



Mackenzie

DISTRICT COUNCIL

MINUTES

Fairlie Community Board Meeting

3 February 2022

**MINUTES OF MACKENZIE DISTRICT COUNCIL
FAIRLIE COMMUNITY BOARD MEETING
HELD ONLINE
ON THURSDAY, 3 FEBRUARY 2022 AT 4.30PM**

PRESENT: Deputy Chairperson Damon Smith, Member Leaine Rush, Member Angela Habraken, Cr Murray Cox

IN ATTENDANCE: Mayor Graham Smith, Angela Oosthuizen (Chief Executive), David Adamson (General Manager Operations – Acting), Brian Milne (Community Services Officer), Tom O’Neil (Community Services Officer), Arlene Goss (Governance Advisor), Joni Johnson (Engineering Manager), Fiona McQuade (Property and Commercial Manager), Aaron Hakkaart (Planning Manager), Mark Offen (Regulatory Officer).

1 OPENING

The deputy chairman opened the meeting.

2 APOLOGIES

There were no apologies.

3 PUBLIC FORUM

There was no public forum.

4 DECLARATIONS OF INTEREST

Member Angela Habraken declared an interest in Item 5.4 – Grant Application from Mackenzie Swim Club. She is the club treasurer.

Member Leaine Rush said she has been asked to be the community board contact for the memorial wall committee, but was not a member of that committee.

5 REPORTS

5.1 COMMUNITY BOARD VACANCY

A minute’s silence was observed to remember Les Blacklock, the former chairman of the community board, who passed away in December.

The deputy chairman then vacated the chair to allow the governance advisor to conduct an election for a new chairperson.

Damon Smith was nominated by Leaine Rush. This was seconded by Angela Habraken. There were no further nominations and Damon Smith was elected chairperson.

This created a vacancy in the role of deputy chairperson, so nominations were called for this role. Angela Habraken was nominated by Leaine Rush. This was seconded by Cr Murray Cox. There were no further nominations and Angela Habraken was elected deputy chairperson.

The board discussed ways to recognize Les Blacklock for his contribution to the community. Angela Habraken suggested setting up an apprentice scholarship for a trade apprentice. She had

spoken to Mr Blacklock's partner who felt this was a good idea. They were thinking of an annual scholarship of a thousand dollars.

The governance advisor offered to investigate this further and come back to the next meeting with options. Cr Cox said discussion would be needed at council level to determine where the money would come from and staff resourcing if it was to be administered by council.

The community board also discussed appointing someone to the community board position vacated by Les Blacklock between now and the election in October. Damon Smith said two people were being considered; one had declined and the other had not yet responded. It was agreed to defer this matter to the next meeting.

COMMITTEE RESOLUTION FCB/2022/160

Moved: Member Leaine Rush

Seconded: Member Angela Habraken

1. That the Fairlie Community Board elects Damon Smith to fill the vacancy of chairperson that was created by the passing of Les Blacklock.

CARRIED

COMMITTEE RESOLUTION FCB/2022/161

Moved: Member Leaine Rush

Seconded: Cr Murray Cox

2. That the Fairlie Community Board elects Angela Habraken as deputy chairperson.

CARRIED

5.2 MINUTES OF FAIRLIE COMMUNITY BOARD MEETING - 28 OCTOBER 2021

The minutes were received.

5.3 COMMUNITY BOARD FINANCIAL REPORT

Cr Cox raised the issue of the amount of money in the township project budget. This had been halved from previous years. Brian Milne explained that he reduced this amount when reviewing the budgets (to what had been spent historically) and was not aware that this money was viewed as belonging to the community board. This amount would need to be adjusted in the annual plan.

It was agreed that there wasn't enough consultation with community boards when budgets were set for the Long Term Plan. The chief executive apologised for this. David Adamson offered to look into this further and circulate information.

5.4 GRANT APPLICATIONS

Fairlie Bowling Club – Member Liane Rush said Les Blacklock was planning to speak to the club and explain that this did not fit the criteria for these grants. The grant limit was \$250 and grants were not awarded retrospectively.

Mackenzie Amateur Swim Club – This grant was approved.

COMMITTEE RESOLUTION FCB/2022/162

Moved: Cr Murray Cox

Seconded: Member Leaine Rush

1. That a grant of \$538 be declined in response to the application from the Fairlie Bowling Club towards the cost of building consent fees.
2. That a grant of \$250 be approved in response to the application from the Mackenzie Amateur Swim Club towards the cost of repairing the club's dive boards.

CARRIED

5.5 FAIRLIE COMMUNITY BOARD GENERAL UPDATE

The purpose of this report was to provide the Fairlie Community Board with a general update on a number of projects and actions related to the Fairlie area in general and Community Board specifically.

Brian Milne went through the matters listed in his report. He asked for community board approval for the removal of the mature Douglas Fir Trees and they agreed.

