



Notice is given of a Fairlie Community Board Meeting to be held on:

Date: Thursday, 18 April 2019

Time: 4.30pm

**Location: Council Chambers
Fairlie**

AGENDA

Fairlie Community Board Meeting

18 April 2019

**Suzette van Aswegen
Chief Executive Officer**

Fairlie Community Board Membership:

Les Blacklock (Chairperson)

Carolyn Coakley

Pauline Jackson

Damon Smith

Chris Clarke

Order Of Business

1	Opening	5
2	Apologies	5
3	Public Forum	5
4	Declarations Of Interest.....	5
5	Reports	6
5.1	Minutes of Fairlie Community Board Meeting - 14 March 2019	6
5.2	Fairlie Community Board Matters Under Action	12
5.3	Fairlie Community Board Financial Report	14
5.4	Mobile Shops and Traders Fairlie	23
5.5	Proposed 2019/20 Fairlie Community Facilities Fees and Charges	28
5.6	Ward Members Report/ Report From Members of the Board.....	32
5.7	Minutes from Other Community Boards	33

- 1 OPENING**
- 2 APOLOGIES**
- 3 PUBLIC FORUM**
- 4 DECLARATIONS OF INTEREST**

5 REPORTS

5.1 MINUTES OF FAIRLIE COMMUNITY BOARD MEETING - 14 MARCH 2019

File Reference: PAD

Author: Charlotte Borrell, Committee Administrator

Authoriser: Suzette van Aswegen, Chief Executive Officer

Attachments: 1. Minutes of Fairlie Community Board Meeting - 14 March 2019

RECOMMENDATION

1. That the Minutes of the Fairlie Community Board Meeting held on Thursday 14 March 2019 be received and adopted as a true and accurate record of the meeting.



MINUTES

Fairlie Community Board Meeting

14 March 2019

**MINUTES OF MACKENZIE DISTRICT COUNCIL
FAIRLIE COMMUNITY BOARD MEETING
HELD AT THE COUNCIL CHAMBERS, FAIRLIE
ON THURSDAY, 14 MARCH 2019 AT 4.30PM**

PRESENT: Mr Les Blacklock (Chairperson), Ms Carolyn Coakley (Community Board Member), Mrs Pauline Jackson (Community Board Member), Mr Damon Smith (Community Board Member), Cr Chris Clarke

IN ATTENDANCE: Garth Nixon (Group Manager Community Facilities), Charlotte Borrell (Committee Administrator), Sid Brown (member of the public)

1 OPENING

The Chairman opened the meeting.

2 APOLOGIES

APOLOGY

COMMITTEE RESOLUTION FCB/2019/101

Moved: Mr Les Blacklock (Chairperson)

Seconded: Ms Carolyn Coakley

That the apology received from Mayor Graham Smith, Suzette van Aswegen (Chief Executive), Pauline Jackson (Community Board Member) be accepted and leave of absence granted.

CARRIED

3 PUBLIC FORUM

4 DECLARATIONS OF INTEREST

5 REPORTS

5.1 MINUTES OF FAIRLIE COMMUNITY BOARD MEETING - 31 JANUARY 2019

COMMITTEE RESOLUTION FCB/2019/102

Moved: Ms Carolyn Coakley

Seconded: Mr Damon Smith

1. That the Minutes of the Fairlie Community Board Meeting held on Thursday 31 January 2019 be received and adopted as a true and accurate record of the meeting.

CARRIED

5.2 FAIRLIE COMMUNITY BOARD MATTERS UNDER ACTION

Regent Street: This is on the forward works programme

War Memorial Maintenance: Mr Nixon will action this.

Abley Transportation Strategy: The parking survey was completed mid-January to collect base line data. This is currently on hold until strategic study complete.

Street Lighting: This is ongoing.

New Security Cameras in Fairlie: This is a council issue. Council need to create a policy.

Rating System: Council is working on this.

Problem Dogs: Mr Nixon will investigate where the dog signage is at with Karina Morrow (Group Manager Regulations).

Dog Park in Fairlie: This a long term project.

Mobile Traders: The result of the workshop was two potential areas being chosen. Ms Morrow and Rachel Willcox (Resource Management Planner) will submit a report to the next Community Board meeting and a recommendation to council for these areas for the Community Board to approve.

WiFi for Fairlie Main Street: Cr Chris Clarke will follow up the survey for the next meeting.

Overgrown Gardens in the Domain: Mr Nixon has engaged the contractor to tidy this up.

Walkway to the Cemetery: Anne Thomson (Heartlands) gave feedback to Les stating the new path is excellent. Cr Clarke has also heard good feedback from the community. Complete.

Playground Extension: There was discussion around the appropriate age group to install equipment for. There is only space for one item. The board agreed the 9-12 year age group would be best as they are not well catered for currently. Damon Smith will investigate and report back at the next meeting.

Skateboard Park: There is a draft plan which is being made into a proposal that will come to the Community Board in the next meeting or two.

Gray Street: To revert back to parallel parking a formal resolution is required.

COMMITTEE RESOLUTION FCB/2019/103

Moved: Cr Chris Clarke

Seconded: Mr Les Blacklock (Chairperson)

1. That Council remove the angle parking and replace parallel parking on Gray Street.

CARRIED

Footpath from public toilet along Main Street to the carpark: Mr Nixon presented prices to the board and the following resolution was passed.

COMMITTEE RESOLUTION FCB/2019/104

Moved: Mr Les Blacklock (Chairperson)

Seconded: Cr Chris Clarke

That Council proceed with the lower priced contractor for the footpath from public toilet along main street to the carpark. To be completed by the end of May.

CARRIED

Hexagonal Seat: Mr Nixon has gained pricing for a square seat would work better in this situation. The cost for macrocarpa is \$2365 for seating around each tree.

COMMITTEE RESOLUTION FCB/2019/105

Moved: Mr Damon Smith

Seconded: Mr Les Blacklock (Chairperson)

That Council fit one macrocarpa seat to the tree located closest to the playground.

CARRIED

5.3 FAIRLIE COMMUNITY BOARD FINANCIAL REPORT

PURPOSE OF REPORT

For the Fairlie Community Board to note the financial performance of the Fairlie Community as a whole.

COMMITTEE RESOLUTION FCB/2019/106

Moved: Cr Chris Clarke

Seconded: Mr Damon Smith

1. That the report be received.

CARRIED

5.4 GENERAL BUSINESS

Cr Chris Clarke gave an update on the North Street Bridge. A plan has been drawn up. The span part is in danger of breaking. An option of bolting steel onto existing beams is being priced. All options are being priced and will be presented to council to make a decision.

Carolyn Coakley queried is there any area suitable to create an equine park? Tracks through pine plantations like McLeans Park in Christchurch as an example. Mr Nixon advised it was something for forestry board to consider. Mr Nixon suggested Tekapo Regional Park may be suitable for equestrian events. Cr Chris Clarke will raise this at next the Forestry board meeting.

STAFF RECOMMENDATIONS

That the information be noted.

COMMITTEE RESOLUTION FCB/2019/107

Moved: Mr Les Blacklock (Chairperson)

Seconded: Cr Chris Clarke

That Scott Mackenzie, following discussions with the Chair of the Community Board draw up options for angle parking on Talbot Road and relocating bus parking to opposite the Gladstone.

CARRIED

5.5 WARD MEMBERS REPORT/ REPORT FROM MEMBERS OF THE BOARD

There was no report.

