



Mackenzie

DISTRICT COUNCIL

Notice is given of a Fairlie Community Board Meeting to be held on:

Date: Thursday, 14 July 2022

Time: 4.30pm

Location: Council Chambers

Fairlie

AGENDA

Fairlie Community Board Meeting

14 July 2022

Note: This meeting will be digitally recorded by the minute-taker .

Fairlie Community Board Membership:

Damon Smith (Chair)

Leaine Rush

Angela Habraken

Murray Cox

Order Of Business

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- 1 OPENING**
- 2 APOLOGIES**
- 3 PUBLIC FORUM**
- 4 DECLARATIONS OF INTEREST**

5 REPORTS

5.1 MINUTES OF FAIRLIE COMMUNITY BOARD MEETING - 14 APRIL 2022

Author: **Arlene Goss, Governance Advisor**

Authoriser:

Attachments: **1. Minutes of Fairlie Community Board Meeting - 14 April 2022**

RECOMMENDATION

1. That the Minutes of the Fairlie Community Board Meeting held on Thursday 14 April 2022 be received and confirmed as an accurate record of the meeting.



Mackenzie

DISTRICT COUNCIL

Unconfirmed MINUTES

Fairlie Community Board Meeting

14 April 2022

**MINUTES OF MACKENZIE DISTRICT COUNCIL
FAIRLIE COMMUNITY BOARD MEETING
HELD ON ZOOM
ON THURSDAY, 14 APRIL 2022 AT 4.30PM**

PRESENT: Deputy chairperson Angela Habraken, Leaine Rush, Cr Murray Cox

IN ATTENDANCE: Angela Oosthuizen (Chief Executive), David Adamson (General Manager Operations – Acting), Tom O’Neil (Community Services Officer), Arlene Goss (Governance Advisor), Joni Johnson (Engineering Manager), Sandy Hogg (Finance Manager), Pete Dawson (Beca), Charlotte Taylor (public).

1 OPENING

Deputy chairperson Angela Habraken opened the meeting.

2 APOLOGIES

COMMITTEE RESOLUTION FCB/2022/164

Moved: Member Angela Habraken

Seconded: Member Leaine Rush

That apologies received from chairperson Damon Smith and Community Services Officer Brian Milne be accepted and leave of absence granted.

CARRIED

An apology from the Mayor was also received later in the meeting.

3 PUBLIC FORUM

Pete Dawson from Beca gave a presentation on the Fairlie Water Treatment Plant. A copy of his presentation is available as an attachment to these minutes.

The community board noted the long programme time for this project and thanked Mr Dawson for his presentation.

4 DECLARATIONS OF INTEREST

There were no declarations of interest.

5 REPORTS

5.1 MINUTES OF FAIRLIE COMMUNITY BOARD MEETING - 10 MARCH 2022

COMMITTEE RESOLUTION FCB/2022/165

Moved: Member Angela Habraken

Seconded: Cr Murray Cox

1. That the Minutes of the Fairlie Community Board Meeting held on Thursday 10 March 2022 be received and confirmed as an accurate record of the meeting.

CARRIED

Finance manager Sandy Hogg gave a presentation on the draft annual plan. A copy of this presentation is available as an attachment to these minutes.

The community board asked about pensioner housing in Fairlie. Staff assumed this housing met healthy home standards. Tom O'Neil offered to follow up and let the board know by email.

Cr Cox asked to confirm that the township budget for Fairlie would be \$40,000 next year. This was confirmed.

Tom O'Neil confirmed the swimming pool update would include heating. He was working with a contractor and this was on track for next summer.

Angela Habraken introduced Charlotte Taylor, who was attending because she was keen on helping the community board.

Sandy Hogg was thanked for her presentation.

5.2 COMMUNITY BOARD FINANCIAL REPORT

There were no questions.

COMMITTEE RESOLUTION FCB/2022/166

Moved: Member Angela Habraken

Seconded: Cr Murray Cox

That the community board financial report be received.

CARRIED

5.3 FAIRLIE COMMUNITY BOARD GENERAL UPDATE

The purpose of this report was to provide the Fairlie Community Board with a general update on a number of projects and actions related to the Fairlie area in general and Community Board specifically.

Fairlie Cemetery Memorial Wall – Francie Edge from the wall committee was working through consent requirements with the planning team and this was progressing nicely.

Dog Park – Delayed by the demands of other projects.

Fairlie Public Toilets – Location has been changed to enable the toilets to sit on one title. The architect has taken on board the preference for darker river stone as cladding, but there may be structural issues with using these stones. Physical work has started on these buildings off site. Will create more cost if the community board decides to move to river stone cladding.

Cr Cox asked why there was a problem with two titles, if both belonged to council. David Adamson said the issue was getting a building consent to build something over two titles. The shift in the location is very small and brings the location of the toilets slightly towards the road.

Regarding cladding, this could be a deal breaker. It needed to be river stone. David Adamson said river stone would cost a further \$40-50k. The stone chosen is thin cut, allowing a thin profile as opposed to a thick profile created by river stone.

The community board asked to see a sample of the proposed stone work.

Leaine Rush said the community board was willing to concede that a veneer was required, but did want a darker tone.

Bike racks have been ordered. To be delivered in mid-April.

