



Mackenzie

DISTRICT COUNCIL

Notice is given of a Twizel Community Board Meeting to be held on:

Date: Monday, 11 July 2022

Time: 3.00pm

Location: Twizel

AGENDA

Twizel Community Board Meeting

11 July 2022

Note: This meeting will be digitally recorded by the minute-taker .

Twizel Community Board Membership:

Jacqui de Buyzer (Chair)

Tracey Gunn

Renee Rowland

Amanda Sargeant

Emily Bradbury

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1 OPENING**2 APOLOGIES****3 PUBLIC FORUM**

Karen Morgan from TPDA has asked to speak to the community board. She says “I will be presenting our Wall Two (Razza Wall) Street Art Project. We won’t be presenting Wall Three (Swimming Pool Wall) until we are further through the process of getting this organised.”

4 DECLARATIONS OF INTEREST

5 REPORTS

5.1 MINUTES OF TWIZEL COMMUNITY BOARD MEETING - 11 APRIL 2022

Author: Arlene Goss, Governance Advisor

Authoriser:

Attachments: 1. Minutes of Twizel Community Board Meeting - 11 April 2022

RECOMMENDATION

1. That the Minutes of the Twizel Community Board Meeting held on Monday 11 April 2022 be received and confirmed as an accurate record of the meeting.



Mackenzie
DISTRICT COUNCIL

Unconfirmed MINUTES

Twizel Community Board Meeting

11 April 2022

**MINUTES OF MACKENZIE DISTRICT COUNCIL
TWIZEL COMMUNITY BOARD MEETING
HELD ON ZOOM
ON MONDAY, 11 APRIL 2022 AT 3.00PM**

PRESENT: Chairperson Jacqui de Buyzer, Tracey Gunn, Renee Rowland, Amanda Sargeant, Cr Emily Bradbury

IN ATTENDANCE: Mayor Graham Smith, Cr Anne Munro, Angela Oosthuizen (Chief Executive), Tom O'Neil (Community Services Officer), Arlene Goss (Governance Advisor), Joni Johnson (Engineering Manager), Angie Taylor (Twizel Township Supervisor), Sandy Hogg (Finance Manager), Matt Gunn (public), David Adamson (Operations Manager – Acting).

1 OPENING

The chairperson opened the meeting.

2 APOLOGIES

An apology for lateness was received from David Adamson.

3 PUBLIC FORUM

The chairperson noted three matters raised by members of the public. These will be logged as service requests.

1. A person has made a request re the grass by the long vehicle car park. Wants boulders put down as a barrier to stop people parking on the grass.
2. A person has asked for signage near the Twizel Early Learning Centre building for the long vehicle car park, and perhaps by the Mobil garage.
3. A person has asked for a stop sign on the intersection of Temple Drive and Ostler Road. People are not giving way.

4 DECLARATIONS OF INTEREST

Cr Emily Bradbury declared she was a sponsor of the upcoming Easter event and would not vote on the grant application at item 5.3.

5 REPORTS

5.1 MINUTES OF TWIZEL COMMUNITY BOARD MEETING - 7 MARCH 2022

COMMITTEE RESOLUTION TWCB/2022/243

Moved: Chairperson Jacqui de Buyzer

Seconded: Member Amanda Sargeant

1. That the Minutes of the Twizel Community Board Meeting held on Monday 7 March 2022 be received and confirmed as an accurate record of the meeting.

CARRIED

5.2 COMMUNITY BOARD FINANCIAL REPORT

The community board were happy with the financial report. Cr Bradbury asked about the Heritage House project money. The governance advisor explained the need for this to be spent via staff (but had technical difficulties and could not be heard by the rest of the meeting).

The location of the heritage house needed to go to council. A report to council was required.

COMMITTEE RESOLUTION TWCB/2022/244

Moved: Chairperson Jacqui de Buyzer

Seconded: Cr Emily Bradbury

That the community board financial report be received.

CARRIED

Finance manager Sandy Hogg gave a presentation on the Annual Plan process, including the projects included in the Long Term Plan and upcoming rates increases. A copy of her presentation is available as an attachment to these minutes.

5.3 GRANT APPLICATION

Cr Emily Bradbury declared an interest in this, as she is a sponsor of the event. She did not vote.

The community board did not have any objection to this grant and approved it.

COMMITTEE RESOLUTION TWCB/2022/245

Moved: Member Amanda Sargeant

Seconded: Member Renee Rowland

1. That a grant of \$172.50 be approved in response to the application from the Twizel Little Movers Playgroup towards the cost of easter egg cut outs.

CARRIED

5.4 TWIZEL COMMUNITY BOARD GENERAL UPDATE

The purpose of this report was to provide the Twizel Community Board with a general update on several projects and actions related to the Twizel area in general and Community Board specifically.

Tom O'Neill summarised the projects listed in his report, which is attached to the agenda.

Market Place Upgrade – Project delayed until August/September to ensure concrete laying is not undertaken during winter months. Also complications in moving staff office.

Ohau Road Reserve Development – Consultation will go on Let's Talk soon. Delayed by staff demands and illness.

Lake Ruataniwha Reserve Management Plan – Work continues on the development of the plan. Draft will be available at the next community board meeting. Feedback to date has been good. Tom O'Neill offered to send an update to the community board between now and the next meeting.

Twizel Events Centre - Angie Taylor updated the community board on the project to upgrade the Twizel Events Centre. She suggested the project manager Mike Nesbitt could attend the next meeting for a more detailed update. The community board agreed.

Public toilets at Lake Ruataniwha – Project ongoing.

Swimming pool – Work ongoing. Mural to go on swimming pool wall. Proposal will come to community board before it goes up.

Mural Behind Four Square – The community board discussed the proposal in the agenda and the photograph of the proposed mural. They did not understand some of the aspects in the mural, such as the woman and the light bulbs. Tom O'Neill offered to chat to the TPDA about the design. The community board said they were not happy with the design and parts of it could be improved. They would like to see tangata whenua recognised in the mural.

Bike stands – One of the designs considered by the community board was from Italy so the time to order it wasn't suitable. Tom O'Neill came up with a couple of other options that might work and showed these to the community board. Needed to cater for wide tyres used by mountain bikers. The community board gave advice on which bike stand they preferred.

Wilding Pines near Ruataniwha Holiday Park – Residents agreed with removing wilding pines. A contractor has been selected and Ecan will assist with costs.

Working Man's Hut – David Adamson gave a verbal update. Staff are currently looking at potential sites for both the hut and the heritage house, and whether these are impacted by planning regulations or infrastructure needs. Some locations would require an additional pump to handle sewerage. This information would be pulled together in the next week or so.

The chairperson has joined the committee of the Heritage Group to assist with this project. This matter would probably need to go to full Council for a decision.

Discussion took place on the need for engagement with the community to ensure there was public support for the location.

Liquor ban signs – Signs will be going up around the township. Also have a stencil to stencil the ground with white paint to identify ban areas.

5.5 ENGINEERING MANAGER'S UPDATE

Joni Johnson went through the main points of her report. She also asked about plans for a Christmas tree, as she would like to ensure that any lights meet dark sky standards. Cr Emily Bradbury said she was the council liaison person on the Mistletoe Committee and to direct any questions to her.

5.6 GENERAL BUSINESS AND COUNCILLOR UPDATE

Information Kiosk – A question was asked about who paid for the kiosk. It was council, not the community board.

Request for footpaths at Tussock Bend and The Drive – No road marking and ditches on either side of the road. This is dangerous for walkers. This has been flagged with the roading manager.

The community board felt this was a safety issue. David Adamson said there was no funding for this in the Long Term Plan but he would check to see if funding was available from Waka Kotahi or other sources.

Mr Adamson suggested the community board create a list of projects it would like considered for funding in future.

Twizel Heritage House – covered earlier.

Update on signage and playground strategies – David Adamson said four of the new strategies would be going to council in May for approval.

Cr Bradbury left the meeting at 4.37pm.

The chief executive and Mayor updated the community board on council activity.

5.7 COMMUNITY BOARD ACTION LIST

Man-made Hill – no update.

Youth Centre – The chief executive has set up a meeting with key stakeholders in Twizel to begin the discussion on what is required.

The community board said the introduction of green bins in Twizel was fantastic and they had received good feedback.

The Meeting closed at 4.50pm.

The minutes of this meeting were confirmed at the Twizel Community Board Meeting held on .




.....
CHAIRPERSON

5.2 CORRESPONDENCE

Author: Arlene Goss, Governance Advisor

Authoriser:

Attachments:

1. Letter and petition from Elizabeth Higgins on Twizel Library [↓](#) 
2. Email from chief executive on Twizel library [↓](#) 
3. Email from Jacqueline Palmer on market days [↓](#) 

STAFF RECOMMENDATIONS

That the letters and petition be received.

BACKGROUND

1. The attached letter and petition regarding the Twizel Library has been received from Elizabeth Higgins. A response from chief executive Angela Oosthuizen is also attached.
2. The attached email asking for permission to run market days in Market Place has been received from Jacqueline Palmer.

copy

23 June 2022

The CEO
Mackenzie District Council
53 Main Street
Fairlie

Cc: **Twizel Community Board**
Twizel Residents and Rate Payers Association

Twizel Library

There is considerable concern from users of the Twizel Community Library that the residents of Twizel have no firm assurance that the library will be replaced when the new Twizel School is built.

As a resident of Mackenzie District since 1966 I write this letter with serious concern regarding the continuation of our library services within the Twizel area.

The Community Library is currently contained within the school; however, the future development of the new school does not include a community library.

Since the establishment of Twizel in the 1970's, there has always been a library for community use, originally situated on the land that the Mackenzie District Council Office is now sited on.

My understanding is the new school library will be for students only and there has not been an area set aside for a community library within the school grounds.

That the Mackenzie District Council have refused the Ministry of Education's offer to purchase the land the library stands on, but they "do intend to lease the building and land with a view to Council-led development" as reported in the Twizel Update 18 May 2022 (Refer to page 25).

There appears to be considerable confusion within the community about what is actually planned for a community library and I would like to clarify this through the following questions:

1. What is councils understanding of the responsibility to provide a community library?
2. What stage of negotiations is the council at in finalising a positive outcome?
3. What is the time frame for the existing library demolition?
4. Have there been discussions around a joint complex to include library, information centre and community care centre incorporating meeting rooms?

The current number of registered adult borrowers is 2169. This number excludes enrolled school age children.

Attached is a list of concerned community residents who wish to be represented by this letter.

I look forward to receiving your clarification regarding this important community facility.

