



Notice is given of a Planning and Regulations Committee Meeting to be held on:

Date: Tuesday, 8 October 2019

Time: Following Asset and Services

Location: Council Chambers Fairlie

AGENDA

Planning and Regulations Committee Meeting

8 October 2019

**Suzette van Aswegen
Chief Executive Officer**

Planning and Regulations Committee Membership:

Anne Munro (Chair)

Russell Armstrong

Stuart Barwood

Chris Clarke

Paul Hannagan

James Leslie

Mayor Graham Smith

The purpose of local government:

(1) The purpose of local government is—

- (a) to enable democratic local decision-making and action by, and on behalf of, communities; and
- (b) to meet the current and future needs of communities for good-quality local infrastructure, local public services, and performance of regulatory functions in a way that is most cost-effective for households and businesses.

(2) In this Act, good-quality, in relation to local infrastructure, local public services, and performance of regulatory functions, means infrastructure, services, and performance that are—

- (a) efficient; and
- (b) effective; and
- (c) appropriate to present and anticipated future circumstances.

(Local Government Act 2002)

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- 1 OPENING**
- 2 APOLOGIES**
- 3 DECLARATIONS OF INTEREST**
- 4 VISITORS**

5 REPORTS

5.1 MINUTES OF PLANNING AND REGULATIONS COMMITTEE MEETING - 27 AUGUST 2019

File Reference: N/A

Author: March Crocker, Governance Advisor

Authoriser: Darren Brown, Information and Engagement Manager

Attachments: Nil

RECOMMENDATION

That the Minutes of the Planning and Regulations Committee Meeting held on Tuesday 27 August 2019 be received and the recommendations therein be adopted.

5.2 CIVIL DEFENCE AND EMERGENCY MANAGER OFFICERS REPORT**File Reference:** CIV 1/1**Author:** Phill Mackay, Emergency Management Officer**Authoriser:** Paul Numan, General Manager Corporate Services**Attachments:** Nil**STAFF RECOMMENDATIONS**

That the information be noted.

BACKGROUND

The CDEM Act requires our Council to co-ordinate planning, programmes and activities related to civil defence emergency management across the “four R’s”:

Reduction: Identifying and analysing long-term risks to human life and property from hazards; taking steps to eliminate these risks if practicable, and, if not, reducing the magnitude of their impact and the likelihood of their occurring.

Readiness: Developing operational systems and capabilities before a civil defence emergency happens; including self-help and response programmes for the general public, and specific programmes for emergency services, lifeline utilities and other agencies.

Response: Actions taken immediately before, during or directly after a civil defence emergency to save lives and protect property, and to help communities recover.

Recovery: Recovery means *the co-ordinated efforts and processes used to bring about the immediate, medium-term, and long-term holistic regeneration and enhancement of a community following an emergency.* (CDEM Act). It includes actions taken immediately before, during or directly after a civil defence emergency to save lives and protect property, and to help communities recover.

Reporting on our CDEM work area is now structured in accordance with this overall format as outlined in the table below.

Four ‘R’s	Achievements for this reporting period
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<p>Reduction:</p> <p>The Interpretation of risk against hazards must be scientifically based and then communicated to the affected parties.</p> <p>This can be messaged by having up to date information on hazards available to the public and ensuring that our communities understand their risks.</p> <p>The District Plan has a role in risk reduction: it manages the impacts of natural hazards through land use and sub division controls.</p>	<ul style="list-style-type: none">• Staff attended a workshop to compile a submission on the draft CDEM Risk Assessment Guidelines to the Ministry of Civil Defence and Emergency Management.
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<p>Readiness:</p> <p>There are two distinct but related aspects of readiness:</p> <ol style="list-style-type: none"> 1. Community readiness relates to individuals, families, businesses and communities to be prepared during and after an emergency – this can be achieved by public education, warning systems and community level response planning. 2. Organisational readiness is the ability for council to have trained staff and systems in place to have a functioning EOC during the response phase. Also to have well established relationships with partner agencies with all parties having clear understanding of their roles in an emergency and having plans for it. <p>Both community and organisational readiness are highly interdependent.</p> <p>Readiness activities are the foundation to having the capability and capacity for the successful response and recovery phases of the 4 R's.</p>	<ul style="list-style-type: none"> • Staff continue to publish CDEM articles in local publications during this period they consisted of an update to the communities regarding the Community Response Teams. • Staff continue to attend training courses as provided to enable them to work in the Emergency Operations Centre (EOC) during response, this included six staff attending a two day course. • Staff continue to engage with individuals and community groups relating to preparedness. • Staff attended local, South Canterbury and Regional meetings with partner agencies in relation to CDEM matters. • Emergency Management Officer attended a week long course as part of our Canterbury commitment to C10 team. An initiative across the Canterbury Group to have staff trained at a higher level to enable a surge capability into Canterbury EOC's during an activation.
<p>Response:</p> <p>These are the actions taken immediately prior to, during or immediately after an emergency to save lives and property and to help communities recover. The key role of the EOC is to coordinate the response by partner agencies by utilising the principles and processes of the CIMS structure.</p> <p>There is also the key deliverables by CDEM of the welfare function, and the public information management, including the management of community volunteers both CDEM trained and spontaneous.</p>	<ul style="list-style-type: none"> • Staff attended an EOC exercise conducted by Selwyn District Council to compare systems and processes during a response. • 21 members from all three Community Response Teams came together in Twizel for a day's training relating to stress management, radio operating procedures and command structures.

<p>Recovery:</p> <p>The role of the recovery function runs across all four R's of emergency management as it relates to the minimisation of the escalation of the emergency and then post event, manage the recovery across all four environments - social, built, economic and natural to allow the community to adjust to the "new normal".</p> <p>Reducing the future exposure to hazards or their associated risk should always be an element of recovery, which will then feed back into reduction.</p>	<ul style="list-style-type: none">• No activity in this field over this reporting period.
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Other Upcoming Work

1. Continue to recruit CDEM volunteers from Twizel, Tekapo and Fairlie to assist with key roles during a response.
2. Attend Canterbury Group CDEM meetings with key stakeholders.
3. Continue the training of new council staff for the roles within the EOC.
4. Staff will be participating in our annual EOC exercise over two days on the 12, 13 November where staff confirm their skills learnt throughout the year and test systems and processes.

Key Milestones

Community Response Teams:

As reported in the last committee paper, these teams are now formed and on the 14 September 21 team members across the district came together to receive a day's training. The enthusiasm and commitment shown by these community members is truly impressive and needs to be acknowledged.



