



**Mackenzie**

DISTRICT COUNCIL

# **MINUTES**

**Planning and Regulations Committee  
Meeting**

**15 February 2022**

**MINUTES OF MACKENZIE DISTRICT COUNCIL  
PLANNING AND REGULATIONS COMMITTEE MEETING  
HELD ONLINE ON TUESDAY, 15 FEBRUARY 2022 FOLLOWING THE COMMERCIAL AND ECONOMIC  
DEVELOPMENT COMMITTEE**

**PRESENT:** Cr Anne Munro (Chairperson), Cr Stuart Barwood, Deputy Mayor James Leslie, Mayor Graham Smith, Cr Emily Bradbury, Cr Murray Cox, Cr Matt Murphy

**IN ATTENDANCE:** Angela Oosthuizen (Chief Executive), David Adamson (General Manager Operations - Acting), Paul Numan (General Manager Corporate Services), Arlene Goss (Governance Advisor), Aaron Hakkaart (Planning Manager), Mark Offen (Regulatory Officer), Tina Donald (Building Regulatory Manager)

**1 OPENING**

The chairperson opened the meeting and welcomed everyone.

**2 APOLOGIES**

There were no apologies.

**3 DECLARATIONS OF INTEREST**

There were no declarations of interest.

**4 VISITORS**

There were no visitors.

**5 REPORTS**

**5.1 MINUTES OF PLANNING AND REGULATIONS COMMITTEE MEETING - 16 NOVEMBER 2021**

**COMMITTEE RESOLUTION PRC/2022/110**

Moved: Cr Stuart Barwood

Seconded: Cr Murray Cox

1. That the Minutes of the Planning and Regulations Committee Meeting held on Tuesday 16 November 2021 be received and confirmed as an accurate record of the meeting.

**CARRIED**

**5.2 REPORT ON COUNCILS BUILDING CONTROL AUTHORITY**

Tina Donald spoke to this report. Building consent numbers were up and the increase could be double last year. Building consent targets were on track. Complaint numbers were down.

Cr Barwood asked about the large number of building consents being returned with requests for information. Tina Donald said a lot of designers were not educated and relied on council staff to

send them questions with what was required for a building consent. Some designers were almost expecting council to design their building. Was there a communication that could go out to improve this? Yes. A blurb will go on the website aimed at designers.

Would a session with the contractors be helpful? Tina Donald said she was happy to do something if required. These designers also worked in neighbouring districts, so any initiative would involve other councils such as Timaru and Waimate.

**5.3 PLANNING DEPARTMENT UPDATE**

Aaron Hakkaart took his paper as read and noted a new staff member had joined the team, named Rachel Hickling. Liz Whyte had also accepted the role of principal policy planner. She would be introduced at an upcoming workshop.

**5.4 REGULATORY REPORT**

David Adamson said Council was in discussion with Timaru District Council regarding a joint dog pound arrangement. There has been a number of issues with roaming dogs recently.

The emergency manager positions would be filled by Joe Rush. Mark Offen was thanked for filling this role in the meantime.

Cr Leslie asked for an update on the cat problem at Simons Street in Twizel. This would be discussed later in the meeting.

The Mayor asked about using smart tags on dogs. These would help identify dog owners. David Adamson said there had been a staff discussion on this and it would be a significant cost for little benefit for council, but might benefit dog owners. Many roaming dogs are microchipped. He did not believe this would be worth exploring further.

**6 PUBLIC EXCLUDED**

**RESOLUTION TO EXCLUDE THE PUBLIC**

**COMMITTEE RESOLUTION PRC/2022/111**

Moved: Cr Murray Cox  
 Seconded: Cr Emily Bradbury

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution

<b>6.1 - Minutes of Public Excluded Planning and Regulations Committee Meeting - 16 November 2021</b>	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>CARRIED</b>		

**COMMITTEE RESOLUTION PRC/2022/112**

Moved: Mayor Graham Smith  
 Seconded: Cr Murray Cox

That the meeting moves out of public excluded into public meeting.

**CARRIED**

**The Meeting closed at 1.28pm.**

**The minutes of this meeting were confirmed at the Planning and Regulations Committee Meeting held on 10 May 2022.**

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**CHAIRPERSON**