My contact details are as follows:

Cell: 021 1338277

Mailing Address: PO Box 77,
Twizel, 7944

Email: mjanddea.higgins@xtra.co.nz

Yours faithfully



Elizabeth Higgins

copy

NAME	ADDRESS
Brian Anderson	Box 416 Twizel
Glenda Anderson	Box 416 Twizel.
Pam Allison	30 Falkstone Cres, Twizel
Isla Lowe	30 Glenbrook G. Twizel
Betty German	19 Ruataniwha Rd Twizel.
Helen Huff	9 Jolliffe Rd Twizel
John Murray	277 MacKenzie Drive Twizel
Sandy Murray	277 MacKenzie Drive Twizel
Sue Norman	21 Godley St Twizel
Shawn Norman	21 Godley St Twizel
Norman O'Brien	155 Mackenzie.
Ron Masey	64 B Mackenzie Dr. Twizel
Maurice Wills	176 Mackenzie. Twizel
Anna Bodak.	21 BRAKMAN PL. TWIZEL
Jacqui Rye	37 Maybown Road Twizel
Deanne Humden	26 Aorangi Cres Tekapo

23/6/22

PTO-J

NAME	ADDRESS
M. E Pearce M E Pearce	9 Bendora Pl Twizel
Jennifer Ezell Jacineth	2 Hattenwell Rd Twizel
Juana Susan Pasalo	36 Green Lyon Twizel
Paula Newman	41 Rata Dr Hamatata
Maureen George off/on	37 Baumlang Tee Twizel
Mr. Willis	27 Rata Road Twizel

NAME	ADDRESS
Joan Campbell	174 MACKENZIE DRIVE
Janice Wilson	14 JOLLIE RD.
Keri Bird	28 JOLLIE RD Twizel

Signing
page

NAME	ADDRESS
Carol G. S. S. S.	248 Mackenzie Dr.
Kelsey Butler	23 Totara Drive
Anna Beauchamp	595 Manuka Terrace.
Beth Davidson	1 Dusky Place
Jo Wilson	58 Maryburn Rd.
Nicola Collins	7 Wolds Place
Adrienne Grant	9a North West Arc 4
Perry Henry	17 Aoraki Crescent
Jan Hodges	46 Irishman Drive Twi
John Finlayson	36 JOLLIE ROAD, TWIZEL
Garry & Judith Holland	14 Matakiritahi cres Twizel

From: Angela Oosthuizen
Sent: Monday, 4 July 2022 1:45 pm
To: Arlene Goss
Cc: Twizel Community Board
Subject: RE: Correspondence for community board meeting

I thought I should advise we and a key number of staff are meeting with a number of users including in Twizel on 7 July to discuss the community's needs. This will encompass the need for a community library, youth centre and other community needs to determine what these needs are and then to determine if the needs could be co-located and then to discuss a way forward regarding all of these projects.

We are well aware of the need for a community library but felt it was prudent to meet to discuss all the needs, prioritise them and then determine if there is any opportunity to co-locate.

We will need an ongoing working committee structure to be put in place to scope any projects, prioritise the needs, determine costs and how projects could be funded over time.

Kind regards
Angela

Ngā mihi / Kind regards,



Angela Oosthuizen
CEO

T: (03) 685 9010
M: (027) 565 9867

From: jacquiline Palmer
Date: Thursday, 30 June 2022 at 2:28 pm
To: Brian Milne
Subject: Re: Easter Saturday market

Hi

I've been told by the TPDA there are no plans (as they have no-one to organise it) to do an Upcycle Market again. I was asked if I would take the enquiries about stalls in the future. It got me thinking about our "old" original Mistletoe Markets and I have come up with an alternative.

I am asking permission to hold an "Olde Mistletoe Market" on the 26th November 2022 in the Twizel Market Place. The idea behind this is it will be a community event. It will not be a major fundraiser but rather community groups will have a stall, and/or an activity that relates to their group. Think chocolate wheel, golf putting, wet sponge throwing, pony rides, hoop throwing etc.. Stalls will be free as I am not fundraising but stalls will be strictly limited to residents of Tekapo, Mt Cook, Twizel, Ohau and Omarama and anywhere in-between. They will only be home-crafted items. We will have free competitions for kids (eg. Decorate your bike, trike, scooter etc...) and races (hoping Sport Twizel will run these) such as 3-legged races, wheelbarrow races, sack races, for kids and adults, on the long grassy areas. Winners will get certificates. Santa will be there and we will be part of the whole lead up to Christmas. Again, each group will be responsible for their own fundraising...the old fashioned way. It could be the return of our old community Mistletoe Markets and hopefully a great family and community day out.

I know it's a long way away however as it's a new (but old) concept I need to get it out there so community groups can register and plan.

I also want to run one of our usual market days the Saturday before Christmas as we did last year. This will bring in stallholders from further away and was very successful last year. Can I also have permission for that too?

I have rambled but as you can see I am very enthusiastic about "Ye Olde Mistletoe Market" and what a great community day it could be.

I look forward to hearing from you


Kind regards
Jacquiline Palmer

5.3 TWIZEL COMMUNITY BOARD GENERAL UPDATE

Author: Tom O'Neill, Community Services & Facilities
Brian Milne, Community Facilities and Services Officer - Contractor

Authoriser: Brian Milne, Community Facilities and Services Officer - Contractor

Attachments:

1. Ohau Rd Plans [↓](#) 
2. Lake Ruataniwha Res Management Plan - Draft for consultation [↓](#) 
3. Lake Ruataniwha Res Draft Concept Development Plan [↓](#) 
4. Man Made Hill Draft Development Plan [↓](#) 

PURPOSE OF REPORT

The purpose of this report is to provide the Twizel Community Board with a general update on several projects and actions related to the Twizel area in general and Community Board specifically.

STAFF RECOMMENDATIONS

1. That the Public Facilities, Parks and Places update report be received.
2. That the Ohau Rd Reserve development plan be approved
3. That the draft Lake Ruataniwha Reserve Management Plan and Concept development plan be recommended to Council for approval, for the formal consultation phase
4. That the removal of the Compactor bin be approved, subject to approval by the Engineering and Services Committee services for an increase in the opening hours of the Twizel Transfer Station by two hours per day for 5 days per week.

ACTION AND PROJECTS UPDATE

Market Place/Service Centre Access Upgrade

Work scheduled to commence in late August.

Lake Ruataniwha Reserve Management Plan

The draft reserve management plan and concept development plan has now been completed for the Boards consideration and approval.

Refer to two attachments

Following the Boards approval, the draft plan will be considered by Council at a workshop on the 19th July. The plans will be amended if required with any changes from Community Board and Council feedback. The draft will then be considered by the Engineering and Services committee for approval for formal public notification with a 1 month consultation period.

Results of this consultation will be reported back to the Community Board in the first instance for consideration of any required changes to the plan.

Twizel Event Centre

Work is continuing on the compliance improvements to the Twizel Events Centre. A verbal update will be provided at the meeting.

TIF Funded Public Toilets Project

The Lake Ruataniwha toilets are programmed to be installed and be operational by the end of October 2022.

Pool Heating Project

Coombes has ordered the heating system for the Twizel and Fairlie pools which will be arriving shortly. We expected this to be fully installed by early spring.

New inflatables have also arrived and will be ready for rotation between the two pools this summer.

The power infrastructure upgrade by Netcon is scheduled for the 27 July, which may result in disruption to the use of the Event Centre on this day. We are currently investigating capability of a backup generator and will be able to report further on the outcome of this at the meeting.

Wilding Pines Removal – Glen Lyon Rd

The work is planned to be done sometime this winter in conjunction with removing the wilding pines along the State highway by Forestry Contractor PF Olsen. Environment Canterbury is also assisting with the costs. A time has not yet been confirmed as is subject to availability of the forestry contractor.

It is planned to replant these areas with amenity trees as soon as possible after the pine s removal and site clean-up.

Single Mans Hut and Workers Buildings

The Council has now approved the location of the Twizel house and signalmen's hut on Council land and the Heritage Group are working through the planning and building consent process.

The location of the house has been changed from the original proposed, to adjacent to the large machinery display on the eastern side of Wairepo Rd and the signalmen's hut has been shifted to be nearer to the shared path, by the entrance to Man Made Hill.

Dog Bins

We are looking at providing dog bins for several high-use areas throughout the district and are seeking a preferred design for use across all three townships. The three designs below are New Zealand made. The corten steel option is our preferred selection as it will reduce waste contamination with its unique entry point.

The Board is requested to advice on their preferred bin style



Tree Works

Between the 21st and 25th of June, we had tree work done, pruning and removing trees around the Twizel Township to mitigate hazards and increase visibility. Further maintenance work is scheduled for the week of 18th July.

Greenway Plantings for Spring

As part of the recent tree works, some of the greenways around Twizel have had tree removals. Previous works have also left bare spaces. To improve the amenity within these areas, we propose replanting with a mixture of deciduous and exotic trees situated further away from the fence lines to reduce property damage and shading.

Transfer Station & Compactor Changes

Due to ongoing and expensive issues with the district's compacting bins, we recommend removing the Twizel compactor bin. In its place, the Solid Waste and Community Facilities departments recommend an increase of the transfer station hours by two hours which will also increase the service delivered to the Twizel community.

Old hours: 12-4 pm

New hours: 10-4 pm

This change will cost a total of \$28,720 per annum if hours are extended 7 days per week.

Currently, the lease of the compactor costs \$20,810, excluding repair costs and emptying.

The alternative, to match current compactor bin cost, would be to just extend the hours for five days per week. For example, Thursday to Monday. Alternatively, extend opening by just 1 hour per day for 7 days per week.

Man-Made Hill Planting

Planning for the planting of Man-Made Hill is well underway, and plants have been ordered in preparation for spring planting of stage 1 area (extension of trial planting area). These will be species of low to moderate flammability due to the proximity to town.

A plan for the planting and management of the project is being developed. Staging off the planting work will take place over 5-6 years (Draft plan attached). The plan includes a mountain bike loop track on the north-western face, and two viewing points/facilities at each end of the hill.

We will also organise a public planting day, to promote and engage the community with the project.

Bin For Skate Park

In keeping with the Market Places bins, a new single rubbish bin will be placed in at the skate park.

Mountain Bike Club & Trails

Recently Mountain Bike tracks have begun appearing on the banks of Lake Ruataniwha, partly due to the lack of trail provision for progressive teenage riders. On the 10th and 11th of June, a meeting was held with those responsible for the trails who are also in the process of forming a Mountain Bike Club.

Further consultation will take place with this group to identify more appropriate locations for future works and to make the trails they have built safe for both the public and other riders.

Ohau Road Reserve Development

Consultation has been completed on the Ohau Road Reserve, and the nine responses have been assessed. General feedback asked for more native plant species, but there was worry about planting locations for shading, root damage, and fire risk. These factors have now all been accounted for.

We also received feedback requesting that paths be concrete rather than gravel. There were requests for parking. However, we believe this will not be needed due to the park's purpose as a local neighbourhood park.

There was more support for the basketball halfcourt than opposition, but this has been left out of the final plans to alleviate the worries of noise raised by two respondents. We are also now of the view that youth orientated facilities such as this are best located in the town centre for the time being.

