



MINUTES

Extraordinary Council Meeting

30 June 2020

**MINUTES OF MACKENZIE DISTRICT COUNCIL
EXTRAORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS, FAIRLIE
ON TUESDAY, 30 JUNE 2020 AT 10.00AM**

PRESENT: Mayor Graham Smith, Deputy Mayor James Leslie, Cr Anne Munro, Cr Stuart Barwood, Cr Murray Cox, Cr Emily Bradbury, Cr Matt Murphy

IN ATTENDANCE: Paul Numan (GM Corporate Services), Tim Harty (GM Operations), Alexis Grey (Manager People and Culture), Katherine Hill (Senior Corporate Planner), Adrian Hodgett (Finance Manager), Pauline Jackson (Rates Officer), Geoff Horler (Utilities Manager), Connie Giquel (Executive Assistant), Aaron Hakkaart (Planning Team Leader), Arlene Goss (Governance Advisor).

1 OPENING

The Mayor welcomed everyone to the meeting.

2 APOLOGIES

An apology was received from the Chief Executive, Suzette van Aswegen.

3 DECLARATIONS OF INTEREST

There were no declarations of interest.

4 REPORTS

4.1 AMENDMENT TO FEES AND CHARGES 2020/21 -

The purpose of this report was to consider an amendment to the adopted Fees and Charges for 2020/21, with regard to disposal of wastewater from septic tanks/holding tanks to council oxidation ponds.

Utilities manager Geoff Horler spoke to this report. He explained that council oxidation ponds were taking septic tank waste from outside the district, because the disposal fee was only \$6 per cubic metre. In the Waitaki District contractors were charged \$10,000 a year to hold a key to the oxidation ponds. They were not paying this, but were instead driving to Twizel. One contractor was driving all the way from Cromwell to Twizel to dump waste.

This additional waste badly affected the oxygen levels in the ponds and they had to be de-sludged more often.

The councillors asked questions on the current use of a camera to monitor the Twizel ponds, the operation of the oxidation ponds and the work required to bill operators for the amount. It was suggested that this issue be reviewed by the councillors in a year to see what effect the price increase might have.

Senior corporate planner Katherine Hill requested an amendment to recommendation 2, to add the words "*plus GST*". This was agreed.

RESOLUTION 2020/28

Moved: Cr Stuart Barwood

Seconded: Cr Matt Murphy

1. That the report be received.

CARRIED

RESOLUTION 2020/29

Moved: Deputy Mayor James Leslie

Seconded: Cr Stuart Barwood

2. That Council amend the 2020/21 Fees & Charges to increase Foul Sewer: Septic tank/holding tank to oxidation pond from \$6.00/m³ to \$25.00/m³ plus GST.

CARRIED

4.2 ADOPTION OF THE ANNUAL PLAN 2020/21

The purpose of this report was for Council to adopt the 2019-2020 Annual Plan.

Katherine Hill took the report as read and outlined the recommendations. She thanked the councillors and staff for their efforts in getting the annual plan completed and adopted on time.

The Mayor asked for clarification of the unbalance benchmark on page 16 of the agenda. The Finance Manager Adrian Hodgett explained how this works and that Council was in the position it expected to be at this stage.

Cr Leslie complimented staff on a “remarkable document”.

Discussion took place on the need to meet the challenges posed by the reduction in the rates increase and the bringing forward of some projects. It was noted that this was the right thing to do at a time of low interest rates.

The Mayor asked for the minutes to record his comment that he appreciated the work staff had done in pulling together the wishes of Council. He was proud of the result. He said Council had taken a long-term view to assist the district and meet residents’ expectations.

After the resolution to adopt the Annual Plan was carried there was a round of applause.

