



Mackenzie

DISTRICT COUNCIL

MINUTES

Ordinary Council Meeting

8 March 2022

**MINUTES OF MACKENZIE DISTRICT COUNCIL
ORDINARY COUNCIL MEETING
HELD ON ZOOM
ON TUESDAY, 8 MARCH 2022 AT 9.30AM**

PRESENT: Mayor Graham Smith, Deputy Mayor James Leslie, Cr Anne Munro, Cr Stuart Barwood, Cr Murray Cox, Cr Emily Bradbury, Cr Matt Murphy

IN ATTENDANCE: Angela Oosthuizen (Chief Executive), David Adamson (Acting General Manager Operations), Paul Numan (General Manager Corporate), Alexis Gray (General Manager People and Culture), Aaron Hakkaart (Planning and Regulatory Manager), Fiona McQuade (Property and Commercial Manager), Arlene Goss (Governance Advisor), Chris Clarke (Communications Advisor), Sandy Hogg (Finance Manager), Joni Johnson (Engineering Manager), Keiller Macduff (Timaru Herald)

1 OPENING

The Mayor declared the meeting open and Cr Munro gave a karakia.

2 APOLOGIES

There were no apologies.

3 VISITORS

10.00am: District Plan consultants Louise Taylor and Clare Lenihan joined the meeting to discuss the district plan review. Item 6.2 in the agenda.

10.30am: Lydia Stoddart from ChristchurchNZ joined the meeting to discuss the ChristchurchNZ report. Item 6.3 in the agenda.

11.15am: Members of the Fairlie Memorial Wall Working Group joined the meeting to request council support for the memorial wall. Item 6.6 in the agenda.

4 DECLARATIONS OF INTEREST

There were no declarations of interest.

5 BEREAVEMENTS

The Mayor noted the bereavement of Glenys White of Albury, wife of Jim. She died on February 28.

6 MAYOR'S REPORT

6.1 MAYORAL ACTIVITIES REPORT

The Mayor noted that things had been busy with a high workload for staff, who were dealing with local government reform as well as more capital projects.

He sits on a mayoral group for economic reform and listed some of the larger economic projects planned in the South Canterbury region.

Cr Munro noted that the difficulties faced in Mackenzie, related to reforms, rates inflation and workload, were the same issues faced by all councils.

The Mayor said it had been great to work with New Zealand Rowing to ensure the rowing event went ahead at Lake Ruataniwha.

He has also met with the Mayors of Timaru, Waimate and Waitaki to discuss issues around Covid. The chief executives had been asked to work together to bring more shared services.

7 REPORTS

7.1 CHIEF EXECUTIVE'S REPORT

The chief executive took the report as read and noted the highlights. Questions from councillors included the following matters:

- Are the public being informed of the outcome of their service requests? The chief executive said she would work with the customer services manager to ensure requests are being closed out properly.
- Recruitment includes another executive assistant. This was to allow proactive forward planning of council meetings and workshops, and also to allow backup for current administrative staff.
- Are there plenty of people applying for roles? This would depend on the role. Council was getting a lot of overseas applicants who were not eligible to work in New Zealand.
- How would public consultation on Te Manahuna Ki Uta/Destination Mackenzie be carried out in a Covid environment? A plan was being drawn up and would include a mixed approach.
- Public demand has increased in the community facilities area.

RESOLUTION 2022/16

Moved: Cr Anne Munro

Seconded: Cr Stuart Barwood

The report be received.

CARRIED

7.2 DISTRICT PLAN REVIEW APPROACH AND INDICATIVE WORK PROGRAMME

The purpose of this report was to seek amendments to previous Planning and Regulatory Committee resolutions as they relate to the District Plan Review. Council was also asked to amend a resolution as it pertained to the forming of a Steering Group to assist with the District Plan Review. District Plan consultants Louise Taylor and Clare Lenihan joined the meeting for this item.

RESOLUTION 2022/17

Moved: Cr Emily Bradbury

Seconded: Deputy Mayor James Leslie

That the report be received.