Community response Team members training.

Staff Training:

Over the last two months staff have attended two half day training sessions which then leads into six staff attending a two day course where they are trained to operate inside an Emergency Operations Centre (EOC). All staff that attended this training were motivated and learnt numerous skills for their personal development.

Recent Events

There were no CDEM activations from either Mackenzie District Council or the Canterbury Group for this period.

However there has already been an increase of wild fire behaviour in South Canterbury, New Zealand and also across in Australia which is a concern this early in the summer season. This included a wildfire where evacuations were required near Flag staff near Dunedin city on Monday 16 September.

CONCLUSION

In the period since the last report, work has continued on the review of our civil defence arrangements and preparedness, as well as ongoing monitoring of potential events and active liaison with partner agencies. Within the programme we continue to strengthen the EOC and communications networks. Further work on our local welfare obligations and building on processes and systems to deliver these to our communities and visitors was also undertaken. Staff will continue to provide reports to the Planning and Regulations Committee on progress in each of the four areas identified above.

SUZETTE VAN ASWEGEN
CHIEF EXECUTIVE OFFICER

5.3 BUILDING CONTROL DATA ANALYSIS SEPTEMBER 2019

File Reference: na
Author: Jan Spriggs, Regulatory Manager
Authoriser: Simon Mackenzie, General Manager Operations
Attachments: Nil

STAFF RECOMMENDATIONS

That the information be noted.

BACKGROUND

A data analysis has been undertaken for building control.

CONCLUSION

The number of building consents received for the January – August 2019 period is 14% more than was received for the same period in 2018. The value of the consent has increased by 52% which reflects growth in commercial activity, more complex residential construction and an increase in construction costs.

The number of inspections undertaken is currently similar to 2018. Inspections are a lag indicator as they are undertaken in the months after the building consent has been issued so it is expected that the number of inspections completed will rise in the near future.

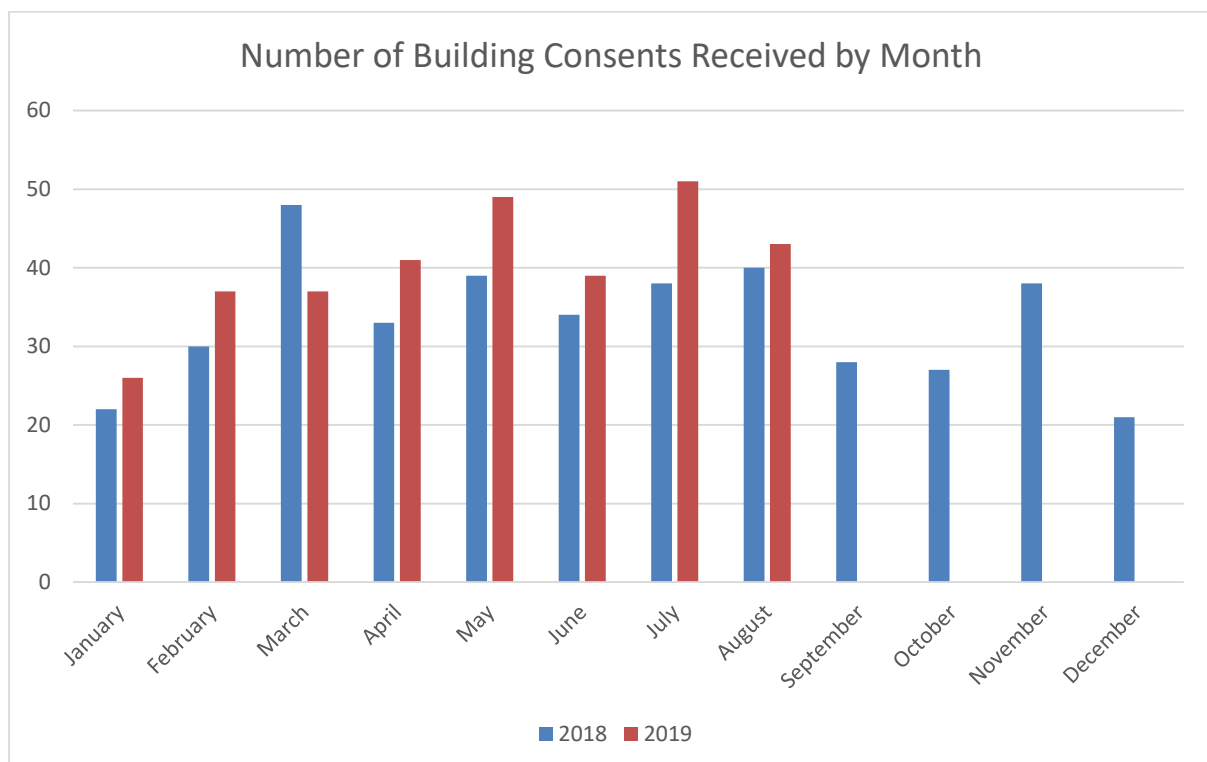
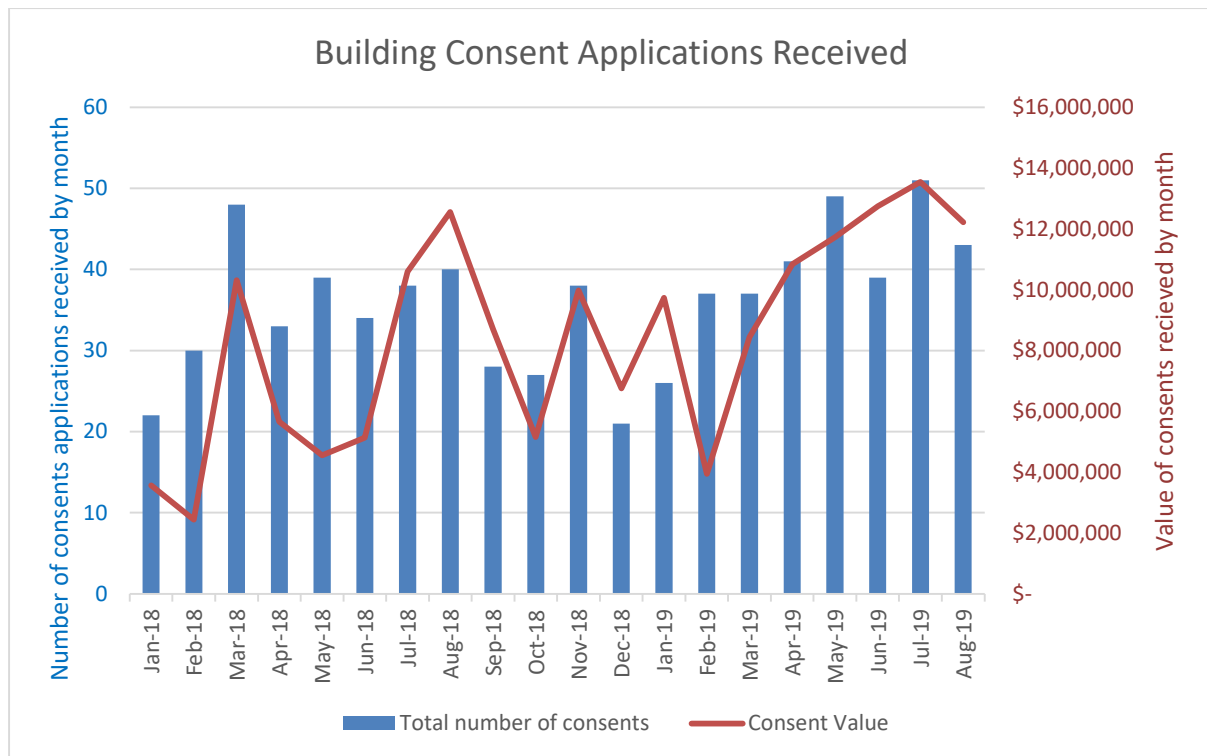
A 0-2 day wait for inspection bookings has been maintained for at least 98% of inspection undertaken since February 2019. The Building Act allows for 24 hours clear notice so this is in line with the requirements. Bookings for inspections ahead more than the 2 days do not always mean delays as some builders are very organised when arranging future inspections.

