



# **Mackenzie**

**DISTRICT COUNCIL**

**Notice is given of a Tekapo Community Board Meeting to be held on:**

**Date: Monday, 22 January 2024**

**Time: 3.30pm**

**Location: Tekapo Community Hall Lounge  
Lake Tekapo**

## **AGENDA**

**Tekapo Community Board Meeting**

**22 January 2024**

Note: This meeting will be digitally recorded by the minute-taker .

**Tekapo Community Board Membership:**

Steve Howes (Chair)

Caroll Simcox

Sharron Binns

Stephanie Hagen

Matt Murphy

**Order Of Business**

<b>1</b>	<b>Opening .....</b>	<b>5</b>
<b>2</b>	<b>Apologies .....</b>	<b>5</b>
<b>3</b>	<b>Public Forum .....</b>	<b>5</b>
<b>4</b>	<b>Declarations Of Interest.....</b>	<b>5</b>
<b>5</b>	<b>Reports .....</b>	<b>6</b>
5.1	Minutes of Tekapo Community Board Meeting - 27 November 2023 .....	6
5.2	Community Board Financial Report .....	14
5.3	Tekapo Community Board Engineer's Report .....	16
5.4	General Business and Councillor Update .....	22
5.5	Community Board Action List.....	24



- 1 OPENING**
- 2 APOLOGIES**
- 3 PUBLIC FORUM**
- 4 DECLARATIONS OF INTEREST**

## **5 REPORTS**

### **5.1 MINUTES OF TEKAPO COMMUNITY BOARD MEETING - 27 NOVEMBER 2023**

**Author:** Arlene Goss, Governance Advisor

**Authoriser:**

**Attachments:** 1. Minutes of Tekapo Community Board Meeting - 27 November 2023

#### **RECOMMENDATION**

1. That the Minutes of the Tekapo Community Board Meeting held on Monday 27 November 2023 be received and confirmed as an accurate record of the meeting.



**Mackenzie**

DISTRICT COUNCIL

**Unconfirmed MINUTES**

**Tekapo Community Board Meeting**

**27 November 2023**

**MINUTES OF MACKENZIE DISTRICT COUNCIL  
TEKAPO COMMUNITY BOARD MEETING  
HELD AT THE TEKAPO COMMUNITY HALL LOUNGE, LAKE TEKAPO  
ON MONDAY, 27 NOVEMBER 2023 AT 3.00PM**

**PRESENT:** Deputy Chairperson Carroll Simcox, Member Sharron Binns, Member Stephanie Hagen, Cr Matt Murphy

**IN ATTENDANCE:** Angela Oosthuizen (Chief Executive), Craig Motley, Tom O'Neill and Rachael Carr (Community Parks and Facilities officers), Governance Advisor Arlene Goss, Anne Relling from Xyst, Ashley McLachlan (Engineering Manager), and members of the public Roy Callow, Jim Stocker and Prue Blake.

**1 OPENING**

The deputy chairperson declared the meeting open and asked everyone to introduce themselves.

**2 APOLOGIES**

Apologies were received from Mayor Anne Munro and chairman Steve Howes.

**3 PUBLIC FORUM**

**Prue Blake** spoke in support of her application for funding towards the sculpture walk. This was an event that happened last year and is being planned again. She showed a map of where the sculpture art would go this time. They are asking for \$3,000 funding to run the event. They also had sponsors and commitments from businesses to assist.

Questions were asked about the financial process, especially related to the sale of sculptures and commissions on this. Member Stephanie Hagen asked about who would pay tax on the commissions. There was further discussion on various matters and Prue Blake was thanked for attending.

**Roy Callow** spoke about the proposed wallaby fence through Tekapo. He said he spoke to someone from Environment Canterbury and was worried about the location of the fence near his property. He would like to ensure a track is kept open. He was also concerned about a fire risk in an area behind his property.

Cr Matt Murphy explained the current situation with the wallaby fence. Ecan was planning to put out their plan for the fence location to the community so people could provide feedback.

The community board would like to let people know when this consultation takes place.

**Jim Stocker** said he was annoyed that the minutes/notes of the last few meetings were not published more widely. They are currently available on the council website but Mr Stocker did not have access to this. Member Sharron Binns said she has been submitting them to the Fairlie Accessible. The chief executive suggested he phone the council and make a service request for the minutes he has not seen.

Other matters raised by Mr Stocker:

- He asked about the current state of Lakeside Drive, the road was rough. The chief executive suggested he place a service request.