Tree removal McLean Park and Fairlie Domain – To happen in the next month or so. The Douglas Fir at the back of the Fairlie Domain was a priority, as it was affecting neighbour Mrs Mitchell.

Leaine Rush then read out an email from Francie Edge about the memorial wall. Site has been pegged. Have met with the RSA and have their support. Met with planning to clarify requirement for consent. Next step was to finalise costing for the wall and then apply for funding.

Cr Cox asked if any money was in the cemetery account at the end of the financial year. Could this be carried forward to pay for the memorial wall? Normally all of the reserves are carried forward.

5.4 ENGINEERING MANAGER'S UPDATE

Joni Johnson outlined the contents of her report.

Water main works on Mount Cook Street have started without notifying residents. Joni Johnson has been working with the contractor and resident to resolve issues arising from this.

She explained upcoming work to be carried out on wastewater pipes to prevent cracks and leaks.

A ratepayer was concerned about the speed limit through Kimbell. Awaiting Waka Kotahi putting in place a process to adjust speed limits. This location could be added to the list of areas requiring speed changes.

The footpath on Alloway Street is being replaced.

Leaine Rush asked if there was any consideration of changing the speed limit on the northern approach to Fairlie. Joni Johnson said she was happy to include this on the list. David Adamson suggested a comprehensive review of all township speed limits.

Joni Johnson said Twizel had formed a Christmas committee and was wanting to buy a Christmas tree. Did Fairlie want to do the same. The community board agreed that if a community group came forward asking for this, the board would support it.

5.5 GENERAL BUSINESS AND COUNCILLOR UPDATE

An email from the chairman outlining new ideas for town projects was attached to the agenda.

A cycle trust wants to build a Kimbell to Fairlie cycleway and wants to start next summer. They have approached Council and asked if Council could maintain the track. Currently in discussion with the roading team. This trust has the money for the capital work.

Bike track for children - Can be easily explored.

Bike stands will come from the township budget.

Fairlie Peace Trees – Staff had a good response to tender process. Five contractors have shown an interest in this work.

Seating and bike stands – The community board have not received price or costs, or number of these. How would this affect their budget? Tom O’Neil suggested a walk around to choose locations for bike stands. Seating has not yet been ordered.

The chief executive noted the need to engage with each community to get ideas for future projects.

A walk around was suggested for after the school holidays. The community board would get in touch to organise this.

Cr Cox updated the community board on Te Manahuna Ki Uta/Destination Mackenzie. There was an opportunity for engagement currently on the website.

5.6 COMMUNITY BOARD ACTION LIST

Discussion took place on the idea of **a scholarship in recognition of Les Blacklock**. The chief executive would like to see this go ahead and agreed to meet with member Leaine Rush to discuss further, and bring a plan to the next meeting.

Fairlie River Trail – Recently got the code of compliance certificate for the bridge in the gorge. This action relates to the maintenance of the river track. Remove from action list.

Fairlie Dump Station – Joni Johnson is exploring the issue of paying for water to the pub site. Staff are also looking at other alternative sites. Hope to get a couple of options to the community in the near future. Could use the pub site with a water meter, but reluctant as Council would be relying on a private property owner. Goal is to find a permanent location. Need to discuss this further. Pub facility would be needed if nothing else is provided by next summer.

Fairlie Township budget – This has been included the annual plan. Remove from action list.

The Meeting closed at 6.12pm.

The minutes of this meeting were confirmed at the Fairlie Community Board Meeting held on .

.....
CHAIRPERSON

5.2 COMMUNITY BOARD FINANCIAL REPORT

Author: Jo Hurst, Management Accountant

Authoriser: ,

Attachments: 1. Fairlie Financial Report [↓](#) 

STAFF RECOMMENDATIONS

That the community board financial report be received.

BACKGROUND

Attached is the latest community board financial report for your information.



**Fairlie Community Board
Township Projects
For The Period Ended 31 May 2022**

Date	Organisation	Amount
1/07/2021	New financial year 2021/22	\$ 20,000.00
	Confirmed carry forward from 2020/21	\$ 32,901.25
	Expenditure to date:	
16/07/2021	Concept design for Fairlie Cemetery	\$ 1,000.00
13/09/2021	Rail fencing on Village Green	\$ 12,554.00
30/09/2021	Advertising - Cemetery Memorial Wall	\$ 156.52
30/11/2021	Design work - Dog Park	\$ 475.00
30/11/2021	Drone Photography - Dog Park	\$ 330.00
30/11/2021	Drone Photography - Village Green	\$ 330.00
22/12/2021	Drone Photography - Dog Park	\$ 165.00
22/12/2022	Drone Photography - Village Green	\$ 165.00
10/03/2022	Dog Park Development budget	\$ 32,000.00
28/04/2022	Compact Bike Rack	\$ 1,886.00
	Balance remaining	\$ 3,839.73

