



Mackenzie

DISTRICT COUNCIL

Notice is given of a Fairlie Community Board Meeting to be held on:

Date: Thursday, 25 August 2022

Time: 4.30pm

Location: Council Chambers

Fairlie

AGENDA

Fairlie Community Board Meeting

25 August 2022

Note: This meeting will be digitally recorded by the minute-taker .

Fairlie Community Board Membership:

Damon Smith (Chair)

Leaine Rush

Angela Habraken

Murray Cox

Order Of Business

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- 1 OPENING**
- 2 APOLOGIES**
- 3 PUBLIC FORUM**
- 4 DECLARATIONS OF INTEREST**

5 REPORTS

5.1 MINUTES OF FAIRLIE COMMUNITY BOARD MEETING - 14 JULY 2022

Author: **Arlene Goss, Governance Advisor**

Authoriser:

Attachments: **1. Minutes of Fairlie Community Board Meeting - 14 July 2022**

RECOMMENDATION

1. That the Minutes of the Fairlie Community Board Meeting held on Thursday 14 July 2022 be received and confirmed as an accurate record of the meeting.



Mackenzie

DISTRICT COUNCIL

Unconfirmed MINUTES

Fairlie Community Board Meeting

14 July 2022

**MINUTES OF MACKENZIE DISTRICT COUNCIL
FAIRLIE COMMUNITY BOARD MEETING
HELD AT THE COUNCIL CHAMBERS, FAIRLIE
ON THURSDAY, 14 JULY 2022 AT 4.30PM**

PRESENT: Chairperson Damon Smith, Leaine Rush, Angela Habraken, Cr Murray Cox

IN ATTENDANCE: Angela Oosthuizen (Chief Executive), David Adamson (General Manager Operations – Acting), Brian Milne (Community Services Officer), Tom O’Neil (Community Services Officer), Arlene Goss (Governance Advisor), Joni Johnson (Engineering Manager), Sandy Hogg (Finance Manager), Charlotte Taylor (public).

1 OPENING

The chairperson opened the meeting.

2 APOLOGIES

There were no apologies.

3 PUBLIC FORUM

Engineering manager Joni Johnson introduced new temporary staff member Maddie Irving.

Charlotte Taylor introduced herself.

Claire Dann, and two other members of the public introduced themselves. They then spoke about the need for a shade cover at the playground. They have gained quotes for shade sails and would like to see these installed.

The chairman said the community board was aware there was a lack of shade and supported the idea. Questions were asked about whether they would survive wind and snow. Suggested a council contractor would be able to take them down if wind or snow was due. Looking to only use them in summer.

They already had some funding, about half, and needed another \$6,000 to make up the full amount.

Would shade sails require building consent? Don’t think so. The chairman said the community board would like to work alongside the group. Mr Milne said the community board would need to add a maintenance budget to maintain and replace the shade sails if they got torn in the wind.

4 DECLARATIONS OF INTEREST

There were no declarations of interest.

5 REPORTS

5.1 MINUTES OF FAIRLIE COMMUNITY BOARD MEETING - 14 APRIL 2022

COMMITTEE RESOLUTION FCB/2022/170

Moved: Member Leaine Rush

Seconded: Member Angela Habraken

1. That the Minutes of the Fairlie Community Board Meeting held on Thursday 14 April 2022 be received and confirmed as an accurate record of the meeting.

CARRIED

5.2 COMMUNITY BOARD FINANCIAL REPORT

The chairman asked if amounts would be carried forward. Finance manager Sandy Hogg said staff and the community board would be asked if they wanted anything carried forward, and then a report would be sent to council for confirmation and approval in September.

5.3 FAIRLIE COMMUNITY BOARD GENERAL UPDATE

The purpose of this report was to provide the Fairlie Community Board with a general update on a number of projects and actions related to the Fairlie area in general and community board specifically.

Fairlie cemetery memorial wall – No update from Francie Edge. Getting exemption for building consent. The chairman has sent a letter to Francie giving support from the community board.

Dog Park – Mr Milne said fencing was dearer than anticipated but there was more money available than indicated in the report. About \$75,000 was available, with none spent yet. He asked for three quotes, got two back and this price was the cheapest. Cr Cox suggested going out and finding money for things like dog bins from other organisations if the community board was short of money. Also some of the work could be done at a later date.

The fence was like a deer fence but with smaller mesh to stop small dogs getting through. The chairman would like to see whether the cost can be reduced using different wire. Cr Cox suggested staging this and seeking community support. David Adamson said raising money could be for the agility course, rather than for the basics like ground clearing and fencing.

Mr Milne said he had already given approval for the contractors to start work, in order to speed up the project. The community board were concerned that he had done this before getting approval from the community board to spend an extra \$20,000 over budget. They also wanted to know if local contractors were being used. The fencer was from Temuka, and the contract was managed by Whitestone.

The chief executive said the extra \$20,000 had come as a bit of a shock. The community board needed to consider whether it needed the money for other projects.

Cr Cox asked if it was possible to fund this project from the land subdivision reserve. Council would consider this soon. Mr Adamson said he was comfortable there would be enough money in this

reserve fund from Fairlie subdivisions to contribute to this project. The chief executive suggested using the \$20,000 that should have been in the LTP for last year.