- Was there any discussion on building a bus shelter for the Intercity bus passengers? Sharon Binns said there had been discussion on this and they were aware of the issues.
- The public car park opposite the tavern entrance, the overflow car park, was being used for storage. Send this matter to the compliance officer.
- Lakefront on Lakeside Drive, this area is barren with no landscaping.
- Boat ramp, there was talk of it being extended. Was anything planned in this area? Currently a problem with low lake levels. This has been discussed and would require iwi approval, and would be expensive. Was this the right boat ramp to extend or would it be better to spend the money on one of the other boat ramps? This has been tagged to council as a priority.
- Playground at the four square. Looks a bit of a mess. An area needs mowing. This would be checked.

#### 4 DECLARATIONS OF INTEREST

Cr Murphy declared an interest in the grant application from the Mackenzie County Scholarship Trust. He is the chair of that trust. He would not vote on that item.

#### 5 REPORTS

##### 5.1 MINUTES OF TEKAPO COMMUNITY BOARD MEETING - 27 SEPTEMBER 2023

###### COMMITTEE RESOLUTION TKCB/2023/217

Moved: Cr Matt Murphy

Seconded: Member Stephanie Hagen

1. That the Minutes of the Tekapo Community Board Meeting held on Wednesday 27 September 2023 be received and confirmed as an accurate record of the meeting.

**CARRIED**

##### 5.2 COMMUNITY BOARD FINANCIAL REPORT

The report was received and there were no questions.

##### 5.3 GRANT APPLICATIONS

The purpose of this report was for the Tekapo Community Board to consider and approve or decline two grant applications.

**Mackenzie Country Scholarship Trust** – Cr Murphy declared an interest. Sharon Binns asked about how the scholarships were distributed. This was based on how candidates were scored at the interview. The criteria of the community board grant was that the money had to promote Tekapo. Cr Murphy provided a history of the trust and the work it does. Interviews were held last week and the candidates were of very high quality. The reason for the grant application was that over

the last few years the fund was not sustainable, so the trust decided to go out privately and ask for sponsorship.

**Sculpture Walk** – Stephanie Hagen was not comfortable with the financial situation of it being a profit making exercise, and suggested supporting the sculpture walk in other ways, for example buying a sculpture for the community. Sharron Binns said the town needed events like this. The application asked for money for marketing. Could the community board pay for some specific items instead? Cr Murphy was happy to support. Financial difficulties are up to them to sort out, not the responsibility of the community board.

He would like to pick out some tangible items to pay for. For example the printing of the catalogue, signs and information board.

- Information board \$875
- Production of signs \$600
- Printing of catalogue \$1000

The community board would like the event to come back with final costs for these things and a report on how the event benefitted the community. They would also like to be acknowledged on the back of the catalogue.

#### **COMMITTEE RESOLUTION TKCB/2023/218**

Moved: Member Stephanie Hagen

Seconded: Member Sharron Binns

1. That the report be received.
2. That the Tekapo Community Board approves the request from the Mackenzie County Scholarship Trust Board for \$1,000 towards a student scholarship, and requests reimbursement from Council.

**CARRIED**

*Cr Murphy did not vote.*

#### **COMMITTEE RESOLUTION TKCB/2023/219**

Moved: Cr Matt Murphy

Seconded: Member Stephanie Hagen

3. That the Tekapo Community Board approves funding the request from the Tekapo Promotions and Business Association to the amount of \$2475, towards the Lake Tekapo Sculpture Walk.
4. That the Tekapo Promotions and Business Association is asked to report back to the community board on how the money was spent and the benefits to the community, and that the community board is mentioned as a sponsor of the event.

**CARRIED**

## **5.4 TEKAPO COMMUNITY BOARD ENGINEERS REPORT**

The purpose of this report was to provide the Community Board with a general information on

Engineering activities in the Tekapo area. Ashley McLachlan went through the contents of his report.

Member of the public Jim Stocker asked if there was any provision for a long vehicle carpark in Tekapo. The community board was currently working through a master plan process which would include parking.

## 5.5 PARKS, FACILITIES AND PLACES UPDATE

The purpose of this report was to provide the Tekapo Community Board with a general update on projects and activities related to the Tekapo area.

Craig Motley said he has not been able to determine who crashed their vehicle into the public toilets, meaning council was left to pay for the damage.