The 20 day timeline for processing of building consent applications has not always been met with a small number of consents taking slightly longer. A wider range of processing contractors has been engaged to assist with the increased number of consent applications.

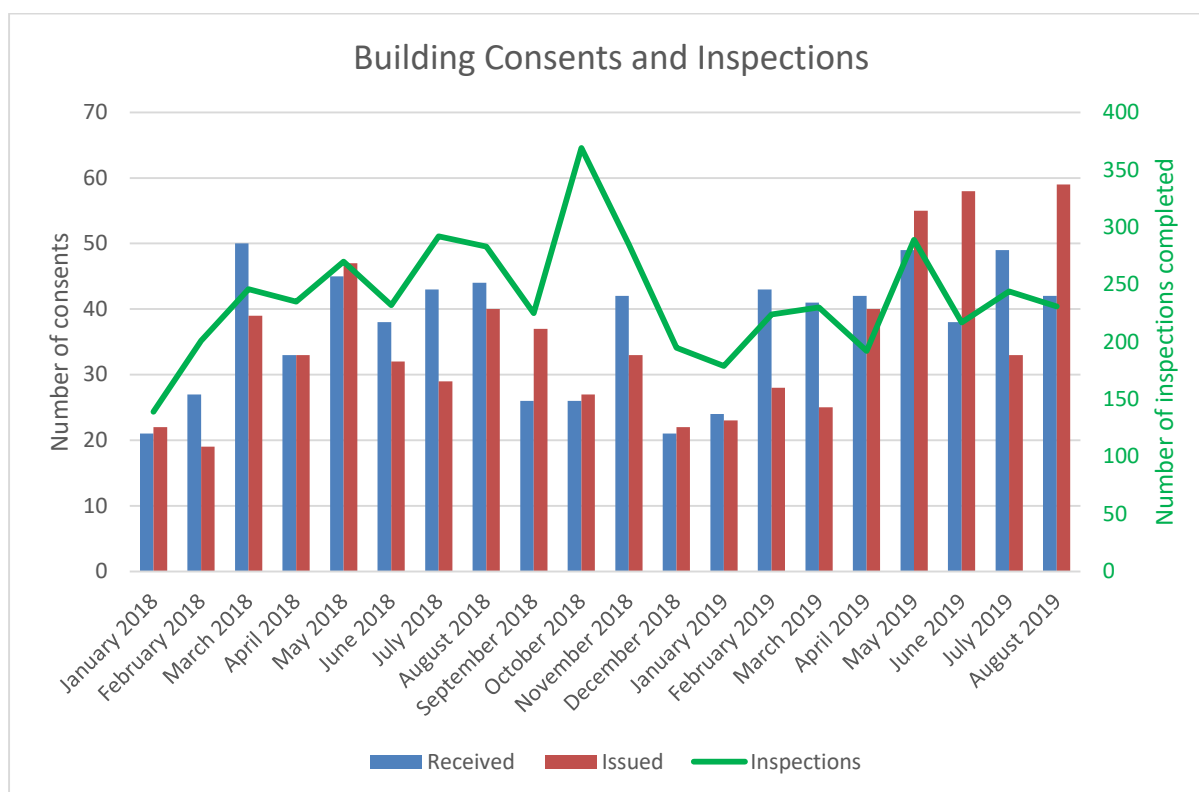
Building Control Statistics September 2019

The number of building consents received is up 14% from the same time last year, with the value of consents received is up 52% for the same period (January-August). This reflects the growth in commercial activity, more complex residential construction, and an increase in construction costs.

