



Notice is given of a Tekapo Community Board Meeting to be held on:

Date: Wednesday, 5 August 2020

Time: 3.00pm

**Location: Tekapo Community Hall Lounge
Lake Tekapo**

AGENDA

Tekapo Community Board Meeting

5 August 2020

Note: This meeting may be digitally recorded by the minute-taker.

Tekapo Community Board Membership:

Steve Howes (Chair)

Chris Scrase

Caroll Simcox

Sharron Binns

Matt Murphy

Order Of Business

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- 1 OPENING**
- 2 APOLOGIES**
- 3 PUBLIC FORUM**
- 4 DECLARATIONS OF INTEREST**

5 REPORTS

5.1 UPDATE FROM THE UPPER WAITAKI ZONE WATER MANAGEMENT COMMITTEE

Author: **Arlene Goss, Governance Advisor**

Authoriser:

Attachments: **Nil**

STAFF RECOMMENDATIONS

That the information be noted.

BACKGROUND

The chairperson of the Upper Waitaki Zone Water Management Committee, Simon Cameron, and committee facilitator, Tami Woods (Environment Canterbury), have asked to update the community board on activity in the Upper Waitaki Water Zone. The Zone includes Lakes Tekapo and Pukaki, and rivers in the basin.

5.2 UPDATE FROM PLANNING AND REGULATORY STAFF

Author: Arlene Goss, Governance Advisor

Authoriser:

Attachments: Nil

STAFF RECOMMENDATIONS

That the information be noted.

BACKGROUND

Ann Rogers, Planning Manager, and Aaron Hakkaart, Planning Team Leader, will attend the community board meeting to update members on current projects and answer questions on any planning-related issues.

5.2.1 UPDATE ON PROPOSED COMMUNITY SPORTS FACILITY – TO BE CONFIRMED

Author: Arlene Goss, Governance Advisor

Authoriser:

Attachments: Nil

STAFF RECOMMENDATIONS

That the information be noted.

BACKGROUND

Mark Samways, Property and Commercial Manager, would like to update the community board on proposals for a Community Sports Facility. At the time of publishing this agenda this item was still to be confirmed.

5.3 MINUTES OF TEKAPO COMMUNITY BOARD MEETING - 10 JUNE 2020

Author: Arlene Goss, Governance Advisor

Authoriser:

Attachments: 1. Minutes of Tekapo Community Board meeting 10 June 2020 [!\[\]\(96cc62f861fdd6e50510c0224a756dff_img.jpg\)](#) 

RECOMMENDATION

That the Minutes of the Tekapo Community Board Meeting held on Wednesday 10 June 2020 be received and confirmed as an accurate record of the meeting.



Unconfirmed MINUTES

Tekapo Community Board Meeting

10 June 2020

**MINUTES OF MACKENZIE DISTRICT COUNCIL
TEKAPO COMMUNITY BOARD MEETING
HELD AT THE TEKAPO COMMUNITY HALL, LAKE TEKAPO
ON WEDNESDAY, 10 JUNE 2020 AT 4.00PM**

PRESENT: Chairperson Steve Howes, Chris Scrase, Sharron Binns, Cr Matt Murphy

IN ATTENDANCE: Mayor Graham Smith, Suzette van Aswegen (Chief Executive), Stuart Grant (Acting General Manager Operations), Charlotte Borrell (Community Services and Facilities Officer), Phill Mackay (Recovery Manager), Arlene Goss (Governance Advisor), and three members of the public.

1 OPENING

The chairman opened the meeting and a minute's silence was observed in memory of Steve Binns, who was a respected member of the Tekapo community.

2 APOLOGIES

Apologies were received from member Carol Simcox and Cr Murray Cox.

3 PUBLIC FORUM

Constable Brad Morton from the New Zealand Police told the community board he would like to see security cameras put around town. He said cameras were the best crime fighting tool he could think off. He would like to work with Council and the community board to have these installed.

It was noted that council staff were in the process of writing a report on the need for cameras in towns across the district. It was suggested that the constable talk to Owen Hunter in Fairlie for access to the cameras there. The chief executive said staff were working through the privacy issues. This matter is on the council action list.

The constable was asked if would prefer that the feed from any cameras went directly to the police station for monitoring. He said this was the best option to protect privacy.

Simon? from Zephyr Airworks asked about installing a barrier on the main highway above the caravan park. The Mayor said NZTA were planning an upgrade of the road through Tekapo and this was one of the issues raised. The need for a barrier will be added to the action list under requests to NZTA.