Anne Relling from Xyst spoke about the plans attached to the agenda for **a toilet and shelter at the start of the Alps2Ocean trail at Hamilton Drive**. Comments from the community board members included the following:

- The design is good.
- Is the structure too large for the area?
- It's future proofing the area.
- Needs to be funded with money currently held, not future funding.
- Maintenance costs of toilets to be considered.
- Does it need that number of picnic tables?
- May be able to stage the project.
- This is a mobile trader area and this was a good set up for people to buy from mobile traders.
- The toilets would take pressure off the township.
- This would mean more people crossing the highway to take photos on the side of the lake.
- Should the public be asked for feedback on the design?
- There is a high point in the vicinity that could be used to encourage people to take photos from a high vantage point rather than cross the road.
- A member would like a look similar to the current bus shelter. Less of a hydro look.
- Was there a need for public engagement? Craig Motley suggested giving the public different options in terms of size of the structure, and look. The community board said just put it out and ask people what they think.
- Cr Murphy said he was of the view that the community board could approve this small piece of infrastructure without going out for public consultation.
- Craig Motley suggested a representative from the community board be involved in the tendering process.

**Fire break mitigation** – Tom O'Neill updated the community board on fire mitigation work.

**Picnic tables** – the community board asked staff to bolt them down so they cannot be moved. The community board has provided a map of locations. Tom O'Neill to confirm location by email.

**Naming policies** are currently with the manawhenua.

A new plan of the **Lakeside Drive playground** was discussed. Don't include a sandpit, the wind would blow the sand out, and animals will poo in it. The community board agreed with the new plan.

#### **COMMITTEE RESOLUTION TKCB/2023/220**

Moved: Member Stephanie Hagen

Seconded: Cr Matt Murphy

That the Tekapo Community Board recommends to council that staff move ahead with tendering for a toilet and shelter at the start of the Alps2Ocean trail at Hamilton Drive, in line with the concept plan that has been attached to the community board agenda.

**CARRIED**

### **5.6 LONG TERM PLAN PRIORITIES FOR TEKAPO**

The purpose of this report was for the community board to consider its long-term priorities and submit them towards the Long Term Plan process. David Adamson asked if rabbit control or fencing was a priority of the community board. The community board asked to add this to the list.

### **5.7 GENERAL BUSINESS AND COUNCILLOR UPDATE**

**Letter from Colin McLaren** – The community board noted that some of his comments were misinformed. Ecan did a substantial amount of public consultation. This was not a community board issue. The board has responded to the regional park management plan. Chairman Steve Howes has sent the management plan to Mr McLaren.

**Continuation of footpath** – Cr Murphy showed the location of a path on the map that he asked could be improved. Ashley McLachlan said this would be added to the Long Term Plan. Would also need to talk to DOC about this area.

**Amenity planting on roadside** – Cr Murphy would like to see planting on roadsides similar to what has happened on Lochinvar. A good idea but need trees to be maintained and watered. Subdivision standards do include tree planting. The community board discussed walking around and finding places to plant trees. This would be an appropriate use of the township budget. Community board to decide on locations.

**Overflow camping at Lakeside Drive playground** – David Adamson offered to look into this further. The compliance officer would be asked to have a talk to the campground manager about this.

### **5.8 COMMUNITY BOARD ACTION LIST**

Carpark marking is done but leave it on the list because it needs doing regularly.

**Gravel pull off area** – will be addressed when the cycleway comes through there. Trying to get funding from Waka Kotahi towards this project.

**CCTV Project** – assign this to Ashley McLachlan. Funding in place.

Cr Murphy encouraged the community board members to submit their views to the district plan review.

**The Meeting closed at 5.24pm.**

**The minutes of this meeting were confirmed at the Tekapo Community Board Meeting held on 22 January 2024.**

.....  
**CHAIRPERSON**

## 5.2 COMMUNITY BOARD FINANCIAL REPORT

**Author:** Jo Hurst, Management Accountant

**Authoriser:** Sandy Hogg, Manager - Finance

**Attachments:** 1. Financial Report to December 2023 [↓](#) 

### STAFF RECOMMENDATIONS

That the community board financial report be received.

### BACKGROUND

Attached is the latest community board financial report for your information.



