekapo Community Board Meeting held on .

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CHAIRPERSON

7.3 MINUTES OF FAIRLIE COMMUNITY BOARD MEETING - 28 OCTOBER 2021

Author: Arlene Goss, Governance Advisor

Authoriser:

Attachments: 1. Minutes of Fairlie Community Board Meeting - 28 October 2021

RECOMMENDATION

1. That the Minutes of the Fairlie Community Board Meeting held on Thursday 28 October 2021 be received.



Mackenzie

DISTRICT COUNCIL

Unconfirmed MINUTES

Fairlie Community Board Meeting

28 October 2021

**MINUTES OF MACKENZIE DISTRICT COUNCIL
FAIRLIE COMMUNITY BOARD MEETING
HELD AT THE COUNCIL CHAMBERS, FAIRLIE
ON THURSDAY, 28 OCTOBER 2021 AT 4.30PM**

PRESENT: Les Blacklock (Chairman), Damon Smith, Leaine Rush, Angela Habraken, Cr Murray Cox

IN ATTENDANCE: David Adamson (General Manager Operations – Acting), Brian Milne (Community Facilities Officer), Arlene Goss (Governance Advisor), Anne Thompson (Heartlands Fairlie).

1 OPENING

The chairman opened the meeting and welcomed everyone.

2 APOLOGIES

COMMITTEE RESOLUTION FCB/2021/156

Moved: Member Damon Smith

Seconded: Member Angela Habraken

That apologies be received from Mayor Graham Smith and Cr Anne Munro.

CARRIED

3 PUBLIC FORUM

Anne Thompson from Fairlie Heartlands asked to speak about the playground on the Village Green. She disagreed with the “horse rails” that had recently been installed as they did not match the rest of the area. She was told there would be plantings done in that area. She asked for the community board to consult more widely on changes to the Village Green in the future.

She also raised the problem of the increased number of large trucks coming through Fairlie and being a danger to pedestrians. The over-65s had problems crossing the main street due to the traffic.

Riddle Street was a mess and a safety hazard. She asked for more angle parking to be put in near the skatepark.

Cr Cox asked if the community board could ask for a report on parking.

Anne Thompson said her preference was for Riddle Street to be one way. Leaine Rush said she had spoken to shop owners and some of them were against a one-way system.

David Adamson introduced himself as the acting General Manager, Operations, replacing Tim Harty.

Cr Cox suggested that the issues raised by Anne Thompson might be the subject of a submission to the Long-Term Plan.

4 DECLARATIONS OF INTEREST

There were no declarations of interest.

5 REPORTS

5.1 MINUTES OF FAIRLIE COMMUNITY BOARD MEETING - 2 SEPTEMBER 2021

COMMITTEE RESOLUTION FCB/2021/157

Moved: Mr Damon Smith

Seconded: Member Angela Habraken

1. That the Minutes of the Fairlie Community Board Meeting held on Thursday 2 September 2021 be received and confirmed as an accurate record of the meeting.

CARRIED

5.2 COMMUNITY BOARD FINANCIAL REPORT

The financial report was received and the community board noted that it did not yet include the carry forward amounts.

5.3 FAIRLIE COMMUNITY BOARD GENERAL UPDATE

The purpose of this report was to provide the Fairlie Community Board with a general update on several projects and actions related to the Fairlie area in general and community board specifically.

The chairman asked to speak about the bus car park near the village green. Would it be possible to move this next to the new public toilet site opposite the Gladstone Hotel? Further discussion was held on the need to improve parking in Fairlie, particularly around the Village Green.

Regarding the painted white barrier, the community board asked about using plants to soften this area. A full concept plan for the Village Green was on the list of priorities and this would include any changes to parking.

Dump Station - Damon Smith said he brought up the idea of locating a campervan dump station at the golf club at the club's latest meeting and they were in favour if there was no cost to the club and it could be removed if they wanted to do something else with the land. Mr Milne said the next step was to organise a license to occupy.

Public toilets - Leaine Rush asked if the old toilet building on the Village Green would be demolished or if the building could be repurposed. The contract would include the demolition of the old toilets. This land was owned by NZTA, not council, so options were limited.

Grants - Leaine Rush notified the governance advisor that the grant issued to the Spirit of Adventure Group for the film festival would not be collected because the event didn't go ahead.

Bike rack – Mr Milne said he was looking at the site next to the supermarket. This was already paved so would be a good place for it. The community board agreed with this site. Discussion took

place on the type of bike stand, making sure they were recognizable as a bike stand. Mr Milne offered to come back to the community board with ideas and quotes for the board to consider.

Memorial headstone – The community board did not see a problem with this headstone being installed in the cemetery. Council did not have a policy on headstones or adhere to any set standards. This headstone was not considered to be inappropriate for the site.

Parks and Community Facilities Strategy – Mr Milne gave a power point presentation on the new strategy. A copy of the presentation is available as an attachment to these minutes.

Following the presentation, the chairman noted that more work was planned for Tekapo and Twizel than Fairlie. Mr Milne explained the funding difficulties faced by Fairlie due to the lack of new development.

Discussion took place on whether the proposed pump park should go on the Village Green or at another site. Sites considered included the Domain, McLeans Park and Strathconan Park. Different types of pump parks or bike tracks were compared.

The chairman asked to see the priorities/details of the strategy advertised in the Fairlie Accessible for public feedback.

5.4 GENERAL BUSINESS AND COUNCILLOR UPDATE

Cr Cox said councillor time had been taken up with the Long-Term Plan. It was currently in the submissions phase with hearings due later this month.

There was a lot of water and roading infrastructure costs included in the Long-Term Plan, but not a lot of community facility funding. He suggested that if there was anything that needed to be included, the community board should put in a submission.

Council was also working with the government on Three Waters. It was too early to know exactly what the new South Island entity would look like. Councils wanted to ensure local representation was a feature.

There would need to be a review of local government once three waters were taken out.

Cr Cox left the meeting at 5.48pm.

5.5 COMMUNITY BOARD ACTION LIST

The Skate Park is finished. Need to look at parking now. Car parking is at a premium. The chairman wanted to act on this urgently. David Adamson asked for clarification on what the community board wanted. They said they wanted more car parks closer to the shops and the buses moved further away, nearer to the new public toilet. They also wanted safety issues resolved near the Four Square.

Mr Adamson asked to see the Abley traffic report that was conducted some years ago in Fairlie. He also suggested starting a new action requesting a parking strategy for the centre of Fairlie.

Dog Park – Mr Milne asked if the site on the other side of the bridge was definitely the preferred site for the dog park. The community board agreed.

Mr Adamson said he would report to the community board at a later date on matters like the new Fairlie water treatment plant. He also updated the board on the new roading contract. The

governance advisor was asked to invite Fulton Hogan to the next community board meeting to introduce themselves.

The Meeting closed at about 6.30pm.

The minutes of this meeting were confirmed at the Fairlie Community Board Meeting held on .

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CHAIRPERSON

8 CONFIRM COUNCIL MINUTES

8.1 MINUTES OF COUNCIL MEETING - 28 SEPTEMBER 2021

Author: Arlene Goss, Governance Advisor

Authoriser:

Attachments: 1. Minutes of Council Meeting - 28 September 2021

RECOMMENDATION

That the Minutes of the Extraordinary Council Meeting held on Tuesday 28 September 2021 be received and confirmed as an accurate record of the meeting.



Mackenzie

DISTRICT COUNCIL

Unconfirmed MINUTES

Extraordinary Council Meeting

28 September 2021

**MINUTES OF MACKENZIE DISTRICT COUNCIL
EXTRAORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS, FAIRLIE
ON TUESDAY, 28 SEPTEMBER 2021 AT 11AM**

PRESENT: Mayor Graham Smith, Cr Anne Munro, Cr Stuart Barwood, Cr Murray Cox, Cr Emily Bradbury, Cr Matt Murphy

IN ATTENDANCE: Angela Oosthuizen (Acting Chief Executive), Tim Harty (General Manager Operations), Paul Numan (General Manager Corporate), David Adamson (Engineering Manager – Acting), Sam Molyneux (Executive Assistant), Chris Clarke (Communications Advisor).

1 OPENING

The Mayor opened the meeting with a karakia.

2 APOLOGIES

An apology was received from Cr James Leslie.

3 DECLARATIONS OF INTEREST

There were no declarations of interest.

4 REPORTS

4.1 WATER REFORM SUBMISSION TO LGNZ AND DIA

Council has been asked to submit questions and/or give feedback to the Government on;

- a) the areas of the Government's proposal that Council needs more information on and
- b) the changes to the Government's proposal/process.

This report updated Council on progress to date and the next steps.

David Adamson, the acting engineering manager, joined the meeting and updated the councillors on the draft submission.

The Mayor said he spoke with Minister Mahuta yesterday and reminded her that our questions were still to be answered. He said as far as the Canterbury mayors were concerned they're calling for a pause.

There were still more questions to incorporate and the submission was a work in progress, but only due to the complexities and to ensure we were covering all the bases.

The Mayor said this submission would go to the Minister. She would read all of the submissions, write a report to Cabinet, and from there a decision would be made for the next steps.

David Adamson suggested forwarding a copy of the submission to local MP's so they were aware of local concerns. And also to LGNZ.

The councillors were asked to go away and read the submission, and provide feedback in the next 24 hours.

Council agreed to go ahead with option one, which was to submit to central government.

Thanks was given to David Adamson, noting how comprehensive the submission was. They hoped the Minister would listen.

RESOLUTION 2021/133

Moved: Cr Anne Munro

Seconded: Cr Matt Murphy

That the report be received,

CARRIED

RESOLUTION 2021/134

Moved: Cr Stuart Barwood

Seconded: Cr Emily Bradbury

2. That Council notes officers' advice on the accuracy of the information provided to Council in June and July 2021 through the RFI and WICS modelling processes, and that
3. Council notes officers' analysis of the impacts of the Government's proposed three water service delivery model on the Mackenzies' communities and their wellbeing. This includes the impacts on the delivery of water services and water related outcomes and staff capability and capacity, on Mackenzie Council's sustainability (including rating impact, debt impact, and efficiency). It recognises that while the ability to borrow is reduced and its income stream is lessened, Mackenzie District Council is still a viable Council after water reform proceeds, and further that
4. Council notes the analysis of three waters service delivery options presented to Council to date via a series of workshops, and further that
5. Council notes that a decision to support the Government's preferred three waters service delivery option is not lawful (would be ultra vires) at present due to section 130 of the Local Government Act 2002 (LGA). This prohibits Council from divesting its ownership or interest in a water service except to another local government organisation, and what we currently know (and don't know) about the Government's preferred option, and further that
6. Council notes that it cannot make a formal decision on a regional option for three waters service delivery without doing a Long Term Plan (LTP) amendment and ensuring it meets section 130 of the LGA, and further that
7. Council notes that the Government intends to make further decisions about the three waters service delivery model after 30 September 2021, and further that,
8. Council notes the desire wishes to gain an understanding of the community's views, and this cannot be meaningfully undertaken until Council has further information from the Government on the next steps in the reform process, and further that
9. Council delegates to the Mayor and CEO the power to prepare, sign and submit a submission to seek guidance on and/or give feedback to the Government on the Government's proposal, and further that,

10. Council notes that the CEO will circulate drafts of the submission to all Councillors as part of its preparation and report back further once they have received further information and guidance from Government and further that
11. Council notes that the CEO will report back once they have received further information and guidance from Government on what the next steps look like and how these should be managed, and further that
12. Council, in noting the above, agrees it has given consideration sections 76, 77, 78, and 79 of the Local Government Act 2002 and in its judgment considers it has complied with the decision-making process that those sections require (including, but not limited to, having sufficient information and analysis that is proportionate to the decisions being made).

CARRIED

4.2 ADOPTION OF THE DRAFT CONSULTATION DOCUMENT FOR 2021-2031

This item was removed from the agenda as the draft consultation document had not yet been approved by audit.

5 PUBLIC EXCLUDED

RESOLUTION TO EXCLUDE THE PUBLIC

RESOLUTION 2021/135

Moved: Cr Anne Munro

Seconded: Cr Emily Bradbury

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
5.1 - Proposed Exemption from Procurement Policy for Water Safety Plans	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information s7(2)(h) - the withholding of the information is necessary to enable Council to carry out,	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

	without prejudice or disadvantage, commercial activities	
5.2 - Award of Contract 1273 - Transportation Maintenance, Operation, Renewal and Improvements Contract 2021-31	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
5.3 - Smart Water Metering Supply and Installation Procurement Plan	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
CARRIED		

RESOLUTION 2021/136

Moved: Cr Emily Bradbury
 Seconded: Cr Murray Cox

That Council moves out of closed meeting into open meeting.

