



Mackenzie

DISTRICT COUNCIL

MINUTES

Tekapo Community Board Meeting

9 March 2022

**MINUTES OF MACKENZIE DISTRICT COUNCIL
TEKAPO COMMUNITY BOARD MEETING
HELD ON ZOOM
ON WEDNESDAY, 9 MARCH 2022 AT 3.00PM**

PRESENT: Chairperson Steve Howes, Member Chris Scrase, Member Caroll Simcox, Member Sharron Binns, Cr Matt Murphy

IN ATTENDANCE Cr Murray Cox, David Adamson (General Manager Operations – Acting), Brian Milne (Community Services Officer), Tom O’Neil (Community Services Officer), Arlene Goss (Governance Advisor), Joni Johnson (Engineering Manager), Keiller MacDuff (Timaru Herald)

1 OPENING

The chairman opened the meeting and welcomed everyone.

2 APOLOGIES

COMMITTEE RESOLUTION TKCB/2022/207

Moved: Member Sharron Binns

Seconded: Cr Matt Murphy

That apologies be received from Mayor Graham Smith, Chief Executive Angela Oosthuizen and Property and Commercial Manager Fiona McQuade.

CARRIED

3 PUBLIC FORUM

There was no public forum.

4 DECLARATIONS OF INTEREST

There were no declarations of interest.

5 REPORTS

5.1 MINUTES OF TEKAPO COMMUNITY BOARD MEETING - 2 FEBRUARY 2022

COMMITTEE RESOLUTION TKCB/2022/208

Moved: Member Caroll Simcox

Seconded: Member Sharron Binns

1. That the Minutes of the Tekapo Community Board Meeting held on Wednesday 2 February 2022 be received and confirmed as an accurate record of the meeting.

CARRIED

5.2 COMMUNITY BOARD FINANCIAL REPORT

This report was taken as read. The community board asked if the figure for the bike stands was a placeholder. Brian Milne confirmed this.

5.3 TEKAPO COMMUNITY BOARD GENERAL UPDATE

The purpose of this report was to provide the Tekapo Community Board with a general update on several projects and actions related to the Tekapo area in general and Community Board specifically.

Brian Milne went through the highlights of his report.

- Makatua Reserve development is progressing well, with a delay for the roofing iron on the shelter. Grass areas will be seeded or top dressed soon.
- Bike stands are ordered and will arrive near the end of next month.
- The contract for the Lakefront development was close to going out to tender. The community board asked to view the final procurement document.
- There was discussion on the role of the Tekapo Hall custodian. There was no budget for this role so staff were considering different approaches. A job description would be written and this matter would come back to the community board.
- Regarding work on the proposed fire break near the township. This would involve a lot of work by both Council and FENZ. This matter would be workshopped by council and the community board would be invited to attend.
- Further discussion was held on other areas of pine trees that posed a fire risk.

5.4 ENGINEERING MANAGER'S UPDATE

David Adamson spoke to this report. He apologised that the engineering manager was attending another meeting. Representatives from central government visited Tekapo today to see progress on projects they are funding.

Other matters in the report were updated. The de-sludging of the Tekapo wastewater ponds was underway and would be finished by next week.

The community board asked about the type of surface that would be used on the pathway from Peppers. Mr Adamson said he would ask the roading manager for this information and circulate it.

Why were staff still awaiting quotes for the CCTV system? This was due to council policy requiring three quotes when spending over \$10,000. Mr Adamson said he would ask the engineering manager to update the community board on this project.

5.5 GENERAL BUSINESS AND COUNCILLOR UPDATE

The chairman asked for an update on Covid restrictions for community facilities – Mr Adamson said current rules would be maintained until the country got over the current peak of infections. It was necessary to keep some community sites ready for emergency use as testing sites. Council was taking advice from the district health board on this. Mr Adamson said if the current Covid wave went as modelled we could start reducing mandates in about 4-6 weeks.

Western Carpark Improvement – The community board had a catch up with the roading manager on site recently. The board understood that the roading manager would write up a list of actions resulting from the meeting. An action point was requested on this matter; with David Adamson to follow up with the roading manager.

District Plan Review - Cr Murphy said the district plan review was gaining momentum. The governance advisor offered to forward the timetable from the last council meeting to the board members.

Traffic at the Church of the Good Shepherd - Member Carol Simcox raised an issue with the brown road sign that points to the Church of the Good Shepherd on SHW85. This sign belonged to Waka Kotahi. She asked that it be removed and replaced with a new sign with clear direction pointing to the carpark, to direct buses to the carpark. David Adamson said Waka Kotahi had told him they did not agree with that approach because the sign was for all travellers, not just buses. Mr Adamson agreed with educating the bus companies as an alternative. He asked for the names of the bus companies, and asked the community board to take photos of the buses. The chairman asked to add traffic management at the church to the action list.

Sports Trust Update – A sports trust has been set up, called the Lake Tekapo Recreational Sports Trust. They would approach council at a later date.

Green waste bins – David Adamson outlined this initiative. The community board questioned how these would be managed by holiday home owners. Brian Milne suggested that the solid waste manager attend a meeting to talk about this. Mr Adamson showed the community board the leaflet that would be given to every household with their green bin.

Reimbursement – The community board passed a resolution to allow a \$100 reimbursement to member Sharron Binns, who paid for two gifts given by the community board. Another reimbursement was also needed to pay for containers that were replaced in the Tekapo Hall kitchen. This money would come from the hall budget, managed by Brian Milne.

COMMITTEE RESOLUTION TKCB/2022/209

Moved: Chairperson Steve Howes

Seconded: Cr Matt Murphy

That the Tekapo Community Board approves the reimbursement of \$100 to member Sharron Binns for two gifts given by the community board.

CARRIED

The engineering manager joined the meeting at this point.

5.6 COMMUNITY BOARD ACTION LIST

Tekapo Bus Shelter – Council has received Tourism Infrastructure Fund money towards two bus shelters in Tekapo. The engineering manager said she was looking at mobile bus shelters and would like feedback from the community board on where to locate them. This decision is not urgent as the bus shelters would not be built on-site.

Tekapo Walkway from Simpson Lane to Main Carpark – The roading manager met with community board members on site. This may become a site for a bus shelter. Cr Murphy asked that this project be given a higher priority. Mr Adamson offered to bring back a report on what money was committed so the community board could look at whether there was uncommitted budget that could go towards this. This may not be at the top of the district’s footpath list.

Discussion took place on whether money from the subdivision reserve could go towards this. Doing this would require a report to council.

Tekapo Rabbit Control – This was complicated in an urban area. Current regional council rabbit control strategies were for rural areas. Was it possible to draw up a specific rabbit control strategy for Tekapo? Mr Adamson will continue to investigate this.

Tekapo CCTV Cameras – Joni Johnson said she would be seeking three bids for this work, as per council’s procurement policy. Privacy issues had been addressed with police. Aiming for July this year.

Request from Tekapo Trails and Tekapo Art Donation – Action completed. Remove from list.

General matters - Brian Milne suggested including contractor representatives in the walkaround planned between himself and the community board and this was agreed.

Cr Cox offered to send information about the history of the Murray Place firebreak area to staff and the community board.

Tom O’Neill notified the community board that he had been working on new liquor ban signs for the townships and these would go up soon.

The Meeting closed at 4.32pm.

The minutes of this meeting were confirmed at the Tekapo Community Board Meeting held on 13 April 2022.

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CHAIRPERSON