For similar reasons, one respondent opposed the playground. However, this will go ahead in the most central location within the park, distancing the playground from properties.

Please see attached plan for approval.

The next stage will be development of specific planting plan and cost estimate for budget approval, with the aim of undertaking tree planting this spring and remaining planting, playground, furniture and path installation by June 2023.

Twizel Wall Art Pieces

The Art Piece on Two Thumb Drive is now complete, a massive thankyou to the TPDA for driving this project. We are also working on plans for the painting of a wall near the RAZZA on Tasman Road and the swimming pool wall. Representatives from the TPDA will be present at the meeting to discuss proposals for these sites.







Foreword_

This is the first draft Reserve Management Plan that has been prepared for Ruataniwha Recreation Reserve. It relates to Section 1 SO 346762 comprising of 68.77ha of land classified recreation reserve located on the Western shores of Lake Ruataniwha .

This plan has been prepared in consultation with mana whenua, key stakeholders and the public using the process set out in section 41 of the Reserves Act 1977. It is a high-level policy document rather than a detailed operational plan that primarily focuses on providing a framework for determining what needs to be considered when managing, developing and enhancing the reserve into the future.

Contents_

- 1.0 Exiting Park Features
- 2.0 History
- 3.0 Vision
- 4.0 Reserve Values
- 5.0 Opportunities
- 6.0 Future Aspirations
- 7.0 General Management Intentions
- 8.0 Special Management Areas
- 9.0 Nohoanga

1.0 Existing Park Features_



2.0 Brief History_

The land now known as Lake Ruataniwha Recreation Reserve sat along the edge of the braided Ohau River was once part of the large Ruataniwha Sheep Station. A large portion of the station was purchased by the NZ Electricity Department as part of the site for the township of Twizel (founded in 1968).

As a result of the Upper Waitaki Hydroelectric project, lake Ruataniwha was formed between 1977 and 1981. Ever since the lake's shallow water make it a family favourite for swimming and recreation.



The hydro project incorporated provision for recreational and sporting use of the lake in its design and construction.

This included planting trees, shaping the lake edge and providing infrastructure such as launching ramps and rowing facilities to support these activities.

The reserve was officially created in 1996 when the crown set aside the land for reserve purposes, classified it recreation reserve and vested management in the Mackenzie District Council.

3.0 VISION_

***‘An attractive, well used multi-use recreation destination
in an inviting lakeside setting, valued and enjoyed by locals
and visitors alike.’***

4.0 Reserve Values _



Destination recreation experience



Variety of recreational opportunities



Iconic views and vistas



Access and connection to the lake edge



Large areas of accessible open space

5.0 Future Aspirations_

1. People of all ages enjoy fun, welcoming and attractive spaces for recreation, play and relaxation
2. Events and activities contribute to the vibrancy of the reserve
3. Easy and practical access to the lake edge
4. A hub for sport and recreation activities
5. Shared paths and trails are safe, convenient and interesting
6. Visitor facilities are well placed, well used and developed to a high standard
7. A wilding tree dominated landscape transformed to a useable, environmentally responsible and attractive park setting
8. A premier location to enjoy vistas of iconic Mackenzie landscapes
9. Visitors are able to connect with nature as well as the unique history and cultural heritage associated with the area

6.0 Key Opportunities

1. Improve the quality and quantity of visitor facilities to support recreational use
2. Improve the play offer at the park including establishing a destination style playground
3. Expand and develop the shared path network
4. Progressively transition from self-sown wilding trees to a deliberate and well thought out tree planting
5. Improve recreational access and opportunities the lake edge
6. Removal of willows and other lake edge vegetation that hinders the attractiveness and useability of the reserve for casual lakeside recreation
7. Investigate the feasibility of developing underused open space for sports fields/courts and other recreation facilities
8. Develop roadways, car and boat trailer parking and boat launching areas to reduce dust and help minimise unorganised vehicle congestion in popular areas
9. Carefully considered tree removal and replacement planting to improve and protect viewshafts
10. Establishment of a dedicated dog exercise area
11. Formalise South Island Rowing's use of the reserve through leases and licences for rowing infrastructure
12. Create areas and settings that encourage and promote use of the reserve for events and other organised recreational activities.

7.0 General Management Intentions

7.1 Landscape and vegetation

7.1.1 Focus landscape enhancement and vegetation management on:

- Removing invasive exotic species and restoring and enhancing native biodiversity
- Improving and enhancing landscape character and reserve amenity
- creating intimate lake side spaces for informal recreation
- improving recreational access and connection to the lake
- provision of shade, shelter and wind protection

7.1.2 Carefully plan and manage wilding tree removal and replacement planting in a way that:

- Maintains shade and shelter, particularly in high use recreation areas
- maintains wind protection for rowing events and activities
- minimises impact on the reserves landscape character as new vegetation establishes
- considers the impact on views and vistas across the lake, to and from other parts of the reserve and of the surrounding iconic Mackenzie landscape.

7.1.3 When replacing existing trees or planting new specimen trees favour:

- specimen trees that provide, scale, shade, wind protection and vibrant autumn colour
- group planting of native species indigenous to the local area
- drought tolerant and fire-resistant species.

7.2 Activities, events and improving the visitor experience

7.2.1 Provide for an enhanced network of shared use paths and connections throughout the reserve, including a path along the reserves lake edge and connection to the Twizel shared path, neighbouring Rowing Centre site and Lake Ruataniwha Holiday Park.

7.2.2 Provide an area for a dedicated dog exercise area away from popular high use, recreation areas.

7.2.3 Improve the ability for visitors to connect with nature and understand the history and heritage of the surrounding area through interpretation, recreation activities and enabling use of the reserve for education programmes.

7.2.4 Encourage and provide for events that increase use and add to the vibrancy of the reserve.

7.2.5 Encourage use of the reserve for a variety of sport, recreation and events, including development of

underutilised areas of open space to support these activities.

- 7.2.6 Continue to provide for horse riding in the reserve including considering opportunities for a dedicated horse float parking and unloading area and work with the equestrian community to minimise potential conflicts between horse riding and other recreational activities.

- 7.2.7 Consider upgrading and realignment of internal park roads and carparking areas to provide better access to facilities, reduce dust and provide an additional buffer between vehicles and the lake edge to improve amenity, recreation and environmental values.

7.3 Reserve Infrastructure

- 7.3.1 Enable installation of utilities such as power, water and wastewater through the reserve to connect existing or future reserve infrastructure to mains supply.
- 7.3.2 Provide for reserve infrastructure that enhances the usability and capacity of the reserve to meet recreation needs such as toilets, paths, roads and carparking, shelters, seating and other recreation related infrastructure.
- 7.3.3 When developing new or replacing existing reserve infrastructure, consider the impact that of the proposed location, design and function of the infrastructure will have on the natural, cultural and landscape values of the park.
- 7.3.4 Provide for infrastructure that supports use of the reserve for organised and informal sport and active recreation such

as rowing related infrastructure and other facilities for example a pavilion/changing rooms, tracks and trails and turf drainage and irrigation.

7.4 Working with others

- 7.4.1 Work together with mana whenua to recognise and interpret the cultural significance of the Ohau River and wider cultural landscape prior to the formation of Lake Ruataniwha.
- 7.4.2 Work together with South Island Rowing to understand their future development aspirations and capitalise on complimentary development, connections and landscape amenity between the sites.
- 7.4.3 Where opportunities arise, work together with other agencies and community organisations, to protect and enhance reserve values and manage recreation. For example, weed and animal pest control, lake edge vegetation removal and use of the reserve for water based recreation such as fishing and boating.
- 7.4.4 Work together with Meridian Energy to manage recreational activities, vegetation and maintenance within their operational easement along the lake edge and along their boundary with the reserve.

7.5 Leases, licences and agreements

- 7.5.1 Consider providing licences for commercial activities that enhance the visitor experience and promote vibrancy, increased public use and

enjoyment of the reserve. Such as mobile food and beverage and recreation equipment hire.

- 7.5.2 Provide for leases and licences that support organised sport and recreational use, including rowing and field/court based sport and infrastructure. For example upgrading and renewing existing rowing facilities and other infrastructure that supports use of the reserve for organised sport and recreation such as a pavilion, changing rooms and other ancillary facilities.
- 7.5.3 Provide for leases and licences that formalise South Island Rowing's existing rowing related infrastructure located on the reserve.

8.0 Special Management Areas

8.1 Lake side areas_

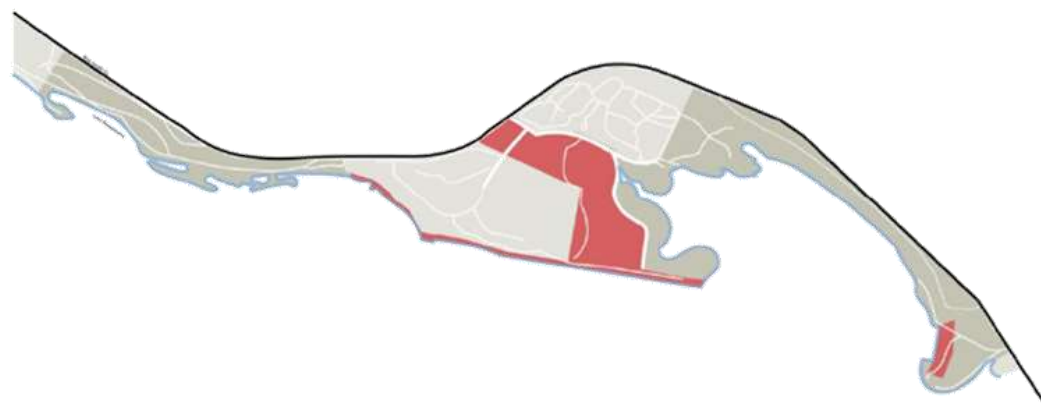
- 8.1.1 Balance the need for a vehicle access to the lake edge particularly in high use areas, during the peak summer period, to protect environmental, landscape and recreation values; whilst retaining opportunities for informal lake edge vehicle access and parking in other areas.
- 8.1.2 Consider opportunities to upgrade, expand and add variety to the reserves play offering including developing a destination play space and nature based play that caters for a range of ages.
- 8.1.3 Improve amenity and connection to the lake for recreation including removal of willows and other exotic lake edge vegetation and development of an all-weather walking and cycling shared path around the lake edge.
- 8.1.4 Improve vehicle access and circulation including developing carparking areas to support use of popular lakeside swimming, picnic, play areas and boat launching facilities.
- 8.1.5 Consider developing a network of picnic areas in popular locations around the reserve that include covered picnic shelters, food preparation areas, Barbeques, seating and other park furniture.
- 8.1.6 Provide bookable spaces for picnics, family gatherings and other events to manage demand for prime informal recreation spaces.