CARRIED

The minutes of this meeting were confirmed at the Ordinary Meeting of the Mackenzie District Council held on

.....
CHAIRPERSON

8.2 MINUTES OF COUNCIL MEETING - 7 OCTOBER 2021

Author: Arlene Goss, Governance Advisor

Authoriser:

Attachments: 1. Minutes of Council Meeting - 7 October 2021

RECOMMENDATION

That the Minutes of the Council Meeting held on Thursday 7 October 2021 be received and confirmed as an accurate record of the meeting.



Mackenzie

DISTRICT COUNCIL

Unconfirmed MINUTES

Extraordinary Council Meeting

7 October 2021

**MINUTES OF MACKENZIE DISTRICT COUNCIL
EXTRAORDINARY COUNCIL MEETING
HELD ON ZOOM
ON THURSDAY, 7 OCTOBER 2021 AT 2.00PM**

PRESENT: Mayor Graham Smith, Deputy Mayor James Leslie, Cr Stuart Barwood, Cr Emily Bradbury

IN ATTENDANCE: Suzette van Aswegen (Chief Executive), Paul Numan (General Manager Corporate Services), Angela Oosthuizen (Long Term Plan Project Manager), Sam Molyneux (Executive Assistant), Arlene Goss (Governance Advisor), Keiller MacDuff (media)

A recording of this meeting is available on Council's YouTube channel.

1 OPENING

The Mayor welcomed everyone to the meeting.

2 APOLOGIES

Apologies were received from Cr Cox, Cr Munro and Cr Murphy.

3 DECLARATIONS OF INTEREST

There were no declarations of interest.

4 REPORTS

4.1 ADOPTION OF THE LONG TERM PLAN DRAFT CONSULTATION DOCUMENT 2021-2023

The Long Term Plan 2021-2031 (LTP) is Council's commitment to the community and sets out

- what the Council plans to do over the next ten years
- how much it will cost, how it will be funded and how the Council will report on progress.

The Council is required to adopt a Long-Term Plan (LTP) every three years under the Local Government Act 2002. The Council is also required to prepare and adopt a Consultation Document (CD) and use the special consultative procedure to provide an effective basis for public participation in Council's decision-making processes relating to the content of the LTP.

Over the last few months, Council workshops and meetings have guided the development of the CD and the supporting information. The purpose of this report was to seek the Council's approval of the CD and supplementary information.

RESOLUTION 2021/133

Moved: Mayor Graham Smith

Seconded: Cr Stuart Barwood

1. That the report be received.
2. That Council adopts the following documents as supporting information for the Long Term Plan 2021-2031 Consultation Document for provision to Audit New Zealand
 - a) Draft Liability Management Policy.
 - b) Draft Investment Policy.
 - c) Draft Financial Contributions Policy.
 - d) Draft Rates Remissions and Postponement Policy.
 - e) Draft Accounting Policy.
 - f) Draft Prospective Financial Statements.
3. That Council notes that the following documents have been adopted previously as supporting information to the Long Term Plan 2021-2031 Consultation Document: Draft Infrastructure Strategy, Draft Financial Strategy 2021-2051 and Draft Revenue and Financing Policy presented and Draft Significance and Engagement Policy in the meeting dated 21 September 2021 subject to any audit amendments.
4. That Council receives the audit opinion for the Draft Consultation Document Draft Long Term Plan 2021-2031 Consultation Document and supporting documentation.
5. That Council adopts the Draft Long Term Plan 2021-2031 Consultation Document for consultation with the community.

CARRIED

The Meeting closed at 2.22pm.

The minutes of this meeting were confirmed at the Ordinary Meeting of the Mackenzie District Council held on 12 October 2021.

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CHAIRPERSON

8.3 MINUTES OF COUNCIL MEETING - 19 OCTOBER 2021

Author: Arlene Goss, Governance Advisor

Authoriser:

Attachments: 1. Minutes of Council Meeting - 19 October 2021

RECOMMENDATION

That the Minutes of the Council Meeting held on Tuesday 19 October 2021 be received and confirmed as an accurate record of the meeting.



Mackenzie

DISTRICT COUNCIL

Unconfirmed MINUTES

Ordinary Council Meeting

19 October 2021

**MINUTES OF MACKENZIE DISTRICT COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS, FAIRLIE
ON TUESDAY, 19 OCTOBER 2021 AT 9.00AM**

PRESENT: Mayor Graham Smith, Cr Anne Munro, Cr Stuart Barwood, Cr Murray Cox, Cr Emily Bradbury, Cr Matt Murphy (by Zoom)

IN ATTENDANCE: Angela Oosthuizen (Project Manager), Tim Harty (General Manager Operations), David Adamson (Engineering Manager), Paul Numan (General Manager Corporate), Alexis Gray (General Manager People and Culture), Aaron Hakkaart (Planning Manager), Sam Molyneux (Executive Assistant), Arlene Goss (Governance Advisor), Chris Clarke (Communications Advisor), David Codyre by Zoom (Acting Finance Manager), Angie Taylor (Solid Waste Manager), Sandy Hogg (Finance Manager), one member of the media.

1 OPENING

The Mayor opened the meeting and thanked everyone for being willing to start early. He invited Angela Oosthuizen to sit in for the chief executive, who was an apology.

He updated the meeting on current activity around the Covid pandemic and vaccination programme. The district health board has asked for council help to reach unvaccinated people in remote parts of the district.

Cr Munro was invited to open the meeting with a karakia.

2 APOLOGIES

Apologies were received from Cr James Leslie and chief executive Suzette van Aswegen.

3 VISITORS

There were no requests to speak at a public forum and no visitors to the meeting.

4 DECLARATIONS OF INTEREST

There were no declarations of interest.

5 BEREAVEMENTS

The Mayor read out the following bereavements and a moment of silence was observed:

- Ross Campbell, died September 24, 2021. Husband of Liz. Father and father-in-law of Casey and Todd, and Krista and Damon. Krista is a member of staff at MDC. Resident of Twizel.
- William (Bill) Scott, died October 1, 2021. Husband of Dawn. Father and father-in-law of Andrew and Helen, Sarah and James, Juliet and Damien, and Rachel and Henry.
- Gwen Patton, farmer from Allandale.

6 MAYOR'S REPORT

6.1 MAYORAL ACTIVITIES REPORT

The Mayor said the Minister of Local Government was debating Three Waters Reform at Cabinet yesterday and has come back to local government to say she wouldn't be considering a pause in the process.

He then outlined the highlights of his report, including information about the freshwater reforms and RMA changes.

He asked staff for an update on the MOU with Twizel School. Mr Harty said there was a meeting with the school board yesterday and they discussed the future of the library. The next step was to do some more work and workshop the issue with council, followed by a formal report to council. The Ministry of Education reps at the meeting did not express a sense of urgency.

Mr Numan said the board were disappointing with their approach. They were not wanting a community library, only a school library. They did not want students to be mixing with people from the community.

Cr Munro asked for yesterday's meeting to be documented and a letter written from Council to the board to keep discussion ongoing. She would like a communication to go back to the board as soon as possible.

Mr Harty said the view of the principal and the board was that they just wanted their own library.

The Mayor said Council was willing to work with them and supported a community facility. The Mayor asked to keep the conversation going. There was a need to let the community know what was happening because people believed it was the council that did not want to work with the school, and this was incorrect.

Going back to the Mayor's report, the councillors acknowledged how busy the Mayor had been recently and thanked him for his efforts.

Discussion took place on the Mackenzie Alignment and recent discussions between the chief executives and staff of the alignment agencies. This initiative was facing difficulties and the group needed to get back to working within its terms of reference.

RESOLUTION 2021/137

Moved: Cr Anne Munro

Seconded: Cr Stuart Barwood

That the report be received.

CARRIED

6.2 CHIEF EXECUTIVE'S REPORT

Angela Oosthuizen wrote this report as it related to her time spent as acting chief executive. The first round of LTP drop-in sessions has taken place. The one in Twizel was well attended with some good feedback received. Another round of drop-in sessions was planned in the coming weeks.

Regarding the annual report, Audit New Zealand has said there is a scarcity of audit resources in New Zealand and they don't have the resources to audit MDC until February. This was a concern and a letter would be sent to the auditor general expressing Council's concerns.

The submission on Three Waters was sent through and answers to questions have been received. It was now a matter of watching developments.

Cr Munro asked if there was a risk to the funding for Te Manahuna Ki Uta/Destination Mackenzie. No. Funding to sub-contractors had been stopped to preserve the budget.

How would this project align with the District Plan Review. The two would be developed in tandem.

Cr Cox said there was still a concern around the high turnover of staff. When the Parks and Open Spaces strategy went out for consultation, MDC would not have a General Manager Operations and there had not been an officer in the community facilities space for over a year. He was concerned there would be more consultants, more cost and less productivity.

The Mayor agreed. FTE was down at a time of growth. Angela Oosthuizen said she heard his concerns. David Adamson has been appointed as Acting General Manager Operations. It was critical to get a timeline of what needed to happen over the next months for key projects. She had been asked to work on a plan with key milestones.

Alexis Gray updated the councillors on a current offer to a potential engineering manager. There had been a suggestion of a shared Civil Defence Officer with Timaru which could be explored further.

Council thanked David Adamson for stepping into the role of Acting General Manager Operations in the meantime.

The Council considered the health and safety information attached to the report. Council had not had any incidents that needed to be reported to Worksafe.

RESOLUTION 2021/138

Moved: Cr Emily Bradbury

Seconded: Cr Murray Cox

That the report be received.

CARRIED

7 REPORTS

7.1 PROPOSAL AND PROCUREMENT PLAN FOR THE DETAILED DESIGN OF THE FAIRLIE WTP

The purpose of this report to Council was to provide a procurement plan for the procurement of detailed design of the Fairlie Water Treatment Plant and to enable the direct appoint of Beca to undertake the design. A Proposal and Procurement Plan is required by the Mackenzie District Council Procurement Policy, version 2020-08-25.

David Adamson summarised his report and progress to date on the new Fairlie Water Treatment Plant. The cheapest and fastest way to move forward with a design would be to direct appoint

Beca. Then a further procurement plan would come to Council as the next step. The membrane might take 12-18 months to arrive once ordered, so there was a need to act as soon as possible.

Drinking water standards may shift to recognise the danger of nitrates in water, and this could affect the new treatment plant.

Cr Cox asked if a second supply of water had been considered. Not at the moment. There was enough quality and quantity from the spring Council has already secured. Cr Barwood suggested investigating this and Mr Adamson noted this.

RESOLUTION 2021/139

Moved: Cr Stuart Barwood

Seconded: Cr Murray Cox

1. That the report be received.

CARRIED

RESOLUTION 2021/140

Moved: Cr Anne Munro

Seconded: Cr Murray Cox

2. That the Proposal and Procurement Plan (attached to the agenda) be accepted and that Beca be direct appointed to undertake detailed design for the Fairlie Water Treatment Plant.

CARRIED

7.2 LOW ACCESS ROAD BRIDGE MANAGEMENT

The purpose of this report was to secure Council support for the process to engage with owners of properties serviced by sole access bridges.

General Manager Operations Tim Harty said the report formalises the approach outlined in the Long-Term Plan but also asks for approval to start discussions on the future of the Cass River Bridge.

Cr Munro asked to put a timeframe on when this action would be completed.

Discussion took place on the budget for replacing structural assets. Money was set aside but could not be spent without coming to an agreement with landowners using the road.

Cr Barwood noted that some landowners had been approached in previous years but agreements had not progressed. Mr Harty said this was why he wanted to engage the Property Group to ensure the work was completed.

The Mayor asked for a timeframe for a report back to Council. A six-month timeframe was added to resolution 4.

RESOLUTION 2021/141

Moved: Cr Anne Munro

Seconded: Cr Murray Cox

1. That the report be received.

CARRIED

RESOLUTION 2021/142

Moved: Cr Anne Munro

Seconded: Cr Emily Bradbury

2. That Council supports the dialogue process outlined within this report to progress property and stakeholder discussions on bridge management and renewal processes on the listed structures, and further that,
3. The Property Group be engaged to commence discussions on the Cass River Bridge process, for a cost of \$20,000 as outlined in the attached offer of service, and further that
4. Council funds the Property Group work from the 2021/22 Bridge Maintenance activity as outlined in the draft 2021/31 Long term Plan and report back to Council within six months.

CARRIED

7.3 PARKS AND COMMUNITY FACILITIES STRATEGY

The purpose of this report was to obtain Council approval to release Council Strategies for community engagement. These strategies being the draft Parks, Trails, Playgrounds and Public Toilets Strategies. After feedback has been undertaken and incorporated, the strategies will be adopted by Council.

It was also to gain support to release the Top Ten Project lists to the Community Boards for feedback.

