



# **Mackenzie**

**DISTRICT COUNCIL**

**Notice is given of a Twizel Community Board Meeting to be held on:**

**Date: Monday, 11 April 2022**

**Time: 3.00pm**

**Location: [On Zoom](#)**

## **AGENDA**

### **Twizel Community Board Meeting**

**11 April 2022**

Note: This meeting will be digitally recorded by the minute-taker and then uploaded to the council's YouTube channel

**Twizel Community Board Membership:**

Jacqui de Buyzer (Chair)

Tracey Gunn

Renee Rowland

Amanda Sargeant

Emily Bradbury

**Order Of Business**

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**1 OPENING**

**2 APOLOGIES**

**3 PUBLIC FORUM**

**4 DECLARATIONS OF INTEREST**

**Visitor:** Council's Finance Manager Sandy Hogg will give a short presentation on the Draft Annual Plan.

## **5        REPORTS**

### **5.1       MINUTES OF TWIZEL COMMUNITY BOARD MEETING - 7 MARCH 2022**

**Author:**                **Arlene Goss, Governance Advisor**

**Authoriser:**

**Attachments:**        **1.       Minutes of Twizel Community Board Meeting - 7 March 2022**

#### **RECOMMENDATION**

1.       That the Minutes of the Twizel Community Board Meeting held on Monday 7 March 2022 be received and confirmed as an accurate record of the meeting.



**Mackenzie**

DISTRICT COUNCIL

## **Unconfirmed MINUTES**

**Twizel Community Board Meeting**

**7 March 2022**

**MINUTES OF MACKENZIE DISTRICT COUNCIL  
TWIZEL COMMUNITY BOARD MEETING  
HELD ON ZOOM  
ON MONDAY, 7 MARCH 2022 AT 3.00PM**

**PRESENT:** Chairperson Jacqui de Buyzer, Member Tracey Gunn, Member Renee Rowland, Member Amanda Sargeant, Cr Emily Bradbury

**IN ATTENDANCE:** Mayor Graham Smith, Cr Anne Munro, Cr James Leslie, Angela Oosthuizen (Acting Chief Executive), David Adamson (General Manager Operations – Acting), Brian Milne (Community Services Officer), Tom O’Neil (Community Services Officer), Arlene Goss (Governance Advisor), Joni Johnson (Engineering Manager), Angie Taylor (Twizel Township Supervisor), Keiller MacDuff (Timaru Herald/Stuff)

**1 OPENING**

The chairperson opened the meeting and welcomed everyone.

**2 APOLOGIES**

An apology for lateness was received from member Amanda Sargeant.

**3 PUBLIC FORUM**

The chairperson read out the following email from Shawn Norman. Matters raised by Mr Norman were discussed at the end of the meeting.

Hallo Twizel Community Board members

Arlene has suggested I write to you all with points I would like raised for action:

1. I talked to two gentlemen who were looking at the proposed line of a zig-zag ramp from the car park to the MDC/Info Centre. They suggested I talk to you. My concern is that much of the tussock and beech trees on that bank will be destroyed. Please make every effort to retain our high country look. Whatever you approve, please make sure that it does not settle on flat grass that needs watering and mowing throughout summer.
2. A "Twizel Walkway" AA yellow and black sign has been removed from its position at the foot of ManMade Hill opposite the end of North West Arch. The post is still there so it should be an easy job to replace the missing sign.
3. The junction of Max Smith Drive and Ostler Road is dangerous for pedestrians and cyclists to cross. A "Cyclists Slow" sign is needed to warn motorists coming up the hill.

May I congratulate the council on the excellent "white paths" which are very popular and well used by walkers and cyclists.

Thank you for your attention.

Shaun Norman



#### 4 DECLARATIONS OF INTEREST

There were no declarations of interest.

#### 5 REPORTS

##### 5.1 MINUTES OF TWIZEL COMMUNITY BOARD MEETING - 31 JANUARY 2022

###### COMMITTEE RESOLUTION TWCB/2022/240

Moved: Member Renee Rowland

Seconded: Member Tracey Gunn

1. That the Minutes of the Twizel Community Board Meeting held on Monday 31 January 2022 be received and confirmed as an accurate record of the meeting.

**CARRIED**

##### 5.2 COMMUNITY BOARD FINANCIAL REPORT

The chairperson asked how the township budget was decided. Brian Milne explained that he had decided on the amount when the budgets were done, taking into account what had been spent the previous year and what was planned for the coming year.

###### COMMITTEE RECOMMENDATION

Moved: Chairperson Jacqui de Buyzer

Seconded: Member Tracey Gunn

That the community board financial report be received.

##### 5.3 TWIZEL COMMUNITY BOARD GENERAL UPDATE

The purpose of this report was to provide the Twizel Community Board with a general update on several projects and actions related to the Twizel area in general and Community Board specifically.

Brian Milne updated the community board on the matters in his report.