Constable Brad Morton noted that the gritting of the main road was not happening early enough. This needed to happen before Queens Birthday weekend.

Krissy Rhodes asked what was happening with the tavern building (damaged by fire) and when it would be pulled down. The Mayor said the owner was still going through a process with his insurance company and builders.

She also asked what the council was going to do about Tekapo from now on, regarding tourism. She did not want to "be swamped and feel like a stranger in her own village".

Council was working on 'Destination Mackenzie' to determine what communities wanted from tourism. The chief executive said the Destination Mackenzie process would include multiple opportunities for the public to contribute.

4 DECLARATIONS OF INTEREST

There were no declarations of interest.

5 REPORTS

5.1 CONFIRMATION OF MINUTES OF THE LAST MEETING

COMMITTEE RESOLUTION TKCB/2020/183

Moved: Member Sharron Binns

Seconded: Member Chris Scrase

That the minutes of the Tekapo Community Board meeting held on Wednesday 11 March 2020, be received and confirmed as an accurate record of the meeting.

CARRIED

5.5 COUNCILLOR UPDATE

This item was brought forward in the meeting because Cr Murphy needed to leave early for another appointment.

Cr Murphy noted that councillors had gathered in person for the first time the day before, to work on the annual plan and budgets.

The Mayor added he was proud of the district and how well people had pulled together during Covid-19.

Cr Murphy suggested starting the community board meetings an hour earlier in winter. There was no objection to doing this. The governance officer agreed to change the winter meetings to a 3pm start.

5.2 TEKAPO COMMUNITY BOARD FINANCIAL REPORT

The report was taken as read. There were no issues raised.

5.3 CARRY FORWARD OF UNSPENT 2020 GRANT AND TOWNSHIP PROJECT FUNDS

The purpose of this report was for the Tekapo Community Board to carry forward any unspent funds in the Community Board Grant and Township Projects budgets to the 2021 financial year, due to the Covid-19 restrictions having halted meetings and progress in the spending of these budgets from March 2020 to June 2020. There were no objections to doing this.

COMMITTEE RESOLUTION TKCB/2020/184

Moved: Member Sharron Binns

Seconded: Member Chris Scrase

1. That the Tekapo Community Board resolves to carry forward from the 2020 financial year any unspent funds in the Community Board Grant and Township Projects budgets to the 2021 financial year. This is due to the unprecedented effect of Covid-19, preventing meetings, resulting in the inability for the Tekapo Community Board to progress expenditure prior to 30 June 2020.

CARRIED

5.4 NEW FORMAT FOR COMMUNITY BOARD MATTERS UNDER ACTION

The following 'Matters Under Action' were discussed:

Proposed shared pathway on Tekapo lakefront – Council staff were thanked for listening to the views of the community board regarding this pathway. The Lakeside Drive part of the pathway will be constructed in Spring/Summer, weather allowing.

Tekapo Lakefront Safety Improvements – A suggestion was made that the approaches to the playground be tidied up with a more permanent material than gravel. The Community Services Officer will meet with the builder on site to discuss this. Whitestone has also been asked to replace the tyres and re-tension the wires on the flying fox.

A large, rope "spider's net" was suggested as a further piece of equipment for the playground. Further discussion is required on this, and how it would be funded.

Tidying up the area to the east of the playground - The community services officer said she would talk to the roading manager regarding sourcing topsoil to put there and adding grass seed. New action item for this and suggested playground improvements.

Tekapo Lakefront Playground Boardwalks and Shade Sails – Action completed. Remove from list.

Barbara Hay Reserve – The community board needs to meet with the community services officer on site, then pricing will be requested from contractors.

Western Carpark – Dark Sky buses are still parked there. This issue is no longer relevant. Bus parks have been taken away from the four square car park. There is now a need to decide where long vehicle parking is going to be located.

Tekapo Village Walkway – Pathway markings have been completed. Remove from list.

Tekapo Community Hall – A quote for blinds is \$8,500. Might need to put this budget into the long-term plan. The pull-down screen must be installed by July 18 for an event.

Tekapo Bus Shelter – Work underway.

Tekapo Walkway from Simpson Lane – The community board needed to do a walk around with the roading manager. To be organised by the board.

D'Archaic Drive Reserve – The community services officer said she had spoken to the landscape architect and will bring plans to the community board, for further distribution to the public. All of the suggested names for the reserve would be suggested to iwi for input.