**Tekapo Community Board  
Township Projects  
For The Period Ended 31 December 2023**

Date	Organisation	Amount
1/07/2023	New financial year 2023/24	\$ 40,000.00
	Carry Forward from 2022/23 year	\$ 55,971.48
	Expenditure to date:	
	Balance remaining	<b>\$ 95,971.48</b>

**Grant Allocations  
For The Period Ended 31 December 2023**

Date	Organisation	Amount
1/07/2023	New financial year 2023/24	\$ 3,000.00
	Carry Forward from 2022/23 year	\$ 4,963.19
	Expenditure to date:	
27/11/2023	Mackenzie County Scholarship Trust	\$ 1,000.00
20/12/2023	Council reimbursement of grant to Scholarship Trust	\$ (1,000.00)
27/11/2023	Lake Tekapo Sculpture walk	\$ 2,475.00
	Balance remaining	<b>\$ 5,488.19</b>

### 5.3 TEKAPO COMMUNITY BOARD ENGINEER'S REPORT

**Author:** Ashley McLachlan, Manager - Engineering

**Authoriser:** David Adamson, GM, Operations, Planning and Regulatory Services

**Attachments:** 1. Minister of Local Government to Mayor Munro Mackenzie District Council  

#### PURPOSE OF REPORT

The purpose of this report is to provide the Community Board with a general information on Engineering activities in the Tekapo area.

#### STAFF RECOMMENDATIONS

1. That the Engineering Managers +report be received.

#### ENGINEERING MANAGER OVERVIEW

##### Summary

Over the peak season we have seen our wastewater and water supply networks reaching their capacities, while the popular gravel roads are showing signs of high usage.

Our teams have been busy with service requests, managing the high demand and working on their Asset Management Plans and Long-Term Plan budgets.

##### Personnel

Advertising has continued for the Roothing Officer role. The Roothing Administrator role has been filled with two part time positions, with some Roothing Officer deliverables included.

##### Three Waters Transition

The new minister for Local Government Simeon Brown has written to Mayor Anne Munro. A copy of his letter is attached. In summary the Minister plans to:

Repeal of the previous government's water services legislation

Replace it with Local Water Done Well, with the key principals:

- Introducing greater central government oversight, economic and quality regulation
- Fit-for-purpose service delivery models and financing tools, such as improving the current council-controlled organisation model and developing a new class of financially separate council-owned organisation.
- Setting rules for water services and infrastructure investment.
- Ensuring water services are financially sustainable. Financial sustainability means revenue sufficiency, balance sheet separation, ring-fencing, and funding for growth.



**THREE WATERS:****Water:**

There have been no fails with any of the water testing carried out.

No outstanding service request Whitestone are dealing with them all in a timely manner. The water usage over the district has been higher than is normal which has been to the lack of rain in parts of the district.

**Wastewater**

There has been one notification of odour coming from the sewerage ponds in Tekapo. There was a southerly wind blowing on that day. There was no obvious reason for the odour. Another aerator may need to be added to the ponds to encourage improve the biological health of the ponds.

No storm water issues reported.

**TRANSPORTATION**

The Tekapo carpark received additional chip spreading to assist with the bleeding issues from the continuous heat. See below images.



The signage amendments in the Tekapo car park have been made.

Stage One of the cycle trail leading to Edwards Stream is making good progress towards completion and Stage Two is underway from Edwards Stream to Dog Kennel Corner.

**DEVELOPMENT ENGINEERING****Private Developments in Progress**

The T3 Development in Tekapo off Lakeside Drive alternative designs for 3 waters infrastructure (60 apartments and 3 homes). All works on Hold. We are progressing enforcement options to ensure erosion and sediment controls are maintained.

**Hon Simeon Brown****MP for Pakuranga**

Minister for Energy

Minister for Auckland

Minister of Local Government

Minister of Transport

Deputy Leader of the House



Mayor Anne Munro  
Mackenzie District Council  
Email: [mayor@mackenzie.govt.nz](mailto:mayor@mackenzie.govt.nz)

cc. Angela Oosthuizen Acting Chief Executive  
Email: [angela.oosthuizen@mackenzie.govt.nz](mailto:angela.oosthuizen@mackenzie.govt.nz)

Dear Mayor Munro

**New direction for water services delivery**

This morning I announced that earlier this week Cabinet agreed to repeal the previous government's water services legislation. I also signalled next steps for implementing our plan for water services, Local Water Done Well.

I wish to provide you with further information about three key aspects of our plan, to ensure you have the clarity and certainty you need as you develop your council's 2024-34 long-term plan and prepare for your next financial year:

1. Repeal of the previous government's water services legislation
2. Options to help your council complete its 2024-34 long-term plan
3. Local Water Done Well – key principles of our future direction for water services.

I want to acknowledge that councils across the country are facing multiple challenges, including pressures with water infrastructure. I also want to acknowledge that many councils have done a good job of managing their water infrastructure, and that there is not a one size fits all solution to moving to more financially sustainable water services.

The Government is committed to addressing the longstanding challenges this country is facing with our water services infrastructure.

