



**Mackenzie**

DISTRICT COUNCIL

**Unconfirmed MINUTES**

**Ordinary Council Meeting**

**23 August 2022**

**MINUTES OF MACKENZIE DISTRICT COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBERS, FAIRLIE  
ON TUESDAY, 23 AUGUST 2022 AT 9.30AM**

**PRESENT:** Mayor Graham Smith, Deputy Mayor James Leslie, Cr Anne Munro, Cr Stuart Barwood, Cr Murray Cox, Cr Emily Bradbury, Cr Matt Murphy

**IN ATTENDANCE:** Angela Oosthuizen (Chief Executive), David Adamson (Acting General Manager Operations), Chris Clarke (General Manager IT and Engagement), Fiona McQuade (Property and Commercial Manager), Martin Homisan (Economic Development Manager), Arlene Goss (Governance Advisor), Sandy Hogg (Finance Manager), Sue Wilkins (Communications Manager), Aiden Hickey (IT Support Officer), Aaron Hakkaart (Planning and Regulatory Manager), Rit Fisher (Council candidate), Maddison Gourlay (Reporter from Stuff)

## **1 OPENING**

The Mayor opened the meeting with a karakia. He welcomed Rit Fisher who is standing for council, and Stuff reporter Maddison Gourlay. A photographer would be attending the meeting later to photograph the councillors. This would be the last meeting for Cr Emily Bradbury, who was moving to Picton.

## **2 APOLOGIES**

### **RESOLUTION 2022/41**

Moved: Cr Anne Munro

Seconded: Cr Emily Bradbury

That apologies be received from Alexis Kereikeepa and Leaine Rush.

**CARRIED**

## **3 VISITORS**

**10.00am:** Lydia Stoddart and Kath Low, Christchurch NZ, will attend on Teams.

**11.00am:** Raewyn Bell, Wendy Smith, Gordon Handy, South Canterbury Chamber of Commerce, will attend in person.

**11.30am:** Miles O'Connor from Bancorp will attend on Teams.

## **4 DECLARATIONS OF INTEREST**

There were no declarations of interest.

## **5 BEREAVEMENTS**

The Mayor noted the following bereavements and a minute of silence was observed:

- Helen Janet Beattie (nee Key), died on July 21 in Timaru.
- Lyn Johnston (nee Trumper), died on August 5.
- Colin Murray McKinnon, died on July 15.

- James (Jim) Stevenson, died on August 14.
- Shirley Ann Jones (nee Roberts), died on July 20.
- Noeline Mary Stevens, died on June 25.
- Warren (Wally) Bell, died in Twizel on August 5.
- Dr Mark Kirby Holland, died in Timaru on July 17.
- Annette Hoggarth-Rogers, died on June 1.
- Pamela Colleen Cadigan (nee Hodgson), died on July 28.

## 6 MAYOR'S REPORT

### 6.1 MAYORAL ACTIVITIES REPORT

The Mayor went through this report, which outlined the main points from the LGNZ conference.

At the conference the prime minister spoke about the difficulties facing people when they are in public roles. She also spoke about the opportunity for councils to take up Better Off Funding.

The Mayor summarised the rest of his report. He said Minister Mahuta was still adamant that Three Waters was going ahead.

On August 13, the Mayor joined Arowhenua on the marae and they were very happy with the destination management plan Te Manahuna Ki Uta/Destination Mackenzie.

He also spoke on behalf of Council on the impact of Three Waters at a select committee hearing in Christchurch. He provided the context of a small council. The report from the select committee was due to go back to the house on November 11 this year.

Venture Timaru had a powhiri on the marae with the Mayors around the construction of Scott Base, which was going to employ 300 people in South Canterbury and would benefit the whole region.

The Mayor thanked Cr Leslie for attending a building meeting in Twizel. This was to inform local builders of legislative requirements.

Discussion took place on a question asked by the Three Waters select committee, related to how well the council managed its roads. Cr Barwood expressed concern that this indicated a potential plan to centralise the management of roads.

#### **RESOLUTION 2022/42**

Moved: Cr Murray Cox

Seconded: Cr Emily Bradbury

That the report be received.

**CARRIED**

## 7 REPORTS

### 7.1 CHIEF EXECUTIVE'S REPORT - JUNE 2022

The purpose of this report was to provide the Council with an update on HR, Customer Services and CEO activities during the month of May and June 2022, strategic projects and matters of strategic importance.

The chief executive thanked Council for the support she received while her husband underwent neurosurgery recently. She then went over the main points of her report.

There has been an increase in service requests due to flooding and road damage with the recent weather events. The Mayor asked about the service requests. The chief executive said she was concerned about the quality of the data that backs up the report on service requests.