The community board agreed to spend the original \$30,000 and ask Council to contribute \$20,000 from the land subdivision reserve, which would be put into the community board account when available. If the \$20,000 did not come out of the reserve fund, Council would look at other sources.

The time frame was two months for work to start, so planning to start in September and finish the dog park for summer.

New public toilets – Will be installed in October and operational in November.

Dump Station – Now looking at Dobson View Road. Consulted with neighbours. Mr Milne asked if the community board was happy with that general site and there was no dissent.

Bike racks – Have been installed.

Tree removal at McLeans Park – Six trees will be removed and the rest will have maintenance carried out, as agreed with local residents. This work was scheduled for September 19. Tree in domain will be out within the next fortnight.

Town centre and Village Green Enhancements – The board had a walkaround with staff and a tree needed to be removed as part of the Peace Avenue works. Mr Milne was not sure how big a project to initiate. The chief executive asked if there were people to consult with on this matter. Mr Adamson suggested integrating this into his parking plan. They still need to sort out where the busses would park. Also a request for more charging stations in Fairlie.

The chief executive suggested putting out a draft and seeking consultation. Discussion took place on bins and signage, traffic congestion.

Mr Adamson said he would incorporate some landscape design, bins, etc into the parking plan.

The Mayor said the need for electric parking stations would be sooner rather than later. The chief executive said she had a meeting with Alpine Energy and they wanted to suggest locations for charging stations, and also had funding. Mr Adamson said a debate was needed on whether public land would be given freely for charging stations, or whether it should be bought by the power retailer.

COMMITTEE RESOLUTION FCB/2022/171

Moved: Cr Murray Cox

Seconded: Member Leaine Rush

That the Community Board submit a request to Council for funding of \$20,000 from the Land subdivision Reserve Fund for the development of the Fairlie Dog Park.

CARRIED

COMMITTEE RESOLUTION FCB/2022/172

Moved: Member Angela Habraken

Seconded: Chairperson Damon Smith

That the Community Board supports the location of the camper dump station at Dobson View Road, adjacent to the transfer station.

CARRIED

5.4 ENGINEER'S REPORT

Engineering manager Joni Johnson went over the highlights of her report.

The chief executive and Mayor encouraged community board members to submit to the select committee on the new water reforms.

David Adamson suggested contacting Chorus to request additional fibre coverage for the Fairlie industrial area.

5.5 CORRESPONDENCE

Two letters from Anne Thomson were considered by the community board.

The chairman has talked to her about her requests and there would be no cost to the board. He said the community board approved these ideas.

David Adamson suggested delegating this to staff and appointing a community board member to work on it. Leaine Rush offered to work with Anne Thomson on this further.

5.6 GRANT APPLICATIONS

Member Leaine Rush declared a conflict of interest in the second request from the Mackenzie Cave Hockey Club and did not vote.

COMMITTEE RESOLUTION FCB/2022/173

Moved: Member Angela Habraken

Seconded: Cr Murray Cox

1. That a grant of \$250 be approved in response to the application from the Fairlie Lions Club towards the cost of stadium hire for the Mackenzie Half Marathon.
2. That a grant of \$250 be approved in response to the application from the Mackenzie Cave Hockey Club towards the cost of community centre hire for the fundraising film festival.

CARRIED

5.7 GENERAL BUSINESS AND COUNCILLOR UPDATE

Cr Cox said council activity had been directed towards the district plan review lately. They were on stage two, which included spatial planning. This would come out for submissions in early 2023.

National policy statements are coming out on biodiversity affecting significant natural areas. Changes were coming to pastoral leases. Three Waters was still rolling along, and elections were coming up. The pre-election report had gone out.

The destination management plan was in draft. This would be published in the middle of August.

Leaine Rush spoke regarding the **Les Blacklock Scholarship**. She said there were questions about who would administer this. The board felt that the board could receive applications and allocate the scholarship, with council handling the money. Governance advisor Arlene Goss agreed to work with Leaine Rush on this. The community board would like to award this on the anniversary of Les Blacklock's death in December.

Frisbee Golf Course at McLeans Park – There has been a request for a frisbee golf course at McLeans Park. This would be better as a community-led project than initiated by Council.

Lighting trees in the main street – The chairman has been approached by Anne Thomson to request that the trees be lit. Would we be interested in looking at this? David Adamson said there was talk about extending the dark sky area to include Fairlie. Need to think about whether the community board wants a dark sky or lights shining up trees. This would be a community board discussion to determine this. Cr Cox said this side of the basin had not been informed of the implications of becoming part of the dark sky reserve. This needed to happen. There wasn't a full understanding from residents.

Would the dark sky trust do consultation with the community or would council do this? Council would do this. Timeframe – this would come out to the public later this year with a chance to submit. If people don't like the outcomes they can appeal it and then it goes to the Environment Court.

Leaine Rush said the community board would need to communicate that lighting up the trees might not match up with Dark Sky compliance.

Walkway track on green area between Denmark Street and Mt Cook Road- Discussion took place on a project to extend the cycle track to Kimbell. An action point would be added to put in interpretation panels and assigned to Tom O'Neil.