Cr Murphy asked for clarification in the public toilet strategy where it said future toilet blocks would not charge for use. The strategy did not clarify if the current toilet block in Tekapo should continue to charge for use. He did not think the Tekapo toilet should charge for use in the future.

Cr Cox said he would like to see this go to the community boards and interest groups. There were a few things that needed to be clarified or expanded on. He wasn't clear about sports facilities such as the proposal regarding the Tekapo Squash Club, dog parks and camping facilities. He wondered if these should form part of the strategy.

Cr Munro said the strategies fill an important gap and were there other strategies also required? Reserve management plans were being prepared for Lake Ruataniwha and the Lake Tekapo waterfront. There was also a need for a district-wide omnibus plan.

Cr Cox said a lot of this stuff was not in the Long-Term Plan so it was important to have them ready to go for the next LTP.

RESOLUTION 2021/143

Moved: Cr Murray Cox

Seconded: Cr Emily Bradbury

1. That the report be received.

CARRIED

RESOLUTION 2021/144

Moved: Cr Emily Bradbury

Seconded: Cr Anne Munro

2. That the Draft Strategies (Parks, Trails, Playgrounds and Toilets) be approved for release to undertake a public and stakeholder engagement process, and further that,
3. Staff inform those parties that provided input into the strategies of the engagement process, and further that,
4. The supporting Priority Project list be reported to Community Boards through the October meeting round for feedback

CARRIED**7.4 TWIZEL EVENTS CENTRE - BUILDING CONDITION**

The purpose of this report was to inform Council of the works required at the Twizel Events Centre to secure a Code Compliance Certificate and gain approval to commence works prior to the sign off of the 2021-31 Long Term Plan.

General Manager Operations Tim Harty said the Twizel Events Centre was currently operating under a Certificate of Public Use and this would need to be re-issued. There was also half a million dollars in the Long-Term Plan to fix issues with this building. He recommended employing a project manager and Beca to carry out this work.

This project was a high priority. The building has been problematic and needs to be addressed.

Cr Barwood asked how paying a project manager would affect the budget for maintenance. A project manager would ensure the work was done. Current staff did not have the capacity to do this work.

Monthly reports would come back to Council, as included in the staff recommendation.

Cr Bradbury asked how many times a certificate of public use could be renewed. Mr Harty was confident that the Building Control Authority would renew it once work was underway with a dedicated project manager.

RESOLUTION 2021/145

Moved: Cr Anne Munro

Seconded: Cr Stuart Barwood

1. That the report be received.

CARRIED**RESOLUTION 2021/146**

Moved: Cr Anne Munro

Seconded: Cr Matt Murphy

2. That Council supports the engagement of a suitably qualified Project Manager to oversee the scoping and delivery of the works required at the Twizel Events Centre, and further that

3. The Project Manager be funded from the Twizel Events Centre maintenance budget in the 2021/31 Long Term Plan, and further that
4. Beca Limited be engaged to provide technical support to the Project Manager in the delivery of the works required to secure a Code Compliance Certificate for the Twizel Event Centre, and further that
5. The Project Manager provide Council with monthly reports on the progress of the works.

CARRIED

The meeting adjourned at 10.39am for morning tea and reconvened at 10.50am.

6.5 CANTERBURY WASTE JOINT COMMITTEE - REQUEST FOR ENVIRONMENT CANTERBURY TO RE-JOIN COMMITTEE AND NEW STAFF RESOURCE

This report was to seek approval from Council to support the following recommendations from the Canterbury Waste Joint Committee's meeting on 2 September 2021:

That the Council:

- (a) Agree that a new staff position be created to progress waste minimisation and management initiatives across the region and improve regional collaboration.
- (b) Agree that the budget for regional waste minimisation be increased from \$112,000 to \$192,000, to be adjusted annually for inflation.
- (c) Agree that Environment Canterbury be invited to become a member of the Committee on the same terms and conditions as its previous membership.

Angie Taylor outlined the contents of her report.

Cr Cox asked about whether projects would get bogged up in Ecan and get lost, because they were a regional council rather than a district council. Angie Taylor said the shared resource would help the smaller councils in the long run.

Mr Harty said Ecan had not agreed to this yet. Cr Barwood said the committee met about three times a year. Some projects had fallen away because there had not been someone to keep an eye on it. It was good idea for a cost of only \$800.

RESOLUTION 2021/147

Moved: Cr Anne Munro

Seconded: Cr Murray Cox

That the report be received.

CARRIED

RESOLUTION 2021/148

Moved: Cr Stuart Barwood

Seconded: Cr Anne Munro

That Council supports the proposed increased contribution of an additional \$820.50 from Mackenzie District Council to the Canterbury Joint Waste Committee, to be funded from the Waste Levy.

CARRIED**7.6 APPROVAL OF DISTRICT PLAN PROCUREMENT**

The purpose of this report was to approve the 'District Plan Review – Request for Proposals' going to the open market prior to the Long-Term Plan 2021 – 2031 being adopted (the LTP).

The District Plan Review was a priority project, and any delays in going to the open market to source external resources would likely result in the District Plan Review timeline being extended.

It was noted that the proposed timeline was already ambitious and further delays would cause significant delivery delays.

Aaron Hakkaart sought council approval to go to market in advance of funding being approved in the LTP. The procurement plan was currently with Audit NZ being reviewed. He did not want to wait until the new year. This had to go out to market for 5-6 weeks and time was getting tight.

Mr Harty said the timeframe was tight and the planning team was at 50% capacity. Even getting the procurement plan together and out to market had required external support.

Mr Hakkaart said there were several risks associated with this project. A large, multi-million-dollar project does come with risks.

Cr Munro said a district plan needed to be robust and fit for purpose and the current plan was out of date. It was important to get this up and running.

RESOLUTION 2021/149

Moved: Cr Emily Bradbury

Seconded: Cr Murray Cox

1. That the report be received; and

CARRIED**RESOLUTION 2021/150**

Moved: Cr Anne Munro

Seconded: Mayor Graham Smith

2. That Council approves the District Plan Review – Request for Proposals going to the open market prior to the Long-Term Plan funding being approved, and further that
3. The results of the open market process be brought back to Council for approval, if, at the time of award of the contracts, the Long-Term plan has not been approved.

CARRIED

7.7 APPROVAL OF EXEMPTION TO MACKENZIE DISTRICT COUNCIL PROCUREMENT PLAN - APPOINTMENT OF PROJECT AND ENGAGEMENT MANAGER FOR DISTRICT PLAN REVIEW

This report asked Council to approve an exemption to Council’s Procurement Policy, allowing for the direct appoint of Rationale to act as Project and Engagement Manager for the District Plan Review – Stage 1 (Drafting) to a value of \$125,000.

Aaron Hakkaart said technical and staff support was required to keep the District Plan project going. Councillors did not have any questions.

RESOLUTION 2021/151

Moved: Cr Anne Munro

Seconded: Cr Emily Bradbury

1. That the report be received.

CARRIED

RESOLUTION 2021/152

Moved: Cr Anne Munro

Seconded: Cr Murray Cox

2. That Council approves an exemption to the Procurement Policy to allow for the direct appoint of Rationale as Project and Engagement Manager for Stage 1 (Drafting) of the District Plan Review to the value of \$125,000.

CARRIED

7.8 ADOPTION OF THE MACKENZIE SPATIAL PLANS DOCUMENT

Council had previously adopted the spatial plans for the townships. This document outlined the detail and analysis involved in deciding on the spatial plans.

Cr Cox said there would be instances when council staff were working on property matters around the district. Those matters might conflict with the zones in the spatial plan. He did not know if the planning and property teams had been talking to each other regarding this.

The spatial plans were not statutory documents but Mr Hakkaart was reluctant to make any changes after an extensive consultation with the community. Nothing had effect until the District Plan has been adopted, but initially council was adopting the spatial plan as a blueprint for the District Plan.

Everyone involved in the project was thanked for their hard work.

RESOLUTION 2021/153

Moved: Cr Anne Munro

Seconded: Cr Matt Murphy

1. That the report be received.

CARRIED**RESOLUTION 2021/154**

Moved: Cr Anne Munro

Seconded: Cr Stuart Barwood

2. That Council resolves to adopt the Mackenzie Spatial Plans document.

CARRIED**7.9 RETROSPECTIVE APPROVAL OF EXEMPTION TO THE PROCUREMENT POLICY FOR SPECIALIST SUPPORT OF PC18**

The purpose of this report was to seek retrospective Council approval for an exemption of the Procurement Policy to direct appoint a team to respond to the Environment Court Appeals received on Plan Change 18.

Aaron Hakkaart said the timeframes directed by the court required the engagement of expert support, so this report was to seek retrospective approval. Staff were confident that the people engaged were competent.

RESOLUTION 2021/155

Moved: Cr Emily Bradbury

Seconded: Cr Murray Cox

1. That the report be received.

CARRIED**RESOLUTION 2021/156**

Moved: Mayor Graham Smith

Seconded: Cr Anne Munro

2. That Council approves the retrospective exemption to the Procurement Policy for the engagement of:
 - (a) Simon Berry and Craig Malone (Berry Simons Lawyers); and
 - (b) David Caldwell (Barrister); and
 - (c) Liz White (Planner); and
 - (d) Kelvin Lloyd (Ecologist).to support Council through the Plan Change 18 appeal process, and further that
3. Staff report progress of the appeal process, including costs, through the Planning and Regulations Committee

CARRIED

6.10 MONTHLY ECONOMIC AND BUSINESS SUPPORT SERVICES REPORT FOR JULY AND AUGUST

Leaine Rush sent an apology so Paul Numan spoke to this report. Council was currently negotiating a long-term contractual relationship with the Chamber of Commerce.

The Mayor said the chamber was successful in getting quite a bit of money into the district for Covid recovery. They were working well with council's team and doing a good job.

RESOLUTION 2021/157

Moved: Mayor Graham Smith

Seconded: Cr Anne Munro

That the information be noted.

CARRIED

7.11 CANTERBURY WATER MANAGEMENT STRATEGY ZONE COMMITTEE REVIEW

This report was submitted by Dave Moore and Janine Roux, Environment Canterbury. The purpose of this report was:

- To provide the Mackenzie District Council with an update on the confirmation and implementation of changes to the role and function of zone committees designed to support the implementation of the Canterbury Water Management Strategy (CWMS).
- To provide the revised Canterbury Water Management Strategy's zone committee's Terms of Reference as confirmed by Environment Canterbury on 10 December 2020.
- To affirm the Letter of Shared Priorities for the CWMS Orari-Temuka-Opihi-Pareora (OTOP) and Upper Waitaki Water Zone Committees between Environment Canterbury and Mackenzie District Council.

Cr Munro tabled two updated, shared letters of expectation for the Mayor and Chief Executive to sign. She also tabled action plans for the two zone committees. These are available as an attachment to these minutes. There was some difficulty because all the councils put different expiry dates on their letter of expectations.

RESOLUTION 2021/158

Moved: Cr Stuart Barwood

Seconded: Cr Anne Munro

2. That Council:

2.1 **Notes** the confirmation and implementation of changes to the role and function of the CWMS Zone Committees, as reviewed in 2020.

2.2 **Confirms** the revised CWMS Terms of Reference for the CWMS OTO Water Zone Committee and Upper Waitaki Water Zone Committees.

2.3 **Notes** the next steps to for the 2021 CMWS Zone Committee refresh and the development of zone committee action plans.

2.4 **Notes** the Letter of Shared Priorities for the CWMS OTOF Water Zone Committee and Upper Waitaki Water Zone Committees.

CARRIED

7.12 USE OF TEKAPO HALL BY TEKAPO SCHOOL

This report was submitted by the Tekapo Community Board in response to discussion on the use of Tekapo Hall facilities by the school. The community board would like Council approval to set up a formal agreement with the school.

The governance advisor gave some background. Cr Murphy said he has been part of discussions at the community board level and supported the recommendation from the community board.

RESOLUTION 2021/159

Moved: Cr Matt Murphy

Seconded: Cr Anne Munro

2. That Council offer Tekapo School a special rate of \$1,000 per annum (inclusive of GST) for unlimited use of the facilities at the Tekapo Hall. This would be funded by the school with the assistance of a grant from the Tekapo Community Board.

CARRIED

7.13 ANNUAL REPORT PROJECT UPDATE

This item was in the public excluded part of the agenda but the Mayor said there was no reason for this report to be in public excluded and he moved it into the public part of the meeting.

David Codyre joined the meeting on Zoom. He said from the end of next week the team would have a draft annual report ready for AuditNZ to work on. The statutory requirement was to adopt by December 31, but AuditNZ have said they will not audit it until early next year.

Council would be drafting a letter to AuditNZ expressing disappointment and outlining the impacts of that decision. Paul Numan said Council would be starting its annual plan before the end of the year. It was not acceptable for Audit NZ to put council staff into this position. It would put them under a considerable amount of stress.