**Grant Allocations
For The Period Ended 31 May 2022**

Date	Organisation	Amount
1/07/2021	New financial year 2021/22	\$ 2,000.00
	Confirmed carry forward from 2020/21	\$ 86.96
	Expenditure to date:	
21/07/2021	Mackenzie Half Marathon - Hall Hire	\$ 250.00
19/07/2021	Mackenzie Book & Arts Festival	\$ 250.00
2/09/2021	Mackenzie Community Enhancement Board - Band	\$ 217.39
2/09/2021	Mackenzie Community Enhancement Board - Hall Hire	\$ 217.39
2/09/2021	Stronger for Longer - Hall Hire, Equipment	\$ 217.39
2/09/2021	Team Tumble Cheer - Hall Hire	\$ 217.39
2/09/2021	Mackenzie Community Enhancement Board - Music B. Walker	\$ 217.39
3/02/2022	Mackenzie Amateur Swim Club	\$ 250.00
	Balance remaining	\$ 250.01

* Maximum of \$250 can be allocated per grant application

5.3 FAIRLIE COMMUNITY BOARD GENERAL UPDATE

Author: Tom O'Neill, Community Services & Facilities
Brian Milne, Community Facilities and Services Officer - Contractor

Authoriser: Brian Milne, Community Facilities and Services Officer - Contractor

Attachments: Nil

PURPOSE OF REPORT

The purpose of this report is to provide the Fairlie Community Board with a general update on a number of projects and actions related to the Fairlie area in general and Community Board specifically.

STAFF RECOMMENDATIONS

1. That the report on the Fairlie facilities and public places be received.
2. That the Community Board submit a request to Council for funding of \$50,000 from the Land Subdivision Reserve Fund for the development of the Fairlie Dog Park.
3. That the Community Board supports the location of the camper dump station at Dobson View Road, adjacent to the transfer station.

ACTION AND PROJECTS UPDATE**Fairlie Cemetery Memorial Wall**

Staff are working with the Memorial Wall group to assist them with finalising the location (now within the ashes circle) and consenting requirements.

Following confirmation of these plans, we will prepare a planting plan for the remainder of the ashes circle ready for a spring planting.

Dog Park

Prices have now been received for the site clearance and leveling work and fencing.

Unfortunately, the cost of the fencing is significantly higher than estimated at a total of \$30,124. This includes a double door access gate, plus vehicle service gate.

This means the total budget requirement is \$50,000 including a doggy do bin/water fountain, seat and picnic table.

The budget available in the Fairlie Township Projects budget is approximately \$43,000. This includes carryover from 21/22 budget of approximately \$3,000 and \$40,000 allocated in the 22/23 budget.

It is recommended that the Community Board seek Council funding from the Land Subdivision Reserve Fund to enable this project to be completed in 2022/23. Note that the allocation of this fund is subject to the rules within the district plan plus Councils funding policy both of which are under review.

New Public Toilet

Issues with obtaining consents have now been resolved and work is progressing with a target completion date of November 2022.

Dump Station

The preferred location for the dump station is now adjacent to the transfer station at the end of Dobson View Road.

We have undertaken consultation with immediately effected neighbours and are currently working on finalising design details, including creating a turning circle at the end of the road.

Bike Racks

The bike racks have now been installed.

Tree Removal – Mclean Park

Following a meeting with the mayor and a group of concerned residents, together with our consulting arborist, it has now been agreed to remove just six of the Douglas Firs and undertake remedial pruning work on the remainder.

This work is scheduled for September.

Town centre and Village Green enhancements

The Community Board walkabout in May identified the following improvement projects:

- Village Green – install shade shelter and seating along the north side of the playground
- Town centre – on the median adjacent to the northern vehicle entrance way, improve design/functionality of the area, including relocate bins and resurfacing

5.4 ENGINEER'S REPORT

Author: Joni Johnson, Engineering Manager

Authoriser: David Adamson, General Manager Operations - Acting

Attachments: Nil

STAFF RECOMMENDATIONS

That the information be noted.

BACKGROUND

THREE WATERS

Water supply

- All water quality standards are being met.
- The water main replacement in Fairlie is continuing. We expect this to be complete by the end of July. Thank you for your patience.
- We have advertised and received contractor responses to the Request of Interest (ROI) for the Fairlie Water Treatment Plant Design/Build contract. We will select a short list of qualified contractors and then prepare the Request for Proposal (RFP) for the short-listed contractors only.

Wastewater treatment

- Desludging of the WWTP treatment ponds has been completed.
- The wastewater pipe rehabilitation program has been awarded to Pipeworks. We expect work to be underway shortly. The work will occur on three sections of pipe:
 - On private property between Main Street and Gall Street
 - Along Gray Street
 - The pipe connecting these two sections.
- MDC is preparing a contract for installing wastewater reticulation along Allandale Road. This is expected to be a low-pressure collection system to a wet-well; then pumped across the river to join with the gravity wastewater system.

Stormwater collection

- We are beginning a sample collecting program to meet our requirements with ECAN. Equipment has been purchased and will be installed shortly.

TRANSPORTATION

- The winter maintenance program is underway.
- Fibre rollout is complete. We are working with Chorus to tidy up the works; supply as-builts; Walkover has been completed some issues still outstanding and need to be organised.
- The footpath renewal on Alloway St, addressing stormwater issues, has been completed.
- Our contractors have been undertaking street sweeping with leaf fall.
- Drainage works have been undertaken on School Road over the past few weeks.

