



Mackenzie

DISTRICT COUNCIL

Notice is given of a Tekapo Community Board Meeting to be held on:

Date: Wednesday, 13 April 2022

Time: 3.00pm

Location: On Zoom

AGENDA

Tekapo Community Board Meeting

13 April 2022

Note: This meeting will be digitally recorded by the minute-taker and then uploaded to the council's YouTube channel.

Tekapo Community Board Membership:

Steve Howes (Chair)

Chris Scrase

Caroll Simcox

Sharron Binns

Matt Murphy

Order Of Business

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1 OPENING

2 APOLOGIES

3 PUBLIC FORUM

4 DECLARATIONS OF INTEREST

Visitor: Council's Finance Manager Sandy Hogg will give a short presentation on the Draft Annual Plan.

5 REPORTS

5.1 MINUTES OF TEKAPO COMMUNITY BOARD MEETING - 9 MARCH 2022

Author: **Arlene Goss, Governance Advisor**

Authoriser:

Attachments: **1. Minutes of Tekapo Community Board Meeting - 9 March 2022**

RECOMMENDATION

1. That the Minutes of the Tekapo Community Board Meeting held on Wednesday 9 March 2022 be received and confirmed as an accurate record of the meeting.



Mackenzie

DISTRICT COUNCIL

Unconfirmed MINUTES

Tekapo Community Board Meeting

9 March 2022

**MINUTES OF MACKENZIE DISTRICT COUNCIL
TEKAPO COMMUNITY BOARD MEETING
HELD ON ZOOM
ON WEDNESDAY, 9 MARCH 2022 AT 3.00PM**

PRESENT: Chairperson Steve Howes, Member Chris Scrase, Member Caroll Simcox, Member Sharron Binns, Cr Matt Murphy

IN ATTENDANCE Cr Murray Cox, David Adamson (General Manager Operations – Acting), Brian Milne (Community Services Officer), Tom O’Neil (Community Services Officer), Arlene Goss (Governance Advisor), Joni Johnson (Engineering Manager), Keiller MacDuff (Timaru Herald)

1 OPENING

The chairman opened the meeting and welcomed everyone.

2 APOLOGIES

COMMITTEE RESOLUTION TKCB/2022/207

Moved: Member Sharron Binns

Seconded: Cr Matt Murphy

That apologies be received from Mayor Graham Smith, Chief Executive Angela Oosthuizen and Property and Commercial Manager Fiona McQuade.

CARRIED

3 PUBLIC FORUM

There was no public forum.

4 DECLARATIONS OF INTEREST

There were no declarations of interest.

5 REPORTS

5.1 MINUTES OF TEKAPO COMMUNITY BOARD MEETING - 2 FEBRUARY 2022

COMMITTEE RESOLUTION TKCB/2022/208

Moved: Member Caroll Simcox

Seconded: Member Sharron Binns

1. That the Minutes of the Tekapo Community Board Meeting held on Wednesday 2 February 2022 be received and confirmed as an accurate record of the meeting.

CARRIED

5.2 COMMUNITY BOARD FINANCIAL REPORT

This report was taken as read. The community board asked if the figure for the bike stands was a placeholder. Brian Milne confirmed this.

5.3 TEKAPO COMMUNITY BOARD GENERAL UPDATE

The purpose of this report was to provide the Tekapo Community Board with a general update on several projects and actions related to the Tekapo area in general and Community Board specifically.

Brian Milne went through the highlights of his report.

- Makatua Reserve development is progressing well, with a delay for the roofing iron on the shelter. Grass areas will be seeded or top dressed soon.
- Bike stands are ordered and will arrive near the end of next month.
- The contract for the Lakefront development was close to going out to tender. The community board asked to view the final procurement document.
- There was discussion on the role of the Tekapo Hall custodian. There was no budget for this role so staff were considering different approaches. A job description would be written and this matter would come back to the community board.
- Regarding work on the proposed fire break near the township. This would involve a lot of work by both Council and FENZ. This matter would be workshopped by council and the community board would be invited to attend.
- Further discussion was held on other areas of pine trees that posed a fire risk.