SPECIAL MANAGEMENT AREAS

8.2 Organised sport & rowing areas_

- 8.1.1 Consider the development of organised sports facilities including playing fields/courts and other associated facilities taking account of the outcome of a needs assessment and/or feasibility study.
- 8.1.2 Provide for off road trails throughout this area and work with the Meridian Rowing Centre and Ruataniwha Holiday Park to identify and develop connections through the reserve between the Rowing Centre and Holiday Park.
- 8.2.3 Support specimen tree planting to provide, shade, scale and amenity along internal access roads and to break up large areas of open space.
- 8.2.4 Ensure future specimen tree and windbreak planting take account of the potential future sporting and event use of this area.
- 8.2.5 Consider a location within this area as an alternative or additional site for a destination play space, outdoor fitness circuit and other recreation infrastructure.
- 8.2.6 Restrict vehicle access, and reserve use for casual recreation and shared path users, between the lake edge and Lakefront Road from the 1000m mark to the Rowing Centre boundary.



SPECIAL MANAGEMENT AREAS

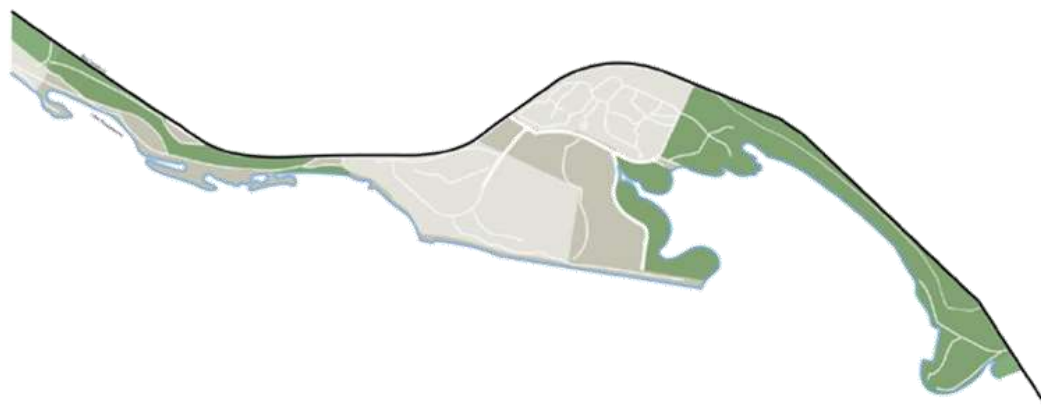
8.2 Vegetation areas_

8.2.1 To enhance views, protect the environment and improve the amenity consider progressively removing and replacing wilding tree species with groups of specimen trees in areas with limited practical access and low recreation potential including:

- along the steep embankment below Max Smith Drive between Morrison Terrace and the Lake Ruataniwha Holiday Park boundary and;
- the area between the boat ramp access road off Max Smith Drive and the reserve western boundary with Meridian Energy land.

8.2.2 Carefully plan and manage the transition from existing wilding tree species to other specimen trees, particularly in the lagoon area and adjacent to the rowing course, in a way that:

- retains shade and wind protection for rowing events and activities and casual recreation
- considers the stability of remaining trees
- minimises the impact on the reserve's landscape character as new vegetation establishes
- considers retaining existing trees that provide amenity, shade and contribute to attractive and inviting park setting.



SPECIAL MANAGEMENT AREAS

8.3 Self-contained camping areas_

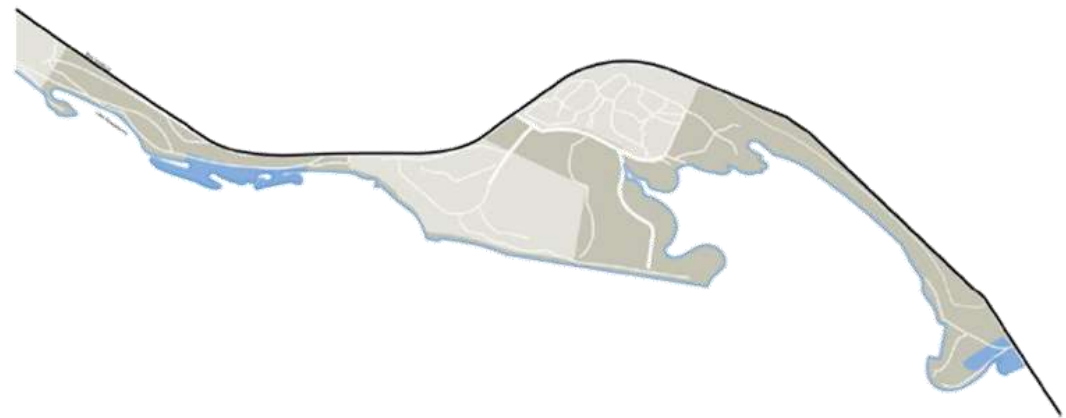
- 8.3.1. Continue to provide for self-contained camping in the reserve adjacent to Max Smith Drive and boundary with Meridian Energy land.
- 8.3.2 Work with Meridian Energy to communicate and delineate the boundary of the reserves self-contained camping area and Meridian land located at the western end of the reserve off Max Smith Drive.
- 8.3.3 Consider providing additional opportunities for self-contained camping including expanding the existing area, the lakeside parking area at the end of Morrison Terrace and providing an area to cater for self-contained horse floats.
- 8.3.4 When establishing freedom camping areas consider and prioritise general public use over camping and avoid locations that will cause competition for lakeside parking, views and conflict with other recreational uses.



SPECIAL MANAGEMENT AREAS

8.4 Boat launching areas_

- 8.4.1 Consider opportunities to improve the layout and function of boat launching areas, including increasing launching capacity, providing toilets and other visitor amenities, sealing road surfaces developing a more organised approach to trailer parking.
- 8.4.2 Work together with Meridian Energy to manage informal public parking on their land adjacent to the launching ramp on the corner of Morrison Terrace and Max Smith Drive.
- 8.4.3 Investigate and if feasible work with Meridian Energy to improve capacity and function of boat launching ramps particularly the launching area at the eastern end of the reserve off Morrison Terrace.



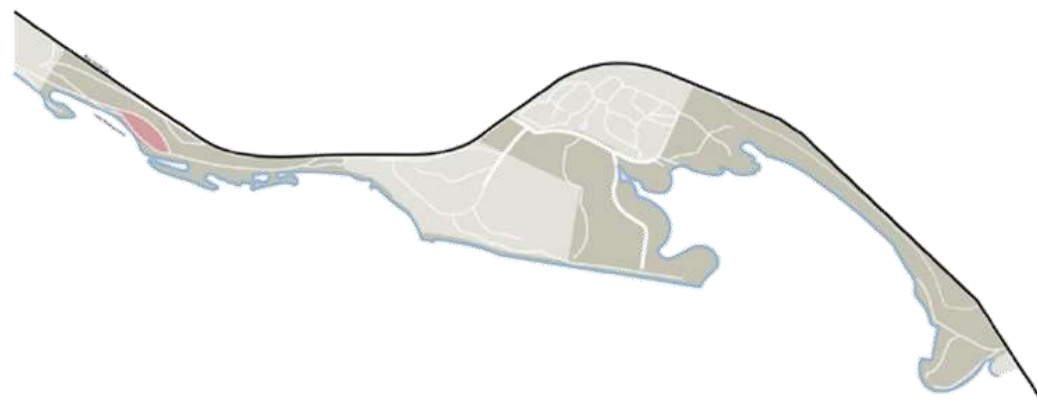
SPECIAL MANAGEMENT AREAS

9.0 Nohoanga

There is a nohoanga located in the north western part of Ruataniwha reserve. Nohoanga are specific sites under the Ngāi Tahu Claims Settlement Act 1998 which can be used to facilitate the gathering of food and other natural resources by Ngāi Tahu Whānui. These areas allow Ngāi Tahu Whānui temporary, but exclusive rights through the allocation of specific 'camping' sites to support mahinga kai activities at certain times of year.

Rūnanga o Ngāi Tahu has prepared Management Plan (Nohoanga Management Plan 2018) to ensure nohoanga sites are used in an appropriate manner. The plan outlines the way in which Te Rūnanga manages the use and development of nohoanga to ensure that sites are used and developed in a manner consistent with Ngāi Tahu values, tribal policy and statutory provisions.

The plan below is indicative only please refer to Ngāi Tahu Claims Settlement Act 1998 and Nohoanga Management Plan 2018 for the specific location and further details.