Cr Cox asked about the status of the role of General Manager Corporate Services. This role has changed. Interviews have been conducted and reference checks were underway.

LIMs and resource consents were trending down. Annual leave liability was increasing.

#### **RESOLUTION 2022/43**

Moved: Cr Anne Munro

Seconded: Cr Matt Murphy

1. That the report be received.

**CARRIED**

### 7.2 CHRISTCHURCH NZ - Q4 REPORT

Lydia Stoddart and Kath Low, from Christchurch NZ, joined the meeting on Teams. Lydia Stoddart went over the points in their report, as attached to the agenda.

The Mayor asked if the 52 Weeks in Mackenzie campaign was still running. Yes but the content was being used in a different way and was targeted to people outside the region.

Cr Cox asked if there was a move by the rental car companies to go into electric cars and this was causing a delay with getting cars into the country. They would be getting what stock they could to service demand. Consumers were wanting electric cars. The district would need to meet this demand for charging stations in the future.

Cr Munro asked about the branding for the summer campaign. This was still being considered.

#### **RESOLUTION 2022/44**

Moved: Cr Stuart Barwood

Seconded: Deputy Mayor James Leslie

That the information be noted.

**CARRIED**

*The meeting adjourned for morning tea at 10.43am and reconvened at 11.00am.*

### **7.3 QUARTERLY REPORT - SOUTH CANTERBURY CHAMBER OF COMMERCE - APRIL-JUNE 2022**

Raewyn Bell, Wendy Smith and Gordon Handy, South Canterbury Chamber of Commerce, joined the meeting in person. They outlined the main points of their report, as attached to the agenda.

Cr Munro asked for an assurance that there were no situations of migrant workers being treated badly in the district. The visitors said they didn't know of anything and hoped they would be alerted if anything like this happened.

Further discussion took place on labour shortages and the use of migrant workers, and a shortage of skills. The Mayor thanked them and they left the meeting.

### **7.4 COUNCIL MONTHLY FINANCIAL REPORT - MAY 2022 AND DRAFT JUNE 2022**

Finance manager Sandy Hogg said the June report was in draft and not yet completed. She outlined the current status of the end of year accounts.

Discussion took place on the lack of spending of capital money in the past financial year. David Adamson updated the councillors on the reasons for this. The Mayor congratulated the team for the \$5 million Crown Infrastructure Fund spend to deadline.

#### **RESOLUTION 2022/45**

Moved: Cr Anne Munro

Seconded: Cr Matt Murphy

That the monthly financial report for May 2022 and the draft financial report for June 2022, for Mackenzie District Council be received.

**CARRIED**

### **7.5 QUARTERLY PORTFOLIO REPORT - BANCORP TREASURY SERVICES**

Miles O'Connor from Bancorp joined the meeting online. He offered to update the council on what had happened since the report was written on June 30. He talked about the reasons for the interest rates to move up and down at different times. He said the country could be in a recession now but wouldn't know until the end of September.

He was planning to do a workshop with the Council in a fortnight to discuss current investments. The chief executive said the workshop was to decide on a longer-term plan and a way forward with investments.

Cr Cox said it looks like a lot of term deposits are coming to maturity this year. This was a concern. Would the workshop include how to re-invest this? Yes. Would Council want to continue with \$20 million invested? The finance manager said Council was required by legislation to have an amount of cash invested.

Mr O'Connor was asked if he thought the country would go into a recession and he said yes.

#### **RESOLUTION 2022/46**

Moved: Cr Emily Bradbury

Seconded: Cr Stuart Barwood

1. That the report be received.

**CARRIED**

## **7.6 REQUEST FOR EXEMPTION TO STANDARD PROCUREMENT PROCESSES - DISTRICT PLAN REVIEW PROJECT**

The purpose of this report was to seek exemptions to Council's standard procurement procedures as they relate to the District Plan Review project.

A review of the procurement policy would come to council at a future date.

This money was already in the district plan budget and was not unbudgeted spending.