5.4 ENGINEERING MANAGER'S UPDATE

David Adamson spoke to this report. He apologised that the engineering manager was attending another meeting. Representatives from central government visited Tekapo today to see progress on projects they are funding.

Other matters in the report were updated. The de-sludging of the Tekapo wastewater ponds was underway and would be finished by next week.

The community board asked about the type of surface that would be used on the pathway from Peppers. Mr Adamson said he would ask the roading manager for this information and circulate it.

Why were staff still awaiting quotes for the CCTV system? This was due to council policy requiring three quotes when spending over \$10,000. Mr Adamson said he would ask the engineering manager to update the community board on this project.

5.5 GENERAL BUSINESS AND COUNCILLOR UPDATE

The chairman asked for an update on Covid restrictions for community facilities – Mr Adamson said current rules would be maintained until the country got over the current peak of infections. It was necessary to keep some community sites ready for emergency use as testing sites. Council was taking advice from the district health board on this. Mr Adamson said if the current Covid wave went as modelled we could start reducing mandates in about 4-6 weeks.

Western Carpark Improvement – The community board had a catch up with the roading manager on site recently. The board understood that the roading manager would write up a list of actions resulting from the meeting. An action point was requested on this matter; with David Adamson to follow up with the roading manager.

District Plan Review - Cr Murphy said the district plan review was gaining momentum. The governance advisor offered to forward the timetable from the last council meeting to the board members.

Traffic at the Church of the Good Shepherd - Member Carol Simcox raised an issue with the brown road sign that points to the Church of the Good Shepherd on SHW85. This sign belonged to Waka Kotahi. She asked that it be removed and replaced with a new sign with clear direction pointing to the carpark, to direct buses to the carpark. David Adamson said Waka Kotahi had told him they did not agree with that approach because the sign was for all travellers, not just buses. Mr Adamson agreed with educating the bus companies as an alternative. He asked for the names of the bus companies, and asked the community board to take photos of the buses. The chairman asked to add traffic management at the church to the action list.

Sports Trust Update – A sports trust has been set up, called the Lake Tekapo Recreational Sports Trust. They would approach council at a later date.

Green waste bins – David Adamson outlined this initiative. The community board questioned how these would be managed by holiday home owners. Brian Milne suggested that the solid waste manager attend a meeting to talk about this. Mr Adamson showed the community board the leaflet that would be given to every household with their green bin.

Reimbursement – The community board passed a resolution to allow a \$100 reimbursement to member Sharron Binns, who paid for two gifts given by the community board. Another reimbursement was also needed to pay for containers that were replaced in the Tekapo Hall kitchen. This money would come from the hall budget, managed by Brian Milne.

COMMITTEE RESOLUTION TKCB/2022/209

Moved: Chairperson Steve Howes

Seconded: Cr Matt Murphy

That the Tekapo Community Board approves the reimbursement of \$100 to member Sharron Binns for two gifts given by the community board.

CARRIED

The engineering manager joined the meeting at this point.

5.6 COMMUNITY BOARD ACTION LIST

Tekapo Bus Shelter – Council has received Tourism Infrastructure Fund money towards two bus shelters in Tekapo. The engineering manager said she was looking at mobile bus shelters and would like feedback from the community board on where to locate them. This decision is not urgent as the bus shelters would not be built on-site.

Tekapo Walkway from Simpson Lane to Main Carpark – The roading manager met with community board members on site. This may become a site for a bus shelter. Cr Murphy asked that this project be given a higher priority. Mr Adamson offered to bring back a report on what money was committed so the community board could look at whether there was uncommitted budget that could go towards this. This may not be at the top of the district's footpath list.

Discussion took place on whether money from the subdivision reserve could go towards this. Doing this would require a report to council.