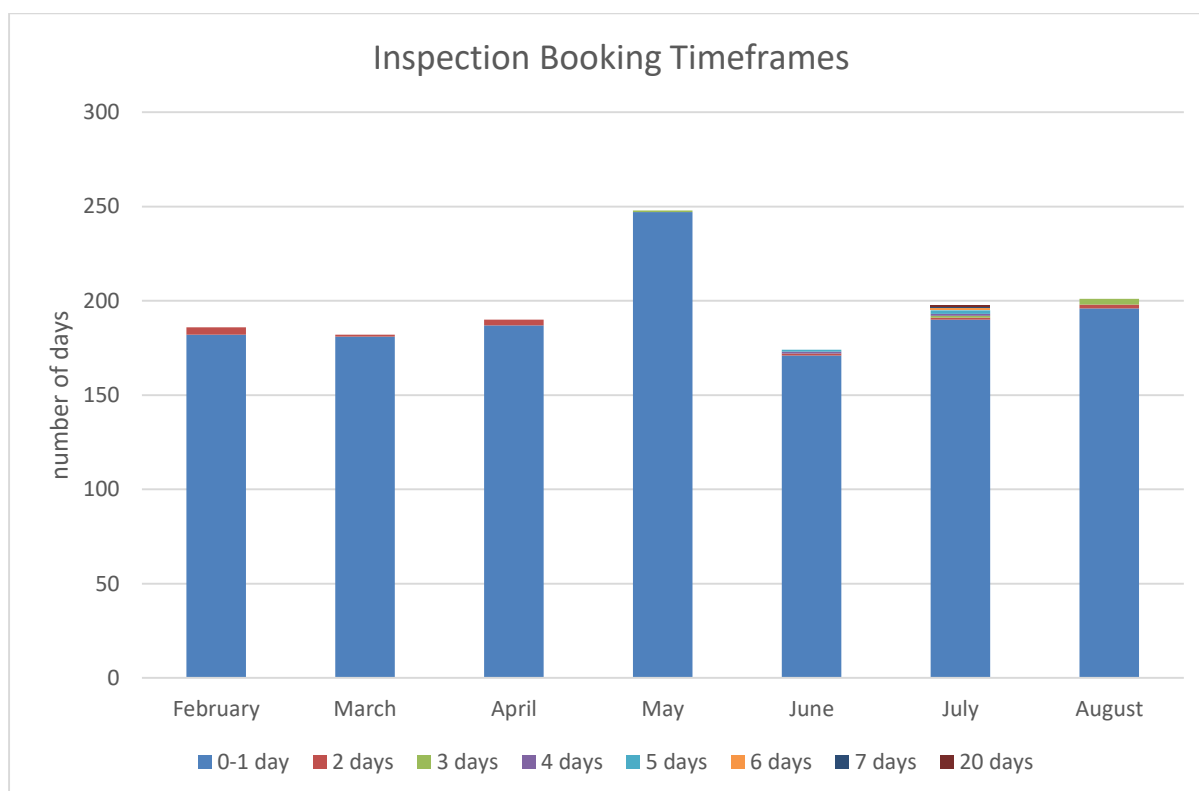
Building consent application numbers are expected to increase towards the end of the year in order to 'get the consent by Christmas'. January is traditionally quieter for consent applications with a lot of designers on holiday over this period.



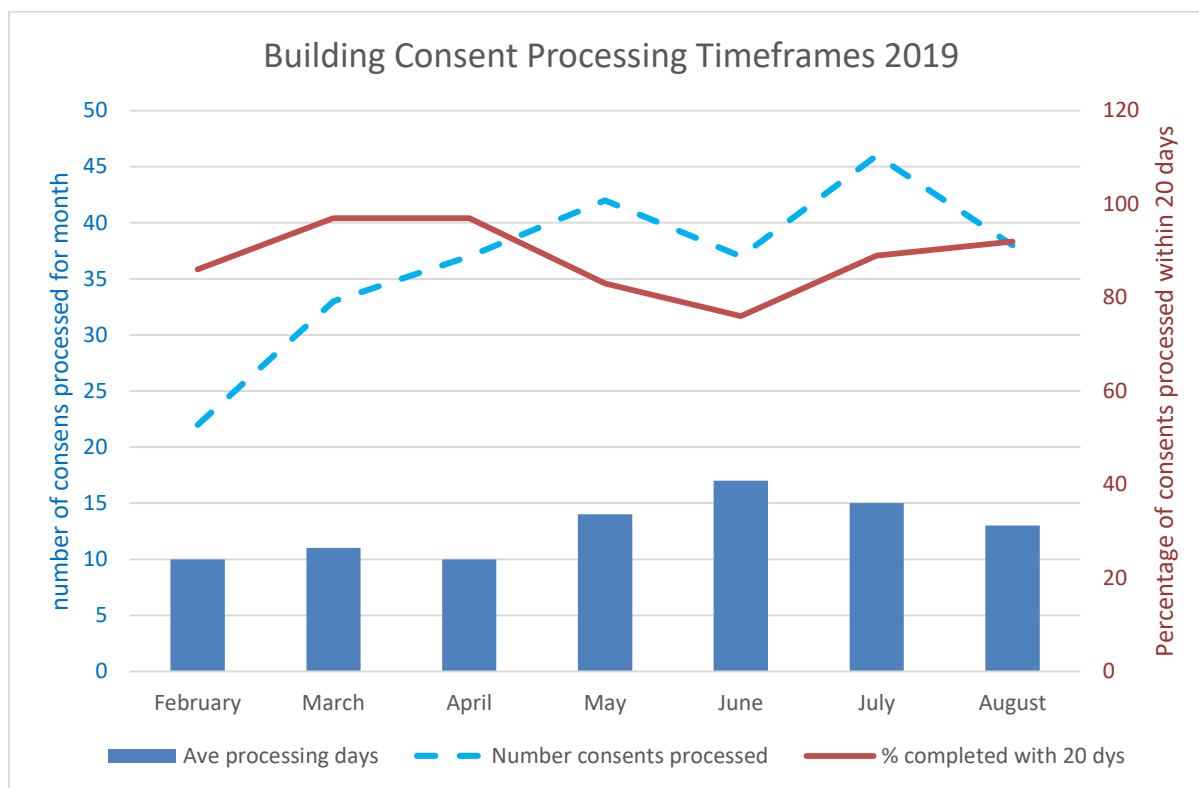
The number of inspections is expected to rise with the changes in the season, as it has done in the previous year.