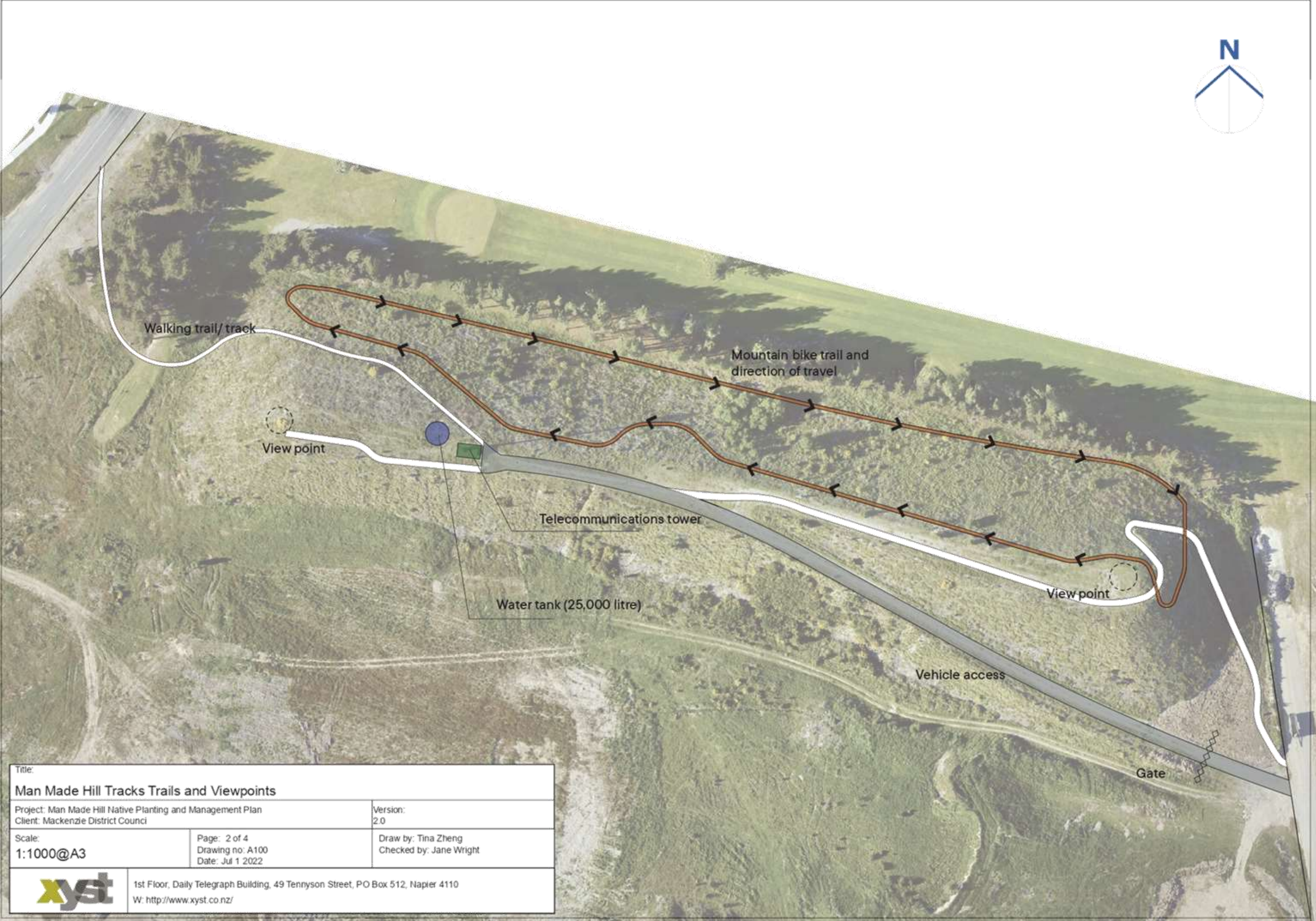


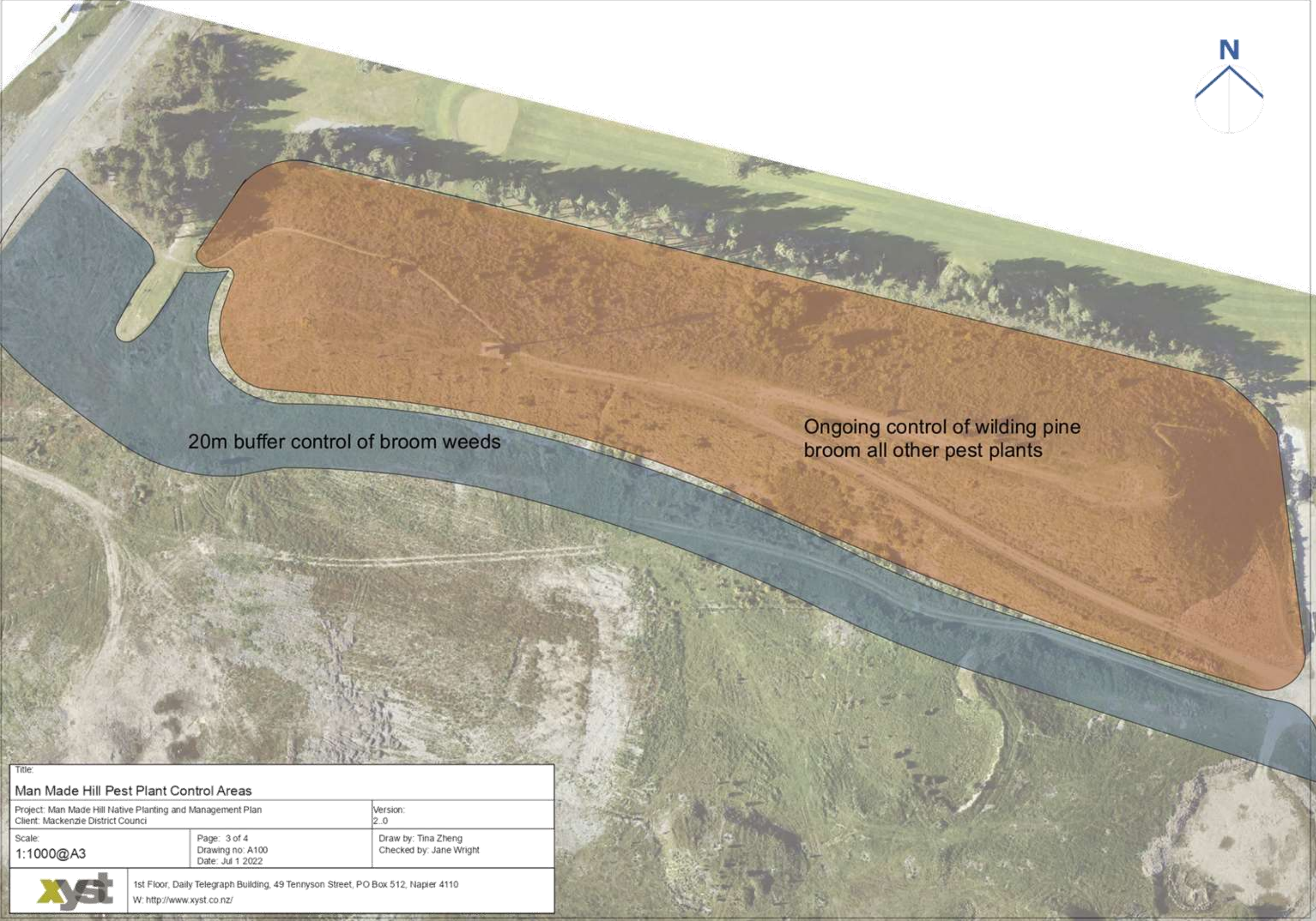
- Seal boat launching area and improve functionality
- Plant avenue of specimen trees along internal access road
- Develop boat trailer and car parking area
- Public toilet facility
- Remove willows and plant specimen shade trees back from water's edge to improve land and boat access to lake edge.
- Shared path
- Upgrade rowing start line access, amenity and usability
- Define and seal roadway back from lake edge
- Create a useable lakeside open space recreation area by setting car parking and sealed roadway back from lake edge, planting specimen shade trees and providing park furniture.
- Potential future self-contained camper-van parking area.
- Remove willows and improve access to the lake edge and views from the shared path.
- Remove existing wilding trees and reforest lower to mid bank areas with more appropriate specimen species enable views and vistas to be maintained from the upper terrace.
- Consider future bike trails along embankment
- Develop alternative shared path route along upper terrace
- Provide large sealed area for rowing trailer parking and manoeuvring

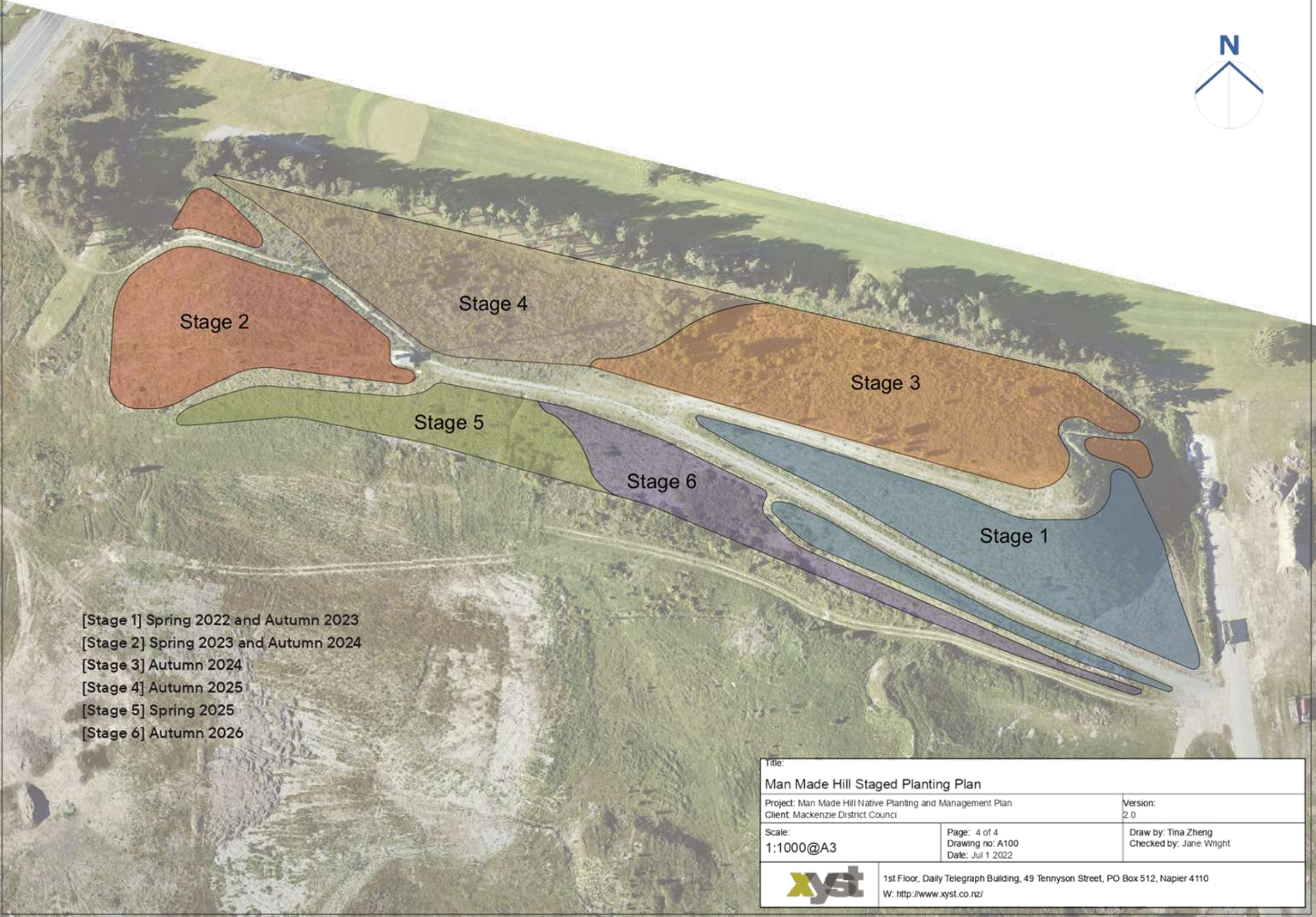




Title: Man Made Hill Full Site		
Project: Man Made Hill Native Planting and Management Plan Client: Mackenzie District Council		Version: 2.0
Scale: 1:2000@A3	Page: 1 of 4 Drawing no: A100 Date: Jul 1 2022	Draw by: Tina Zheng Checked by: Jane Wright
<div><div></div><div>1st Floor, Daily Telegraph Building, 49 Tennyson Street, PO Box 512, Napier 4110 W: http://www.xyst.co.nz/</div></div>		







5.4 ENGINEERING MANAGER'S UPDATE

Author: Joni Johnson, Engineering Manager

Authoriser: David Adamson, General Manager Operations - Acting

Attachments: Nil

STAFF RECOMMENDATIONS

That the information in the Engineering Managers update report be noted.

THREE WATERS

Water supply

- All water quality standards are being met.
- The water meter work has been delayed due to supply chain issues. Unfortunately, we still don't have a clear idea of when the meters will be available.
- We are preparing to install a bulk water supply point in Twizel at the water treatment plant. We will have a new process in place for charging these bulk water customers.

