

Notice is given of a Twizel Community Board Meeting to be held on:

Date: Monday, 7 March 2022

Time: 3.00pm

Location: On **Zoom**

AGENDA

Twizel Community Board Meeting

7 March 2022

Twizel Community Board Membership:

Jacqui de Buyzer (Chair) Tracey Gunn Renee Rowland Amanda Sargeant Emily Bradbury

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- 1 OPENING
- 2 APOLOGIES
- 3 PUBLIC FORUM
- 4 DECLARATIONS OF INTEREST

5 REPORTS

5.1 MINUTES OF TWIZEL COMMUNITY BOARD MEETING - 31 JANUARY 2022

Author: Arlene Goss, Governance Advisor

Authoriser:

Attachments: 1. Minutes of Twizel Community Board Meeting - 31 January 2022

RECOMMENDATION

1. That the Minutes of the Twizel Community Board Meeting held on Monday 31 January 2022 be received and confirmed as an accurate record of the meeting.

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Unconfirmed MINUTES

Twizel Community Board Meeting 31 January 2022

MINUTES OF MACKENZIE DISTRICT COUNCIL TWIZEL COMMUNITY BOARD MEETING HELD ON ZOOM ON MONDAY, 31 JANUARY 2022 AT 3.00PM

PRESENT: Chairperson Jacqui de Buyzer, Member Tracey Gunn, Member Renee Rowland,

Member Amanda Sargeant, Cr Emily Bradbury

IN ATTENDANCE: Mayor Graham Smith, Angela Oosthuizen (Acting Chief Executive), David

Adamson (General Manager Operations – Acting), Brian Milne (Community Services Officer), Tom O'Neil (Community Services Officer), Arlene Goss (Governance Advisor), Joni Johnson (Engineering Manager), Fiona McQuade (Property and Commercial Manager), Angie Taylor (Twizel Township Supervisor), Mark Offen (Regulatory Officer), and Matt Gunn (Twizel Update).

1 OPENING

The chairperson welcomed everyone to the meeting.

2 APOLOGIES

There were no apologies.

3 PUBLIC FORUM

There was no public forum.

4 DECLARATIONS OF INTEREST

Cr Bradbury declared an interest in item 5.6 Local Alcohol Policy as she holds a licence. Member Tracey Gunn also declared an interest in the same item as she was opening a business that would require a licence.

5 REPORTS

5.1 MINUTES OF TWIZEL COMMUNITY BOARD MEETING - 6 DECEMBER 2021

COMMITTEE RESOLUTION TWCB/2022/236

Moved: Chairperson Jacqui de Buyzer Seconded: Member Amanda Sargeant

1. That the Minutes of the Twizel Community Board Meeting held on Monday 6 December 2021 be received and confirmed as an accurate record of the meeting.

CARRIED

5.2 COMMUNITY BOARD FINANCIAL REPORT

COMMITTEE RESOLUTION TWCB/2022/237

Moved: Chairperson Jacqui de Buyzer

Seconded: Member Tracey Gunn

That the community board financial report be received.

CARRIED

5.3 GRANT APPLICATION

It was clarified that Council did not have health and safety responsibilities when it provided a grant to an outside organisation to hire a chainsaw.

COMMITTEE RESOLUTION TWCB/2022/238

Moved: Chairperson Jacqui de Buyzer Seconded: Member Amanda Sargeant

1. That a grant of \$500 be approved in response to the application from the Twizel Wood Gatherers towards the cost of equipment hire.

CARRIED

5.4 TWIZEL COMMUNITY BOARD GENERAL UPDATE

The purpose of this report is to provide the Twizel Community Board with a general update on several projects and actions related to the Twizel area in general and Community Board specifically.

Brian Milne provided further details on the matters outlined in his report. This included:

- A request to keep the community informed of work/upgrades happening in the town.
- Wifi may be available at the Events Centre. Still working on this.
- The community board were happy with the Ohau Road concept plan that was attached to the agenda.
- Discussion took place on the location of the compacting bins and whether the bin at Lake Alexandrina should be shifted to Twizel each season, or permanently. The community board was keen to have a rubbish service available on Sunday mornings when visitors left town and wanted to get rid of their rubbish. David Adamson suggested opening the transfer station on Sunday morning would be an option and staff would investigate this.
- Brian Milne then gave a presentation on the Lake Ruataniwha Management Plan. A copy
 of this presentation is available as an attachment to these minutes.
- Work on the Twizel Events Centre is progressing well. The Certificate of Public Use has been issued but does not yet apply to the theatre, where work is ongoing. There was a risk of delays due to supply-chain issues or contractors getting sick with Covid.