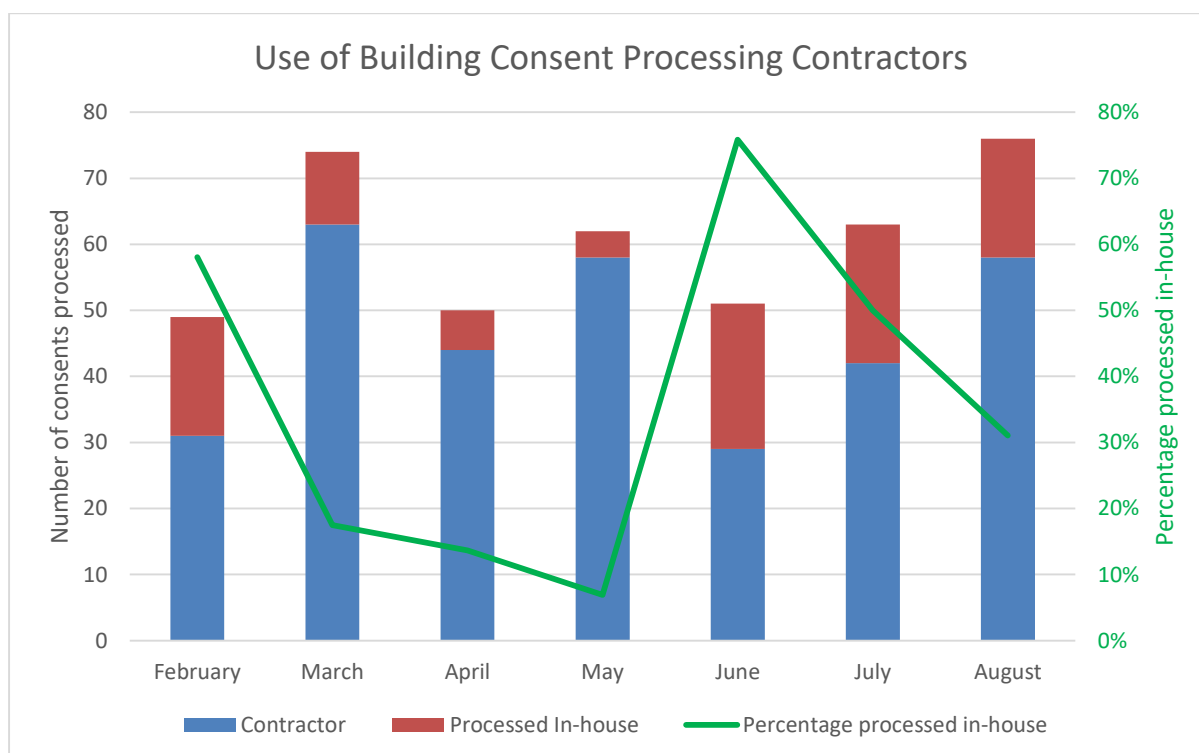
Booking times for inspections are almost consistently within a 2 day timeframe. Some builders are very organised and book in advanced so a longer timeframe does not necessarily indicate delays.

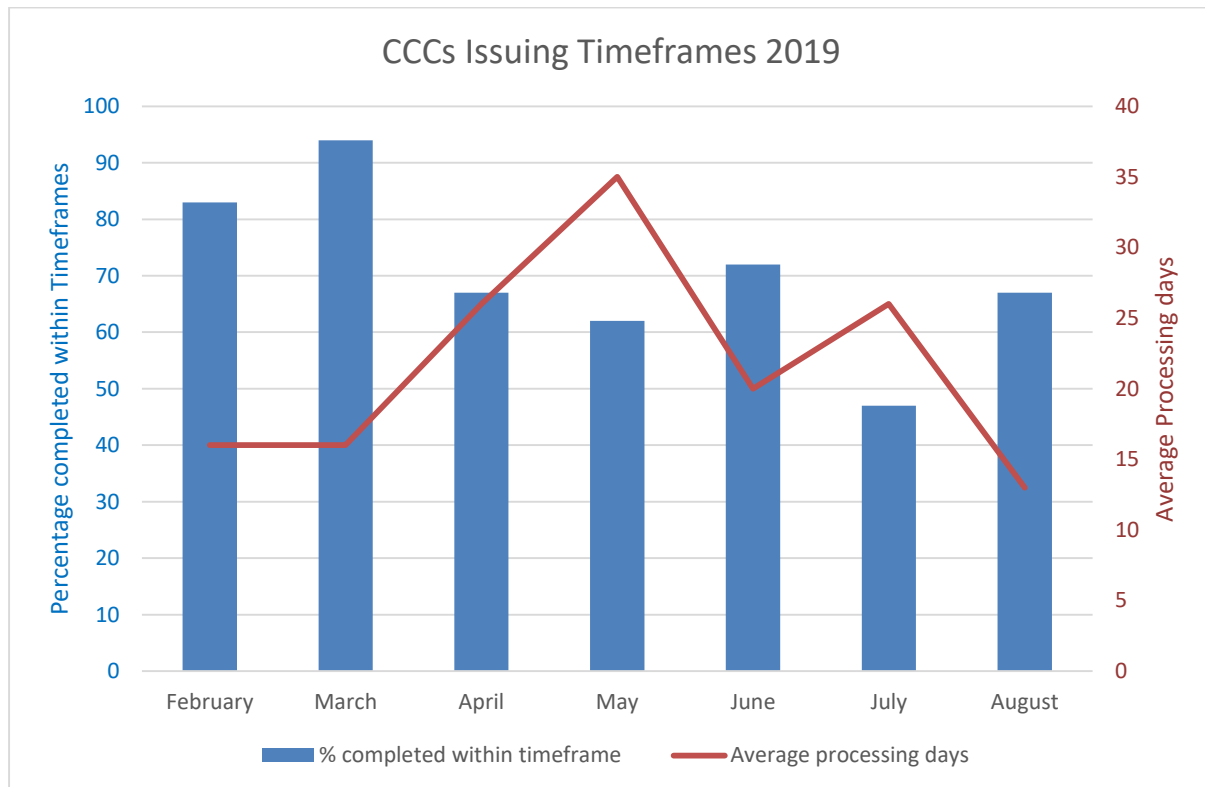


The average number of processing days for Building Consents has increased slightly. This is due to the new staff getting training along with the increase in the number of consents received. The complexity of consents is also increasing with more commercial construction taking place in the region. The percentage of consents processed within the 20 working days is increasing as the new structure, staff and contractors develops.



The percentage of contractor use is still high but is attributed to the increase in consents received, and their complexity along with new staff learning the processing software. New contractors has been engaged, with a greater choice of contractors providing improved consistency, availability and quality.





SUZETTE VAN ASWEGEN
CHIEF EXECUTIVE OFFICER

5.4 RESPONSIBLE CAMPING SEPTEMBER 2019**File Reference:** na**Author:** Jan Spriggs, Regulatory Manager**Authoriser:** Simon Mackenzie, General Manager Operations**Attachments:** Nil**STAFF RECOMMENDATIONS**

That the information be noted.

BACKGROUND

Council has received \$215,011 from MBIE's Responsible Camping Fund for 2019/20 season. This will be used for:

- Responsible Camping Ambassadors
- Signage and education
- Servicing and maintenance of existing camping sites.

Recruitment is currently underway for the two Camping Ambassadors, with one each to be based in Tekapo and Twizel. This is to cover 210 days over the summer season. The Tekapo Ambassador will start in the role initially with the Twizel Ambassadors starting slightly later to ensure that the full rowing season will be covered. Starting date is still to be confirmed.