Tekapo Walking Trails – The community services officer has re-booked with TJ from Tekapo Trails, for July 13th. Community board members are invited to join them.

Cr Murphy left the meeting at 5.01pm

Tekapo Rubbish Bins – The community services officer is trialling a bin at the dump station. She would like to upgrade and tidy up refuse bin sites throughout the district.

5.5 GENERAL BUSINESS

Gavin Marriott has requested to put up a memorial plaque on a wall near the Tekapo Footbridge. The community board discussed this request, and wider issues of where memorials should be located. A bench or a tree with a plaque was the usual practice in other towns. The regional park society has a place for memorial trees and seats in the regional park.

The chief executive suggested that the community board work out a protocol for memorial options. An action for the community board to meet and discuss this further was added to the action list. The chairman will report back to Mr Marriott.

A person who had asked to attend the meeting and discuss the 5G network rollout was not present at the meeting. No further action was required.

The chairman raised the issue of the council's representation review. The community board wanted to know how to engage with the rural community so their voices could be heard. The chief executive said the representation review needed to happen before the end of this year.

The chairman asked about Council's views of mobile trading. The status quo remains. Nobody has a trading licence at the moment because licenses have lapsed over the Covid-19 period. Traders would now need to apply for a licence. The Mobile Trading Bylaw was being reviewed by staff. The community board would like to invite staff to attend the next meeting to discuss this bylaw review.

5.6 VISIT FROM COVID-19 RECOVERY MANAGER

Phill Mackay was welcomed to the meeting and was thanked for his work as response manager over the Covid-19 period. Council has now appointed him as Recovery Manager. His role is to coordinate recovery across the district, including the creation of a Covid recovery advisory group for the district.

Council will empower the community to recover but Council cannot do everything. He noted the recovery plan adopted by Council at its last meeting.

Tekapo Community Board Meeting Minutes10 June 2020

Discussion took place on the plight of foreign nationals in the district.

The chairman asked if there was anything the community board could do to help. Mr Mackay asked them to nominate someone to join the advisory board.

The Meeting closed at 5.40pm.

The minutes of this meeting were confirmed at the Tekapo Community Board Meeting held on 5 August 2020.

.....
CHAIRPERSON

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5.4 COMMUNITY BOARD FINANCIAL REPORT

Author: Jo Hurst, Management Accountant

Authoriser: Adrian Hodgett, Finance Manager

Attachments: 1. Tekapo Community Board Financial Report [!\[\]\(2c3352433bff267ed8ae00945ed009eb_img.jpg\)](#) 

STAFF RECOMMENDATIONS

That the community board financial report be received.

BACKGROUND

Attached is the latest community board financial report for your information.



Tekapo Community Board Financial Performance for the 12 months ended June 2020

	YTD Actual 2019/20	YTD Budget 2019/20	2019/20 Budget	YTD Actual 2018/19	Variance v Budget	Variance v Budget (%)	Variance v 2018/19	Variance v 2018/19 (%)
Other Revenue	118,132	23,264	23,264	18,173	94,868	407.79%	99,959	550.04%

Other revenue is above budget as \$104,409 was received from MBIE to fund the Church of the Good Shepherd work. Contributions had been allowed for in the Tekapo Township which have not been received. Income is higher than in the previous year due to the MBIE funding and an increase in the Tekapo hall hires this year.

Operating Expenditure	550,875	373,672	373,672	609,579	(177,203)	-47.42%	58,704	9.63%
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Operating expenditure is over budget as in the Tekapo Township \$147,313 has been spent to date on the Domain Road Eastern Carpark. This spend will be funded from the Government tourism grant currently being applied for. Playground maintenance is up on budget as tiles were purchased, equipment modified and improvements made to softfall areas required for safety compliance. Grounds maintenance costs are significantly higher with extra lawnmowing, gardening, tree maintenance and the landscaping of the eastern carpark.

Capital Expenditure	16,607	444,940	444,940		428,333	96.27%		
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Capital expenditure has been minimal to date in the Tekapo Township with a picnic table and bench purchased for park projects upcoming. An engineer was engaged to locate boundaries and a landscape plan has been drawn up for the Barbara Hay reserve. Tree maintenance work has been carried out in March. A fridge was purchased for the hall which was unbudgeted and will be paid for from reserves.

Need to note: \$15,000 funded from the land subdivision reserve to pay for the Tekapo Playground safety improvements.

