



Mackenzie

DISTRICT COUNCIL

MINUTES

Ordinary Council Meeting

28 June 2022

**MINUTES OF MACKENZIE DISTRICT COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS, FAIRLIE
ON TUESDAY, 28 JUNE 2022 AT 9.35AM**

PRESENT: Mayor Graham Smith, Deputy Mayor James Leslie, Cr Anne Munro (Online), Cr Stuart Barwood, Cr Murray Cox, Cr Matt Murphy

IN ATTENDANCE: Angela Oosthuizen (Chief Executive), David Adamson (Acting General Manager Operations), Alexis Gray (Manager People and Culture), Chris Clarke (IT and Engagement Manager), Fiona McQuade (Property and Commercial Manager), Martin Homisan (Economic Development Manager), Arlene Goss (Governance Advisor), Sandy Hogg (Finance Manager), Sue Wilkins (Communications Manager), Wendy Thompson (Corporate Planner), Leaine Rush (Business Liaison Officer), Brian Milne (Community Services Officer), Keiller Macduff (Timaru Herald), Miles O'Connor (Bancorp), Jan Etwell and Aaron Ni from Buddle Findlay .

1 OPENING

The Mayor opened the meeting with a karakia and welcomed Cr Munro who was attending online from Christchurch.

2 APOLOGIES

An apology was received from Cr Emily Bradbury.

3 VISITORS

Miles O'Connor from Bancorp will be dialling in at 10am. Buddle Findlay will be dialling in at 11am.

4 DECLARATIONS OF INTEREST

The Mayor, Cr Leslie and Cr Murphy declared they were users of Pukaki Airport and have a conflict of interest regarding airport landing fees, to be set in the fees and charges report.

5 BEREAVEMENTS

John Campbel, Ike Moriki, Phillip Yannon,

6 MAYOR'S REPORT

MAYORAL ACTIVITIES REPORT

The Mayor outlined the main points of his report.

He spoke about the meetings he had attended and provided more details. He has met with a former CEO of the council and would be talking to him about a temporary vacancy that needed to be filled.

The Mayor thanked the councillors for their input and said the council was punching above its weight. Cr Barwood thanked the Mayor for his representation.

RESOLUTION 2022/41

Moved: Deputy Mayor James Leslie

Seconded: Cr Matt Murphy

That the report be received.

CARRIED**7 REPORTS****7.1 CHIEF EXECUTIVE'S REPORT - JUNE 2022**

The purpose of this report was to provide the Council with an update on HR, customer services and CEO activities during the month of May and June 2022.

The chief executive noted the adoption of the Annual Plan. A successful meeting with runaka was held on Friday on a few topics. The draft destination management plan was almost ready to adopt. The next step was to prioritise short term projects and then decide what phase two would look like.

The Mayor was heartened to hear Minister Nash say this was one of the best destination management plans he had seen. Discussion took place on the need for user pays for some activities.

Other items in the chief executive's report were outlined. A summary of recruitment efforts was given and the Mayor thanked the human resources manager for her efforts finding new staff.

The Mayor asked about liability for holiday and annual leave. This liability remained with work being done with people who had high leave balances.

The chief executive said she would like to focus on community projects and service requests as her next priorities.

RESOLUTION 2022/42

Moved: Cr Stuart Barwood

Seconded: Cr Murray Cox

1. That the report be received.

CARRIED**7.2 COUNCIL MONTHLY FINANCIAL REPORT - MARCH AND APRIL 2022**

Sandy Hogg apologised for delivering the April and March reports together. The reports are a bit different this month, containing more detail from managers.

Operating revenue is tracking as expected. Some contract payments are late and will be caught up in the June report.

A little bit of capital expenditure will be carried over into the next financial year to finish some projects.

David Adamson said some road sealing had not been done by the end of the financial year due to pre-seal repair not being done properly, and a shortage of bitumen. Talks are happening with the contractor to catch up on the programme. Also need some resource consents for bridges - applications are currently with Ecan.

Council was notified that Three Waters stimulus would be extended to the end of December, but this would not affect us as it would be spent by the end of June.

Cr Murphy asked whether it was possible to have a list of upcoming road works and Mr Adamson agreed to action this. He suggested setting up a map in GIS.

The Mayor asked about drainage infrastructure capital programmes. Mr Adamson said there were a couple of projects in Fairlie related to drainage. Some culverts were under-sized and improvements were included in the capital programme.

Cr Cox asked about the use of contractors and consultants. Sandy Hogg updated the councillors on the use of consultants in the finance area. She did not think many consultants would be needed in the next financial year. Consultants would continue to be used for the District Plan.