- The board considered the public toilet plans attached to the agenda. They questioned why
 the design of the toilets was different for each one, and suggested applying some
 consistency across the district.
- Regarding the request to paint a mural on the wall behind the shops, Mr Milne asked if
 anyone had information about who owned the wall. Various people were suggested who
 might have this information. The need to update the mural on the swimming pool wall
 was also suggested. The community board agreed with the idea of a mural.

COMMITTEE RESOLUTION TWCB/2022/239

Moved: Member Renee Rowland

Seconded: Cr Emily Bradbury

That the Draft Ohau Road Reserve Development Plan (attached to the agenda) be approved

for release for community feedback.

CARRIED

5.5 ENGINEERING MANAGER'S UPDATE

Joni Johnson introduced herself and outlined the main points in her report.

Discussion took place on possible reasons for the high use of drinking water in Twizel. This would be further investigated by staff to find out where the water was going.

Staff would reinstate irrigation to some garden areas that got disconnected during contract works. There were also some areas that were being watered using the wrong water connections and further work was needed on this.

The introduction of more water meters would help determine where the water was being used.

Joni Johnson said she would come back to a future meeting with more information about Christmas decorations.

New rules on speed limits would be received in March and this would prompt further work on some roads in Twizel.

5.6 LOCAL ALCOHOL POLICY REVIEW

Mark Offen spoke about the alcohol policy process, which is managed by Timaru District Council on behalf of Mackenzie District Council.

There was a need for consistency in closing times to prevent people from driving to buy alcohol from other townships with later closing. The closing time of 9pm applied across the district.

5.7 GENERAL BUSINESS AND COUNCILLOR UPDATE

The community board discussed the email from Chris Clarke outlining current work on the information kiosk in the Twizel town centre.

They disagreed that the kiosk was unbudgeted as it replaced former information services. The chief executive noted the community board's disappointment and said she would communicate the need to get this working to staff.

Cr Bradbury asked for speakers under the verandas to be fixed. When the kiosk was put in this sound equipment was removed. They would like to get this replaced so it was possible to play music in the marketplace.

Cr Bradbury then updated the board on recent council activity, and the chief executive also provided an update.

The Mayor then spoke about the rowing regattas planned at Lake Ruataniwha. He said these fitted within the regulations and were well-managed. NZ Rowing were looking for feedback from the community. The chairperson said most of the feedback she had received was positive. Those people who were immune-compromised and worried about Covid had told her they would stay home while the visitors were in town.

5.8 COMMUNITY BOARD ACTION LIST

Discussion of the action list included the following matters:

Sealing of Long Car Park – This will be finished in a few weeks.

Twizel Youth Centre – This will be fenced off until staff can address this property.

Large Machinery Display – May need resource consent for the sign as it is over-size. Waiting for the arrival of additional machinery.

Manmade Hill – Controlled planting is doing OK. Some plants are thriving and some aren't. Still to develop a plan for the whole hill. A recent broom-spraying job was not done well. Mr Milne has asked a different contractor to spray this again.

Twizel Events Centre – The previous cleaner is no longer available so using a temporary cleaner at the moment, and wanting to engage a contractor to carry out a deep clean of the building.

Working Man's Hut – This has not yet gone to a committee or council meeting. David Adamson offered to address this before the next community board meeting.

Broken glass over the holiday period – Members reported an increase of broken glass around town over the holiday period. There was a discussion on this and different ideas were raised. There was an alcohol ban in Market Place, but it was not signposted or enforced. The meeting agreed to improve the signage and request police enforcement of the liquor ban area.

Used glass at the Twizel Golf Club – Member Tracey Gunn asked for assistance for the golf club to dispose of large quantities of glass bottles. Angie Taylor offered to work with the golf club to find a solution.

The Meeting closed at 4.45pm.

