



Mackenzie

DISTRICT COUNCIL

Notice is given of a Tekapo Community Board Meeting to be held on:

Date: Friday, 5 August 2022

Time: 12 mid-day

Location: Mackenzie Room

Peppers Resort

Tekapo

AGENDA

Tekapo Community Board Meeting

5 August 2022

Note: This meeting will be digitally recorded by the minute-taker .

Tekapo Community Board Membership:

Steve Howes (Chair)

Chris Scrase

Caroll Simcox

Sharron Binns

Matt Murphy

Order Of Business

1	Opening	5
2	Apologies	5
3	Public Forum	5
4	Declarations Of Interest.....	5
5	Reports	6
5.1	Minutes of Tekapo Community Board Meeting - 13 April 2022	6
5.2	Minutes of Tekapo Community Board Meeting - 15 June 2022	12
5.3	Correspondence	18
5.4	Community Board Financial Report	29
5.5	Tekapo Community Board General Update	31
5.6	Engineer's Report	57
5.7	Late Report: Grant Application	59
5.8	General Business and Councillor Update	64
5.9	Community Board Action List.....	65

- 1 OPENING**
- 2 APOLOGIES**
- 3 PUBLIC FORUM**
- 4 DECLARATIONS OF INTEREST**

5 REPORTS

5.1 MINUTES OF TEKAPO COMMUNITY BOARD MEETING - 13 APRIL 2022

Author: **Arlene Goss, Governance Advisor**

Authoriser:

Attachments: **1. Minutes of Tekapo Community Board Meeting - 13 April 2022**

RECOMMENDATION

1. That the Minutes of the Tekapo Community Board Meeting held on Wednesday 13 April 2022 be received and confirmed as an accurate record of the meeting.



Mackenzie

DISTRICT COUNCIL

Unconfirmed MINUTES

Tekapo Community Board Meeting

13 April 2022

**MINUTES OF MACKENZIE DISTRICT COUNCIL
TEKAPO COMMUNITY BOARD MEETING
HELD ON ZOOM
ON WEDNESDAY, 13 APRIL 2022 AT 3.00PM**

PRESENT: Chris Scrase, Caroll Simcox, Sharron Binns, Cr Matt Murphy

IN ATTENDANCE Cr Murray Cox, David Adamson (General Manager Operations – Acting), Tom O’Neil (Community Services Officer), Arlene Goss (Governance Advisor), Sandy Hogg (Finance Manager), Scott McKenzie (Roading Manager).

1 OPENING

Caroll Simcox chaired the meeting in the absence of Steve Howes, who was away sick.

2 APOLOGIES

COMMITTEE RESOLUTION TKCB/2022/210

Moved: Member Chris Scrase

Seconded: Cr Matt Murphy

That apologies received from Chairperson Steve Howes, Chief Executive Angela Oosthuizen, and staff Joni Johnson and Brian Milne be accepted and leave of absence granted.

CARRIED

3 PUBLIC FORUM

There was no public forum

4 DECLARATIONS OF INTEREST

There were no declarations of interest.

5 REPORTS

5.1 MINUTES OF TEKAPO COMMUNITY BOARD MEETING - 9 MARCH 2022

COMMITTEE RESOLUTION TKCB/2022/211

Moved: Member Sharron Binns

Seconded: Member Chris Scrase

1. That the Minutes of the Tekapo Community Board Meeting held on Wednesday 9 March 2022 be received and confirmed as an accurate record of the meeting.

CARRIED

5.2 COMMUNITY BOARD FINANCIAL REPORT

Chris Scrase asked what call there would be on the township account between now and June 30. David Adamson spoke about stage one of the CCTV project, which would be short about \$13,000. This could come from the township money.

Council has approved going ahead with Allied Alarms, so this project will go ahead as soon as possible. The community board was asked if they were willing to put up community board project money towards the shortfall, and discussed this. Asking Council to find the extra would require a report to council, which would delay the project.

The community board was comfortable with funding this and passed a resolution to that effect.

COMMITTEE RESOLUTION TKCB/2022/212

Moved: Member Sharron Binns

Seconded: Cr Matt Murphy

That the Tekapo Community Board approves allocating the shortfall to complete Stage 1 of the CCTV project, of approximately \$13,000, from the Tekapo Township Budget.

CARRIED

Sandy Hogg gave a presentation on the Draft Annual Plan, including Tekapo Projects and rates. A copy of this presentation is available on request as an attachment to these minutes.

Following the presentation a question was asked about whether the location of the lakefront playground was permanent. It was important to be certain about this before spending money. Location would need to be consulted with the community. Clarification was needed about the effect of the Abley transportation report and the location of the slow road on the lakefront.

David Adamson said the plan was for a destination playground with a range of activities for children of all ages. Not all the money would go into play equipment, but also into the whole environment, including plantings.

5.3 TEKAPO COMMUNITY BOARD GENERAL UPDATE

The purpose of this report was to provide the Tekapo Community Board with a general update on several projects and actions related to the Tekapo area in general and Community Board specifically.

Tom O'Neil outlined the points in his report.

Artwork – The governance advisor was asked to change the word 'statue' to 'sculpture'.

Tekapo Hall custodian – David Adamson offered to speak to Council Human Resources and speed up the process if possible. Sharron Binns offered to supply a draft job description.

Rubbish Bins – New bins have arrived in Fairlie and will be installed in Tekapo soon.

5.4 ENGINEERING MANAGER'S UPDATE

David Adamson went through the three waters section of this report, then Roading Manager Scott McKenzie updated the community board on roading and footpath activity in Tekapo.

The community board said getting the entrance of the carpark done was a necessity, but they wouldn't like to see the cost of this coming from the township budget if it was essential infrastructure.

Mr Adamson said carparking isn't NZTA subsidised so the funding comes from local share. To do it all is \$40,000. Structural alternatives were discussed, and the option of putting off other things to afford it.

It was possible to break this work into two stages to get it up the priority list. Having to find funding for flood repair work this year. Priority works in Tekapo were curbing around the pub area.

Caroll Simcox said although the list includes nice-to-haves, the initial concern was safety. Item 1 and item 4 were the priority for safety.

David Adamson offered to look into it and noted the community board would like this to happen sooner rather than later. Sharron Binns suggested the community board have a further discussion on this in the next couple of weeks. Members agreed.

Cr Murphy said the priority was around safety of traffic and pedestrians in the carpark. He did not support dipping into the township fund for this project. It was an infrastructure project. He would like to use council funds for these basic improvements.

The community board would hold a discussion and come back to staff.

5.5 GENERAL BUSINESS AND COUNCILLOR UPDATE

Cr Murphy raised the issue of the road to the dump being damaged by heavy machinery and asked for this gravel road to be graded. The roading manager noted this.

Cr Murphy updated the community board on council activity of interest to the community board.

Caroll Simcox then went through the list of general business as follows:

Unplanted garden area west of observation hill at the church – David Adamson will take photos of this area and discuss further with Tom O'Neil.

Rabbit control – Ecan has been asked to develop a rabbit control programme for urban areas. Mount Cook Village and Lake Alexandrina have a similar problem as Tekapo. Unfortunately the person Mr Adamson is dealing with is away sick at the moment. But he will follow up with Ecan.

Maintenance area Lochinvar Drive – Overgrown small piece of council land. Owner is complaining. 30 Lochinvar Road. Tom O'Neil to address with Whitestone.

Parking on Lot 5 in front of Kohan Restaurant – There was an agreement to use this for parking for a short time. Cr Cox was not sure if there was a current agreement, or if it had lapsed. Property has changed hands. A bike hire activity was planned on that lot. Cr Murphy asked if it was possible to reinstate the curb and remove yellow lines put in, as these encouraged people to use the site as carparking. Has the landowner raised an issue? No. Community board described area as ugly and untidy. David Adamson said he was not sure what powers he would have to say they cannot park on the land, as it was private land.

The community board would discuss this further and come back to staff.

Mobility access – Carroll Simcox asked about mobility access. The planned new footpath would allow wheelchair access to the lakefront, and there were mobility carparks. This subject would be addressed in the Open Spaces Strategy.

Service requests are not being responded to – Community board members said staff were not responding to service requests. David Adamson said the service requests have recently been migrated to the cloud, so if the issue was in the last four weeks this could be the reason. He receives a list of outstanding service requests once a fortnight. He hasn't picked up anything untoward, and asked the community board members to email him with any issues.

Chris Scrase asked if the system could generate a received/action notice for the customer.

Sharron Binns lodged a service request for a leaking toby a fortnight ago and did not receive anything. David Adamson will follow that one up specifically. It was lodged on the website.

Steve Howes had lodged a service request about rust on the footbridge. Scott McKenzie said he had received this and asked a contractor to inspect this and recommend an appropriate repair.

Gravel pathway at Lakeside/Hamilton Drive – there is an area where pedestrians need to walk on the highway. Carroll Simcox shared some photos of this area. To be investigated by staff.

5.6 COMMUNITY BOARD ACTION LIST

Tekapo Bus Shelters – David Adamson shared a map with five potential sites for bus shelters. He said he was not asking for a decision at this meeting, but this map would be circulated to community board members for discussion.

Tekapo walkway from Simpson Lane to main carpark – no update.

Proposed sports facility – Sports trust now established with a signed deed. Next meeting will discuss what is required in the facility. The trust would then approach council. Error in name of trust to be corrected to the 'Lake Tekapo Community Sports and Recreation Trust'.

Willow Bay trail – Tom O'Neil said he has received emails to say Tekapo Trails is currently putting in a consent application.

David Adamson said the Twizel Community Board was buying a large Christmas tree and did the Tekapo CB want to buy one at the same time? To be considered by the board.

The Meeting closed at 4.48pm.

The minutes of this meeting were confirmed at the Tekapo Community Board Meeting held on .

.....
CHAIRPERSON

5.2 MINUTES OF TEKAPO COMMUNITY BOARD MEETING - 15 JUNE 2022

Author: Arlene Goss, Governance Advisor

Authoriser:

Attachments: 1. Minutes of Tekapo Community Board Meeting - 15 June 2022

RECOMMENDATION

1. That the Minutes of the Tekapo Community Board Meeting held on Wednesday 15 June 2022 be received and confirmed as an accurate record of the meeting.



Mackenzie

DISTRICT COUNCIL

Unconfirmed MINUTES

Tekapo Community Board Meeting

15 June 2022

**MINUTES OF MACKENZIE DISTRICT COUNCIL
TEKAPO COMMUNITY BOARD MEETING
HELD AT THE LJ HOOKER OFFICE, LAKE TEKAPO
ON WEDNESDAY, 15 JUNE 2022 AT 3.02PM**

PRESENT: Chairperson Steve Howes, Chris Scrase, Caroll Simcox, Sharron Binns,

IN ATTENDANCE: Brian Milne (Community Facilities Officer), TJ McConchie and Annie from Tekapo Trails, Arlene Goss (Grants Officer).

1 OPENING

The chairman welcomed everyone to the meeting.

2 APOLOGIES

An apology was received from Cr Matt Murphy.

3 PUBLIC FORUM

TJ McConchie updated the community board on matters related to the Willow Bay trail. They have applied for resource consent. The status of the land, owned by council, and feedback from the lease holder was discussed. The lease holder was reluctant at this stage. He was using some of the land for grazing.

Would the project be completed by December, 2023? Hopefully it would be ready for summer.

What would happen if the track didn't go ahead? The money would need to be returned to the fund. If it took longer to complete than December 2023, an exemption could be applied for to extend the timeframe of the grant.

The community board complemented Tekapo Trails on the work they had carried out to date on this. There were plans to plant native trees and plants along the track, funded by Ecan. Tekapo Trails volunteers would do the planting, keep it weeded and watered.

TJ and Annie were thanked for their attendance and they left the meeting.

4 DECLARATIONS OF INTEREST

Member Sharron Binns declared she was a member of the Lake Tekapo Sports and Recreation Trust.

Member Chris Scrase said she was a member of Tekapo Trails.

5 REPORTS

5.2 ALLOCATION OF GRANTS

The community board members went into public excluded for a detailed discussion on each application, then passed the following resolution in open meeting.