Sandy Hogg said Council was borrowing \$10 million on June 30 from the LGFA. This would be short term borrowing until the next LGFA tender, and would then be locked in as long-term borrowing.

RESOLUTION 2022/43

Moved: Cr Murray Cox

Seconded: Cr Matt Murphy

That the monthly financial reports for March and April 2022, for Mackenzie District Council be received.

CARRIED

7.3 QUARTERLY PORTFOLIO REPORT - BANCORP TREASURY SERVICES

Miles O'Connor from Bancorp was welcomed to the meeting. He updated the council on the current market and investment situation, as the situation had changed since his report was written.

There has been a sharp upward movement in interest rates and inflation. There was a contraction in economic activity. Mr O'Connor outlined current and predicted movements in property prices.

Cr Barwood asked about the rural sector and Mr O'Connor said the rural sector was the shining light of the economy at the moment, and was helping avoid a bigger downturn in GDP.

Miles O'Connor suggested that Council invests in the bond market when term deposits become due. This would be longer term and get better rates. He offered to get in touch with Sandy Hogg to discuss this further.

A workshop on treasury and investments was planned.

RESOLUTION 2022/44

Moved: Deputy Mayor James Leslie

Seconded: Cr Matt Murphy

1. That the report be received.

CARRIED

7.4 LOCAL GOVERNMENT FUNDING AGENCY (LGFA) GUARANTOR ACCESSION REPORT

The purpose of this report was to:

1. Approve the necessary documents required to be executed in order to become a guarantor member of the LGFA (the Documents); and
2. Delegate authority to the relevant person to execute the documents.

Jan Etwell and Aaron Ni from Buddle Findlay joined the meeting on Teams. The Mayor welcomed them to the meeting and Jan Etwell introduced the documents. She explained what it meant for Council to be a guarantor of LGFA funding. The share of the guarantee was determined by the size of the rating base. Miles O'Connor said it was incredibly unlikely that the council would be called on by the LGFA, due to safeguards.

Cr Barwood asked what would happen if council lost assets due to Three Waters. All debt associated with Three Waters would be re-paid by the government. Cr Barwood asked if council needed to be a guarantor at all. The chief executive said this approach would give Council a preferential interest rate and the risk was negligible.

Jan Etwell said the documents being signed today were standard documents signed by every council taking part. Neighbouring councils were also guarantors.

RESOLUTION 2022/45

Moved: Cr Stuart Barwood

Seconded: Cr Murray Cox

1. That Council receives the LGFA Guarantor Accession Report.

CARRIED

RESOLUTION 2022/46

Moved: Deputy Mayor James Leslie

Seconded: Cr Murray Cox

2. Approves the Council's entry into the Documents in relation to the Council's accession to the LGFA as a guarantor member.
3. Authorises any two of the Council's elected members to execute the following for the purposes of the above recommendations:

- a. Accession Deed to Equity Commitment Deed; and
 - b. Accession Deed to Guarantee and Indemnity.
4. Delegates authority to the Chief Executive to execute the following documents for the purpose of the recommendation in (3) above:
- a. Security Stock Certificate (in relation to the Equity Commitment Deed);
 - b. Security Stock Certificate (in relation to the Guarantee and Indemnity); and
 - c. Stock Issuance Certificate (relating to each of the above Security Stock Certificates).
5. Delegates authority to the Chief Executive to execute such other documents and take any other steps on behalf of the Council necessary to give effect to the above recommendations.

CARRIED

The meeting adjourned at 11.13am for morning tea and reconvened at 11.45am.

7.5 ANNUAL PLAN 2022/23 FOR COUNCIL ADOPTION

The purpose of this report was for Council to adopt the 2022-2023 Annual Plan pursuant to section 95(1) of the Local Government Act 2002.

Finance manager Sandy Hogg gave the background to the annual plan process. She outlined some minor last-minute changes to rates for the Downlands Water Supply, set by Timaru District Council. There was also a correction to the Allandale Water Rates.

Cr Barwood raised the issue of governance costs. The chief executive said most was staff costs and this was lean compared to other councils. Cr Leslie said it was the cost of democracy.

The Mayor and chief executive thanked staff for their efforts.

RESOLUTION 2022/47

Moved: Cr Murray Cox

Seconded: Cr Anne Munro

1. That the Council receives this report and attachment.

CARRIED

RESOLUTION 2022/48

Moved: Mayor Graham Smith

Seconded: Deputy Mayor James Leslie

2. That the Council notes that the Audit and Risk Committee recommended on 21 June 2022 that Council adopts the 22/23 Annual Plan at the Council meeting on 28 June 2022.
3. That pursuant to section 95(1) of the Local Government Act 2002, the Council adopts the 2022/23 Annual Plan.
4. That the Council agrees that the Chief Executive be delegated authority to make minor editorial changes to the Annual Plan 2022-2023 prior to publication.