Wastewater treatment

- Work has completed on the new rising main for the new Mackenzie Park pump station.
- We have hired a contractor to install an additional screen at the inlet to the oxidation pond. The second screen is needed to accommodate high flows.

Stormwater collection

- We are beginning a sample collecting program to meet our requirements with ECAN. Equipment has been purchased and will be installed shortly.

ROADING

- We are following our winter maintenance operations, after a rocky start following the first snowfall a few weeks ago.
- Replacement signs at the Glen Lyon Ford have been installed
- Grading frequencies have been altered to reflect the increased traffic on the unsealed roads in Twizel.
- Temple Drive shared use path is underway.

OTHER PROJECTS

- Staff are assisting the Christmas committee obtain a variance to the Dark Sky requirements for the lights on a new Christmas tree in Market Square.

5.5 COMMUNITY BOARD FINANCIAL REPORT

Author: Jo Hurst, Management Accountant

Authoriser: ,

Attachments: 1. Twizel Financial Report [↓](#) 

STAFF RECOMMENDATIONS

That the community board financial report be received.

BACKGROUND

Attached is the latest community board financial report for your information.



**Twizel Community Board
Township Projects
For The Period Ended 31 May 2022**

Date	Organisation	Amount
1/07/2021	New financial year 2021/22	\$ 25,000.00
	Carry forward from 2020/21 year	\$ 32,347.00
	Whitestone Contracting Donation (Received 30/6/21)	\$ 5,000.00
	Total	\$ 62,347.00
	Split into Projects:	
	Man-made Hill	
	Allocated Budget	\$ 10,000.00
27/01/2022	Planting of Man-made Hill	\$ (3,515.42)
	Balance remaining	\$ 6,484.58
	Heritage House	
	Allocated Budget	\$ 10,000.00
31/05/2022	Asbestos removal	\$ (900.00)
	Balance remaining	\$ 9,100.00
	Township Projects	
	Allocated Budget	\$ 42,347.00
4/10/2021	Reshape and surface pump track	\$ (5,630.00)
22/04/2022	Twizel Bike Racks - 40% Deposit	\$ (6,648.40)
	Balance remaining	\$ 30,068.60

**Grant Allocations
For The Period Ended 31 May 2022**

Date	Organisation	Amount
1/07/2021	New financial year 2021/22	\$ 2,700.00
	Carry forward from 2021/21 year	\$ 2,573.72
30/11/2020	Funds received from sale of chipper	\$ 9,782.61
	Expenditure to date:	
12/07/2021	Twizel Snow Club (Hall hire)	\$ 120.00
12/07/2021	Mackenzie Book and Arts Festival (Visiting Author A Fifeild)	\$ 500.00
12/11/2021	Twizel Area School (School Prize-giving)	\$ 86.96
6/12/2021	Twizel Promotions (Information Stands)	\$ 434.78
31/01/2022	Twizel Wood Gatherers	\$ 434.78
11/04/2022	Twizel Little Movers Playgroup	\$ 172.50
	Balance remaining	\$ 13,307.31



* Maximum of \$500 can be allocated per grant application

5.6 GRANT APPLICATION

Author: Arlene Goss, Governance Advisor

Authoriser:

Attachments:

1. Application from Twizel Snow Club [↓](#) 
2. Financial Statements 2022 [↓](#) 

STAFF RECOMMENDATIONS

1. That a grant of \$120 be approved/declined for Twizel Snow Club towards the costs of holding their annual ski sale.

BACKGROUND

The following grant applications have been received by the community board:

- Twizel Snow Club has requested \$120 towards Events Centre Lounge rent for their annual ski sale.



Mackenzie

DISTRICT COUNCIL

Community Board Grant Application Form

A. Details

Name of organisation:	Twizel Snow Club
Contact person:	Sue Cordina
Postal address:	59 Irishman Dr Twizel
Email address:	susan.ian@xtra.co.nz
Telephone:	0211648871


B. Which Community Board are you applying to?

1. Twizel Community Board	<input checked="" type="checkbox"/> Yes	You can apply for up to \$500 per grant.	Grant to be spent on projects/events in the Twizel Community Board area
2. Tekapo Community Board	<input type="checkbox"/> Yes	You can apply for up to \$1000 per grant.	Grant to be spent on projects/events in the Tekapo Community Board area
3. Fairlie Community Board	<input type="checkbox"/> Yes	You can apply for up to \$250 per grant.	Grant to be spent on projects/events in the Fairlie Community Board area


C. Organisation Details

1. How many people belong to your organisation?	85
2. What is the legal status of your organisation? E.g. Trust, incorporated society, other.	Inc. Soc.
3. How long has your organisation existed?	20 plus yrs.
4. Is your organisation responsible to, or controlled by, any other organisation or authority?	No

D. Grant Details

1. How much money are you applying for?		\$ 120.00											
2. What is this money going to be used for? (Briefly explain):													
<p>To cover the rent for the Community Lounge for the day which we hold our Annual</p> <p>Ski Sale. Which funds the kids being able to attend ski club.</p>													
1. Are you registered for GST?		<input type="checkbox"/> Yes / <input checked="" type="checkbox"/> No											
If yes, GST Number:		<table border="1"> <tr> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> </table>											
2. What are the total costs of the project and where is the funding coming from?		<table border="1"> <tr> <td>Community board (this application)</td> <td>\$ 120.00</td> </tr> <tr> <td>Other funders:</td> <td>\$</td> </tr> <tr> <td>Your contribution:</td> <td>\$ 100.00</td> </tr> <tr> <td>Total:</td> <td>\$220.00</td> </tr> </table>		Community board (this application)	\$ 120.00	Other funders:	\$	Your contribution:	\$ 100.00	Total:	\$220.00		
Community board (this application)	\$ 120.00												
Other funders:	\$												
Your contribution:	\$ 100.00												
Total:	\$220.00												
3. When will this project happen?													
12 June 2022													
4. Have you applied for other sources of funding? Briefly explain.													
													


D. Grant Details

1. How much money are you applying for?		\$ 120.00											
2. What is this money going to be used for? (Briefly explain):													
<p>To cover the rent for the Community Lounge for the day which we hold our Annual Ski Sale. Which funds the kids being able to attend ski club.</p>													
1. Are you registered for GST?		<input type="checkbox"/> Yes / <input checked="" type="checkbox"/> No											
If yes, GST Number:		<table border="1"> <tr> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> </table>											
2. What are the total costs of the project and where is the funding coming from?		Community board (this application)	\$ 120.00										
		Other funders:	\$										
		Your contribution:	\$ 100.00										
		Total:	\$220.00										
3. When will this project happen?													
12 June 2022													
4. Have you applied for other sources of funding? Briefly explain.													
													

F. Declaration

I hereby declare that the information supplied above on behalf of my organisation is correct.

I consent to the Mackenzie District Council collecting the personal contact details and information provided in this application for the purpose of considering a grant. I also consent to this completed application form being published on the public agenda of the next community board meeting. This consent is given in accordance with the Privacy Act 1993.

Name:	Sue Cardiner		
Position in Organisation / Title:	Treasurer		
Signature:		Date:	23/5/22

G. Checklist

1. I have attached a balance sheet or financial statement from my organisation. If no, explain why.	<input checked="" type="checkbox"/> Yes / <input type="checkbox"/> No
2. I have attached any other relevant documents that would assist the community board in making a decision.	<input type="checkbox"/> Yes / <input checked="" type="checkbox"/> No
3. I understand that if my application is approved, I will be asked to supply an invoice for the amount granted and proof of my bank account number.	<input checked="" type="checkbox"/> Yes / <input type="checkbox"/> No
4. I understand that if my application is approved I will be asked to complete a project completion form that accounts for how the money is spent.	<input checked="" type="checkbox"/> Yes / <input type="checkbox"/> No

G. For more information

Arlene Goss
Mackenzie District Council
PO Box 52, Fairlie 7949

Phone 03 685 9010 ext 915
or
Arlene.Goss@mackenzie.govt.nz

Twizel Snow Club**Bank Transactions**

Date	Detail	Amount	Transport	Memberships	Expenses	RWT	Funds TS	Interest	Memberships	Fundraising	Other
31/05/21	Ski Sale Proceeds	1045.10			-119.9					1165	
15/06/21	Sport Twizel	8500.00					8500				
22/06/21	Credit Interest Paid	1.73						1.73			
22/06/21	Withholding Tax	-0.78				-0.78					
22/06/21	Withdrawal	-19086.67									-19086.67
22/06/21	Deposit	19086.67									\$19,086.67
30/06/21	Credit Interest Paid	0.24						0.24			
30/06/21	Withholding Tax	-0.11				-0.11					
30/07/21	Credit Interest Paid	0.81						0.81			
30/07/21	Mackenzie District Council	120.00									120
30/07/21	Withholding Tax	-0.36				-0.36					
02/08/21	Anjsa ski pass	-670.00			-670.00						
02/08/21	Claire ski pass	-670.00			-670.00						
02/08/21	Sport Twizel	-25.00		-25.00							
31/08/21	Credit Interest Paid	0.76						0.76			
31/08/21	Withholding Tax	-0.34				-0.34					
06/09/21	PB Tech laptop battery	-73.74			-73.74						
30/09/21	Credit Interest Paid	0.73						0.73			
30/09/21	Withholding Tax	-0.33				-0.33					
29/10/21	Credit Interest Paid	1.24						1.24			
29/10/21	Withholding Tax	-0.56				-0.56					
01/11/21	Snow Sport NZ	-230.00		-230.00							
30/11/21	Credit Interest Paid	1.44						1.44			
30/11/21	Withholding Tax	-0.65				-0.65					
17/12/21	Twizel Area School	1049.50	-1025.50						2075.00		
31/12/21	Credit Interest Paid	2.30						2.30			
31/12/21	Withholding Tax	-1.04				-1.04					
31/01/22	Credit Interest Paid	2.37						2.37			
31/01/22	Withholding Tax	-1.07				-1.07					
28/02/22	Credit Interest Paid	2.14						2.14			
28/02/22	Withholding Tax	-0.96				-0.96					
31/03/22	Credit Interest Paid	2.80						2.80			
31/03/22	Withholding Tax	-1.26				-1.26					
		9054.96	-1025.50	-255.00	-1533.64	-7.46	8500.00	16.56	2075.00	1165.00	120.00

Opening bank balance	9540.62	1 st April 2021
Transactions for Year	9054.96	
Closing bank balance	18595.58	31 st March 2022
As per bank Statement	18595.58	31 st March 2022

Twizel Snow Club Incorporation 2609244
Income Statement for the year ended 31 March 2022

Income

Sport Twizel	8500.00	
Memberships	2075.00	
Ski Sale	1165.00	
Interest	9.10	
	<u>11749.10</u>	

Expenses

Depreciation	989.52	
Transport	1025.50	
Memberships	255.00	
Sponsorship and expenses	<u>1413.64</u>	3683.66
Net Loss for year		<u>8065.44</u>

Twizel Snow Club
Balance Sheet as at 31 March 2022

	2022	2021
Assets		
ANZ Bank Account	18595.58	9540.62
Timing Equipment *	1684.86	2246.48
Racing Gates **	2424.74	2852.64
Total Assets	<u>22705.18</u>	<u>14639.74</u>
Liabilities	0.00	0
Total Liabilities	0.00	0
Net Assets	<u>22705.18</u>	<u>14639.74</u>
Opening accumulated Funds	14639.74	27150.89
Profit/Loss	8065.44	-9744.35
Accumulated Funds	<u>22705.18</u>	<u>14639.74</u>

* Depreciated at 25%

** Depreciated at 15%

5.7 GENERAL BUSINESS AND COUNCILLOR UPDATE

Author: Arlene Goss, Governance Advisor

Authoriser:

Attachments: Nil

STAFF RECOMMENDATIONS

That the information be noted.