Tekapo Rabbit Control – This was complicated in an urban area. Current regional council rabbit control strategies were for rural areas. Was it possible to draw up a specific rabbit control strategy for Tekapo? Mr Adamson will continue to investigate this.

Tekapo CCTV Cameras – Joni Johnson said she would be seeking three bids for this work, as per council's procurement policy. Privacy issues had been addressed with police. Aiming for July this year.

Request from Tekapo Trails and Tekapo Art Donation – Action completed. Remove from list.

General matters - Brian Milne suggested including contractor representatives in the walkaround planned between himself and the community board and this was agreed.

Cr Cox offered to send information about the history of the Murray Place firebreak area to staff and the community board.

Tom O'Neill notified the community board that he had been working on new liquor ban signs for the townships and these would go up soon.

The Meeting closed at 4.32pm.

The minutes of this meeting were confirmed at the Tekapo Community Board Meeting held on 13 April 2022.

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CHAIRPERSON

5.2 COMMUNITY BOARD FINANCIAL REPORT

Author: Jo Hurst, Management Accountant

Authoriser: Paul Numan, General Manager Corporate Services

Attachments: 1. Financial Report for Tekapo [!\[\]\(23d9fc146e83b5c3013cfa32c784f8d5_img.jpg\)](#) 

STAFF RECOMMENDATIONS

That the community board financial report be received.

BACKGROUND

Attached is the latest community board financial report for your information.



**Tekapo Community Board
Township Projects
For The Period Ended 31 March 2022**

| Date | Organisation | Amount |
|------------|--|--------------|
| 1/07/2021 | New financial year 2021/22 | \$ 40,000.00 |
| | Unconfirmed Carry Forwards | \$ 33,234.56 |
| | | |
| | Expenditure to date: | |
| 30/11/2021 | Carpark Island landscaping design | \$ 760.00 |
| 22/12/2021 | Carpark Island landscaping services | \$ 190.00 |
| 15/02/2022 | Bike Rack - committed funds | \$ 13,484.90 |
| 2/02/2022 | Extra approved funding for installation of Bike Rack | \$ 6,515.10 |
| 15/03/2022 | Plaque for Tekapo Statue | \$ 191.30 |
| 19/03/2022 | Picnic Table for Island landscaping | \$ 2,964.00 |
| | | |
| | Balance remaining | \$ 49,129.26 |

**Grant Allocations
For The Period Ended 31 March 2022**

| Date | Organisation | Amount |
|------------|--|-------------|
| 1/07/2021 | New financial year 2021/22 | \$ 3,000.00 |
| | Unconfirmed Carry Forwards | \$ 1,207.19 |
| | | |
| | Expenditure to date: | |
| 14/07/2021 | Mackenzie International Dark Sky Reserve | \$ 374.48 |
| 8/12/2021 | Tekapo Community Garden - Gardening Supplies | \$ 599.52 |
| 29/03/2022 | Book Vouchers | \$ 100.00 |
| | | |
| | | |
| | | |
| | Balance remaining | \$ 3,133.19 |

* Maximum of \$1,000 can be allocated per grant application

5.3 TEKAPO COMMUNITY BOARD GENERAL UPDATE

Author: Thomas O'Niell, Community Services & Facilities
Brian Milne, Community Facilities and Services Officer - Contractor

Authoriser: David Adamson, General Manager Operations - Acting

Attachments: Nil

PURPOSE OF REPORT

The purpose of this report is to provide the Tekapo Community Board with a general update on several projects and actions related to the Tekapo area in general and Community Board specifically.

STAFF RECOMMENDATIONS

1. That the report be received.

MAUKATUA RESERVE DEVELOPMENT

Work is well underway on this project, with completion scheduled for the end of April 2022. There was some delay in the delivery of the shelter due to COVID related supply constraints. This has now been delivered, and work is underway to complete this as quickly as possible prior to final leveling and resowing of exposed earth to finalise the project.

BIKE STANDS

The bike stands are ordered, with delivery and installation expected by late April.