### **RESOLUTION 2022/47**

Moved: Cr Emily Bradbury

Seconded: Cr Anne Munro

1. That the report be received.

**CARRIED**

### **RESOLUTION 2022/48**

Moved: Cr Stuart Barwood

Seconded: Deputy Mayor James Leslie

2. That Council retrospectively approve the engagement of Anderson Lloyd as legal advisers to the District Plan Review project.
3. That Council retrospectively approve the engagement of Nick Boyes (Core Planning and Property) as a Planner working on the District Plan Review project.
4. That Council retrospectively approve Boffa Miskell to provide Urban Design and Character advice and technical documents for the District Plan Review project.
5. That Council approve the extension of the contracts for Rationale, Liz White Planning and Taylor Planning as they relate to the District Plan Review project for the 2022/23 financial year (the core team).
6. That Council approve an exemption to the Mackenzie District Council Procurement Policy to undertake non-competitive procurement for the District Plan Review where contract values exceed thresholds for Direct Appointment (\$10,000) and Request for Quotations (\$50,000).
7. That Council authorise the General Manager Operations, Planning and Regulatory Services to:
  - (a) Approve extensions of contracts for the core team up to \$150,000 for each financial year, within the approved District Plan Review Budget.

- (b) Appoint new suppliers up to \$100,000 within the approved District Plan Review budget.

**CARRIED**

### **7.7 ANNUAL REPORTING FOR ALCOHOL REGULATORY AND LICENSING AUTHORITY**

This report was noted. There were no questions.

#### **RESOLUTION 2022/49**

Moved: Cr Emily Bradbury

Seconded: Cr Anne Munro

That the information be noted.

**CARRIED**

### **7.8 PARKS AND AMENITIES STRATEGY ADOPTION**

The purpose of this report was to adopt the Mackenzie District Council Parks and Amenities Strategy.

The Mayor noted this strategy was not attached to the agenda and the governance advisor apologised for this error. The Mayor asked for the strategy to come to the next council meeting for adoption.

#### **RESOLUTION 2022/50**

Moved: Cr Murray Cox

Seconded: Deputy Mayor James Leslie

1. That the report on the Mackenzie District Council Parks and Amenities Strategy 2022 be received.

**CARRIED**

### **7.9 FAIRLIE DOG PARK DEVELOPMENT FUNDING**

The purpose of this report was to consider a request for part funding of the development of the Fairlie Dog Park from the Land Subdivision Reserve Fund.

David Adamson updated the council on the background to this matter. This dog park would be going on a site down by the river and could be relocated if a better use could be found for this land.

The Mayor said the community board had been asking for this for some time. He was surprised at the cost involved in fencing and the tidy up. Mr Adamson said staff had received multiple quotes for the fencing and levelling of the area, and this was the lowest price available. Local suppliers were given an opportunity to tender.

Dog poo bins were on order for every township and one would go in this location. The community would be approached to supply equipment for the dogs to exercise on. Cr Cox said the Tekapo dog park was looking at installing a dog agility course.

**RESOLUTION 2022/51**

Moved: Cr Anne Munro

Seconded: Cr Murray Cox

1. That the report on the Fairlie Dog Park development funding be received.

**CARRIED**

**RESOLUTION 2022/52**

Moved: Cr Matt Murphy

Seconded: Cr Murray Cox

2. That funding of \$20,000 from the Land Subdivision Reserve Fund be approved as part funding for the establishment of the Fairlie Dog Park, subject to the outcome of the reserve review.

**CARRIED**

**7.10 FAIRLIE POOL PLANT UPGRADE - PROCUREMENT POLICY EXEMPTION**

The purpose of this report was to approve an exemption to the Procurement Policy for a variation to the pool heating contract, to enable the budgeted upgrade of the Fairlie Pool plant to be undertaken with the heating upgrade project, prior to the commencement of the 2022/23 summer season

The Engineering and Services Committee has considered this matter and recommends approval to Council.

**RESOLUTION 2022/53**

Moved: Deputy Mayor James Leslie

Seconded: Cr Murray Cox

1. That the report on the Fairlie Pool Plant upgrade Procurement Policy exemption be received.

**CARRIED**

**RESOLUTION 2022/54**

Moved: Cr Anne Munro

Seconded: Cr Matt Murphy

2. That the Council approves an exemption to Councils Procurement Policy for a variation to the Pool Heating Contract 1299 to the value of \$99,368 for the renewal and upgrade of the Fairlie Pool filtration and pumping systems.

**CARRIED**



### **7.11 FAIRLIE MEMORIAL CEMETARY WALL - FUNDING REQUEST**

Council was asked to consider a request for part funding of the development of the Fairlie Memorial Wall and Map lectern at the Fairlie cemetery from the Land Subdivision Reserve Fund.

Cr Cox outlined the views of the Fairlie Community Board on this matter. The community board would like this cost to come from the cemetery funds. The finance manager said the cemetery funds only held a few thousand dollars. This would not be enough money.

The Mayor said the council supported this project and it was just a matter of finding a source of the money. Cemeteries are funded from the general rate. The finance manager suggested that this be funded from the township projects fund.

Cr Leslie suggested the land subdivision reserve. Mr Adamson did not think this met the criteria.