COMMITTEE RESOLUTION TKCB/2022/213

Moved: Chairperson Steve Howes

Seconded: Member Carol Simcox

That the Tekapo Community Board allocates the following grants from the 'Promotion of Tekapo Township' (Genesis Energy) fund:

Organisation	Project	Amount Requested	Amount Granted
Lake Tekapo School	Sandpit Cover and Shade Sail	\$6,526.98	No grant
Tekapo Trails	Metal Delivery and Placement on trail to Willow Bay	\$16,200.00	\$7,627.00
Chris Lynch	Promotional Videos of Tekapo	\$16,000.00	No grant
Lake Tekapo Sports and Recreation Trust	Seed Funding for Sports and Recreation Facility	\$7,500.00	\$7,500.00
	Total Requested	\$46,226.98	
	Total Available	\$15,127.26	\$15,127.00

CARRIED

6 PUBLIC EXCLUDED

RESOLUTION TO EXCLUDE THE PUBLIC

COMMITTEE RESOLUTION TKCB/2022/214

Moved: Chairperson Steve Howes

Seconded: Member Sharron Binns

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
6.1 - Minutes of Public Excluded Tekapo Community Board Meeting - 2 December 2021	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for

	commercial position of the person who supplied or who is the subject of the information	withholding would exist under section 6 or section 7
6.2 - Application from Lake Tekapo School	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
6.3 - Application from Tekapo Trails	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
6.4 - Application from Chris Lynch	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
6.5 - Application from Lake Tekapo Sports and Recreation Trust	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
CARRIED		

COMMITTEE RESOLUTION TKCB/2022/215

Moved: Chairperson Steve Howes

Seconded: Member Chris Scrase

That the Tekapo Community Board moves out of closed meeting into open meeting.

CARRIED

The Meeting closed at 4.06pm.






The minutes of this meeting were confirmed at the Tekapo Community Board Meeting held on 13 July 2022.

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CHAIRPERSON

5.3 CORRESPONDENCE

Author: Arlene Goss, Governance Advisor

Authoriser:

- Attachments:**
1. Letter from Billy Kerr, Lake Tekapo Recreational Park [↓](#) 
 2. Email from Walter and Zita Speck on issues at Lake Tekapo Footbridge [↓](#) 
 3. Email from Peter Deuart (with replies) related to Tekapo Footbridge [↓](#) 
 4. Frame for Tekapo Domain Email [↓](#) 
 5. Frame for Tekapo Domain Supporting Info [↓](#) 

STAFF RECOMMENDATIONS

That the correspondence be received.

BACKGROUND

1. The attached letter from Billy Kerr, chairman of Lake Tekapo Recreational Park, seeks endorsement of the park's recommendations to Environment Canterbury on the management of wilding pines in the park. Cr Murray Cox has requested to speak at the meeting on this issue.
2. The attached emails from Walter and Zita Speck, and Peter Deuart, relate to winter issues at Lake Tekapo Footbridge.
3. Two attached emails from Prue Blake, Tekapo Promotions, relate to a proposed frame for social media photographs on the lakefront.



30th June 2022

Lake Tekapo Community Board

Attn Steve Howes

Lake Tekapo Regional Park Management Plan

This paper is to bring the Lake Tekapo Community Board up to date with the discussions over the control of Wilding Pines in the Lake Tekapo Regional Park. The Regional Park has many of the species designated as Wilding pines.

The Society believes that discussions between Ecan the Mackenzie Wilding Tree trust and MBI have accelerated the need to produce a management plan that deals with wildings in the Regional Park.

The Society as the leading community organisation for the Tekapo Community which was established to work in partnership with Ecan in establishing and developing the Regional Park now seeks input and consultation into the future management plan of the Regional Park.

As some context regarding the society's role in the park the following are extracts from the society's submission on the 2021-2031 Ecan Long Term plan and are relevant to the ongoing management.

The Lake Tekapo Recreational Park inc society was formed in 2008, at the inception of the Lake Tekapo Regional Park, (discussions did start in 2003)and has for the last 13 years had a significant input into the development of the Lake Tekapo Regional Park through the raising of funds and providing capital assets for the park such as tracks, carparks, picnic areas ,dog park , NZMCA Park, pump park, tournament disc golf course and plantings. It has also contributed a significant number of volunteer hours over the years. The society signed a memorandum of understanding with Ecan in 2008 to work in partnership with Ecan and have access to the Regional Park to further its aims of providing recreational facilities and conservation initiatives and values.

The society considers it is the principal community group that Ecan deals with in the development and management of the park, and any changes are consulted with the group. The society has undoubtedly contributed the greater amount of capital in the establishment of the park and has invested significantly in building up its own asset base and equipment to assist the development of the park.

The Lake Tekapo Regional Park is situated on a soil conservation area and some unique land scape and glacial features plus sitting on the side of the spectacular lake Tekapo and close to the township. The park being in the Mackenzie basin has as a high profile in relation to the ongoing battle over protection of the unique natural features in the basin.

The Society was disappointed over the last 2 years with the covid-19 funding that government was handing out that it appeared no funds were secured for the park, especially through the govt project "revitalising New Zealand communities through nature based employment", which was \$200 million and there appeared to be other funds that specifically targeted bio diversity and bio security and it would have been beneficial for the Mackenzie and Ecan to have pest control, plantings and recreational facilities work carried out for the park. This would have also provided employment to

Lake Tekapo Recreational Park Inc. PO Box 54, Lake Tekapo.
email: tekregpark@gmail.com Mobile: 027 685 5650 (Murray Cox). Website: www.ecan.govt.nz

what was one of the hardest areas hit by covid in relation to the local economy and loss of tourism. We saw this as a lost opportunity.

One of the projects that The Park could have greatly benefited from would have been a predator fence around the park which would allow for large native planting, fauna restoration and other conservation activities within, allowing it to be a model for the area and future.

The Park is a huge asset not only the Mackenzie but all of Canterbury and other visitors that come to the area.

The Mackenzie District council is currently in the process of developing spatial plans which will go through to the District Plan Review, and I would expect that Ecan will submit on the Spatial plans in relation to Lake Tekapo and the Park.

The community has already indicated its desire to see the park developed further, and Ecan need to be transparent in its own views about the development of the park and forest activities.

The District Plan review will also need to revisit the zoning of the park, which is currently Rural, ensuring any future activities can be carried out without resource consent, this may require Rec A zoning

The District Council has also put out for consultation on its Parks, Trials, Playground and Toilets Strategy for the next 10 years

This work on the strategy going forward clearly puts the Tekapo Regional Park in the position of a central hub for many of the trails and activities around Tekapo and other community groups are looking for the Regional Park to lead the way in development.

The society will continue to do as much as it can to protect the asset going forward and continue to develop the park in partnership with Ecan.

FUTURE MANAGEMENT PLAN

In relation to the development of a future management plan that deals with wilding tree species the society will be asking Ecan to include in the management plan the following recommendations.

- (1) Any plan must recognise the ongoing commitment by the society and support its vision of providing recreational activities and promoting conservation initiatives and values in the park
- (2) Any plan must recognise the value committed to date both financially and resource wise by the society and community.
- (3) The society expects that any removal of the existing forest will be carried out over an appropriate period of time, not less than 20 years, to allow for new species of trees to be established with shelter. The time period for the removal of trees and re-establishment must also recognise the biodiversity within the park not only to flora but fauna in that many species have their home in the park, such as fantails, tomtits, falcons and skinks and geckos. These species will need time to re-establish to new planted areas.
- (4) That any native plants indigenous to the area be identified and protected during from forestry operations.
- (5) That the society is represented on the project team responsible for the management of the forest. A society member or representative is appointed to the project team.

- (6) That any tree removal is done in stages and in appropriate areas. That the tree slash is chipped and spread for the use with new plantings.
- (7) That existing tracks will be re- established, having regard that a large proportion of tracks are in sheltered positions and do not currently require a gravel surface. Once exposed to the sunlight they will turn to "talcum powder" and will require a gravel surface.
- (8) That the removal of the existing trees will be managed and sequenced so that some tracks can still be used, and areas open to the public.
- (9) That the Park is predator fenced prior to any work so that pests are managed, and any future species planting is protected. (This should be considered in relation to the wallaby predator fence project)
- (10) That the existing road structure within the park is re-established following tree removal. The society spent considerable funds to crush the rocks on the main roads to allow for walking and biking on them.
- (11) That significant stands of existing trees (Corsican, Ponderosa, Larch) are maintained in appropriate areas to honour the heritage of the park. There are areas where the lake tekapo school originally planted and there are some very tidy stands. Where possible some stands should remain around tracks and picnic areas to maintain the forest feel.
- (12) That in general, no Larch, Cedar, Spruce, Coulter, Gum, Redwood, Birch or Oak will be removed, especially around the perimeter of the park.
- (13) That the society continues to establish and expand its current plantings of deciduous trees to create a park like setting in appropriate areas.
- (14) That the society receives \$250,000 in recognition of the commitment and volunteer hours spent in the park creating activities and tracks and the loss of enjoyment of the public while the plan is being carried out. The society wishes to be involved in some of the reestablishment of the park and lead its own native conservation initiatives.

The Society is seeking support from the Lake Tekapo Community Board in endorsing the above recommendations to Environment Canterbury.

Billy Kerr

Chairperson

Lake Tekapo Recreational Park inc

Closing of Lake Tekapo Footbridge – Email concern raised by Walter & Zita Speck and directed to Lake Tekapo Community Board - 14th June 2022

There are some problems with the onset of winter and the rain in the past week, the main issue: the footbridge has been closed since last Saturday 11th June 2022, despite there was no snow at all on the bridge!

I am aware that Fulton Hogan got the contract to look after footpaths and that this includes the bridge. Following questions to you:

1. Who is in charge of making the decision re. closure of the bridge?
2. Who does physically close/open and clear the footbridge?
3. Is this person living in Lake Tekapo?
4. When will the bridge open again?
5. What is the contract given to Fulton Hogan re. clearing footpaths and the bridge?
(Do they intend to do any clearing at all, or close the bridge; leave the footpaths and wait for the snow to melt again)?

The current situation is certainly not acceptable, there need to be a better solution; communication. It would be great, if that those issues can be sorted out now. Just closing the bridge is not a satisfactory – especially, when the footbridge is important for Lake Tekapo, which prides itself to be a tourist town.

The problem with the snow on the bridge starts, when it gets trampled in by pedestrians and turns to ice. Closing the bridge is only an option to clear the bridge before snow turns into ice. (A little hint to Fulton Hogan: if you want to clear snow, do it as soon as possible – night time clearing is better than during the day...)!

In hindsight the bridge does have some design faults: it is too steep in the middle for wheelchairs and can be a problem with slippery surface/frost etc. (Ev. a non-slip paint or surface could solve the latter problem).

FYI, when funds were raised for the footbridge, one important aspect was to have access to the Church/eastern part of LTK from the town in winter: in big snow events SH8 was cleared by Transit NZ contractors, which pushed snow from the road onto footpaths and onto the pedestrian path on the bridge. There was always a problem with snow and ice on the walking access across the bridge. The footbridge was also meant to be an access opportunity for locals.

By the way, in the last few years after/during snow events Zita and myself often cleared the bridge first thing in the mornings, often before Whitestone Contractors where active.

Thank you very much for your work and commitment in Lake Tekapo. Looking forward your reply.

Stay well and safe.

Best regards

Walter

Walter & Zita Speck

Matt Murphy <Matt.Murphy@mackenzie.govt.nz>
To: Tekapo Community Board <TekapoCommunityBoard@mackenzie.govt.nz>

Tue, Jun 21, 2022 at 12:43 PM

From Scott roading manager ...

And below an email from Pete Duart which raises the issues we have been discussing.

Matt

Ngā mihi / Kind regards,



Matt Murphy
Councillor - Pukaki Ward



Mackenzie
DISTRICT COUNCIL

T:
53 Main Street, Fairlie 7925
mackenzie.govt.nz

Our Community. Our Place. Our Future.

This message and attached files may contain confidential information, and may be subject to legal professional privilege. If you are not the intended recipient, please delete this message. Any views expressed are not necessarily the official view of Mackenzie District Council.