Market Place Update – This work may require cutting down some beech trees if they cannot be relocated. Work on the veranda will also take place. Mr Milne was asked to talk to Hydro café before work began. The chief executive also asked Mr Milne to work with Twizel staff and ensure they had everything they needed to continue working from a portacom during this project. The portacom was going where the old radio shack used to be located.

*Member Amanda Sargeant joined the meeting at 3.12pm.*

Consultation on the Ohau Road Reserve plan would begin soon on Let's Talk. The results of this would come to a future meeting.

The option of buying the compactor bin for Twizel was discussed. There was a possibility that an application could be made to MBIE for money to buy the bin. The council exec was meeting later this week to draw up a list of ideas for things that might be funded by MBIE.

The community board asked for the purchase of the compactor bin to be included on this list.

They also suggested a trial of opening the transfer station on Sunday mornings at peak times. Angie Taylor agreed that a trial when Twizel was heading into the busy time again would be useful.

Good progress was being made on the Twizel Events Centre. David Adamson answered questions on current work and building compliance.

Pool Heating – Contract is about to let and the work will be done this winter.

Wall Mural – Tom O'Neil was waiting to hear back from one of the shop owners on whether the proposed wall can be used. With their permission the work could start in the next month or so. The artist would need to bring a mock up of the design to the community board first. This would be circulated to the community board.

Irrigation – Identifying places where irrigation was needed to keep council gardens going. Wider irrigation would be reviewed in the future. Discussion took place on fire risk and public expectations of green grass.

Brian Milne has been talking to the holiday park about removing a stand of wilding pines. The chairperson said some of the trees in that area were not wilding pines and they were planted as a wind break. Cr Leslie said some of the trees were infected with needle blight and were dying. These posed a fire risk.

Mr Milne said he planned to come back to the community board with a landscape plan to re-plant the area. He was talking to the holiday park about this projects.

The community board asked that the area be cleaned up after the trees were cut down. The chairperson asked for those trees that were not wilding pines to be left. Mr Milne agreed.

Single man's hut – There was still a need to investigate the status of the land. This was not urgent for the Heritage Committee because the hut still needed to be restored.

#### **COMMITTEE RESOLUTION TWCB/2022/241**

Moved: Chairperson Jacqui de Buyzer

Seconded: Member Tracey Gunn

1. That the report be received.
2. That the Community Board approves in principle the painting of a mural on the wall to the east of the Market Place shops facing Two Thumb Drive, subject to the Twizel Promotions and Development Association submitting a mock-up of the proposed artwork for approval by the Community Board.
3. That the Community Board supports the removal of the block of Wilding Pines on the Glen Lyon Road Reserve from Nuns Veil Road to Opposite the Pump Track, and further, that a landscape plan be developed for replanting this area with amenity tree species. And that trees that are not wilding pines are retained.

4. That the adjoining land owners and leasee of the holiday park are consulted with before the work is carried out and if there are any problems it can come back to the community board.

**CARRIED**

#### **5.4 GENERAL BUSINESS AND COUNCILLOR UPDATE**

Angie Taylor updated the community board on progress with the introduction of the green waste bins.

The chairperson then invited Rick Ramsay from the Twizel Heritage Group to speak about a project to site a heritage house in Twizel.

He said the intent was to have an original house that demonstrated what it was like to live in the village during the power scheme days. This project was not connected to the separate project to locate a single-man's hut, which was planned to be located near the golf club. The house location would be near The Musterer's Hut. The deadline to claim the house was the end of May.

Mr Ramsay did not think resource consent was required because it was a permitted activity, however building consent would be needed. The building regulatory officer would be asked to compile a list of regulatory options for the building, depending on end use. The status of the land would require a title search. Mr Ramsay said the land was owned by council and was zoned RecA.

Regarding end use, there were three options – static display, display with public access, or manned information centre. Mr Ramsay anticipated the building would be council-owned but maintained by the community.

The chairperson said the community board supported the project and discussed a grant.

Was there a need to discuss this further with the community?

The Mayor asked if a concept plan or drawing could be provided.

It was noted that there was a timeframe to meet with this project. Final approval would need to come from council, as this was council-owned land.

The community board agreed to allocate \$10,000 from the township fund towards this project, subject to council approval.

#### **COMMITTEE RESOLUTION TWCB/2022/242**

Moved: Chairperson Jacqui de Buyzer

Seconded: Member Amanda Sargeant

1. That the Twizel Community Board supports in principle the proposal from the Twizel Heritage Group to site a historic house on the ex-project office site in Twizel on Wairepo Road, subject to council approval.
2. That the Twizel Community Board allocates \$10,000 from the township fund to the Twizel Heritage Group towards the relocation of the worker's house, subject to council approving the project.

**CARRIED**

## **5.5 GENERAL BUSINESS AND COUNCILLOR UPDATE**

Cr Bradbury updated the community board on council activity. Then the chief executive spoke about Covid testing sites that would be set up in the district. There were 17 active cases at the time of the meeting.