RESOLUTION 2020/30

Moved: Cr Anne Munro

Seconded: Cr Emily Bradbury

1. That the report be received.

CARRIED

RESOLUTION 2020/31

Moved: Mayor Graham Smith

Seconded: Cr Stuart Barwood

2. That Council resolve that it is prudent to include the following breaches of the Revenue and Financing Policy and confirm that these matters should be included in the review of the Revenue and Financing Policy in 2020/21:
 - (a) General Rate funding of Governance General – 0% (60-80%);
 - (b) Investments funding of Governance General – 93% (20-40%);
 - (c) General Rates funding of Corporate Services – 68% (80-100%);
 - (d) Investments funding of Corporate Services – 12% (0%);
 - (e) Other income funding of Corporate Services – 13% (0%);
 - (f) General Rates funding of District Planning – 39% (60-80%);
 - (g) User charges funding of District Planning – 0% (20-40%);
 - (h) Reserves funding of District Planning – 61% (0%).
3. That Council resolve to increase forecast external debt from \$5.873m to \$10.5m in 2020/21.
4. That Council resolve that it is financially prudent to have an unbalanced budget in 2020/21.
5. That pursuant to section 95(1) of the Local Government Act 2002, the Council adopts the 2020/21 Annual Plan, to take effect from 1 July 2020.
6. That staff be given the delegation to make minor formatting and grammatical amendments prior to publication.
7. That the Council informs the public of the adoption of the Annual Plan 2020-2021 and its contents.

CARRIED

4.3 RATES RESOLUTION REPORT

The purpose of this report was to meet the requirements of Section 23 of the Local Government (Rating) Act 2002 which requires that rates must be set by resolution. The resolutions also relate to the due dates for payment of rates and the penalties regime.

Rates Officer Pauline Jackson tabled a small change to the staff recommendations. On page 25 of the agenda, under the heading Economic Development Rates, she asked for the following sentence to be added:

Currently the 2020/21 split of the rate requirement is 70.37% fixed charges and 29.63% rates in the dollar based on capital value.

This sentence was added to the recommendation.

The Mayor noted the Works and Services Rate varied widely between townships. This was due to the difference in fixed charges, and also the projects underway in each town.

RESOLUTION 2020/32

Moved: Deputy Mayor James Leslie

Seconded: Cr Matt Murphy

1. That the report be received.

CARRIED**RESOLUTION 2020/33**

Moved: Deputy Mayor James Leslie

Seconded: Cr Emily Bradbury

2. That the Mackenzie District Council resolves to set the following rates under the Local Government (Rating) Act 2002, on rating units in the Mackenzie District for the financial year commencing on 1 July 2020 and ending on 30 June 2021 and sets the due dates for the payment of rates and associated penalties for unpaid rates as also set out below.

GENERAL RATES

A General Rate set on the capital value of the land under Section 13 of the Local Government (Rating) Act 2002 on all rateable land. The general rate will be set differentially using the following categories based on the use and location of the land:

- Tekapo A A rate of \$0.0157634 per dollar (GST inclusive) of Capital Value
- Ohau A A rate of \$0.0018280 per dollar (GST inclusive) of Capital Value
- Tekapo B A rate of \$0.0027745 per dollar (GST inclusive) of Capital Value
- All Other Properties -
 A rate of \$0.0010466 per dollar (GST inclusive) of Capital Value

UNIFORM ANNUAL GENERAL CHARGE

A Uniform Annual General Charge set on all rateable land under Section 15 of the Local Government (Rating) Act 2002.

- A fixed amount of \$24.63 (GST inclusive) per separately used or inhabited part (SUIP) of a rating unit.

WORKS & SERVICES RATES

Targeted rates for works and services, set under Section 16 of the Local Government (Rating) Act 2002, assessed on a differential basis as described below:

TWIZEL WORKS & SERVICES RATE

- A fixed amount of \$31.72 (GST inclusive) per separately used or inhabited part (SUIP) of a rating unit on every rating unit situated in the Twizel community (excluding capital improvement work in the Twizel community area of benefit which is funded by Twizel Improvement rate).).
- A rate of \$0.0006889 per dollar (GST inclusive) based on the capital value on every rating unit in the Twizel community ((excluding capital improvement work in the Twizel community area of benefit which is funded by Twizel Improvement rate) (as defined on a map held by Council).