Our Local Water Done Well approach recognises the importance of local decision making and flexibility for communities and councils to determine how their water services will be delivered in future. We will do this while ensuring a strong emphasis on meeting rules for water quality and investment in infrastructure.

**1. Repealing the previous Government's water services legislation**

Cabinet has agreed to introduce a repeal bill that will restore council ownership and control of water infrastructure and services. The bill makes the following changes:

- All legislation relating to water services entities will be repealed (Water Services Entities Act 2022, Water Services Entities Amendment Act 2023, and Water Services Legislation Act 2023).

Private Bag 18041, Parliament Buildings, Wellington 6160 New Zealand  
+64 4 817 6804 | [s.brown@ministers.govt.nz](mailto:s.brown@ministers.govt.nz) | [www.beehive.govt.nz](http://www.beehive.govt.nz)

- Previous legislation related to the provision of water services will be reinstated (including local government legislation). This will restore continued council ownership and control of water services, and responsibility for service delivery.
- The Northland and Auckland Water Services Entity (the only entity that had been legally established under the Water Services Entities Act 2022) will be disestablished and any outstanding work on the entity’s set-up will cease.
- Councils will need to add and integrate information about water services into their 2024 long-term plans. Some transitional support options are available to assist you (below).

The repeal bill is expected to be introduced in February 2024 and enacted as soon as possible.

**2. Options to help your council complete its 2024-34 long-term plan**

I have heard that councils are seeking legislative certainty for your 2024-34 long-term plan and are seeking direction and support for how to continue to plan for and finance water services.

I am also conscious that different councils will have different needs and preferences and will be at various stages of developing their long-term plans.

To provide flexibility for these local circumstances, Cabinet has agreed the repeal bill will include temporary modifications to local government legislation for the transitional period affecting the 2024 long-term plans. Once the bill is passed, these options will be available for councils to use, as appropriate.

I recognise a few councils are preparing an unaudited three-year plan, with a focus on cyclone recovery, rather than a standard 10-year plan. As such, some of the proposed modifications may be less relevant to you.

If your council is...	Options available
<p><b>Starting to prepare or consult on long-term planning material that includes water services information – ahead of the repeal bill being enacted</b></p>	<p><b>The enacted provisions clarify that the council can include water services material in the final plan, without re-consulting, but:</b></p> <ul style="list-style-type: none"> <li>• Must include new/updated information on water services in its final plan – to reflect the continuation of its responsibilities;</li> <li>• Must consider the views and preferences of affected and interested persons as it considers appropriate; and</li> <li>• Does not have to delay the adoption of its long-term plan past 30 June 2024 (in order to provide opportunities for public consultation on its revised proposals).</li> </ul> <p><b>Transitional provisions will also help ensure the risks of future legal challenge (associated with concerns about possible issues in process) will be minimised.</b></p>

If your council is...	Options available
<p><b>Needing more time to develop and consult on long-term planning material</b></p>	<p><b>The statutory deadline by which the 2024 long-term plan must be adopted will be extended by three months – to 30 September 2024.</b></p> <p>This flexibility may be desirable to smaller councils with fewer resources, or those councils that would prefer to wait until the repeal legislation is enacted before starting consultation.</p> <p>The deadline for adopting the 2023/24 annual reports will also be extended, to reflect the possible overlap in auditing processes if councils are taking longer than usual to finalise the long-term plan.</p>
	<p><b>Councils will be permitted to have unaudited long-term plan consultation documents.</b></p> <p>This would allow auditing of the final long-term plan to proceed in tandem with consultation, to help achieve statutory deadlines.</p>

**3. Local Water Done Well – key principles of our future direction for water services**

With Local Water Done Well we are going to do things in a way that recognises the importance of local decision making and flexibility for communities and councils to determine how their water services will be delivered in future. We will do this while ensuring a strong emphasis on meeting rules for water quality and investment in infrastructure.

We want to enable councils and communities to determine what works best for them, while establishing clear expectations and bottom lines.

Key principles of our future plan for the delivery of water services include:

- Introducing greater central government oversight, economic and quality regulation.
- Fit-for-purpose service delivery models and financing tools, such as improving the current council-controlled organisation model and developing a new class of financially separate council-owned organisation.
- Setting rules for water services and infrastructure investment.
- Ensuring water services are financially sustainable. Financial sustainability means revenue sufficiency, balance sheet separation, ring-fencing and funding for growth.

I intend to work with all councils on the development of our Local Water Done Well policy to ensure it reflects your local needs and circumstances.

I look forward to working with you in the New Year to refine our approach to water services delivery.