Cr Munro said if someone put a plaque on the wall they would pay for this. She supported this being debt funded, with money recovered from the sale of wall plaques.

Kevin O'Neil joined the meeting as a representative of the memorial wall committee. He said he was at the meeting to answer questions. The reason for the wall was for people who had their ashes scattered in the district to have a place where they were remembered.

There was room for 70 plaques. Cr Murphy said this was not a good cost recovery model. The councillors asked how much a normal burial cost, because people who had their ashes scattered would not be buying plots.

#### **RESOLUTION 2022/55**

Moved: Cr Stuart Barwood

Seconded: Cr Matt Murphy

1. That Council agrees to debt fund the amount of \$22,000 towards the Fairlie Cemetery Memorial Wall, with a report to come back to Council on how this cost would be recovered.

**CARRIED**

### **7.12 REQUEST FOR FUNDING - TEKAPO COMMUNITY BOARD AND MACKENZIE COUNTY SCHOLARSHIP TRUST**

The purpose of this report was to seek Council approval to reimburse the Tekapo Community Board's grants fund the amount of \$1,000 from Council's discretionary grants budget.

Cr Matt Murphy spoke as the chair of the Mackenzie County Scholarship Trust. He said over the past few years council had given money to this fund and he would like to see this happen again.

Cr Murphy updated the meeting on future plans for the trust. The plan was to be self-sustaining in the future. He would like Council to commit to financial support in coming years until this happened.

The Mayor said further discussion was needed on what needs to happen to the trust going forward. Council agreed to the request to reimburse the Tekapo Community Board in the meantime.

**RESOLUTION 2022/56**

Moved: Cr Matt Murphy  
Seconded: Cr Stuart Barwood

1. That the report be received.

**CARRIED****RESOLUTION 2022/57**

Moved: Cr Emily Bradbury  
Seconded: Deputy Mayor James Leslie

2. That Council instructs staff to reimburse the Tekapo Community Board grants fund the amount of \$1,000, from the council's discretionary grants fund, in recognition of a grant the community board has made to the Mackenzie County Scholarship Trust.

**CARRIED**

*The meeting adjourned at 1.03pm for lunch and then a workshop with Waka Kotahi/NZTA. It reconvened at 2.48pm.*

**7.13 ADOPTION OF TE MANAHUNA KI UTA (DESTINATION MACKENZIE)**

The purpose of this report was for Council to adopt the Te Manahuna Ki Uta Destination Management Plan. The Mayor said this had been a real journey. He hoped this plan could set the scene for council in the future.

The chief executive said the testimony of this project was that it's been collaborative in nature "and we took the time to bring iwi with us and understand their vision". The extent of the engagement is outlined on page 172 of the agenda.

The next step was to set up an implementation group to identify the key work streams and how to attract funding. An application for Better Off Funding had already been made.

She thanked everyone who had been part of the project.

Cr Barwood asked about the branding project listed as part of the Better Off Funding request. The chief executive said the Mackenzie brand needed to be expanded further into things like agricultural products, not just tourism. The Mayor said value could be added by branding things as a district.

**RESOLUTION 2022/58**

Moved: Deputy Mayor James Leslie  
Seconded: Cr Matt Murphy

1. That the report be received.

**CARRIED****RESOLUTION 2022/59**

Moved: Mayor Graham Smith

Seconded: Deputy Mayor James Leslie

2. That Council adopts the Te Manahuna Ki Uta (Mackenzie Destination Management Plan) for public release.
3. That Council thanks all the participating central government agencies, local stakeholders and Runanga for their collaboration on this project.
4. That Council approves the Project Establishment Report from Rationale
5. That Council notes it is intending to submit an application for funding for various projects identified in the Destination Management Plan from the Better Off Funding.

**CARRIED**

## **7 COMMUNITY BOARD RECOMMENDATIONS**

### **8.1 MINUTES OF TWIZEL COMMUNITY BOARD MEETING - 11 JULY 2022**

#### **RESOLUTION 2022/60**

Moved: Deputy Mayor James Leslie

Seconded: Cr Murray Cox

1. That the Minutes of the Twizel Community Board Meeting held on Monday 11 July 2022 be received.
2. That Council notes the following resolutions passed by the Twizel Community Board:
  - a) That the Public Facilities, Parks and Places update report be received.
  - b) That the Ohau Rd Reserve development plan be approved.
  - c) That the draft Lake Ruataniwha Reserve Management Plan and Concept development plan be recommended to Council for approval, for the formal consultation phase.
  - d) That the removal of the Compactor bin be approved, subject to approval by the Engineering and Services Committee services for an increase in the opening hours of the Twizel Transfer Station by two hours per day for 5 days per week.
  - e) That the \$5,000 donation from Whitestone Contracting be added to the project budget for the Manmade Hill Development Plan.
  - f) That a grant of \$120 be approved for Twizel Snow Club towards the costs of holding their annual ski sale.
  - g) That a grant of \$500 be approved for Twizel Trap Library towards the costs of pest traps and pest trap materials.
  - h) That a grant of \$500 be approved for Twizel Promotions and Development Association towards the cost of a website for the Wine and Salmon Festival.