The relationship between the rates in the differential category is as follows:

- a) A fixed amount per separately used or inhabited part (SUIP) of a rating unit to fund 10.00% of the targeted rate requirement
- b) A rate per dollar of capital value of the land to fund 90.00% of the targeted rate requirement

FAIRLIE WORKS & SERVICES RATE

- A fixed amount of \$65.88 (GST inclusive) per separately used or inhabited part (SUIP) of a rating unit, on every rating unit situated in the Fairlie community.
- A rate of \$0.0021516 per dollar of capital value (GST inclusive) based on the capital value on every rating unit in the Fairlie community (as defined on a map held by Council)

The relationship between the rates in the differential category is as follows:

- a) A fixed amount per separately used or inhabited part (SUIP) of a rating unit to fund 10% of the targeted rate requirement
- b) A rate per dollar of capital value of the land to fund 90% of the targeted rate requirement.

LAKE TEKAPO WORKS & SERVICES RATE

- A fixed amount of \$184.21 (GST inclusive) per separately used or inhabited part (SUIP) of a rating unit on every rating unit situated in the Lake Tekapo community.
- A rate of \$0.0002961 per dollar of capital value (GST inclusive) based on the capital value on every rating unit situated in the Lake Tekapo community (as defined on a map held by Council)

The relationship between the rates in the differential category is as follows:

- a) A fixed amount in the separately used or inhabited part (SUIP) of a rating unit to fund 48% of the targeted rate requirement
- b) A rate per dollar of capital value of the land to fund 52% of the targeted rate requirement.

RURAL WORKS AND SERVICES RATE

- A fixed amount of \$20.83 (GST inclusive) per separately used or inhabited part (SUIP) of a rating unit on every rating unit situated in the rural community.
- Ohau A
A rate of \$0.0000221 per dollar of capital value (GST inclusive) on every rating unit in the rural community.
- Tekapo B
A rate of \$0.0000336 per dollar of capital value (GST inclusive) on every rating unit in the rural Community.
- Tekapo A

A rate of \$0.0001909 per dollar of capital value (GST inclusive) on every rating unit in the rural community.

- All other rural properties

A rate of \$0.0000067 per dollar of capital value (GST inclusive) based on the capital value of the land of every rating unit in the rural community.

(as defined on a map held by Council)

The relationship between the rates in the differential category is as follows:

- a) A fixed amount per separately used or inhabited part (SUIP) of a rating unit to fund 49% of the targeted rate requirement, and
- b) Ohau A
20% of the 51% balance of the targeted rate requirement
- c) Tekapo A
20% of the 51% balance of the targeted rate requirement
- d) Tekapo B
20% of the 51% balance of the targeted rate requirement
- e) All other rural properties
40% of the 51% balance of the targeted rate requirement

SEWAGE TREATMENT RATE

Targeted rates for sewage treatment, set under Section 16 of the Local Government (Rating) Act 2002, of

- A fixed amount of \$40.60 (GST inclusive) per separately used or inhabited part (SUIP) of a rating unit for all rating units situated in the communities of Fairlie, Burkes Pass, Lake Tekapo and Twizel and which are connected to a community sewerage scheme.
- A fixed amount of \$10.15 (GST inclusive) per water closet or urinal (after the first) for all rating units situated in the communities of Fairlie, Burkes Pass, Lake Tekapo and Twizel and which are connected to a community sewerage scheme.

(as defined on a map held by Council)

Notes for the purposes of these rates:

The sewage treatment service is treated as being provided if the rating unit is connected to a public sewerage drain. A rating unit used primarily as a residence for one household must not be treated as having more than one water closet or urinal.

EVERSLEY RESERVE SEWERAGE RATE

A targeted rate for sewerage, set under Section 16 of the Local Government (Rating) Act 2002, of
A fixed amount of \$938.28 (GST inclusive) per rating unit for ratepayers in the Eversley Reserve sewerage area of benefit, (excluding those rating units which have opted to pay the lump sum contribution).