5.5 CORRESPONDENCE

Author: Arlene Goss, Governance Advisor

Authoriser:

Attachments: 1. Letter on Lovelock Track Interpretation Panels  

STAFF RECOMMENDATIONS

That the correspondence be received.

BACKGROUND

The attached letter from Anne Thomson requests permission to erect interpretation panels on the Jack Lovelock track. She also asks about erecting a fairy land in McLeans Park in the email below, received in May.

From: Anne Thomson

Sent: Tuesday, 17 May 2022 9:32 am

To: Arlene Goss; Leaine Rush

Subject: I possibly need to clarify this for my purposes too - my apologies

Good morning Arlene and Leaine

I am asking consideration by the Fairlie Community Board of two projects for which I can get funding. I am not asking the Fairlie Community Board for any funding.

The first is the Jack Lovelock Signage which I realise will need approval through a meeting. I will resend that letter and ask it go to the next Board meeting at the MDC.

The second is to create a Fairyland in McLeans Park using solar powered lighting and little fairy doors etc. I am hoping this might be achieved before Matariki and would like to tell you of a fairy dell we created in the park some years ago with 30 little ornamental fairies – 3 remain. I ask if this can go ahead without going through a meeting, rather that Leaine take it to this week's get together of the Community Board.

Before people jump to the usual conclusions, we have no intention of damaging any trees whatsoever and would be please for input from the Community Board and maybe some 'hands on' assistance.

With that said I thank you for your tolerance in these matters.

Anne Thomson

Heartlands Fairlie Resource and Info Centre

Main Street

Fairlie 7925

The Fairlie Community Board

Greetings

For some years we have thought that we should honour Jack Lovelock's years in Fairlie in some way. Yes, there is the Lovelock Track and it is precisely there, that Maureen McColl and the Saturday Market should like to address Lovelock with interpretation panels.

The suggestion is a panel up School Road, past the Mackenzie Rugby Football Club, with info and a map of the Lovelock Track, a similar map a hundred or so metres up Nixon's Road and a panel in the township on the Main Street advising of the track – perhaps against Len Smith's School Road wall.

Such panels add life and vitality to the township and it is simply a generous offer on Maureen's part that I hope you might take up.

Heartlands would be pleased to have these panels created by a local historian for your consideration and approval.

Maureen and I await your reply.

Yours sincerely

Anne Thomson

5.6 GRANT APPLICATIONS

Author: Arlene Goss, Governance Advisor

Authoriser:

Attachments: 1. Grant applications [↓](#) 

STAFF RECOMMENDATIONS

1. That a grant of \$250 be approved/declined in response to the application from the Fairlie Lions Club towards the cost of stadium hire for the Mackenzie Half Marathon.
2. That a grant of \$250 be approved/declined in response to the application from the Mackenzie Cave Hockey Club towards the cost of community centre hire for the fundraising film festival.

BACKGROUND

The following grant applications have been received by the community board:

- The Fairlie Lions Club has requested \$250 towards the cost of stadium hire for the Mackenzie Half Marathon.
- The Mackenzie Cave Hockey Club has requested \$250 towards the cost of community centre hire for the fundraising film festival.

Personal phone numbers and email addresses have been redacted to protect the privacy of applicants.



APPLICATION FOR GRANT

1. Name of Organisation/Individual:

Fairlie Lions

2. Address:

T. O'Connell (Secretary)

Road

Fairlie

Telephone:

Fax:

Email:

3. Contact Person:

Stephen Adams

Position:

Committee member / Race director

Phone: Business:

Phone: Home:

4. Please specify the legal status of your organization – trust/Incorporate Society/other.

Incorporated

5. Is your organisation recognised as a non profit body by the Inland Revenue Department?

Yes/No

6. Name of principal officers:

Chairperson/President: Russel Hallett

Secretary: Michael Gallagher

Treasurer: Terry O'Connell

7. State your organisation's purpose and objectives: _____
To take an active interest in the civil, cultural, social & moral welfare of our community by fundraising to help with the needs of our community
8. How long has your organisation existed? _____
50 years
9. Is your organisation responsible to or controlled by any other organisation/authority?
 Please specify: _____
Lions International
10. What level of funding does your organisation request from the Mackenzie District Council?
Payment of hall hire for M. Hall marathon
11. State the purpose for which the grant is requested:
We request support in hiring the stadium for the Mackenzie Half marathon on 22/23 July. This is a fundraiser by Lions for our community
12. State the number whom you expect will benefit from the grant you are requesting:
 Members: 45 Others: _____
13. Has your organization received a donation during the past five years?
☒ Yes ☐ No
- | If yes, please detail how your most recent donation was used | Received from | Year | Amount of Donation |
|--|---------------|-------|--------------------|
| Scholarships for MCE College, providing for local needs in our town as requested | MDC | 2021 | \$250 |
| | | | |
| | | | |
| | | TOTAL | 250 |
14. If your organisation is registered for GST, please supply your GST number:

15. Please supply a copy of your latest audited financial statements.

DECLARATION

I hereby declare that the information supplied here on behalf of my organisation is correct:

Name: Stephen Adams

Position: Race Director

Signature: SA Adams

Date: 22-5-22



Mackenzie

DISTRICT COUNCIL

Community Board Grant Application Form

A. Details

Name of organisation:	Mackenzie/ Cave Hockey Club.
Contact person:	Jo Hurst
Postal address:	[REDACTED] Fairlie - Tekapo Road, RD 17, Fairlie.
Email address:	[REDACTED]@gmail.com
Telephone:	[REDACTED]

B. Which Community Board are you applying to?

1. Twizel Community Board	<input type="checkbox"/> Yes	You can apply for up to \$500 per grant.	Grant to be spent on projects/events in the Twizel Community Board area
2. Tekapo Community Board	<input type="checkbox"/> Yes	You can apply for up to \$1000 per grant.	Grant to be spent on projects/events in the Tekapo Community Board area
3. Fairlie Community Board	<input checked="" type="checkbox"/> Yes	You can apply for up to \$250 per grant.	Grant to be spent on projects/events in the Fairlie Community Board area

C. Organisation Details

1. How many people belong to your organisation?	43
2. What is the legal status of your organisation? E.g. Trust, incorporated society, other.	Club
3. How long has your organisation existed?	Many years.
4. Is your organisation responsible to, or controlled by, any other organisation or authority?	No.

D. Grant Details

1. How much money are you applying for?	\$ 250											
2. What is this money going to be used for? (Briefly explain):												
<p>To raise money for goalie gear and equipment for the Club, we are hosting a film festival. We wish to apply for a grant to cover the cost of the Community Centre theatre and kitchen hire, and cost of technical to run the film.</p>												
1. Are you registered for GST?	<input type="checkbox"/> Yes / <input checked="" type="checkbox"/> No											
If yes, GST Number:	<table border="1"> <tr> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> </table>											
2. What are the total costs of the project and where is the funding coming from?	Community board (this application)	\$ 250										
Film Royalty costs are \$340 + \$1 per person attending.	Other funders:	\$ 300										
Hall hire \$100	Your contribution:	\$ 110										
Technical Hire \$120	Total:	\$ 660										
Total approx. costs will be \$660												
3. When will this project happen? Mid August 2022												
4. Have you applied for other sources of funding? Briefly explain.												
<p>Not as yet, but will try and get sponsorship to cover the film royalty costs from local businesses.</p>												

F. Declaration

I hereby declare that the information supplied above on behalf of my organisation is correct.

I consent to the Mackenzie District Council collecting the personal contact details and information provided in this application for the purpose of considering a grant. I also consent to this completed application form being published on the public agenda of the next community board meeting. This consent is given in accordance with the Privacy Act 1993.

Name:	Jo Hurst.		
Position in Organisation / Title:	President. Mackenzie / Cave Hockey Club.		
Signature:	J. M. Hurst.	Date:	29.6.22.

G. Checklist

1. I have attached a balance sheet or financial statement from my organisation. If no, explain why.	<input checked="" type="checkbox"/> Yes / <input type="checkbox"/> No
2. I have attached any other relevant documents that would assist the community board in making a decision.	<input type="checkbox"/> Yes / <input checked="" type="checkbox"/> No All contained in application
3. I understand that if my application is approved, I will be asked to supply an invoice for the amount granted and proof of my bank account number.	<input checked="" type="checkbox"/> Yes / <input type="checkbox"/> No
4. I understand that if my application is approved I will be asked to complete a project completion form that accounts for how the money is spent.	<input checked="" type="checkbox"/> Yes / <input type="checkbox"/> No

G. For more information

Arlene Goss
Mackenzie District Council
PO Box 52, Fairlie 7949

Phone 03 685 9010 ext 915
or
Arlene.Goss@mackenzie.govt.nz

<u>MACKENZIE / CAVE HOCKEY CLUB</u>			
For the year ended 31 December 2021			
Bank balance 1 January 2021			5943.05
<u>Income</u>			
Player subscriptions	4260.00		
Sock & mouthguard sales	255.00		
Sponsorship for hoodies	820.00		
Hoodie sales	1789.00		
Interest received	0.45		
Total Income		7124.45	
<u>Expenditure</u>			
Affiliation and turf fees	5040.00		
First aid kits	106.22		
Gear and uniforms	230.86		
Hockey socks	144.00		
Hockey equipment (balls)	215.80		
BP fuel vouchers	3230.00		
Hoodies	2643.06		
Engraving & prizegiving	565.92		
Total Expenditure		12175.86	
Deficit			-5051.41
Bank balance 31 December 2021			<u>\$891.64</u>

5.7 GENERAL BUSINESS AND COUNCILLOR UPDATE

Author: Arlene Goss, Governance Advisor

Authoriser:

Attachments: 1. Les Blacklock Apprentice Scholarship - Information - DRAFT [↓](#) 

STAFF RECOMMENDATIONS

That the information be noted.

GENERAL BUSINESS

1. The chairperson has asked for the following matters to be included:
 - a) Village Green Playground Seating/Shading Options
 - b) Lighting of Trees in the centre of the Main Street Area
 - c) Lovelock Track Boards locations
 - d) Walkway/Track on Green Area between Denmark Street and Mt Cook Road from township to museum with info/History Panels installed along the way.
2. Member Liane Rush has asked for the following matters to be included:
 - a) **Frisbee golf course** at McLeans Park.
 - b) **Les Blacklock Apprentice Scholarship** draft information (attached).
3. The governance advisor has asked for the following matters to be included:
 - a) **Electric bikes** – Mackenzie District Council has received five electric bikes from Toyota New Zealand, at no cost. The executive team have decided to locate one at each office for staff use, and donate one to each community board to be used as the board wishes. Can the community board please advise staff on how it wishes to use its bike.
 - b) **Election update** – Election nominations open this Friday, July 15th and the forms will be available on the website the day before.
3. Council's representative on the community board, Cr Murray Cox, is invited to update the members on recent council activity.