The Mayor said he had asked to meet with the principal.

Cr Munro asked if there was any possibility of going to market and finding another auditor. If Council found a reputable auditor that was prepared to come in, that would require the permission of the Auditor General.

David Codyre was thanked for his efforts and he praised the team.

7.14 LATE ITEM - COUNCIL FINANCIAL REPORT

Council's financial report was tabled at the meeting as a late item. A copy of this report is available as an attachment to these minutes.

Sandy Hogg was introduced to the councillors as the new Finance Manager.

She outlined the highlights of the report including:

- In other revenue we are down because we haven't done our NZTA claim.
- There is very little happening in the financial contributions space due to Covid so income is down.
- Operating expenditure is down due to emergency work in winter and Covid.
- Things are also slow because there is no adopted LTP to be working to.
- The 3 Waters tranche 1 money is in the accounts. Expenditure is slow to show in the accounts but work is on track.

Cr Barwood asked about being over budget on corporate services due to employment of contractors and consultants. He asked for a breakdown of this from the finance manager.

Sandy Hogg was commended for progressing some matters, such as a new format for future financial reports.

RESOLUTION 2021/160

Moved: Cr Emily Bradbury

Seconded: Cr Stuart Barwood

That the report be received.

CARRIED

8 COMMUNITY BOARD RECOMMENDATIONS

8.1 MINUTES OF TWIZEL COMMUNITY BOARD MEETING - 12 JULY 2021

RESOLUTION 2021/161

Moved: Cr Emily Bradbury

Seconded: Cr Stuart Barwood

1. That the Minutes of the Twizel Community Board Meeting held on Monday 12 July 2021 be received.
2. That Council notes the following resolutions passed by the Twizel Community Board:
 - a) That a grant of \$120 be approved for the Twizel Snow Club towards the costs of community lounge hire.
 - b) That a grant of \$500 be approved for the Mackenzie Book and Arts Festival towards the costs of a visit from author Anna Fifield.

- c) That the Twizel Community Board instructs staff to remove the old Market Place shopping mall signs.

CARRIED

8.2 MINUTES OF TWIZEL COMMUNITY BOARD MEETING - 30 AUGUST 2021

RESOLUTION 2021/162

Moved: Cr Emily Bradbury

Seconded: Cr Stuart Barwood

1. That the Minutes of the Twizel Community Board Meeting held on Monday 30 August 2021 be received.
2. That Council notes the following resolution passed by the Twizel Community Board:
 - a) That the Twizel Community Board agrees to close Lake Ruataniwha on October 23 from 7am to 9.30am at the request of the Meridian Hard Labour Committee.

CARRIED

8.3 MINUTES OF TEKAPO COMMUNITY BOARD MEETING - 14 JULY 2021

RESOLUTION 2021/163

Moved: Cr Emily Bradbury

Seconded: Cr Stuart Barwood

1. That the Minutes of the Tekapo Community Board Meeting held on Wednesday 14 July 2021 be received.
2. That Council notes the following resolution passed by the Tekapo Community Board:
 - a) That the Tekapo Community Board approves a grant of \$430.65 to the Aoraki Mackenzie International Dark Sky Reserve for a trial of pathway reflectors, with the condition that a location map of proposed sites for reflectors is provided and agreed to by the community board and the council roading manager before installation, and that the wording on the reflectors is "Tekapo Dark Sky Reserve."
 - b) That the Tekapo Community Board agrees that the reserve formerly known as D'Archiac Reserve be instead named Maukatua Reserve, as proposed by Tekapo School student Elijah Wilson and confirmed by Runanga.
 - c) That the Tekapo Community Board requests that Council waives the charges to Tekapo School as outlined in Invoices numbered 91626, 90868 and 94097; and requests that the governance advisor investigates options in terms of delegation to waive future charges, on the basis that a pre-existing agreement is in place.

CARRIED

8.4 MINUTES OF TEKAPO COMMUNITY BOARD MEETING - 1 SEPTEMBER 2021**RESOLUTION 2021/164**

Moved: Cr Emily Bradbury

Seconded: Cr Stuart Barwood

1. That the Minutes of the Tekapo Community Board Meeting held on Wednesday 1 September 2021 be received.
2. That Council notes the following resolution passed by the Tekapo Community Board:
 - a) That the Tekapo Community Board asks staff to submit a report to Council requesting that the current outstanding fees payable by the school be waived due to the confusion regarding the previous agreement due to it not being documented or having a defined conclusion.
 - b) That the Tekapo Community Board asks staff to submit a report to Council expressing its view that there is a valid reason to provide a special reduced rate or free use of the Tekapo Community Hall to the Tekapo School. The community board will prepare a report for staff to consider.

CARRIED

8.5 MINUTES OF FAIRLIE COMMUNITY BOARD MEETING - 15 JULY 2021**RESOLUTION 2021/165**

Moved: Cr Emily Bradbury

Seconded: Cr Stuart Barwood

1. That the Minutes of the Fairlie Community Board Meeting held on Thursday 15 July 2021 be received.
2. That Council notes the following resolution passed by the Fairlie Community Board:
 - a) That a grant of \$120 be approved for the Mackenzie College Spirit of Adventure Group towards the cost of community centre hire.
 - b) That a grant of \$250 be approved for the Mackenzie Half Marathon towards the costs of community centre hire and trophies.
 - c) That a grant of \$250 be approved for the Mackenzie Book and Arts Festival to support the appearance of author Alison Jones at the festival.

CARRIED

8.6 MINUTES OF FAIRLIE COMMUNITY BOARD MEETING - 2 SEPTEMBER 2021**RESOLUTION 2021/166**

Moved: Cr Emily Bradbury

Seconded: Cr Stuart Barwood

1. That the Minutes of the Fairlie Community Board Meeting held on Thursday 2 September 2021 be received.
2. That Council notes the following resolution passed by the Fairlie Community Board:

That the Fairlie Community Board approves the following grants:

1. \$250 to the Fairlie Heritage Museum to pay for advertising for the 2022 New Year's Day Parade.
2. \$250 to the Fairlie Heritage Museum towards the Southern Man to perform on the Fairlie Village Green.
3. \$250 to the Mackenzie Community Enhancement Board towards the Southern Man to perform on the Fairlie Village Green.
4. \$250 to the Mackenzie Community Enhancement Board towards pay venue hire for the mid-winter market on August 1 in the Mackenzie Community Centre.
5. \$250 to Stronger for Longer to subsidise stadium rental and purchase exercise bands and equipment.
6. \$250 to Team Tumble Cheer to subsidise stadium rental fees.
7. \$250 to the Mackenzie Community Enhancement Board towards Children's Christmas on the Green for sound hire and live music by Brett Walker.

CARRIED

9 CONFIRM COUNCIL MINUTES**9.1 MINUTES OF COUNCIL MEETING - 3 AUGUST 2021****RESOLUTION 2021/167**

Moved: Cr Emily Bradbury

Seconded: Cr Stuart Barwood

That the Minutes of the Council Meeting held on Tuesday 3 August 2021 be received and confirmed as an accurate record of the meeting.

CARRIED

9.2 MINUTES OF COUNCIL MEETING - 14 SEPTEMBER 2021**RESOLUTION 2021/168**

Moved: Cr Emily Bradbury

Seconded: Cr Stuart Barwood

That the Minutes of the Bylaw Hearing held on Tuesday 14 September 2021 be received and confirmed as an accurate record of the meeting.

CARRIED

9.3 MINUTES OF COUNCIL MEETING - 14 SEPTEMBER 2021**RESOLUTION 2021/169**

Moved: Cr Emily Bradbury

Seconded: Cr Stuart Barwood

That the Minutes of the Council Meeting held on Tuesday 14 September 2021 be received and confirmed as an accurate record of the meeting.

CARRIED

9.4 MINUTES OF ENGINEERING AND SERVICES COMMITTEE MEETING - 17 AUGUST 2021**RESOLUTION 2021/170**

Moved: Cr Emily Bradbury

Seconded: Cr Stuart Barwood

1. That the Minutes of the Engineering and Services Committee Meeting held on Tuesday 17 August 2021 be received and the recommendations therein be adopted.

CARRIED

9.5 MINUTES OF COMMERCIAL AND ECONOMIC DEVELOPMENT COMMITTEE MEETING - 17 AUGUST 2021**RESOLUTION 2021/171**

Moved: Cr Emily Bradbury

Seconded: Cr Stuart Barwood

1. That the Minutes of the Commercial and Economic Development Committee Meeting held on Tuesday 17 August 2021 be received and the recommendations therein be adopted.

CARRIED

9.6 MINUTES OF PLANNING AND REGULATIONS COMMITTEE MEETING - 17 AUGUST 2021**RESOLUTION 2021/172**

Moved: Cr Emily Bradbury

Seconded: Cr Stuart Barwood

1. That the Minutes of the Planning and Regulations Committee Meeting held on Tuesday 17 August 2021 be received and the recommendations therein be adopted.

CARRIED

9.7 MINUTES OF STRATEGY COMMITTEE MEETING - 17 AUGUST 2021**RESOLUTION 2021/173**

Moved: Cr Emily Bradbury

Seconded: Cr Stuart Barwood

1. That the Minutes of the Strategy Committee Meeting held on Tuesday 17 August 2021 be received and the recommendations therein be adopted.

CARRIED

9.10 MINUTES OF AUDIT AND RISK COMMITTEE MEETING - 13 JULY 2021**RESOLUTION 2021/174**

Moved: Cr Emily Bradbury

Seconded: Cr Stuart Barwood

1. That the Minutes of the Audit and Risk Committee Meeting held on Tuesday 13 July 2021 be received and the recommendations therein be adopted.

CARRIED

9.11 MINUTES OF PUBLIC EXCLUDED COUNCIL MEETING - 3 AUGUST 2021**RESOLUTION 2021/175**

Moved: Mayor Graham Smith

Seconded: Cr Emily Bradbury

That the Minutes of the Council Meeting held on Tuesday 3 August 2021 be received and confirmed as an accurate record of the meeting.

CARRIED

9.12 MINUTES OF PUBLIC EXCLUDED COUNCIL MEETING - 14 SEPTEMBER 2021

RESOLUTION 2021/176

Moved: Mayor Graham Smith

Seconded: Cr Emily Bradbury

That the Minutes of the Council Meeting held on Tuesday 14 September 2021 be received and confirmed as an accurate record of the meeting.

CARRIED

9.13 MINUTES OF PUBLIC EXCLUDED ENGINEERING AND SERVICES COMMITTEE MEETING - 17 AUGUST 2021

RESOLUTION 2021/177

Moved: Mayor Graham Smith

Seconded: Cr Emily Bradbury

1. That the Minutes of the Public Excluded Engineering and Services Committee Meeting held on Tuesday 17 August 2021 be received and the recommendations therein be adopted.

CARRIED

9.14 MINUTES OF PUBLIC EXCLUDED COMMERCIAL AND ECONOMIC DEVELOPMENT COMMITTEE MEETING - 17 AUGUST 2021

RESOLUTION 2021/178

Moved: Deputy Mayor James Leslie

Seconded: Cr Emily Bradbury

1. That the Minutes of the Public Excluded Commercial and Economic Development Committee Meeting held on Tuesday 17 August 2021 be received and the recommendations therein be adopted.

CARRIED

9.15 MINUTES OF PUBLIC EXCLUDED PLANNING AND REGULATIONS COMMITTEE MEETING - 17 AUGUST 2021

RESOLUTION 2021/179

Moved: Mayor Graham Smith

Seconded: Cr Emily Bradbury

1. That the Minutes of the Public Excluded Planning and Regulations Committee Meeting held on Tuesday 17 August 2021 be received and the recommendations therein be adopted.

CARRIED

9.16 MINUTES OF PUBLIC EXCLUDED AUDIT AND RISK COMMITTEE MEETING - 13 JULY 2021

RESOLUTION 2021/180
Moved: Deputy Mayor James Leslie
Seconded: Cr Emily Bradbury

1. That the Minutes of the Public Excluded Audit and Risk Committee Meeting held on Tuesday 13 July 2021 be received and the recommendations therein be adopted.

CARRIED

The Mayor noted it was General Manager Tim Harty’s last meeting and thanked him for his work and wished him well in his new role in Wellington. Mr Harty said it has been a great team to work with and hopefully he had made some difference. He thanked everyone.

The Meeting closed at 12.12pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on

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CHAIRPERSON

8.4 MINUTES OF COUNCIL MEETING - 10 NOVEMBER 2021

Author: Arlene Goss, Governance Advisor

Authoriser:

Attachments: 1. Minutes of Council Meeting - 10 November 2021

RECOMMENDATION

That the Minutes of the Council Meeting held on Wednesday 10 November 2021 be received and confirmed as an accurate record of the meeting.