5.6 MINUTES FROM OTHER COMMUNITY BOARDS

STAFF RECOMMENDATIONS

1. That the minutes be noted.

Attached are the minutes of the most recent meetings of the other two community boards in the Mackenzie District. They are attached for your information. Please note that these minutes have not yet been confirmed as accurate at the next meeting of the board.

The Meeting closed at 5.32pm.

The minutes of this meeting were confirmed at the Fairlie Community Board Meeting held on 18 April 2019.

.....
CHAIRPERSON

5.2 FAIRLIE COMMUNITY BOARD MATTERS UNDER ACTION**File Reference:** PAD**Author:** Charlotte Borrell, Committee Administrator**Authoriser:** Suzette van Aswegen, Chief Executive Officer**Attachments:** Nil**COMPLETED/RESOLVED ACTIONS**

- Walkway to the Cemetery
- Rubbish bins near picnic tables on the Village Green
- Cars parked outside garage on Princes Street
- Tidy overgrown gardens in the Domain

SHORT TERM ACTIONS

Date	Project	Actioned Required By
14 Mar 19	Gray Street: Resolution passed "That Council remove the angle parking and replace parallel parking on Gray Street." <i>Working to get sub contractor's back into the area to change the marking to parallel parking both sides of the street</i>	Mr Mckenzie
	War Memorial Maintenance: Plastering and tiles to be completed. <i>Mr Nixon is working with contractors to complete this.</i>	Mr Nixon
	Problem dogs: Two new signs will be erected on the Village Green. <i>Signs have been ordered.</i>	Mr Nixon
	Mobile Traders: <i>Karina Morrow and Rachel Willcox (Resource Management Planner) have submitted a report in this agenda.</i>	Ms Morrow Ms Willcox
	WiFi for Fairlie Main Street: Cr Chris Clarke will follow up the survey for the next meeting.	Cr Clarke
	Playground Extension: The board agreed the 9-12 year age group are not well catered for and should be the focus for a piece of equipment. <i>Damon Smith has met with the mothers group and will update the board on the outcome.</i>	Mr Smith
	Footpath from public toilet along Main Street to the carpark: Resolution passed "That Council proceed with the lower priced contractor for the footpath from public toilet along main street to the carpark. To be completed by the end of May." <i>Contractor has been engaged.</i>	Mr Nixon

	Hexagonal seat around tree on Talbot Road: Prices were received and the resolution passed "That Council fit one macrocarpa seat to the tree located closest to the playground." <i>Contractor has been engaged.</i>	Mr Nixon
--	--	----------

LONG TERM ACTIONS

Date	Project	Actioned Required By
	Regent Street: Resolution passed on March 15, 2018 - That the Fairlie Community board recommends to Council to review its decision on the sealing of Regent Street up to Bank Street. Council is waiting for the township traffic strategies to be completed. No money in current budget for this work. Mayor believes it will happen within the next two years.	Council
	Abley Transportation Strategy: The parking survey was completed mid-January to collect base line data. This is currently on hold until strategic study complete.	Council
	Street Lighting: Roading manager is seeking prices for bollards in Fairlie and Tekapo. Ongoing.	Mr Mckenzie
	New security cameras in Fairlie: Council staff are working on a new policy for the use of cameras.	Council
	Rating System: Resolution passed on April 26, 2018, "That the Fairlie Community Board recommends that Council reviews the rating system for Fairlie amenities, in particular the split between town and rural." The chief executive reported there will be a rating review.	Council
	Dog Park in Fairlie: An area has been suggested on the southeast side of the Allandale Bridge. Mr Nixon checking that this is a project for the year.	Mr Nixon
	Frisbee Golf Course:	
	Fairlie Skateboard Park: There is a draft plan which is being made into a proposal that will come to the Community Board in the next meeting or two.	

SUZETTE VAN ASWEGEN
CHIEF EXECUTIVE OFFICER

5.3 FAIRLIE COMMUNITY BOARD FINANCIAL REPORT**File Reference:** FIN**Author:** Paul Morris, Group Manager Finance**Authoriser:** Suzette van Aswegen, Chief Executive Officer**Attachments:** 1. Fairlie Community Board Financial Report [↓](#) **PURPOSE OF REPORT**

For the Fairlie Community Board to note the financial performance of the Fairlie Community as a whole.

STAFF RECOMMENDATIONS

1. That the report be received.

BACKGROUND

The financial report for the Community Board for the period ended February, 2019, the purpose of which is to update Board members on the financial performance of the Fairlie Community as a whole for that period.

SUZETTE VAN ASWEGEN

CHIEF EXECUTIVE OFFICER

MACKENZIE DISTRICT COUNCIL
FAIRLIE COMMUNITY BOARD REPORT
 Activity Statement
 For the period ended February 2019

	LYTD Actual 2018	YTD Actual February 2019	YTD Budget February 2019	Variance	Variance %	Full Year Budget 30/06/2019
Council - General Fairlie						
Income						
Targeted Rates	6,288	6,464	6,464	-	0%	9,700
Total Income	6,288	6,464	6,464	-		9,700
Expenses						
Members Expenses	6,274	6,405	6,464	59	1%	9,700
Total Expenses	6,274	6,405	6,464	59		9,700
Total Council - General Fairlie	14	59	-	59		-

MACKENZIE DISTRICT COUNCIL
FAIRLIE COMMUNITY BOARD REPORT
Activity Statement
For the period ended February 2019

	LYTD Actual 2018	YTD Actual February 2019	YTD Budget February 2019	Variance	Variance %	Full Year Budget 30/06/2019
Fairlie Domain						
Income						
Targeted Rates	952	(3,112)	(3,112)	-	0%	(4,664)
Other Income	11,291	10,666	11,025	(359)	-3%	20,332
Total Income	12,243	7,554	7,913	(359)		15,668
Expenses						
Administration Expenses	2,045	2,323	2,152	(171)	-8%	3,228
Operational and Maintenance	6,252	5,317	8,296	2,979	36%	12,440
Depreciation	9,464	9,552	9,552	-	0%	14,330
Total Expenses	17,761	17,192	20,000	2,808		29,998
Total Fairlie Domain	(5,518)	(9,638)	(12,087)	2,449		(14,330)

MACKENZIE DISTRICT COUNCIL
FAIRLIE COMMUNITY BOARD REPORT
 Activity Statement
 For the period ended February 2019

	LYTD Actual 2018	YTD Actual February 2019	YTD Budget February 2019	Variance	Variance %	Full Year Budget 30/06/2019
Fairlie Investment Income						
Income						
Targeted Rates	(1,064)	(2,136)	(2,136)	-	0%	(3,200)
Other Income	1,064	2,136	2,136	-	0%	3,200
Total Income	-	-	-	-	X	-
Total Fairlie Investment Income	-	-	-	-	X	-

MACKENZIE DISTRICT COUNCIL
FAIRLIE COMMUNITY BOARD REPORT
Activity Statement
For the period ended February 2019

	LYTD Actual 2018	YTD Actual February 2019	YTD Budget February 2019	Variance	Variance %	Full Year Budget 30/06/2019
Fairlie Township						
Income						
Targeted Rates	114,222	108,075	108,120	(45)	0%	162,180
Other Income	5,000	-	10,664	(10,664)	-100%	16,000
Total Income	119,222	108,075	118,784	(10,709)		178,180
Expenses						
Administration Expenses	2,972	2,386	11,136	8,750	79%	16,700
Operational and Maintenance	75,278	86,514	107,656	21,142	20%	161,480
Depreciation	4,352	4,120	4,120	-	0%	6,178
Total Expenses	82,602	93,020	122,912	29,892		184,358
Total Fairlie Township	36,620	15,055	(4,128)	19,183		(6,178)
Playground Upgrade	-	-	33,336	(33,336)	100%	50,000
Total Capital Expenditure	-	-	33,336	(33,336)		50,000

Variance Analysis:

1. Other income of \$10,664 has been budgeted however this was included here in error as relates to the Fairlie Camping Ground rental which is budgeted for and received in the Fairlie Domain cost centre.
2. Operational and maintenance costs are currently under budget, however there has been an overspend with regards to tree maintenance, with an arborist and Whitestone Contracting used to tidy up the township and village green trees. Lawnmowing is also currently over budget due to timing and additional areas.