GENERAL BUSINESS

1. The chairperson has asked for discussion on the following matters:
 - a) Library ... the future of the community library.
 - b) Information kiosk update.
 - c) Swimming pool heating update and wall upgrade.
 - d) Events centre theatre - when will it be ready for use?
2. The governance advisor has asked for the following matters to be included:
 - a) **Electric bikes** – Mackenzie District Council has received five electric bikes from Toyota New Zealand, at no cost. The executive team have decided to locate one at each office for staff use, and donate one to each community board to be used as the board wishes. Can the community board please advise staff on how it wishes to use its bike.
 - b) **Election update** – Election nominations open this Friday, July 15th and the forms will be available on the website the day before.
3. Council's representative on the community board, Cr Emily Bradbury, is invited to update the community board on Council activities.

5.8 COMMUNITY BOARD ACTION LIST

Author: Arlene Goss, Governance Advisor

Authoriser:

Attachments: 1. Twizel Action List [↓](#) 


STAFF RECOMMENDATIONS

That the information be noted.

BACKGROUND

Attached is the latest version of the community board action list. These actions are updated by staff regularly.


Outstanding	Division:	Date From:
	Committee:	Date To:
	Officer:	
Action Sheets Report		Printed: Monday, 4 July 2022 2:53:11 PM

Twizel Youth Centre Condition Assessment				 Mackenzie <small>DISTRICT COUNCIL</small>
Officer and Meeting Date	Target Date	Resolution	Status	
Oosthuizen, Angela Twizel Community Board 25/01/2021	8/02/2021	TWCB/2021/232, TWCB/2021/233 COMMITTEE RESOLUTION TWCB/2021/233 Moved: Member Amanda Sargeant Seconded: Member Tracey Gunn 2. That the Twizel Community Board supports a community engagement process to determine the future of the Twizel Youth Centre. CARRIED	14 Feb 2022 - 4:39 PM - Arlene Goss This will be fenced off until staff can address this property. 20 Apr 2022 - 12:25 PM - Arlene Goss The chief executive has set up a meeting with key stakeholders in Twizel to begin the discussion on what is required. 20 Apr 2022 - 12:26 PM - Arlene Goss Action reassigned to Oosthuizen, Angela	

Twizel Large Machinery Display Update				 Mackenzie <small>DISTRICT COUNCIL</small>
Officer and Meeting Date	Target Date	Resolution	Status	
Milne, Brian Twizel Community Board	8/02/2021	TWCB/2021/234 COMMITTEE RESOLUTION TWCB/2021/234 Moved: Chairperson Jacqui de Buyzer	2 Nov 2021 - 4:06 PM - Arlene Goss Sign to be erected. 14 Feb 2022 - 4:39 PM - Arlene Goss May need resource consent for the sign as it is over-size. Waiting for the arrival of additional machinery.	


Outstanding	Division: Committee: Officer:	Date From: Date To:
Action Sheets Report		Printed: Monday, 4 July 2022 2:53:11 PM

25/01/2021		<p>Seconded: Member Renee Rowland</p> <p>That the Twizel Community Board supports "Option 3.3- Display Only" in the Xyst report, with a small, purpose-built fence and signage.</p> <p style="text-align: right;">CARRIED</p>	
------------	--	---	--


Twizel Manmade Hill				 Mackenzie <small>DISTRICT COUNCIL</small>
Officer and Meeting Date	Target Date	Resolution	Status	
Milne, Brian	28/07/2021	<p>COMMITTEE RESOLUTION TWCB/2021/235</p> <p>Moved: Cr Emily Bradbury</p> <p>Seconded: Member Tracey Gunn</p> <p>2. That a budget of \$10,000 from the Twizel Township Budget; "Implementation of Development Plan" be allocated for the preparation of a development, maintenance plan and budget for the development Man-Made Hill.</p> <p>CARRIED</p>	<p>13 May 2022 - 10:17 AM - Arlene Goss</p> <p>A plan for the future development and planting of the hill needs to be prepared.</p> <p>It is proposed that planting be staged over 3-4 years, which will enable more focused maintenance management (weed control, watering, and replacement planting)</p> <p>Other ideas include:</p> <ul style="list-style-type: none"> Community involvement with the planting Construction of a purpose-built mountain bike track. <p>The terrain is not ideal, but a lower track around the base is technically feasible and offers a good "hill" option for which options are otherwise limited in the township area. The cost of construction is estimated at a total of \$40,000 for a good quality track. (See below for informal advice on this option).</p> <ul style="list-style-type: none"> Viewing platform with interpretive map of surrounding mountain peaks/ranges <p>To progress this, a concept development design for the hill</p>	


Outstanding	Division:	Date From:
	Committee:	Date To:
	Officer:	
Action Sheets Report		Printed: Monday, 4 July 2022 2:53:11 PM

			<p>needs to be prepared along with a community engagement process. This needs to be followed by a detailed MTB trail and planting plan incorporating maintenance and cost estimates.</p> <p>A budget allocation of \$10,000 from the Twizel Township Budget; "Implementation of Development Plan" is proposed to progress this.</p> <p>13 May 2022 - 10:17 AM - Arlene Goss</p> <p>Action reassigned to Milne, Brian by: Goss, Arlene for the reason: Requested</p>
--	--	--	---

Twizel Market Place Upgrade				 Mackenzie <small>DISTRICT COUNCIL</small>
Officer and Meeting Date	Target Date	Resolution	Status	
Adamson, David	3/01/2022		<p>17 Mar 2022 - 1:43 PM - Arlene Goss</p> <p>This work may require cutting down some beech trees if they cannot be relocated. Work on the veranda will also take place. Mr Milne was asked to talk to Hydro café before work began.</p> <p>20 Apr 2022 - 12:14 PM - Arlene Goss</p> <p>– Project delayed until August/September to ensure concrete laying is not undertaken during winter months. Also complications in moving staff office.</p>	


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Twizel: Working Man's Hut				 Mackenzie <small>DISTRICT COUNCIL</small>
Officer and Meeting Date	Target Date	Resolution	Status	
Adamson, David	2/02/2022	<p>19 Jan 2022 - 1:17 PM - Arlene Goss COMMITTEE RESOLUTION TWCB/2021/229 Moved: Chairperson Jacqui de Buyzer Seconded: Member Tracey Gunn That the Twizel Community Board approves the proposed location of the working man's hut in principal, and asks staff to investigate the location and report back to the board. CARRIED</p>	<p>17 Mar 2022 - 1:49 PM - Arlene Goss There was still a need to investigate the status of the land. This was not urgent for the Heritage Committee because the hut still needed to be restored. 17 Mar 2022 - 1:52 PM - Arlene Goss Another spray of the broom has taken place.</p>	


Twizel: Ohau Road Reserve Development				 Mackenzie <small>DISTRICT COUNCIL</small>
Officer and Meeting Date	Target Date	Resolution	Status	
Milne, Brian	28/02/2022	<p>14 Feb 2022 - 4:33 PM - Arlene Goss COMMITTEE RESOLUTION TWCB/2022/239 Moved: Member Renee Rowland Seconded: Cr Emily Bradbury That the Draft Ohau Road Reserve Development Plan (attached to the agenda) be approved for release for community</p>	<p>17 Mar 2022 - 1:44 PM - Arlene Goss Consultation on the Ohau Road Reserve plan would begin soon on Let's Talk. The results of this would come to a future meeting. 20 Apr 2022 - 12:14 PM - Arlene Goss Consultation will go on Let's Talk soon.</p>	

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		feedback. CARRIED	
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Twizel: Compactor bin and rubbish service on Sunday morning				 Mackenzie <small>DISTRICT COUNCIL</small>
Officer and Meeting Date	Target Date	Resolution	Status	
Taylor, Angie	28/02/2022		<p>14 Feb 2022 - 4:34 PM - Arlene Goss</p> <ul style="list-style-type: none"> Discussion took place on the location of the compacting bins and whether the bin at Lake Alexandrina should be shifted to Twizel each season, or permanently. The community board was keen to have a rubbish service available on Sunday mornings when visitors left town and wanted to get rid of their rubbish. David Adamson suggested opening the transfer station on Sunday morning would be an option and staff would investigate this. <p>17 Mar 2022 - 1:45 PM - Arlene Goss</p> <p>There was a possibility that an application could be made to MBIE for money to buy the bin. The council exec was meeting later this week to draw up a list of ideas for things that might be funded by MBIE.</p> <p>The community board asked for the purchase of the compactor bin to be included on this list.</p> <p>They also suggested a trial of opening the transfer station on Sunday mornings at peak times. Angie Taylor agreed that a trial when Twizel was heading into the busy time again would be useful.</p>	

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Twizel: Mural				 Mackenzie <small>DISTRICT COUNCIL</small>
Officer and Meeting Date	Target Date	Resolution	Status	
O'Neill, Tom	28/02/2022	<p>17 Mar 2022 - 1:48 PM - Arlene Goss COMMITTEE RESOLUTION TWCB/2022/241 Moved: Chairperson Jacqui de Buyzer Seconded: Member Tracey Gunn</p> <ol style="list-style-type: none"> That the report be received. That the Community Board approves in principle the painting of a mural on the wall to the east of the Market Place shops facing Two Thumb Drive, subject to the Twizel Promotions and Development Association submitting a mock-up of the proposed artwork for approval by the Community Board. <p>CARRIED</p>	<p>14 Feb 2022 - 4:36 PM - Arlene Goss</p> <ul style="list-style-type: none"> Regarding the request to paint a mural on the wall behind the shops, Mr Milne asked if anyone had information about who owned the wall. Various people were suggested who might have this information. The need to update the mural on the swimming pool wall was also suggested. The community board agreed with the idea of a mural. <p>17 Mar 2022 - 1:46 PM - Arlene Goss</p> <p>Tom O'Neil was waiting to hear back from one of the shop owners on whether the proposed wall can be used. With their permission the work could start in the next month or so. The artist would need to bring a mock up of the design to the community board first. This would be circulated to the community board.</p> <p>20 Apr 2022 - 12:19 PM - Arlene Goss</p> <p>The community board discussed the proposal in the agenda and the photograph of the proposed mural. They did not understand some of the aspects in the mural, such as the woman and the light bulbs. Tom O'Neill offered to chat to the TPDA about the design. The community board said they were not happy with the design and parts of it could be improved. They would like to see tangata whenua recognised in the mural.</p> <p>20 Apr 2022 - 12:19 PM - Arlene Goss</p> <p>Action reassigned to O'Neill, Tom by: Goss, Arlene for the reason:</p>	