(as defined on a map held by Council)

SEWERAGE INFRASTRUCTURE RATE

Targeted rates for sewerage infrastructure, set under Section 16 of the Local Government (Rating) Act 2002, of

- A fixed amount of \$180.06 (GST inclusive) per separately used or inhabited part (SUIP) of a rating unit for all rating units situated in the communities of Fairlie, Burkes Pass, Lake Tekapo and Twizel and which are connected or capable of being connected to a community sewerage scheme.
- A fixed amount of \$45.01 (GST inclusive) per each water closet or urinal (after the first) per separately used or inhabited part (SUIP) of a rating unit for all rating units situated in the communities of Fairlie, Burkes Pass, Lake Tekapo and Twizel and which are connected to a community sewerage scheme.

(as defined on a map held by Council)

Notes for the purposes of these rates:

The sewerage infrastructure service is treated as being provided if the rating unit is connected to or able to be connected to a public service drain and is within 30 metres of such a drain.

A rating unit used primarily as a residence for one household must not be treated as having more than one water closet or urinal.

WATER TREATMENT RATE

A targeted rate for urban water treatment, set under Section 16 of the Local Government (Rating) Act 2002, of

- A fixed amount of \$47.75 (GST inclusive) per separately used or inhabited part (SUIP) of a rating unit in the communities of Fairlie, Burkes Pass, Lake Tekapo and Twizel and which are connected to a community water supply (except those rating units receiving a metered water supply).

(as defined on a map held by Council)

Notes for the purposes of this rate:

- The water supply treatment service is treated as being provided if any part of the rating unit is connected to a Council operated waterworks except those rating units receiving a metered water supply.

WATER INFRASTRUCTURE RATE

A targeted rate for water supply infrastructure, set under Section 16 of the Local Government (Rating) Act 2002, of

- A fixed amount of \$361.53 (GST inclusive) per separately used or inhabited part (SUIP) of a rating unit which is connected or capable of connection to a community water supply in the communities of Fairlie, Burkes Pass, Lake Tekapo and Twizel (except those rating units receiving a metered water supply).

(as defined on a map held by Council)

Notes for the purposes of this rate

The water supply infrastructure service is treated as being provided, if any part of the rating unit is connected to a Council operated community water supply or if the rating unit is situated within 100 metres of an urban community water supply waterworks and is capable of connection and where water is not supplied and measured by meter.

METERED WATER RATE

A targeted rate under section 16 of the Local Government (Rating) Act 2002 will be assessed on every rating unit connected to a community water supply in Fairlie, Burkes Pass, Lake Tekapo and Twizel and where water is supplied and measured by meter.

- A fixed amount of \$409.28 (GST inclusive) per separately used or inhabited part (SUIP) of a rating unit which is serviced by a council water meter.

RURAL WATER SUPPLIES

Targeted rates for rural water supplies set under Section 19 of the Local Government (Rating) Act 2002, of:

- A fixed amount of \$273.61 (GST inclusive) per unit of water supplied to every rating unit serviced by the Allandale Rural water supply.
- A fixed amount of \$187.43 (GST inclusive) per unit of water supplied to every rating unit serviced by the Spur Road Rural water supply.
- A fixed amount of \$218.00 (GST inclusive) per unit of water supplied to every rating unit serviced by the Downlands Rural water supply area in the Mackenzie District.

Targeted rates for rural water supplies set under Section 16 of the Local Government (Rating) Act 2002, of:

- A fixed amount of \$225.00 (GST inclusive) per rating unit serviced by the Ashwick Opuha Rural water supply
- A rate of \$2.77 (GST inclusive) per hectare on every rating unit serviced by the Fairlie Water Race of a fixed amount per hectare.
- A fixed amount of \$30.00 (GST Inclusive) per rating unit serviced by the Fairlie Water Race.

- A fixed amount of \$544.00 (GST inclusive) per rating unit serviced by the Downlands water supply area in the Mackenzie District.