MACKENZIE DISTRICT COUNCIL
FAIRLIE COMMUNITY BOARD REPORT
Activity Statement
For the period ended February 2019

	LYTD Actual 2018	YTD Actual February 2019	YTD Budget February 2019	Variance	Variance %	Full Year Budget 30/06/2019
Mackenzie Community Centre						
Income						
Targeted Rates	42,552	43,216	43,216	-	0%	64,823
Other Income	6,758	23,984	10,000	13,984	140%	15,000
Internal Interest Income	435	733	496	237	48%	746
Total Income	49,745	67,933	53,712	14,221		80,569
Expenses						
Employment Expenses	-	223	5,760	5,537	96%	8,642
Administration Expenses	6,152	6,828	6,008	(820)	-14%	9,000
Operational and Maintenance	22,710	11,386	28,064	16,678	59%	42,085
Depreciation	25,152	27,720	27,720	-	0%	41,573
Total Expenses	54,014	46,157	67,552	21,395		101,300
Total Mackenzie Community Centre	(4,269)	21,776	(13,840)	35,616		(20,731)
Building Upgrade	-	-	13,336	(13,336)		20,000
Total Capital Expenditure	-	-	13,336	(13,336)		20,000

Variance Analysis:

1. Other income is significantly higher than budgeted due to a donation received to go towards the upgrade of the Community Centre, while income from hall hire is currently \$5,154 less than budgeted.
2. Administration expenses are up on budget by \$820 due to rates being charged to the individual activities this year.

MACKENZIE DISTRICT COUNCIL
FAIRLIE COMMUNITY BOARD REPORT
 Activity Statement
 For the period ended February 2019

	LYTD Actual 2018	YTD Actual February 2019	YTD Budget February 2019	Variance	Variance %	Full Year Budget 30/06/2019
Strathconan Park						
Income						
Targeted Rates	2,856	2,824	2,824	-	0%	4,233
Total Income	2,856	2,824	2,824	-		4,233
Expenses						
Administration Expenses	1,565	1,119	3,233	2,114	65%	3,233
Operational and Maintenance	-	-	664	664	100%	1,000
Total Expenses	1,565	1,119	3,897	2,778		4,233
Total Strathconan Park	1,291	1,705	(1,073)	2,778		-

MACKENZIE DISTRICT COUNCIL
FAIRLIE COMMUNITY BOARD REPORT
Activity Statement
For the period ended February 2019

	LYTD Actual 2018	YTD Actual February 2019	YTD Budget February 2019	Variance	Variance %	Full Year Budget 30/06/2019
Strathconan Swimming Pool						
Income						
Targeted Rates	37,208	41,976	41,976	-	0%	62,966
Other Income	9,658	8,737	14,240	(5,503)	-39%	17,800
Internal Interest Income	61	231	112	119	107%	164
Total Income	46,927	50,944	56,328	(5,384)		80,930
Expenses						
Employment Expenses	27,488	30,863	35,650	4,787	13%	44,153
Administration Expenses	3,434	3,713	3,500	(213)	-6%	4,600
Operational and Maintenance	14,002	31,103	20,256	(10,847)	-54%	27,278
Internal interest Expense	47	-	-	-		-
Depreciation	6,384	6,536	6,536	-	0%	9,798
Total Expenses	51,356	72,214	65,942	(6,272)		85,829
Total Strathconan Swimming Pool	(4,429)	(21,270)	(9,614)	(11,656)		(4,899)

Variance Analysis:

1. Other income is less than budget as the local groups have yet to be invoiced for their use.
2. Administration expenses are just over budget as telephone costs were not budgeted for.
3. Operational and maintenance costs are higher than budgeted as electricity costs are up due to timing, and repair costs were higher than budget due to the pool being painted, new vinyl laid, venting fan and other pre-season repairs.

MACKENZIE DISTRICT COUNCIL
FAIRLIE COMMUNITY BOARD
Detailed Expenses Report
For the period ended February 2019

	LYTD February 2018	YTD Actual February 2019	YTD Budget February 2019	Variance	Variance %	Full Year Budget 30/06/19
Fairlie Township						
Administration Expenses						
0524455. Advertising	-	-	336	336	100%	500
0524485. Donations & Grants	500	-	10,800	10,800	100%	16,200
0524495. Insurance	352	372	-	(372)	X	-
0524615. Rates	2,120	2,013	-	(2,013)	X	-
Total Administration Expenses	2,972	2,386	11,136	8,750		16,700
Operational and Maintenance						
0525001. Materials Purchased	-	278	200	(78)	-39%	300
0525020. Gardening	18,062	19,178	23,336	4,158	18%	35,000
0525021. Contractors	1,744	1,795	1,800	5	0%	2,700
0525022. Irrigation equip - maintenance	530	546	664	118	18%	1,000
0525025. Lawn Mowing	28,627	28,669	24,000	(4,669)	-19%	36,000
0525026. Repairs & Maintenance Planned	-	-	3,336	3,336	100%	5,000
0525027. Repairs & Maint Unplanned	1,115	3,062	7,000	3,938	56%	10,500
0525029. Tree Maintenance	6,320	8,499	4,000	(4,499)	-112%	6,000
0525035. Playground Maintenance	1,364	1,512	1,440	(72)	-5%	2,160
0525042. Litter Bin Collection	10,760	10,848	11,880	1,032	9%	17,820
0525210. Fairlie Walkway	1,374	45	3,336	3,291	99%	5,000
0525603. Fairlie Township Projects	5,382	12,081	26,664	14,583	55%	40,000
Total Operational and Maintenance	75,278	86,514	107,656	21,142		161,480

5.4 MOBILE SHOPS AND TRADERS FAIRLIE**File Reference:** NA**Author:** Rachael Willox, Planning**Authoriser:** Karina Morrow, Group Manager Regulations**Attachments:** 1. Attachment One  **Council Role:**

<input type="checkbox"/> Advocacy	When Council or Committee advocates on its own behalf or on behalf of its community to another level of government/body/agency.
<input type="checkbox"/> Executive	The substantial direction setting and oversight role of the Council or Committee e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
<input type="checkbox"/> Legislative	Includes adopting District Plans and plan changes, bylaws and policies.
<input type="checkbox"/> Review	When Council or Committee reviews decisions made by officers.
<input type="checkbox"/> Quasi-judicial	When Council determines an application/matter that directly affects a person's rights and interests. The judicial character arises from the obligation to abide by the principles of natural justice, e.g. resource consent or planning applications or objections, consents or other permits/licences (e.g. under Health Act, Dog Control Act) and other decisions that may be appealable to the Court including the Environment Court.
<input checked="" type="checkbox"/> Not applicable	(Not applicable to Community Boards).