LES BLACKLOCK APPRENTICE SCHOLARSHIP – Information Sheet 2022

Applications Close:

Decision notified:

Funding Released:

One scholarship for \$1,000 is available per annum

INFORMATION FOR APPLICANTS

Scholarship Information

Mackenzie District Council, on behalf of the Les Blacklock Apprentice Scholarship, offers one \$1000 scholarship to apprentices who live within the Fairlie Community Board voting catchment.

The scholarship was created in memoriam of Les Blacklock, who passed away whilst serving as Chairperson on the Fairlie Community Board. Les was a passionate advocate for the Fairlie Community and a mentor to many, along with being a tradesman himself.

The scholarship recognises the commitment of people who undertake an apprenticeship and the pathway to gaining a qualification whilst working.

The funds can be used for industry training fees, essential work gear/tools, course related costs/travel and other associated training costs.

Criteria

1. The apprentice must reside within the Fairlie Community Board voting catchment area.
2. The apprentice does not have to be employed by a local business. The business may be located outside the Fairlie Community Board voting catchment area.
3. A map of the Fairlie Community Board voting catchment area is attached for reference.
4. The applicant must be a New Zealand citizen or resident.
5. The applicant must be enrolled with a NZQA recognised training provider.
6. The applicant must submit a fully completed application form together with supporting letter.

Conditions

- Scholarship funds must be used towards industry training fees, essential work gear/tools, course related costs/travel and other associated training costs incurred in the current year of study.
- The scholarship funds will be paid upon receipt of appropriate evidence of costs.
- The recipient agrees to participate in the promotion of the scholarship through involvement in publicity on the Mackenzie District Council website, Facebook page and other material.
- No person can receive the scholarship more than once.
- The scholarship will be awarded solely at the discretion of the selection panel.

Application Process

Applicants must fully complete the Les Blacklock Apprentice Scholarship application form (available on the Mackenzie District Council website www.mackenzie.govt.nz) and submit via the contact details below.

Contact Details

Blah blah blah

LES BLACKLOCK APPRENTICE SCHOLARSHIP – Application Form 2022

PLEASE READ THE APPRENTICE SCHOLARSHIP INFORMATION SHEET PRIOR TO SUBMITTING YOUR APPLICATION

APPLICANTS DETAILS

Name:

Current Residential Address:

Email:

Contact Number:

EMPLOYER DETAILS

Business Name:

Contact Person:

Position Title:

Email:

Contact Number:

PROGRAMME OF STUDY

Course:

Training Organisation:

Year Level:

SCHOLARSHIP FUNDING DETAIL – How will the funds be spent

Expenditure Description	Yes or No	Detail
Industry Training Fees		
Essential work gear or tools		
Course related costs/travel		
Other associated training costs		

PLEASE ATTACH

1. Application letter – this should include:
 - Why you think you should receive this scholarship;
 - Other interest, achievements, contributions to community;
 - Future aspirations
2. Letter of recommendation from your current employer

SIGNATURE OF APPLICANT *I certify that the information provided in this application is true and correct*

Name:

Signature:

Date:

SIGNATURE OF EMPLOYER

Name:

Signature:

Date:

5.8 COMMUNITY BOARD ACTION LIST

Author: Arlene Goss, Governance Advisor

Authoriser:

Attachments: 1. Fairlie Action List [↓](#) 


STAFF RECOMMENDATIONS


That the information be noted.

BACKGROUND

Attached is the latest version of the community board action list. These actions are updated by staff regularly.


Outstanding	Division: Committee: Officer:	Date From: Date To:
Action Sheets Report		Printed: Wednesday, 6 July 2022 12:56:47 PM

Fairlie Dog Park				 Mackenzie DISTRICT COUNCIL
Officer and Meeting Date	Target Date	Resolution	Status	
Milne, Brian	21/04/2020	<p>5 Jan 2021 - 8:24 PM - Arlene Goss COMMITTEE RESOLUTION FCB/2020/137 Moved: Mr Les Blacklock Seconded: Mr Damon Smith That provision for a dog park on the south east site, across the Allandale bridge, gets added to the parks strategy for consideration. CARRIED</p> <p>15 Mar 2022 - 3:07 PM - Arlene Goss COMMITTEE RESOLUTION FCB/2022/166 Moved: Cr Murray Cox Seconded: Member Angela Habraken 1. That the amount of \$32,000 be approved from the Fairlie Township Project Budget to undertake Stage One works to establish a dog park on the area of land adjacent to the Opihi River/Allandale Bridge. CARRIED</p>	<p>7 Apr 2022 - 12:09 PM - Arlene Goss Staff are working on obtaining quotations to undertake various elements of the project as quickly as possible.</p> <p>13 May 2022 - 10:15 AM - Arlene Goss Just gave go ahead for the land clearance/levelling work and they will be doing a spray of the broom in the next few days Researching what we need to specify for the fence netting size</p>	