CARRIED

RESOLUTION 2022/18

Moved: Deputy Mayor James Leslie

Seconded: Cr Emily Bradbury

2. That Council amends resolution 2 from the item "1. District Plan Review" of its meeting of 30 October 2012 as follows:
 2. *That the Committee agrees to commence a ~~partial~~ review of the District Plan under section 73 and 79 of the RMA.*
3. That Council amends resolution 3 from the item "6.3 District Plan Review" of its meeting of 3 October 2017, as follows:
 3. *That the Committee confirm that the District Plan Review ~~is to~~ covers all provisions (noting other than those that are subject to Plan Changes 18 and 19 have already been notified) ~~is~~*
 4. *That the review of the relevant District Plan provisions is undertaken as a staged process through two or more First Schedule processes*
 5. ~~*That no Council led plan changes be progressed prior to the Proposed District Plan being notified*~~
4. That Council receives the Mackenzie District Plan Review, proposed work programme and acknowledge this as a working document that is able to be adjusted when required to reflect circumstances currently unknown.

CARRIED

RESOLUTION 2022/19

Moved: Cr Stuart Barwood

Seconded: Cr Murray Cox

5. That Council amends resolution 2021/26 of its meeting of 6 March 2021, as follows:
 2. *Council establish a Steering Group, ~~as outlined within this report~~, to provide direction to the District Plan Review ~~and 3 Waters Reform Projects~~, and further that,*
 3. *Council appoints the Mayor, Cr Leslie and Cr Munro to the Steering Group.*

6. That Council adopts the proposed 'Terms of Reference' for the Steering Group.

7. That Council notes that detailed engagement will occur, with this to be designed around each stage of the review; and that a specific branding for the District Plan has been proposed and will be used for all material released by Council as part of the District Plan Review Project

CARRIED

RESOLUTION 2022/20

Moved: Mayor Graham Smith

Seconded: Cr Murray Cox

That Council delegates to the chair of the planning committee and the chief executive the ability to appoint representation from runanga and the independent member.

CARRIED

7.3 QUARTERLY REPORT FROM CHRISTCHURCHNZ.

Lydia Stoddart joined the meeting and updated the council on tourism activity within the wider region and Mackenzie district.

RESOLUTION 2022/21

Moved: Cr Anne Munro

Seconded: Cr Matt Murphy

That the report be received.

CARRIED

7.4 COUNCIL MONTHLY FINANCIAL REPORT - DECEMBER 2021

Finance manager Sandy Hogg took the report as read. Discussion included the following matters:

- A lot of subsidies and grants have not come in from central government yet, particularly in roading.
- Payment has just been received from the harvesting of trees.
- There would be a delay with work on the Fairlie council building.
- The chief executive said staff were working on providing more regular financial reports, and she would also like to see a projection to identify what would be carried forward into the next financial year.
- Crown infrastructure funding would be extended to June.
- The land for the new Fairlie water treatment plant has been sorted. Everything is agreed to, surveyed, and there is agreement on price. This matter will be workshopped with councillors.
- Council has not spent any borrowed money but this is ready to go if needed. Need to lock in some low interest rates before they start rising.

- Consultant spend is high because of problems around the LTP. Actively working to make sure council is less reliant on consultants. This is being reflected in our next annual plan.

RESOLUTION 2022/22

Moved: Cr Stuart Barwood

Seconded: Cr Matt Murphy

That the monthly financial report for December 2021, for Mackenzie District Council be received.

CARRIED

7.5 QUARTERLY PORTFOLIO REPORT - BANCORP TREASURY SERVICES

Investments were fairly static at present. Council has taken out two term deposits in January and the interest rates were starting to go up. The chief executive noted that Bancorp would be helpful when Council borrowed money in the near future.

Paul Numan said Bancorp had been asked to turn the council into a guaranteeing member of LGFA. Mr Numan was asked to bring a report to council on this. The chief executive believed public consultation would be needed to make this change.

RESOLUTION 2022/23

Moved: Cr Murray Cox

Seconded: Cr Emily Bradbury

1. That the report be received.

CARRIED

The meeting adjourned for a short break and reconvened at 10.10am.

7.6 MEMORIAL WALL FOR FAIRLIE CEMETARY

The Mayor welcomed the members of the Memorial Wall Working Group to the meeting.

Acting General Manager Operations David Adamson noted that the plan presented to Council was different to the plan that was approved in principal by the community board. He asked that the matter be referred back to the community board to advance it further.

He noted that the site proposed in the agenda was within the RSA circle, so consultation with the RSA would be required before approving the site.