Various council projects were underway and going well.

The Mayor said council was considering the major changes posed by Three Waters reform, RMA reform and the future of local governance.

## **5.6 LATE ITEM - ENGINEERING MANAGER'S UPDATE**

Joni Johnson outlined the main points of her report.

The community board asked for more information about the bollards on Boundary Terrace. As part of the LED street light upgrade they would be upgraded to LED and made compliant with Dark Sky rules.

Regarding Christmas decorations, Joni Johnson outlined the cost estimates for decorations in Twizel. Councillor Emily Bradbury then outlined the work of the new Mistletoe Christmas Committee in Twizel, formed by the TPDA. She was the council liaison person on the committee.

They were currently working on buying a 6m Christmas Tree for Twizel. It cost \$25,000 and there was only a month to get the order underway. Joni Johnson suggested that the committee reach out to her if they had any questions.

## **5.7 ACTION LIST**

**Sealing of Long Parking Bay carpark** – Completed. Remove from list.

**Twizel Youth Centre** – A meeting is planned with the community to address community-wide needs.

**Man-made Hill** – Another spray of the broom has taken place.

**Twizel Events Centre** – A deep clean has been done by contractors from Timaru. Remove from list.

**Speed Petition** – Remove from list.

**Twizel Market Place Upgrade** – Contract has been let. Remove from list.

**Christmas Decorations** – Remove from list.

**Twizel Liquor Ban Signs** – Tom O'Neil is working on this.

**Golf club rubbish disposal** – Discussions yet to take place with golf club.

**Matters raised by Shaun Norman** – The governance advisor offered to put these matters into the service request system. Brian Milne said he was aware of the signage problem but was waiting for the introduction of new council signage to address this.

Regarding the signage at the intersection, Cr Bradbury this was a blind corner and needed a sign to be seen as cars were going up the rise, to warn them of bikes and pedestrians. Joni Johnson would ask the roading manager to look into this.

**The Meeting closed at 4.45pm.**

**The minutes of this meeting were confirmed at the Twizel Community Board Meeting held on 11 April 2022.**

.....  
**CHAIRPERSON**

## **5.2 COMMUNITY BOARD FINANCIAL REPORT**

**Author:** Jo Hurst, Management Accountant

**Authoriser:** Paul Numan, General Manager Corporate Services

**Attachments:** 1. Twizel Financial Report [↓](#) 

### **STAFF RECOMMENDATIONS**

That the community board financial report be received.

### **BACKGROUND**

Attached is the latest community board financial report for your information.



**Twizel Community Board  
Township Projects  
For The Period Ended 31 March 2022**

Date	Organisation	Amount
1/07/2021	New financial year 2021/22	\$ 25,000.00
	Unconfirmed carry forward from 2020/21 year	\$ 32,347.00
	Whitestone Contracting Donation (Received 30/6/21)	\$ 5,000.00
	Expenditure to date:	
4/10/2021	Reshape and surface pump track	\$ 5,630.00
27/01/2022	Planting of Man Made Hill	\$ 3,515.42
7/03/2022	Heritage House project	\$ 10,000.00
	Balance remaining	\$ 43,201.58
* \$10,000 allocated to development of Manmade Hill		

**Grant Allocations  
For The Period Ended 31 March 2022**


Date	Organisation	Amount
1/07/2021	New financial year 2021/22	\$ 2,700.00
	Unconfirmed carry forward from 2021/21 year	\$ 2,573.72
30/11/2020	Funds received from sale of chipper	\$ 9,782.61
	Expenditure to date:	
12/07/2021	Twizel Snow Club (Hall hire)	\$ 120.00
12/07/2021	Mackenzie Book and Arts Festival (Visiting Author A Fifield)	\$ 500.00
12/11/2021	Twizel Area School (School Prize-giving)	\$ 86.96
6/12/2021	Twizel Promotions (Information Stands)	\$ 434.78
31/01/2022	Twizel Wood Gatherers	\$ 434.78
	Balance remaining	\$ 13,479.81

\* Maximum of \$500 can be allocated per grant application

**5.3 GRANT APPLICATION**

**Author:** Arlene Goss, Governance Advisor

**Authoriser:**

**Attachments:** 1. Grant application [↓](#) 

**STAFF RECOMMENDATIONS**

1. That a grant of \$172.50 be approved/declined in response to the application from the Twizel Little Movers Playgroup towards the cost of easter egg cut outs.

**BACKGROUND**

The following grant application has been received by the community board:

- The Twizel Little Movers Playgroup has requested \$172.50 towards the cost of Easter Egg cut outs.

Personal information like phone numbers and email addresses have been redacted to protect the privacy of applicants.