ARTWORK DONATION

Arrangements are progressing well for the installation of the statue and plaque.

LIONS CORNER RESERVE BANK

Discussion during the walkabout identified a preferred option of cutting back the top 1/3 of the bank to reduce the slope.

LAKEFRONT PATH DEVELOPMENT

Tenders for the contract are due to close in mid-April, with works underway from May 2022. Completion of the concrete paths on Lakeside Drive will now be undertaken in the spring to avoid winter frost damage to the curing process.

TEKAPO HALL CUSTODIAN

Staff are working on finalising a job description for this role to clarify what is required and likely hours.

HAMILTON DRIVE RESERVE FIREBREAK

Further discussion is planned with the Community Board and FENZ to identify priority areas for fire protection works.

REFUSE BIN REPLACEMENT

Replacement locations for new refuse bins was confirmed as part of the walkabout.

Ordering of bins for some of these locations has started.

PIONEER DRIVE

Improvement of the reserve area and path/cycleway linkage between the Church of Good Shepard and the Dog statue mound was discussed during the March walkabout.

Planting of reserve area between the road and path was the preferred option and plans for this will be developed.

A clearer route for a path/cycleway to take users around the dog statue and on to the Regional Park will be further discussed with Roding.

TAVERN ISLAND LANDSCAPING

Plans for the development of this site are under review to allow discussion with Roding to confirm options for a pedestrian linkage through this island.

5.4 ENGINEERING MANAGER'S UPDATE

Author: Joni Johnson, Engineering Manager

Authoriser: David Adamson, General Manager Operations - Acting

Attachments: Nil

STAFF RECOMMENDATIONS

That the information be noted.

THREE WATERS

Water supply

- All water quality standards are being met.
- The volume of water used in Tekapo/Takapō has not dropped significantly, even with the recent rainy weather. Investigation of this is on our action list.
- The water main replacement project has started on Aorangi Crescent; the contractor is Paul Smith.

Wastewater treatment

- Desludging of the WWTP treatment ponds continues; there was a four-week delay on the project due to Covid-related issues with the contractor.
- We have completed a CCTV inspection of certain sections of wastewater system. We review the footage to determine where rehabilitation work needs to be done. We have found an issue of some residents covering over manholes with garden waste. This is not allowed; manholes must be accessible in case of emergency work.

Stormwater collection

- No updates to report.

ROADING

- Lakeside Drive drainage works to address stormwater ponding are nearing completion.
- Waka Kotahi is constructing shared use path from Aorangi Crescent to Peppers; adding guardrails at the top of the hill overlooking the station bay developments; and constructing a pull-off rest area at Dog Kennel corner. Works are programmed for a late-March start.
- Fibre rollout is nearing completion for Tekapo/Takapō. We are working with Chorus to tidy the works; supply as-builts; and repair any damage prior to the final walk over being completed.
- We will start repairing the kerb and channel and side drain at the intersection of Grieg Street and Allen Street to address stormwater ponding. Footpath improvements to link properties in this area will be done at the same time.
- Staff met with community board members at the Tekapo/Takapō Western Carpark to identify improvements. Several options which can be completed alone or combined were identified. Community Board should decide which options to pursue and the funding mechanism for those options. Funding sources are community board project funding

budget or from Council's roading budget. Note: These works are not currently identified in Council's roading budget.

- Option 1. No change. **\$0.**
- Option 2. Entry improvements at Motuariki Link Road: Footpath link, drop crossings, kerb, and channel signage. **\$13,811.76.**
- Option 3a. Install Dish Channel and yellow hatched marking at Motuariki Link Road entrance. **\$19,924.76.**
- Option 3b. Add rumble strips at the inside of curve to supermarket (this is an alternative to the dish channel, Option 3a.) **\$2,249.52.**
- Option 4. Entry improvements at the south entrance: drop crossing for pedestrians, convert to Campervan Parking, open up entrance. **\$4,570.65.**

OTHER PROJECTS

- Stage 1 of the CCTV installation will begin after Council approves our request for an exemption from the requirement to solicit three bids. This will allow us to work directly with Allied Alarms, who has designed the CCTV system for us at no cost to date. Costings for stage one will require discussion.