URBAN STORMWATER RATE

A targeted rate for urban stormwater set under Section 16 of the Local Government (Rating) Act 2002, of

- A fixed amount of \$38.08 (GST inclusive) per separately used or inhabited part (SUIP) of a rating unit which is situated in the communities of Fairlie, Lake Tekapo and Twizel. (as defined on a map held by Council)

DISTRICT ROADING RATE

Targeted rates for Mackenzie District Roding, set under Section 16 of the Local Government (Rating) Act 2002, of

- A fixed amount of \$79.18 (GST inclusive) per separately used or inhabited part (SUIP) of a rating unit on every rating unit (excluding Mount Cook Village) situated in the Mackenzie District.
- Tekapo A
A rate of \$0.0021689 per dollar (GST inclusive) of Capital Value.
- Ohau A
A rate of \$0.0002515 per dollar (GST inclusive) of Capital Value.
- Tekapo B.
A rate of \$0.0003817 per dollar (GST inclusive) of Capital Value.
- All other district properties
A rate of \$0.0001463 per dollar (GST inclusive) of Capital Value.
(as defined on a map held by Council)

The relationship between the rates in the differential category is as follows:

- a) A fixed amount per separately used or inhabited part (SUIP) of a rating unit to fund 35% of the targeted rate requirement, and
- b) Ohau A
10% of the 65% balance of the targeted rate requirement
- c) Tekapo A
10% of the 65% balance of the targeted rate requirement
- d) Tekapo B
10% of the 65% balance of the targeted rate requirement
- e) All other rural properties
70% of the 65% balance of the targeted rate requirement

URBAN SOLID WASTE RATE

A targeted rate for solid waste, set under Section 16 of the Local Government (Rating) Act 2002, of

- A fixed amount of \$279.80 (GST inclusive) per separately used or inhabited part (SUIP) of a rating unit for all rating units to which Council provides the service.

TWIZEL IMPROVEMENT RATE

A targeted rate for fund capitalised improvement work in the Twizel community area of benefit, set under Section 16 of the Local Government (Rating) Act 2002, of

- A fixed amount of \$50.89 (GST inclusive) per separately used or inhabited part (SUIP) of a rating unit situated in the Twizel Community. (as defined on a map held by Council)

TOURISM AND PROMOTION RATE

Targeted rates for Mackenzie District tourism and promotion, set under Section 16 of the Local Government (Rating) Act 2002, of.

- A fixed amount of \$8.23 (GST inclusive) per separately used and inhabited part (SUIP) of a rating unit on every rating situated in the Mackenzie District.
- A rate of \$0.0009041 per dollar of capital value (GST inclusive) based on the land use of all commercial businesses (excluding commercial accommodation businesses and secondary accommodation properties).
- A fixed amount of \$100.00 (GST inclusive) per rating unit on Industrial land properties.
- A rate of \$0.0007349 per dollar of capital value (GST inclusive) based on the land use on the rateable capital value of the land of all commercial accommodation businesses (excluding commercial businesses, secondary accommodation properties and industrial land properties).
- A rate of \$0.0003674 per dollar of capital value (GST inclusive) based on the land use on the rateable capital value of the land of all secondary accommodation properties (excluding commercial business, commercial accommodation businesses and industrial land properties).

Currently the 2020/21 split of the rate requirement is 12.95% fixed charges and 87.05% rates in the dollar based on capital value.

ECONOMIC DEVELOPMENT RATE

Targeted rates for economic development, set under Section 16 of the Local Government (Rating) Act 2002, of

- A fixed amount of \$10.00 (GST inclusive) per separately used and inhabited part (SUIP) of a rating unit on every rating situated in the Mackenzie District.

- A rate of \$0.0000878 per dollar of capital value (GST inclusive) based on the land use on the rateable capital value of the land of commercial businesses, and industrial land properties.

Currently the 2020/21 split of the rate requirement is 70.37% fixed charges and 29.63% rates in the dollar based on capital value.

ALPS TO OCEAN RATE

A targeted rate for Alps to Ocean activities, set under Section 16 of the Local Government (Rating) Act 2002, of

- A fixed amount of \$22.20 (GST inclusive) per separately used and inhabited part (SUIP) of a rating unit on every rating situated in the Mackenzie District.

