



**Mackenzie**

DISTRICT COUNCIL

# **MINUTES**

**Tekapo Community Board Meeting**

**5 August 2022**

**MINUTES OF MACKENZIE DISTRICT COUNCIL  
TEKAPO COMMUNITY BOARD MEETING  
HELD AT THE MACKENZIE ROOM, PEPPERS RESORT, TEKAPO  
ON FRIDAY, 5 AUGUST 2022 AT 12.00PM**

**PRESENT:** Chairperson Steve Howes, Member Chris Scrase, Member Caroll Simcox, Cr Matt Murphy

**IN ATTENDANCE:** Mayor Graham Smith, Cr Anne Munro, Cr Murray Cox, David Adamson (General Manager Operations – Acting), Joni Johnson (Engineering Manager), Brian Milne (Community Services Officer), Tom O’Neill (Community Services Officer), Arlene Goss (Governance Advisor) online, plus several members of the public.

### 1 OPENING

The chairperson opened the meeting and welcomed everyone.

### 2 APOLOGIES

#### **COMMITTEE RESOLUTION TKCB/2022/219**

Moved: Member Caroll Simcox

Seconded: Cr Matt Murphy

That the apologies received from member Sharron Binns and chief executive Angela Oosthuizen be accepted and leave of absence granted.

**CARRIED**

### 3 PUBLIC FORUM

**Fabricio Savignano** spoke about exercise equipment and presented some documents that are available as attachments to these minutes. The community board agreed that this sounded like a viable option that would be well received and would welcome the opportunity to discuss further.

**Prue Blake** then spoke in support of the proposed Tekapo frame. Her letter to the community board is on page 26 of the agenda. She said the proposed location of the frame had changed following some concern about the location of the frame. Discussion took place on the best location.

David Adamson asked how many people would use a frame and would a sculpture be better? Prue Blake said frames in other parts of the country were well used. Further questions were answered.

**Simon Waymouth** from the Lake Tekapo Sports Trust handed out a presentation about what the trust wanted to achieve. He said the formation of the trust formalised the conversations that had already taken place around the relocation of the squash club and the establishment of a recreational facility in Tekapo.

He spoke about what was needed to make this vision happen, and the need for communication between stakeholders. The trust was about adding value to the community and ensuring this opportunity was followed up. This matter would be added to the action list.

**Zita Speck** then spoke about winter issues at the Tekapo footbridge. Her letter to the community board on this matter is attached to the agenda at page 22 under Correspondence.

The chairman read out an additional email from a local person - Genevieve Bannock regarding the engraved names on the footbridge needing to be a more permanent and visible solution, as they were disappearing quickly with wear.

#### 4 DECLARATIONS OF INTEREST

Cr Matt Murphy declared an interest in that he is the chair of the Mackenzie County Scholarship Trust, and Chairman Steve Howes declared he is a member of the trust. This relates to the late application for funding received from the trust, to be considered later in the meeting.

#### 5 REPORTS

##### 5.1 MINUTES OF TEKAPO COMMUNITY BOARD MEETING - 13 APRIL 2022

###### COMMITTEE RESOLUTION TKCB/2022/220

Moved: Member Chris Scrase

Seconded: Chairperson Steve Howes

1. That the Minutes of the Tekapo Community Board Meeting held on Wednesday 13 April 2022 be received and confirmed as an accurate record of the meeting.

**CARRIED**

##### 5.2 MINUTES OF TEKAPO COMMUNITY BOARD MEETING - 15 JUNE 2022

###### COMMITTEE RESOLUTION TKCB/2022/221

Moved: Member Chris Scrase

Seconded: Chairperson Steve Howes

1. That the Minutes of the Tekapo Community Board Meeting held on Wednesday 15 June 2022 be received and confirmed as an accurate record of the meeting.

**CARRIED**

##### 5.3 CORRESPONDENCE

Cr Murray Cox updated the community board on the regional park issues, as noted under correspondence at page 19 of the agenda.