The Runanga would like to put in a po that recognises traditional pathways in the district. This was the subject of an application for Better Off Funding. The Innovation Fund also has money for storytelling.

Electric Bikes – The board would like to donate its electric bike to the Fairlie Lions for them to raffle or auction at a community-based event. Terry O'Connell is the Lions secretary.

5.8 COMMUNITY BOARD ACTION LIST

Community centre kitchenette – Builder said a few weeks ago that it was imminent.

Peace Trees – starting work in mid-September. Prior to work starting Council would put out a media release to tell people it was maintenance rather than removal. Replacement trees, the arborist suggested replacing with scarlet oak. Did not want to replace with elms due to Dutch Elm Disease. Cr Cox suggested involving the community in collecting seeds from the current trees. Arlene Goss to raise this with the Lions Club when she contacts them about the electric bike.

Fairlie Bike Stands – Complete. Remove from list.

Lighting on the outside of the community centre – There does not appear to be any outside lighting. Tom O'Neil offered to follow this up.

The Meeting closed at 6.37pm.

The minutes of this meeting were confirmed at the Fairlie Community Board Meeting held on 25 August 2022.

.....
CHAIRPERSON

5.2 COMMUNITY BOARD FINANCIAL REPORT

Author: Jo Hurst, Management Accountant

Authoriser: Sandy Hogg, Manager - Finance

Attachments:

1. Fairlie Community Board - June 2022 [!\[\]\(950a62bbddad88d64435fd35607dfc42_img.jpg\)](#) 
2. Fairlie Community Board - July 2022 [!\[\]\(9e6b464392878bce7cea642e72141689_img.jpg\)](#) 

STAFF RECOMMENDATIONS

That the community board financial report be received.

BACKGROUND

Attached is the latest community board financial report for your information.

Financial accountant Jo Hurst says: Please find attached the Community Board report for June, and then I have drafted an initial report for July, please note the July report does not include any carry forwards from the previous year.



**Fairlie Community Board
Township Projects
For The Period Ended 30 June 2022**

Date	Organisation	Amount
1/07/2021	New financial year 2021/22	\$ 20,000.00
	Confirmed carry forward from 2020/21	\$ 32,901.25
	Expenditure to date:	
16/07/2021	Concept design for Fairlie Cemetery	\$ 1,000.00
13/09/2021	Rail fencing on Village Green	\$ 12,554.00
30/09/2021	Advertising - Cemetery Memorial Wall	\$ 156.52
30/11/2021	Design work - Dog Park	\$ 475.00
30/11/2021	Drone Photography - Dog Park	\$ 330.00
30/11/2021	Drone Photography - Village Green	\$ 330.00
22/12/2021	Drone Photography - Dog Park	\$ 165.00
22/12/2022	Drone Photography - Village Green	\$ 165.00
10/03/2022	Dog Park Development budget	\$ 32,000.00
28/04/2022	Compact Bike Rack	\$ 1,886.00
	Balance remaining	\$ 3,839.73

**Grant Allocations
For The Period Ended 30 June 2022**

Date	Organisation	Amount
1/07/2021	New financial year 2021/22	\$ 2,000.00
	Confirmed carry forward from 2020/21	\$ 86.96
	Expenditure to date:	
21/07/2021	Mackenzie Half Marathon - Hall Hire	\$ 250.00
19/07/2021	Mackenzie Book & Arts Festival	\$ 250.00
2/09/2021	Mackenzie Community Enhancement Board - Band	\$ 217.39
2/09/2021	Mackenzie Community Enhancement Board - Hall Hire	\$ 217.39
2/09/2021	Stronger for Longer - Hall Hire, Equipment	\$ 217.39
2/09/2021	Team Tumble Cheer - Hall Hire	\$ 217.39
2/09/2021	Mackenzie Community Enhancement Board - Music B. Walker	\$ 217.39
3/02/2022	Mackenzie Amateur Swim Club	\$ 250.00
	Balance remaining	\$ 250.01

* Maximum of \$250 can be allocated per grant application



**Fairlie Community Board
Township Projects
For The Period Ended 31 July 2022**

Date	Organisation	Amount
1/07/2022	New financial year 2022/23	\$ 40,000.00
	Expenditure to date:	
	Balance remaining	\$ 40,000.00

**Grant Allocations
For The Period Ended 31 July 2022**

Date	Organisation	Amount
1/07/2022	New financial year 2022/23	\$ 2,000.00
	Expenditure to date:	
14/07/2022	Fairlie Lions Club - Stadium Hire Mackenzie Half Marathon	\$ 250.00
14/07/2022	Mackenzie Cave Hockey Club - Hall Hire	\$ 250.00
	Balance remaining	\$ 1,500.00

* Maximum of \$250 can be allocated per grant application

5.3 ENGINEER'S REPORT

Author: Joni Johnson, Engineering Manager

Authoriser: David Adamson, General Manager Operations - Acting

Attachments: Nil

STAFF RECOMMENDATIONS

That the information be noted.

THREE WATERS**Water supply**

- All water quality standards are being met.
- The water main replacement in Fairlie is complete. Thank you for your patience. Final site restoration will be finished shortly.