5.5 GENERAL BUSINESS AND COUNCILLOR UPDATE

Author: Arlene Goss, Governance Advisor

Authoriser:

Attachments: Nil

STAFF RECOMMENDATIONS

That the information be noted.

GENERAL BUSINESS

The following matters for discussion have been requested by the chairperson. Some are also included in other parts of the agenda:

1. Query about the small unplanted garden areas beside the now completed path west of the observation hill at the church. Who is expected to plant those please?
2. Rabbit Control - Numerous enquiries from locals/residents requesting update on mitigation strategies.
3. Maintenance of area beside 30 Lochinver Drive.
4. Empty Section in front of Kohan Restaurant - Currently being used as a car park. Is this the intent or should this be bouldered off?
5. Identifiable areas for mobility impaired to offer a positive experience.

Council's representative on the community board, Cr Matt Murphy, is invited to update the members on recent council activity.

5.6 COMMUNITY BOARD ACTION LIST

Author: Arlene Goss, Governance Advisor

Authoriser:

Attachments: 1. Tekapo Action List [↓](#) 


STAFF RECOMMENDATIONS


That the information be noted.

BACKGROUND

Attached is the latest version of the community board action list. These actions are updated by staff regularly.


| | | |
|----------------------|------------|---|
| Outstanding | Division: | Date From: |
| Action Sheets Report | Committee: | Date To: |
| | Officer: | Printed: Wednesday, 6 April 2022 9:21:04 AM |

| Tekapo Western Carpark | | | |  Mackenzie DISTRICT COUNCIL |
|--------------------------|-------------|------------|---|---|
| Officer and Meeting Date | Target Date | Resolution | Status | |
| Adamson, David | 21/04/2020 | | <p>25 Feb 2022 - 11:42 AM - Arlene Goss Action reassigned to McKenzie, Scott by: Goss, Arlene for the reason: Tekapo walkaround</p> <p>17 Mar 2022 - 4:09 PM - Arlene Goss Western Carpark Improvement – The community board had a catch up with the roading manager on site recently. The board understood that the roading manager would write up a list of actions resulting from the meeting. An action point was requested on this matter; with David Adamson to follow up with the roading manager.</p> <p>17 Mar 2022 - 4:10 PM - Arlene Goss Action reassigned to Adamson, David by: Goss, Arlene for the reason: To follow up with Scott</p> | |


| Tekapo Bus Shelters | | | |  Mackenzie DISTRICT COUNCIL |
|--------------------------|-------------|---|--|--|
| Officer and Meeting Date | Target Date | Resolution | Status | |
| Johnson, Joni | 21/04/2020 | <p>7 Apr 2020 - 11:29 AM - Arlene Goss Resolution "That the Tekapo Community Board request that Council support the erection of a temporary bus shelter in Tekapo to shelter approximately 20 people." Mr McKenzie is investigating design options.</p> | <p>14 Apr 2020 - 12:16 PM - Arlene Goss Update from Scott: Have put together a draft scope to release for a design build contract to construct these two shelters.</p> <p>18 Aug 2020 - 2:21 PM - Arlene Goss CB meeting August 5 - Update requested from Roading manager.</p> | |


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| Outstanding | Division: | Date From: |
| | Committee: | Date To: |
| | Officer: | |
| Action Sheets Report | | Printed: Wednesday, 6 April 2022 9:21:04 AM |