The Mackenzie District Council is liaising with other Councils throughout Otago and Canterbury, working towards providing consistent education materials, uniforms, logos and signage.

The New Zealand Tourist Board will provide the Camping Ambassadors with uniforms with the Tiaki Promise logo. Please see the attached information for background on the Tiaki promise.

The Mackenzie District Council will also include add a Camping Ambassador logo which aligns with Queenstown lakes District Council and is aimed at providing a consistent image for Responsible Campers along the tourist route.



Signage

Mackenzie District Council will be erecting the following signs at camping areas and within townships. These use international symbols and are consistent with other Councils.



Education

Queenstown Lakes District Council are sharing their education brochure with us. This will be adapted for our region including where campers can stay if they are not self-contained, requirements to be classified as self-contained etc.

I'M NOT CERTIFIED SELF-CONTAINED, WHERE CAN I CAMP?

There are many places you can camp ranging from fully serviced holiday parks to DOC campsites. Visit CamperMate.co.nz or download the free app for full details.

SITES IN OUR DISTRICT	
QUEENSTOWN	WANAKA
Top 10 Holiday Park	Glendhu Bay Motor Camp
Obox Motor Camp	Lake Outlet Holiday Park
Lakeview Holiday Park	Kiwi Holiday Park & Motels
Holiday Park & Motels	Top 10 Holiday Park
Creeksyde	Lakeview Holiday Park
FRANKTON	Albert Town Camping Ground
Frankton Motor Camp	Explore Life Glamping
ARROWTOWN	LUGGATE
Arrowtown Holiday Park	Cricket Club Camping Ground
GLENORCHY	HAWEA
Camp Glenorchy	Lake Hawea Holiday Park
Twelve Mile Delta (between QT & GY)	Lake Hawea Hotel
KINGSTON	MAKARORA
Kingston Holiday Park	Tourist Centre

Traffic Behind You?

REPORTING PROBLEMS!

Contact Queenstown Lakes District Council on 03 441 0499 to report any camping in non-designated areas.

WHERE CAN LARGE CAMPERVANS PARK IN TOWN CENTRES?

Large campervans are prohibited from parking in the Queenstown Town Centre, however there are 33 parking spaces available in the Boundary Road Carpark nearby. In Wanaka Town Centre campervans can park in designated areas only. Please read signage and be considerate when choosing a parking spot.

FINES FOR CAMPING ILLEGALLY
Instant fines of \$200 may be issued. For more info on fines visit qldc.govt.nz/services

PROUDLY SUPPORTED BY

MINISTRY OF BUSINESS, INNOVATION & EMPLOYMENT
HONOURABLE MINISTERS

Camper Mate

RESPONSIBLE CAMPING
SUMMER 18/19



**Take only photos.
Leave only footprints.**

Haere Mai
Welcome to the Queenstown Lakes District.
Our region has many beautiful and unique areas for you to explore and enjoy responsibly.

LOCAL EVENTS
Check out what else is happening in our district at qldc.govt.nz/events

WHAT IS RESPONSIBLE CAMPING?

Responsible camping is camping responsibly! It's all about caring for our spectacular environment as much as we do.

Responsible Campers leave no trace and help keep our communities and natural environment free from pollution and waste.

HOW TO BE A RESPONSIBLE CAMPER

-  Always use the toilets provided (or your own).
-  Use a designated wastewater dump station for your sewage and sink water.
-  Use your own facilities for bathing, washing and toileting to keep our environment clean and pollution free.
-  Dispose of your rubbish and recycling in the bins provided or at the transfer station.
-  Always park in the areas specifically designated for your type of vehicle.

IS MY VEHICLE CERTIFIED SELF-CONTAINED?

A self-contained vehicle must meet the Caravan Self Containment Certification standard. You'll need to be able to live in it for three days without getting more water or dumping waste. It must have:

-  a toilet | fresh water storage | waste water storage | and a rubbish bin with a lid.

A self-containment certificate warrant card must be displayed at all times.

I'M CERTIFIED SELF-CONTAINED, WHERE CAN I CAMP?

Queenstown Lakes District has designated summer service hubs and campsites locations. Check out the CamperMate free app, for a full directory of all camping spots.



'SERVICE HUB': 2 hour max, pull in and recharge.





'CAMPSITES': 2 nights max, for self-contained vehicles.





The Queenstown Lakes District welcomes Responsible Camping. We have provided additional summer areas and facilities for those with a certified self-contained vehicle. Find a full directory of all camping spots online at CamperMate.co.nz or download the free app.





SUZETTE VAN ASWEGEN
CHIEF EXECUTIVE OFFICER

5.5 LIQUOR LICENSING SEPTEMBER 2019

File Reference: na
Author: Jan Spriggs, Regulatory Manager
Authoriser: Simon Mackenzie, General Manager Operations
Attachments: Nil

PURPOSE OF REPORT

For Council to adopt the District Licensing Report provided by Timaru District Council.

STAFF RECOMMENDATIONS

1. That the report be received.
2. That Council adopt the District Licensing Report as true and correct.

BACKGROUND

Timaru District Council manage the liquor licensing on behalf of Mackenzie District Council. The following report has been prepared by Timaru District Council.

SIGNIFICANCE OF DECISION

If the report is adopted then Alcohol Regulatory and Licensing Authority (ARLA) will be notified as required.

CONSIDERATIONS**Legal**

Legal requirement for Council to adopt the report.

CONCLUSION

Recommend that Council adopt the report.

Mackenzie District Licensing Committee

Annual Report to the Alcohol Regulatory and Licensing Authority For the year 2018 - 2019

Date: 21 August 2019

Prepared by: Debbie Fortuin
Environmental Compliance Manager
Timaru District Council

Introduction

The purpose of this report is to inform the Alcohol Regulatory and Licensing Authority (the Authority) of the general activity and operation of the Mackenzie District Licensing Committee (DLC) for the year 2018 – 2019.

There are three DLC's operating in the South Canterbury area under a single Commissioner, this model having been adopted during the implementation of the Sale and Supply of Alcohol Act 2012 (the Act) in December of 2013. The three DLC's are that of the Timaru, Waimate and Mackenzie Districts.

This report will relate to the activities of all the DLC's in the body of the text and to the Mackenzie DLC alone in the Annual Return portion of the report at the rear of this document. This satisfies the requirements of the territorial authority set out in section 199 of the Act.

Overview of DLC Workload

DLC Structure and Personnel

The table below shows the current membership of the three DLC's under the Commissioner. No changes occurred during the reporting period.