RURAL CATTLE STOP MAINTENANCE RATE

A targeted rate for rural cattle stop maintenance, set under Section 16 of the Local Government (Rating) Act 2002, of

- A fixed amount of \$108.69 per cattle stop or part thereof, on those rating units or parts of rating units benefitting.

FIXED CHARGES

Under section 21 of the Local Government (Rating) Act 2002, the Council is limited to setting fixed charges, excluding charges for water and sewer, at 30% of the total revenue from all rates sought by the Council.

The Mackenzie District Council has complied with section 21 of the Local Government (Rating) Act 2002 as excluding water and sewer charges, fixed charges as a percentage of the total rates amount to 16.96%.

DIFFERENTIAL CATEGORIES

GENERAL RATE

The Council adopts the following differential categories based on the use and location of the land for the purposes of the general rate:

Tekapo A

Ohau A

Tekapo B

All Other Properties

The relationship between the rates set per differential categories is as follows:

Tekapo A 10% of the total rate requirement

Ohau A 10% of the total rate requirement

Tekapo B	10% of the total rate requirement
All Other Properties	70% of the total rate requirement

RURAL WORKS & SERVICES RATE

The Council adopts the following differential categories for the purposes of the Rural Works & Services Rate:

Category

Tekapo A

Ohau A

Tekapo B

All other rural properties

The relationship between the rates set per differential categories is as follows:

Tekapo A	20% of the balance of the targeted rate requirement
Ohau A	20% of the balance of the targeted rate requirement
Tekapo B	20% of the balance of the targeted rate requirement
All other rural properties	40% of the balance of the targeted rate requirement

DISTRICT ROADING RATE

The Council adopts the following differential categories based on the use and location of the land for the purposes of the District Roding rate:

Tekapo A

Ohau A

Tekapo B

All other district properties

The relationship between the rates set per differential categories is as follows:

Tekapo A	10% of the balance of the total rate requirement
Ohau A	10% of the balance of the total rate requirement
Tekapo B	10% of the balance of the total rate requirement
All other district properties	70% of the balance of the total rate requirement

TOURISM AND PROMOTION RATE

The Council adopts the following differential categories based on the use and location of the land for the purposes of the Mackenzie District tourism and promotion.

Commercial Businesses

All rateable properties within the Mackenzie District identified as the principal use of the land being commercial business (excluding accommodation providers).

Industrial Land properties

All rateable properties within the Mackenzie District on land with a property category code beginning with I in the Council's Rating Information Database.

Commercial Accommodation Businesses

All rateable properties within the Mackenzie District identified as accommodation providers and where the principal use of the land is commercial accommodation businesses.

Secondary Accommodation Properties

All rateable properties within the Mackenzie District identified as accommodation providers but where the principal use of the land is not commercial accommodation business.

Definitions:

- Tekapo A - all separate rating units in the former Tekapo Ward, used for hydroelectric power generation (as more particularly defined on valuation roll number 2530015901).
- Ohau A - all separate rating units in the former Twizel Ward used for hydroelectric power generation (as more particularly defined on valuation roll number 2532000701A).
- Tekapo B - all separate rating units in the former Tekapo Ward, used for hydroelectric power generation (as more particularly defined on valuation roll number 2530018400).
- All other properties - all separate rating units in the Mackenzie District other than Tekapo A, Ohau A and Tekapo B.
- All other rural properties - all separate rating units in the Rural community other than, Tekapo A, Ohau A, Tekapo B and Mount Cook Village.
- Rural community is defined as the area of the Mackenzie District excluding the community areas of benefit of Twizel, Lake Tekapo, Fairlie and Mount Cook Village.
- All other district properties- all separate rating units in the Mackenzie District other than Tekapo A, Ohau A, Tekapo B and Mount Cook Village.