**Tekapo Community Board
Capital Expenditure Summary
For The Period Ended 30 June 2020**

	Budget 2019/20	YTD Actual 2019/20
Tekapo Township		
Implementation of Development Plan	444,940	14,407
Total Tekapo Township	444,940	14,407
Tekapo Community Hall		
Plant and Equipment		2,200
Total Tekapo Community Hall		2,200

**Tekapo Community Board
Township Projects
For The Period Ended 30 June 2020**

Date	Organisation	Amount
1/07/2019	New financial year 2019/20	\$ 51,200.00
	Expenditure to date:	
7/07/2019	Repairs to the flying fox	\$ 2,074.70
6/08/2019	New plantings - bridge and toilets	\$ 192.00
11/09/2019	New plantings	\$ 192.00
2/12/2019	Flying Fox (Playground Centre)	\$ 2,878.00
4/03/2020	Lakefront Playground Safety Improvements	\$ 26,500.00
26/03/2020	Lakefront Playground	\$ 16,328.00
21/05/2020	Sunshade picnic table covers	\$ 16,545.00
	Balance remaining	\$ (13,509.70)

\$15,000 funded from the land subdivision reserve to pay for the Tekapo Playground safety improvements.

**Tekapo Community Board
Grant Allocations
For The Period Ended 30 June 2020**

Date	Organisation	Amount
1/07/2019	New financial year 2019/20	\$ 2,000.00
	Expenditure to date:	
	Balance remaining	\$ 2,000.00

* Maximum of \$1,000 can be allocated per grant application

5.5 PROJECT UPDATE

Author: Charlotte Borrell, Community Facilities and Services Officer

Authoriser: Tim Harty, General Manager Operations

Attachments: Nil

STAFF RECOMMENDATIONS

1. That the report be received, and that
2. The projects listed below be paused whilst staff consider the outputs of the Xyst report, and that,
3. Staff report back to the next TCB meeting with the results of the report and proposed next steps

BACKGROUND

There are a number of key projects in the Open Spaces area in Tekapo programmed to occur over the next 12 months. The status of each project is outlined below:

Lakefront Domain

Infrastructure planning under way and recreational development of this area cannot progress until this is confirmed so that landscaping can be designed around it.

Total funding allocated over four years is \$916,000.00.

Barbara Hay Reserve

Planning has been progressing on the upgrade of Barbara Hay reserve and a small amount of funds are available in the Annual Plan. Given the scope of works desired, there is some concern that the available budget may not be able to deliver on Community expectations

D'Archiac Reserve.

Funding is available for the establishment of a community park on the reserve. The exact nature of the works is yet to be confirmed.

Walkways

The project to join the existing concrete pathway on Lakeside Drive from the bottom of the hill near the current Genesis works to the left of the Boat Club building is approved and in tender process. The works will proceed when weather allows. Funding from NZTA for 49% of the concrete footpath has been secured to offset the cost to Council.

Discussion

Council has recently engaged a parks, reserves and community facilities specialist to assess the condition, planning, resource and policy status around recreation assets districtwide. They are due to report back to Council in early August with their findings.

This process and report represents an opportunity to take a pause in some of the projects mentioned above, and assess them against the balance of the community facilities already in place and ensure delivery of well connected and fit for purpose assets. Council is also considering how

best to utilise funds secured from developers to support the delivery of these projects and in some cases, potentially increase the scope and breadth of works.

In addition, council have begun to use a new web based community consultation tool to gain wider feedback and insight into community wants and needs. This will ensure the entire community has the opportunity to have input into the final design and specification of community facilities.

The community may have appetite for bigger and better specifications to these projects than we are currently aware of, or have budget for and council plan to use this tool to gain more community insight before finalising these projects.

With the above matters in mind, it is suggested that a pause in proceeding with these works be taken and further consideration on next steps, including wider community consultation be undertaken.

CONCLUSION

Pausing these projects to allow wider community consultation and review budgets accordingly will enable council staff to provide a more considered approach and a higher standard of completion benefiting the wider community in the long term.

5.6 COMMUNITY BOARD ACTION LIST

Author: Arlene Goss, Governance Advisor

Authoriser:

Attachments: 1. Tekapo Community Board Action List [!\[\]\(eec44b55fcb53be17d8251e3a4971e0b_img.jpg\) !\[\]\(293297e8d01c244d4560dd9fb4d962fa_img.jpg\)](#)

STAFF RECOMMENDATIONS

That the information be noted.