5.2 COMMUNITY BOARD FINANCIAL REPORT

Author: Jo Hurst, Management Accountant

Authoriser: Paul Numan, General Manager Corporate Services

Attachments: 1. Twizel financial report <u>U</u>

STAFF RECOMMENDATIONS

That the community board financial report be received.

BACKGROUND

Attached is the latest community board financial report for your information.

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Twizel Community Board Township Projects For The Period Ended 31 January 2022

Date	Organisation	Amount
1/07/2021	New financial year 2021/22	\$ 25,000.00
	Unconfirmed carry forward from 2020/21 year	\$ 32,347.00
	Whitestone Contracting Donation (Received 30/6/21)	\$ 5,000.00
	Expenditure to date:	
4/10/2021	Reshape and surface pump track	\$ 5,630.00
27/01/2022	Planting of Man Made Hill	\$ 3,515.42
	Balance remaining	\$ 53,201.58

^{*\$10,000} allocated to development of Manmade Hill

Grant Allocations For The Period Ended 31 January 2022

Date	Date Organisation		Amount
1/07/2021	New financial year 2021/22	\$	2,700.00
	Unconfirmed carry forward from 2021/21 year	\$	2,573.72
30/11/2020	Funds received from sale of chipper	\$	9,782.61
	Expenditure to date:		
12/07/2021	Twizel Snow Club (Hall hire)	\$	120.00
12/07/2021	Mackenzie Book and Arts Festival (Visiting Author A Fifield)	\$	500.00
12/11/2021	Twizel Area School (School Prize-giving)	\$	86.96
6/12/2021	Twizel Promotions (Information Stands)	\$	434.78
31/01/2022	Twizel Wood Gatherers	\$	500.00
	Balance remaining	\$	13,414.59

st Maximum of \$500 can be allocated per grant application

5.3 TWIZEL COMMUNITY BOARD GENERAL UPDATE

Author: Brian Milne, Community Facilities and Services Officer - Contractor

Authoriser: David Adamson, General Manager Operations - Acting

Attachments: 1. Wilding Pines - Glen Lyon Rd 🗓 🖼

PURPOSE OF REPORT

The purpose of this report is to provide the Twizel Community Board with a general update on several projects and actions related to the Twizel area in general and Community Board specifically.

STAFF RECOMMENDATIONS

- 1. That the report be received.
- 2. That the Community Board approves in principle the painting of a mural on the wall to the east of the Market Place shops facing Two Thumb Drive, and request that the Twizel Promotions and Development Association submit a mock-up of the proposed artwork for approval by the Community Board.
- 3. That the Community Board supports the removal of the block of Wilding Pines on the Glen Lyon Road Reserve from Nuns Veil Road to Opposite the Pump Track, and further, that a landscape plan be developed for replanting this area with amenity tree species.

ACTION AND PROJECTS UPDATE

Market Place/Service Centre Access Upgrade

A contract has now been let to Whitestone Contracting Limited for the new ramps outside the service centre.

Work will be commencing on site from March 15 and is due for completion in mid-April.

Temporary closure of the Service Centre reception and Post Office will be required for 3 weeks, and temporary relocation of these services has been arranged with the TPDA to use an area of their office space, which is located directly opposite the Council Service Centre.

Ohau Road Reserve Development

Consultation on the draft concept plan for the development of the Ohau Road Reserve is now underway.

The following is the proposed project timeframe:

- Community Feedback February
- Community consideration of feedback and final approval March 7
- Preparation of construction design and contract documentation March April
- Procurement process April
- Contract commencement May

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Compactor Bin

Following discussions with the supplier and further consideration of the options, we have decided to continue with Compactor Bin until July 2022, when we will decide to retain permanently or return. This is to enable some modifications to help ensure that it operates reliably and assess the success of this work. If it is decided to retain, the preference is to purchase the bin outright, which long term will be more economical than the current renting approach.

While there was interest in extending the Transfer Station hours, staff feel this is still not an ideal solution for the campers and travellers that the bin is designed to cater for.

The cost of extending the transfer station hours for 2 hours on a Sunday morning (from 10.00am) is relatively modest and could be further considered if the benefit to township residents and demand is considered to warrant this extension to the service.