From: Scott McKenzie <scott.mckenzie@mackenzie.govt.nz>
Sent: Tuesday, 21 June 2022 11:06 AM
To: Matt Murphy <Matt.Murphy@mackenzie.govt.nz>; David Adamson <david.adamson@mackenzie.govt.nz>
Cc: Mackenzie District Mayor <mayor@mackenzie.govt.nz>; Angela Oosthuizen <angela.oosthuizen@mackenzie.govt.nz>; Councillors <Councillors@mackenzie.govt.nz>
Subject: RE: Tekapo Foot Bridge

Hi Matt

There is definitely a discussion that can be had around this. The reason for the gates was due to previous incidents as and complaints we have had previously from tourists, young children and the older generation that may not expect it to be icy and have fallen. Signage was trialled in place but it was ignored. Given the footbridge is at grade it makes it harder to navigate compared to the highway bridge which is level, especially if not fully able or if people are cycling, scootering, etc. This is the reason it has been closed with the icy conditions and opened as the frost clears. The same occurs at night. Also given the construction we can't put salt on the structure or de icers for risk of corrosion or the timber boards to breakdown prematurely. We equally don't want members of the public to go and treat this themselves. Nor do we want members of the public injured using the footbridge. See photo attached taken around 10:30am this morning, the gate are closed and locked and the frost is only just at the point of clearing.



From: Matt Murphy <Matt.Murphy@mackenzie.govt.nz>
Sent: Tuesday, 21 June 2022 9:18 am
To: David Adamson <david.adamson@mackenzie.govt.nz>; Scott McKenzie <scott.mckenzie@mackenzie.govt.nz>
Cc: Mackenzie District Mayor <mayor@mackenzie.govt.nz>; Angela Oosthuizen <angela.oosthuizen@mackenzie.govt.nz>; Councillors <Councillors@mackenzie.govt.nz>
Subject: FW: Tekapo Foot Bridge

This is quite a pertinent email from one of our rate payers, which makes some valid points and very reasonable suggestions.

Are we able to discuss further in order to find a feasible outcome?

Matt

Ngā mihi / Kind regards,



From: Peter Deuart
Sent: Monday, 20 June 2022 10:09 PM
To: Matt Murphy <Matt.Murphy@mackenzie.govt.nz>
Subject: Tekapo Foot Bridge

Matt

Just touching base in regards to the discussion we had earlier today in regards to the operation of the Tekapo foot bridge.

I have some concerns about how our local administrators are operating the foot bridge on behalf of the ratepayers in Tekapo.

My understanding is that the bridge is being closed when it is deemed "slippery" and then opened when it is felt to be "grippy"

Firstly we are not the only mountain town in New Zealand nor the world. Having worked as a manager of the Humpridge track in Tuatapere which has boardwalks in Alpine environments to ever close the track due to frost or snowfall would be inconceivable.

As long as people are aware that the bridge can be slippery then the onus is on them to take precautions or an alternative route.

When we choose to close the footbridge in Tekapo we then force the public to walk down a slippery driveway, cross an uncontrolled road, then walk along the edge of another bridge which may be slippery, and then once again cross an uncontrolled road.

It seems to be if you were to look at the risk profile of 1) walking across a potentially slippery footbridge 2) walking the route as mentioned above, the more significant risk would be walking twice across an uncontrolled road in the morning and the potential of sunstrike for drivers. We have already seen the public being hit by vehicles on this road.

It is my belief the footbridge should never be closed unless there is a build-up of snow which would then need to be shoveled before re-opening.

Perhaps a spring added to the gate to keep it closed with a sign on the bridge mentioning that it could be slippery would suffice. This would mean the public will see the sign and have to open the gate to walk across the bridge. This would suffice for the duty of care.

In my extensive travels and working in snow mountain environments in New Zealand, Europe, America, and Asia where there is frost and slip hazards I have never seen any location that closes such a well-guarded footbridge.

If we simply do a risk analysis of the bridge like below we could assume that the likelihood would be "possible" and the Consequence would be "minor" Knocked out? Sprained ankle? Broken wrist? Then if we add signage asking for people to grab the handrail you would assume that it would lower the risk to "unlikely". I think this is a manageable risk profile.
I hope you can discuss this with the team in the office.

Thanks again

Pete Deuart



Steve Howes (Tekapo Real Estate) <steve@tekapore.com>

Frame for Tekapo Domain

1 message

Prue Blake <prueblake.nz@gmail.com>

Thu, Jun 23, 2022 at 8:49 PM

To: Steve Howes | LJ Hooker Lake Tekapo <steve@tekapore.com>, Binns Property Works <admin@bpworks.co.nz>, Chris Scrase <cscrase@gmail.com>, Carol Simcox <carollsimcox@gmail.com>
Cc: matt.murphy@mackenzie.govt.nz

Hello All,

Following up from earlier communication re a proposed frame for social media / to promote Tekapo.
Please find attached a letter and photo of the proposed location.
The frame is 2.5 metres long and 2 metres high with short 'legs' to support it.
It is a box frame construction so can be sat on as well as stood on and behind.

It is steel and would be pre rusted and then sealed.
We have a quote from Gibson Engineering and Tekapo Promotions will fund this.

We ask the the Community Board to support this and provide feedback on the location.
I look forward to hearing from you and am happy to come and speak to you at your next meeting or maybe meet you on the proposed site to show you how we see it being installed.

Many thanks
Prue

Prue Blake
p. 027 2103184
prueblake.nz@gmail.com

2 attachments

Screen Shot 2022-06-23 at 8.45.05 PM.png
1522K



Frame letter to TCB.docx
14K

23 June 2022

To Tekapo Community Board,

Re: Frame for photographs

This letter is following on from our earlier correspondence re our desire to install a frame to highlight the beauty of Tekapo and provide a great promotional tool for our village.

We have sought feedback from the community and there has been a mixed response but in the main the comments are positive and thank you to the board members who have responded.

The location and look of the frame would blend into the surroundings (possibly misrepresented in the earlier correspondence) and we believe this would allay the concerns that were raised.

Following on from the very successful and well supported sculpture walk on the Tekapo Domain we can see that this area is well visited and that appealing structures are not seen as taking away from the view.

Gibson Engineering have provided us with a quote and various iterations of form / colour to ensure it does not stand out like a sore thumb!

Our preferred installation is the west side of the Tekapo River so that it frames the church and the mountains behind it.

Please see the attached mock up for a clear idea of how and what we are looking at and where we see it being placed.

We believe that in the instagram / social media age in which we live it could be a great promotional tool for the town, and the positioning would mean that it wouldn't be in the way of any iconic photograph locations.

If you have any questions or feedback please do get back to me. It would be wonderful if we could make this happen and we look forward to discussing the location with you.

Prue Blake

On behalf of Tekapo Promotions & Business Association



Frame for Tekapo Domain

5.4 COMMUNITY BOARD FINANCIAL REPORT

Author: Jo Hurst, Management Accountant

Authoriser: General Manager Corporate Services, General Manager Corporate Services

Attachments: 1. Tekapo financial report [↓](#) 

STAFF RECOMMENDATIONS

That the community board financial report be received.

BACKGROUND

Attached is the latest community board financial report for your information.



**Tekapo Community Board
Township Projects
For The Period Ended 31 May 2022**

Date	Organisation	Amount
1/07/2021	New financial year 2021/22	\$ 40,000.00
	Confirmed Carry Forwards	\$ 33,234.56
	Expenditure to date:	
30/11/2021	Carpark Island landscaping design	\$ 760.00
22/12/2021	Carpark Island landscaping services	\$ 190.00
15/02/2022	Bike Rack - committed funds	\$ 13,484.90
2/02/2022	Extra approved funding for installation of Bike Rack	\$ 6,515.10
15/03/2022	Plaque for Tekapo sculpture	\$ 191.30
19/03/2022	Picnic Table for Island landscaping	\$ 2,964.00
9/05/2022	Concrete pad and insert plaque	\$ 619.09
13/04/2022	CCTV project - committed funds	\$ 13,000.00
	Seed funding for sports facility - committed funds	\$ 10,000.00
	Balance remaining	\$ 25,510.17

**Grant Allocations
For The Period Ended 31 May 2022**

Date	Organisation	Amount
1/07/2021	New financial year 2021/22	\$ 3,000.00
	Confirmed Carry Forwards	\$ 1,207.19
	Expenditure to date:	
14/07/2021	Mackenzie International Dark Sky Reserve	\$ 374.48
8/12/2021	Tekapo Community Garden - Gardening Supplies	\$ 599.52
29/03/2022	Book Vouchers	\$ 100.00
	Balance remaining	\$ 3,133.19











* Maximum of \$1,000 can be allocated per grant application

5.5 TEKAPO COMMUNITY BOARD GENERAL UPDATE

Author: Tom O'Neill, Community Services & Facilities
Brian Milne, Community Facilities and Services Officer - Contractor

Authoriser: Brian Milne, Community Facilities and Services Officer - Contractor

Attachments:

1. Lakefront Path Changes  
2. Lakefront Path Plans - 1  
3. Lakefront Path Plans - 2  
4. A2O Toilet Picture  
5. Rabbit Free Fence Proposal  

PURPOSE OF REPORT

The purpose of this report is to provide the Tekapo Community Board with a general update on several projects and actions related to the Tekapo area in general and Community Board specifically.

STAFF RECOMMENDATIONS

1. That the report on Community Services and Facilities be received.
2. That for the Lake Tekapo Minor Improvement Contract, the amended lakefront path alignments, as per attached plans, be approved.
3. That the offer from the Tekapo Regional Park of the donation of a single cubicle Landmark public toilet, for location at the start of the A2O trail on Hamilton Drive be approved, and further, that the exact location of the toilet be agreed in consultation with the Community Board.
4. That the report for rabbit fencing the Tekapo township be received and confirm the Community Board supports the proposal in principle, with further detailed information to be provided

MAUKATUA RESERVE DEVELOPMENT

Work is largely complete, other than finishing of the shelter floor and BBQ install. This was delayed due to COVID material supply issues and some technical construction consent details.

In the spring we will undertake final leveling to smooth surface and rectify ponding issues, prior to grass sowing.

ARTWORK DONATION

The sculpture donated to the Tekapo Community has been installed in the domain.

LIONS CORNER RESERVE BANK

Discussion during the walkabout identified a preferred option of cutting back the top 1/3 of the bank to reduce the slope. Waiting on proposal/price for Whitestone.

LAKEFRONT PATH DEVELOPMENT

A contract has now been let with Paul Smith Contracting and work is due to commence shortly with a target completion date of November (TBC).

Following publication of the plans, some concerns were raised about high lake levels potentially flooding some sections of the path close to the lake. We investigated this with more detailed contour analysis and information from Genesis. This has resulted in relocation of a section of the path that was nearest the lake (refer attached plans).

At the contract prestart meeting, several other issues were identified. Most were relatively minor enhancements, however there was a major concern with the plan to build the path on the bank on the river outlet side of the road to the boat ramp. We considered various options including moving the road over, however the Roding Manager the cost of this would be significant. We have therefore proposed moving the path to the western side of the road, which was one of the options considered during the initial route planning walk through with the Community Board. (Refer attached plans).

TENNIS NET

During a recent inspection of the Tekapo Hall, it was highlighted the tennis nets need replacement. This brought up several questions that the Board may be able to help with.

- Use of the tennis courts over winter?
- Has there been a history of seasonal maintenance? E.g., Tennis net removal or spraying
- Does anyone know who uses the shed next to the courts or who has the key?

REFUSE BIN REPLACEMENT

A further order has been placed for two-bin stations; these will be installed at sites identified by the Community Board, during the recent walkabout, including the Foot Bridge and outside Dough Boys.

MOTUARIKI LANE PLANTING

We have recently completed replanting of the roadside gardens down Motuariki Lane.

REFLECTIONS/NEW CAR PARK PLANTING

Our roading team have sealed a new carpark backing onto the Reflections Café and Restaurant. This area has a rough rock wall and an untidy garden backing onto the shops. The indicative budget to landscape and replant this area is \$8,000. An agreement has been reached that the lessee will provide ongoing maintenance for this garden (which is MDC owned).