BACKGROUND

Attached is the latest version of the community board action list. These actions are updated by staff regularly.

Outstanding

Division:

Committee:

Officer:

Date From:

Date To:

Action Sheets Report

Printed: Tuesday, 28 July 2020 10:34:10 AM

Type	Subject	Officer/Director	Meeting	Est. Compl.	Emailed	Completed
Report	Proposed Shared Pathway on Tekapo Waterfront	McKenzie, Scott	Tekapo Community Board 3/02/2020	17/02/2020		
5.4		Haar, Bernie				
TKCB/2020/177						
TKCB/2020/178						
COMMITTEE RESOLUTION TKCB/2020/178						
Moved: Member Sharron Binns						
Seconded: Chair Steve Howes						
2. That the Tekapo Community Board recommends to Council the proposed shared pathway on the Tekapo waterfront go ahead as presented to the community board at its meeting on February 3, 2020.						
CARRIED						
7 Apr 2020 - 10:55 a.m. - Arlene Goss						
Resolution Rescinded on March 11.						
7 Apr 2020 - 10:56 a.m. - Arlene Goss						
COMMITTEE RESOLUTION TKCB/2020/179						
Moved: Sharron Binns						
Seconded:Chris Scrase						
That the Tekapo Community Board consults with the community over the next two weeks and notifies the roading manager of its recommendation to Council, then ratifies that recommendation at the next community board meeting.						
CARRIED						
7 Apr 2020 - 10:56 a.m. - Arlene Goss						
Action reassigned to McKenzie, Scott by: Goss, Arlene for the reason: Action Uploaded.						
14 Apr 2020 - 12:14 p.m. - Arlene Goss						
Update from Scott: Council have made decision on the matter and have agreed to complete the Lakeside Drive Section and have listened to the community and have decline the Pioneer Drive pathway. Provisioning of contractor to complete works will occur after Covid 19 lock down and reduction of status levels that allows works to be completed.						
Close this action.						

Outstanding	Division: Committee: Officer:	Date From: Date To:
Action Sheets Report		Printed: Tuesday, 28 July 2020 10:34:10 AM

11 Jun 2020 - 2:11 p.m. - Arlene Goss

CB meeting on June 10: The Lakeside Drive part of the pathway will be constructed in Spring/Summer, weather allowing.

Type	Subject	Officer/Director	Meeting	Est. Compl.	Emailed	Completed
	Tekapo Western Carpark	McKenzie, Scott Haar, Bernie		21/04/2020		
<p>7 Apr 2020 - 11:26 a.m. - Arlene Goss</p> <p>Western Carpark: Supposed to start mid-January. Charlotte Borrell will check on progress and email the community board.</p> <p>The community board queried the Intercity buses now parking outside of Dark Sky Project. Is this a new (permanent) arrangement?</p> <p>7 Apr 2020 - 12:26 p.m. - Arlene Goss</p> <p>Being re-marked. Tour buses are being directed to down by the bridge. Bus sign needs to be removed. Opportunity for signage on the road after marking is finished.</p> <p>14 Apr 2020 - 12:14 p.m. - Arlene Goss</p> <p>Update from Scott: This is an informal arrangement that appears to have been arranged with Dark Sky Project. Have tried to contact managers to discuss with no success to date. May become bus park in future once discussion has occurred but at this stage it isn't permanent.</p> <p>11 Jun 2020 - 2:22 p.m. - Arlene Goss</p> <p>CB meeting June 10 - Dark Sky buses are still parked there. This issue is no longer relevant. Bus parks have been taken away from the four square car park. There is now a need to decide where long vehicle parking is going to be located.</p>						

Type	Subject	Officer/Director	Meeting	Est. Compl.	Emailed	Completed
	Tekapo Bus Shelter	McKenzie, Scott Haar, Bernie		21/04/2020		
<p>7 Apr 2020 - 11:29 a.m. - Arlene Goss</p> <p>Resolution "That the Tekapo Community Board request that Council support the erection of a temporary bus shelter in Tekapo to shelter approximately 20 people." Mr McKenzie is investigating design options.</p> <p>14 Apr 2020 - 12:16 p.m. - Arlene Goss</p>						

Outstanding	Division: Committee: Officer:	Date From: Date To:
Action Sheets Report		Printed: Tuesday, 28 July 2020 10:34:10 AM

Update from Scott: Have put together a draft scope to release for a design build contract to construct these two shelters.