**CARRIED**

**8.2 MINUTES OF TEKAPU COMMUNITY BOARD MEETING - 15 JUNE 2022**

**RESOLUTION 2022/61**

Moved: Deputy Mayor James Leslie

Seconded: Cr Murray Cox

1. That the Minutes of the Tekapo Community Board Meeting held on Wednesday 15 June 2022 be received.
2. That Council notes the following resolution passed by the Tekapo Community Board:

That the Tekapo Community Board allocates the following grants from the 'Promotion of Tekapo Township' (Genesis Energy) fund:

Organisation	Project	Amount Requested	Amount Granted
Lake Tekapo School	Sandpit Cover and Shade Sail	\$6,526.98	No grant
Tekapo Trails	Metal Delivery and Placement on trail to Willow Bay	\$16,200.00	\$7,627.00
Chris Lynch	Promotional Videos of Tekapo	\$16,000.00	No grant
Lake Tekapo Sports and Recreation Trust	Seed Funding for Sports and Recreation Facility	\$7,500.00	\$7,500.00
	<b>Total Requested</b>	<b>\$46,226.98</b>	
	<b>Total Available</b>	<b>\$15,127.26</b>	\$15,127.00

**CARRIED**

**8.3 MINUTES OF FAIRLIE COMMUNITY BOARD MEETING - 14 JULY 2022**

**RESOLUTION 2022/62**

Moved: Deputy Mayor James Leslie

Seconded: Cr Murray Cox

1. That the Minutes of the Fairlie Community Board Meeting held on Thursday 14 July 2022 be received.
2. That Council notes the following resolutions passed by the Fairlie Community Board:
  - a) That the Community Board submit a request to Council for funding of \$20,000 from the Land subdivision Reserve Fund for the development of the Fairlie Dog Park.
  - b) That the Community Board supports the location of the camper dump station at Dobson View Road, adjacent to the transfer station.
  - c) That a grant of \$250 be approved in response to the application from the Fairlie Lions Club towards the cost of stadium hire for the Mackenzie Half Marathon.

- d) That a grant of \$250 be approved in response to the application from the Mackenzie Cave Hockey Club towards the cost of community centre hire for the fundraising film festival.

**CARRIED**

Cr Barwood asked about public consultation on the issue of the camper dump station at Dobson View Road. This would go to a resource consent process and consultation. Plans are currently being developed.

## **8 CONFIRM COUNCIL MINUTES**

### **9.1 MINUTES OF COUNCIL MEETING - 28 JUNE 2022**

#### **RESOLUTION 2022/63**

Moved: Deputy Mayor James Leslie

Seconded: Cr Murray Cox

That the Minutes of the Council Meeting held on Tuesday 28 June 2022 be received and confirmed as an accurate record of the meeting.

**CARRIED**

### **9.2 MINUTES OF COUNCIL MEETING - 5 JULY 2022**

#### **RESOLUTION 2022/64**

Moved: Deputy Mayor James Leslie

Seconded: Cr Murray Cox

That the Minutes of the Council Meeting held on Tuesday 5 July 2022 be received and confirmed as an accurate record of the meeting.

**CARRIED**

### **9.3 MINUTES OF COUNCIL MEETING - 19 JULY 2022**

#### **RESOLUTION 2022/65**

Moved: Deputy Mayor James Leslie

Seconded: Cr Murray Cox

That the Minutes of the Council Meeting held on Tuesday 19 July 2022, including those matters taken in public excluded, be received and confirmed as an accurate record of the meeting.

**CARRIED**

**9.4 MINUTES OF AUDIT AND RISK COMMITTEE MEETING - 21 JUNE 2022**

**RESOLUTION 2022/66**

Moved: Deputy Mayor James Leslie

Seconded: Cr Murray Cox

1. That the Minutes of the Audit and Risk Committee Meeting held on Tuesday 21 June 2022, including those matters taken in public excluded, be received and the recommendations therein be adopted.

**CARRIED**

**The Meeting closed at 3.09pm.**

**The minutes of this meeting were confirmed by the Mayor at the end of the triennium.**

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**CHAIRPERSON**