Could the Board please confirm if they support this project to be funded from the Township Projects Budget?

TAVERN ISLAND LANDSCAPING

Prices have been received for landscaping and concrete surfacing for a path/picnic setting which is significantly higher than expected with additional expenditure of \$14,500 required. (Note: the picnic table has already been purchased).

The Community Board is requested to confirm if it wishes to proceed with this project or consider alternative options.

TEKAPO RABBIT CONTROL

Plans for a rabbit proof fence have been proposed by a group of Lake Tekapo residents.

A preliminary informal discussion has taken place with staff and the Community Board. The group are currently working with LINZ to map and then price the proposal before presenting a formal proposal to the Community Board/Council. Report attached.

EXELOO PAY TOILET

Following instruction from Council, we have investigated converting the Exeloo pay toilet at the footbridge to a non-paying unit. Currently, these toilets have around 17,000 visits per year, costing \$1.00. The conversion cost back to non-paying is estimated at \$8,185.40 inc GST.

The Community Board is requested to consider and advise if they support the conversion to a non-pay facility.

CHURCH OF THE GOOD SHEPHERD IMPROVEMENTS

After recent discussions with Whitestone and the Church of the Good Shepard, a tidy-up of the lakefront will take place. Work will shunt large rocks and bring the area in front of the church up to a mowable state for easier maintenance.

DOG BINS

We are looking at providing dog bins for several high-use areas throughout the district and are seeking a preferred design for use across all three townships. The three designs below are New Zealand made. The corten steel option is our team's preferred selection as it will reduce waste contamination with its unique entry point.

The Board is requested to advise on their preferred bin style.



DISTRICT WIDE TREE WORKS

Between the 21st and 25th, we had tree work done, pruning and removing trees around the Tekapo Township to mitigate hazards and increase visibility. Further maintenance work is scheduled for the week of 18th July.

INSTALL OF PLANTERS FOR RAPUWAI LANE

The wooden planters have degraded down Rapawai Lane and replacements are needed. These will go in front of the shops and around the courtyard. Several corten steel planters exist in this area, although the Macrocarpa options would also fit with the township furniture selections.

The Board is requested to advise on their preferred planter style:

Option 1, (Left) is available in Macrocarpa, Saligna, and Treated Pine

Option 2, (Middle) is available in Macrocarpa, Purple Heart and Treated Pine

Option 3, (Right) is a Corten Steel planter, like those already in place

As these are existing assets, their replacement will be funded from the operations and maintenance budget.

**COMPACTING BIN ISSUES**

Ongoing issues with the compacting bin on Hamilton Drive have been solved, which should increase this unit's reliability, and level of provision for those passing through Tekapo.

BIKE STANDS

The A2O bike stands are waiting for installation. Due to issues confirming land ownership, these have not been installed yet. However, good progress is being made.

BIKE PARKING ON RAPUWAI LANE

One of the locations being considered for the bike racks is outside of the Greedy Cow. Our roading team are keen to install motorbike parking, and in the same area could place the bike stands with protection from bollards. However, this initiative would remove 2-3 car parks.

Advice on the Community Boards preference is requested.

OFFER OF PUBLIC TOILET FOR A20 START ON HAMILTON DRIVE

The Tekapo Regional Park Society has offered the donation to Council of a single cubicle Landmark public toilet that they no longer require. They have stipulated a condition of this donation that it is utilised at the start of the A20 trail at the Hamilton Drive carpark, as they feel this will also serve users of the regional park (connection with the village) and NZMCA members

The Parks and Amenities Strategy identified the desirability of providing a toilet in this location, however due to number of unknowns at the time, it was not prioritised, and has not yet been budgeted for in the Councils AP and LTP. We are now satisfied that the start of the A20 should remain here and subsequently we can action improving facilities in this area to better support the trail and other users of the carpark area which includes a dump station and compactor bin.

Council will need to meet the costs of relocation and connections etc, and this can be funded from existing Public Toilet Capital Improvement budget.

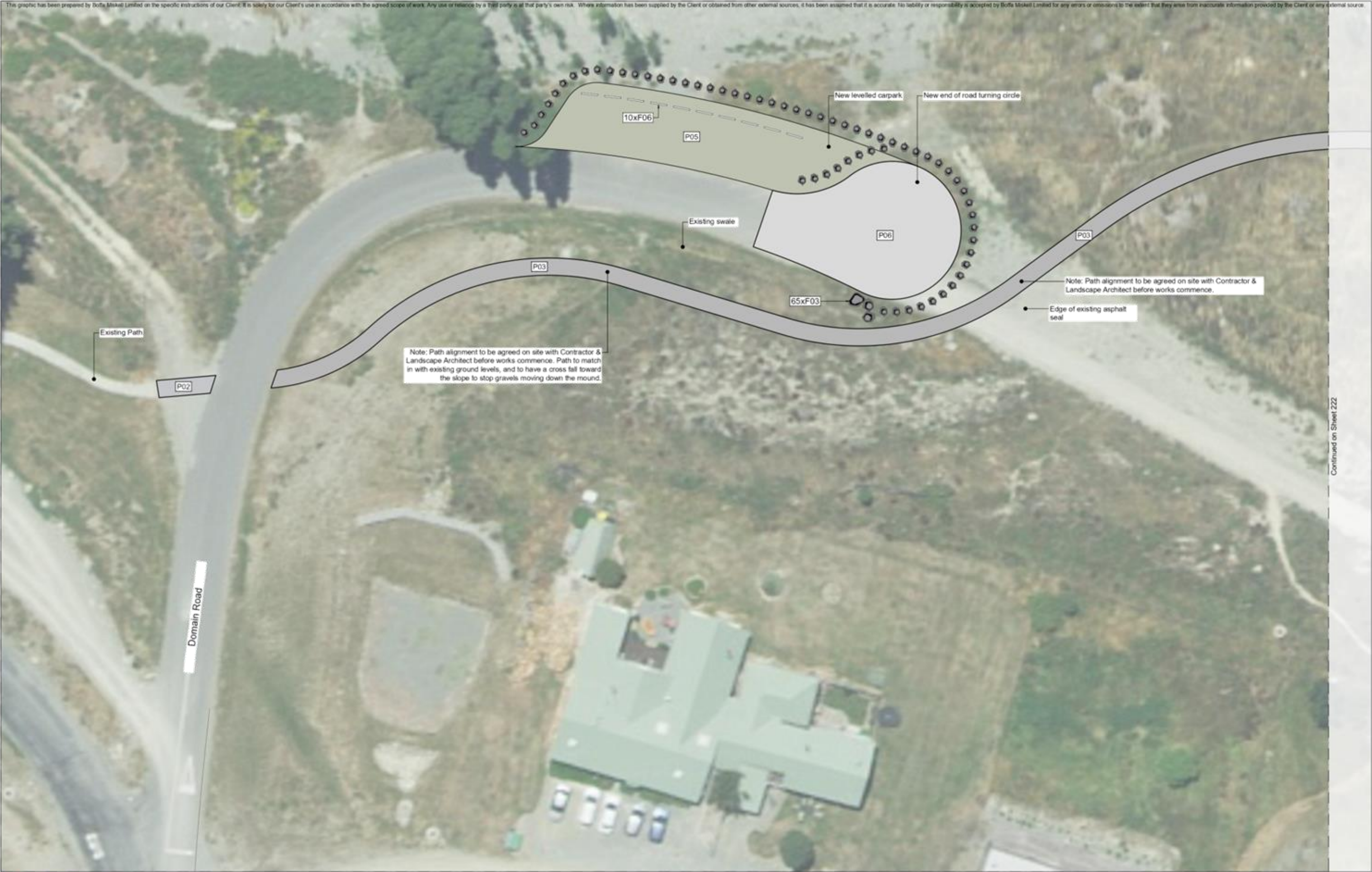
The toilet being offered is a single cubicle prefabricated corrugated iron construction, commonly used in park settings. While not a high standard toilet, it is considered quite adequate for this location. (Refer attached photo)

The alternative proposal (if planning from scratch) would likely have been a 2-cubicle toilet of a similar standard to the facility on Lakeside Drive. The budget for this would be in the order of \$200,000 and it is therefore uncertain how soon this would be budgeted for, given other demands for new/upgraded facilities throughout the district. As a lightweight prefabricated unit, it could easily be removed and upgraded in the future if a higher quality or larger capacity was required.

It is therefore recommended the Toilet be accepted from the Tekapo Regional Park Society for location at the A2O start/ Hamilton Drive Carpark

The exact final location has yet to be determined and will be subject to more detailed site analysis and discussion/agreement with the Community Board.





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NOTES

CONTRACTORS TO VERIFY ALL DIMENSIONS ON SITE PRIOR TO COMMENCING WORK.
CONTRACTORS ARE RESPONSIBLE FOR CONFIRMING THE LOCATION OF ALL UNDERGROUND SERVICES ON SITE PRIOR TO COMMENCING WORK.
FIGURED DIMENSIONS TO BE TAKEN IN PREFERENCE TO SCALED DIMENSIONS.



REV	DATE	DESCRIPTION
A	15.02.22	DRAFT TENDER
B	03.03.22	FOR TENDER
C	28.06.22	FOR TENDER

APPROVED
KCh
KCh
KCh

CLIENT
Mackenzie District Council

TENDER

Tekapo/Takapō Lakefront
Minor Improvements

PROJECT TWO - GENERAL
ARRANGEMENT 01

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DRAWING NO.	REVISION
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Continued on Sheet 222



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FIGURED DIMENSIONS TO BE TAKEN IN PREFERENCE TO SCALED DIMENSIONS.



REV	DATE	DESCRIPTION
A	15.02.22	DRAFT TENDER
B	23.02.22	FOR TENDER
C	28.06.22	FOR TENDER

APPRVD
KCh
KCh
KCh

CLIENT
Mackenzie District Council

TENDER

Tekapo/Takapō Lakefront
Minor Improvements

PROJECT TWO - GENERAL
ARRANGEMENT 03

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Check	MBR	1:400 @ A3	

DRAWING NO.

BM210169-223

REVISION

C



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FIGURED DIMENSIONS TO BE TAKEN IN PREFERENCE TO SCALED DIMENSIONS.



REV	DATE	DESCRIPTION
A	15.02.22	DRAFT TENDER
B	03.03.22	FOR TENDER
C	28.06.22	FOR TENDER

APPRVD
KCh
KCh
KCh

CLIENT
Mackenzie District Council
CONSULTANTS

TENDER

Tekapo/Takapō Lakefront
Minor Improvements

PROJECT TWO - GENERAL
ARRANGEMENT 04

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Check	MBR	1:400 @ A3	

DRAWING NO.	REVISION
BM210169-224	C



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FIGURED DIMENSIONS TO BE TAKEN IN PREFERENCE TO SCALED DIMENSIONS.