5. That Council informs the public and key stakeholders of the adoption of the Annual Plan 2022/23 and its contents.

CARRIED

7.6 CARRY FORWARDS 2020/21 TO 2021/22

The purpose of this report is for Council to confirm operating and capital carry forwards from 2020/21 into 2021/22 financial year.

Sandy Hogg said normally this report would come to Council in August, but was missed. It formalises carry forwards for the current financial year.

The civil defence funds have already been spent.

Regarding the Ashwick/Opuha water supply – the water scheme was planning to close down, but the carry forward was to meet some costs that were coming through between now and when it closed.

RESOLUTION 2022/49

Moved: Cr Matt Murphy

Seconded: Cr Murray Cox

2. That Council confirms the carry forward of the following budgets from 2020/21 into 2021/22:
- (a) Civil Defence – Plant and Equipment: \$5,800
 - (b) Civil Defence – Covid Recovery: \$181,300
 - (c) Ashwick/Opuha Water Supply – Community Assets – Water: \$51,000
 - (d) Fairlie Township – Playground Upgrade: \$13,672
 - (e) Fairlie Township – Township Projects: \$32,901
 - (f) Fairlie Township – Community Board Grants: \$1,087
 - (g) Tekapo Township – Community Board Grants: \$1,207
 - (h) Tekapo Township – Township Projects: \$33,235
 - (i) Twizel Township – Township Projects: \$32,347
 - (j) Twizel Township – Community Grants: \$2,574

CARRIED

7.7 RATES RESOLUTION REPORT

The purpose of this report was to meet the requirements of Section 23 of the Local Government (Rating) Act 2002 which requires that rates must be set by resolution. The recommendations also relate to the due dates for payment of rates and the penalties regime.

Sandy Hogg introduced this report. These rates are an exact replica of what is in the annual plan.

Passing this resolution allows the rates officer to collect rates.

RESOLUTION 2022/50

Moved: Deputy Mayor James Leslie

Seconded: Cr Matt Murphy

1. That the report be received.

CARRIED

RESOLUTION 2022/51

Moved: Cr Anne Munro

Seconded: Cr Stuart Barwood

2. That the Mackenzie District Council resolves to set the following rates under the Local Government (Rating) Act 2002, on rating units in the Mackenzie District for the financial year commencing on 1 July 2022 and ending on 30 June 2023 and sets the due dates for the payment of rates and associated penalties for unpaid rates as also set out below.

GENERAL RATES

A general rate set on the capital value of the land under section 13 of the Local Government (Rating) Act 2002, on all rateable land. The general rate will be set differentially using the following categories based on the use and location of the land:

- Ohau A - \$0.0022645 (GST inclusive) per dollar of capital value
- Tekapo A - \$0.0194367 (GST inclusive) per dollar of capital value
- Tekapo B - \$0.0034272 (GST inclusive) per dollar of capital value
- All Other Properties - \$0.0011025 (GST inclusive) per dollar of capital value.

UNIFORM ANNUAL GENERAL CHARGE

A Uniform Annual General Charge set on all rateable land under section 15 of the Local Government (Rating) Act 2002.

- A fixed amount of \$150.00 (GST inclusive) per separately used or inhabited part of a rating unit.

WORKS AND SERVICES RATES

Targeted rates for works and services, set under section 16 of the Local Government (Rating) Act 2002, assessed on a differential basis as described below:

Twizel Works and Services Rate

- A fixed amount of \$28.89 (GST inclusive) per separately used or inhabited part of a rating unit on every rating unit situated in the Twizel community.
- \$0.0004787 (GST inclusive) per dollar of capital value on every rating unit situated in the Twizel community.

Fairlie Works and Services Rate

- A fixed amount of \$84.20 (GST inclusive) per separately used or inhabited part of a rating unit, on every rating unit situated in the Fairlie community.

- \$0.0020125 (GST inclusive) per dollar of capital value on every rating unit situated in the Fairlie community.

Lake Tekapo Works and Services Rate

- A fixed amount of \$227.04 (GST inclusive) per separately used or inhabited part of a rating unit, on every rating unit situated in the Lake Tekapo community.
- \$0.0002785 (GST inclusive) per dollar of capital value on every rating unit situated in the Lake Tekapo community.