# Mackenzie

DISTRICT COUNCIL

## Community Board Grant Application Form

### A. Details

Name of organisation:	Twizel Little Movers Playgroup
Contact person:	Tessa Smith
Postal address:	[REDACTED] Twizel
Email address:	[REDACTED]
Telephone:	[REDACTED]

### B. Which Community Board are you applying to?

1. Twizel Community Board	<input checked="" type="checkbox"/> Yes	You can apply for up to \$500 per grant.	Grant to be spent on projects/events in the Twizel Community Board area
2. Tekapo Community Board	<input type="checkbox"/> Yes	You can apply for up to \$1000 per grant.	Grant to be spent on projects/events in the Tekapo Community Board area
3. Fairlie Community Board	<input type="checkbox"/> Yes	You can apply for up to \$250 per grant.	Grant to be spent on projects/events in the Fairlie Community Board area

### C. Organisation Details

1. How many people belong to your organisation?	4
2. What is the legal status of your organisation? E.g. Trust, incorporated society, other.	Informal organisation
3. How long has your organisation existed?	4 years.
4. Is your organisation responsible to, or controlled by, any other organisation or authority?	No.

**D. Grant Details**

1. How much money are you applying for?	\$ 172.50	
2. What is this money going to be used for? (Briefly explain): The money will be used to pay for the Easter egg cut outs that we have purchased through Streeter Concepts. We are running our annual Easter hunt, which is our main fundraiser for the year. Previous years have been so popular that we needed to get more cut outs made to make this a success and continue to grow.		
1. Are you registered for GST?	<input type="checkbox"/> Yes / <input checked="" type="checkbox"/> No If yes, GST Number:	
2. What are the total costs of the project and where is the funding coming from?	Community board (this application)	\$ 172.50
	Other funders:	\$
	Your contribution:	\$
	Total:	\$
3. When will this project happen? Saturday 16th April.		
4. Have you applied for other sources of funding? Briefly explain. No.		

**F. Declaration**

I hereby declare that the information supplied above on behalf of my organisation is correct.

I consent to the Mackenzie District Council collecting the personal contact details and information provided in this application for the purpose of considering a grant. I also consent to this completed application form being published on the public agenda of the next community board meeting. This consent is given in accordance with the Privacy Act 1993.

Name:	Tessa Smith		
Position in Organisation / Title:	Treasurer		
Signature:	Smith	Date:	28/3/2022

**G. Checklist**

1. I have attached a balance sheet or financial statement from my organisation. If no, explain why. <i>We run a simple cash book.</i>	<input type="checkbox"/> Yes / <input checked="" type="checkbox"/> No
2. I have attached any other relevant documents that would assist the community board in making a decision.	<input checked="" type="checkbox"/> Yes / <input type="checkbox"/> No <i>Invoice attached.</i>
3. I understand that if my application is approved, I will be asked to supply an invoice for the amount granted and proof of my bank account number.	<input checked="" type="checkbox"/> Yes / <input type="checkbox"/> No
4. I understand that if my application is approved I will be asked to complete a project completion form that accounts for how the money is spent.	<input checked="" type="checkbox"/> Yes / <input type="checkbox"/> No

**G. For more information**

<p>Arlene Goss Mackenzie District Council PO Box 52, Fairlie 7949</p> <p>Phone 03 685 9010 ext 915 or <a href="mailto:Arlene.Goss@mackenzie.govt.nz">Arlene.Goss@mackenzie.govt.nz</a></p>
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# TAX INVOICE

Tessa Gould

**Invoice Date**  
9 Mar 2022**Invoice Number**  
INV-13833**GST Number**  
100-285-037

Streeter Concepts Limited  
PO Box 524  
Oamaru 9400  
NEW ZEALAND  
-----  
021 420 998  
streeterconcepts@gmail.co  
m

Description	Quantity	Unit Price	Amount NZD
easter egg cut outs x 200	1.00	172.50	172.50
INCLUDES GST 15%			22.50
<b>TOTAL NZD</b>			<b>172.50</b>

**Due Date: 20 Apr 2022**

Please make payments into our Westpac Bank Account Number: 03 0887 0410288 000 using your invoice number as a reference.

[View and pay online now](#)

## PAYMENT ADVICE

To: Streeter Concepts Limited  
PO Box 524  
Oamaru 9400  
NEW ZEALAND

-----  
021 420 998  
streeterconcepts@gmail.com

<b>Customer</b>	Tessa Gould
<b>Invoice Number</b>	INV-13833
<b>Amount Due</b>	<b>172.50</b>
<b>Due Date</b>	20 Apr 2022
<b>Amount Enclosed</b>	

Enter the amount you are paying above

**5.4 TWIZEL COMMUNITY BOARD GENERAL UPDATE**

**Author:** Tom O'Niell, Community Services & Facilities  
Brian Milne, Community Facilities and Services Officer - Contractor

**Authoriser:** David Adamson, General Manager Operations - Acting

**Attachments:** Nil

**PURPOSE OF REPORT**

The purpose of this report is to provide the Twizel Community Board with a general update on several projects and actions related to the Twizel area in general and Community Board specifically.