REV	DATE	DESCRIPTION
A	15.02.22	DRAFT TENDER
B	03.03.22	FOR TENDER
C	28.06.22	FOR TENDER

APPRVD
KCh
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KCh

CLIENT
Mackenzie District Council

TENDER

Tekapo/Takapō Lakefront
Minor Improvements

PROJECT TWO - GENERAL
ARRANGEMENT 05 & 06

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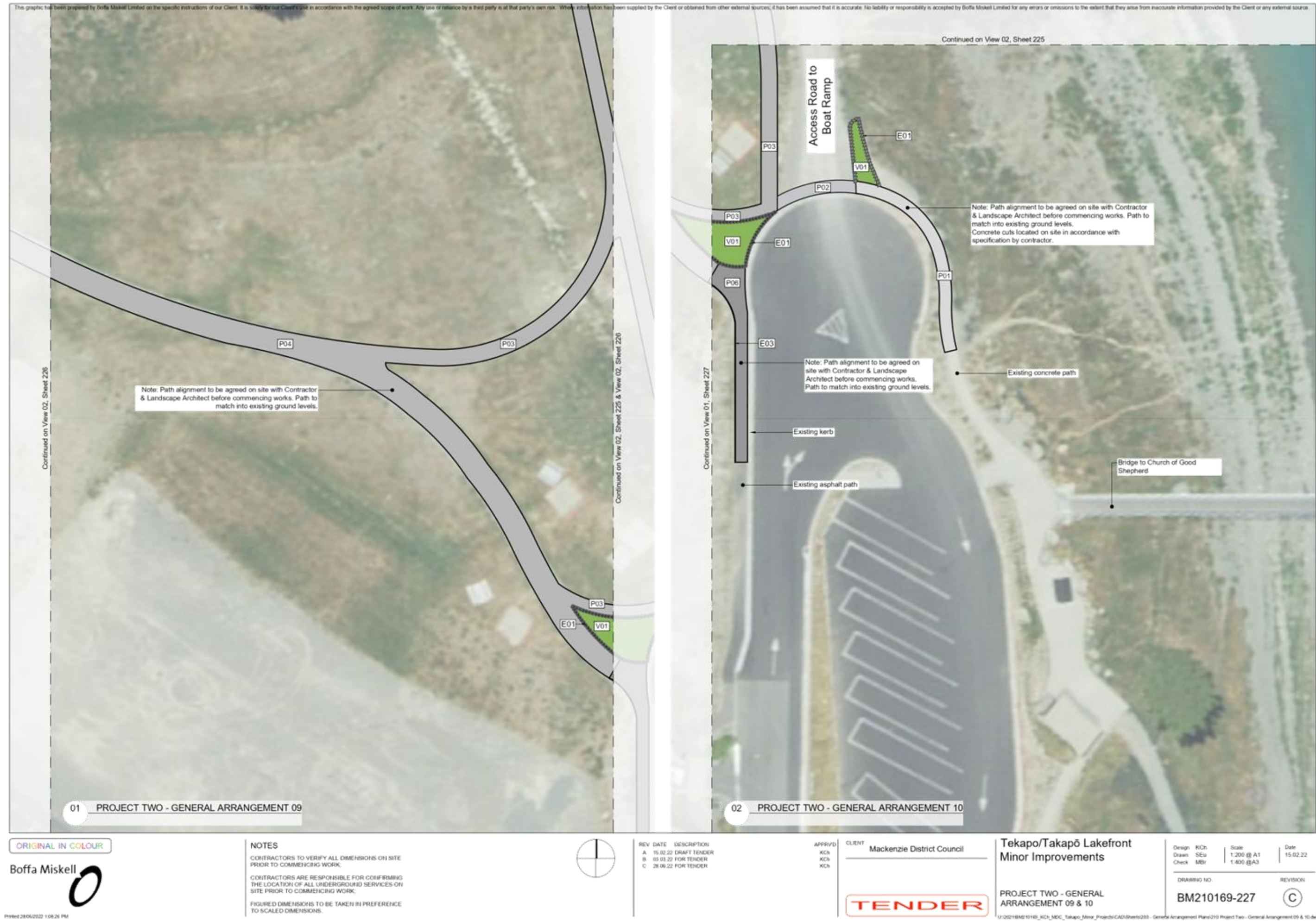
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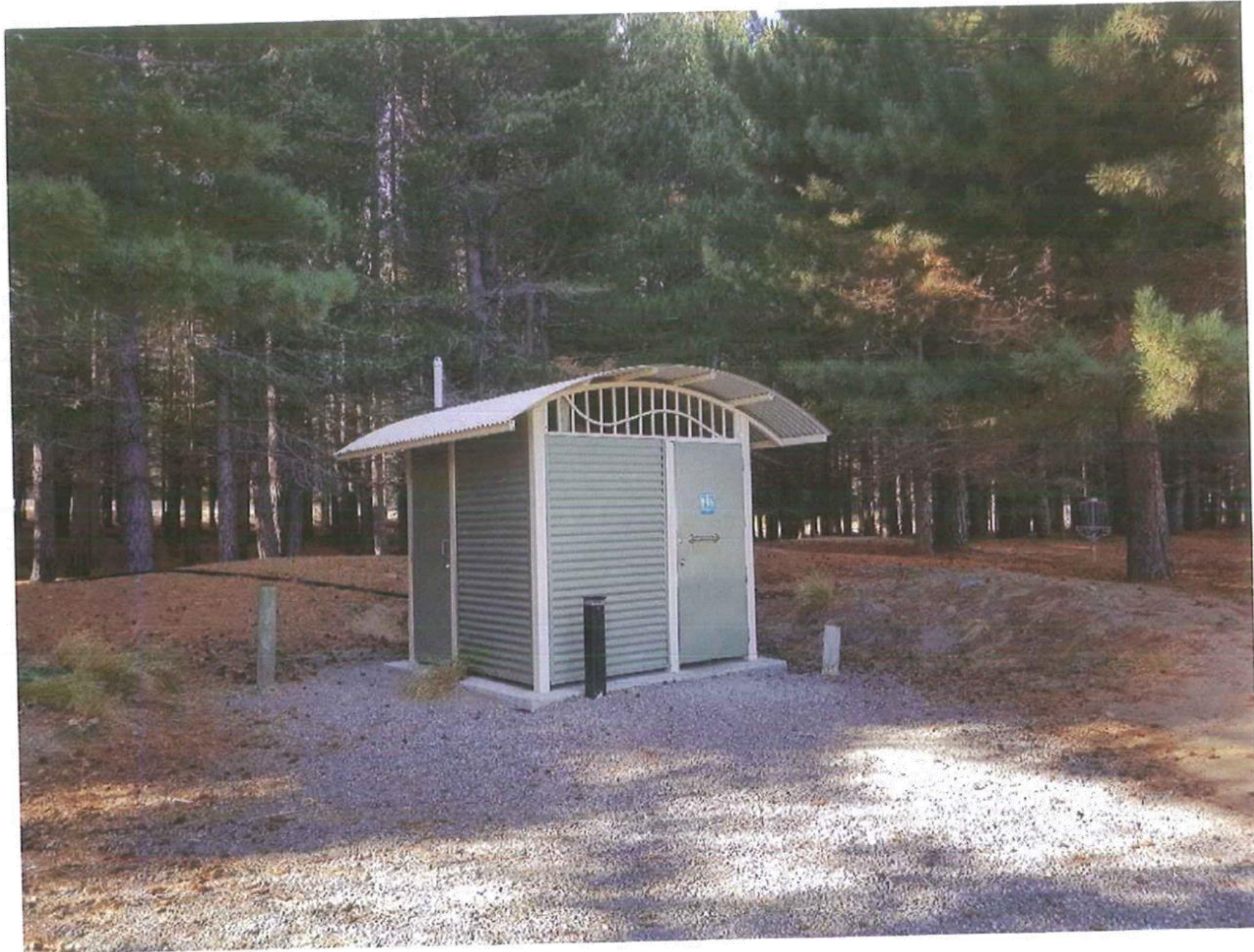
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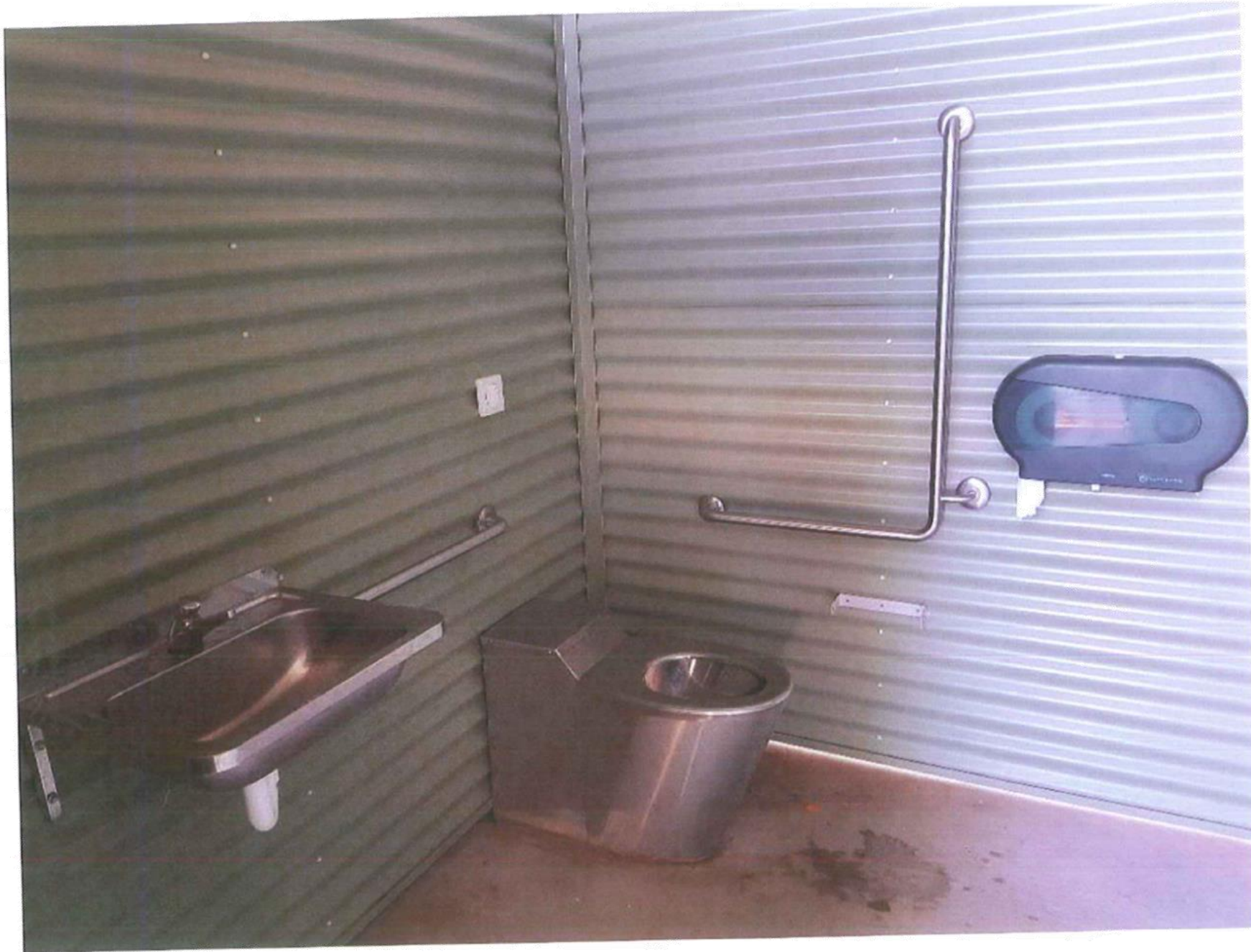
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REVISION

C











RABBIT-FREE LAKE TEKAPO 2022

A systematic and strategic rabbit eradication programme for Lake Tekapo Village that will ultimately support native plant restoration and increase the native bird population

May 2022

Authors

(with support from the Lake Tekapo Community Board)

Gavin Loxton

E: sawdon@lupins.nz

Nick McCabe

**E: nick.mccabe@xtra.co.nz
P: 021 0640039**

1

INTRODUCTION

As concerned residents with experience in rabbit control, we seek to engage with the Mackenzie District Council, other landowners i.e Ecan, DOC, LINZ, private landowners and stakeholders to develop a systematic and strategic rabbit eradication programme for the Lake Tekapo village. We will achieve this by creating manageable “island” areas using effective rabbit fencing and eradication strategies within each “island”.

The rabbit population in Lake Tekapo has reached plague proportions and is adversely affecting both the environment and quality of life for residents in the village.



**Creating
manageable
“island” areas**



**Reinstate and
rebuild rabbit
fencing**



**Eradication
strategies**



Rabbit-Free Tekapo 2022



Concerns about rabbit control is a regular subject of discussion at Community Board meetings. There appears to have been no progress as the approach has been “ad hoc” and limited in scope. We met with the Tekapo Community Board and our Councillor, Matt Murphy, on 4 May 2022 to discuss our concerns and to introduce the “Rabbit-free Lake Tekapo 2022 concept. The Tekapo Community Board has added their support to this proposal as concluding comments.