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|--|--|--|--|
| | | | <p>15 Feb 2021 - 1:36 PM - Arlene Goss – On hold. Keep on action list.</p> <p>15 Mar 2022 - 4:44 PM - Arlene Goss Council has received Tourism Infrastructure Fund money towards two bus shelters in Tekapo. The engineering manager said she was looking at mobile bus shelters and would like feedback from the community board on where to locate them. This decision is not urgent as the bus shelters would not be built on-site.</p> <p>15 Mar 2022 - 4:44 PM - Arlene Goss Action reassigned to Johnson, Joni</p> |
|--|--|--|--|

| Tekapo Walkway from Simpson Lane to Main Carpark: | | | |  Mackenzie <small>DISTRICT COUNCIL</small> |
|---|-------------|------------|--|--|
| Officer and Meeting Date | Target Date | Resolution | Status | |
| Adamson, David | 21/04/2020 | | <p>15 Mar 2022 - 4:45 PM - Arlene Goss The roading manager met with community board members on site. This may become a site for a bus shelter. Cr Murphy asked that this project be given a higher priority. Mr Adamson offered to bring back a report on what money was committed so the community board could look at whether there was uncommitted budget that could go towards this. This may not be at the top of the district's footpath list.</p> <p>Discussion took place on whether money from the subdivision reserve could go towards this. Doing this would require a report to council.</p> | |


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| Outstanding | Division: | Date From: |
| Action Sheets Report | Committee: | Date To: |
| | Officer: | Printed: Wednesday, 6 April 2022 9:21:04 AM |

| Tekapo Maukatua Reserve on D'Archiac Drive: | | | |  Mackenzie DISTRICT COUNCIL |
|---|-------------|--|---|---|
| Officer and Meeting Date | Target Date | Resolution | Status | |
| Milne, Brian | 21/04/2020 | <p>COMMITTEE RESOLUTION TKCB/2020/177 Moved: Chairperson Steve Howes Seconded: Member Caroll Simcox That the Tekapo Community Board approves the plans for D'Archiac Drive with the addition of a fixed roof structure rather than a shade sail for the barbeque area.</p> <p>COMMITTEE RESOLUTION TKCB/2021/191 Moved: Chairperson Steve Howes Seconded: Member Chris Scrase That the Tekapo Community Board agrees that the reserve formerly known as D'Archiac Reserve be instead named Maukatua Reserve, as proposed by Tekapo School student Elijah Wilson and confirmed by runanga. CARRIED</p> | <p>15 Mar 2022 - 4:40 PM - Arlene Goss Makatua Reserve development is progressing well, with a delay for the roofing iron on the shelter. Grass areas will be seeded or top dressed soon.</p> <p>6 Apr 2022 - 9:15 AM - Arlene Goss Work is underway on this project with completion scheduled for end of April 2022.</p> | |


| Tekapo Hall | | | |  Mackenzie DISTRICT COUNCIL |
|--------------------------|-------------|--|---|---|
| Officer and Meeting Date | Target Date | Resolution | Status | |
| Milne, Brian | 3/11/2020 | <p>COMMITTEE RESOLUTION TKCB/2021/201 Moved: Member Caroll Simcox</p> | <p>17 Feb 2022 - 10:22 AM - Arlene Goss The only outstanding matters were the custodian of the hall,</p> | |


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|----------------------|-------------------------------------|---|
| Outstanding | Division: Committee: Officer: | Date From: Date To: |
| Action Sheets Report | | Printed: Wednesday, 6 April 2022 9:21:04 AM |

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|--|--|--|---|
| | | <p>Seconded: Chairperson Steve Howes</p> <p>That the Tekapo Community Board approves spending \$1,694 from the Tekapo Hall Operational Budget on restocking the kitchen in the Tekapo Hall.</p> <p>CARRIED</p> | <p>and the booking calendar.</p> <p>15 Mar 2022 - 4:42 PM - Arlene Goss</p> <p>There was discussion on the role of the Tekapo Hall custodian. There was no budget for this role so staff were considering different approaches. A job description would be written and this matter would come back to the community board.</p> <p>6 Apr 2022 - 9:18 AM - Arlene Goss</p> <p>Staff are working on finalising a job description for this role to clarify what is required and likely hours.</p> |
|--|--|--|---|