**STAFF RECOMMENDATIONS**

1. That the report be received.

**ACTION AND PROJECTS UPDATE****Market Place/Service Centre Access Upgrade**

Due to complications and delays with organising temporary accommodation for the Council office reception and postal services, it has been necessary to delay the contract's start until August. This is due to the need to ensure concrete laying is not being undertaken during the winter months and the risk of severe frosts occurring from May onwards. Relocation of office services were further complicated by covid restrictions.

**Ohau Road Reserve Development**

Consultation information on the draft concept plan for the development of the Ohau Road Reserve has been left with our communications department. It is due to be released to the public. This has been held up as Council has had a large number of consultation needs but it will proceed as soon as practicable.

**Lake Ruataniwha Reserve Management Plan**

Work is continuing the preparation of the Draft Lake Ruataniwha Management Plan following stakeholder engagement. Staff meet with the South Island Rowing representatives over the Maadi Cup regatta to ensure alignment of objectives. The Draft Plan should be available for consideration at the next Community Board meeting.

**Twizel Event Centre**

Work is progressing on the compliance improvements to the Twizel Events Centre. A verbal project update report will be provided at the meeting.



**TIF Funded Public Toilets Project**

The contractor's planning processes and project establishment for the new toilets at Lake Ruataniwha are progressing well.

**Pool Heating Project**

Coombes has been awarded a contract for this project, with work expected to be completed by June/July 2022.

Alpine Energy has let a contract to Netcon for the Power infrastructure upgrade, which is due to take place in late April. This will involve a power outage for a day for the office and the Event Centre (date to be advised). The emergency backup generator is available to maintain power for the office.

**Twizel Wall Mural**

The proposed artwork has been received from the TPDA for approval by the Community Board.

We are also exploring the potential to paint another wall on Tasman Road (subject to landowner approval) and update the mural on the swimming pool wall.

**Bike stands**

A walkabout with the Community Board in March identified 4 locations for new bike stands. There is also one to be installed as part of the office access ramp project.

Issues with bike stand selection:

1. The hoop gap is 2.1 inches which would suit urban bikes, but unfortunately, 90% of MTB tires range from 2.25 – 2.8 inches which is far too big for the proposed rack.
2. Manufacturing is also out of Italy, so the lead time will be like the previous design, around the 32-week mark.
3. These racks are also very expensive at around \$3500

Instead we are suggesting some New Zealand made alternatives:



### **Wilding Pines Removal – Glen Lyon Rd**

The holiday park and other adjoining property owners have all been contacted and advised of plans to remove this group of wilding pines. They are all supportive.

The work is likely to be done sometime this winter in conjunction with removing the wilding pines along the State highway by Forestry Contractor PF Olsen. Environment Canterbury is also assisting with the costs.

Local firewood groups will be allowed to use offcuts.

### **Single Mans Hut and Workers House proposed to be located on Council land**

A verbal update will be given to the Community Board on these two projects, including consenting requirements under the Resource Management Act, the Building Act and the Reserves Management legislation.

### **Liquor Ban Signage**

Liquor ban signage has just been printed onto aluminium composite, ACM, signs, and a stencil has been made to spray onto footpaths. ACM signs, are a great choice for most common sign faces.

ACM Signs are lightweight, suitable for outdoors and are long-lasting and strong. We are awaiting advice from Fulton Hogan over the best fittings to fix these signs around the town centre.



**5.5 ENGINEERING MANAGER'S UPDATE**

**Author:** Joni Johnson, Engineering Manager

**Authoriser:** David Adamson, General Manager Operations - Acting

**Attachments:** Nil

**STAFF RECOMMENDATIONS**

That the information be noted.

**THREE WATERS****Water supply**

- All water quality standards are being met.
- The volume of water used in Twizel has dropped due to the rainy weather and less need for irrigation.
- Water main replacement project is complete.
- The water meter work has been delayed due to supply chain issues but staff are hopeful it may commence in June

**Wastewater treatment**

- Work has started on a new rising main for the new Mackenzie Park pump station. We are laying the pipe first, then installing the pump station adjacent to the existing pump station across from 21 Batchers Rd.

**Stormwater collection**

- No updates.

**ROADING**

- Our focus this month is to continuing routine works. We are beginning to prepare for winter maintenance operations.
- A mini Give Way sign was installed on Ostler Rd.
- Graffiti on the headwall on the entry to the town via Ruataniwha Road was removed.

**OTHER PROJECTS**

- Staff are looking at the options for the location of the MoW house particularly the ability to provide services to any site selected.

**5.6 GENERAL BUSINESS AND COUNCILLOR UPDATE**

**Author:** Arlene Goss, Governance Advisor

**Authoriser:**

**Attachments:** Nil

**STAFF RECOMMENDATIONS**

That the information be noted.