The Department of Conservation’s national programme “Predator Free 2050”, sets an ambitious goal to rid New Zealand of the most damaging introduced predators that threaten our nation’s natural taonga, our economy and private sector. Consistent with the national initiative, our goal is a rabbit-free village that would support native plant restoration and increase the native bird population. With rabbits eradicated, in the future, Lake Tekapo can claim to be a “national mountain botanic garden” as has been achieved in the Australian arid lands botanic garden in South Australia.

To ensure that results are sustainable, this programme will be based on existing proven, eradication programmes and latest research.

We seek active engagement from MDC to design and deliver a pilot programme throughout 2022-2023.

Rabbit-Free Tekapo 2022

OVERVIEW

2

OVERVIEW OF PROGRAMME

Rabbit-free Lake Tekapo 2022 will be a proof of concept, pilot programme. It is consistent with the Department of Conservation's national programme "Predator Free 2050".

Our programme is focussed on the creation of manageable island areas using effective rabbit fencing and eradication strategies within each island. The islands will be designated as primary and secondary control areas with specific management plans for each area. Once the islands are created, there follows a network of trapping tech to make, and then maintain them as rabbit free areas.



Requires survey of the current fence conditions. Advantages are that there is a lake boundary, and existing rabbit fences on both private and public land.



Use as much existing infrastructure as possible, such as town supply water and tracks to establish plantings



Requires installation of a single double gates system, each with a similar design and construction plan for all entries and exits.

Rabbit-Free Tekapo 2022

KEY POINTS OF PROGRAMME



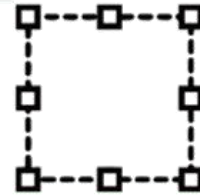
PUBLIC AWARENESS

Signage to identify rabbit free areas for locals and visitors



PLANT REGENERATION

Remove areas of pine trees and waste areas of grass and replace with native trees



CREATE BOUNDARIES

Focus planting effort in established boundaries and then extend once free of rabbits



IRRIGATION PIPELINES

Set up irrigation when building new fencing, for native plant establishment in new areas.



DOGS & FERRETS

Use to remove rabbits in staged process from individual management units.



PHOTO MONITORING

Establish photo monitoring programme to measure gains over time



ECONOMIC SURVEY

To monitor success with native dicots. Could be repeated throughout the eradication programme



NATIVE PLANTS

Focus on fast growing pioneer natives i.e Kowhai, using modern agronomic extensive planting



HERBICIDE SPRAY

May be required to control exotic grass and weed vegetation growth in some areas

THE BENEFITS

3

PROGRAMME BENEFITS

The benefits of the programme will be many, including:

- Capitalise the cost of the ongoing rabbit control from individuals and council into 18 months of fencing and control
- Use of native plants other than tussocks will reduce wildfire events
- Bring tourists and new permanent residents to an iconic rabbit free area in the Mackenzie
- Allow neighbouring Department of Conservation land and farming properties to have a rabbit free boundary
- Improve pest control of other pest species, less feral cats, ferrets and stoats
- Improve native bird population by providing a secure feed source
- Community engagement - involve local groups to develop the fencing programme, gates installation, seating, pathways, and planting.
- Planting out of swales to improve water infiltration and quality
- Create a model programme that other towns (Ohau & Mt Cook villages) can implement in their areas.



Rabbit-Free Tekapo 2022

QUESTIONS

4

CONSIDERATIONS



PROJECT LEADERSHIP & MANAGEMENT

A multi-agency approach with a clear defined project plan

Consideration of the history of the rabbit control in the town and surrounding area will inform. Rabbit boards in the 1950s, aerial poisoning control in 60s & 70s, Rabbit Land Management Act and user pays in the 90s, RCD in the late 90s and current system of rabbit control with Ecan regulation.



COMMUNITY ENGAGEMENT

Vital to the success of the pilot programme

Engagement with the community will be paramount to ensure everyone understands the programme in its entirety. Education around the use of dog and ferret control methods will also be important.



LAND OWNERSHIP CONSIDERATIONS

Questions around land ownership will need to be determined

This will include understanding legal boundary issues, ensuring current fencing bordering land is adequate for rabbit control and engaging early on with Genesis Energy to complete fencing on Genesis controlled land



FUNDING

Both national and regional organisations will be approached

National fund organisations such as Jobs For Nature and Predator Free 2050 will be engaged early on for support of the programme. Regional catchment groups will include Te Manahuna Aoraki.



TIMEFRAMES

A 2-5 year schedule will be developed

This will outline key periods which will need to be communicated to the township residents and visitors to ensure there is a strong understanding and awareness of the programme



MAINTENANCE

Ongoing maintenance will need to be addressed

There are questions around who owns and maintains the new fencing once the rabbits have been eradicated. Do we retro fit any new fencing for possums, rats and cats? Who will maintain the plantings once established?

Rabbit-Free Tekapo 2022

5

COMMUNITY SUPPORT

THE LAKE TEKAPO COMMUNITY BOARD

"The Lake Tekapo Community Board fully supports the suggested work programme to ensure that this long outstanding matter be addressed. For some time the issue of rabbit control has been raised as a serious concern by the Community Board on behalf of residents both at Board meetings and directly with council stakeholders. To date very little progress has been made.

The Community Board believes that we are in the very fortunate position to have two experienced and knowledgeable resources willing to act as ambassadors to drive this programme of work with additional local resources that would assist providing volunteer labour where required.

We understand that there is potentially a wider plan to be programmed for additional fencing suitable for wallaby control, however this suggested approach presents a structured and manageable one capitalising on existing infrastructure which we believe can be achieved in a relatively short space of time, especially if a staged scenario is adopted.

We request the council give serious consideration to this proposal from Rabbit-Free Tekapo 2022 and in the first instance allocate a council resource to work alongside the community ambassadors."

ISLANDS

6 | PROPOSED BOUNDARIES

**PRIMARY ISLAND****EXISTING FENCING****DOC LAND**

Existing fencing areas would be broken up into “islands” and surveyed to assess which parts of the boundary line needed to be reinstated.

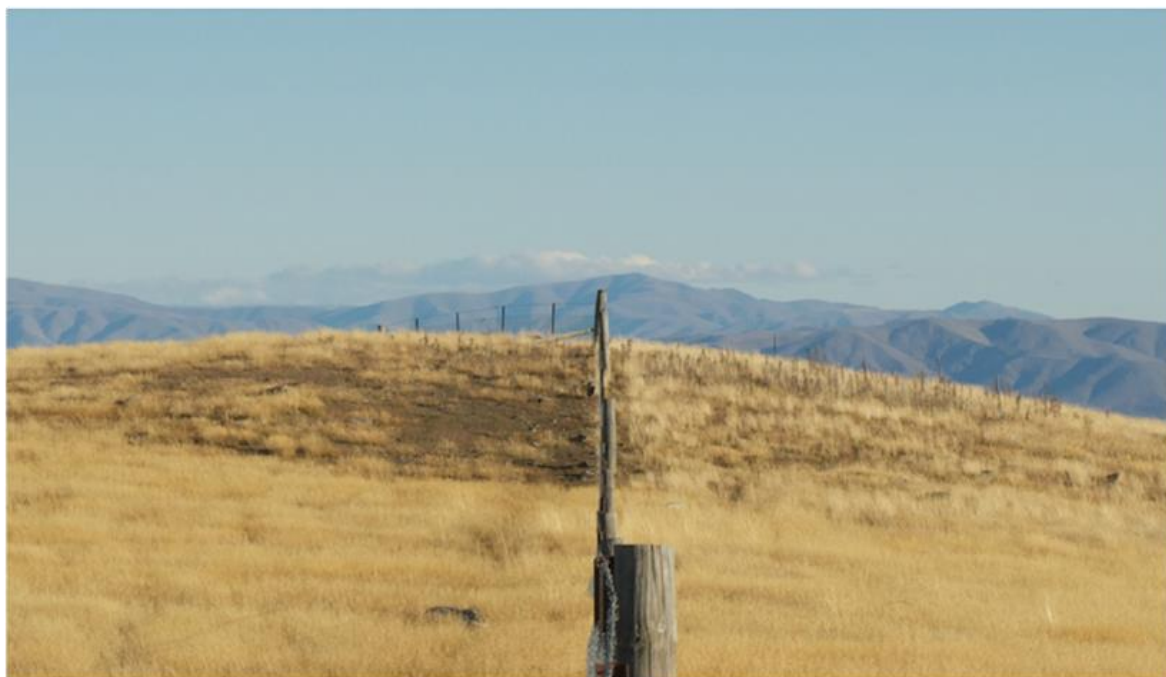
As all rabbits were eradicated in each “island”, boundaries would be extended until the primary island was declared completely rabbit free.

Rabbit-Free Tekapo 2022

7 COSTS

In order to obtain indicative costings, the following needs to be confirmed:

1. Exact "island" boundaries
2. How much of the existing fence can be reinstated
3. How much new fencing will be required
4. Where clear new lines for new fencing needs to occur
5. Where the gates for both vehicle and bike access will go, including wayfinding points
6. Where the main water irrigation line will go for any new plantings
7. GPS way points with photos of fence line



Rabbit-Free Tekapo 2022

ADDITIONAL INFORMATION/LINKS

PREDATOR FREE 2050

Department of Conservation's goal to rid New Zealand of the most damaging introduced predators that threaten our nation's natural taonga, our economy and primary sector.

<https://www.doc.govt.nz/nature/pests-and-threats/predator-free-2050/>

AUSTRALIAN ARID LANDS BOTANIC GARDEN

<https://southaustralia.com/products/flinders-ranges-and-outback/attraction/australian-arid-lands-botanic-garden>

MACQUIRIE ISLAND PEST ERADICATION PROJECT

https://www.nespthreatenedspecies.edu.au/media/autnrspj/6-4-hope_macquarie-island-case-study-factsheet_v5.pdf

LATEST RESEARCH ON THE BENEFITS OF RABBIT CONTROL

https://www.youtube.com/playlist?list=PLvvZSynxYkKdFUdxUgJvTG_ms4WP0J7zw

TIMOTHY CURRAN, LINCOLN UNIVERSITY

<https://scholar.google.co.nz/citations?user=oDD0mFoAAAAJ&hl=en>

5.6 ENGINEER'S REPORT

Author: Joni Johnson, Engineering Manager

Authoriser: David Adamson, General Manager Operations - Acting

Attachments: Nil

STAFF RECOMMENDATIONS

That the information in the Engineers report be noted.

BACKGROUND

Tekapo Community Board – Engineer's Report

THREE WATERS

Water supply

- All water quality standards are being met.
- The water main replacement project on Aorangi Crescent has been completed.

Wastewater treatment

- Desludging of the WWTP treatment ponds has been completed.

Stormwater collection

- We are beginning a sample collecting program to meet our requirements with ECAN. Equipment has been purchased and will be installed shortly.

TRANSPORTATION

- The winter maintenance program is underway.
- Fibre rollout is complete for Tekapo/Takapō. We are working with Chorus to tidy the works; supply as-builts; and repair any remaining damage prior. The final walk over has been completed.
- Works are underway with Greig St. There have been delays due to weather conditions. We hope to get the kerbs completed in the next couple of weeks as concrete availability allows. Once kerbing is complete, pavement will be installed and the surfacing completed.
- The car park in front of the Dark Sky building has been paved. Markings will be added when the weather allows.
- Works are programmed for the Tekapo Western Carpark at the same time as Greig St works. We are waiting on concrete availability and appropriate weather conditions. Signs and rumble strips have been ordered.
- A couple of streetlamp poles have been identified for replacement and works are programmed to occur in the coming weeks.
- Works have been underway on Lilybank Road to replace the gravel. This is to aid in providing a better running surface and manage the increased traffic in winter with the ski field opening.
- MDC policy is to close the footbridge to pedestrian traffic when ice is present. Recently, the footbridge remained closed for a few hours even after ice had melted. The current method is somewhat cumbersome and expensive for our maintenance staff to continually check the conditions of the

footbridge. We are investigating other solutions to ensure that the footbridge is only available when it is safe for pedestrian traffic.

- The LED bollard upgrade is substantially complete. The outstanding bollards are expected to be upgraded by the end of July.