Francie Edge asked if there were any questions. The Mayor asked why the wall had to be so high. She said they had not considered the height and everything was subject to change. C

Cr Munro said she liked the use of macrocarpa in the design and asked if the wood was coming from the local district. The working group said they were open to that. The design was conceptual at this stage and these details were not finalised. They recognised that more detailed design work would be required.

Cr Cox asked if the working group were happy with the relocation of the wall, and would that location allow for an extension of the wall if required. The working group said the location was never decided and this was their first preferred site. The current design allowed for 70 plaques.

Cr Barwood supported the project and asked where the money from the sale of plaques would go. The working group said they had not thought about this but believed the funds would go back to the community.

The Mayor noted the council would pick up the cost of the maintenance of the wall.

Cr Cox asked if this money could come from unspent capital funding allocated to cemeteries. Finance manager Sandy Hogg said this was possible.

David Adamson asked that the community facilities manager be consulted before money was committed.

The council agreed to approve the plan and location in principal, noting that this would go back to the community board and further work was needed to determine the appropriate source of funding.

RESOLUTION 2022/24

Moved: Cr Anne Munro

Seconded: Cr Murray Cox

1. That Council receives the request from the Fairlie Memorial Wall Working Party.

CARRIED

RESOLUTION 2022/25

Moved: Cr Anne Munro

Seconded: Cr Stuart Barwood

2. That Council approves in principal the plan and location of the Memorial Wall in the Fairlie Cemetery as presented by the working party.

CARRIED

7.7 NEW COMMERCIAL RESIDUAL WASTE FEE

This report proposed a new fee for residual waste from commercial waste operators at the Twizel Resource Recovery Park.

Solid waste manager Angie Taylor said the introduction of green bins was on track and this service would begin on Monday, March 23. A green bin would be provided to every property that currently had bins.

The new fee covered the costs of disposal, transport, waste levy and management fee at the recovery park. Timaru District Council would bill Council for this fee and it would be on-charged to the contractor. Council was still using Envirowaste as contractor.

STAFF RECOMMENDATIONS

1. That the report on a new commercial residual waste fee be received.

RESOLUTION 2022/26

Moved: Cr Stuart Barwood

Seconded: Cr Anne Munro

2. That a new commercial residual waste fee of \$262.24 ex GST is added to the fees and charges for solid waste effective from 21st March, 2022.

CARRIED**8 COMMUNITY BOARD RECOMMENDATIONS****8.1 MINUTES OF TWIZEL COMMUNITY BOARD MEETING - 31 JANUARY 2022****RESOLUTION 2022/27**

Moved: Cr Emily Bradbury

Seconded: Cr Matt Murphy

1. That the Minutes of the Twizel Community Board Meeting held on Monday 31 January 2022 be received.
2. That Council notes the following resolutions passed by the Twizel Community Board:
 - That a grant of \$500 be approved in response to the application from the Twizel Wood Gatherers towards the cost of equipment hire.
 - That the Draft Ohau Road Reserve Development Plan (attached to the agenda) be approved for release for community feedback.

CARRIED**8.2 MINUTES OF TEKAPO COMMUNITY BOARD MEETING - 2 FEBRUARY 2022****RESOLUTION 2022/28**

Moved: Cr Emily Bradbury

Seconded: Cr Matt Murphy

1. That the Minutes of the Tekapo Community Board Meeting held on Wednesday 2 February 2022 be received.
2. That Council notes the following resolutions passed by the Tekapo Community Board:
 - That the Urban Effects hoop bike stands design with A2O logo insert be approved.
 - That bike stands purchase and installation be funded from the Township Projects budget with an estimated cost of \$20,000. To be in stainless steel finish.
 - That the offer of the donation of the Sculpture "Spacesaver" be gratefully accepted, to be located on the Lakefront Reserve. The final location to be confirmed by the Board Chair and the Community Services Manager.