Rural Works and Services Rate

- A fixed amount of \$26.68 (GST inclusive) per separately used or inhabited part of a rating unit on every rating unit situated in the rural community excluding Mount Cook Village.
- A rate based on the capital value of the land, set differentially as follows:
 - Ohau A - \$0.0000279 (GST inclusive) per dollar of capital value on every rating unit in the rural community
 - Tekapo A - \$0.0002392 (GST inclusive) per dollar of capital value on every rating unit in the rural community
 - Tekapo B - \$0.0000422 (GST inclusive) per dollar of capital value on every rating unit in the rural community
 - All other rural properties - \$0.0000083 (GST inclusive) per dollar of capital value on every rating unit in the rural community

SEWAGE TREATMENT RATE

Targeted rates for sewage treatment, set under section 16 of the Local Government (Rating) Act 2002; of

- A fixed amount of \$57.75 (GST inclusive) per separately used or inhabited part of a rating unit for all rating units situated in the communities of Fairlie, Burkes Pass, Lake Tekapo and Twizel, and which are connected to a community sewerage scheme.
- A fixed amount of \$14.43 (GST inclusive) per water closet or urinal (after the first) for all rating units situated in the communities of Fairlie, Burkes Pass, Lake Tekapo and Twizel and which are connected to a community sewerage scheme.

Notes for the purpose of these rates:

A rating unit is treated as capable of being connected to a public sewerage drain if it is not actually connected but is within 30 metres of such a drain.

A rating unit is used primarily as a residence for one household must not be treated as having more than one water closet or urinal.

EVERSLEY RESERVE SEWERAGE RATE

A targeted rate for sewerage, set under section 16 of the Local Government (Rating) Act 2002, of

- A fixed amount of \$938.30 (GST inclusive) per rating unit for ratepayers in the Eversley Reserve sewerage area of benefit, (excluding those rating units which have opted to pay the lump sum contribution).

SEWERAGE INFRASTRUCTURE RATE

Targeted rates for sewerage infrastructure, set under section 16 of the Local Government (Rating) Act 2002, of

- A fixed amount of \$186.85 (GST inclusive) per separately used or inhabited part of a rating unit for all rating units situated in the communities of Fairlie, Burkes Pass, Lake Tekapo and Twizel, and which are connected or capable of being connected to a community sewerage scheme.
- A fixed amount of \$46.71 (GST inclusive) per each water closet or urinal (after the first) per separately used or inhabited part of a rating unit for all rating units situated in the communities of Fairlie, Burkes Pass, Lake Tekapo and Twizel, and which are connected to a community sewerage scheme.

Notes for the purpose of these rates:

The sewerage infrastructure service is treated as being provided if the rating unit is connected to or able to be connected to a public sewerage drain and is within 30 metres of such a drain.

A rating unit used primarily as a residence for one household must not be treated as having more than one water closet or urinal.

WATER TREATMENT RATE

A targeted rate for urban water treatment, set under section 16 of the Local Government (Rating) Act 2002, of

- A fixed amount of \$73.40 (GST inclusive) per separately used or inhabited part of a rating unit in the communities of Fairlie, Burkes Pass, Lake Tekapo and Twizel, and which are connected to a community water supply (except those rating units receiving a metered water supply).

Notes for the purposes of this rate:

The water supply treatment service is treated as being provided if any part of the rating unit is connected to a Council operated waterworks except those units receiving a metered water supply.

WATER INFRASTRUCTURE RATE

A targeted rate for water supply infrastructure, set under section 16 of the Local Government (Rating) Act 2002, of

- A fixed amount of \$395.98 (GST inclusive) per separately used or inhabited part of a rating unit, which is connected or capable of connection to a community water supply in the communities of Fairlie, Burkes Pass, Lake Tekapo and Twizel (except those rating units receiving a metered water supply).

Notes for the purposes of this rate:

A rating unit is treated as capable of connection to a community water supply if any part of the rating unit is situated within 100 metres of an urban community water supply waterworks.

METERED WATER RATE

A targeted rate under section 16 of the Local Government (Rating) Act 2002 will be assessed on every rating unit connected to a community water supply in Fairlie, Burkes Pass, Lake Tekapo, Twizel and Rural, and where water is supplied and measured by meter.

- A fixed amount of \$469.39 (GST inclusive) per metered supply on any separately used or inhabited part of a rating unit which is serviced by a Council water meter.

RURAL WATER SUPPLIES

Targeted rates for rural water supplies set under section 19 of the Local Government (Rating) Act 2002, of

- A fixed amount of \$320.75 (GST inclusive) per unit of water supplied to every rating unit serviced by the Allandale Rural water supply.
- A fixed amount of \$445.16 (GST inclusive) per unit of water supplied to every rating unit serviced by the Spur Road water supply.
- A fixed amount of \$225.00 (GST inclusive) per unit of water supplied to every rating unit serviced by the Downlands Rural water supply area in the Mackenzie District.