OTHER PROJECTS

- Stage 1 of the CCTV installation is almost complete. The cameras will be turned on and will record for several weeks; Allied Alarms will then “fine-tune” the settings. Stage 2 of the CCTV installation project (Pole # 3 to monitor cars entering Tekapo from the east) can begin right away, as we are now in a new fiscal year.

5.7 LATE REPORT: GRANT APPLICATION

Author: Arlene Goss, Governance Advisor

Authoriser:

Attachments: 1. Application from Scholarship Trust [!\[\]\(a03a7eb2f4046e1d3c76772003e549ea_img.jpg\)](#) 

STAFF RECOMMENDATIONS

1. That a grant of \$1,000 be approved/declined in response to the application from the Mackenzie County Scholarship Trust towards a scholarship for a Mackenzie student.

BACKGROUND

The following grant applications have been received by the community board:

- The Mackenzie County Scholarship Trust has requested \$1,000 towards the cost of a scholarship for a Mackenzie student.

Personal phone numbers and email addresses have been redacted to protect the privacy of applicants.



Mackenzie

DISTRICT COUNCIL

Community Board Grant Application Form

A. Details

Name of organisation:	Mackenzie County Scholarship Trust Board
Contact person:	Annette Stanley
Postal address:	41- [REDACTED] Street, Fairlie
Email address:	[REDACTED]
Telephone:	[REDACTED]

B. Which Community Board are you applying to?

1. Twizel Community Board	<input type="checkbox"/> Yes	You can apply for up to \$500 per grant.	Grant to be spent on projects/events in the Twizel Community Board area
2. Tekapo Community Board	<input checked="" type="checkbox"/> Yes	You can apply for up to \$1000 per grant.	Grant to be spent on projects/events in the Tekapo Community Board area
3. Fairlie Community Board	<input type="checkbox"/> Yes	You can apply for up to \$250 per grant.	Grant to be spent on projects/events in the Fairlie Community Board area

C. Organisation Details

1. How many people belong to your organisation?	5
2. What is the legal status of your organisation? E.g. Trust, incorporated society, other.	Charitable Trust
3. How long has your organisation existed?	17-09-1993
4. Is your organisation responsible to, or controlled by, any other organisation or authority?	No


D. Grant Details

1. How much money are you applying for?	\$ 1000.00											
2. What is this money going to be used for? (Briefly explain):												
<p>This money will be used to provide part of a Scholarship to a student from the Mackenzie District for expenses in their first year of tertiary studies.</p> <p>The Mackenzie County Scholarship Trust Board has in the past provided three \$2000 Scholarships for this purpose from the interest generated from investment. As the interest no longer is sufficient to enable this we are seeking grants to assist us to continue to do so.</p>												
1. Are you registered for GST?	<input type="checkbox"/> Yes / <input checked="" type="checkbox"/> No											
If yes, GST Number:	<table border="1"> <tr> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> </table>											
2. What are the total costs of the project and where is the funding coming from?	Community board (this application)	\$ 1000 -										
	Other funders:	\$ 4000 -										
	Your contribution:	\$ 1000 -										
	Total:	\$ 6000 -										
3. When will this project happen? Interviews for applicants are in November. Scholarships are paid in 2023												
4. Have you applied for other sources of funding? Briefly explain.												
<p>We have advertised in the Fairlie Accessible and Twizel Update and are contacting local businesses for support.</p>												

F. Declaration

I hereby declare that the information supplied above on behalf of my organisation is correct.

I consent to the Mackenzie District Council collecting the personal contact details and information provided in this application for the purpose of considering a grant. I also consent to this completed application form being published on the public agenda of the next community board meeting. This consent is given in accordance with the Privacy Act 1993.

Name:	Annette Stanley		
Position in Organisation / Title:	Trustee		
Signature:		Date:	12-07-22

G. Checklist

1. I have attached a balance sheet or financial statement from my organisation. If no, explain why.	<input checked="" type="checkbox"/> Yes / <input type="checkbox"/> No
2. I have attached any other relevant documents that would assist the community board in making a decision.	<input checked="" type="checkbox"/> Yes / <input type="checkbox"/> No Trust Deed
3. I understand that if my application is approved, I will be asked to supply an invoice for the amount granted and proof of my bank account number.	<input checked="" type="checkbox"/> Yes / <input type="checkbox"/> No
4. I understand that if my application is approved I will be asked to complete a project completion form that accounts for how the money is spent.	<input checked="" type="checkbox"/> Yes / <input type="checkbox"/> No

G. For more information

Arlene Goss
Mackenzie District Council
PO Box 52, Fairlie 7949

Phone 03 685 9010 ext 915
or
Arlene.Goss@mackenzie.govt.nz

MACKENZIE COUNTY SCHOLARSHIP TRUST BOARD

CC44592

Receipts and Payments Account For Year Ended 31st March 2022

<u>Receipts</u>		
Balance at 1/4/2021	MDC	\$86,774.61
	Westpac	<u>\$5,495.77</u>
		\$92,270.38
Sponsorship from Mack Country Real Estate		\$4,000.00
Top Up from MDC		<u>\$1,000.00</u>
		\$97,270.38
Plus interest due July 2 20/07/2021		\$869.22
Plus interest rec'd 31/03/22 -		<u>\$415.57</u>
(10% to Capital A/c - \$128.48)		\$1,284.79
Bank interest received April '21 to March '22		\$1.35

		\$98,556.52
		=====

<u>Payments</u>		
Scholarships	Presented Post April 2021	\$3,000.00
	Paid 1/9/2021	\$3,000.00
	Paid 24/03/22	\$3,000.00
Balance at 31/03/2022		
Westpac		\$2,653.43
MDC - Capital Fund		<u>\$86,903.09</u>
(\$86,774.61 + \$128.48 Capital)		\$89,556.52

		\$98,556.52
		=====

Reviewed and Found
Correct.
J. H. Hurst
15.6.22.

5.8 GENERAL BUSINESS AND COUNCILLOR UPDATE

Author: Arlene Goss, Governance Advisor

Authoriser:

Attachments: Nil

STAFF RECOMMENDATIONS

That the information be noted.


GENERAL BUSINESS

1. The chairperson has asked for the following matters to be included:
 - a) **Murray Cox** has asked to present a paper on the Regional Park Society's view on wilding tree removal at the park. (See 'Correspondence' earlier in this agenda).
 - b) **Regional Park - Decommissioned Toilet** - Proposed allocation, relocation and possible installation of the toilet block previously located at the regional park at Hamilton Drive Lookout/start of Alps 2 Ocean.
 - c) **Western Car Park** - Long Overdue Safety Improvements - Report Back from Council.
2. The governance advisor has asked for the following matters to be included:
 - a) **Electric bikes** – Mackenzie District Council has received five electric bikes from Toyota New Zealand, at no cost. The executive team have decided to locate one at each office for staff use, and donate one to each community board to be used as the board wishes. Can the community board please advise staff on how it wishes to use its bike.
 - b) **Election update** – Election nominations open this Friday, July 15th and the forms will be available on the website the day before.
3. Council's representative on the community board, Cr Matt Murphy, is invited to update the members on recent council activity.

5.9 COMMUNITY BOARD ACTION LIST

Author: Arlene Goss, Governance Advisor

Authoriser:

Attachments: 1. Tekapo actions [↓](#) 


STAFF RECOMMENDATIONS


That the information be noted.


BACKGROUND

Attached is the latest version of the community board action list. These actions are updated by staff regularly.

Outstanding	Division: Committee: Officer:	Date From: Date To:
Action Sheets Report		Printed: Wednesday, 6 July 2022 10:54:03 AM

Tekapo Western Carpark				 Mackenzie DISTRICT COUNCIL
Officer and Meeting Date	Target Date	Resolution	Status	
Adamson, David	21/04/2020		<p>19 Apr 2022 - 1:13 PM - Arlene Goss</p> <p>The priority was around safety of traffic and pedestrians in the carpark. The community board did not support dipping into the township fund for this project. It was an infrastructure project.</p> <p>The community board would hold a discussion and come back to staff.</p>	

Tekapo Bus Shelters				 Mackenzie DISTRICT COUNCIL
Officer and Meeting Date	Target Date	Resolution	Status	
Johnson, Joni	21/04/2020		<p>19 Apr 2022 - 1:19 PM - Arlene Goss</p> <p>David Adamson shared a map with five potential sites for bus shelters. He said he was not asking for a decision at this meeting, but this map would be circulated to community board members for discussion.</p> <p>21 Jun 2022 - 3:33 PM - Arlene Goss</p> <p>16 June 2022. Tender closes today for construction of 2 bus stops in Tekapo. Locations to be confirmed at next Tekapo community meeting</p>	

Tekapo Walkway from Simpson Lane to Main Carpark:	
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Outstanding	Division:	Date From:
	Committee:	Date To:
	Officer:	
Action Sheets Report		Printed: Wednesday, 6 July 2022 10:54:03 AM


Officer and Meeting Date	Target Date	Resolution	Status
Adamson, David	21/04/2020		<p>15 Mar 2022 - 4:45 PM - Arlene Goss</p> <p>The roading manager met with community board members on site. This may become a site for a bus shelter. Cr Murphy asked that this project be given a higher priority. Mr Adamson offered to bring back a report on what money was committed so the community board could look at whether there was uncommitted budget that could go towards this. This may not be at the top of the district's footpath list.</p> <p>Discussion took place on whether money from the subdivision reserve could go towards this. Doing this would require a report to council.</p>

Tekapo Maukatua Reserve on D'Archiac Drive:			
Officer and Meeting Date	Target Date	Resolution	Status
Milne, Brian	21/04/2020		<p>22 Dec 2021 - 11:51 AM - Arlene Goss</p> <p>Maukatua Reserve work starts with soil screening in December, with most of the work finishing in February-March.</p> <p>15 Mar 2022 - 4:40 PM - Arlene Goss</p> <ul style="list-style-type: none"> Makatua Reserve development is progressing well, with a delay for the roofing iron on the shelter. Grass areas will be seeded or top dressed soon. <p>6 Apr 2022 - 9:15 AM - Arlene Goss</p> <p>Work is underway on this project with completion scheduled for end of April 2022.</p>




Outstanding	Division:	Date From:
Action Sheets Report	Committee:	Date To:
	Officer:	Printed: Wednesday, 6 July 2022 10:54:03 AM

Tekapo Hall				 Mackenzie DISTRICT COUNCIL
Officer and Meeting Date	Target Date	Resolution	Status	
Adamson, David	3/11/2020	<p>22 Dec 2021 - 12:24 PM - Arlene Goss</p> <p>OMMITTEE RESOLUTION TKCB/2021/201</p> <p>Moved: Member Carol Simcox</p> <p>Seconded: Chairperson Steve Howes</p> <p>That the Tekapo Community Board approves spending \$1,694 from the Tekapo Hall Operational Budget on restocking the kitchen in the Tekapo Hall.</p> <p>CARRIED</p>	<p>17 Feb 2022 - 10:22 AM - Arlene Goss</p> <p>The only outstanding matters were the custodian of the hall, and the booking calendar.</p> <p>15 Mar 2022 - 4:42 PM - Arlene Goss</p> <p>There was discussion on the role of the Tekapo Hall custodian. There was no budget for this role so staff were considering different approaches. A job description would be written and this matter would come back to the community board.</p> <p>6 Apr 2022 - 9:18 AM - Arlene Goss</p> <p>Staff are working on finalising a job description for this role to clarify what is required and likely hours.</p> <p>19 Apr 2022 - 1:10 PM - Arlene Goss</p> <p>David Adamson offered to speak to Council Human Resources and speed up the process if possible. Sharron Binns offered to supply a draft job description.</p> <p>19 Apr 2022 - 1:25 PM - Arlene Goss</p> <p>Action reassigned to Adamson, David by: Goss, Arlene for the reason: Now a human resources action.</p>	


Tekapo Proposed Sports Facility/Squash Club				 Mackenzie DISTRICT COUNCIL
Officer and Meeting Date	Target Date	Resolution	Status	


Outstanding	Division:	Date From:
	Committee:	Date To:
	Officer:	
Action Sheets Report		Printed: Wednesday, 6 July 2022 10:54:03 AM