**GENERAL BUSINESS**

1. The chairperson has asked for discussion on the following matters:
  - Update on information kiosk.
  - Request for footpaths for Tussock Bend and The Drive.
  - An update on the Twizel Heritage house (consents etc).
  - Signage and playground strategies.
2. Council's representative on the community board, Cr Emily Bradbury, is invited to update the community board on Council activities.

**5.7 COMMUNITY BOARD ACTION LIST**

**Author:** Arlene Goss, Governance Advisor

**Authoriser:**

**Attachments:** 1. Twizel Action List [↓](#) 


**STAFF RECOMMENDATIONS**


That the information be noted.

**BACKGROUND**


Attached is the latest version of the community board action list. These actions are updated by staff regularly.

Outstanding	Division:	Date From:
Action Sheets Report	Committee:	Date To:
	Officer:	Printed: Monday, 4 April 2022 3:02:23 PM


Twizel Youth Centre Condition Assessment				 <b>Mackenzie</b> <small>DISTRICT COUNCIL</small>
Officer and Meeting Date	Target Date	Resolution	Status	
Milne, Brian  Twizel Community Board 25/01/2021	8/02/2021	<a href="#">TWCB/2021/232, TWCB/2021/233</a>  <b>COMMITTEE RESOLUTION TWCB/2021/233</b> <b>Moved: Member Amanda Sargeant</b> <b>Seconded: Member Tracey Gunn</b>  2. That the Twizel Community Board supports a community engagement process to determine the future of the Twizel Youth Centre.  <b>CARRIED</b>	20 Dec 2021 - 10:43 AM - Arlene Goss A project manager is starting to work through council's building issues one at a time and this was on the list. 14 Feb 2022 - 4:39 PM - Arlene Goss This will be fenced off until staff can address this property.	


Twizel Large Machinery Display Update				 <b>Mackenzie</b> <small>DISTRICT COUNCIL</small>
Officer and Meeting Date	Target Date	Resolution	Status	
Milne, Brian  Twizel Community Board	8/02/2021	<a href="#">TWCB/2021/234</a>  <b>COMMITTEE RESOLUTION TWCB/2021/234</b> <b>Moved: Chairperson Jacqui de Buyzer</b>	4 May 2021 - 2:16 PM - Arlene Goss Mr Milne said he needed to follow up with Rick Ramsay regarding the location of the fence. 14 Jun 2021 - 11:13 AM - Arlene Goss Action reassigned to Milne, Brian by: Goss, Arlene for the	

Outstanding		Division:	Date From:
Action Sheets Report		Committee:	Date To:
		Officer:	Printed: Monday, 4 April 2022 3:02:23 PM
25/01/2021		<p><b>Seconded: Member Renee Rowland</b></p> <p>That the Twizel Community Board supports "Option 3.3- Display Only" in the Xyst report, with a small, purpose-built fence and signage.</p> <p style="text-align: right;"><b>CARRIED</b></p>	<p>reason: Requested</p> <p>2 Nov 2021 - 4:06 PM - Arlene Goss</p> <p>Sign to be erected.</p> <p>14 Feb 2022 - 4:39 PM - Arlene Goss</p> <p>May need resource consent for the sign as it is over-size.</p> <p>Waiting for the arrival of additional machinery.</p>


Twizel Manmade Hill				 <b>Mackenzie</b> <small>DISTRICT COUNCIL</small>
Officer and Meeting Date	Target Date	Resolution	Status	
Taylor, Angie	28/07/2021	<p><b>COMMITTEE RESOLUTION TWCB/2021/235</b></p> <p><b>Moved: Cr Emily Bradbury</b></p> <p><b>Seconded: Member Tracey Gunn</b></p> <p>2. That a budget of \$10,000 from the Twizel Township Budget; "Implementation of Development Plan" be allocated for the preparation of a development, maintenance plan and budget for the development Man-Made Hill.</p> <p style="text-align: right;"><b>CARRIED</b></p>	<p>14 Feb 2022 - 4:39 PM - Arlene Goss</p> <p>Controlled planting is doing OK. Some plants are thriving and some aren't. Still to develop a plan for the whole hill. A recent broom-spraying job was not done well. Mr Milne has asked a different contractor to spray this again.</p> <p>17 Mar 2022 - 1:52 PM - Arlene Goss</p> <p>Another spray of the broom has taken place.</p> <p>April 4: Planting of the trial area is now complete. (Subject to planting of some plants that we are still waiting on).</p> <p>A plan for the future development and planting of the hill needs to be prepared.</p> <p>It is proposed that planting be staged over 3-4 years, which will enable more focused maintenance management (weed control, watering, and replacement planting)</p>	