	Name	Role
Commissioner	Sharyn Cain	Deputy Mayor - Waimate District Council
Timaru DLC Members	Damon Odey	Deputy Chair, Mayor - Timaru District Council
	David Jack	Councillor - Timaru District Council
	Peter Burt	Councillor - Timaru District Council
Mackenzie DLC Members	Graham Smith	Mayor - Mackenzie District Council
	Chris Clarke	Councillor – Mackenzie District Council
Waimate DLC Members	Craig Rowley	Mayor - Waimate District Council
	Sheila Paul	Councillor – Waimate District Council

Total costs for the period amounted to \$16,145.24. This was made up of elected members allowances, travel costs, administration costs and solicitors fees, relating to the DLC.

In terms of Council staff delivering licensing services to the community and the DLC, there are 1.3 FTE licensing inspectors, a licensing administrator and the secretary to the three DLC's, who also manages the activity.

Of note current staffing levels are at capacity given the number of applications processed, monitoring requirements and enforcement functions they carry out across the three districts.

Hearings

There was one DLC hearing during the reporting period for Mackenzie DLC. Minutes from this hearing can be found on our website: <https://www.timaru.govt.nz/services/environment/liquor-control/district-licensing-committee>

Local Alcohol Policy

The Timaru, Mackenzie and Waimate District Councils jointly prepared and developed a Local Alcohol Policy, which came into force on 24 March 2016.

The LAP was evaluated by the Timaru, Waimate and Mackenzie District Councils in June 2017 and found to be performing well. The policy continues to function well and remains fit for purpose.

Statistical Information

Statistical information about the operation of the DLC for the year 2018 - 2019 is in the prescribed form and follows overleaf.

- Annual return
- Current listing of licenced premises.

There was one manager's certificate application withdrawn.

Mackenzie District Licensing Committee

Annual Return

July 2018 – June 2019

On-licence, Off-licence and Club Licence Applications Received						
Application Type	Number Received in Fee Category – Very Low	Number Received in Fee Category – Low	Number Received in Fee Category – Medium	Number Received in Fee Category – High	Number Received in Fee Category – Very High	Total
On-licence new		3	3	1		
On-licence variation						
On-licence renewal		3	5	2		
Off-licence new			1			
Off-licence variation						
Off-licence renewal		2	4			
Club licence new						
Club licence variation	1					
Club licence renewal		1				
Total number	1	9	13	3	0	
Total fee paid to ARLA (GST inc)	\$17.25	\$310.50	\$672.75	\$258.75	0	\$1,259.25

Annual Fees for Existing Licences Received						
Licence Type	Number Received in Fee Category – Very Low	Number Received in Fee Category – Low	Number Received in Fee Category – Medium	Number Received in Fee Category – High	Number Received in Fee Category – Very High	Total
On-licence		10	16	5		
Off-licence		3	12			
Club licence	3	2				
Total number	3	15	28	5	0	
Total fee paid to ARLA (GST inc)	\$51.75	\$517.50	\$1449.00	\$431.25	0	

Managers' Certificate Applications Received	
Application Type	Number Received
Managers' certificate new	51
Managers' certificate renewal	58
Total number	109
Total fee paid to ARLA (GST inc)	\$3133.75

Special Licence Applications Received			
	Number Received in Category – Class 1	Number Received in Category – Class 2	Number Received in Category – Class 3
Special licence	2	9	6

Temporary Authority Applications Received	
	Number Received
Temporary authority	4

Permanent Club Charter Payments Received	
	Number Received
Permanent club charter payments	0
Total fee paid to ARLA (GST incl)	\$0

Total paid to ARLA	\$6842.50
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Number of District Licensing Committee Meetings Held

Date	Number
July 2018	4
August 2018	5
September 2018	4
October 2018	5
November 2018	4
December 2018	2
January 2019	4
February 2019	4
March 2019	4
April 2019	2
May 2019	5
June 2019	4

Mackenzie District Licensing Committee

List of Licenced Premises

As at 30 June 2019

Premise Name	Licence Type
34 Talbot Road, Fairlie "Fairlie Golf Club"	Off Licence
Strathconan Park, School Road, Fairlie "Mackenzie Rugby Football Club"	On Licence
Mt Nething Road, Albury "Mt Nething Golf Club"	On Licence
1 Mackenzie Drive, Twizel "Ben Ohau Golf Club"	Off Licence
Ohau Road, Twizel "Combined Services Club"	On Licence
Strathconan Park - 39 School Road, Fairlie "Fairlie Bowling Club"	On Licence
23 Bowen Drive, Aoraki Mount Cook "Mount Cook Lodge & Motels"	Off Licence
Ohau Road, Twizel "Combined Services Club Twizel"	On Licence
Larch Grove Road, Aoraki Mount Cook National Park "The Old Mountaineers"	Off Licence
Main Road, Lake Tekapo "Lake Tekapo Tavern"	Off Licence
28 Tasman Road, Twizel "The Razza Bistro Thai & Bar"	On Licence
State Highway 80, Mount Cook "Glentanner Cafe"	On Licence
762 Fairlie-Tekapo Road, Kimbell "Silverstream Hotel"	On Licence
State Highway 8, Lake Tekapo "Peppers Bluewater Resort"	On Licence
43 Main Street, Fairlie "Gladstone Hotel"	On Licence
1566 State Highway 8, Albury "Albury Inn"	Off Licence
13 Tasman Road, Twizel "Super Liquor Twizel"	Off Licence
69 Main Street, Fairlie "Fairlie Hotel - Top Pub"	On Licence
89 Terrace Road, Aoraki Mount Cook "The Hermitage"	Off Licence
22 Rapuwai Lane, State Highway 8, Lake Tekapo 7999 "Tekapo Four Square"	On Licence
Main Street, Fairlie 7925 "Fairlie Four Square"	Off Licence
20 Market Place, Twizel "Twizel Four Square"	On Licence
27 Market Place, Twizel "Mackenzie Four Square"	Off Licence
State Highway 8, Lake Tekapo "Kohan Restaurant"	Off Licence
Corner of Ostler and Wairepo Roads, Twizel "Mackenzie Country Hotel"	Off Licence
Larch Grove Road, Aoraki/Mt Cook National Park "The Old Mountaineer's Cafe"	On Licence
State Highway 8, Lake Tekapo "The Godley Resort Hotel"	On Licence
Roundhill Ski Area, Lilybank Road, Lake Tekapo "Roundhill Ski Area"	Off Licence
Main Road, Lake Tekapo "Reflections Restaurant"	On Licence
2 Benmore Place, Twizel "Poppies Cafe"	Club Licence
23 Bowen Drive, Aoraki Mount Cook "Mount Cook Lodge & Motels"	Off Licence
State Highway 8, Lake Tekapo "Peppers Bluewater Resort"	On Licence
6 Lakeside Drive, Lake Tekapo "Tekapo Springs"	On Licence
Main Road, Lake Tekapo "Lake Tekapo Tavern"	On Licence
3-4 Market Place, Twizel "Shawty's Cafe"	On Licence
28 Tasman Road, Twizel "The Razza Bistro Thai & Bar"	Club Licence
762 Fairlie-Tekapo Road, Kimbell "Silverstream Hotel"	Off Licence
53 Mount Cook Road, Fairlie "Red Stag Restaurant"	On Licence
1566 State Highway 8, Albury "Albury Inn"	Club Licence
13 Tasman Road, Twizel "Top Hut Sports Bar" and "65 and Dine Gastropub"	On Licence
Unit 1, Lake Tekapo Shopping Mall, State Highway 8, Lake Tekapo "Mackenzies"	Off Licence
2 Market Place, Twizel "Ministry of Works Bar and Eatery"	On Licence
76 Main Street, Fairlie "Eat Deli Bar"	On Licence
69 Main Street, Fairlie "Fairlie Hotel - Top Pub"	On Licence
89 Terrace Road, Aoraki Mount Cook "The Hermitage"	On Licence
Unit 3, Lake Tekapo Village Centre, State Highway 8, Lake Tekapo "Tin Plate"	On Licence
4589 Tekapo-Twizel Road, Lake Pukaki "Lakestone Lodge"	Club Licence
State Highway 8, Lake Tekapo 7999 "Jade Palace Chinese Restaurant"	On Licence
3-12 Market Place, Twizel 7901 "Fishtail Restaurant & Bar"	Club Licence
Unit 3, Lake Tekapo Village Centre, State Highway 8, Lake Tekapo "Tin Plate"	Off Licence
120 Main Road, Lake Tekapo "Ramen Tekapo"	On Licence
86 Mt Cook Road, State Highway 80, Lake Pukaki "Mount Cook Lakeside Estate"	Club Licence
6 Allandale Road, Fairlie "Carnegies Old Library"	On Licence