Mackenzie

DISTRICT COUNCIL

Unconfirmed MINUTES

Bylaw Hearing

10 November 2021

**MINUTES OF MACKENZIE DISTRICT COUNCIL
 BYLAW HEARING
 HELD AT THE COUNCIL CHAMBERS, FAIRLIE
 ON WEDNESDAY, 10 NOVEMBER 2021 AT 9.35AM**

PRESENT: Mayor Graham Smith, Cr Stuart Barwood
ON ZOOM: Deputy Mayor James Leslie, Cr Anne Munro, Cr Murray Cox
IN ATTENDANCE: David Adamson (General Manager Operations - Acting), Paul Numan (General Manager Corporate), Aaron Hakkaart (Planning Manager), Rachael Willox (Planner), Arlene Goss (Governance Advisor) and three submitters

1 OPENING

The Mayor welcomed everyone to the hearing, including those joining by Zoom.

2 APOLOGIES

Apologies were received from Cr Emily Bradbury and Cr Matt Murphy.

3 REPORTS

3.1 MOBILE SHOPS AND TRADERS BYLAW

The purpose of this report was for Council to formally receive and hear the submissions to the Proposed Mobile Shops and Traders Bylaw 2021.

Planner Rachael Willox introduced the process and explained what would happen at the hearing. The finished bylaw would be adopted at a council meeting on November 16.

<p>RESOLUTION 2021/96 Moved: Cr Stuart Barwood Seconded: Cr Murray Cox 1. That the report be received.</p>	CARRIED
<p>RESOLUTION 2021/97 Moved: Cr Stuart Barwood Seconded: Deputy Mayor James Leslie 2. That the Council formally receive the eight submissions to the Proposed Mobile Shops and Traders Bylaw 2021. 3. The Council hear submissions from three submitters who wish to be heard in support of their submission.</p>	CARRIED

Submitter Jainik Shah from Hungry Birds

Mr Shah said he had a few concerns about the bylaw. He asked for a provision to cater for private functions on private land to be added. Regarding the map of the area in Fairlie, he asked to change the boundary of the site to reflect the current situation.

Regarding the use of music, he said he uses a small Bluetooth speaker for religious chants and would like for this be included in a list of exclusions. This prayer was important to him and he did not want to fall into breaking the law.

Regarding the signage, the Chamber of Commerce suggested that they make themselves more visible so they had spent money on custom made signage and flags. The bylaw determined his new flags were slightly too big and getting them re-made would put him in financial stress.

He asked for clarification on rubbish bins. He uses biodegradable products. People take food away and they almost never leave rubbish behind. He would prefer the bylaw to require biodegradable containers rather than rubbish bins.

He asked for clarification on the 200m setback from other businesses. This was not included in the new bylaw. The new bylaw instead requires a fixed location. Mr Shah asked for some flexibility. He also suggested providing an area with a power and water supply and said he would be happy to pay rates.

Mr Hakkaart clarified the situation with catering for private events on private land. This did not require permission from the council.

Mr Shah was thanked for attending and told he would be notified of the outcome in due course.

Submitters Sam and Jane Staley from Tekapo

They own a café in the Tekapo village. They don't believe that in the past the presence of mobile traders in the village had influenced their business, but now they were concentrating on surviving the current situation.

Mr Staley agreed that mobile trading can add to the character of the district but it should not be at the expense of established businesses. He said mobile traders should not be advantaged over permanent traders. He asked the council to consider suspending all non-resident mobile trading while the current Covid situation was underway.

He believed most mobile traders were not residents of the district and it was important to look after our own people.

Mr Hakkaart clarified that some mobile traders were travelling through, like sellers of fruit and fresh fish, while others were residents in the town they operated in.

Sam and Jane Staley were thanked for attending.

The hearing was adjourned for morning tea at 10.05am and reconvened at 10.22am.

Deliberations

Mr Hakkaart said Council would now hold deliberations following the hearing of submissions and a late report would go on the agenda of the Extraordinary Council meeting on November 16, to allow Council to adopt the new bylaw.

Did Council want to only allow residents to carry out mobile trading in the district and not allow those from outside the district? There are some traders like fish and fruit who stop in Mackenzie on their way around the South Island. Others are resident in Mackenzie and sell in more than one town. Councillors noted the mobile traders added vibrancy to the towns. Mr Hakkaart read out

the list of current mobile traders with permits. The people operating the regular carts were locals, with only the fish, fruit and honey ones travelling through. The fish trader visited once a fortnight and was popular with the community.

The councillors decided to continue with the current proposal and not ban traders from outside the district.

Would the exemption that applied to mobile ice cream shops also apply to coffee traders? This was removed from the draft bylaw because of the view that mobile coffee shops did not move around as much as Mr Whippy trucks. The councillors agreed with this being removed.

Regarding rubbish bins, discussion took place on whether mobile traders would need to supply their own rubbish bins. The intention was that the site must be left clean and tidy. The bylaw says all rubbish will be collected and taken away at the end of each operating day. The councillors agreed that traders needed to be responsible for any rubbish resulting from their trade, and this included the provision of a rubbish bin for customers who needed it.

The councillors also made decisions on signage, the use of music by mobile traders, and other matters raised in written submissions. A record of these decisions is in the report to council on the November 16 agenda.

The hearing closed at 11.13am.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held

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CHAIRPERSON

8.5 MINUTES OF COUNCIL MEETING - 15 NOVEMBER 2021

Author: Arlene Goss, Governance Advisor

Authoriser:

Attachments: 1. Minutes of Council Meeting - 15 November 2021

RECOMMENDATION

That the Minutes of the Council Meeting held on Monday 15 November 2021 be received and confirmed as an accurate record of the meeting.



Mackenzie

DISTRICT COUNCIL

Unconfirmed MINUTES

Long Term Plan Hearing and Deliberations

15 and 17 November 2021

**MINUTES OF MACKENZIE DISTRICT COUNCIL
LONG TERM PLAN HEARING AND DELIBERATIONS
HELD AT THE COUNCIL CHAMBERS, FAIRLIE
ON MONDAY, 15 NOVEMBER 2021 AT 9.30AM,**

AND WEDNESDAY, 17 NOVEMBER AT 10.30AM.

MONDAY, 15 NOVEMBER 2021, AT 9.30AM

PRESENT: Mayor Graham Smith, Cr Anne Munro (by Zoom), Cr Stuart Barwood, Cr Murray Cox, Cr Matt Murphy

IN ATTENDANCE: Angela Oosthuizen (Project Manager), David Adamson (General Manager Operations - Acting), Paul Numan (General Manager Corporate Services), Alexis Gray (Manager People and Culture), Sandy Hogg (Finance Manager), Arlene Goss (Governance Advisor), Chris Clarke (Communications Advisor), and submitters

A recording of this hearing is available on request.

1 OPENING

The Mayor opened the hearing and welcomed everyone.

2 APOLOGIES

Apologies were received from Cr James Leslie and Cr Emily Bradbury.

3 OPENING COMMENTS

Discussion took place on the process to follow these hearings, the advice from auditors and the complications created by the lateness of the Long Term Plan process.

Council needs to be cognisant that if extensive changes are made this will impact on timelines for the adoption of the LTP. In addition many of the community projects raised have not had much scoping or estimates presented.

Cr Cox asked some questions about details in the LTP. The Fairlie Community Board showed a decrease in the township budget and was unable to access money in the Land Subdivision Reserve. Mr Adamson offered to look into the reason for this and come back to Council when it deliberated.

Was there an activity management plan for forestry and the airport? The airport has its own ring-fenced funding. Paul Numan had indicated that there was an asset management plan for the airport and the forestry. Both were included in the commercial activity management plan. Angela Oosthuizen offered to send out budgets for forestry and the airport to the councillors.

Cr Murphy asked what was planned regarding working with developers around affordable housing. Staff were looking into the history of this matter. As well as working with developers Council would need to do undertake this as an Economic Development project.. This was also something to look at under the District Plan review.

The hearing adjourned for morning tea at 10am and reconvened at 10.17am. Cr Anne Munro (on Zoom) gave her apologies and left the meeting temporarily to get a Covid test.

Submitter William Beauchamp was invited to speak.

He introduced himself and his history in the district. He lives in Tekapo. A major concern is the affordability of housing. He would like Council to put some money into investigating options for suitable housing.

He said it was an embarrassment that when people come to this place for employment and to live there was nowhere to live. People were living in caravans and cars.

He read from the Mackenzie District Housing Stocktake. The private sector was not going to address this so the council needed to dare to be different. The housing stock available for rental was also substandard.

Questions included whether employers should house their employees. Mr Beauchamp said employers didn't do this, but they would like to work with Council. This was an ongoing issue.

Submitter Tony Weekes was invited to speak.

He was attending on behalf of the Twizel Area Residents and Ratepayers Association. He wanted to speak to the 12 points listed in his submission.

He said there was a common thread of agreed projects not being delivered and not enough care of existing assets. He said what was missing was accountability in getting these projects done and better communication with the public.

Regarding the Twizel Events Centre, this was an area of concern and disappointment. Concerned that the building would have to close temporarily during work as this was an integral asset for the community. Closure would affect many groups. He would like to ensure that the report due in January was made available to the public.

The last LTP included provision for a kitchen upgrade and improvements to the heating and air conditioning. He would like to see this included again.

David Adamson updated Mr Weekes on current work on the Twizel Events Centre.

The Twizel Market Place verandas were a potential safety issue that needed to be addressed. He would like to see those negotiations re-started between council and shop owners.

Man-made Hill and surrounding area. The was cleared a couple of years ago and still hadn't been re-planted. Broom was taking control. He would like to see it planted before winter to take advantage of the seasons.

Twizel Swimming Pool. Pleased to see this was going to be heated but the \$100,000 budget would be insufficient. There was also a lack of shade protection for spectators.

Good to see some progress on the footpaths this year, but the overall state of footpaths in Twizel was poor. They needed some attention.

Sealing of Long Vehicle Park - Contract has been let but staff were working through supply chain issues.

Twizel Water Meters - How much would the entire project cost and over what timeframe would it happen? Mr Weekes asked for more information on this.

Regarding the Fairlie Administration Building, he was surprised to see another million dollars allocated for issues with this building. He asked if there was a full report done on this before the renovation was done.

Dog pound - Mr Weekes asked if there was a dog pound in the district. No, Council used the Timaru District Council pound. Mr Weekes asked if there was data collected on the number of dogs collected from each area. He questioned the need for a dog pound. Yes there was a lot of data available. It was a statutory responsibility of Council to provide this service. Angela Oosthuizen offered to come back to Mr Weekes with this information.

Land Subdivision Reserve Fund – He asked whether there was a record of where these contributions were collected. The Finance Manager was currently tracing these payments so they could be allocated. Mr Weekes said the delays in spending this money meant the new areas were suffering because playgrounds had not been built.

Cr Anne Munro re-joined the meeting on Zoom at 11.06am.

Mr Weekes was thanked for his submission.

Submitter Maureen Vance was invited to speak.

She asked for the link between the Long Term Plan and the District Plan and when would the next District Plan be done. The Mayor said Council had made a decision to do this work in pieces rather than attempt the whole thing at once.

She said the dog park in Tekapo was outstanding and wanted Council to think about adding dog parks in Fairlie and Twizel.

She questioned why the Tekapo township flat charge rate was different to the Fairlie and Twizel rates. Angela Oosthuizen said this was historic and the finance team would respond.

The recycling parks were not as good as they used to be and things were no longer being recycled. What had changed? She would like a response on this. The terms of the contract had not changed. This may be due to people selling items online rather than sending them to the recycling facilities.

Emergency management money goes to a resource to coordinate a response if there was an event. She asked for better coordination of resources. She asked for information on what happens at Tekapo in the event of an emergency situation.

Maureen Vance congratulated Council on the format and layout of the Consultation Document. She asked about access to Council documents for people who cannot read and the communications manager outlined initiatives to reach people.

She stated the need for more parking in Tekapo, in particular around Pioneer Drive. She would like to hear what is happening to the road there.

Maureen Vance was thanked for her submission.

Councillor Elizabeth McKenzie was invited to speak to the submission from Environment Canterbury.

She noted the district had the smallest rating base with the largest land area.

Cr McKenzie read from the ECan submission on page 19 of the agenda and added her comments to each section.

Under biodiversity she added that she encouraged Council to keep lobbying for wallaby eradication as this was important in the district.

She noted the importance of encouraging good transport into the regions and would support anything that did this.

She ended on the note that there were difficulties communicating with older people in the pandemic and recommended the use of translation software.

She also asked Council to be aware of smoke related air pollution at higher altitudes.

The issue of public transport to Timaru was raised. Cr McKenzie said the view of Ecan staff was that people were happy with the community vans, so if this was an issue it needed to be raised loudly.