Yours sincerely,

A handwritten signature in blue ink, appearing to read "Simeon Brown".

Hon Simeon Brown  
**Minister of Local Government**

## 5.4 GENERAL BUSINESS AND COUNCILLOR UPDATE

**Author:** Arlene Goss, Governance Advisor

**Authoriser:**

**Attachments:** 1. Email from Tekapo Trails [↓](#) 

### STAFF RECOMMENDATIONS

That the information be noted.

### GENERAL BUSINESS

1. Tekapo Trails have asked to attend the meeting to discuss the items in the attached email.
2. The chairman asked for the following matters to be discussed under general business:
  - a) **Schedule for mowing & maintenance** (including Barbara Hay Reserve & Lake Tekapo Cemetery). Please can MDC provide a mowing schedule to assist in understanding which areas around the township are mowed and how often.
  - b) **Tidy up on Lakes edge** (SH8 side) of residue remaining from felling of Willow Trees some time ago. A resident in Lake Tekapo has asked whether it is possible for a tidy up operation to be carried out while the lake levels are low and access is possible. The residue remains from willow trees that were felled a number of years ago and never cleaned up.



3. Council's representative on the community board, Cr Matt Murphy, is invited to update the members on recent council activity.

**From:** Teresa McConchie  
**Sent:** Thursday, January 18, 2024 1:18 PM  
**To:** tekapocommboard@gmail.com; Arlene Goss  
**Cc:** Tekapo Trails <Annie O'Sullivan <  
**Subject:** Re: Brief Notes from Meeting on 27th November

Dear Arlene and Community Board Members,

Tekapo Trails would like to have two items included in the next Community Board Meeting please:

1. An update on the Peninsula and Three Lakes loop trails proposal which was been submitted to the LTP last November.
2. A community project Tekapo Trails is proposing along the CSI trail - Dog Kennel Corner to Lake Tekapo (Hamilton Rd Carpark).

One or two of our Committee would like to speak to these briefly and keep everyone in the loop.

Please advise when the next CB meeting is that we can be included?

Kind Regards,  
Tj McConchie  
Tekapo Trails

## 5.5 COMMUNITY BOARD ACTION LIST

**Author:** Arlene Goss, Governance Advisor

**Authoriser:**

**Attachments:** 1. Tekapo Action List [↓](#) 

### STAFF RECOMMENDATIONS


That the information be noted.


### BACKGROUND

This is for information only.




Outstanding	Division: Committee: Officer:	Date From: Date To:
Action Sheets Report		Printed: Tuesday, 16 January 2024 10:12:44 AM

Tekapo Walkway from Simpson Lane to Main Carpark:				 <b>Mackenzie</b> <small>DISTRICT COUNCIL</small>
Officer and Meeting Date	Target Date	Resolution	Status	
Adamson, David	21/04/2020	<p>15 Mar 2022 - 4:45 PM - Arlene Goss</p> <p>The roading manager met with community board members on site. This may become a site for a bus shelter. Cr Murphy asked that this project be given a higher priority. Mr Adamson offered to bring back a report on what money was committed so the community board could look at whether there was uncommitted budget that could go towards this. This may not be at the top of the district's footpath list.</p> <p>Discussion took place on whether money from the subdivision reserve could go towards this. Doing this would require a report to council.</p> <p>2 Aug 2023 - 11:48 AM - Arlene Goss</p> <p>To be included in the Tekapo Master Plan</p>		

Tekapo: Water Station and Township Furniture				 <b>Mackenzie</b> <small>DISTRICT COUNCIL</small>
Officer and Meeting Date	Target Date	Resolution	Status	
O'Neill, Tom	24/11/2022	<p>9 Mar 2023 - 1:40 PM - Arlene Goss</p> <p>COMMITTEE RESOLUTION TKCB/2023/240</p> <p>Moved: Member Sharron Binns</p> <p>Seconded: Member Stephanie Hagen</p> <p>3. That the Tekapo Community Board puts on hold plans to purchase 8 Planter Boxes at \$500 each and cover the costs of their planting.</p> <p>CARRIED</p> <p>9 Mar 2023 - 1:40 PM - Arlene Goss</p> <p>RESOLUTION TKCB/2023/241</p>	<p>8 Jan 2024 - 10:48 AM - Arlene Goss</p> <p>Picnic tables – the community board asked staff to bolt them down so they cannot be moved. The community board has provided a map of locations. Tom O'Neill to confirm location by email.</p>	