Response ID ANON-8YUY-Y95G-D

Submitted to District Licensing Committee's Annual Report to the Alcohol Regulatory and Licensing Authority
Submitted on 2019-08-19 16:23:58

Introductory questions

1 Please provide the name of your District Licensing Committee.

Name of District Licensing Committee:
Mackenzie

2 Please provide the name, email, and contact phone number of your Committee's Secretary.

Name:
Debbie Fortuin

Email:
debbie.fortuin@timdc.govt.nz

Contact phone number:
03 687 7200

3 Please name each of your licensing inspectors and provide their email and contact phone number.

Q3:
Sharon Hoogenraad - sharon.hoogenraad@timdc.govt.nz
Joy Edmond - joy.edmond@timdc.govt.nz

Licences and certificates**4 New Licences 2018-2019**

In the 2018-19 year, how many new 'on licences' did your Committee issue?:
7

In the 2018-19 year, how many new applications for 'on licences' did your Committee refuse?:
0

In the 2018-19 year, how many new 'off licences' did your Committee issue?:
1

In the 2018-19 year, how many new applications for 'off licences' did your Committee refuse?:
0

In the 2018-19 year, how many new club licences did your Committee issue?:
0

In the 2018-19 year, how many new applications for club licences did your Committee refuse?:
0

5 New Manager's certificates 2018-2019

In the 2018-19 year, how many new managers' certificates did your Committee issue?:
51

In the 2018-19 year, how many new applications for managers' certificates did your Committee refuse?:
0

In the 2018-19 year, how many applications for managers' certificates were withdrawn?:
1

6 Licence renewals 2018-2019

In the 2018-19 year, how many licence renewals did your Committee issue?:
17

In the 2018-19 year, how many licence renewals did your Committee refuse?:
0

Changes, trends and initiatives**7 Please comment on any changes or trends in the Committee's workload in 2018-19.****Changes or trends in the Committee's workload in 2018-19:**

Workload is relatively consistent.

Applicants are far more aware of our Local Alcohol Policy requirements which has assisted in more efficient processing.

Upload Q10:

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8 Please comment on any new initiatives the Committee or Territorial Authority Council has developed/adopted in 2018-19.**New initiatives the Committee or Territorial Authority Council has developed/adopted in 2018-19:**

No new initiatives this financial year.

Upload Q11:

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9 Has your Council developed a Local Alcohol Policy?

Yes

Local Alcohol Policy**10 What stage is your Local Alcohol Policy at?**

Adopted

11 Under your Local Alcohol Policy what are the maximum hours that apply for an on-license in the district?**Maximum hours - on licences:**

7.00am to 3.00am

12 Under your Local Alcohol Policy what are the maximum hours that apply for an off-license in the district?**Maximum hours - off licences:**

7.00am to 9.00pm

13 What effect do you consider your Local Alcohol Policy is having?**Local Alcohol Policy effect:**

Initially there was a level of dissatisfaction from the licensee's and the public with regards to the reduction in hours for the Off Licence premises. However now that the policy has been in place for a while anecdotal feedback suggests that people have accepted the change and have adjusted their purchasing to work within the timeframe. There were also concerns raised by some rural licensees with regards to the off licence hours due to some contractor customers not finishing work until after 9.00pm in summer. Again, customers seem to have adapted well as this concern has not been on-going.

Upload Q14:

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Sale and Supply of Alcohol Act 2012**14 Please comment on the ways in which you believe the Sale and Supply of Alcohol Act 2012 is achieving its object.****Sale and Supply of Alcohol Act 2012 object:**

The Act continues to perform well and is fit for purpose in the current environment.

Upload Q15:

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SUZETTE VAN ASWEGEN
CHIEF EXECUTIVE OFFICER

6 PUBLIC EXCLUDED**RESOLUTION TO EXCLUDE THE PUBLIC****RECOMMENDATION**

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
6.1 - Minutes of Public Excluded Planning and Regulations Committee Meeting - 27 August 2019	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
6.2 - Draft submission - NPS Valuing Highly Productive Land	s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

6.3 - Draft Submission - National Policy Statement on Urban Development.	<p>s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>
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