Cr Barwood raised the issue of river shingle and the need to source shingle locally for road repairs. Discussion took place on the current situation with shingle supplies for roading.

Cr McKenzie was thanked for attending.

An apology was received from Luke Paardekooper who was on the list of submitters who wished to speak, but would not be attending the hearing.

A summary of all the written submissions was handed out to the councillors and is available as an attachment to these minutes. The councillors began deliberations on each point raised by submitters.

Discussion of the points raised in written submissions included the following:

Affordable housing – Need to look at where land is available. Is a trust an option, or a partnership? And what does affordable housing actually mean?

Need to scope the problem and have everyone agree on what we are trying to solve. The economic development officer would be tasked with gathering this information and look at opportunities, and scoping this as a project.

Strategic Priority Projects – Manmade Hill was discussed. The cost of controlling weeds had been scoped. Councillors agreed that weed control was needed now. Planting was preferable in spring.

Concern about recyclables going to landfill – The growth of community buy/sell groups on Facebook had taken items away from the resource recovery parks. There hasn't been any change to the scope of contract. There was also the recycle at the gate days. Times were changing.

The amount of rubbish going to landfill was reducing.

Township rates – Tekapo Community Board has always had a higher rate (improvement rate) because the community board requested it to carry out more work in the town. This has been continued and would be considered by the Finance team

Dog Parks – The Fairlie dog park is included in the Parks and Open Spaces Strategy. The Twizel Community Board has not requested a dog park. Council staff would need to do further analysis on the need, the cost and other options before Council embarked on the construction of a dog pound.

The meeting adjourned for lunch at 12.06am and reconvened at 12.40am. Keiller MacDuff from Stuff joined the meeting by Zoom.

Twizel Water Meters – David Adamson explained the capabilities of the smart water meters chosen for Twizel. The reason for the water meters trial was due to the high consumption and Council need

to determine if this was due to end user consumption or if there were any leaks. The meters would be necessary to collect the data.

Footpaths in Twizel – There is a request for footpaths around Tussock Bend. The programme takes cognisance of the condition of the footpaths when it is compiled.

Dog Pound – This is a significant amount of money. Why not use an established dog facility? Need to do due diligence on whether this should be incorporated in the LTP. The councillors asked for more information on this. David Adamson offered to bring this information back to Council. Council staff would need to do further analysis on the need, the cost and other options before Council embarked on the construction of a dog pound.

Tekapo Squash Club – David Adamson raised this matter. He intends to set up a working party to start this conversation and hoped to have a conversation with the community. Cr Cox said the conversation with the community had already taken place. He thought it was time to do something about it.

Cr Murphy agreed that there should be funding available to progress this because it had been on the books for years. This needed to be given to someone to progress who was not going to leave Council half way through.

Suggestion that seed funding come from the land subdivision reserve. Council needs to work with the community to set up a trust. The councillors asked for a commitment for seed funding to be included in the LTP. They agreed that \$10,000 be added to the budget to progress the Tekapo Squash Club move and new sports facility in the current financial year.

Burkes Pass Heritage Trust - The councillors agreed to provide a grant for financial relief, rather than grant for rates.

CCTV in Tekapo – Discussion took place on the history of this matter. A lot of time and energy had been spent on this matter, including working with the police. There would be a high start-up cost. Cr Murphy asked for a quality system that would serve the whole district over a long period of time.

Mr Adamson suggested adding \$30,000 to the budget up front to get this started. Cr Murphy agreed that this should be included in the Long Term Plan. The Mayor said they would add \$30,000 to the budget to initiate this.

Tekapo Boat Ramp – The Mayor thought Genesis might be interested in helping with this. Mr Adamson said Genesis say they don't own any boat ramps and Council does not own them. There are donation boxes at some boat ramps but Mr Adamson said Council did not currently collect the money.

Angela Oosthuizen said we needed to understand who owned boat ramps, where the onus for maintenance lie, and the safety and liability implications of. She asked for a report to come back to council.

Pioneer Drive traffic management – Councillors noted the improvements recommended in the Abley traffic management plans. Cr Cox asked for a workshop to be held to bring this back to the surface. Councillors agreed to do this workshop in the new year.

Improved communication – On the work plan for next year. Council is embarking on a systems upgrade and will be considering what improvements to systems could be made. Follow-up of customer service requests

Error in cash reserves – This was a miscommunication and would be explained to the submitter who raised it.

Twizel Youth Centre/Library development - Need to have a discussion around the Twizel Youth Centre to understand what needs to be built. Staff will continue to work with the school, MoE and community board to understand what is needed for the youth centre, library and how to align and connect up the various community needs.

Weekly update in Twizel Update – Chris Clarke outlined the issues with using the Twizel Update and why it was no longer used to communicate with the public in Twizel. The Mayor was contributing columns to both the Twizel Update and the Fairlie Accessible.

Toilets – Discussion took place on the state of toilets in Twizel and Tekapo. Extra toilets were included in the Parks and Reserves strategy and Council is busy consulting

Playground Upgrade – The Parks and Reserves Strategy included some of this work and we were currently consulting with the community on the strategy and priority projects. Further scoping would need to be done to estimate costs.. This was raised in several drop-in sessions. The public needed to put in a customer service request if anything needed to be repaired.

Disability access for Fairlie swimming pool – David Adamson agreed this needed to be looked into and he would investigate this and bring it back for the next annual plan. There may be funding available at community level.

Sports field in Tekapo – Revisit this with the District Plan Review.

The meeting adjourned at 2.06pm and will reconvene on Wednesday, November 17, at 10.30am.

WEDNESDAY, 17 NOVEMBER 2021, AT 10.30AM

PRESENT: Mayor Graham Smith, Cr Stuart Barwood, Cr Murray Cox, Cr Matt Murphy, Cr James Leslie, Cr Emily Bradbury

IN ATTENDANCE: Angela Oosthuizen (Project Manager), David Adamson (General Manager Operations - Acting), Paul Numan (General Manager Corporate Services), Alexis Gray (Manager People and Culture), Sandy Hogg (Finance Manager), Arlene Goss (Governance Advisor), Chris Clarke (Communications Advisor)

4 OPENING

The Mayor re-opened the deliberations and welcomed everyone.

5 APOLOGIES

An apology was received from Cr Anne Munro.

3 DELIBERATIONS CONTINUED

Including projects from the Parks and Reserves Strategy in the LTP budgets - The Strategy will come back to council in time to add projects to the Long Term Plan. Some of the projects are already in the LTP.

Spending of financial contributions - The policy states the money is spent district-wide and this required clarification. This policy needs to be reviewed. There was confusion over the legal situation regarding how this money is to be spent. The details would be included in the letter to the submitters.

Elected members noted that the area that has raised the money will have increased growth and will need facilities to support them. Areas where the money isn't spent will feel left out.

The Mayor asked staff to review the policy and legislation and bring a report this back to Council.

Boat Ramps – David Adamson would like to conduct a stock take and determine an approach to boat ramps A report would be brought back to Council.

Customer Services – Council had a customer services charter but did not have the systems in place to enact it. Further work would be required on the system as part of the various upgrades.

Playgrounds – The Playground Strategy is just about to be released to the public.

Contractors not doing their job properly – Council has a system in place to ensure work that is not up to standard is done again by contractors at their cost. This was standard practice throughout New Zealand. In addition it was suggested that a service request be logged and then remedial action would be undertaken if required.

Twizel Basketball Courts reserved for a children's road way - An idea worth exploring further. The community board wanted this noted so any development did not rip up the asphalt in future.

Twizel Events Centre repairs – Budget has been provided in the LTP for this work.

AGREED CHANGES TO THE LONG TERM PLAN

After considering all the submissions the councillors agreed to make the following changes to the Long Term Plan:

- Seed funding of \$10,000 would be added to enable the Tekapo Squash Club project to advance.
- \$30,000 would be added to pay for the first stage of CCTV cameras in Tekapo.
- There would also be a few changes to put into the LTP around swimming pool heating costs and swimming pool contractual changes.
- The opening balance sheet would be amended to align with the balance sheet in the Draft annual report.
- The councillors agreed that the issue with the Fairlie township project money should be reviewed to determine if this needed to be increased.

The Mayor noted some good submissions were received. It was not about the number of submissions, but the quality.

The Meeting closed at 11.20am.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 14 December 2021.

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CHAIRPERSON

8.6 MINUTES OF COUNCIL MEETING - 16 NOVEMBER 2021

Author: Arlene Goss, Governance Advisor

Authoriser:

Attachments: 1. Minutes of Council Meeting - 16 November 2021

RECOMMENDATION

That the Minutes of the Council Meeting held on Tuesday 16 November 2021 be received and confirmed as an accurate record of the meeting.



Mackenzie

DISTRICT COUNCIL

Unconfirmed MINUTES

Extraordinary Council Meeting

16 November 2021

**MINUTES OF MACKENZIE DISTRICT COUNCIL
EXTRAORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS, FAIRLIE
ON TUESDAY, 16 NOVEMBER 2021 AT 9.31AM**

PRESENT: Mayor Graham Smith, Deputy Mayor James Leslie, Cr Anne Munro (on Zoom), Cr Stuart Barwood, Cr Murray Cox, Cr Emily Bradbury, Cr Matt Murphy

IN ATTENDANCE: Angela Oosthuizen (Chief Executive - Acting), David Adamson (General Manager Operations - Acting), Paul Numan (General Manager Corporate Services), Alexis Gray (Manager People and Culture), Arlene Goss (Governance Advisor), Chris Clarke (Communications Advisor), Aaron Hakkaart (Planning Manager), Rachael Willox (Planner), Brian Milne (Community Services Officer), Keiller MacDuff (Stuff Reporter).

1 OPENING

The Mayor opened the meeting.

2 APOLOGIES

There were no apologies.

3 DECLARATIONS OF INTEREST

There were no declarations of interest.

4 REPORTS

4.1 NOTICE OF MOTION - APPOINTMENT OF ACTING CHIEF EXECUTIVE

There was no disagreement on this motion from the Mayor.

RESOLUTION 2021/98

Moved: Deputy Mayor James Leslie

Seconded: Cr Matt Murphy

1. That Angela Oosthuizen be appointed Acting Chief Executive of Mackenzie District Council while a formal recruitment process is undertaken.

CARRIED

4.2 ADOPTION OF POLICIES AND BYLAWS 2021

Planner Rachael Willox said the purpose of this report was to receive the policies and bylaws that had been worked on this year. Some of the bylaws had been amended following submissions received from the public.

Dogs Bylaw – Two submissions were received and both were upheld. The bylaw does not require working dogs to be microchipped.

Alcohol – Submissions were dismissed. The sentiment of having a restricted area around the Church of the Good Shephard is a good one, but there was no record of any problems so this would be monitored.

Animals – Upholding the submission to amend to two cats per household rather than per person. Keeping of cats provision will only relate to the urban areas, not the whole district.

Bees – Upholding the submission from Mr Young. Will allow for hobby bees but only two hives per property, with rules about providing water. Bee keepers would also need to be registered with a bee keepers license, and this meant regular inspection.

Wastewater/stormwater – Upholding submission from FENZ but dismissing the submission from the fuel companies.

Dangerous Buildings - Upholding submissions.

Gambling – This policy needed a determination on how to proceed. Rachael went through the various options that were available and Council discussed these.

They decided to apply option three, as outlined in the agenda, with an additional phrase related to “ if a business closes due to fire or natural hazard”. The resolution wording was drafted by Aaron Hakkaart and read out several times. Councillors agreed with the changed wording as below.

RESOLUTION 2021/99

Moved: Cr Stuart Barwood

Seconded: Cr Emily Bradbury

1. That the report on the Policies and Bylaws be received.

CARRIED

RESOLUTION 2021/100

Moved: Cr Stuart Barwood

Seconded: Cr Emily Bradbury

2. That the Council upholds the submissions to the Proposed Dog Control Bylaw 2021; and
3. Adopts the amended Dog Control Bylaw 2021 (attached) and Dog Control Policy 2021 as notified.
4. That the Council dismisses the submissions to the Proposed Alcohol Restrictions in Public Places Bylaw 2021; and
5. Adopts the Alcohol Restrictions in Public Places Bylaw 2021 as notified.
6. That the Council upholds or upholds in part the submissions to the Proposed Keeping of Animals, Poultry and Bees Bylaw 2021; and
7. Adopts the amended Keeping of Animals, Poultry and Bees Bylaw 2021 (attached).
8. That the Council dismisses and upholds the submissions to the Proposed Water Supply, Wastewater and Stormwater Bylaw 2021; and
9. Adopts the amended Water Supply, Wastewater and Stormwater Bylaw 2021 (attached).
10. That the Council upholds the submission to the Proposed Easter Sunday Trading Bylaw 2021; and
11. Adopts the Easter Sunday Trading Policy as notified.
12. That the Council upholds the submission to the Proposed Dangerous, Affected and Insanitary Buildings Policy 2021; and
13. Adopts the Dangerous, Affected and Insanitary Buildings Policy 2021 as notified.
14. That the Council adopts the General Bylaw 2021 as notified.
15. That the Council adopts the Solid Waste Bylaw 2021 as notified.
16. That the Council makes a determination in relation to the Class 4 Gambling and TAB Venue Policy 2021 as follows, that Council imposes a modified sinking lid where there is an ability to transfer gaming machines where a business sells or is re-established following closure due to a fire and or any other natural hazard on the same site; but should a business close for any other reason the machines will be non-transferable.
17. That the Council adopts the Class 4 Gambling and TAB Venue Policy 2021.