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Twizel Market Place Upgrade				 <b>Mackenzie</b> <small>DISTRICT COUNCIL</small>
Officer and Meeting Date	Target Date	Resolution	Status	
Adamson, David	3/01/2022		<p>19 Jan 2022 - 1:18 PM - Arlene Goss</p> <p>David - Contract closed and currently being evaluated. Should be awarded by CB meeting and physical works started</p> <p>17 Mar 2022 - 1:43 PM - Arlene Goss</p> <p>This work may require cutting down some beech trees if they cannot be relocated. Work on the veranda will also take place. Mr Milne was asked to talk to Hydro café before work began.</p>	

Twizel: Working Man's Hut				 <b>Mackenzie</b> <small>DISTRICT COUNCIL</small>
Officer and Meeting Date	Target Date	Resolution	Status	
Adamson, David	2/02/2022	<p>19 Jan 2022 - 1:17 PM - Arlene Goss</p> <p>COMMITTEE RESOLUTION TWCB/2021/229</p> <p>Moved: Chairperson Jacqui de Buyzer</p> <p>Seconded: Member Tracey Gunn</p> <p>That the Twizel Community Board approves the proposed location of the working man's hut in principal, and asks staff to investigate the location and report back to the board.</p> <p>CARRIED</p>	<p>14 Feb 2022 - 4:40 PM - Arlene Goss</p> <p>This has not yet gone to a committee or council meeting. David Adamson offered to address this before the next community board meeting.</p> <p>17 Mar 2022 - 1:49 PM - Arlene Goss</p> <p>There was still a need to investigate the status of the land. This was not urgent for the Heritage Committee because the hut still needed to be restored.</p>	

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Twizel: Ohau Road Reserve Development				 <b>Mackenzie</b> DISTRICT COUNCIL
Officer and Meeting Date	Target Date	Resolution	Status	
Milne, Brian	28/02/2022	14 Feb 2022 - 4:33 PM - Arlene Goss COMMITTEE RESOLUTION TWCB/2022/239 Moved: Member Renee Rowland Seconded: Cr Emily Bradbury That the Draft Ohau Road Reserve Development Plan (attached to the agenda) be approved for release for community feedback. CARRIED	17 Mar 2022 - 1:44 PM - Arlene Goss Consultation on the Ohau Road Reserve plan would begin soon on Let's Talk. The results of this would come to a future meeting.	

Twizel: Compactor bin and rubbish service on Sunday morning				 <b>Mackenzie</b> DISTRICT COUNCIL
Officer and Meeting Date	Target Date	Resolution	Status	
Taylor, Angie	28/02/2022		17 Mar 2022 - 1:45 PM - Arlene Goss There was a possibility that an application could be made to MBIE for money to buy the bin. The council exec was meeting later this week to draw up a list of ideas for things that might be funded by MBIE. The community board asked for the purchase of the compactor bin to be included on this list. They also suggested a trial of opening the transfer station on Sunday mornings at peak times. Angie Taylor agreed that a	

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			trial when Twizel was heading into the busy time again would be useful.
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Twizel: Mural				 Mackenzie           DISTRICT COUNCIL
Officer and Meeting Date	Target Date	Resolution	Status	
Milne, Brian	28/02/2022	<p>17 Mar 2022 - 1:48 PM - Arlene Goss</p> <p>COMMITTEE RESOLUTION TWCB/2022/241</p> <p>Moved: Chairperson Jacqui de Buyzer</p> <p>Seconded: Member Tracey Gunn</p> <ol style="list-style-type: none"> <li>That the report be received.</li> <li>That the Community Board approves in principle the painting of a mural on the wall to the east of the Market Place shops facing Two Thumb Drive, subject to the Twizel Promotions and Development Association submitting a mock-up of the proposed artwork for approval by the Community Board.</li> <li>CARRIED</li> </ol>	<p>14 Feb 2022 - 4:36 PM - Arlene Goss</p> <p>Regarding the request to paint a mural on the wall behind the shops, Mr Milne asked if anyone had information about who owned the wall. Various people were suggested who might have this information. The need to update the mural on the swimming pool wall was also suggested. The community board agreed with the idea of a mural.</p> <p>17 Mar 2022 - 1:46 PM - Arlene Goss</p> <p>Tom O'Neil was waiting to hear back from one of the shop owners on whether the proposed wall can be used. With their permission the work could start in the next month or so. The artist would need to bring a mock up of the design to the community board first. This would be circulated to the community board.</p>	


Twizel: Christmas Decorations				 Mackenzie           DISTRICT COUNCIL
Officer and Meeting Date	Target Date	Resolution	Status	
Johnson, Joni	28/02/2022		<p>17 Mar 2022 - 1:52 PM - Arlene Goss</p> <p>Regarding Christmas decorations, Joni Johnson outlined the</p>	