Notes for the purpose of these rates:

For the Allandale and Spur Road water supplies, a unit of water allows for a supply of 1,820 litres per day.

For the Downlands water supply, a unit of water allows for a supply of 1,000 litres per day.

Targeted rates for rural water supplies set under section 16 of the Local Government (Rating) Act 2002, of

- A fixed amount of \$92.26 (GST inclusive) per rating unit serviced by the Ashwick / Opuha Rural water supply.
- A rate of \$6.02 (GST inclusive) per hectare on every rating unit serviced by the Fairlie Water Race.
- A fixed amount of \$30.00 (GST inclusive) per rating unit serviced by the Fairlie Water Race
- A fixed amount of \$562.00 (GST inclusive) per rating unit serviced by the Downlands water supply area in the Mackenzie District.

URBAN STORMWATER RATE

A targeted rate for urban stormwater set under section 16 of the Local Government (Rating) Act 2002, of

- A fixed amount of \$49.59 (GST inclusive) per separately used or inhabited part of a rating unit which is situated in the communities of Fairlie, Lake Tekapo and Twizel.

DISTRICT ROADING RATE

Targeted rates for Mackenzie District Roding, set under section 16 of the Local Government (Rating) Act 2002, of

- A fixed amount of \$124.53 (GST inclusive) per separately used or inhabited part of a rating unit on every rating unit (excluding Mount Cook Village) situated in the Mackenzie District.
- A rate based on capital value, set differentially as follows:
 - Ohau A – \$0.0003936 (GST inclusive) per dollar of capital value
 - Tekapo A – \$0.0033785 (GST inclusive) per dollar of capital value

- Tekapo B – \$0.0005957 (GST inclusive) per dollar of capital value
- All other properties – \$0.0001976 (GST inclusive) per dollar of capital value

URBAN SOLID WASTE RATE

A targeted rate for solid waste, set under section 16 of the Local Government (Rating) Act 2002, of

- A fixed amount of \$354.79 (GST inclusive) per separately used or inhabited part of a rating unit for all rating units to which Council provides the service.

TWIZEL IMPROVEMENT RATE

A targeted rate for funding capitalised improvement work in the Twizel community area of benefit, set under section 16 of the Local Government (Rating) Act 2002, of

- A fixed amount of \$51.14 (GST inclusive) per separately used or inhabited part of a rating unit situated in the Twizel community area of benefit.

TOURISM AND ECONOMIC DEVELOPMENT RATES

Targeted rates for Mackenzie District tourism and promotion and economic development, set under section 16 of the Local Government (Rating) Act 2002, of

- A fixed amount of \$9.83 (GST inclusive) per separately used or inhabited part of a rating unit on every rating unit
- A rate of \$0.0007866 (GST inclusive) per dollar of capital value on rating units in the commercial business category
- A fixed amount of \$100.00 (GST inclusive) per rating unit on rating units in the industrial land properties category
- A rate of \$0.0007719 (GST inclusive) per dollar of capital value on rating units in the commercial accommodation business category
- A rate of \$0.0003860 (GST inclusive) per dollar of capital value on rating units in the secondary accommodation properties category.

RURAL CATTLE STOP MAINTENANCE RATE

A targeted rate for rural cattle stop maintenance, set under section 16 of the Local Government (Rating) Act 2002, of

- A fixed amount of \$125.00 per cattle stop or part thereof, on those rating units benefitting.

COMMUNITY FACILITIES RATE

A targeted rate to fund 30% of the cost of Twizel Events Centre, Twizel Swimming Pool, Lake Tekapo / Takapō Community Hall, Mackenzie Community Centre, Strathconan Swimming Pool, Albury Hall, Skipton Hall, and Sherwood Hall, set under section 16 of the Local Government (Rating) Act 2002, of

- A fixed amount of \$37.99 per separately used or inhabited part of a rating unit on every rating unit in the Mackenzie District.

FIXED CHARGES

Under section 21 of the Local Government (Rating) Act 2002, the Council is limited to setting fixed charges, excluding charges for water and sewer, at 30% of the total revenue from all rates sought by the Council.

The Mackenzie District Council has complied with section 21 of the Local Government (Rating) Act 2002 as excluding water and sewer charges, fixed charges as a percentage of the total rates amount to 14.72%.