Fairlie Community Centre				 Mackenzie DISTRICT COUNCIL
Officer and Meeting Date	Target Date	Resolution	Status	

Outstanding	Division:	Date From:
Action Sheets Report	Committee:	Date To:
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Milne, Brian	4/11/2020		<p>15 Mar 2022 - 3:08 PM - Arlene Goss Community Centre Kitchenette – no update. Brian Milne offered to follow up on this and send an email to the community board next week.</p> <p>13 May 2022 - 10:13 AM - Arlene Goss Just waiting for the current show to be completed and then kitchenette should be done straight after that. Delay has been frustrating but the builder has struggled to get a joiner interested given it's a relatively small job The cost is approx. \$13,000.</p>
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Fairlie Cemetery Memorial Wall				 Mackenzie <small>DISTRICT COUNCIL</small>
Officer and Meeting Date	Target Date	Resolution	Status	
Milne, Brian Fairlie Community Board 28/01/2021	11/02/2021	<p>FCB/2021/141</p> <p>COMMITTEE RESOLUTION FCB/2021/141</p> <p>Moved: Cr Murray Cox Seconded: Member Angela Habraken</p> <p>That the Fairlie Community Board agrees in principle with a memorial wall being established at the Fairlie Cemetery and grants up to \$1000 from the Township Projects Budget to fund concept designs, and asks council staff to work with the working party to ensure the project is successful.</p> <p style="text-align: right;">CARRIED</p>	<p>7 Apr 2022 - 12:08 PM - Arlene Goss Staff are working with the Memorial Wall group to assist them with finalising the location (now within the RSA ashes circle) and consenting requirements.</p> <p>19 Apr 2022 - 10:54 AM - Arlene Goss Leaine Rush then read out an email from Francie Edge about the memorial wall. Site has been pegged. Have met with the RSA and have their support. Met with planning to clarify requirement for consent. Next step was to finalise costing for the wall and then apply for funding.</p> <p>13 May 2022 - 10:14 AM - Arlene Goss The cemetery has a project/capital budget of \$16,000 for "land improvements". Was planning to use this for the replanting of the RSA circle and the road also needs some maintenance/improvement work Another \$16K is also budgeted for 22/23</p>	

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		<p>The chairman did not vote as he is involved in this project.</p> <p>15 Mar 2022 - 3:06 PM - Arlene Goss</p> <p>RESOLUTION 2022/25</p> <p>Moved: Cr Anne Munro</p> <p>Seconded: Cr Stuart Barwood</p> <p>2. That Council approves in principal the plan and location of the Memorial Wall in the Fairlie Cemetery as presented by the working party.</p> <p>CARRIED</p>	<p>There is also some unspent maintenance budget that could cover the landscaping and road improvements – About \$20K</p>

Fairlie Peace Trees				 Mackenzie DISTRICT COUNCIL
Officer and Meeting Date	Target Date	Resolution	Status	
Adamson, David	15/02/2021	<p>20 May 2021 - 9:47 AM - Arlene Goss</p> <p>COMMITTEE RESOLUTION FCB/2021/143</p> <p>Moved: Mr Les Blacklock</p> <p>Seconded: Member Angela Habraken</p> <p>That the Fairlie Community Board instructs staff to come back to the next meeting with a proposal for community engagement on the Peace Trees.</p> <p>CARRIED</p>	<p>15 Mar 2022 - 3:08 PM - Arlene Goss</p> <p>This contract will go to the market soon and action is expected within the next few months.</p> <p>19 Apr 2022 - 10:57 AM - Arlene Goss</p> <p>Fairlie Peace Trees – Staff had a good response to tender process. Five contractors have shown an interest in this work.</p> <p>13 May 2022 - 10:14 AM - Arlene Goss</p> <p>Procurement process for a contractor has just been completed, and initial work should be undertaken in June/July, with work likely spread over a 12 month period to progress through it all.</p> <p>Have also identified some planting of replacement trees and in the process of organising this (and will potentially add some trees for the village green play area also)</p>	


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Fairlie Bike Stands				 Mackenzie <small>DISTRICT COUNCIL</small>
Officer and Meeting Date	Target Date	Resolution	Status	
Milne, Brian	13/04/2021		<p>7 Apr 2022 - 12:11 PM - Arlene Goss The bike racks have been ordered and will hopefully be delivered and installed by the end of April.</p> <p>19 Apr 2022 - 10:56 AM - Arlene Goss Bike racks have been ordered. To be delivered in mid-April.</p> <p>19 Apr 2022 - 10:58 AM - Arlene Goss A walk around was suggested for after the school holidays. The community board would get in touch to organise this.</p>	