DUE DATE FOR PAYMENT OF RATES

All rates will be payable in four instalments on due dates as follows:

Instalment number	Due Date
One	20 September 2020
Two	20 December 2020
Three	20 March 2021
Four	20 June 2021

PENALTIES

That pursuant to sections 57 and 58 of the local Government (Rating) Act 2002, the Council prescribes the following penalties to be added to unpaid rates:

- a) A penalty of 5% of the amount of any instalment that has been assessed after 1 July 2020 and which is unpaid after the due dates will be applied on:
- 22 September 2020
 - 22 December 2020
 - 22 March 2021
 - 22 June 2021
- b) A further 5% penalty will be added to unpaid rates from previous financial years unpaid on the later of 5 working days after the date of the resolution or 7 July 2020. The penalty charge will be applied on so much of any rates levied before 1 July 2020 which remain unpaid on 7 July 2020.
- c) A further 5% penalty will be added to unpaid rates from previous financial years to which a penalty has been added under (b) if the rates remain unpaid on 7 January 2021.

PAYMENT OF RATES

That rates shall be payable at any of the following places:

Council offices, 53 Main Street, Fairlie (between the hours of 8.30 am to 5.00 pm, Monday to Friday), and Market Place, Twizel (between the hours of 8.30 am to 5.00 pm Monday to Friday) excluding public holidays.

CARRIED**4.3 ADOPTION OF COMMITTEE TERMS OF REFERENCE - CHIEF EXECUTIVE PERFORMANCE COMMITTEE**

This matter was first discussed at the council meeting on June 23, 2020, and was tabled for further work, with the intention it come back to Council at this meeting.

Senior corporate planner Katherine Hill noted changes to the terms of reference including that the Chief Executive Performance Committee would be a standing committee of Council, and that all councillors would be members. Meetings are held three times a year.

The Mayor noted that, as a small council, it was important for all councillors to be involved in this committee.

RESOLUTION 2020/34

Moved: Cr Anne Munro

Seconded: Cr Murray Cox

1. That the report be received.

CARRIED

RESOLUTION 2020/35

Moved: Cr Murray Cox

Seconded: Cr Matt Murphy

2. That Council confirms the establishment of a new standing committee called the Chief Executive Performance Committee.
3. That Council adopt the terms of reference for the Chief Executive Performance Committee, as attached to the agenda.
4. Adopt revised terms of reference for the Audit and Risk Committee to exclude responsibility for the Chief Executive's performance review, as attached to the agenda.
5. That Council's decisions related to the Chief Executive Performance Committee be communicated to the Audit and Risk Committee.

CARRIED**4.4 HERITAGE PROTECTION FUND**

Planning Team Leader Aaron Hakkaart joined the meeting at 10.39am to speak to this report.

Two applications have been received and together they meet the total of the fund for the financial year.

Mr Hakkaart answered questions from councillors about the heritage buildings list for the district. He said there were about 80 items on the list, ranging from whole buildings to a heritage fireplace. This list was reviewed in 2014, with the owner of every listing sent a letter. It is normally reviewed as part of the District Plan review process.

RESOLUTION 2020/36

Moved: Cr Anne Munro

Seconded: Cr Stuart Barwood

1. That the report be received.

CARRIED**RESOLUTION 2020/37**

Moved: Cr Anne Munro

Seconded: Cr Emily Bradbury

2. That Council approves a grant of \$2,500.00 from Councils Heritage Protection Fund for enhancement and management works, being the repair and repainting of original windows, facia and trim at Eversley Homestead, 89 Fairlie-Tekapo Road (Mount Cook Road), State Highway 8, Fairlie. (Application from J McMurtrie).
3. That Council approves a grant of \$2,500.00 from Councils Heritage Protection Fund for enhancement and management of the Mt Nessing Homestead Gate/Picket Fence, being: the repair and replacement of a picket fence, finials, and repair of metal latches, a new "Mt

Nessing" sign, and re-painting the repaired picket fence and gate at 1031 Mt Nessing Road, Albury. (Application from J & K Simpson).

CARRIED

The Meeting closed at 10.46am.

The minutes of this meeting were confirmed at the Ordinary Meeting of the Mackenzie District Council held on 11 August 2020.

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CHAIRPERSON