DUE DATE FOR PAYMENT OF RATES

All rates will be payable in four equal instalments on the due dates as follows:

Instalment Number	Due Date
One	20 September 2022
Two	20 December 2022
Three	20 March 2023
Four	20 June 2023

PENALTIES

That pursuant to sections 57 and 58 of the Local Government (Rating) Act 2002, the Council prescribes the following penalties to be added to unpaid rates:

- a) A penalty of 10% of the amount of any rates that have been assessed after 1 July 2021 and which are unpaid after the due dates will be applied on:
 - 22 September 2022
 - 22 December 2022
 - 22 March 2023
 - 22 June 2023
- b) A further 10% penalty will be added to unpaid rates from previous financial years unpaid on the 5 July 2022.
- c) A further 10% penalty will be added to unpaid rates from previous financial years that remain unpaid on the 5 January 2023.

PAYMENT OF RATES

That rates shall be payable at any of the following places:

Council offices, 53 Main Street, Fairlie (between the hours of 8.30 am to 5.00 pm, Monday to Friday), and Market Place, Twizel (between the hours of 8.30 am to 5.00 pm Monday to Friday) excluding public holidays.

CARRIED

7.7.1 LATE ITEM: ADOPTION OF FEES AND CHARGES

Cr Leslie said he was not able to read this late report due to the small text and inadequate computer technology. He asked that the next group of councillors got better IT equipment and this was noted.

Corporate planner Wendy Thompson apologised for this being a late item and with poor resolution. She noted that the fees and charges had been workshopped with the councillors previously. The new Alps2Ocean fee for commercial operators had been added. This was \$5 per person per day.

She asked to make a couple of late changes. Under Building Consents, the proposed fees for this year are identical to last year’s fees. She would be adding to the narrative an explanation of this charge to provide clarity.

The second correction was to do with swimming pools. The student fee and child fee were muddled in error and this would be corrected.

Chris Clarke said the annual plan timetable was amended for next year to start this process earlier.

The Alps2Ocean charge was an existing one that was already charged, but had not been included in previous schedules. The Mayor asked if Council relied on the honesty of operators for this charge and Brian Milne confirmed this.

Cr Leslie asked about the Pukaki Airport landing fees. He did not understand the administrative charge and how it would be managed. Sandy Hogg said the idea was to move to quarterly invoicing. Users would pay directly into an account and this would be checked every month against the Aimms report. People who pre-paid would not be charged an admin fee. This new process would be assessed after a time to see if it worked. This had been automated as much as it can be.

Cr Murphy asked about provision for aircraft over five and a half tonne. He asked to add “and over” to this category.

RESOLUTION 2022/52

Moved: Mayor Graham Smith

Seconded: Cr Stuart Barwood

1. That the report be received.

CARRIED

RESOLUTION 2022/53

Moved: Mayor Graham Smith

Seconded: Cr Murray Cox

2. That Council adopts the attached fees and charges for the 2022/23 financial year, subject to the corrections presented in respect to the:
 - Building Consents - building charge table, and
 - Swimming Pool Child admission fees.
3. That Council delegates the chief executive to make any necessary minor amendments.

CARRIED

7.8 END OF YEAR REPORT - MAYORS TASKFORCE FOR JOBS

Leaine Rush joined the meeting to speak to this report.

She received \$500,000 in total and would give back about \$160,000 of unspent funding. There were some good wins with 39 people in jobs and 11 apprenticeships. There needed to be an internal discussion on whether to continue with this scheme in the coming financial year. There was likely to be less money available.

Cr Cox noted how important it was to have staff working in the community and making connections.

RESOLUTION 2022/54

Moved: Deputy Mayor James Leslie

Seconded: Cr Anne Munro

That the information be noted.

CARRIED

7.9 TWIZEL HERITAGE BUILDINGS

The purpose of this report was to consider an application from the Twizel Heritage Group for the relocation of an historic Twizel house and single man's hut to Council land, for public viewing as part of the machinery heritage display and heritage trail.

David Adamson introduced this report. There have been two applications, one to put a single man's hut near the golf course and the second to put a heritage house at the entrance to town. Both would be passive displays. Location has been agreed.

Both sites are recreation reserves. Mr Adamson talked about the benefits and disadvantages of council ownership as opposed to a lease. He suggested a long term agreement with the Heritage group that they maintain the buildings.

Brian Milne said the complication of a lease for the single man's hut was that the land was already leased to the golf club. The Heritage group was happy with either council ownership or a lease agreement. The Heritage Group would be able to fundraise if they owned the building and leased the land.

Cr Cox asked who would pay to alter the lease with the golf club. Council would pay.

The Mayor asked about a footpath near the single man's hut. This would happen eventually but might not be a priority for funding as there were other areas requiring footpaths for safety.

Cr Barwood suggested locating the house and the hut in the same location. However the hut was going to be on the original site of the working men's huts. So this was an historic location.

Brian Milne said the hut would be located next to a new path.

Cr Murphy asked if thought had been given to building security. The members of the Heritage Group responded quickly to graffiti and would respond to all maintenance needs.