Cr Cox asked the community board to consider the recommendations in the paper.

**Tekapo Footbridge** – David Adamson suggested that the roading manager bring a full report to the next meeting on actions put into place to address these issues. Improving the slipperiness of the bridge was suggested to address health and safety issues. The chairman requested a report with more information including the thresholds to trigger a closure and the operational protocol for closing public access to the bridge. Report is also to include suggestions for a more permanent solution to the contributors' names that are currently engraved on the wood disappearing.

Further discussion took place on road closures and gritting during snow events.

**Request to put frame on lakefront** – Discussion took place on this request and the community board agreed to decline permission at this stage. They would reconsider the proposal regarding the installation of the frame at a future time, as part of the wider lakefront development strategy.

#### 5.4 COMMUNITY BOARD FINANCIAL REPORT

**Seed funding for sports facility** – A question was asked about where this money sits. It comes from the LTP budget rather than the community board's township plan. David to check this with the finance manager.

**Carry forwards** - Chris Scrase asked for the carry forward of remaining township funds. This will happen later in the year.

**Grant for Mackenzie County Scholarship Fund** – The chairman and Cr Murphy spoke in support of this application. The community board heard there was no other fund within council available for this purpose. Due to interest rates dropping the fund could not sustain handing out scholarships without external support.

The board voted to grant \$1,000 to the trust and asked if Council could reimburse them this amount due to the district-wide benefit of the scholarships. This would be a one-off grant.

The governance advisor will put a report to council requesting a reimbursement for the community board.

A request from Angie Taylor for reimbursement of money spent on equipment for the Tekapo Hall kitchen was also granted by the community board.

#### COMMITTEE RESOLUTION TKCB/2022/222

Moved: Member Chris Scrase

Seconded: Member Caroll Simcox

1. That the Tekapo Community Board approves a grant of \$1,000 to the Mackenzie County Scholarship Trust and requests that Council reimburses this grant from council funds, due to the district-wide benefit of the scholarships.
2. That a request from Angie Taylor for reimbursement for the cost of equipment in the amount of \$54 for the Tekapo Hall kitchen be approved.

**CARRIED**

#### 5.5 TEKAPO COMMUNITY BOARD GENERAL UPDATE

The purpose of this report was to provide the Tekapo Community Board with a general update on several projects and actions related to the Tekapo area in general and Community Board specifically.

Brian Milne spoke to this report.

**Minor improvement contract** – Following a meeting with the roading manager and others, Mr Milne asked for approval to commence works related to the lakefront tidup and rehabilitation

including realignment of the lakefront path. Questions were asked about the use of the path and whether the new alignment would work. The community board were not happy about the realignment in the present form as this would merely create a footpath very close to the existing road at massive cost. Mr Adamson suggested having a walkaround to allow the process to keep moving. Mr Milne was disappointed that changing things at this stage would mean re-pricing and re-letting the contract, which would slow down the project.

The board heard it was just the section along the main lake frontage that was uncertain, but the route of the rest of the path was confirmed. The community board asked for a walkaround with Mr Milne to discuss this further. This was set up for the following Thursday at 13h30.

**Tavern Island picnic table** – Installing a picnic table would require paving to be added. Grass was tried and didn't work because the grass died without irrigation. A gravel surface would be cheaper but wouldn't look as good, with ongoing maintenance required. The chairman said the board approved the idea of a picnic table, but it was a small area so the cost as presented appeared. Cr Cox asked whether local contractors had quoted for the job. Mr Milne confirmed that this was the case. The community board voted in favour of a more permanent solution which included tidy up of the area, a concrete surface and install of a picnic table.

**Proposal to shift public toilet from regional park** – Mr Mine explained that this was a good offer to get a public toilet into this site - at the start of the A2O trail on Hamilton Drive. It was not budgeted for but could be covered within the toilet budget. Mr Milne asked the community board to approve the location and he would then check on the details.