| Tekapo Proposed Sports Facility/Squash Club | | | |  Mackenzie <small>DISTRICT COUNCIL</small> |
|---|-------------|------------|--|--|
| Officer and Meeting Date | Target Date | Resolution | Status | |
| Milne, Brian | 20/01/2021 | | <p>19 Jan 2022 - 1:05 PM - Arlene Goss</p> <p>David - \$10,000 added to the Long-Term Plan to initiate this project.</p> <p>Funding confirmed and work will progress in first quarter 2022. Reallocate to Brian Milne</p> <p>19 Jan 2022 - 1:06 PM - Arlene Goss</p> <p>Action reassigned to Milne, Brian by: Goss, Arlene for the reason: Requested</p> | |


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| Outstanding | Division: | Date From: |
| Action Sheets Report | Committee: | Date To: |
| | Officer: | Printed: Wednesday, 6 April 2022 9:21:04 AM |


| Tekapo Rabbit Control | | | |  Mackenzie <small>DISTRICT COUNCIL</small> |
|--------------------------|-------------|------------|--|--|
| Officer and Meeting Date | Target Date | Resolution | Status | |
| Adamson, David | 1/03/2021 | | <p>19 Jan 2022 - 1:08 PM - Arlene Goss David - Staff in discussions with ECAN re ways to move forward. Will be raised at next Te Mokihi Meeting which is the agencies coordination group</p> <p>17 Feb 2022 - 10:23 AM - Arlene Goss – David Adamson said he raised this with Ecan but got push back to say this was the responsibility of property owners. Keep this on the list. Mr Adamson will continue to advocate on this issue. The community board members stressed again the need for council to take a lead role on co-ordinating a suitable plan of action</p> <p>15 Mar 2022 - 4:45 PM - Arlene Goss This was complicated in an urban area. Current regional council rabbit control strategies were for rural areas. Was it possible to draw up a specific rabbit control strategy for Tekapo? Mr Adamson will continue to investigate this.</p> | |

| Tekapo Bike Stands | | | |  Mackenzie <small>DISTRICT COUNCIL</small> |
|--------------------------|-------------|---|--|--|
| Officer and Meeting Date | Target Date | Resolution | Status | |
| Milne, Brian | 27/05/2021 | <p>COMMITTEE RESOLUTION TKCB/2022/205 Moved: Chairperson Steve Howes Seconded: Member Caroll Simcox</p> | <p>15 Mar 2022 - 4:40 PM - Arlene Goss</p> <ul style="list-style-type: none"> Bike stands are ordered and will arrive near the end of next month. | |


| | | |
|----------------------|-------------------------------------|---|
| Outstanding | Division: Committee: Officer: | Date From: Date To: |
| Action Sheets Report | | Printed: Wednesday, 6 April 2022 9:21:04 AM |

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|--|---|---|
| | <p>1. That the Urban Effects hoop bike stands design with A2O logo insert be approved.</p> <p>2. That bike stands purchase and installation be funded from the Township Projects budget with an estimated cost of \$20,000. To be in stainless steel finish.</p> <p>CARRIED</p> | <p>6 Apr 2022 - 9:16 AM - Arlene Goss</p> <p>The bike stands have now been ordered with delivery and installation expected by late April.</p> |
|--|---|---|


| Tekapo: Pioneer Drive Landscape Work | | | |  Mackenzie DISTRICT COUNCIL |
|--------------------------------------|-------------|------------|--|---|
| Officer and Meeting Date | Target Date | Resolution | Status | |
| Milne, Brian | 21/09/2021 | | <p>17 Feb 2022 - 10:23 AM - Arlene Goss</p> <p>A walk about is planned and will include a discussion on this area.</p> <p>6 Apr 2022 - 9:20 AM - Arlene Goss</p> <p>Improvement of the reserve area and path/cycleway linkage between the Church of Good Shepard and the Dog statue mound was discussed during the March walkabout.</p> <p>Planting of reserve area between the road and path was the preferred option and plans for this will be developed.</p> <p>A clearer route for a path/cycleway to take users around the dog statue and on to the Regional Park will be further discussed with Roding.</p> | |

| Tekapo CCTV Cameras | | | |  Mackenzie DISTRICT COUNCIL |
|--------------------------|-------------|------------|-------------------------------------|---|
| Officer and Meeting Date | Target Date | Resolution | Status | |
| Johnson, Joni | 21/09/2021 | | 19 Jan 2022 - 1:13 PM - Arlene Goss | |