Wastewater treatment

- The wastewater pipe rehabilitation program will be completed next week. The rain events caused minor delays to this work.
- We held the kick-off meeting for the upgrading of the wastewater main running through the golf course. The pipe will be upgraded to a larger pipe. Whitestone is the contractor.

Stormwater collection

- No issues to report.

TRANSPORTATION

- No flood damage has been reported for Fairlie roads. However, damage to District roads has been severe. In the areas surrounding Fairlie, we are working on repairs to roads/bridges in Middle Valley, Ashwick Flat, Albury, Haldon Rd
- Major repairs required throughout the District. We plan to ask Waka Kotahi for emergency funds to repair and betterment of roads (installing larger culverts)

5.4 PARKS, FACILITIES AND PLACES UPDATE

Author: Brian Milne, Community Facilities and Services Officer - Contractor
Tom O'Neill, Community Services & Facilities

Authoriser: David Adamson, General Manager Operations - Acting

Attachments: Nil

PURPOSE OF REPORT

The purpose of this report is to provide the Fairlie Community Board with a general update on projects and activities related to Parks, Facilities and Places in the Fairlie area.

STAFF RECOMMENDATIONS

1. That the report on the Fairlie facilities and public places be received.

ACTION AND PROJECTS UPDATE**Fairlie Cemetery Memorial Wall**

Staff are working with the Memorial Wall group to assist them with finalising the location (now within the ashes circle) and consenting requirements.

We are working to prepare a planting plan for the remainder of the ashes circle ready for a spring/early summer planting.

Dog Park

Work will get underway on clearing and leveling the site in the spring, following the completion of the notice period for the current grazing lease.

This will be followed by the install of fencing water supply, drinking and dog fountain, bin and seat

New Public Toilet

Issues with obtaining consents have now been resolved and work is progressing with a target completion date of November 2022.

Dump Station

The preferred location for the dump station is now adjacent to the transfer station at the end of Dobson View Road.

We have undertaken initial consultation with immediately effected neighbours and the Barwoods trucking firm have expressed some concerns that the dump station may impact on their activities.

Based on advice from the project manager, we have applied for resource consent prior to undertaking broader community consultation. If any required changes are required through the consent process, then

these can be incorporated into the plans that are circulated for the consultation process before a final decision is made to proceed with this site.

Tree Removal – Mclean Park

Following a meeting with the mayor and a group of concerned residents, together with our consulting arborist, it has now been agreed to remove just six of the Douglas Firs and undertake remedial pruning work on the remainder.

This work is scheduled for the week of 5th September.

As the contractors are booked in for a week's work, if time is available, a start may be made on removal of undesirable pines and Douglas Firs in the Cemetery.

Peace Tree works

Maintenance work will commence on the Peace Trees on the 5th September for three weeks, with a focus on the section through the Fairlie Township.

There will also be 12 new and replacement trees planted in September.

Town Centre and Village Green enhancements

The Community Board walkabout in May identified the following improvement projects:

- Village Green – install shade shelter and seating along the north side of the playground. This was also raised by a community group at the last Community Board meeting. Staff will work with the community group to develop the concept, prepare a brief and cost estimates for this project for the Boards consideration at the next meeting.
- Town centre – on the median adjacent to the northern vehicle entrance way, improve design/functionality of the area, including relocate bins and resurfacing. Options for what should be done here require further consideration

Lake Opuha Picnic tables

Arrangements are being made to install two new picnic tables at Lake Opuha, one at the Bennett's Rd camping and picnic area. Another at the Opuha Gorge Rd picnic area. A thirds table will also be installed in the picnic area beside the Allandale Bridge/dog park area. These tables are surplus to requirements from a Tekapo project, where a change was made to the desired table style.

Pool Heating Project

Coombes will be beginning site preparations this week in preparation for the installation of the pool heat pumps.

They will also be undertaking stage one of the filtration and pump renewal and upgrade project as part of the work prior to the pool opening this summer. This will help ensure reliable operation and improved water quality. The 2nd stage to replace the circulation pipe in the main pool is less critical and will be completed next year.

5.5 CORRESPONDENCE

Author: Arlene Goss, Governance Advisor

Authoriser:

Attachments: Nil

STAFF RECOMMENDATIONS

That the correspondence be received.

BACKGROUND

The below correspondence with Fairlie Lions clarifies their thoughts on several matters raised at the last community board meeting.

From: Arlene Goss

Sent: Thursday, 21 July 2022 1:45 pm

To: Fairlie Lions

Subject: Fairlie Community Board matters

Dear Fairlie Lions,

I am writing to you about three matters that came up at the latest Fairlie Community Board meeting.

1. **Grant** - The board agreed to grant \$250 towards stadium hire for the Mackenzie Half Marathon. I'm not sure if this event went ahead, but if it did can you please send me an invoice for this grant with the purchase order number 104581 on the invoice, and I'll make sure it is paid to you.
2. **Electric Bike** - Mackenzie District Council has received five electric bikes from Toyota New Zealand, at no cost. The executive team have decided to locate one at each office for staff use and donate one to each community board to be used as the board wishes. The Fairlie Community board would like to donate its electric bike to the Fairlie Lions to raffle or auction at a community-based event. To pick up your bike please contact Sam Molyneux at the council. I have copied her into this email.
3. **Peace Trees** – The council is planning to do some maintenance on the Fairlie Peace trees and recognises that some of them are coming to the end of their life soon. The Fairlie Community Board has asked me to write to you and ask if any Lions members would be interested in collecting seeds from the established trees and using them to start young replacement trees. Can you please ask your members if they are interested and get back to me.