PURPOSE OF REPORT

For the Fairlie Community Board to consider designating a specified area/specified areas for mobile trading within the Fairlie Township.

STAFF RECOMMENDATIONS

1. That the report be received.
2. That the Village Green and Denmark Street areas (as shown in Attachment One) be designated as specified areas for mobile trading for up to six mobile traders (three traders in each location) within the period 1 May 2019 to the 30 April 2020.

BACKGROUND

The Council regulates the conduct of persons selling goods and services on streets, roads and pavements through the Mackenzie District Council Mobile Shops and Traders Bylaw 2014 (the Bylaw). As per clause 6.1 of the Bylaw any person wishing to sell goods and services on streets and roads must obtain a permit from the Mackenzie District Council.

All applications for Mobile Shop and Trader Permits in Fairlie are currently managed on a case by case basis and reviewed by the Fairlie Community Board. In Twizel and Tekapo specific areas have

been designated as specified areas for mobile trading. By designating a specific area the process to receive a Mobile Shop and Trader Permit is more streamlined for the Council and applicants, as the Community Board does not need to review each individual application.

Staff on the 14 March 2019 met with the Fairlie Community Board to workshop potential locations for mobile trading within Fairlie. In this workshop the Community Board were asked their opinion on four potential locations:

- The Allandale Road Car Park;
- The Village Green;
- Talbot Road; and
- Denmark Street.

The Allandale Road car park was considered to be inappropriate given its proximity to the Allandale Road and Main Street intersection. Talbot Road was also considered to be inappropriate given the site is intended to be used for the new skate park and is currently utilised for tour buses.

The Village Green and Denmark Street sites were identified as the most suitable locations for mobile trading. The Community Board suggested both locations be designated as specified areas on a trial basis for a small number of traders in each location.

Given the above, staff recommend that the Village Green and Denmark Street areas are designated as specified areas for mobile trading for up to three mobile traders in each location on a trial basis. Staff recommend a period of 12 months to allow for the summer season and to align with the expected Tekapo trial.

Any mobile traders operating from Denmark Street are recommended to be restricted to the northern portion of the Council landscape stripe. All traders are also recommended to have road frontage directly to Denmark Street rather than State Highway 8. Mobile Traders operating within the Village Green are recommended to be restricted to southern portion of the carpark.

POLICY STATUS

N/A

SIGNIFICANCE OF DECISION

Not Significant.

OPTIONS

- Option 1: The Fairlie Community Board recommend the Village Green and Denmark Street are designated as specified areas for mobile trading for up to six mobile traders (three traders in each location), within the following period 1 May 2019 to the 30 April 2020.
- Option 2: The Fairlie Community Board recommend an alternative location is designated as a specified area for mobile trading for up to a designated number of traders, permitted by Council at any one time, within a specified time period.
- Option 3: The Fairlie Community Board recommend a designated specified area for mobile trading is not approved and all applications received continue to go before the Community Board for approval on a case by case basis.

CONSIDERATIONS**Legal**

The Bylaw came into force on the 15 December 2014. The objective of the Bylaw is to regulate the conduct of persons selling goods on streets, roads and pavements and persons using vehicles to sell goods or services. Through the Bylaw the Council can impose conditions. No person can engage mobile trading without first obtaining a licence from the Council.

Financial

N/A

CONCLUSION

The Fairlie Community Board is asked to consider this report.

SUZETTE VAN ASWEGEN

CHIEF EXECUTIVE OFFICER

Denmark Street Recommended Site Location Map:



Site Photograph:



The Village Green Recommended Site Location Map:**Site Photograph:**

5.5 PROPOSED 2019/20 FAIRLIE COMMUNITY FACILITIES FEES AND CHARGES**File Reference:** FIN 4/11**Author:** Suzanne Blyth, Resource Management Planner**Authoriser:** Suzette van Aswegen, Chief Executive Officer**Attachments:** Nil**PURPOSE OF REPORT**

For the Fairlie Community Board to consider the proposed 2019/20 Fees and Charges for Strathconan Swimming Pool and the Mackenzie Community Centre.

STAFF RECOMMENDATIONS

1. That the report be received.
2. That the Fairlie Community Board recommend that Council adopt the 2019/20 fees and charges for Strathconan Swimming Pool and the Mackenzie Community Centre as proposed.

BACKGROUND

Every year the Council sets its fees and charges for the provision of services. The Council is able to set fees for various activities, in accordance with relevant statutes.

Council's Revenue and Financing Policy, which sets how various activities are to be funded, specifies that the user charges proportion of public halls and community centres be set between 20-40% with the remainder to be funded through targeted township rates. The Policy sets limits for swimming pool user charges of 20-40%, with the balance recouped through the targeted township rate. The proposed 2019/20 fees and charges for Strathconan Swimming Pool and Mackenzie Community Centre have been set in accordance with this policy.

In reviewing the fees for community facilities, input from the relevant Community Board is sought. The below proposed Fees for Strathconan Swimming Pool and the Mackenzie Community Centre have been reviewed by Garth Nixon, Group Manager Community Facilities.

For the Strathconan Swimming Pool it is proposed that the fees and charges be increased by 25% from the 2018/19 financial year. Currently the Strathconan Swimming Pool cost recovery is 24%, the 25% increase will ensure that the Strathconan Swimming Pool cost recovery is closer to the targeted 20-40% recovery under Council Policy. The increase in fees for the Strathconan Swimming Pool is the same as the increase in fees for the Twizel Swimming Pool, which means equitable access to swimming pools across the district is maintained.

The proposed increase for the Mackenzie Community Centre is an average 2% increase which is in line with inflation.

This comparable increase will maintain the current distribution of cost between users of the facilities and township ratepayers, avoiding funding burden being placed on ratepayers.

Mackenzie Community Centre

Stadium (per hour)	Fees 2018/19	Fees 2019/20
Local user (and any non-profit organisation)	\$23.00	\$23.50
Set up charge	\$8.20	\$8.40
Regular user*	\$18.00	\$18.40
Stadium Heating (per unit)	\$23.00	\$23.50
Commercial function**, hourly rate plus heating	\$54.60	\$56.00
Commercial set up fee	\$16.20	\$17.00
Hall hire bond	\$220.00	\$250.00

Theatre (seats 180) (per hour)	Fees 2018/19	Fees 2019/20
Local user (and any non-profit organisation)	\$18.70	\$19.00
Set up cost per hour	\$8.20	\$8.40
Regular user*	\$15.30	\$15.85
Commercial function**	\$45.50	\$46.50
Theatre heating (per unit)	\$23.00	\$23.00

Kitchen (per hour)	Fees 2018/19	Fees 2019/20
Kitchen Hire	\$18.00	\$18.40
Morning, afternoon teas, suppers etc. where only zip and fridge is used	\$11.50	\$12.00

Meeting Rooms (per hour)	Fees 2018/19	Fees 2019/20
Upstairs Meeting Room	\$10.00	\$12.00
Hire Lounge (includes tea making facilities and power consumption)	\$15.30	\$15.85
Lounge Hire Regular User	\$12.00	\$12.25

Miscellaneous Hire Items

Crockery available without charge (not to be removed from the centre).