Milne, Brian	20/01/2021		<p>19 Jan 2022 - 1:05 PM - Arlene Goss David - \$10,000 added to the Long-Term Plan to initiate this project. Funding confirmed and work will progress in first quarter 2022. Reallocate to Brian Milne</p> <p>19 Jan 2022 - 1:06 PM - Arlene Goss Action reassigned to Milne, Brian by: Goss, Arlene for the reason: Requested</p> <p>19 Apr 2022 - 1:20 PM - Arlene Goss Sports trust now established with a signed deed. Next meeting will discuss what is required in the facility. The trust would then approach council. Error in name of trust to be corrected in action list.</p>
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Tekapo Rabbit Control				 Mackenzie <small>DISTRICT COUNCIL</small>
Officer and Meeting Date	Target Date	Resolution	Status	
Adamson, David	1/03/2021		<p>15 Mar 2022 - 4:45 PM - Arlene Goss This was complicated in an urban area. Current regional council rabbit control strategies were for rural areas. Was it possible to draw up a specific rabbit control strategy for Tekapo? Mr Adamson will continue to investigate this.</p> <p>19 Apr 2022 - 1:16 PM - Arlene Goss Ecan has been asked to develop a rabbit control programme for urban areas. Mount Cook Village and Lake Alexandrina have a similar problem as Tekapo. Unfortunately the person Mr Adamson is dealing with is away sick at the moment. But he will follow up with Ecan.</p>	


Outstanding	Division: Committee: Officer:	Date From: Date To:
Action Sheets Report		Printed: Wednesday, 6 July 2022 10:54:03 AM

Tekapo Bike Stands				 Mackenzie DISTRICT COUNCIL
Officer and Meeting Date	Target Date	Resolution	Status	
Milne, Brian	27/05/2021	17 Feb 2022 - 10:15 AM - Arlene Goss COMMITTEE RESOLUTION TKCB/2022/205 Moved: Chairperson Steve Howes Seconded: Member Caroll Simcox 1. That the Urban Effects hoop bike stands design with A2O logo insert be approved. 2. That bike stands purchase and installation be funded from the Township Projects budget with an estimated cost of \$20,000. To be in stainless steel finish. CARRIED	15 Mar 2022 - 4:40 PM - Arlene Goss • Bike stands are ordered and will arrive near the end of next month. 6 Apr 2022 - 9:16 AM - Arlene Goss The bike stands have now been ordered with delivery and installation expected by late April.	

Tekapo: Pioneer Drive Landscape Work				 Mackenzie DISTRICT COUNCIL
Officer and Meeting Date	Target Date	Resolution	Status	
Milne, Brian	21/09/2021		7 Sep 2021 - 10:10 AM - Arlene Goss Mr Milne would still like to join the community board in looking at this area to make a decision on how to manage it. He suggested a spring walk-around. 3 Nov 2021 - 10:28 AM - Arlene Goss Discussion took place on post and cable barriers in the church	


Outstanding	Division: Committee: Officer:	Date From: Date To:
Action Sheets Report		Printed: Wednesday, 6 July 2022 10:54:03 AM

		<p>area – a further walkaround was planned for after Christmas. 17 Feb 2022 - 10:23 AM - Arlene Goss</p> <p>A walk about is planned and will include a discussion on this area. 6 Apr 2022 - 9:20 AM - Arlene Goss</p> <p>Improvement of the reserve area and path/cycleway linkage between the Church of Good Shepard and the Dog statue mound was discussed during the March walkabout. Planting of reserve area between the road and path was the preferred option and plans for this will be developed. A clearer route for a path/cycleway to take users around the dog statue and on to the Regional Park will be further discussed with Roding.</p>
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Tekapo CCTV Cameras				 Mackenzie <small>DISTRICT COUNCIL</small>
Officer and Meeting Date	Target Date	Resolution	Status	
Johnson, Joni	21/09/2021	<p>19 Apr 2022 - 1:04 PM - Arlene Goss</p> <p>COMMITTEE RESOLUTION TKCB/2022/212</p> <p>Moved: Member Sharron Binns</p> <p>Seconded: Cr Matt Murphy</p> <p>That the Tekapo Community Board approves allocating the shortfall to complete Stage 1 of the CCTV project, of approximately \$13,000, from the Tekapo Township Budget.</p> <p>CARRIED</p> <p>22 Apr 2022 - 12:41 PM - Arlene Goss</p> <p>RESOLUTION 2022/26</p> <p>Moved: Cr Murray Cox</p> <p>Seconded: Deputy Mayor James Leslie</p> <p>2. That Council approve an exception to the Procurement</p>	<p>21 Jun 2022 - 3:34 PM - Arlene Goss</p> <p>16 June 2022 Installation of CCTV cameras is underway.</p>	


Outstanding	Division:	Date From:
Action Sheets Report	Committee:	Date To:
	Officer:	Printed: Wednesday, 6 July 2022 10:54:03 AM


		Policy to allow for the direct purchase of CCTV equipment and installation from Allied Alarms at a cost of \$90,987. CARRIED	
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Lake Tekapo, Willow Bay Trail				 Mackenzie <small>DISTRICT COUNCIL</small>
Officer and Meeting Date	Target Date	Resolution	Status	
Milne, Brian Engineering and Services Committee 15/02/2022	1/03/2022	ENG/2022/27, ENG/2022/28 COMMITTEE RESOLUTION ENG/2022/28 Moved: Cr Anne Munro Seconded: Cr Matt Murphy 2. That the Engineering and Services Committee approves the development of a new trial on the unformed legal road from the Tekapo Regional Park to Willow Bay, by Tekapo Trails Society, subject to prior to any physical works commencing (a) They gain all necessary resource consents, and (b) They gain any required approvals from Genesis Energy, Balmoral Station and LINZ, and (c) They submit plans to Council for final approval of location. CARRIED	19 Apr 2022 - 1:21 PM - Arlene Goss Tom O'Neil said he has received emails to say Tekapo Trails is currently putting in a consent application.	

Outstanding	Division: Committee: Officer:	Date From: Date To:
Action Sheets Report		Printed: Wednesday, 6 July 2022 10:54:03 AM


Tekapo Lakefront Development				 Mackenzie DISTRICT COUNCIL
Officer and Meeting Date	Target Date	Resolution	Status	
Milne, Brian	29/03/2022		<p>15 Mar 2022 - 4:41 PM - Arlene Goss</p> <ul style="list-style-type: none"> The contract for the Lakefront development was close to going out to tender. The community board asked to view the final procurement document. <p>6 Apr 2022 - 9:17 AM - Arlene Goss</p> <p>Tenders for the contract are due to close mid-April with works underway from May 2022. Completion of the concrete paths on Lakeside Drive will now be undertaken in the spring to avoid winter frost damage to the curing process.</p>	


Tekapo New Rubbish Bins				 Mackenzie DISTRICT COUNCIL
Officer and Meeting Date	Target Date	Resolution	Status	
O'Neill, Tom	3/05/2022		<p>19 Apr 2022 - 1:12 PM - Arlene Goss</p> <p>New bins have arrived in Fairlie and will be installed in Tekapo soon.</p>	

Tekapo: Unplanted garden area west of observation hill at the church				 Mackenzie DISTRICT COUNCIL
Officer and Meeting Date	Target Date	Resolution	Status	

Outstanding	Division:	Date From:
Action Sheets Report	Committee:	Date To:
	Officer:	Printed: Wednesday, 6 July 2022 10:54:03 AM

O'Neill, Tom	3/05/2022		19 Apr 2022 - 1:15 PM - Arlene Goss David Adamson will take photos of this area and discuss further with Tom O'Neil.
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Tekapo: Maintenance of small area outside 30 Lochinvar Drive				 Mackenzie <small>DISTRICT COUNCIL</small>
Officer and Meeting Date	Target Date	Resolution	Status	
O'Neill, Tom	3/05/2022		19 Apr 2022 - 1:17 PM - Arlene Goss Tom O'Neill to discuss with Whitestone.	

Tekapo: Follow up of service request				 Mackenzie <small>DISTRICT COUNCIL</small>
Officer and Meeting Date	Target Date	Resolution	Status	
Adamson, David	3/05/2022		<p>19 Apr 2022 - 1:18 PM - Arlene Goss Sharron Binns lodged a service request for a leaking toby a fortnight ago and did not receive anything. David Adamson will follow that one up specifically. It was lodged on the website.</p> <p>Arlene - The leaking toby was reported by two people, including Sharron, and repaired by Whitestone. Service request details related to this are available on request.</p>	

Vestment DOC Land Tekapo Lakefront	
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Outstanding	Division:	Date From:
Action Sheets Report	Committee:	Date To:
	Officer:	Printed: Wednesday, 6 July 2022 10:54:03 AM


Officer and Meeting Date	Target Date	Resolution	Status
Milne, Brian Engineering and Services Committee 10/05/2022	24/05/2022	ENG/2022/37, ENG/2022/38 COMMITTEE RESOLUTION ENG/2022/38 Moved: Cr Anne Munro Seconded: Cr Emily Bradbury 2. That the Engineering and Services Committee approves an application to the Department of Conservation for the vesting of Recreation Reserve on the Tekapo lakefront to Council management. CARRIED	For information only.

Mobile Traders Schedule 2022-2023			
Officer and Meeting Date	Target Date	Resolution	Status
Hakkaart, Aaron Council 28/06/2022	12/07/2022	2022/59, 2022/60 RESOLUTION 2022/60 Moved: Cr Matt Murphy Seconded: Mayor Graham Smith 2. That Council approves that Schedule 1 be altered to increase the hours of operation at the Mackenzie Drive	For information only. 30 Jun 2022 - 3:31 PM - Arlene Goss The councillors noted the maximum number of mobile traders per township was six. In Tekapo this was three on each of the two sites. Cr Murphy asked staff to keep an eye on where mobile traders were parking on site in Tekapo, so they did not take carparks that were for cars. Mr Adamson said he would pass this to the new regulatory officer when they started.



Outstanding	Division:	Date From:
	Committee:	Date To:
	Officer:	
Action Sheets Report		Printed: Wednesday, 6 July 2022 10:54:03 AM

		<p>site to 6am-9pm Monday to Sunday.</p> <p>3. That Council approves that Schedule 1 be altered to increase the number of traders allowed to operate (from 3 to 4) at the Lakeside Drive site. Total number of traders in Tekapo remain at six.</p> <p>4. That Council notes that licenses have been granted to both Bids Coffee and Seaschelles.</p> <p>5. That Council notes that Thon Cru (Ken) be granted a license for Mackenzie Drive, Lakeside Drive, and Denmark Street Greenway and be charged three license fees.</p> <p style="text-align: right;">CARRIED</p>	
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Better Off Funding Projects				 Mackenzie DISTRICT COUNCIL
Officer and Meeting Date	Target Date	Resolution	Status	
Adamson, David Council 5/07/2022	19/07/2022	2022/45, 2022/46, 2022/47 RESOLUTION 2022/47 Moved: Cr Matt Murphy Seconded: Deputy Mayor James Leslie <p>3. That Council confirms the application shall contain the following projects and allocations</p>	For information only. Funding will be applied for the projects listed.	

Outstanding	Division: Committee: Officer:	Date From: Date To:
Action Sheets Report		Printed: Wednesday, 6 July 2022 10:54:03 AM
		<p>(a) Visual Cultural Presence – Pou whenua and cultural artwork, interpretation and digital application Allocation \$400,000</p> <p>(b) Mackenzie Branding Feasibility Assessment (Food, Art, culture) Allocation \$140,000</p> <p>(c) Climate Change Footprint and Plan Allocation \$150,000</p> <p>(d) Rural integrated Spatial Plan Allocation \$300,000</p> <p>(e) Cycle Trail Development Allocation \$300,000</p> <p>(f) Simpson Lane/ Tekapo lakeside drive properties Development Allocation \$160,000</p> <p>(g) Tekapo Boat Ramp Allocation \$100,000</p> <p style="text-align: right;">CARRIED</p> <p><i>Cr Barwood abstained.</i></p>