If you have any questions please ask.

Regards, Arlene

From: secretary fairlie <

Sent: Saturday, 6 August 2022 11:43 am

To: Arlene Goss <

Subject: Community Board 21/7/22

Hello Arlene

The Community Board 'offer' was considered at our Directors Meeting on Thursday night and I respond as follows.

- 1) Thank-you Community Board for the Grant towards the stadium hire for the 1/2Marathon.

- 2) Fairlie Lions gratefully accept the offer of the Electric Bike. We are hopeful of auctioning it at a forthcoming Community Function where the proceeds would go to a new charity being established for the Mackenzie area. We just need to get the permission of the organisers for this to proceed.
- 3) Peace Trees. We totally understand where you are coming from and commend you for keeping future planting to be from the existing 'Parentage'. However, none of our members are prepared to take it on and have the propagation fail for whatever reason. Our Boards suggestions are as follows – The Ladies at Heartlands are already involved in the propagation/ planting task. Lions have assisted them with planting in recent times. A local school may adopt it as a project ,where given suitable supervision, the next generation can watch an acorn grow and remember the part they played in continuing a Fairlie legacy left by our forebears. Or perhaps they could be cared for as part of the Community garden idea.

All the best from Lions
Terry O'Connell
Secretary
Lions Club of Fairlie

5.6 GENERAL BUSINESS AND COUNCILLOR UPDATE

Author: Arlene Goss, Governance Advisor

Authoriser: ,

Attachments: Nil

STAFF RECOMMENDATIONS

That the information be noted.

GENERAL BUSINESS

Council's representative on the community board, Cr Murray Cox, is invited to update the members on recent council activity.

5.7 COMMUNITY BOARD ACTION LIST

Author: Arlene Goss, Governance Advisor

Authoriser:

Attachments: 1. Fairlie Action List [↓](#) 


STAFF RECOMMENDATIONS

That the information be noted.

BACKGROUND


Attached is the latest version of the community board action list. These actions are updated by staff regularly.

Outstanding	Division:	Date From:
Action Sheets Report	Committee:	Date To:
	Officer:	Printed: Monday, 22 August 2022 2:45:01 PM

Fairlie Dog Park				 Mackenzie DISTRICT COUNCIL
Officer and Meeting Date	Target Date	Resolution	Status	
Milne, Brian	21/04/2020	<p>5 Jan 2021 - 8:24 PM - Arlene Goss COMMITTEE RESOLUTION FCB/2020/137 Moved: Mr Les Blacklock Seconded: Mr Damon Smith That provision for a dog park on the south east site, across the Allandale bridge, gets added to the parks strategy for consideration. CARRIED</p> <p>15 Mar 2022 - 3:07 PM - Arlene Goss COMMITTEE RESOLUTION FCB/2022/166 Moved: Cr Murray Cox Seconded: Member Angela Habraken 1. That the amount of \$32,000 be approved from the Fairlie Township Project Budget to undertake Stage One works to establish a dog park on the area of land adjacent to the Opihi River/Allandale Bridge. CARRIED</p> <p>4 Apr 2022 - 3:43 PM - Arlene Goss Resolution passed: That the amount of \$32,000 be approved from the Fairlie Township Project Budget to undertake Stage One works to establish a dog park on the area of land adjacent to the Opihi River/Allandale Bridge.</p> <p>18 Jul 2022 - 4:34 PM - Arlene Goss COMMITTEE RESOLUTION FCB/2022/171</p>	<p>29 Oct 2021 - 10:31 AM - Arlene Goss Mr Milne asked if the site on the other side of the bridge was definitely the preferred site for the dog park. The community board agreed.</p> <p>23 Feb 2022 - 12:43 PM - Arlene Goss Regarding the proposed dog park, Fiona McQuade, the council's property manager raised concerns that this site might be better earmarked for commercial development than a dog park. Discussion took place on this and the community board agreed that it would take ten years for anything commercial to develop there and a dog park could be there in the meantime at minimal cost. The dog park could be moved later if required. The land was also in a flood zone. It was shown as an open space on the spatial plan and zoned rural. The community board expressed their preference that the area be a dog park. It was agreed that Fiona McQuade and Brian Milne would meet and discuss this further between meetings.</p> <p>7 Apr 2022 - 12:09 PM - Arlene Goss Staff are working on obtaining quotations to undertake various elements of the project as quickly as possible.</p> <p>13 May 2022 - 10:15 AM - Arlene Goss Just gave go ahead for the land clearance/levelling work and they will be doing a spray of the broom in the next few days Researching what we need to specify for the fence netting size</p> <p>18 Jul 2022 - 4:33 PM - Arlene Goss</p>	


Outstanding	Division: Committee: Officer:	Date From: Date To:
Action Sheets Report		Printed: Monday, 22 August 2022 2:45:01 PM