RESOLUTION 2022/55

Moved: Cr Matt Murphy

Seconded: Deputy Mayor James Leslie

1. That the report on the Twizel Heritage Buildings be received.

CARRIED**RESOLUTION 2022/56**

Moved: Deputy Mayor James Leslie

Seconded: Cr Stuart Barwood

2. That approval be granted the Twizel Heritage House Group, subject to obtaining necessary resource and building consents, to:
 - a) locate a historic Twizel house and garage on Wairepo Road recreation reserve, adjacent to the heritage machinery display, and set this up as a static display for viewing from the outside only, together with historic interpretation panels.
 - b) locate a "single man's" hut to the recreation reserve on Ostler road, in front of the golf course, near the existing shared path/man made hill reserve entrance. This is further subject to approval from the Golf Club as the land is part of the Golf Club lease.
3. That Council enter into a lease agreement with Heritage Group/Twizel Promotion and Development Association for the areas of land required for the historic house and single man's hut, for the purpose of providing buildings for heritage preservation, and maintenance and development for historic interpretation to a standard suitable for these prominent locations. Rental to be \$1 per year (if demanded).

CARRIED

The meeting adjourned for lunch at 12.37pm and reconvened at 1.06pm.

7.10 HERITAGE FUND APPLICATIONS 2022

The purpose of this report was for the Council to consider and then approve, approve in part, or decline three applications to the Heritage Protection Fund for the 2021/2022 financial year.

Planning manager Aaron Hakkaart introduced the report and said there was a good number of applicants for the fund this year, which was positive for the district.

Planner Suzanne Blyth went through each application. She said the funding for a sound system in the Church of the Good Shepherd was outside the criteria of the fund. She explained the criteria in the policy and said Aniss Cottage was only eligible for part funding.

The councillors debated whether the church pew cushions were part of the historic nature of the church and whether they came within the criteria of the fund. They agreed that a sound system did not meet the criteria, and agreed to fund the pew cushions.

RESOLUTION 2022/57

Moved: Cr Anne Munro

Seconded: Cr Murray Cox

1. That the report on the Heritage fund applications be received.

CARRIED

RESOLUTION 2022/58

Moved: Cr Stuart Barwood

Seconded: Cr Matt Murphy

2. That Council approves the granting of funding to John F. Emery as a partial contribution to the exterior painting of the original part of the Burkes Pass School, located at 2054 State Highway 8, Burkes Pass. The amount being \$2,227.27
3. That Council approves the granting of funding to Jane and Graham Batchelor as a partial contribution to the earthquake strengthening of Anniss Cob Cottage, located at State Highway 8, Burkes Pass. The amount being \$858.73
4. That Council approves the granting of funding to the Committee of the Church of Good Shepherd for the recovering of the church pew cushions, located at Pioneer Drive, Takapo. The amount being \$1,914.00.
5. That Council declines the application from the Committee of the Church of Good Shepherd for a sound system, located at Pioneer Drive, Takapo.

CARRIED

7.11 MOBILE TRADERS SCHEDULE 2022-2023

The purpose of this report was to inform Council of the Mobile Shops and Traders Applications received under the Mackenzie District Council Mobile Shops and Traders Bylaw 2021 (the Bylaw). Council approval was also sought to make changes to the schedule contained within the bylaw and to approve applications where the site restrictions are exceeded in certain circumstances.

Rachael Hickling joined the meeting and was introduced to the councillors as a new staff member in the planning team. She introduced her report and outlined the difficulties raised when applications for licences were received for the next financial year. More applications were received than positions available. This required changes to the schedule.

The councillors noted the maximum number of mobile traders per township was six. In Tekapo this was three on each of the two sites. Cr Murphy asked staff to keep an eye on where mobile traders were parking on site in Tekapo, so they did not take carparks that were for cars. Mr Adamson said he would pass this to the new regulatory officer when they started.

Councillors debated whether to change the policy to suit the trading practices of Thon Cru. Some disagreed and said how he traded was up to him. It sets a precedent, however he was valued by the community. He could increase the hours or number of days he stops if he wanted. They agreed not to change the policy.

RESOLUTION 2022/59

Moved: Mayor Graham Smith

Seconded: Cr Murray Cox

1. That the report on the Mobile Traders changes to Schedule 1 be received.

CARRIED

RESOLUTION 2022/60

Moved: Cr Matt Murphy

Seconded: Mayor Graham Smith

2. That Council approves that Schedule 1 be altered to increase the hours of operation at the Mackenzie Drive site to 6am-9pm Monday to Sunday.
3. That Council approves that Schedule 1 be altered to increase the number of traders allowed to operate (from 3 to 4) at the Lakeside Drive site. Total number of traders in Tekapo remain at six.
4. That Council notes that licenses have been granted to both Bids Coffee and Seaschelles.
5. That Council notes that Thon Cru (Ken) be granted a license for Mackenzie Drive, Lakeside Drive, and Denmark Street Greenway and be charged three license fees.