Fairlie Campervan Dump Station				 Mackenzie <small>DISTRICT COUNCIL</small>
Officer and Meeting Date	Target Date	Resolution	Status	
Johnson, Joni	22/10/2021		<p>23 Feb 2022 - 12:44 PM - Arlene Goss Action reassigned to Johnson, Joni by: Goss, Arlene for the reason: To investigate council paying for water to the Gladstone Hotel dump station.</p> <p>19 Apr 2022 - 11:00 AM - Arlene Goss Fairlie Dump Station – Joni Johnson is exploring the issue of paying for water to the pub site. Staff are also looking at other alternative sites. Hope to get a couple of options to the community in the near future. Could use the pub site with a water meter, but reluctant as Council would be relying on a private property owner. Goal is to find a permanent location. Need to discuss this further. Pub facility would be needed if</p>	

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		nothing else is provided by next summer. 21 Jun 2022 - 3:34 PM - Arlene Goss 17 June 2022. Joni Johnson has contacted pub for permission to install water meter and re-open dump station. Waiting for reply.
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Fairlie Parking Strategy				 Mackenzie <small>DISTRICT COUNCIL</small>
Officer and Meeting Date	Target Date	Resolution	Status	
Adamson, David	12/11/2021		<p>29 Oct 2021 - 10:33 AM - Arlene Goss Fairlie Community Board has requested a parking strategy for central Fairlie.</p> <p>29 Oct 2021 - 10:35 AM - Arlene Goss David Adamson asked for clarification on what the community board wanted. They said they wanted more car parks closer to the shops and the buses moved further away, nearer to the new public toilet. They also wanted safety issues resolved near the Four Square.</p> <p>3 Nov 2021 - 2:40 PM - Arlene Goss Action reassigned to Adamson, David by: Goss, Arlene for the reason: David to follow up</p> <p>19 Jan 2022 - 1:15 PM - Arlene Goss David - With Public toilet tender finalised staff looking at parking options including additional charging parks. Report will be presented to CB in due course</p>	

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Fairlie: Community Board Vacancy and Recognition of Les Blacklock				 Mackenzie <small>DISTRICT COUNCIL</small>
Officer and Meeting Date	Target Date	Resolution	Status	
Oosthuizen, Angela	9/03/2022	<p>COMMITTEE RESOLUTION FCB/2022/160 Moved: Member Leaine Rush Seconded: Member Angela Habraken 1. That the Fairlie Community Board elects Damon Smith to fill the vacancy of chairperson that was created by the passing of Les Blacklock. CARRIED</p> <p>COMMITTEE RESOLUTION FCB/2022/161 Moved: Member Leaine Rush Seconded: Cr Murray Cox 2. That the Fairlie Community Board elects Angela Habraken as deputy chairperson. CARRIED</p>	<p>23 Feb 2022 - 12:40 PM - Arlene Goss The board discussed ways to recognize Les Blacklock for his contribution to the community. Angela Habraken suggested setting up an apprentice scholarship for a trade apprentice. She had spoken to Mr Blacklock's partner who felt this was a good idea. They were thinking of an annual scholarship of a thousand dollars.</p> <p>The governance advisor offered to investigate this further and come back to the next meeting with options. Cr Cox said discussion would be needed at council level to determine where the money would come from and staff resourcing if it was to be administered by council.</p> <p>The community board also discussed appointing someone to the community board position vacated by Les Blacklock between now and the election in October. Damon Smith said two people were being considered; one had declined and the other had not yet responded. It was agreed to defer this matter to the next meeting.</p> <p>23 Feb 2022 - 12:41 PM - Arlene Goss 19 Apr 2022 - 10:59 AM - Arlene Goss Scholarship: The chief executive would like to see this go ahead and agreed to meet with member Leaine Rush to discuss further, and bring a plan to the next meeting. 22 Apr 2022 - 12:31 PM - Arlene Goss Action reassigned to Oosthuizen, Angela by: Goss, Arlene for the reason: Meeting to be held</p>	

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Fairlie: New public toilets				 Mackenzie <small>DISTRICT COUNCIL</small>
Officer and Meeting Date	Target Date	Resolution	Status	
Milne, Brian	9/03/2022		<p>13 May 2022 - 10:12 AM - Arlene Goss</p> <p>David has just sent out info yesterday on the cladding and there now seems to be general consensus agreement to continue.</p> <p>We're still working through some consenting issues, with latest issue to resolve being that the building is going to be over 2 legal lots, which even though both in councils ownership is still a problem for building consent. Just getting a legal opinion to hopefully satisfy building control. So don't know a date when might expect to see work starting on site and have pushed completion target to October. As the toilet is predominantly prefabricated in the factory – the on-site build is relatively quick.</p>	

Fairlie: Tree Removal McLeans Park and Fairlie Domain				 Mackenzie <small>DISTRICT COUNCIL</small>
Officer and Meeting Date	Target Date	Resolution	Status	
Milne, Brian	21/04/2022	<p>7 Apr 2022 - 12:13 PM - Arlene Goss</p> <p>COMMITTEE RESOLUTION FCB/2022/163</p> <p>Moved: Member Leaine Rush</p> <p>Seconded: Member Angela Habraken</p> <p>1.. That the removal of the mature Douglas Fir Trees on the southern boundary of McLean Park be approved</p> <p>CARRIED</p>	<p>9 Apr 2022 - 10:56 AM - Arlene Goss</p> <p>Tree removal McLean Park and Fairlie Domain – To happen in the next month or so. The Douglas Fir at the back of the Fairlie Domain was a priority, as it was affecting neighbour Mrs Mitchell.</p>	

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