CARRIED

1.1 ADOPTION OF MOBILE SHOPS AND TRADERS BYLAW 2021

To purpose of this report was to provide Council with the relevant information to enable the adoption of the proposed Mobile Shops and Traders Bylaw 2021.

Cr Murphy said he would like to uphold the submission that traders from outside the district not be allowed to trade in the district. Cr Cox said seasonal traders like the fish and fruit sellers who come through should be allowed. Diversity of businesses was important. Crs Munro and Barwood supported this.

They agreed to dismiss the submission from Shot Coffee that it operated the same way as a Mr Whippy van. The submission from Hungry Birds was upheld in part.

RESOLUTION 2021/101

Moved: Cr Emily Bradbury

Seconded: Deputy Mayor James Leslie

1. That the report be received.

CARRIED

RESOLUTION 2021/102

Moved: Cr Murray Cox

Seconded: Cr Anne Munro

2. That Council upholds in part or dismisses the submissions to the Proposed Mobile Shops and Traders Bylaw 2021; and
3. That Council adopts the amended Mobile Shops and Traders Bylaw 2021 (attached to the agenda).

CARRIED

The Meeting closed at 9.59am.

The minutes of this meeting were confirmed at the Ordinary Meeting of the Mackenzie District Council held on 14 December 2021.

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CHAIRPERSON

8.7 MINUTES OF ENGINEERING AND SERVICES COMMITTEE MEETING - 16 NOVEMBER 2021

Author: Arlene Goss, Governance Advisor

Authoriser:

Attachments: 1. **Minutes of Engineering and Services Committee Meeting - 16 November 2021**

RECOMMENDATION

1. That the Minutes of the Engineering and Services Committee Meeting held on Tuesday 16 November 2021 be received and the recommendations therein be adopted.



Mackenzie

DISTRICT COUNCIL

Unconfirmed MINUTES

**Engineering and Services Committee
Meeting**

16 November 2021

**MINUTES OF MACKENZIE DISTRICT COUNCIL
ENGINEERING AND SERVICES COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBERS, FAIRLIE
ON TUESDAY, 16 NOVEMBER 2021 AT 9.30AM**

PRESENT: Cr Stuart Barwood (Chairperson), Mayor Graham Smith, Deputy Mayor James Leslie, Cr Anne Munro (on Zoom), Cr Murray Cox, Cr Emily Bradbury, Cr Matt Murphy

IN ATTENDANCE: Angela Oosthuizen (Chief Executive - Acting), David Adamson (General Manager Operations - Acting), Paul Numan (General Manager Corporate Services), Alexis Gray (Manager People and Culture), Arlene Goss (Governance Advisor), Chris Clarke (Communications Advisor), Brian Milne (Community Services Officer), Scott McKenzie (Roading Manager), Mike Davies, John Mackie (Engineering Manager – Acting), Angie Taylor (Solid Waste Manager), Keiller MacDuff (Stuff Reporter).

1 OPENING

The chairperson welcomed everyone to the meeting.

2 APOLOGIES

There were no apologies.

3 DECLARATIONS OF INTEREST

There were no declarations of interest.

4 VISITORS

There were no visitors.

5 REPORTS

5.1 MINUTES OF ENGINEERING AND SERVICES COMMITTEE MEETING - 17 AUGUST 2021

COMMITTEE RESOLUTION ENG/2021/22

Moved: Cr Matt Murphy

Seconded: Cr Murray Cox

1. That the Minutes of the Engineering and Services Committee Meeting held on Tuesday 17 August 2021, including those parts taken in public excluded, be received and confirmed as an accurate record of the meeting.

CARRIED

5.2 WASTE MINIMISATION AND MANAGEMENT

This item was deferred until Solid Waste Manager Angie Taylor arrived at the meeting.

Free green waste days were becoming an anticipated part of the gardening year. They were useful for keeping fire risk down, with some people bringing in pine slash.

The introduction of green bins was still on track and awaiting the LTP process to be completed.

Consents for the landfills were progressing with Environment Canterbury. This was a long process.

Cr Barwood asked if the public could be notified of the waste diversion efforts. The figures were looking very good. Covid has had an impact on this but it was still a good result.

5.3 COMMUNITY FACILITIES REPORT

The report gave the committee an overview of activities within the community facilities area, with specific focus on township maintenance works.

Brian Milne took the report as read and said the new Alps2Ocean manager had been appointed and was due to start. Discussion took place on two positions, community services manager and community services officer, to be advertised next week.

Fairlie swimming pool heating is currently working.

Windstorm tree maintenance - Douglas Firs needed to be taken out. This matter needed to go to the community board.

Manmade Hill needed a clean-up. It was a difficult site.

Twizel Youth Centre - No decision has been made on this yet. Cr Bradbury said the community board was keen to work with Sport Twizel. Cr Bradbury updated the councillors on discussions.

Angie Taylor gave an update on the Twizel Events Centre. A project manager had been appointed and work started. Currently working around the bookings and the building was not closed. Some things have needed to be cancelled.

Regarding the appointment of two councillors to the Alps2Ocean group. Cr Bradbury and Cr Murphy volunteered.

Cr Bradbury asked for a workshop to be held regarding progressing the Twizel Youth Centre and Mr Adamson said this would take place in the new year.

COMMITTEE RESOLUTION ENG/2021/23

Moved: Mayor Graham Smith

Seconded: Cr Murray Cox

2. That Councillor Bradbury and Councillor Murphy be appointed to the Alps to Ocean Joint Committee.

CARRIED

5.4 3 WATERS AND FOOTPATH PROJECT UPDATE

David Adamson took the report as read and the following matters were discussed:

Watermains replacement – some contracts had been let and work in Twizel was underway. Tekapo work would start in the new year and Fairlie replacements contract has not been let yet.

Discussion took place on the extension of the wastewater system in Fairlie to better serve the industrial area, and planned work in Tekapo that needed to be coordinated.

There were difficulties with finding bitumen at the moment.

Council was holding up the Tekapo School project to improve car parking, and communication was needed. Mr Adamson outlined the difficulties with finding a contractor and bitumen to progress in this area.

5.5 THREE WATERS STIMULUS GRANT PROGRAMME UPDATE

David Adamson introduced John Mackie who was in the meeting.

This programme has been extended out until the end of June. He was on track to deliver this \$5.1million programme. Contracts had been let including two in the last fortnight. There would be a lot of activity on the ground.

The shortage of resources shouldn't be ignored as it was impacting across the country, so we needed to do the best we can with what was available.

The chief executive asked for staff to work with the finance team to ensure the money was available to spend when required. This money could not be rolled over into the next financial year.

Mike Davies would be retiring at the end of the year and a replacement would be found.

5.6 ENGINEERING MANAGER'S REPORT

This report was written by John Mackie, Acting Engineering Manager. It was to update the Engineering and Services Committee on the progress of various projects and the normal operation of the department for the past month.

John Mackie spoke to his report. Scott McKenzie joined the meeting and said he wanted to acknowledge the work that had been done by Whitestone in the transition of the roading contract.

An apology was received from Utilities Manager Geoff Horler who was working out of the office.

There was a lot of disruption of the road corridor with things like fibre installation and water pipes. There had been some complaints regarding reinstatement of the berm and these were passed to Chorus who were mainly involved.

Fulton Hogan would attend the next round of community board meetings in December.

COMMITTEE RESOLUTION ENG/2021/24

Moved: Cr Stuart Barwood

Seconded: Cr Matt Murphy

2. That a letter of appreciation, signed by the Mayor, be extended to Whitestone Contractors Ltd in recognition of their many years of service as Council’s principal roading maintenance contractor.

CARRIED

The Meeting closed at 10.56am.

The minutes of this meeting were confirmed at the Engineering and Services Committee Meeting held on .

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CHAIRPERSON

8.8 MINUTES OF COMMERCIAL AND ECONOMIC DEVELOPMENT COMMITTEE MEETING - 16 NOVEMBER 2021

Author: Arlene Goss, Governance Advisor

Authoriser:

Attachments: 1. Minutes of Commercial and Economic Development Committee Meeting - 16 November 2021

RECOMMENDATION

1. That the Minutes of the Commercial and Economic Development Committee Meeting held on Tuesday 16 November 2021 be received and the recommendations therein be adopted.



Mackenzie

DISTRICT COUNCIL

Unconfirmed MINUTES

**Commercial and Economic Development
Committee Meeting**

16 November 2021

**MINUTES OF MACKENZIE DISTRICT COUNCIL
COMMERCIAL AND ECONOMIC DEVELOPMENT COMMITTEE MEETING
HELD AT THE COMMUNITY CENTRE LOUNGE, FAIRLIE
ON TUESDAY, 16 NOVEMBER 2021 AT 11.05AM**

PRESENT: Cr Murray Cox (Chairperson), Cr Stuart Barwood, Mayor Graham Smith, Deputy Mayor James Leslie, Cr Emily Bradbury, Cr Matt Murphy, Rick Ramsay

IN ATTENDANCE: Angela Oosthuizen (Chief Executive - Acting), David Adamson (General Manager Operations - Acting), Paul Numan (General Manager Corporate Services), Arlene Goss (Governance Advisor), Chris Clarke (Communications Advisor), Fiona McQuade (Commercial and Property Manager), Leaine Rush (Business Liaison Officer), Liz Shadbolt (Pukaki Airport Manager), Terry O'Neil (Forestry Manager), Kevin O'Neil (District Forrester), Jo Hurst (Accountant), Aaron Hakkaart (Planning and Regulatory Manager), Martin Homison (Economic Development Manager).

1 OPENING

The chairman opened the meeting and welcomed everyone.

2 APOLOGIES

An apology was received from Cr Anne Munro.

3 DECLARATIONS OF INTEREST

There were no declarations of interest.

4 VISITORS

The operations manager at Pukaki Airport, Liz Shadbolt, was at the meeting.

5 REPORTS

**5.1 MINUTES OF COMMERCIAL AND ECONOMIC DEVELOPMENT COMMITTEE MEETING -
17 AUGUST 2021**

COMMITTEE RESOLUTION COM/2021/21

Moved: Cr James Leslie

Seconded: Cr Matt Murphy

1. That the Minutes of the Commercial and Economic Development Committee Meeting held on Tuesday 17 August 2021 be received and confirmed as an accurate record of the meeting.

CARRIED

6 PUBLIC EXCLUDED**RESOLUTION TO EXCLUDE THE PUBLIC****COMMITTEE RESOLUTION COM/2021/22**

Moved: Mayor Graham Smith

Seconded: Cr James Leslie

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
6.1 - Property and Commercial Update	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
6.2 - Minutes of Public Excluded Commercial and Economic Development Committee Meeting - 17 August 2021	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

CARRIED

COMMITTEE RESOLUTION COM/2021/23

Moved: Cr James Leslie

Seconded: Cr Stuart Barwood

That the committee moves out of closed meeting into open meeting.

CARRIED

The Meeting closed at 12.47pm.

8.9 MINUTES OF PLANNING AND REGULATIONS COMMITTEE MEETING - 16 NOVEMBER 2021

Author: Arlene Goss, Governance Advisor

Authoriser:

Attachments: 1. Minutes of Planning and Regulations Committee Meeting - 16 November 2021

RECOMMENDATION

1. That the Minutes of the Planning and Regulations Committee Meeting held on Tuesday 16 November 2021 be received and the recommendations therein be adopted.



Mackenzie

DISTRICT COUNCIL

Unconfirmed MINUTES

**Planning and Regulations Committee
Meeting**

16 November 2021

**MINUTES OF MACKENZIE DISTRICT COUNCIL
PLANNING AND REGULATIONS COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBERS, FAIRLIE
ON TUESDAY, 16 NOVEMBER 2021 AT 1.18PM**

PRESENT: Cr Anne Munro (Chairperson)(by Zoom), Cr Stuart Barwood, Deputy Mayor James Leslie, Mayor Graham Smith, Cr Emily Bradbury, Cr Murray Cox, Cr Matt Murphy

IN ATTENDANCE: Angela Oosthuizen (Chief Executive - Acting), David Adamson (General Manager Operations - Acting), Paul Numan (General Manager Corporate Services), Alexis Gray (Manager People and Culture), Arlene Goss (Governance Advisor), Chris Clarke (Communications Advisor), Aaron Hakkaart (Planning Manager), Mark Offen (Regulatory Officer), Keiller MacDuff (Stuff Reporter).