CARRIED

8 COMMUNITY BOARD RECOMMENDATIONS

8.1 MINUTES OF TWIZEL COMMUNITY BOARD MEETING - 11 APRIL 2022

RESOLUTION 2022/61

Moved: Mayor Graham Smith

Seconded: Cr Murray Cox

1. That the Minutes of the Twizel Community Board Meeting held on Monday 11 April 2022 be received.
2. That Council notes the following resolutions passed by the Twizel Community Board:
 - That a grant of \$172.50 be approved in response to the application from the Twizel Little Movers Playgroup towards the cost of easter egg cut outs.

CARRIED

8.2 MINUTES OF TEKAPO COMMUNITY BOARD MEETING - 13 APRIL 2022

RESOLUTION 2022/62

Moved: Mayor Graham Smith

Seconded: Cr Murray Cox

1. That the Minutes of the Tekapo Community Board Meeting held on Wednesday 13 April 2022 be received.

2. That Council notes the following resolution passed by the Tekapo Community Board:
That the Tekapo Community Board approves allocating the shortfall to complete Stage 1 of the CCTV project, of approximately \$13,000, from the Tekapo Township Budget.

CARRIED

8.3 MINUTES OF FAIRLIE COMMUNITY BOARD MEETING - 14 APRIL 2022

RESOLUTION 2022/63

Moved: Mayor Graham Smith

Seconded: Cr Murray Cox

1. That the Minutes of the Fairlie Community Board Meeting held on Thursday 14 April 2022 be received.

CARRIED

9 CONFIRM COUNCIL MINUTES

9.1 MINUTES OF COUNCIL MEETING - 12 APRIL 2022

RESOLUTION 2022/64

Moved: Mayor Graham Smith

Seconded: Cr Murray Cox

That the Minutes of the Council Meeting held on Tuesday 12 April 2022, including those parts taken in public excluded, be received and confirmed as an accurate record of the meeting.

CARRIED

9.2 MINUTES OF COUNCIL MEETING - 17 MAY 2022

RESOLUTION 2022/65

Moved: Mayor Graham Smith

Seconded: Cr Murray Cox

That the Minutes of the Council Meeting held on Tuesday 17 May 2022 be received and confirmed as an accurate record of the meeting.

CARRIED

9.3 MINUTES OF ENGINEERING AND SERVICES COMMITTEE MEETING - 10 MAY 2022**RESOLUTION 2022/66**

Moved: Mayor Graham Smith

Seconded: Cr Murray Cox

1. That the Minutes of the Engineering and Services Committee Meeting held on Tuesday 10 May 2022 be received and the recommendations therein be adopted.

CARRIED

9.4 MINUTES OF COMMERCIAL AND ECONOMIC DEVELOPMENT COMMITTEE MEETING - 10 MAY 2022**RESOLUTION 2022/67**

Moved: Mayor Graham Smith

Seconded: Cr Murray Cox

1. That the Minutes of the Commercial and Economic Development Committee Meeting held on Tuesday 10 May 2022, including those parts taken in public excluded, be received and the recommendations therein be adopted.

CARRIED

9.5 MINUTES OF PLANNING AND REGULATIONS COMMITTEE MEETING - 10 MAY 2022**RESOLUTION 2022/68**

Moved: Mayor Graham Smith

Seconded: Cr Murray Cox

1. That the Minutes of the Planning and Regulations Committee Meeting held on Tuesday 10 May 2022, including those parts taken in public excluded, be received and the recommendations therein be adopted.

CARRIED

9.6 MINUTES OF STRATEGY COMMITTEE MEETING - 10 MAY 2022**RESOLUTION 2022/69**

Moved: Mayor Graham Smith

Seconded: Cr Murray Cox

1. That the Minutes of the Strategy Committee Meeting held on Tuesday 10 May 2022 be received and the recommendations therein be adopted.

CARRIED

9.7 MINUTES OF AUDIT AND RISK COMMITTEE MEETING - 5 APRIL 2022

RESOLUTION 2022/70
Moved: Mayor Graham Smith
Seconded: Cr Murray Cox

1. That the Minutes of the Audit and Risk Committee Meeting held on Tuesday 5 April 2022, including those parts taken in public excluded, be received and the recommendations therein be adopted.

CARRIED

The Meeting closed at 1.46pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on .

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CHAIRPERSON