Furniture (Each)	Fees 2018/19	Fees 2019/20
Hire of chairs	\$1.50	\$2.00
Hire of forms	\$2.50	\$3.00
Hire of tables	\$13.00	\$15.00

* Regular user: user with 20 or more pre-bookings

** Commercial business rates: rates for people getting profit from hiring the hall

Furniture bond per 10 items	\$50.00	\$50.00
Hire of piano (per performance)	\$30.00	

NOTE: If furniture is required in the complex, it is not available for hire.

Strathconan Swimming Pool

	Fees 2018/19	Fees 2019/20
Adult	\$4.50	\$6.00
Child (under 18 years)	\$3.20	\$4.00
Pre-Schooler	\$1.00	\$1.00
Adult Concession Ticket (12 swims)	\$45.00	\$60.00
Child Concession Ticket (12 swims)	\$32.00	\$40.00
Adult Season Ticket	\$162.00	\$216.00
Child Season Ticket	\$108.00	\$144.00
Family Season Ticket	\$216.00	\$288.00
School Use	\$17.00	\$21.25
Private Hire, 1 lifeguard (per hour)	\$76.00	\$95.00
Private Hire, 2 lifeguards (per hour)	\$113.00	\$142.50

The proposed fees and charges are required to be set by Council prior to becoming effective 1 July.

POLICY STATUS

Various activities and services are funded from user fees and charges, as outlined in the Revenue and Financing Policy. The proposed fees as described above have been set in accordance with the provisions of Council's Revenue and Financing Policy.

SIGNIFICANCE OF DECISION

The decision is not considered significant under the Council's Significance and Engagement Policy.

OPTIONS

The Community Board has a number of options available to it, as follows:

- That the Fairlie Community Board recommend that Council adopt the 2019/20 fees and charges for Strathconan Swimming Pool and the Mackenzie Community Centre as proposed; or
- That the Fairlie Community Board recommend that changes are made to the proposed 2019/20 fees and charges for Strathconan Swimming Pool and the Mackenzie Community Centre, and outline those changes requested.

CONSIDERATIONS**Legal**

N/a

Financial

The setting of fees and charges and user chargers provides part of the Council's funding for its activities.

Other

N/a

CONCLUSION

The Council is required to set fees and charges for the 2019/20 year prior to 1 July. The proposed fees for Strathconan Swimming Pool and the Mackenzie Community Centre are included for Community Board's consideration. Staff are seeking Fairlie Community Board's comment on the proposed fees and charges, to be provided to Council.

SUZETTE VAN ASWEGEN

CHIEF EXECUTIVE OFFICER

5.6 WARD MEMBERS REPORT/ REPORT FROM MEMBERS OF THE BOARD**File Reference:** PAD**Author:** Charlotte Borrell, Committee Administrator**Authoriser:** Suzette van Aswegen, Chief Executive Officer**Attachments:** Nil**STAFF RECOMMENDATIONS**

That the information be noted.

BACKGROUND







1. Cr Clarke will provide a verbal report regarding recent Council business that has occurred since the last Community Board meeting for members' information.
2. Reports from members who represent the Board on other Committees.

SUZETTE VAN ASWEGEN

CHIEF EXECUTIVE OFFICER

5.7 MINUTES FROM OTHER COMMUNITY BOARDS**File Reference:** PAD**Author:** Charlotte Borrell, Committee Administrator**Authoriser:** Suzette van Aswegen, Chief Executive Officer

Attachments:

1. Twizel Community Board Minutes 11 March  
2. Twizel Community Board Minutes-Attachments 11 March  
3. Tekapo Community Board Minutes 13 March  

STAFF RECOMMENDATIONS

That the minutes be noted.

Attached are the minutes of the most recent meetings of the other two community boards in the Mackenzie District. They are attached for your information. Please note that these minutes have not yet been confirmed as accurate at the next meeting of the board.

SUZETTE VAN ASWEGEN
CHIEF EXECUTIVE OFFICER



MINUTES

Twizel Community Board Meeting

11 March 2019

**MINUTES OF MACKENZIE DISTRICT COUNCIL
TWIZEL COMMUNITY BOARD MEETING
HELD AT THE EVENTS CENTRE, TWIZEL
ON MONDAY, 11 MARCH 2019 AT 3.00PM**

PRESENT: Ms Jacqui de Buyzer (Chairperson), Mr Norman Geary (Community Board Member), Mrs Pat Shuker (Community Board Member), Cr Paul Hannagan (Councillor), Nicola Collins (Community Board Member)

IN ATTENDANCE: Mayor Graham Smith, Cr Russell Armstrong (Councillor), Charlotte Borrell (Committee Administrator), Tanya Coles, Steve Golding and 7 members of the public.

1 OPENING

Jacqui welcomed everyone and opened the meeting.

2 APOLOGIES

Apologies were received from Suzette van Aswegen (Chief Executive), Garth Nixon (Group Manager Facilities) and Angie Taylor (Solid Waste Manager).

3 PUBLIC FORUM

Steve Golding spoke of concerns around the poor quality of the footpath resealing completed on Mount Cook St. Mr Golding is disappointed as he was previously told this issue would be resolved. The Mayor responded to Mr Golding's concerns also clarifying timeframes for sweeping in Twizel. He agreed that this issue is affecting people in the area. Cr Paul Hannagan added that with fibre being laid in 2021 the footpath maintenance (resealing) has been let go until the fibre has been laid, however sweeping will continue. The Chair thanked Mr Golding for raising his concerns and agreed this issue needs to be resolved and that the board is looking for some action from the council.

Fred Strachen questioned how the Community Board meetings are being advertised. The advertising schedule was explained. Mr Strachen requested better coverage of the meetings, Nicole Collins questioned Mr Strachen as to what he would like included in her report in the Twizel Update and will endeavour to include more detail.

Mr Strachen spoke of his concerns regarding the line of sight crossing Mackenzie Drive due to the Mackenzie District Council erecting a sign on the corner which affects visibility. The sign is the entrance to the events facilities. The Community Board agreed to investigate this.

Mr Strachen brought up cycle tracks and that due to the amount of traffic attending rowing regattas could the cycle track be extended to enable safer passage for people, including mobility scooters. Mayor Graham Smith responded that the Council needed to investigate. Cr Russell Armstrong gave one option to widen the main road and add a cycle lane at the same time, due to large amount of cyclists consistently in the area. The Mayor indicated the council may be able to access funding towards this as the NZTA are putting a lot of focus on cycleways due to tourism.

4 DECLARATIONS OF INTEREST

Jacqui de Buyzer declared an interest in item 5.4.

5 REPORTS**5.1 MINUTES OF TWIZEL COMMUNITY BOARD MEETING - 28 JANUARY 2019****COMMITTEE RESOLUTION TWCB/2019/182**

Moved: Ms Jacqui de Buyzer (Chairperson)

Seconded: Mr Norman Geary

1. That the Minutes of the Twizel Community Board Meeting held on Monday 28 January 2019 be received and the recommendations therein be adopted.

CARRIED

5.2 TWIZEL COMMUNITY BOARD MATTERS UNDER ACTION

Market Place Completion: The disabled car parking has been adjusted with remarking.

Theatre seats: The supplier is sending covers for the damaged seats. Strip lighting has been laid for safety. Council staff are enquiring about seats to fill the gaps and investigating handrails.

WiFi: Paul Hannagan has spoken to Paul Flannigan regarding WiFi and may be able to get it directly to council building. It can then be broadcast from there.