Outstanding	Division: Committee: Officer:	Date From: Date To:
Action Sheets Report		Printed: Tuesday, 16 January 2024 10:12:44 AM


		Moved: Chairperson Steve Howes Seconded: Member Sharron Binns 4. That the Tekapo Community Board approves the purchase and installation of 4 new picnic tables, previously quoted at \$2,780, with an estimated installation cost of \$500 each. CARRIED COMMITTEE RESOLUTION TKCB/2023/242 Moved: Cr Matt Murphy Seconded: Member Sharron Binns 5. That the Tekapo Community Board approves the purchase and installation of a new drinking fountain to be placed at the entrance to the domain playground \$2800, the estimated installation and water connection cost is \$1500	
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<b>Tekapo: Plans for Lakefront Development</b>				
Officer and Meeting Date	Target Date	Resolution	Status	
Adamson, David	1/12/2022	9 Mar 2023 - 1:42 PM - Arlene Goss COMMITTEE RESOLUTION TKCB/2023/244 Moved: Member Caroll Simcox Seconded: Member Stephanie Hagen That a draft brief for the engagement of landscape design services for the enhancement of the lakefront reserve areas from the hot pools to the outlet river bridge be prepared for the Tekapo Community Board's consideration. CARRIED		

<b>Tekapo: Tree Planting Plan for Domain</b>	
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Outstanding	Division: Committee: Officer:	Date From: Date To:
Action Sheets Report		Printed: Tuesday, 16 January 2024 10:12:44 AM


Officer and Meeting Date	Target Date	Resolution	Status
Motley, Craig	1/12/2022		12 Oct 2023 - 12:31 PM - Arlene Goss Needs to be included in Tekapo Master Plan.

<b>Tekapo: Gravel Pull Off Area Opposite Lilybank Road Owned by Waka Kotahi</b>			
<b>Officer and Meeting Date</b>	<b>Target Date</b>	<b>Resolution</b>	
Motley, Craig	1/12/2022	Discussion took place on the various options available for this area including a post and cable fence, plantings, or a bund. Also the speed limit in that area, which has been raised with Waka Kotahi. The community board asked Mr Milne to draw up a plan for the area and come back to the community board. 25 Jul 2023 - 2:27 PM - Arlene Goss Action reassigned to Motley, Craig by: Goss, Arlene for the reason: staff change	


<b>Tekapo: Fire break work</b>			
<b>Officer and Meeting Date</b>	<b>Target Date</b>	<b>Resolution</b>	
O'Neill, Tom	23/03/2023	12 Oct 2023 - 12:42 PM - Arlene Goss Officer Tom O'Neill spoke about the need to have some hard conversations regarding the funding of work to address fire risk in the Mackenzie basin. This conversation would happen at the time of the Long-Term Plan. One of the problems was the cost of re-planting low flammable natives to prevent erosion in cleared areas. The chief executive wondered if there was any money available from the resilience fund to do this.	


Outstanding	Division: Committee: Officer:	Date From: Date To:	Printed: Tuesday, 16 January 2024 10:12:44 AM
Action Sheets Report			

<b>Tekapo: Lakeside Drive Renewal and Playground</b>				 <b>Mackenzie</b> <small>DISTRICT COUNCIL</small>
Officer and Meeting Date	Target Date	Resolution	Status	
Motley, Craig	17/04/2023	<p>2 Aug 2023 - 11:39 AM - Arlene Goss                      COMMITTEE RESOLUTION TKCB/2023/210                      Moved: Member Sharron Binns                      Seconded: Cr Matt Murphy</p> <ol style="list-style-type: none"> <li>1. That the Parks, Facilities and Places report be received.</li> <li>2. That the Community Board approve the Design Plan for the Lakeside Drive Playground redevelopment as presented.</li> </ol> <p>CARRIED</p>	<p>12 Oct 2023 - 12:43 PM - Arlene Goss                      The community board felt council staff should be acting on advice from Genesis. Craig Motley said the best option was to change the location of the playground. Adding fill would create a drop-off, needing rails. Craig Motley offered to discuss this further and report back to the community board before the next meeting.</p>	