	<p>Moved: Cr Murray Cox Seconded: Member Leaine Rush That the Community Board submit a request to Council for funding of \$20,000 from the Land subdivision Reserve Fund for the development of the Fairlie Dog Park. CARRIED</p>	<p>The community board agreed to spend the original \$30,000 and ask Council to contribute \$20,000 from the land subdivision reserve, which would be put into the community board account when available. If the \$20,000 did not come out of the reserve fund, Council would look at other sources. The time frame was two months for work to start, so planning to start in September and finish the dog park for summer.</p>
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Fairlie Community Centre				 Mackenzie <small>DISTRICT COUNCIL</small>
Officer and Meeting Date	Target Date	Resolution	Status	
Milne, Brian	4/11/2020		<p>6 Jul 2021 - 8:47 AM - Arlene Goss 5 July – Brian Milne Builder still waiting on price from cabinet maker to finalise price. Going to approach another cabinet maker due to delay. 19 Jul 2021 - 11:00 AM - Arlene Goss A price for the kitchenette in the community centre lounge had been delayed, so he was going to another contractor. 23 Feb 2022 - 12:48 PM - Arlene Goss Fairlie Community Centre kitchenette upgrade – Mr Milne said he has a quote for \$15,000 and could now go ahead with this work. 15 Mar 2022 - 3:08 PM - Arlene Goss Community Centre Kitchenette – no update. Brian Milne offered to follow up on this and send an email to the community board next week. 13 May 2022 - 10:13 AM - Arlene Goss Just waiting for the current show to be completed and then kitchenette should be done straight after that. Delay has been</p>	

Outstanding	Division: Committee: Officer:	Date From: Date To:
Action Sheets Report		Printed: Monday, 22 August 2022 2:45:01 PM

		frustrating but the builder has struggled to get a joiner interested given it's a relatively small job The cost is approx. \$13,000. 18 Jul 2022 - 4:44 PM - Arlene Goss Builder said a few weeks ago that it was imminent.
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Fairlie Cemetery Memorial Wall				
Officer and Meeting Date	Target Date	Resolution	Status	
Milne, Brian Fairlie Community Board 28/01/2021	11/02/2021	FCB/2021/141 COMMITTEE RESOLUTION FCB/2021/141 Moved: Cr Murray Cox Seconded: Member Angela Habraken That the Fairlie Community Board agrees in principle with a memorial wall being established at the Fairlie Cemetery and grants up to \$1000 from the Township Projects Budget to fund concept designs, and asks council staff to work with the working party to ensure the project is successful. CARRIED The chairman did not vote as he is involved in this project. 15 Mar 2022 - 3:06 PM - Arlene Goss RESOLUTION 2022/25 Moved: Cr Anne Munro Seconded: Cr Stuart Barwood	15 Mar 2022 - 3:06 PM - Arlene Goss Leaine Rush noted some inconsistencies between what the working group told her, and what they told Council, then outlined her discussion with the working group. She suggested that the working group come to the community board's next meeting to firm up the location and design. This included talking to the RSA about the proposed location. A firmer plan was required before a grant could be approved. 7 Apr 2022 - 12:08 PM - Arlene Goss Staff are working with the Memorial Wall group to assist them with finalising the location (now within the RSA ashes circle) and consenting requirements. 19 Apr 2022 - 10:54 AM - Arlene Goss Leaine Rush then read out an email from Francie Edge about the memorial wall. Site has been pegged. Have met with the RSA and have their support. Met with planning to clarify requirement for consent. Next step was to finalise costing for the wall and then apply for funding. 13 May 2022 - 10:14 AM - Arlene Goss The cemetery has a project/capital budget of \$16,000 for "land improvements". Was planning to use this for the replanting of	

Outstanding		Division:	Date From:
Action Sheets Report		Committee:	Date To:
		Officer:	Printed: Monday, 22 August 2022 2:45:01 PM
		2. That Council approves in principal the plan and location of the Memorial Wall in the Fairlie Cemetery as presented by the working party. CARRIED	the RSA circle and the road also needs some maintenance/improvement work Another \$16K is also budgeted for 22/23 There is also some unspent maintenance budget that could cover the landscaping and road improvements – About \$20K 18 Jul 2022 - 4:33 PM - Arlene Goss No update from Francie Edge. Getting exemption for building consent. The chairman has sent a letter to Francie giving support from the community board.

Fairlie Peace Trees				 Mackenzie <small>DISTRICT COUNCIL</small>
Officer and Meeting Date	Target Date	Resolution	Status	
Adamson, David	15/02/2021	<p>20 May 2021 - 9:47 AM - Arlene Goss</p> <p>COMMITTEE RESOLUTION FCB/2021/143</p> <p>Moved: Mr Les Blacklock</p> <p>Seconded: Member Angela Habraken</p> <p>That the Fairlie Community Board instructs staff to come back to the next meeting with a proposal for community engagement on the Peace Trees.</p> <p>CARRIED</p>	<p>30 Mar 2021 - 10:05 AM - Arlene Goss</p> <p>\$180,000 has been put into the Long Term Plan to get this work done. A further report on the trees would be available at the next meeting. Mr Harty suggested that the project manager be asked to provide a report on how the community could be involved in this project. This might include an interpretational sign about how the trees came about.</p> <p>19 Jul 2021 - 11:01 AM - Arlene Goss</p> <p>Leaine Rush said Arowhenua Marae had received funding to start a tree nursery and may be interested in a partnership arrangement. She offered to investigate further.</p> <p>3 Nov 2021 - 2:42 PM - Arlene Goss</p> <p>Action reassigned to Adamson, David by: Goss, Arlene for the reason: Staff resignation</p> <p>19 Jan 2022 - 1:07 PM - Arlene Goss</p> <p>David - Staff in discussions with ECAN re ways to move forward. Will be raised at next Te Mokihi Meeting which is</p>	