Regarding the proposed dog park, Fiona McQuade, the council's property manager raised concerns that this site might be better earmarked for commercial development than a dog park. Discussion took place on this and the community board agreed that it would take ten years for anything commercial to develop there and a dog park could be there in the meantime at minimal cost. The dog park could be moved later if required. The land was also in a flood zone. It was shown as an open space on the spatial plan and zoned rural. The community board expressed their preference that the area be a dog park.

It was agreed that Fiona McQuade and Brian Milne would meet and discuss this further between meetings.

Regarding the dump station for Fairlie. Brian Milne said he had received a formal notification from the golf club that included conditions including that the dump station could be removed at any time in the future if the golf club requested it. This was something that would not be easy to remove, so Mr Milne did not favour the golf club site. Alternative sites were being considered.

The chairman said he had investigated why the dump station behind the Gladstone Hotel had been closed. This was due to the owners being billed for the water by the council. Brian Milne said he preferred a public site that could not be closed. One option was for council to pay for the water at the Gladstone dump station, and also have a public dump station.

The engineering manager was asked to investigate the possibility of council paying for water to the Gladstone Hotel dump station. There was also a dump station at the Fairlie campground.

Brian Milne then spoke about the design for the new public toilets in Fairlie. This design was shown on the screen and discussed. These toilets would be unisex to allow more efficient use. The new site was almost opposite the Gladstone. The community board considered whether this would be the right location and expressed concern about it being too close to the soldier statue. Shouldn't the parking plan and toilet location be considered a single project? Toilets needed to be close to the playground.

The chairman asked for the community to be consulted more on these projects. David Adamson explained that changing the design would have a significant cost impact. The toilets planned for Lake Pukaki and Ruataniwha were compared.

The community board were generally happy with the proposed new toilets but questioned whether enough consultation had taken place.

The new township furniture, as attached to the agenda, was discussed and the board preferred "table 4". Bike stands were compared and the board preferred number 3. The motif could be a bike to help define the purpose of the stand. The location for the bike rack is opposite the supermarket.

COMMITTEE RESOLUTION FCB/2022/163

Moved: Member Leaine Rush

Seconded: Member Angela Habraken

- 1.. That the removal of the mature Douglas Fir Trees on the southern boundary of McLean Park be approved

CARRIED

5.6 ENGINEERING MANAGER'S UPDATE

David Adamson introduced the new engineering manager Joni Johnson. She went through the main points in her report, as attached to the agenda. The community board was asked if they wanted to see similar reports in the future.

The date of 2024 for completion of the water plant was due to the time lag to get a membrane from overseas.

5.7 LOCAL ALCOHOL POLICY REVIEW

Mark Offen outlined the background to the policy review. Cr Leslie and Cr Murphy are representing Mackenzie District Council on the policy review committee. He asked for feedback from the community board on current alcohol rules.

Mayor Graham Smith spoke about his work on the licensing committee. He thought the current system was working very well and did not see the need for too much change, but if there were any concerns the community board should give these to Cr Cox.

5.8 ADOPTION OF MACKENZIE SPATIAL PLANS

Aaron Hakkaart presented the completed spatial plans to the community board. These plans create a blueprint for how Fairlie will grow.

The next step was the district plan review. Mr Hakkaart said this was an incredibly large project so he was currently looking at breaking it into parts and organising a work plan and timeline. This was a statutory process and Council would consult with the community.

5.9 GENERAL BUSINESS AND COUNCILLOR UPDATE

Cr Murray Cox thanked the staff at the meeting for their updates. This provided a good view of what was happening.

The chief executive outlined current activity around Covid and plans to protect essential services and staff, who have been split into teams. This was a changing situation and would continue to be reviewed.

Council was also looking at the next annual plan and this would include some consultation in April. Good progress was also made on Te Manahuna Ki Uta/Destination Mackenzie.

5.10 COMMUNITY BOARD ACTION LIST

Memorial Wall Project – Member Liane Rush updated the community board on this project. A small committee has been formed and this was a good team. Preliminary sketching’s are displayed in Heartlands. Due to the height of the wall they will need to apply for resource consent and involve a structural engineer. They would be writing a letter to council for permission to go ahead.

The chairman said the community board supported this project. The location chosen was on the western side near the north western corner. Fairlie Lions also backed this project.

Domain Toilets – The community board has discussed this toilet facility recently and wondered if they were being utilised and the condition. Fiona McQuade said she was currently negotiating a renewal of the lease with the campground and the campground were cleaning them.

Fairlie Community Centre kitchenette upgrade – Mr Milne said he has a quote for \$15,000 and could now go ahead with this work.

The Meeting closed at 6.45pm.

The minutes of this meeting were confirmed at the Fairlie Community Board Meeting held on 10 March 2022.

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CHAIRPERSON