Type	Subject	Officer/Director	Meeting	Est. Compl.	Emailed	Completed
	Tekapo Walkway from Simpson Lane to Main Carpark:	McKenzie, Scott		21/04/2020		
		Haar, Bernie				
<p>7 Apr 2020 - 11:31 a.m. - Arlene Goss</p> <p>Permanent Walkway from Simpson Lane to Main Carpark: Site has been investigated. There are issues with land subsidence, and some of the relevant land being owned by Four Square. The community board suggested talking to Four Square and see if they would be favourable to part of the walkway being on their land on the north side of the supermarket. Request to organise a community board walkthrough of the area. Mr McKenzie</p> <p>7 Apr 2020 - 11:31 a.m. - Arlene Goss</p> <p>Action reassigned to McKenzie, Scott by: Goss, Arlene for the reason: Action Uploaded.</p> <p>14 Apr 2020 - 12:17 p.m. - Arlene Goss</p> <p>Update from Scott: Walk over to be organised with community board and Charlotte after lock down and once an appropriate status level to undertake.</p> <p>11 Jun 2020 - 2:23 p.m. - Arlene Goss</p> <p>CB meeting June 10 - The community board needed to do a walk around with the roading manager. To be organised by the board.</p>						

Type	Subject	Officer/Director	Meeting	Est. Compl.	Emailed	Completed
	Tekapo Reserve on D'Archiac Drive:	Borrell, Charlotte		21/04/2020		
		Haar, Bernie				
<p>7 Apr 2020 - 11:33 a.m. - Arlene Goss</p> <p>Concept plan to come to the April meeting.</p> <p>7 Apr 2020 - 12:25 p.m. - Arlene Goss</p>						

Outstanding	Division: Committee: Officer:	Date From: Date To:
Action Sheets Report		Printed: Tuesday, 28 July 2020 10:34:10 AM

Student Elijah suggested Maukatua Reserve, which is the Maori name for Mount Sefton which can be seen from the reserve.
 Student Xavier suggested Atua Rangi Reserve, meaning God's Sky, reflecting the Dark Sky Reserve in the district.
 The community board thanked the school for the suggested names and asked council staff to consult with Runanga on the appropriateness of the suggested names, with a decision to be made at the next meeting.

8 Apr 2020 - 9:33 a.m. - Arlene Goss
 Charlotte Borrell: Delayed by Covid19 shutdown.

11 Jun 2020 - 2:24 p.m. - Arlene Goss
 CB meeting on June 10 2020 - The community services officer said she had spoken to the landscape architect and will bring plans to the community board, for further distribution to the public. All three suggested names for the reserve would be suggested to iwi for input.

Type	Subject	Officer/Director	Meeting	Est. Compl.	Emailed	Completed
	Tekapo Walking Trails	Borrell, Charlotte Haar, Bernie		21/04/2020		
<p>7 Apr 2020 - 12:27 p.m. - Arlene Goss George Scott walkway – Charlotte Borrell to meet with TJ from Tekapo Trails to discuss trails around Tekapo.</p> <p>8 Apr 2020 - 9:33 a.m. - Arlene Goss Charlotte Borrell: Delayed by Covid19 shutdown.</p> <p>11 Jun 2020 - 2:25 p.m. - Arlene Goss CB meeting June 10 - The community services officer has re-booked with TJ from Tekapo Trails, for July 13th. Community board members are invited to join them.</p> <p>28 Jul 2020 - 9:30 a.m. - Arlene Goss Charlotte: Familiarisation complete. Walkways (including signage) are under review.</p>						

Type	Subject	Officer/Director	Meeting	Est. Compl.	Emailed	Completed
	Tekapo NZTA Requests	McKenzie, Scott Haar, Bernie		21/04/2020		

Outstanding	Division: Committee: Officer:	Date From: Date To:
Action Sheets Report		Printed: Tuesday, 28 July 2020 10:34:10 AM

7 Apr 2020 - 12:28 p.m. - Arlene Goss
60km speed limit – More information has gone back to NZTA. Waiting for them to move forward. They have asked for more pedestrian crossings. Another four throughout the town have been suggested.

7 Apr 2020 - 12:29 p.m. - Arlene Goss
Cowan Hill walkway – This land is owned by Ecan and DoC or is state highway road reserve. Council has very little influence on this area. Scott McKenzie can raise with NZTA extending the gravel walkway down the road reserve.