River track: A local resident has mowed a firebreak. Garth will arrange the contractor to mow the area when conditions are more favourable.

Memorial to men who died on power projects unveiling is on 23 March.

Sports Hall Floor Resurfacing: Basketball will be starting soon so floor will be done next spring.

Sealed path on Glen Lyon Road: Will be included in Next NLTP 20 21 Bid. It will be added to the Low Cost Low Risk Improvement Programme.

5.3 TWIZEL COMMUNITY BOARD FINANCIAL REPORT**Purpose of report**

To inform Twizel Community Board members on the financial performance of the Twizel community as a whole.

The board would like to thank Paul Morris for the notes provided on the financials as they are very helpful.

COMMITTEE RESOLUTION TWCB/2019/183

Moved: Ms Jacqui de Buyzer (Chairperson)

Twizel Community Board Meeting Minutes

11 March 2019

Seconded: Mr Norman Geary

1. That the report be received.

CARRIED**5.4 CORRESPONDENCE - GRANT APPLICATION FROM TANYA COLES**

Mr Norman Geary took over the chair as Jacqui de Buyzer declared an interest.

Tanya spoke to the request.

The board supported the request and benefit to the Twizel community.

COMMITTEE RESOLUTION TWCB/2019/184

Moved: Cr Paul Hannagan

Seconded: Mrs Pat Shuker

That the Twizel Community Board grant the \$250.

CARRIED

5.5 GENERAL BUSINESS/ INFORMATION UPDATE

Man-Made Hill: Norman Geary updated the board on progress. Still awaiting the outcome from the golf club and Mackenzie District Council discussions regarding liability for working bees. Mr Geary tabled plant option photos. Currently the site is cleared but a lot of slash remains. The broom has been sprayed. The first working bee would be a tidy up and saving existing native trees. Mr Geary suggested public meetings be held to get public contributions for what they would like on the hill, also the public could donate and plant trees. This will be approximately a 5 year plan. Options for watering to establish plants include using a donated tanker to irrigate in stages. Seating will also be installed. Another suggestion is a separate cycle path. Mayor Graham Smith responded to inform the board that Council is waiting for a response for golf club. The board and Mayor commended Norman on the great job he's done and hard work he's put into this project.

Market Place Rubbish Bins: Discussion around concerns there aren't enough bins in the area. The board agreed bins needed to be in a public place to discourage them being used to dispose of household rubbish. A trial was suggested to see if there would be a benefit to the community. The outcome of the trial would supply information and costs to provide to the public. Mayor Graham Smith will confirm who owns the supermarket carpark.

Jacqui de Buyzer tabled an email (below) from Judy Norman to the board. The board support the chairs being installed and requested that Garth Nixon to provide a cost to install.

From: Judy Norman <judy@highcountrynz.com>
Date: 5 March 2019 at 8:46:42 PM NZDT
To: Jacqui de Buyzer <jacqui.debuyzer@xtra.co.nz>
Subject: seats

Hi Jacqui

Twizel Cancer Support group would like to purchase two chairs like the ones in the square to go under the trees by the play ground to give shade to parents .

If we donate the chairs would the council be happy to pay the cost of install them.

Thank you.

Judy

COMMITTEE RESOLUTION TWCB/2019/185

Moved: Ms Jacqui de Buyzer (Chairperson)

Seconded: Ms Nicola Collins

Place a set of rubbish bins on the grass for a trial period of 1 year.

CARRIED

Attachments

- 1 Man-made Hill Plant Options
- 2 Man Made Hill Project

5.6 WARD MEMBERS REPORT/REPORT FROM MEMBERS OF THE BOARD

Cr Paul Hannagan spoke about tourism in the district and told the board that the council has been receiving CamperMate App information about where people are staying and what services they are looking for. This will give valuable feedback for future planning.

He spoke of the policing of sections with regards to fire risk. The local fire department are proactive in educating residents. Twizel has been split into seven zones. Zone by zone residents are spoken to and invited to a local meeting for each zone. Those not spoken to in person have been sent a letter. Notices have also been posted around town to educate residents.

Mayor Graham Smith spoke of the staff changes within the council and informed the board that the changes are effective from 1 May.

5.7 MINUTES FROM OTHER COMMUNITY BOARDS**COMMITTEE RESOLUTION TWCB/2019/186**

Moved: Cr Paul Hannagan

Seconded: Ms Jacqui de Buyzer (Chairperson)

1. That the minutes be noted.

CARRIED

Attached are the minutes of the most recent meetings of the other two community boards in the Mackenzie District. They are attached for your information. Please note that these minutes have not yet been confirmed as accurate at the next meeting of the board.

The Meeting closed at 4.14pm.

The minutes of this meeting were confirmed at the Twizel Community Board Meeting held on 15 April 2019.

.....
CHAIRPERSON



ATTACHMENTS MINUTES

Twizel Community Board Meeting

11 March 2019

Table of Contents

5.5	General Business/ Information Update	
	Attachment 1 Man-made Hill Plant Options	5
	Attachment 2 Man Made Hill Project	15

Grotabs – 1000 Fertiliser Tablets.



Carex Testacea (Tussock) Root-trainer \$2.20



Chionochloa rubra (Red Tussock) Root-trainer \$2.20



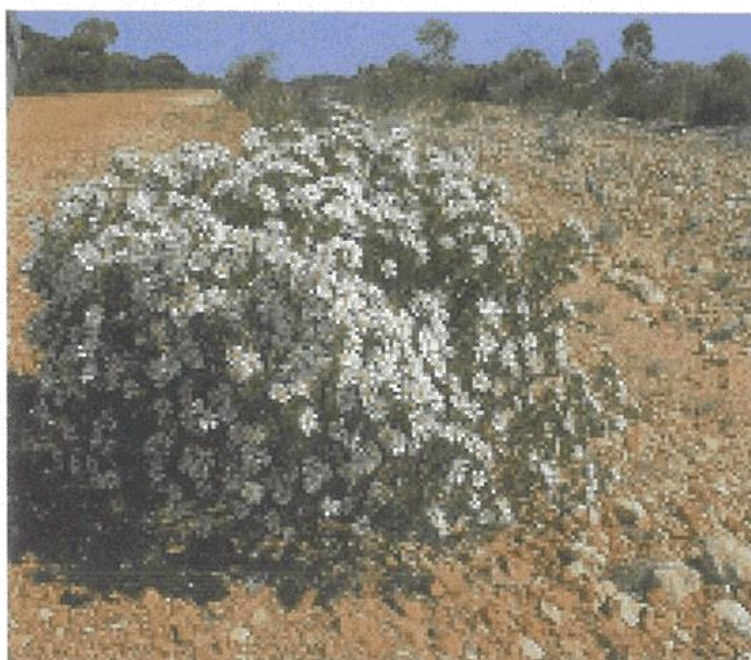
Carmichaelia australis (Native broom)