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Twizel: Christmas Decorations				 Mackenzie DISTRICT COUNCIL
Officer and Meeting Date	Target Date	Resolution	Status	
Johnson, Joni	28/02/2022		<p>17 Mar 2022 - 1:52 PM - Arlene Goss</p> <p>Regarding Christmas decorations, Joni Johnson outlined the cost estimates for decorations in Twizel. Councillor Emily Bradbury then outlined the work of the new Mistletoe Christmas Committee in Twizel, formed by the TPDA. She was the council liaison person on the committee.</p> <p>They were currently working on buying a 6m Christmas Tree for Twizel. It cost \$25,000 and there was only a month to get the order underway. Joni Johnson suggested that the committee reach out to her if they had any questions.</p> <p>21 Jun 2022 - 3:34 PM - Arlene Goss</p> <p>17 June 2022. Joni Johnson is assisting Twizel Christmas Committee to request permission for tree lightd from Planning because of Section 12 Outdoor Lighting and Dark Sky Initiative.</p>	

Twizel: Broken glass and liquor ban				 Mackenzie DISTRICT COUNCIL
Officer and Meeting Date	Target Date	Resolution	Status	
O'Neill, Tom	28/02/2022		<p>20 Apr 2022 - 12:22 PM - Arlene Goss</p> <p>Signs will be going up around the township. Also have a stencil to stencil the ground with white paint to identify ban areas.</p> <p>20 Apr 2022 - 12:22 PM - Arlene Goss</p>	

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			Action reassigned to O'Neill, Tom by: Goss, Arlene for the reason:
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Twizel: Golf club rubbish disposal				 Mackenzie DISTRICT COUNCIL
Officer and Meeting Date	Target Date	Resolution	Status	
Taylor, Angie	28/02/2022		<p>14 Feb 2022 - 4:42 PM - Arlene Goss Used glass at the Twizel Golf Club – Member Tracey Gunn asked for assistance for the golf club to dispose of large quantities of glass bottles. Angie Taylor offered to work with the golf club to find a solution.</p> <p>17 Mar 2022 - 1:54 PM - Arlene Goss Discussions yet to take place with golf club.</p>	


Twizel Swimming Pool Heating				 Mackenzie DISTRICT COUNCIL
Officer and Meeting Date	Target Date	Resolution	Status	
Milne, Brian	31/03/2022		<p>17 Mar 2022 - 1:45 PM - Arlene Goss Contract is about to let and the work will be done this winter.</p> <p>4 Apr 2022 - 3:14 PM - Arlene Goss An RFQ has now advertised, and we plan to have a contract awarded prior to Christmas. A contract has been let through Alpine Energy contractor for the upgrade up the power infrastructure.</p> <p>While we are working as quickly as possible to have a new heating system operational this summer, due to the lead time for supply of the heat pump units, plus contractor availability,</p>	

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			<p>we do not expect this to be operational until March 2022 at the earliest.</p> <p>20 Apr 2022 - 12:18 PM - Arlene Goss</p> <p>Mural to go on swimming pool wall. Proposal will come to community board before it goes up.</p>
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Twizel: Wilding pines near holiday park				 Mackenzie <small>DISTRICT COUNCIL</small>
Officer and Meeting Date	Target Date	Resolution	Status	
Milne, Brian	31/03/2022	<p>17 Mar 2022 - 1:47 PM - Arlene Goss</p> <p>COMMITTEE RESOLUTION TWCB/2022/241</p> <p>Moved: Chairperson Jacqui de Buyzer</p> <p>Seconded: Member Tracey Gunn</p> <ol style="list-style-type: none"> That the report be received. That the Community Board supports the removal of the block of Wilding Pines on the Glen Lyon Road Reserve from Nuns Veil Road to Opposite the Pump Track, and further, that a landscape plan be developed for replanting this area with amenity tree species. And that trees that are not wilding pines are retained. That the adjoining land owners and leasee of the holiday park are consulted with before the work is carried out and if there are any problems it can come back to the community board. <p>CARRIED</p>	<p>4 Apr 2022 - 3:16 PM - Arlene Goss</p> <p>We have received a request from the Twizel Holiday Park to remove the first row of conifers from along their northern boundary fence on the Glen Lyon Road reserve. This has been agreed in principal, as the trees are all wilding pine species, and their removal is in keeping with our general approach to agree, on request, to the removal of large trees that have been planted close to residential boundaries as they are considered inappropriate for an urban situation and cause significant nuisance to the neighbouring properties. The Holiday Park is exploring options for the cost-effective removal of the trees with a view to a cost sharing arrangement.</p> <p>20 Apr 2022 - 12:20 PM - Arlene Goss</p> <p>Residents agreed with removing wilding pines. A contractor has been selected and Ecan will assist with costs.</p>	

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Twizel Heritage House on Council Land				 Mackenzie DISTRICT COUNCIL
Officer and Meeting Date	Target Date	Resolution	Status	
Adamson, David	31/03/2022	<p>COMMITTEE RESOLUTION TWCB/2022/242 Moved: Chairperson Jacqui de Buyzer Seconded: Member Amanda Sargeant</p> <p>1. That the Twizel Community Board supports in principle the proposal from the Twizel Heritage Group to site a historic house on the ex-project office site in Twizel on Wairepo Road, subject to council approval.</p> <p>2. That the Twizel Community Board allocates \$10,000 from the township fund to the Twizel Heritage Group towards the relocation of the worker's house, subject to council approving the project.</p> <p>CARRIED</p> <p>Council Resolution</p> <p>RESOLUTION 2022/56</p> <p>Moved: Deputy Mayor James Leslie Seconded: Cr Stuart Barwood</p> <p>2. That approval be granted the Twizel Heritage House Group, subject to obtaining necessary resource and building consents, to:</p> <p>a) locate a historic Twizel house and garage on Wairepo Road recreation reserve, adjacent to the</p>	<p>20 Apr 2022 - 12:21 PM - Arlene Goss</p> <p>David Adamson gave a verbal update. Staff are currently looking at potential sites for both the hut and the heritage house, and whether these are impacted by planning regulations or infrastructure needs. Some locations would require an additional pump to handle sewerage. This information would be pulled together in the next week or so. The chairperson has joined the committee of the Heritage Group to assist with this project. This matter would probably need to go to full Council for a decision.</p> <p>Discussion took place on the need for engagement with the community to ensure there was public support for the location.</p>	


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		<p>heritage machinery display, and set this up as a static display for viewing from the outside only, together with historic interpretation panels.</p> <p>b) locate a "single man's" hut to the recreation reserve on Ostler road, in front of the golf course, near the existing shared path/man made hill reserve entrance. This is further subject to approval from the Golf Club as the land is part of the Golf Club lease.</p> <p>3. That Council enter into a lease agreement with Heritage Group/Twizel Promotion and Development Association for the areas of land required for the historic house and single man's hut, for the purpose of providing buildings for heritage preservation, and maintenance and development for historic interpretation to a standard suitable for these prominent locations. Rental to be \$1 per year (if demanded).</p> <p>CARRIED</p>	
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Twizel: Lake Ruataniwha Improvements				 Mackenzie <small>DISTRICT COUNCIL</small>
Officer and Meeting Date	Target Date	Resolution	Status	
Milne, Brian	18/04/2022	22 Apr 2022 - 12:55 PM - Arlene Goss RESOLUTION 2021/128 Moved: Cr Anne Munro	4 Apr 2022 - 3:15 PM - Arlene Goss At Lake Ruataniwha lagoon area, to help ensure we maintain healthy water quality over the busy summer period, we will	

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	<p>Seconded: Deputy Mayor James Leslie</p> <p>2. That Mackenzie District Council give public notice of its intention to prepare a management plan for the Lake Ruataniwha Recreation Reserve.</p> <p>3. That the public notice invites written suggestions from interested parties for a period of no less than a month following publication of the notice.</p> <p>4. That funding of \$30,000, for the preparation of the Reserves Management Plan be provided from the Reserves Contributions Fund.</p> <p>CARRIED</p>	<p>install temporary toilets in conjunction with ECAN, as was done over the 2020/21 season.</p> <p>A contract has been let for the preparation of the Reserve Management Plan for Lake Ruataniwha. The preparation of the plan will involve extensive community consultation as required by the Reserves Act. This project will progress through 2022 with a target completion of June 2022.</p> <p>20 Apr 2022 - 12:15 PM - Arlene Goss</p> <p>Work continues on the development of the plan. Draft will be available at the next community board meeting. Feedback to date has been good. Tom O'Neill offered to send an update to the community board between now and the next meeting.</p>
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Twizel Events Centre Work				 Mackenzie <small>DISTRICT COUNCIL</small>
Officer and Meeting Date	Target Date	Resolution	Status	
Taylor, Angie	4/05/2022		<p>20 Apr 2022 - 12:17 PM - Arlene Goss</p> <p>Angie Taylor updated the community board on the project to upgrade the Twizel Events Centre. She suggested the project manager Mike Nesbitt could attend the next meeting for a more detailed update. The community board agreed.</p>	

Twizel Bike Stands				 Mackenzie <small>DISTRICT COUNCIL</small>
Officer and Meeting Date	Target Date	Resolution	Status	
O'Neill, Tom	4/05/2022		20 Apr 2022 - 12:20 PM - Arlene Goss	

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			One of the designs considered by the community board was from Italy so the time to order it wasn't suitable. Tom O'Neill came up with a couple of other options that might work and showed these to the community board. Needed to cater for wide tyres used by mountain bikers. The community board gave advice on which bike stand they preferred.
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Twizel: Request for footpaths at Tussock Bend and The Drive				 Mackenzie <small>DISTRICT COUNCIL</small>
Officer and Meeting Date	Target Date	Resolution	Status	
Adamson, David	4/05/2022		<p>20 Apr 2022 - 12:25 PM - Arlene Goss</p> <p>No road marking and ditches on either side of the road. This is dangerous for walkers. This has been flagged with the roading manager.</p> <p>The community board felt this was a safety issue. David Adamson said there was no funding for this in the Long Term Plan but he would check to see if funding was available from Waka Kotahi or other sources.</p>	