1 OPENING

Cr Emily Bradbury chaired the meeting on behalf of Cr Munro, who was attending on Zoom.

2 APOLOGIES

There were no apologies.

3 DECLARATIONS OF INTEREST

There were no declarations of interest.

4 VISITORS

There were no visitors.

5 REPORTS

5.1 MINUTES OF PLANNING AND REGULATIONS COMMITTEE MEETING - 20 APRIL 2021

COMMITTEE RESOLUTION PRC/2021/106

Moved: Cr Stuart Barwood

Seconded: Cr Matt Murphy

1. That the Minutes of the Planning and Regulations Committee Meeting held on Tuesday 20 April 2021, including those parts taken in public excluded, be received and confirmed as an accurate record of the meeting.

CARRIED

5.2 REVIEW OF JOINT TIMARU, MACKENZIE AND WAIMATE COUNCILS LOCAL ALCOHOL POLICY

Aaron Hakkaart spoke to this report. It was to get agreement as to whether the committee was still comfortable progressing with a joint Local Alcohol Policy with Waimate and Timaru district councils.

The Local Alcohol Policy was not mandatory but optional. The main advantages of having one were on page 13 of the agenda.

Cr Barwood said it was a system that has worked well and he was happy to continue.

COMMITTEE RESOLUTION PRC/2021/107

Moved: Deputy Mayor James Leslie

Seconded: Cr Matt Murphy

1. That the report on the joint LAP be received.

CARRIED

COMMITTEE RESOLUTION PRC/2021/108

Moved: Cr Stuart Barwood

Seconded: Cr Matt Murphy

2. That the Committee confirms a Local Alcohol Policy in the Mackenzie District is still required and confirms it remain a joint Local Alcohol Policy with the Timaru and Waimate District Councils

CARRIED

5.3 RESOURCE CONSENTS UPDATE

Aaron Hakkaart summarised his report. Consent numbers were slightly up on last year but still significantly down on 2018-19. Staff were meeting deadlines.

The feedback from the community was that they were happy with this service.

Mr Hakkaart noted the hard work of his team and thanked them. The Mayor agreed.

5.4 DISTRICT PLAN REVIEW UPDATE

Staff had been working hard to put a strategic review in place. There was a national shortage of planners. This month into early next year will be workshopping with council to determine the key strategic changes which would become the priorities of the district plan review.

Cr Leslie asked where the relationship with the Twizel Area School sat regarding the library. David Adamson said the MOU was under discussion with meetings between the parties ongoing.

5.5 DOG CONTROL ACT 1996 SECTION 10A POLICY AND PRACTICES 2020-2021

Mark Offen joined the meeting. This policy was a statutory requirement. It was recording what had occurred over the previous 12 months. Showed a big increase in dog reports, but this was likely due to recording processes being a lot better.

The Mayor asked how many dogs needed a pound. Mr Offen said about six each year, with another four to six that would be impounded if there was a pound.

If a pound wasn't considered viable in the Mackenzie it would require a formal MOU with another council such as Timaru or Waitaki, with the current cages upgraded as a holding facility until dogs could be taken to the pound in the neighbouring district.

David Adamson suggested the options be further explored and more detail come back to a later meeting.

Cr Munro asked if it was possible to work with a veterinary practice. Mr Offen was looking into working with local businesses.

COMMITTEE RESOLUTION PRC/2021/109

Moved: Mayor Graham Smith

Seconded: Cr Stuart Barwood

1. That the report be received.

CARRIED

COMMITTEE RESOLUTION PRC/2021/110

Moved: Cr Anne Munro

Seconded: Cr Matt Murphy

That the report on the Dog Control Act 1996 Section 10A Policy and Practises 2020-21 be adopted and approve for submitting to the Department of Internal Affairs

CARRIED

6 PUBLIC EXCLUDED

RESOLUTION TO EXCLUDE THE PUBLIC

COMMITTEE RESOLUTION PRC/2021/111

Moved: Cr Murray Cox

Seconded: Cr Matt Murphy

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
6.1 - Planning and Regulatory Update	<p>s6(a) - the making available of the information would be likely to prejudice the maintenance of the law, including the prevention, investigation, and detection of offences, and the right to a fair trial</p> <p>s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>
6.2 - Insanitary Property in Twizel	<p>s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>
6.3 - Minutes of Public Excluded Planning and Regulations Committee Meeting - 20 April 2021	<p>s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p> <p>s7(2)(c)(i) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to prejudice the supply of similar information, or information from the same source, and it is in the public interest that such information should continue to be supplied</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>
CARRIED		

COMMITTEE RESOLUTION PRC/2021/112

Moved: Cr Murray Cox

Seconded: Mayor Graham Smith

That the committee moves from closed meeting into open meeting.

CARRIED

The Meeting closed at 1.57pm.

The minutes of this meeting were confirmed at the Planning and Regulations Committee Meeting held on .

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CHAIRPERSON

8.10 MINUTES OF STRATEGY COMMITTEE MEETING - 16 NOVEMBER 2021

Author: Arlene Goss, Governance Advisor

Authoriser:

Attachments: 1. Minutes of Strategy Committee Meeting - 16 November 2021

RECOMMENDATION

1. That the Minutes of the Strategy Committee Meeting held on Tuesday 16 November 2021 be received and the recommendations therein be adopted.



Mackenzie

DISTRICT COUNCIL

Unconfirmed MINUTES

Strategy Committee Meeting

16-17 November 2021

MINUTES OF Mackenzie District Council
Strategy Committee Meeting
HELD AT THE Council Chambers, Fairlie
ON November 17, 2021, at 11.20am

PRESENT: Deputy Mayor James Leslie (chairman)(by Zoom), Cr Stuart Barwood, Mayor Graham Smith, Cr Emily Bradbury (by Zoom), Cr Murray Cox, Cr Matt Murphy

IN ATTENDANCE: Angela Oosthuizen (Chief Executive - Acting), David Adamson (General Manager Operations - Acting), Paul Numan (General Manager Corporate Services), Alexis Gray (Manager People and Culture), Arlene Goss (Governance Advisor), Chris Clarke (Communications Advisor), Aaron Hakkaart (Planning Manager),

This meeting was originally scheduled for November 16 but was delayed by the business of other committee meetings. It took place at 11.20am on Wednesday, November 17.

1 OPENING

The chairman opened the meeting.

2 APOLOGIES

An apology was received from Cr Anne Munro.

3 DECLARATIONS OF INTEREST

There were no declarations of interest.

4 VISITORS

There were no visitors.

5 REPORTS

5.1 MINUTES OF STRATEGY COMMITTEE MEETING - 17 AUGUST 2021

COMMITTEE RESOLUTION STR/2021/35

Moved: Cr Emily Bradbury

Seconded: Deputy Mayor James Leslie

1. That the Minutes of the Strategy Committee Meeting held on Tuesday 17 August 2021 be received and confirmed as an accurate record of the meeting.

CARRIED

5.2 RMA REFORM UPDATE

David Adamson said consultants had been appointed to work through the RMA reforms on behalf of Council, and the issue would come to a councillor workshop on December 7. The consultants would also be meeting with staff next week.

They would look at how the issues would be prioritised so a strategic plan could be drawn up. Aaron Hakkaart joined the meeting and explained the process to be followed and who was involved.

He then read out an email from the Ministry for the Environment to update the committee on the latest regarding the RMA reforms. He believed the new legislation would be in place by the end of next year. Council would need to provide submissions to the new legislation early next year.

Cr Cox asked about how the District Plan review would be affected by the new legislation. It would be taken into account when setting priorities.

Cr Stuart Barwood left the meeting at 11.33am.

The Mayor was concerned that the spatial plan work might be wasted, but councillors and staff agreed that the spatial planning was valuable to Council, especially at that level of detail.

Cr Leslie congratulated Mr Hakkaart on the work he was doing.

The Meeting closed at 11.38am.

The minutes of this meeting were confirmed at the Strategy Committee Meeting held on .

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CHAIRPERSON

8.11 MINUTES OF AUDIT AND RISK COMMITTEE MEETING - 7 SEPTEMBER 2021

Author: Arlene Goss, Governance Advisor

Authoriser:

Attachments: 1. Minutes of Audit and Risk Committee Meeting - 7 September 2021

RECOMMENDATION

1. That the Minutes of the Audit and Risk Committee Meeting held on Tuesday 7 September 2021 be received and the recommendations therein be adopted.



Mackenzie

DISTRICT COUNCIL

Unconfirmed MINUTES

Audit and Risk Committee Meeting

7 September 2021

**MINUTES OF MACKENZIE DISTRICT COUNCIL
AUDIT AND RISK COMMITTEE MEETING
HELD On ZOOM,
ON TUESDAY, 7 SEPTEMBER 2021 AT 1.00PM**

A Zoom recording of this meeting is available on request.

PRESENT: Mr Bruce Mincham (Chairman), Cr James Leslie, Cr Anne Munro, Mayor Graham Smith, Cr Emily Bradbury, Cr Murray Cox, Cr Matt Murphy

IN ATTENDANCE: Paul Numan (General Manager Corporate Services), Tim Harty (General Manager Operations), David Codyre (Finance Manager), Chris Genet (Audit New Zealand), Arlene Goss (Governance Advisor), reporter from Stuff.

1 OPENING

Mr Mincham opened the meeting.

2 APOLOGIES

An apology was received from Cr Stuart Barwood and Acting Chief Executive Angela Oosthuizen.

3 DECLARATIONS OF INTEREST

There were no declarations of interest.

4 VISITORS

Chris Genet from Audit New Zealand was at the meeting.

5 REPORTS

5.1 MINUTES OF AUDIT AND RISK COMMITTEE MEETING - 13 JULY 2021

COMMITTEE RESOLUTION AUD/2021/57

Moved: Mr Bruce Mincham
Seconded: Mayor Graham Smith

1. That the Minutes of the Audit and Risk Committee Meeting held on Tuesday 13 July 2021 be received and confirmed as an accurate record of the meeting.

CARRIED

5.2 VERBAL UPDATES REQUESTED BY CHAIR

Mr Mincham requested an update on the Long Term Plan. Mr Numan said staff were continuing to work with Audit New Zealand towards adopting the LTP consultation document.

David Codyre provided more detail about the queries that had been received from audit and said they were aiming to adopt on September 21.

Chris Genet said they were working through Council's flooding costs and the do-ability of the capital programme. The Mayor said it was unfair that things kept moving and there was a need to put a spade into the ground and get it over the line. Mr Genet said he could not ignore new matters as they came up.

Mr Mincham deferred the discussion on health and safety to the public excluded part of the meeting.

6 PUBLIC EXCLUDED

RESOLUTION TO EXCLUDE THE PUBLIC

COMMITTEE RESOLUTION AUD/2021/58

Moved: Cr Murray Cox

Seconded: Cr Emily Bradbury

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
6.1 - Risk Management Report	s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
6.2 - Annual Report Project Update	s7(2)(f)(i) - the withholding of the information is necessary to allow free and frank expression of opinions by or between or to members or officers or employees of any local authority	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

6.3 - Verbal Updates Requested by Chair	<p>s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p> <p>s7(2)(f)(i) - the withholding of the information is necessary to allow free and frank expression of opinions by or between or to members or officers or employees of any local authority</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>
6.4 - Minutes of Public Excluded Audit and Risk Committee Meeting - 13 July 2021	<p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>
CARRIED		

COMMITTEE RESOLUTION AUD/2021/59

Moved: Deputy James Leslie
 Seconded: Cr Murray Cox

That the Audit and Risk Committee moves out of public excluded into public meeting.

CARRIED

The Meeting closed at about 2.30pm.

The minutes of this meeting were confirmed at the Audit and Risk Committee Meeting held on .

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CHAIRPERSON

9 PUBLIC EXCLUDED

RESOLUTION TO EXCLUDE THE PUBLIC

RECOMMENDATION

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
9.1 - Minutes of Public Excluded Council Meeting - 28 September 2021	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
9.2 - Minutes of Public Excluded Engineering and Services Committee Meeting - 17 August 2021	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
9.3 - Minutes of Public Excluded Commercial and Economic Development Committee Meeting - 16 November 2021	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
9.4 - Minutes of Public Excluded Planning and Regulations Committee Meeting - 16 November 2021	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

<p>9.5 - Minutes of Public Excluded Audit and Risk Committee Meeting - 7 September 2021</p>	<p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>
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