Lake Ruataniwha Reserve Management Plan

Work is continuing the preparation of the Draft Lake Ruataniwha Management Plan following stakeholder engagement. The Draft Plan should be available for consideration at the next Community Board meeting.

Twizel Event Centre

Work is progressing on the compliance improvements to the Twizel Events Centre.

A project update report will be provided at the meeting.

TIF Funded Public Toilets Project

Planning processes and project establishment by the contractor for the new toilets at Lake Ruataniwha are progressing well.

Pool Heating Project

A preferred contractor has been selected and the contract is currently being finalised, with work expected to be completed by June/July 2022.

Twizel Wall Mural

We have progressed this matter to the point that we have established that the wall is jointly owned by the Council and the adjoining business property owner (treated as a fence between two properties).

It is recommended that Council advise TPDA that it approves in principle the painting of a mural on the wall, and request they submit a mock-up of the proposed artwork for approval by the Community Board.

Following the successful completion of this project, we could look at other potential sites, for example the pool wall mural could be updated.

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Irrigation

New water connection points for the irrigation of high-profile lawns and gardens have been identified based on one new connection and water meter for each main reserve/garden site.

The continued irrigation of large grass areas (for example the area between Wairepo Rd and the State highway) requires further consideration and options for this will be further explored and reported back in the future.

Wilding Pines – Glen Lyon Road

Wilding Pines Removal - Glen Lyon Rd

As previously reported, staff have been in discussion with the Twizel Holiday Park regarding removal of the Wilding Pines on the reserve on Glen Lyon Rd that adjoin their property.

As it will be costly to remove one row only (closest to the campground) it is recommended that the whole block be removed, which then also allows much easier replanting and establishment of new trees.

In discussion with ECAN's wilding pine removal forestry contractor, their preference is to remove as many trees as possible in any one location to spread their site establishment and traffic management costs. It is therefore our recommendation that we include the removal of all the Wilding Pines from Nuns Veil Road to opposite the Pump track, as shown on the attached plan.

Following this work, a landscape plan will be prepared for replanting the area in amenity tree species.

Single Mans Hut and Workers House proposed to be located on Council land

A verbal update will be given to the Community Board on these two projects including consenting requirements under the Resource Management Act, the Building Act and the Reserves Management legislation.

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5.4 GENERAL BUSINESS AND COUNCILLOR UPDATE

Author: Arlene Goss, Governance Advisor

Authoriser:

Attachments: Nil

STAFF RECOMMENDATIONS

That the information be noted.

GENERAL BUSINESS

- 1. The chairperson has asked for discussion on the following matters:
 - Update on green rubbish bins.
 - Rick Ramsay from the Twizel Heritage Group would like to speak on the Working Man's Hut project.
- 2. Council's representative on the community board, Cr Emily Bradbury, is invited to update the community board on Council activities.

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5.5 COMMUNITY BOARD ACTION LIST

Author: Arlene Goss, Governance Advisor

Authoriser:

Attachments: 1. Twizel action list 🗓 🖫

STAFF RECOMMENDATIONS

That the information be noted.

BACKGROUND

Attached is the latest version of the community board action list. These actions are updated by staff regularly.

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Outstanding	Division:	Date From:
	Committee:	Date To:
	Officer:	
Action Sheets Report		Printed: Tuesday, 1 March 2022 10:08:04 AM

Twizel: Sealing of Long Parking Bay Carpark					
Officer and Meeting Date	Target Date	Resolution	Status	Mackenzie DISTRICT COUNCIL	
Adamson, David	20/04/2020		19 Jan 2022 - 1:03 PM - Arlene Goss David - Contractor will start work Jan 22 a Feb.2022 14 Feb 2022 - 4:38 PM - Arlene Goss This will be finished in a few weeks.	k Jan 22 and finish in	

Twizel Youth Centre Condition Assessment				
Officer and Meeting Date	Target Date	Resolution	Status	Mackenzie DISTRICT COUNCIL
Milne, Brian Twizel Community Board 25/01/2021	8/02/2021	TWCB/2021/232, TWCB/2021/233 COMMITTEE RESOLUTION TWCB/2021/233 Moved: Member Amanda Sargeant Seconded: Member Tracey Gunn 2. That the Twizel Community Board supports a community engagement process to determine the future of the Twizel Youth Centre. CARRIED	2 Nov 2021 - 4:03 PM - Arlene Goss – the community board will make a submi Term Plan on this. 20 Dec 2021 - 10:43 AM - Arlene Goss A project manager is starting to work thro building issues one at a time and this was 14 Feb 2022 - 4:39 PM - Arlene Goss This will be fenced off until staff can addre	ugh council's on the list.