Hebe spp 1 meter tall Root-trainer \$2.20



Coprosma spp (hardy varieties) 1.5 meters tall. Root-trainer \$2.20



Olearia spp 7cm tube \$2.20



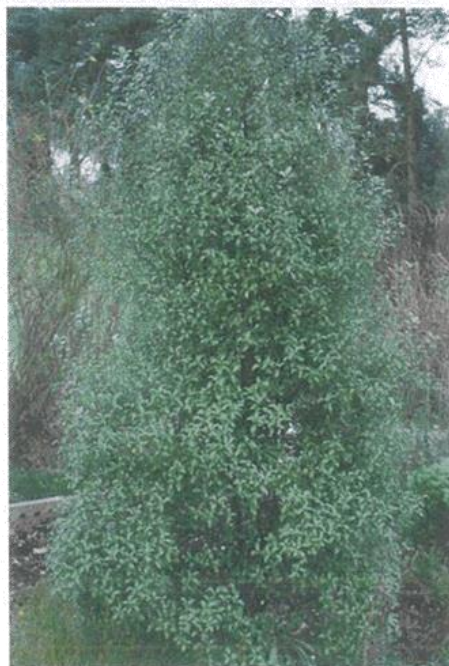
Sophora prostrata (Dwarf Kowhai) 2 meters tall. 7cm tube \$2.20



Leptospermum Scoparium (Manuka or tea tree) 2 meters tall, groups of 20 to 30. Root-trainer \$2.20



Kunzea ericoides (kunuka) Tree, plant on windy side 2.5 meters tall. Root-trainer \$2.20



Pittosporum Tenuifolium (Matipo) in sheltered areas, up to 3 meters tall. Root-trainer \$2.20



Sophora microphylla (South Island Kowhai) 3 to 4 meters tall groups of 4 to 7. Root-trainer \$2.20



Fuscospora cliffortioides (Mountain beech) Groups of 10 to 15. 7cm tube \$2.20



Fuscospora fusca (Red Beech) Groups 10 to 15. 7cm tube \$2.20



Fuscospora Solandri (Black beech) 7cm tube \$2.20



Hoheria angustifolia (Lace bark) 7cm tube \$2.20



Plagianthus regius (Ribbonwood) Groups of 3 to 5. Root-trainer \$2.20



Podocarpus totara Groups of 3 to 5. 7cm tube \$2.20

Beautification of Man Made Hill 3.5 Ha.**Project Steps.**

1	Spray broom	5	Take all chipped material available and tip on top of hill	9	Cover golf club side with chipped material as it becomes available,
2	Tidy up existing sucker trees.	6	Cover sides with chipped material in order, top 20%	10	Plant natives from Mackenzie with limited exotic's for beautification
3	Salvage reminding wood and distribute to community residents.	7	Plant natives from Mackenzie with limited exotics for beautification	11	Seek additional funding / partners
4	Remove all slash either chip or better to pile and burn Paul to advise	8	Seek additional funding / partners FY2020	12	More of the same until all complete.

Project Set Up.

1	Account and financial management, maintenance ownership once finished. Accountant needed.	MDC
2	Foot path, sponsorship and naming rights	MDC
3.	Digger, concrete for tables, advertisement for sponsors	Many
4.	Sponsorship available for many budgets, one plant, groups of plants / trees. Individuals, families, clubs, commercial sponsors. Certificate with GPS coordinates.	Many
5.	Guardians of MMH to be set up for governance and to continue philosophy.	



MINUTES

Tekapo Community Board Meeting

13 March 2019

**MINUTES OF MACKENZIE DISTRICT COUNCIL
TEKAPO COMMUNITY BOARD MEETING
HELD AT THE TEKAPO COMMUNITY HALL LOUNGE, LAKE TEKAPO
ON WEDNESDAY, 13 MARCH 2019 AT 4.00PM**

PRESENT: Ms Stella Sweney (Chairperson), Mrs Lyn Martin (Community Board Member), Mr Steve Howes (Community Board Member), Ms Caroll Simcox (Community Board Member), Cr Russell Armstrong (Councillor)

IN ATTENDANCE: Paul Morris (Group Manager Finance), Garth Nixon, (Group Manager Facilities), Charlotte Borrell (Committee Administrator), 5 members of the public

1 OPENING

The Chair welcomed everyone and opened the meeting.

2 APOLOGIES

APOLOGY

COMMITTEE RESOLUTION TKCB/2019/135

Moved: Cr Russell Armstrong

Seconded: Mr Steve Howes

That the apology received from Mayor Graham Smith, Suzette van Aswegen (Chief Executive) be accepted.

CARRIED

3 PUBLIC FORUM

Wilma Van den Bosch spoke of the success of the Saturday market. A total of six markets can be held during the year. She thanked Karina Morrow and the council for working with them to make this happen so quickly.

The area near the four square car park is untidy and a fire risk. Garth Nixon will investigate having this area tidied.

COMMITTEE RESOLUTION TKCB/2019/136

Moved: Cr Russell Armstrong

Seconded: Mr Steve Howes

That Council include Simpson Lane and surrounds in the regular maintenance schedule. And to mow urgently due to the fire risk.

CARRIED

Tekapo Community Board Meeting Minutes

13 March 2019

Roy Callow (local resident) spoke of the area off Barbara Hay behind his property. Mr Callow has been mowing it for last 20 years and is no longer able to maintain it. It is a fire risk. Could the council consider doing something with this area to make it a reserve? Mr Nixon is currently working through mowing with the contractor. Mr Nixon requested the Community Board visit the site if necessary and make a recommendation for the area. Revisit the landscape plan presented to the board in 2018.

Walter Speck spoke to the board about the Sheepdog Statue. He queried if the work is complete? He commented that the steps are beautiful and the rock wall is lovely. But the outside does not appear to be finished. Mr Nixon replied that there is finishing work yet to be completed and handrails will be installed. Supplementary planting will also be completed. Mr Speck brought up car parking as an issue. Mr Nixon is not aware of further works at the Sheepdog Statue carpark aside from car park marking. The Abley report once complete may change this.

Residents are concerned about speed through Pioneer Drive. It is currently 50km/hr. A lot of walkers use the road in the evenings and it is hazardous with the amount of vehicles at speed. Cr Russell Armstrong recommended it be brought up with Council.

COMMITTEE RESOLUTION TKCB/2019/137

Moved: Ms Carol Simcox

Seconded: Mrs Lyn Martin

That Council review the speed limit on Pioneer Drive and investigate a reduction in speed limit or traffic calming measures.

CARRIED

Paul Morris (Group Manager Finance) spoke of how the Genesis Grant operated currently and the need for a formal process to be implemented to manage this grant effectively. The Community Board would have a large input in this, however the Council must account for the grant spending to Genesis. There needs to be transparency as to what it is being spent on. Approximately \$19K is yet to be spent from previous years. Retrospective amounts can be allocated. Council already have a grants application process which could be altered to suit option 2 below.

Mr Morris put forward 2 suggestions with the second being preferred. Option 1: As part of budgeting process work out where funds be allocated. Option 2: Implement a contestable process to apply for expenditure of the grant money.

Tekapo Promotions are currently struggling for funding to promote Tekapo. Mr Morris recommended Tekapo Promotions apply for a grant from Council, endorsed by the Community Board so they can continue until the Genesis Grant process is in place.

Stella Sweney tabled an email (see below) from a local resident.

Mr Nixon explained how the enforcement officer operated in the district. If there are known hotspots they can be targeted. The enforcement officer makes runs after hours, morning and evening. Most infringement notices are in the morning. Mr Nixon recommended residents phone the council after hours number if they have issues.

There was discussion around informing residents of information they could pass on to freedom campers such as a list of places to camp legally, also to refer people to the CamperMate App.

Email received from Stephanie Hagen

I do not consider myself to be unresourceful. Where there is a problem I like to resolve it.