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|----------------------|------------|---|
| Outstanding | Division: | Date From: |
| Action Sheets Report | Committee: | Date To: |
| | Officer: | Printed: Wednesday, 6 April 2022 9:21:04 AM |

| | | | <p>David - \$30,000 added to the Long Term Plan to initiate this project. Staff currently looking at procurement options 17 Feb 2022 - 10:23 AM - Arlene Goss Action reassigned to Johnson, Joni by: Goss, Arlene for the reason: 15 Mar 2022 - 4:46 PM - Arlene Goss Joni Johnson said she would be seeking three bids for this work, as per council's procurement policy. Privacy issues had been addressed with police. Aiming for July this year.</p> |
|--|-------------|------------|--|
| Tekapo Lions Corner Maintenance | | |  Mackenzie DISTRICT COUNCIL |
| Officer and Meeting Date | Target Date | Resolution | |
| Milne, Brian | 3/03/2022 | | <p>17 Feb 2022 - 10:17 AM - Arlene Goss Contractors have expressed concerns about maintaining this bank safely. Brian Milne suggested an embankment to make this area safer. The community board wondered if new plants would survive with no irrigation to the site. The chairman asked for a site visit to be organised to get a better understanding of the issues. 6 Apr 2022 - 9:17 AM - Arlene Goss Discussion during the walkabout identified a preferred option of cutting back the top 1/3 of the bank to reduce the slope</p> |

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|----------------------|------------|---|
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| | Officer: | Printed: Wednesday, 6 April 2022 9:21:04 AM |

| Lake Tekapo, Willow Bay Trail – For information only | | | |  Mackenzie DISTRICT COUNCIL |
|--|-------------|--|---|---|
| Officer and Meeting Date | Target Date | Resolution | Status | |
| Milne, Brian Engineering and Services Committee 15/02/2022 | 1/03/2022 | ENG/2022/27, ENG/2022/28 COMMITTEE RESOLUTION ENG/2022/28 Moved: Cr Anne Munro Seconded: Cr Matt Murphy 2. That the Engineering and Services Committee approves the development of a new trail on the unformed legal road from the Tekapo Regional Park to Willow Bay, by Tekapo Trails Society, subject to prior to any physical works commencing (a) They gain all necessary resource consents, and (b) They gain any required approvals from Genesis Energy, Balmoral Station and LINZ, and (c) They submit plans to Council for final approval of location. CARRIED | For the information of the community board. | |

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| Outstanding | Division: | Date From: |
| Action Sheets Report | Committee: | Date To: |
| | Officer: | Printed: Wednesday, 6 April 2022 9:21:04 AM |

| Tekapo Lakefront Development | | | |  Mackenzie DISTRICT COUNCIL |
|------------------------------|-------------|------------|---|---|
| Officer and Meeting Date | Target Date | Resolution | Status | |
| Milne, Brian | 29/03/2022 | | <p>15 Mar 2022 - 4:41 PM - Arlene Goss</p> <ul style="list-style-type: none"> The contract for the Lakefront development was close to going out to tender. The community board asked to view the final procurement document. <p>6 Apr 2022 - 9:17 AM - Arlene Goss</p> <p>Tenders for the contract are due to close mid-April with works underway from May 2022. Completion of the concrete paths on Lakeside Drive will now be undertaken in the spring to avoid winter frost damage to the curing process.</p> | |