14 Apr 2020 - 12:17 p.m. - Arlene Goss
Update from Scott: Working with NZTA around further crossing points through the town in discussions with Carroll and NZTA reps. Have made suggestions awaiting a response on Tekapo speed limits as interlinked.
Park action

8 Apr 2020 Scott McKenzie
Have raised the issue of the Cowans Hill walkway extension and await a reply.
Park action

11 Jun 2020 - 1:59 p.m. - Arlene Goss
CB meeting June 10 - Request from public to install barrier on main highway above the caravan park. Constable Brad Morton noted that the gritting of the main road was not happening early enough. This needed to happen before Queens Birthday weekend.

Type	Subject	Officer/Director	Meeting	Est. Compl.	Emailed	Completed
	Tekapo Rubbish	Borrell, Charlotte Haar, Bernie		21/04/2020		
	<p>7 Apr 2020 - 12:32 p.m. - Arlene Goss Rubbish near skip at YHA building – Concerns have been raised about rubbish being dumped next to this skip. Screening around the skip might stop this. Charlotte Borrell said she was planning to trial rubbish bin options in that location. She will also contact the YHA about screening their skip.</p> <p>8 Apr 2020 - 9:33 a.m. - Arlene Goss Charlotte Borrell: Delayed by Covid19 shutdown.</p> <p>11 Jun 2020 - 2:25 p.m. - Arlene Goss CB meeting June 10 2020 - The community services officer is trialling a bin at the dump station. She would like to upgrade and tidy up refuse bin sites throughout the district.</p>					

Outstanding	Division:	Date From:
Action Sheets Report	Committee:	Date To:
	Officer:	Printed: Tuesday, 28 July 2020 10:34:10 AM

Type	Subject	Officer/Director	Meeting	Est. Compl.	Emailed	Completed
	Tekapo: Lakefront Improvements	Borrell, Charlotte Haar, Bernie		25/06/2020		
<p>11 Jun 2020 - 2:12 p.m. - Arlene Goss</p> <p>CB meeting June 10: A suggestion was made that the approaches to the playground be tidied up with a more permanent material than gravel. The Community Services Officer will meet with the builder on site to discuss this.</p> <p>Whitestone has also been asked to replace the tyres and re-tension the wires on the flying fox.</p> <p>A large, rope "spider's net" was suggested as a further piece of equipment for the playground. Further discussion is required on this, and how it would be funded.</p> <p>Tidying up the area to the east of the playground - The community services officer said she would talk to the roading manager regarding sourcing topsoil to put there and adding grass seed.</p> <p>3 Jul 2020 - 4:12 p.m. - Arlene Goss</p> <p>Action reassigned to Borrell, Charlotte by: Goss, Arlene for the reason: For your information.</p> <p>28 Jul 2020 - 9:32 a.m. - Arlene Goss</p> <p>Update from Charlotte: Approaches will have rocks placed at the side of the boardwalks. Flying fox complete. No topsoil available currently for area east of the playground. Will be included in the Lakefront Domain project.</p>						

Type	Subject	Officer/Director	Meeting	Est. Compl.	Emailed	Completed
	Tekapo: Barbara Hay Reserve	Borrell, Charlotte Haar, Bernie		25/06/2020		
<p>11 Jun 2020 - 2:20 p.m. - Arlene Goss</p> <p>CB meeting June 10 - The community board needs to meet with the community services officer on site, then pricing will be requested from contractors.</p> <p>3 Jul 2020 - 4:13 p.m. - Arlene Goss</p> <p>Action reassigned to Borrell, Charlotte by: Goss, Arlene for the reason: For your information.</p>						

Type	Subject	Officer/Director	Meeting	Est. Compl.	Emailed	Completed
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Outstanding	Division: Committee: Officer:	Date From: Date To:
Action Sheets Report		Printed: Tuesday, 28 July 2020 10:34:10 AM
Tekapo: Memorial Plaques	Borrell, Charlotte Haar, Bernie	25/06/2020
<p><i>11 Jun 2020 - 2:27 p.m. - Arlene Goss</i></p> <p>CB meeting June 10, 2020 - Gavin Marriott has requested to put up a memorial plaque on a wall near the Tekapo Footbridge. The community board discussed this request, and wider issues of where memorials should be located. A bench or a tree with a plaque was the usual practice in other towns. The regional park society has a place for memorial trees and seats in the regional park.</p> <p>The chief executive suggested that the community board work out a protocol for memorial options. An action for the community board to meet and discuss this further was added to the action list. The chairman will report back to Mr Marriott.</p> <p><i>28 Jul 2020 - 9:33 a.m. - Arlene Goss</i></p> <p>Update from Charlotte: This will be included in the wider review and planning of parks and open spaces in Mackenzie District.</p>		