I have trust in our local Council to do what it says it will do and yet...

Freedom campers. Not particularly the self-contained white boxes on wheels. I mean the cars and vans with the glaringly incorrect self-contained stickers slapped to the rear windscreen...

There are people sleeping in our streets in their cars. There are temporary staff sleeping in cars in laybys. Yet there is no evidence of enforcement to prevent this health danger.

In desperation after moving on a number of illegally overnight parked vehicles at the Tekapo bus carpark at 7.30 one morning recently, I endeavoured to contact MDC to advise of the problem. Now who is it I ring? Surely there is a dedicated line to deal with this? I scrolled the MDC website and the closest contact I could find was a submission form – well after the fact the campers had left in fear of my threat of enforcement on its way. One month later I have had no acknowledgment of my submission – where did it go? Seeing yet more young people sleeping within the village in cars, I rang MDC. I was told that I needed to talk to Garth but that he was not available. Essentially the message is loud and clear that no one is regularly patrolling and there is no timely action to complaints. Freedom camping problems are not a priority.

We desperately need regular patrol and enforcement to get the message out to the vanning community that freedom camping within our village is illegal and that non self-contained vehicles will not be tolerated anywhere. What is it going to take to get action?

The resounding message I hear from these young vanners is that they “cannot afford” to stay in a camping ground. This is not our problem. If they can afford to come to NZ then perhaps accommodation should be factored into their budget? We need high value tourists not backpackers soiling and spoiling.

Apart from the rubbish and toileting issues, there is evidence of close calls of fire pits being laid around the shores of Lake Tekapo. Vanners have been prevented from lighting fires by vigilant locals. It is not party central – our environment is fragile and vulnerable. God forbid a fire in this hot summer. So few locals now to contribute to FB and St Johns.

I accept that our locals need to step up and take responsibility to report inappropriate and illegal behaviour but we need support from those tasked to enforce. The general arrogance and threatening behaviour of the young vanners makes for an unpleasant interaction when questioning their intent.

My very clear message to MDC is that we must have a daily enforcement officer at dusk and dawn. Until then we are the laughing stock of the online travellers who know full well a wet bus ticket is the worst they will receive, if in fact any challenge.

I request not only daily enforcement but broadcasting online to the community the action to take to get timely response from MDC. Clearly there is no prompt path to action.

Many locals have told me they are at boiling point on this issue. One wrote to me and I quote from his email after a recent experience

“Called the after-hours number to report freedom campers and was told they would pass it on to the council in the morning. I asked why they didn’t just call the warden and they had no idea that a new one had been appointed.”

Tekapo Community Board Meeting Minutes

13 March 2019

Local businesses are casting blind eyes to the fact their staff are sleeping in cars. I am hugely embarrassed and horrified to hear that staff say they have to sleep in a car as there is no accommodation. This is a business resource issue not a council issue. However if the laws were enforced we would not have this problem and some employers would be less cavalier. I am seriously concerned about the health and well being of our community and environment, the quality of visitor experience and the message we as a responsible community are sending to our visitors. We are not a third world country. First world countries do not allow people to sleep in cars in residential zones. Time to act MDC . And I haven't even started on the rubbish... and toilets.... and excessive visitor numbers per property... and chaos in our lanes and roads...

Tekapo is becoming an investor's playground with increasing overnight visitor accommodation reducing the amenity value of our village. Recently we have lost a number of permanent residents and they are not being replaced. Those of us who live here, pay our rates and respect governance are getting desperate.

Stephanie Hagen

4 DECLARATIONS OF INTEREST

There were no declarations of interest.

5 REPORTS

5.1 MINUTES OF TEKAPO COMMUNITY BOARD MEETING - 30 JANUARY 2019

COMMITTEE RESOLUTION TKCB/2019/138

Moved: Mr Steve Howes

Seconded: Cr Russell Armstrong

1. That the Minutes of the Tekapo Community Board Meeting held on Wednesday 30 January 2019 be received and adopted as a true and accurate record of the meeting.

CARRIED

5.2 TEKAPO COMMUNITY BOARD FINANCIAL REPORT

PURPOSE OF REPORT

That the Tekapo Community Board are updated regarding the financial performance of the Tekapo Community as a whole.

Paul Morris (Group Manager Finance) and Garth Nixon (Group Manager Facilities) spoke briefly to the report.

5.3 TEKAPO COMMUNITY BOARD MATTERS UNDER ACTION

Walkway from Simpson Lane to Main Carpark: Progress is relying on access permission from the supermarket. The board would like this escalated to get temporary access short term.

Eastern (Godley) carpark and Western (by public toilets) carpark: The Eastern Carpark is with Council for approval. The board would like to be kept updated. Scott Mackenzie (Roading Manager) to update the board on the result from council meeting.

Village Walkway: The board would like Scott Mackenzie mark yellow hatching lines for a walkway through the village, as per church. It is working very well there.

Church of The Good Shepherd: The gates are on and temporary fences will be removed. Landscaping is to follow. This is progressing well.

MacLaren Footbridge Plaque – The Lions may want to plant a tree with a memorial plaque for Chris MacLaren on the wishing well side of the bridge. For the change of name Caroll Simcox will get the plaque made and invoice to council. The plaque is to be stainless steel, MacLaren Footbridge, maybe with the year 2019 to show it has been renamed. Colin MacLaren to be consulted regarding adding the year.

Mobile Trading Sites – No change, the trial was to April and will be reviewed. Community Board to be updated with result of review.

Landscaping Walkway between Andrew Don Drive and Bill Apes Lane: Work has commenced and planting is next on the schedule.

Establishing Trees on Reserve Opposite Tekapo Hall: Mr Nixon recommends the board decide on future use of the area which will dictate the landscaping plan. Lyn Martin will consult with Don McConchie and Steve Howes will consult with the school to get their input.

Technology at Tekapo Hall –Mr Nixon will liaise with Steve Howes to purchase technology.

5.4 GENERAL BUSINESS AND INFORMATION UPDATES

Lochinvar – Walkway signage and tidying up. Mr Nixon will find out where the signage is at.

Rubbish –Mr Howes and Mr Nixon have discussed the requirement for more bins in Tekapo. It was agreed that one set of bins will be added. Mr Nixon is currently implementing the installation of a three bin set. The Community Board thanked Mr Nixon for acting quickly.

Mackenzie Development Group: This is going well. Ms Sweney will attend the next meeting.

Budget: Mr Morris gave clarification around budgets being completed at the moment, this is later than usual due to the council reorganisation.

STAFF RECOMMENDATIONS

That the information be noted.

5.5 WARD MEMBERS REPORT/ REPORT FROM MEMBERS OF THE BOARD

Cr Russell Armstrong spoke of the organisational restructure process. The council had the Dark Sky Board visit and they gave the council a plaque to hold for display and safekeeping. There is a conference planned to be held in Tekapo in the future.

STAFF RECOMMENDATIONS

That the information be noted.

5.6 MINUTES FROM OTHER COMMUNITY BOARDS**STAFF RECOMMENDATIONS**

1. That the minutes be noted.

Attached are the minutes of the most recent meetings of the other two community boards in the Mackenzie District. They are attached for your information. Please note that these minutes have not yet been confirmed as accurate at the next meeting of the board.

The Meeting closed at 6.10pm.

The minutes of this meeting were confirmed at the Tekapo Community Board Meeting held on 17 April 2019.

.....
CHAIRPERSON