Cr Murphy did not agree with this proposal. He preferred a purpose-built facility for this site. Caroll Simcox suggested another site, at the Tekapo A power station, where a toilet was needed. Mr Milne explained that the offer of the toilet from the regional park was conditional on it being installed at the designated Hamilton Drive lookout area.

The community board felt that the toilet as proposed was not fit for purpose agreed to decline the offer in its present form. Development of this site would be progressed through council as part of the Alps2Ocean work. The community board would like to thank the regional park trust for the offer.

**Predator free fence proposal** – The community board supported this in principle. Mr Milne said the community board needed a better understanding of the extent of this project so he would ask the organisers to come to the board at a later date. This project also needed to work with the proposal for a wallaby fence. There needed to be a way of paying for and maintaining this fence.

Tom O'Neill said some wallaby eradication would be taking place the following week, at night.

**Tennis nets at the Tekapo Hall** – Tom O'Neill asked who had managed these nets in the past. The person with the hall management contract. Mr O'Neill was planning to replace these nets.

**Rubbish bins** – The compactor bins have been removed and would be replaced with free standing bins.

**Landscaping of bank behind Reflections Café** – Mr O'Neill has a quote to landscape this area for \$8,000. The community board struggled with the cost of this and the rationale of having to fund this from the township fund. The proposal in the present form was that the board would pay to plant it and the tenant would maintain it. This would require a written agreement.

Other possible sources of funding for this work were discussed. Cr Cox said this was a council property so funding should come from the property maintenance fund. A resolution was passed to this effect.

*Brian Milne gave an apology and left the meeting at 2.51pm.*

**Pay toilets at Footbridge** – Mr O’Neill said to convert these to non-pay toilets would cost \$8,200 and council would lose income of at least \$17,000 per year. He asked for the board’s view on this. Mr Adamson said this would be a council decision and he supported user-pays facilities. Discussion took place on the benefits and disadvantages of user-pay toilets. The community board asked for a comparison of income from the toilets pre and post Covid.

Mr Howes gave a history of this issue. He did not think the township would want to pay to decommission the toilets only to have to pay again at a future time to commission the payment facility once more based on councils move towards “user pays” and would like to continue with the current arrangements. Cr Murphy disagreed and did not want to charge people to use the toilet. He noted the rubbish in the area and said some people were caught short.

The original idea was that the income from the buses would help offset the costs of looking after the area near the church. Don’t charge buses for parking. Need to have further conversations with the community as there were strong views on both sides.

The chairman suggested that in the interim the current situation remain, that the wider community be consulted, and possible de-commission of the payment system be looked at a later time and a resolution was passed to this effect. David Adamson asked for information on the public toilets to come to the next meeting including how much it costs to clean the public toilets, and how much money the toilet has returned.

**Tavern Island** – The chairman returned to this subject and said that following discussion on the landscaping of the bank behind Reflections Café, he was now happy to move that this work go ahead and asked for a seconder. Cr Murphy seconded this and the resolution below was carried.

*Cr Murphy left the meeting at 2.57pm*

**Church of the Good Shepherd** – Work is underway near the church, including a tidy up between the church and the dog statue.

**Dog Bins** – Mr O’Neill showed pictures of dog bins and the board discussed the purchase of these. They preferred the steel option and would like to work with Mr O’Neill on need for and proposed locations for these. The board questioned whether there was a need for dog bins in Tekapo, as people tend to pick up after their dogs.

**Tree Works** – There has been tree pruning carried out in the district. The community board asked if any work was planned on Lakeside Drive. Mr O’Neill did not know of any plans for work in this area.

**Planters on Rapuwai Lane** – The board considered options as outlined in the agenda and agreed that the corten steel option is the preferred option.

**Bike Stands** – These are sitting at the depot ready to install. Mr O’Neill said there was a plan to add motorcycle and bike parking at Rapuwai Lane but the community board asked him not to go ahead with removal and realignment of parking spaces for motorcycle parking, as this needed to be considered in conjunction with the greater plan. The community board asked that installation of the Bike Stands as previously agreed to take place as soon as possible.

