



Mackenzie

DISTRICT COUNCIL

MINUTES

**Engineering and Services Committee
Meeting**

10 May 2022

**MINUTES OF MACKENZIE DISTRICT COUNCIL
ENGINEERING AND SERVICES COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBERS, FAIRLIE
ON TUESDAY, 10 MAY 2022 AT 9.30AM**

PRESENT: Cr Emily Bradbury, Cr Murray Cox, Cr Anne Munro, Cr Matt Murphy, Mayor Graham Smith

IN ATTENDANCE: Angela Oosthuizen (Chief Executive), David Adamson (Acting General Manager Operations), Arlene Goss (Governance Advisor), Chris Clarke (Communications Advisor), Sue Wilkins (Communications Advisor), Joni Johnson (Engineering Manager), Brian Milne (Community Services Officer), Scott McKenzie (Roading Manager), Geoff Horler (Utilities Manager), Sam Molyneaux (Executive Assistant), Pete Dawson (Beca)

1 OPENING

Cr Murphy opened the meeting. He chaired the meeting on behalf of Cr Barwood who sent an apology.

2 APOLOGIES

Apologies were received from Cr Stuart Barwood and Cr James Leslie.

3 DECLARATIONS OF INTEREST

There were no declarations of interest.

4 VISITORS

Pete Dawson from Beca attended on Zoom.

5 REPORTS

5.1 MINUTES OF ENGINEERING AND SERVICES COMMITTEE MEETING - 15 FEBRUARY 2022

COMMITTEE RESOLUTION ENG/2022/33

Moved: Cr Anne Munro

Seconded: Cr Murray Cox

1. That the Minutes of the Engineering and Services Committee Meeting held on Tuesday 15 February 2022 be received and confirmed as an accurate record of the meeting.

CARRIED

5.2 ENGINEERING REPORT

Joni Johnson went through the matters in her report, as attached to the agenda.

She said the water bylaw would be changed to ensure that people who collected and sold council water, or used it other than on their own property, would pay for it. Discussion took place on the details of this, and questions were answered.

5.3 ENGINEERING DEPARTMENT KPIS FOR ANNUAL REPORT

Joni Johnson said the table in her report was an indication of how KPIs would be measured in the annual report. She took the councillors through the items marked red or yellow, and the reasons for that classification.

Was the ratepayers survey target too high? Yes, this would change. Discussion included the need to encourage people to report pot holes and other matters. Service requests needed a response.

Different funding sources were discussed for the Alps to Ocean upgrades. There was a need to go back to the drawing board to discuss how to move forward with improvements to the track. The plan was to off-road the track on Hayman's Road. Negotiation with land owners was continuing, but most landowners had given consent.

Regarding bacterial testing of the water supply, more information about non-compliance would be included in the annual report.

5.4 COMMUNITY FACILITIES AND SERVICES OPERATIONS REPORT

This report gave the committee an overview of activities within the community facilities area, with a specific focus on township maintenance works.

Brian Milne went through changes to the Parks and Amenities Strategy that were made as a result of an earlier workshop with councillors. The strategy was then adopted.

He requested a budget of \$50,000 for a condition assessment of reserves and playgrounds. Discussion took place on the difference between this report and the regular safety assessments that were carried out. Cr Cox asked about IT systems to track work carried out on assets, so that the information was used. Mr Milne explained current IT systems. Cr Cox was concerned that this work would be done at great cost, and then would get lost.

Cr Murphy said he would prefer this work to be done in-house. David Adamson said it was more than playgrounds, but all assets including paths, fences, trees. The councillors were concerned that reports needed to result in efficiencies.

Was the land subdivision fund the correct fund to pay for this? Cr Murphy said council was still waiting for a breakdown of this money. Mr Adamson said this was being fast tracked and had been out-sourced. It was a work in progress. The chief executive said this work would be made a priority.

Regarding the request for \$50,000 for a condition assessment, the chief executive said it may not cost this much. The Mayor felt the land subdivision reserve was the right place to source this money.

It would be possible to move forward and if this was not an appropriate way to fund the amount, it could come from future rates instead.

The procurement process would be a full competitive process. This would go to market.

The councillors were concerned the amount was a high figure and did not want work that has already been carried out to be repeated.

A vote was taken and the motion was carried by three votes to two.

Discussion then moved to the other matters in the report. The Fairlie public toilets continued to face design issues. It was not possible to afford river stone cladding within the budget.

A report with feedback on the Ruataniwha reserve management plan was attached to the agenda.

COMMITTEE RESOLUTION ENG/2022/34

Moved: Cr Anne Munro

Seconded: Cr Emily Bradbury

1. That the Community Facilities and Services Operations report be received.

CARRIED

COMMITTEE RESOLUTION ENG/2022/35

Moved: Cr Anne Munro

Seconded: Mayor Graham Smith

2. That the adoption of the Parks and Amenities Strategy (May 2022) be recommended to Council.

CARRIED

COMMITTEE RESOLUTION ENG/2022/36

Moved: Mayor Graham Smith

Seconded: Cr Anne Munro

3. That a budget of up to \$50,000 for "Parks Asset Collection and Condition Assessment" from the Reserves Subdivision Contribution Fund be approved, subject to the information being updated into asset finder and a suitable process be put in place to maintain it, and subject to staff coming back with a suitable funding mechanism pending the outcome of the review of development contributions currently underway.

CARRIED

Cr Cox and Cr Murphy asked for their votes against resolution 3 to be recorded.

5.5 VESTMENT DOC LAND TEKAPO LAKEFRONT

This report requested the Engineering and Services Committee to approve the vesting of public conservation land on the Tekapo lakefront to Council management as a Recreation Reserve.

COMMITTEE RESOLUTION ENG/2022/37

Moved: Cr Emily Bradbury

Seconded: Cr Murray Cox

1. That the report be received.

CARRIED**COMMITTEE RESOLUTION ENG/2022/38**

Moved: Cr Anne Munro

Seconded: Cr Emily Bradbury

2. That the Engineering and Services Committee approves an application to the Department of Conservation for the vesting of Recreation Reserve on the Tekapo lakefront to Council management.

CARRIED**5.6 WASTE MINIMISATION AND MANAGEMENT REPORT**

David Adamson spoke this report on behalf of Angie Taylor, who was away at a conference. Reporting on the new green waste system would happen in future, however the collection of green waste was all in place and running well.

Angie Taylor was also writing a submission on the recycling changes proposed by central government, and this would be circulated to councillors soon.

The following two reports were accidentally left off the agenda due to a technical issue. They were tabled at the meeting and are available on request from the Governance Advisor.

LATE ITEM: THREE WATERS STIMULUS REPORT

This was tabled for information. It was suggested that any questions be circulated by email.

LATE ITEM: CAPITAL INJECTION WORKS PROGRAMME

This was tabled for information. It was suggested that any questions be circulated by email.

The Meeting closed at 11.20am.

The minutes of this meeting were confirmed at the Engineering and Services Committee Meeting held on .

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CHAIRPERSON