CARRIED

8.3 MINUTES OF FAIRLIE COMMUNITY BOARD MEETING - 3 FEBRUARY 2022

RESOLUTION 2022/29

Moved: Cr Emily Bradbury

Seconded: Cr Matt Murphy

1. That the Minutes of the Fairlie Community Board Meeting held on Thursday 3 February 2022 be received.
2. That Council notes the following resolutions passed by the Fairlie Community Board:
 - That the Fairlie Community Board elects Damon Smith to fill the vacancy of chairperson that was created by the passing of Les Blacklock.
 - That the Fairlie Community Board elects Angela Habraken as deputy chairperson.
 - That a grant of \$538 be declined in response to the application from the Fairlie Bowling Club towards the cost of building consent fees.
 - That a grant of \$250 be approved in response to the application from the Mackenzie Amateur Swim Club towards the cost of repairing the club’s dive boards.
 - That the removal of the mature Douglas Fir Trees on the southern boundary of McLean Park be approved

CARRIED

9 CONFIRM COUNCIL MINUTES

9.1 MINUTES OF COUNCIL MEETING - 8 FEBRUARY 2022

RESOLUTION 2022/30

Moved: Mayor Graham Smith

Seconded: Cr Anne Munro

That the Minutes of the Council Meeting held on Tuesday 8 February 2022 be received and confirmed as an accurate record of the meeting.

CARRIED

9.2 MINUTES OF ENGINEERING AND SERVICES COMMITTEE MEETING - 15 FEBRUARY 2022

RESOLUTION 2022/31

Moved: Mayor Graham Smith

Seconded: Cr Anne Munro

1. That the Minutes of the Engineering and Services Committee Meeting held on Tuesday 15 February 2022 be received and the recommendations therein be adopted.

CARRIED

9.3 MINUTES OF COMMERCIAL AND ECONOMIC DEVELOPMENT COMMITTEE MEETING - 15 FEBRUARY 2022

RESOLUTION 2022/32

Moved: Mayor Graham Smith

Seconded: Cr Anne Munro

1. That the Minutes of the Commercial and Economic Development Committee Meeting held on Tuesday 15 February 2022 be received and the recommendations therein be adopted.

CARRIED

9.4 MINUTES OF PLANNING AND REGULATIONS COMMITTEE MEETING - 15 FEBRUARY 2022

RESOLUTION 2022/33

Moved: Mayor Graham Smith

Seconded: Cr Anne Munro

1. That the Minutes of the Planning and Regulations Committee Meeting held on Tuesday 15 February 2022 be received and the recommendations therein be adopted.

CARRIED

9.5 MINUTES OF AUDIT AND RISK COMMITTEE MEETING - 14 DECEMBER 2021

RESOLUTION 2022/34

Moved: Mayor Graham Smith

Seconded: Cr Anne Munro

1. That the Minutes of the Audit and Risk Committee Meeting held on Tuesday 14 December 2021 be received and the recommendations therein be adopted.

CARRIED

10 PUBLIC EXCLUDED MINUTES

10.1 MINUTES OF PUBLIC EXCLUDED COUNCIL MEETING - 8 FEBRUARY 2022**RESOLUTION 2022/35**

Moved: Cr Anne Munro

Seconded: Cr Murray Cox

That the Public Excluded Minutes of the Extraordinary Council Meeting held on Tuesday 8 February 2022 be received and confirmed as an accurate record of the meeting.

CARRIED

10.2 MINUTES OF PUBLIC EXCLUDED COMMERCIAL AND ECONOMIC DEVELOPMENT COMMITTEE MEETING - 15 FEBRUARY 2022**RESOLUTION 2022/36**

Moved: Cr Anne Munro

Seconded: Cr Murray Cox

1. That the Minutes of the Public Excluded Commercial and Economic Development Committee Meeting held on Tuesday 15 February 2022 be received and the recommendations therein be adopted.

CARRIED

10.3 MINUTES OF PUBLIC EXCLUDED PLANNING AND REGULATIONS COMMITTEE MEETING - 15 FEBRUARY 2022**RESOLUTION 2022/37**

Moved: Cr Anne Munro

Seconded: Cr Murray Cox

1. That the Minutes of the Public Excluded Planning and Regulations Committee Meeting held on Tuesday 15 February 2022 be received and the recommendations therein be adopted.

CARRIED

10.4 MINUTES OF PUBLIC EXCLUDED AUDIT AND RISK COMMITTEE MEETING - 14 DECEMBER 2021**RESOLUTION 2022/38**

Moved: Cr Anne Munro

Seconded: Cr Murray Cox

1. That the Minutes of the Public Excluded Audit and Risk Committee Meeting held on Tuesday 14 December 2021 be received and the recommendations therein be adopted.

CARRIED

The Meeting closed at [enter time](#).

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 12 April 2022.

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CHAIRPERSON