**COMMITTEE RESOLUTION TKCB/2022/223**

Moved: Chairperson Steve Howes

Seconded: Member Chris Scrase

1. That the Tekapo Community Board supports in principle that the bank behind Reflections Café be tidied up, and requests that the cost of this comes from the council's property account, as this land is freehold council property.
2. That the Tekapo Community Board does not recommend any changes to the current situation with the pay toilet and will look at it again at a later time.

**CARRIED**

**COMMITTEE RESOLUTION TKCB/2022/224**

Moved: Chairperson Steve Howes

Seconded: Cr Matt Murphy

3. That the Tekapo Community Board agrees to go ahead with the Tavern Island Landscaping Project and approves the additional spending of \$14,500 required to complete the project.

**CARRIED**

**5.6 ENGINEER'S REPORT**

Joni Johnson said there was an issue not on her report that she wanted to raise with the community board. This was the bus shelters. Discussion took place on potential locations. The community board raised concern around a number of the proposed locations and the chairman asked Mrs Johnson to join the walk around the following week to view and agreed on different locations.

The size of the shelters was discussed. Joni Johnson suggested one large one and one small one. The board asked Ms Johnson for more information regarding the proposed size and furniture and asked for details around funds available in order that they could consider further. The community board confirmed that they welcome the opportunity to work with Ms Johnson on driving this project forward however of key importance is ensuring that viewing corridors are preserved.

The chairman raised concern around outstanding works and asked when work on Greig Street and the Western Carpark would be completed. This was uncertain due to weather conditions. It was included in a report to the Engineering and Services Committee.

The chairman thanked staff for their work on the CCTV camera project. Stage 1 was completed. Budget for Stage 2 had been approved which includes install of camera at Lakeside Drive and this work was due to commence shortly

**5.8 GENERAL BUSINESS AND COUNCILLOR UPDATE**

**Electric bike:** The community board discussed this and considered a number of options. They would continue to consider this and come back with a decision.

**Councillor Update:** Cr Murray Cox said a lot of time has been spent on the District Plan Review which was going well. Te Manahuna Ki Uta, the destination management plan, was largely

adopted. Council would apply for Better Off Funding to fund some of the projects linked to this plan.

The Mayor said Three Waters was continuing to divide councils and the meaning of ownership of the assets was being challenged in court. Elections were coming. The community board has been shoulder-tapping people to stand for election.

Cr Cox suggested the board check out the information on the website on the Aged Care Strategy.

The board asked about developments in Freedom Camping legislation. The Mayor said he was not up to date on this. David Adamson suggested that the new regulatory officer be asked to provide an update on this.

**Technology at the Tekapo Hall:** The chairman asked to red flag plans to put technology in place at the Tekapo Hall to allow people to attend meetings online. This is to be added to the action list.

**5.9 COMMUNITY BOARD ACTION LIST**

**Custodian at Tekapo Hall:** The cleaner has resigned so need to find someone else. The job of custodian and cleaner could be combined to make it more of a job. Job description needs to be drawn up by Sharron Binns. The board said the town was short of cleaners and it would be difficult to find someone.

**Tekapo CCTV Cameras:** Keep on list as these moves to the next stage.

**Tekapo Trails:** No news on the status of this resource consent application.

**Tekapo Lakefront Development:** Can this be re-named to Tekapo Lakefront Tidy Up & rehabilitation. This was not a development.

**Area Outside 33 Lochinver:** This area has been added to the Whitestone contract. Remove action.

**Follow Up Service Request:** Remove from list.

David Adamson answered questions about items on the Better Off Funding list.

**The Meeting closed at 3.54pm.**

**The minutes of this meeting were confirmed at the Tekapo Community Board Meeting held on 24 August 2022.**

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**CHAIRPERSON**