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Outstanding	Division:	Date From:
	Committee:	Date To:
	Officer:	
Action Sheets Report		Printed: Tuesday, 1 March 2022 10:08:04 AM

Twizel Large Machinery Display Update				
Officer and Meeting Date	Target Date	Resolution	Status	Mackenzie DISTRICT COUNCIL
Milne, Brian Twizel Community Board 25/01/2021	8/02/2021	TWCB/2021/234 COMMITTEE RESOLUTION TWCB/2021/234 Moved: Chairperson Jacqui de Buyzer Seconded: Member Renee Rowland That the Twizel Community Board supports "Option 3.3-Display Only" in the Xyst report, with a small, purpose-built fence and signage. CARRIED	2 Nov 2021 - 4:06 PM - Arlene Goss Sign to be erected. 14 Feb 2022 - 4:39 PM - Arlene Goss May need resource consent for the sign as it is over-size. Waiting for the arrival of additional machinery.	

Twizel Manmade Hill				
Officer and Meeting Date	Target Date	Resolution	Status	Mackenzie DISTRICT COUNCIL
Taylor, Angie	28/07/2021	COMMITTEE RESOLUTION TWCB/2021/235 Moved: Cr Emily Bradbury Seconded: Member Tracey Gunn	14 Feb 2022 - 4:39 PM - Arlene Goss Controlled planting is doing OK. Some plants are thriving and some aren't. Still to develop a plan for the whole hill. A recent broom-spraying job was not done well. Mr Milne has asked a different contractor to spray this again.	

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Outstanding Action Sheets Report	Division: Committee: Officer:	Date From: Date To: Printed: Tuesday, 1 March 2022 10:08:04 AM
	2. That a budget of \$10,000 from the Twizel Township Budget; "Implementation of Development Plan" be allocated for the preparation of a development, maintenance plan and budget for the development Man-Made Hill. CARRIED	

Twizel Events Centre				
Officer and Meeting Date	Target Date	Resolution	Status	Mackenzie DISTRICT COUNCIL
Taylor, Angie	28/07/2021		14 Feb 2022 - 4:35 PM - Arlene Goss Work on the Twizel Events Centre The Certificate of Public Use has been issuapply to the theatre, where work is ongoi of delays due to supply-chain issues or co sick with Covid. 14 Feb 2022 - 4:40 PM - Arlene Goss The previous cleaner is no longer availal temporary cleaner at the moment, and w contractor to carry out a deep clean of the	ued but does not yet ng. There was a risk ntractors getting ble so using a anting to engage a

Twizel: Petition asking for speed reduction on Ben Ohau Road				
Officer and Meeting Date	Target Date	Resolution	Status	Mackenzie DISTRICT COUNCIL

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Outstanding Action Sheets Report		Division: Committee: Officer:	Date From: Date To: Printed: Tuesday, 1 March 2022 10:08:04 AM	
Adamson, David	15/09/2021		19 Jan 2022 - 1:13 PM - Arlene Goss David - Meeting held with ratepayers and staff still awaiting details from Waka Kotahi 14 Feb 2022 - 4:37 PM - Arlene Goss New rules on speed limits would be received in March and this would prompt further work on some roads in Twizel.	

Twizel Market Place Upgrade					
Officer and Meeting Date	Target Date	Resolution	Status	Mackenzie DISTRICT COUNCIL	
Adamson, David	3/01/2022		February. Tracey Gunn asked about the te handrail that was requested in November not believe it was necessary to provide an when work was planned and the area work said when complaints were received from would make it clear this was the council's community board's decision. 19 Jan 2022 - 1:18 PM - Arlene Goss	Will start on this work when contractors are available in February. Tracey Gunn asked about the temporary safety handrail that was requested in November. Council staff did not believe it was necessary to provide another handrail when work was planned and the area would be closed. Trace said when complaints were received from the public she would make it clear this was the council's decision, not the community board's decision.	