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			<p>cost estimates for decorations in Twizel. Councillor Emily Bradbury then outlined the work of the new Mistletoe Christmas Committee in Twizel, formed by the TPDA. She was the council liaison person on the committee.</p> <p>They were currently working on buying a 6m Christmas Tree for Twizel. It cost \$25,000 and there was only a month to get the order underway. Joni Johnson suggested that the committee reach out to her if they had any questions.</p>
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Twizel: Broken glass and liquor ban				 <b>Mackenzie</b> <small>DISTRICT COUNCIL</small>
Officer and Meeting Date	Target Date	Resolution	Status	
Milne, Brian	28/02/2022		<p>14 Feb 2022 - 4:41 PM - Arlene Goss</p> <p>Broken glass over the holiday period – Members reported an increase of broken glass around town over the holiday period. There was a discussion on this and different ideas were raised. There was an alcohol ban in Market Place, but it was not signposted or enforced. The meeting agreed to improve the signage and request police enforcement of the liquor ban area.</p> <p>17 Mar 2022 - 1:53 PM - Arlene Goss</p> <p>Tom O'Neill is working on new signs for the liquor ban area.</p>	

Twizel: Golf club rubbish disposal				 <b>Mackenzie</b> <small>DISTRICT COUNCIL</small>
Officer and Meeting Date	Target Date	Resolution	Status	
Taylor, Angie	28/02/2022		14 Feb 2022 - 4:42 PM - Arlene Goss	


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			Used glass at the Twizel Golf Club – Member Tracey Gunn asked for assistance for the golf club to dispose of large quantities of glass bottles. Angie Taylor offered to work with the golf club to find a solution. 17 Mar 2022 - 1:54 PM - Arlene Goss Discussions yet to take place with golf club.
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Twizel Swimming Pool Heating				 <b>Mackenzie</b> <small>DISTRICT COUNCIL</small>
Officer and Meeting Date	Target Date	Resolution	Status	
Milne, Brian	31/03/2022		<p>17 Mar 2022 - 1:45 PM - Arlene Goss</p> <p>Contract is about to let and the work will be done this winter. April 4: An RFQ has now advertised, and we plan to have a contract awarded prior to Christmas. A contract has been let through Alpine Energy contractor for the upgrade up the power infrastructure.</p> <p>While we are working as quickly as possible to have a new heating system operational this summer, due to the lead time for supply of the heat pump units, plus contractor availability, we do not expect this to be operational until March 2022 at the earliest.</p>	

Twizel: Wilding pines near holiday park				 <b>Mackenzie</b> <small>DISTRICT COUNCIL</small>
Officer and Meeting Date	Target Date	Resolution	Status	
Milne, Brian	31/03/2022	17 Mar 2022 - 1:47 PM - Arlene Goss COMMITTEE RESOLUTION TWCB/2022/241	We have received a request from the Twizel Holiday Park to remove the first row of conifers from along their northern	

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		<p>Moved: Chairperson Jacqui de Buyzer            Seconded: Member Tracey Gunn</p> <ol style="list-style-type: none"> <li>1. That the report be received.</li> <li>2.</li> <li>3. That the Community Board supports the removal of the block of Wilding Pines on the Glen Lyon Road Reserve from Nuns Veil Road to Opposite the Pump Track, and further, that a landscape plan be developed for replanting this area with amenity tree species. And that trees that are not wilding pines are retained.</li> <li>4. That the adjoining land owners and leasee of the holiday park are consulted with before the work is carried out and if there are any problems it can come back to the community board.</li> </ol> <p>CARRIED</p>	<p>boundary fence on the Glen Lyon Road reserve. This has been agreed in principal, as the trees are all wilding pine species, and their removal is in keeping with our general approach to agree, on request, to the removal of large trees that have been planted close to residential boundaries as they are considered inappropriate for an urban situation and cause significant nuisance to the neighbouring properties. The Holiday Park is exploring options for the cost-effective removal of the trees with a view to a cost sharing arrangement.</p>

Twizel Heritage House on Council Land				 <b>Mackenzie</b> <small>DISTRICT COUNCIL</small>
Officer and Meeting Date	Target Date	Resolution	Status	
Goss, Arlene	31/03/2022	COMMITTEE RESOLUTION TWCB/2022/242 Moved: Chairperson Jacqui de Buyzer Seconded: Member Amanda Sargeant 1. That the Twizel Community Board supports in principle the proposal from the Twizel Heritage Group to site a historic house on the ex-project office site in Twizel on Wairepo Road, subject to council approval. 2. That the Twizel Community Board allocates \$10,000 from the township fund to the Twizel Heritage Group towards the relocation of the worker's house, subject to council approving the project. CARRIE	17 Mar 2022 - 1:50 PM - Arlene Goss The chairperson said the community board supported the project and discussed a grant. Was there a need to discuss this further with the community? The Mayor asked if a concept plan or drawing could be provided. It was noted that there was a timeframe to meet with this project. Final approval would need to come from council, as this was council-owned land. The community board agreed to allocate \$10,000 from the township fund towards this project, subject to council approval.	

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