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		<p>the agencies coordination group 15 Mar 2022 - 3:08 PM - Arlene Goss</p> <p>This contract will go to the market soon and action is expected within the next few months. 19 Apr 2022 - 10:57 AM - Arlene Goss</p> <p>Fairlie Peace Trees – Staff had a good response to tender process. Five contractors have shown an interest in this work. 13 May 2022 - 10:14 AM - Arlene Goss</p> <p>Procurement process for a contractor has just been completed, and initial work should be undertaken in June/July, with work likely spread over a 12 month period to progress through it all.</p> <p>Have also identified some planting of replacement trees and in the process of organising this (and will potentially add some trees for the village green play area also) 18 Jul 2022 - 4:44 PM - Arlene Goss</p> <p>Peace Trees – starting work in mid-September. Prior to work starting Council would put out a media release to tell people it was maintenance rather than removal. Replacement trees, the arborist suggested replacing with scarlet oak. Did not want to replace with elms due to Dutch Elm Disease. Cr Cox suggested involving the community in collecting seeds from the current trees. Arlene Goss to raise this with the Lions Club when she contacts them about the electric bike.</p>
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Fairlie Campervan Dump Station				 Mackenzie <small>DISTRICT COUNCIL</small>
Officer and Meeting Date	Target Date	Resolution	Status	
Johnson, Joni	22/10/2021	18 Jul 2022 - 4:35 PM - Arlene Goss COMMITTEE RESOLUTION FCB/2022/172	23 Feb 2022 - 12:44 PM - Arlene Goss Action reassigned to Johnson, Joni by: Goss, Arlene for the	


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		<p>Moved: Member Angela Habraken Seconded: Chairperson Damon Smith That the Community Board supports the location of the camper dump station at Dobson View Road, adjacent to the transfer station. CARRIED</p>	<p>reason: To investigate council paying for water to the Gladstone Hotel dump station. 19 Apr 2022 - 11:00 AM - Arlene Goss Fairlie Dump Station – Joni Johnson is exploring the issue of paying for water to the pub site. Staff are also looking at other alternative sites. Hope to get a couple of options to the community in the near future. Could use the pub site with a water meter, but reluctant as Council would be relying on a private property owner. Goal is to find a permanent location. Need to discuss this further. Pub facility would be needed if nothing else is provided by next summer. 21 Jun 2022 - 3:34 PM - Arlene Goss 17 June 2022. Joni Johnson has contacted pub for permission to install water meter and re-open dump station. Waiting for reply.</p>
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Fairlie Parking Strategy				 Mackenzie <small>DISTRICT COUNCIL</small>
Officer and Meeting Date	Target Date	Resolution	Status	
Adamson, David	12/11/2021		<p>29 Oct 2021 - 10:33 AM - Arlene Goss Fairlie Community Board has requested a parking strategy for central Fairlie. 29 Oct 2021 - 10:35 AM - Arlene Goss David Adamson asked for clarification on what the community board wanted. They said they wanted more car parks closer to the shops and the buses moved further away, nearer to the new public toilet. They also wanted safety issues resolved near the Four Square. 3 Nov 2021 - 2:40 PM - Arlene Goss</p>	

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			<p>Action reassigned to Adamson, David by: Goss, Arlene for the reason: David to follow up 19 Jan 2022 - 1:15 PM - Arlene Goss David - With Public toilet tender finalised staff looking at parking options including additional charging parks. Report will be presented to CB in due course</p>
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Fairlie: Community Board Vacancy and Recognition of Les Blacklock				 Mackenzie DISTRICT COUNCIL
Officer and Meeting Date	Target Date	Resolution	Status	
Oosthuizen, Angela	9/03/2022		<p>19 Apr 2022 - 10:59 AM - Arlene Goss Scholarship: The chief executive would like to see this go ahead and agreed to meet with member Leaine Rush to discuss further, and bring a plan to the next meeting. 22 Apr 2022 - 12:31 PM - Arlene Goss Action reassigned to Oosthuizen, Angela by: Goss, Arlene for the reason: Meeting to be held 18 Jul 2022 - 4:38 PM - Arlene Goss The board felt that the board could receive applications and allocate the scholarship, with council handling the money. Governance advisor Arlene Goss agreed to work with Leaine Rush on this. The community board would like to award this on the anniversary of Les Blacklock's death in December.</p>	