5.7 GENERAL BUSINESS

Author: Arlene Goss, Governance Advisor

Authoriser:

Attachments:

1. **Email on Tekapo Car Park Markings** [!\[\]\(76a3e3fa4264769e246efa8017fe5370_img.jpg\)](#) [!\[\]\(9b932ab48d0a7c68d90d0e1ea6d72f4d_img.jpg\)](#)
2. **Letter from Tekapo Trails** [!\[\]\(606987b3a9c9da90aee84816b1a73f2d_img.jpg\)](#) [!\[\]\(735797126083f8ca020a243bb3b519ac_img.jpg\)](#)

STAFF RECOMMENDATIONS

That the information be noted.

The following matters for discussion have been requested by the chairperson:

1. **CCTV cameras in Tekapo** - discussed at a previous meeting but has now become more important to get actioned asap with the squash courts being broken into over the weekend. If the council is unable to initiate installation, what are our options as a community board in terms of raising funds and arranging for installation of cameras?
2. **Squash Court Area** - Update and feedback on the proposed plan for the squash court area.
3. Plans for D'Archiac Reserve (On action list).
4. **Placement of bumpers along Rapuwai Lane** - TKCB have received a concerned communication from a resident/business owner about the placement of the bumpers along Rapuwai Lane. They don't allow full use of the parking space and that means that vehicles parked there encroach onto the carriage way, not just camper vans (which really do stick out) but many vehicles. And then there is the issue of snow clearing. Can MDC explain their thinking please?
5. **Car Park Markings** - Faded in the Tekapo Supermarket Car Park. TCB Member Caroll Simcox has addressed a letter to MDC roading Manager previously raising safety concerns around faded markings and traffic navigation issues emerging, especially in faded light and at night. When will these be repainted? - Refer attached email.
6. **Update on new/replacement FM transmitter** - What is the current status regarding replacement of the FM transmitter located top of Mt John?
7. **Tekapo Trails Letter** requesting permission to develop MTB trails - Refer attached letter dated 20 July 2020.
8. **Bollard Street Lights** - Residents have raised concern around the number of bollard street lights not working around our dark town. (Has also been raised via online fault reporting).

7/27/2020

Real Estate Mail - Tekapo carpark makings



Steve Howes (Tekapo Real Estate) <steve@tekapore.com>

Tekapo carpark makings

1 message

Caroll Simcox <carollsimcox@gmail.com>

Mon, Jul 13, 2020 at 4:27 PM

To: scott@mackenzie.govt.nz

Cc: "Steve Howes (Tekapo Real Estate)" <steve@tekapore.com>, Admin Binns Property Works <admin@bpworks.co.nz>, Chris Scrase <cscrase@gmail.com>

Hi Scott,

I hope you've enjoyed not hearing from the Tekapo Community Board and COGS of late. Nice for us to be quiet for a while :)

However it's time for some input. The Tekapo Supermarket Carpark is getting dangerous with the markings so faded that there are traffic navigation issues emerging, especially in fading light and at night.

Any chance they can be repainted please? I recall you saying that the paint job was just the first coat.

Warm regards,
Caroll

Phone 03 6806607 | Mobile 027 235 6722
8 O'Neil Place | PO Box 122 | Lake Tekapo 7945

<https://mail.google.com/mail/u/1?ik=8ab3a6df7f&view=pt&search=all&permthid=thread-f%3A1672074442768248272%7Cmsg-f%3A1672074442...> 1/1



Tekapo Trails Society Incorporated

To: Lake Tekapo Community Board

20 July 2020

Permission requested for MTB trails on MDC land

Dear Steve, Chris, Caroll and Shazz,

Tekapo Trails Society requests permission to develop MTB trails through the forested and clear areas on the parcel of MDC land between the kayak course and the Tekapo A power station. Tekapo Trails would source funding for this and is prepared to put together a detailed proposal, but first we just need the permission.

See attached map.

Chris Scrase has been in on-site discussions with our Chairperson, Tj McConchie, TTS member Annie O'Sullivan, and Charlotte Borell MDC.

The initial response from Charlotte was very favourable.

For any further information, please contact Tj.

Kind regards,
Anne Braun-Elwert

Secretary,
Tekapo Trails Society Inc.

Registered office - PO Box 167, Lake Tekapo 7945