Twizel: Working Man's Hut				•
Officer and Meeting Date	Target Date	Resolution	Status	Mackenzie DISTRICT COUNCIL
Adamson, David	2/02/2022		19 Jan 2022 - 1:17 PM - Arlene Goss	

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Outstanding Division: Committee: Officer: Action Sheets Report		Date From: Date To: Printed: Tuesday, 1 March 2022 10:08:04 AM
	COMMITTEE RESOLUTION TWCB/2021/229 Moved: Chairperson Jacqui de Buyzer Seconded: Member Tracey Gunn That the Twizel Community Board approves the proposed location of the working man's hut in principal, and asks staff to investigate the location and report back to the board. CARRIED	14 Feb 2022 - 4:40 PM - Arlene Goss This has not yet gone to a committee or council meeting. David Adamson offered to address this before the next community board meeting.

Twizel: Ohau Road Reserve Development				
Officer and Meeting Date	Target Date	Resolution	Status	Mackenzie DISTRICT COUNCIL
Milne, Brian	28/02/2022	14 Feb 2022 - 4:33 PM - Arlene Goss COMMITTEE RESOLUTION TWCB/2022/239 Moved: Member Renee Rowland Seconded: Cr Emily Bradbury That the Draft Ohau Road Reserve Development Plan (attached to the agenda) be approved for release for community feedback. CARRIED		

Twizel: Rubbish service on Sunday morning



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Outstanding	Division:	Date From:
	Committee:	Date To:
	Officer:	
Action Sheets Report		Printed: Tuesday, 1 March 2022 10:08:04 AM

Officer and Meeting Date	Target Date	Resolution	Status	
Taylor, Angie	28/02/2022		14 Feb 2022 - 4:34 PM - Arlene Goss Discussion took place on the local compacting bins and whether the bin at L should be shifted to Twizel each season, community board was keen to have a rub available on Sunday mornings when visite wanted to get rid of their rubbish. David A opening the transfer station on Sunday moption and staff would investigate this.	ake Alexandrina or permanently. The bish service ors left town and Adamson suggested

Twizel: Mural				
Officer and Meeting Date	Target Date	Resolution	Status	Mackenzie DISTRICT COUNCIL
Milne, Brian	28/02/2022		 14 Feb 2022 - 4:36 PM - Arlene Goss Regarding the request to paint a mural on the wall behind the shops, Mr Milne asked if anyone had information about who owned the wall. Various people were suggested who might have this information. The need to update the mural on the swimming pool wall was also suggested. The community board agreed with the idea of a mural. 	

Twizel: Christmas Decorations				
Officer and Meeting Date	Target Date	Resolution	Status	Mackenzie DISTRICT COUNCIL

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Outstanding		Division: Committee: Officer:	Date From: Date To:
Action Sheets Report	<u>t</u>		Printed: Tuesday, 1 March 2022 10:08:04 AM
Johnson, Joni	28/02/2022		14 Feb 2022 - 4:37 PM - Arlene Goss Joni Johnson said she would come back to a future meeting with more information about Christmas decorations.

Twizel: Broken glass and liquor ban				
Officer and Meeting Date	Target Date	Resolution	Status	Mackenzie DISTRICT COUNCIL
Offen, Mark	28/02/2022		14 Feb 2022 - 4:41 PM - Arlene Goss Broken glass over the holiday period – Members reported an increase of broken glass around town over the holiday period. There was a discussion on this and different ideas were raised. There was an alcohol ban in Market Place, but it was not signposted or enforced. The meeting agreed to improve the signage and request police enforcement of the liquor ban	

Twizel: Golf club rubbish disposal				ŧ
Officer and Meeting Date	Target Date	Resolution	Status	Mackenzie DISTRICT COUNCIL
Taylor, Angie	28/02/2022		14 Feb 2022 - 4:42 PM - Arlene Goss Used glass at the Twizel Golf Club – Member Tracey Gunn asked for assistance for the golf club to dispose of large quantities of glass bottles. Angie Taylor offered to work with the golf club to find a solution.	

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