Fairlie: New public toilets				 Mackenzie DISTRICT COUNCIL
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Milne, Brian	9/03/2022		<p>19 Apr 2022 - 10:55 AM - Arlene Goss The community board asked to see a sample of the proposed stone work.</p> <p>13 May 2022 - 10:12 AM - Arlene Goss David has just sent out info yesterday on the cladding and there now seems to be general consensus agreement to continue.</p> <p>We're still working through some consenting issues, with latest issue to resolve being that the building is going to be over 2 legal lots, which even though both in councils ownership is still a problem for building consent. Just getting a legal opinion to hopefully satisfy building control. So don't know a date when might expect to see work starting on site and have pushed completion target to October. As the toilet is predominantly prefabricated in the factory – the on-site build is relatively quick.</p> <p>18 Jul 2022 - 4:36 PM - Arlene Goss Will be installed in October and operational in November.</p>

Fairlie: Tree Removal McLeans Park and Fairlie Domain				 Mackenzie <small>DISTRICT COUNCIL</small>
Officer and Meeting Date	Target Date	Resolution	Status	
Milne, Brian	21/04/2022	<p>7 Apr 2022 - 12:13 PM - Arlene Goss COMMITTEE RESOLUTION FCB/2022/163 Moved: Member Leaine Rush Seconded: Member Angela Habraken 1.. That the removal of the mature Douglas Fir Trees on the southern boundary of McLean Park be approved CARRIED</p>	<p>7 Apr 2022 - 12:12 PM - Arlene Goss As reported and agreed at a previous meeting, the removal of the Douglas Firs on the Southern Boundary is expected to be undertaken by Forestry contractor PF Olsen in the next month.</p> <p>They will also remove the single large Fir in the back of the Fairlie Domain that was approved last year. The original offer of assistance to fell and remove this tree has not resulted in</p>	


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		<p>any action to date.</p> <p>19 Apr 2022 - 10:56 AM - Arlene Goss</p> <p>Tree removal McLean Park and Fairlie Domain – To happen in the next month or so. The Douglas Fir at the back of the Fairlie Domain was a priority, as it was affecting neighbour Mrs Mitchell.</p> <p>18 Jul 2022 - 4:37 PM - Arlene Goss</p> <p>Six trees will be removed and the rest will have maintenance carried out, as agreed with local residents. This work was scheduled for September 19. Tree in domain will be out within the next fortnight.</p>
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Fairlie: Request for Shade Sails at Playground				 Mackenzie <small>DISTRICT COUNCIL</small>
Officer and Meeting Date	Target Date	Resolution	Status	
Milne, Brian	1/08/2022		<p>18 Jul 2022 - 4:30 PM - Arlene Goss</p> <p>Claire Dann, and two other members of the public introduced themselves. They then spoke about the need for a shade cover at the playground. They have gained quotes for shade sails and would like to see these installed.</p> <p>The chairman said the community board was aware there was a lack of shade and supported the idea. Questions were asked about whether they would survive wind and snow. Suggested a council contractor would be able to take them down if wind or snow was due. Looking to only use them in summer.</p> <p>They already had some funding, about half, and needed another \$6,000 to make up the full amount.</p> <p>Would shade sails require building consent? Don't think so.</p> <p>The chairman said the community board would like to work alongside the group. Mr Milne said the community board</p>	

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		would need to add a maintenance budget to maintain and replace the shade sails if they got torn in the wind.
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Fairlie: Extending Dark Sky Reserve to Include Fairlie				 Mackenzie DISTRICT COUNCIL
Officer and Meeting Date	Target Date	Resolution	Status	
Adamson, David	1/08/2022		<p>18 Jul 2022 - 4:40 PM - Arlene Goss</p> <p>Lighting trees in the main street – The chairman has been approached by Anne Thomson to request that the trees be lit. Would we be interested in looking at this? David Adamson said there was talk about extending the dark sky area to include Fairlie. Need to think about whether the community board wants a dark sky or lights shining up trees. This would be a community board discussion to determine this. Cr Cox said this side of the basin had not been informed of the implications of becoming part of the dark sky reserve. This needed to happen. There wasn't a full understanding from residents.</p> <p>Would the dark sky trust do consultation with the community or would council do this? Council would do this. Timeframe – this would come out to the public later this year with a chance to submit.</p>	

Fairlie: Interpretation panels on walkway track between Denmark Street and Mt Cook Road				 Mackenzie DISTRICT COUNCIL
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O'Neill, Tom	1/08/2022		18 Jul 2022 - 4:42 PM - Arlene Goss Walkway track on green area between Denmark Street and Mt Cook Road- Discussion took place on a project to extend the cycle track to Kimbell. An action point would be added to put in interpretation panels and assigned to Tom O'Neil.
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Fairlie: Electric bike				 Mackenzie <small>DISTRICT COUNCIL</small>
Officer and Meeting Date	Target Date	Resolution	Status	
Goss, Arlene	1/08/2022		18 Jul 2022 - 4:43 PM - Arlene Goss The board would like to donate its electric bike to the Fairlie Lions for them to raffle or auction at a community-based event. Terry O'Connell is the Lions secretary.	

Fairlie: Lighting on the outside of the community centre				 Mackenzie <small>DISTRICT COUNCIL</small>
Officer and Meeting Date	Target Date	Resolution	Status	
O'Neill, Tom	1/08/2022		18 Jul 2022 - 4:45 PM - Arlene Goss There does not appear to be any outside lighting. Tom O'Neil offered to follow this up.	