<b>Tekapo: Hamilton Drive Rest Area Shelter and Toilets</b>				 <b>Mackenzie</b> <small>DISTRICT COUNCIL</small>
Officer and Meeting Date	Target Date	Resolution	Status	
Motley, Craig	17/04/2023	<p>8 Jan 2024 - 10:47 AM - Arlene Goss                      COMMITTEE RESOLUTION TKCB/2023/220                      Moved: Member Stephanie Hagen                      Seconded: Cr Matt Murphy</p> <p>That the Tekapo Community Board recommends to council that staff move ahead with tendering for a toilet and shelter at the start of the Alps2Ocean trail at Hamilton Drive, in line with the concept plan that has been attached to the community board agenda.</p> <p>CARRIED</p>	<p>27 Sep 2023 - 10:23 AM - Arlene Goss                      Architect has now been engaged to prepare concept plan which should be ready for Board consideration at Nov meeting</p> <p>8 Jan 2024 - 10:48 AM - Arlene Goss                      Action reassigned to Motley, Craig by: Goss, Arlene for the reason:</p>	


Outstanding	Division: Committee: Officer:	Date From: Date To:	Printed: Tuesday, 16 January 2024 10:12:44 AM
Action Sheets Report			


<b>Tekapo: Stage Two Camera project</b>				 <b>Mackenzie</b> <small>DISTRICT COUNCIL</small>
Officer and Meeting Date	Target Date	Resolution	Status	
McLachlan, Ashley	16/08/2023	<p><i>2 Aug 2023 - 11:47 AM - Arlene Goss</i>                      David Adamson said he needed to determine if there was a budget for the next stage of this project. Leave on the action list. Chairman to forward latest communication to Mr Adamson. Assign this to Ashley McLachlan.</p> <p><i>12 Oct 2023 - 12:34 PM - Arlene Goss</i>                      To be followed up.</p> <p><i>12 Oct 2023 - 12:38 PM - Arlene Goss</i>                      The chairman said there was a second stage of the CCTV cameras project due to happen this financial year. He asked for an update on the funding source and status of this work. The chief executive offered to follow up on this.</p> <p><i>12 Oct 2023 - 12:39 PM - Arlene Goss</i>                      Action reassigned to Oosthuizen, Angela by: Goss, Arlene for the reason:</p> <p><i>8 Jan 2024 - 10:51 AM - Arlene Goss</i>                      Action reassigned to McLachlan, Ashley by: Goss, Arlene for the reason: Requested by David</p>		

<b>Tekapo: New solid waste station</b>				 <b>Mackenzie</b> <small>DISTRICT COUNCIL</small>
Officer and Meeting Date	Target Date	Resolution	Status	
O'Neill, Tom	16/08/2023	<p>COMMITTEE RECOMMENDATION                      Moved: Member Sharron Binns                      Seconded: Member Stephanie Hagen</p> <p>1. 2. That the location decided for the new Township Waste Station is the Lakeside Drive Camper Service Centre, with specific placement to be decided by the board.</p>	<p><i>2 Aug 2023 - 11:49 AM - Arlene Goss</i>                      Tom O'Neil said \$39,000 of funding had been received for new solid waste stations. He asked for advice on where the Tekapo one should be located. The community board agreed that the mobile traders site on Lakeside Drive was a good location. Further discussion needed on this.</p>	

Outstanding	Division: Committee: Officer:	Date From: Date To:
Action Sheets Report		Printed: Tuesday, 16 January 2024 10:12:44 AM


<b>Tekapo: Aorangi Cres tree replanting</b>				 <b>Mackenzie</b> <small>DISTRICT COUNCIL</small>
Officer and Meeting Date	Target Date	Resolution	Status	
O'Neill, Tom	26/10/2023	<p>12 Oct 2023 - 12:45 PM - Arlene Goss                      Alpine Energy Removed some trees to put in new power lines at Aorangi Crescent and promised to re-plant appropriate trees once the work was done. Tom O'Neil offered to investigate this further on behalf of the board.</p> <p>12 Oct 2023 - 12:46 PM - Arlene Goss                      Action reassigned to O'Neill, Tom by: Goss, Arlene for the reason:</p>		

<b>Tekapo: Hall security</b>				 <b>Mackenzie</b> <small>DISTRICT COUNCIL</small>
Officer and Meeting Date	Target Date	Resolution	Status	
O'Neill, Tom	26/10/2023	<p>12 Oct 2023 - 12:47 PM - Arlene Goss                      The custodian has asked if she could change the door lock code once a month. She has come in to clean and has found people in the hall that she didn't know about. Tom O'Neill suggested that the customer services staff control the code and change it once a month. Hall lights were not triggering at night. There might be a leak from the tap outside the kitchen because the wood around it was damaged.</p>		

<b>Tekapo: Compliance Issues Raised at Community Board meeting</b>				 <b>Mackenzie</b> <small>DISTRICT COUNCIL</small>
Officer and Meeting Date	Target Date	Resolution	Status	
Hakkaart, Aaron	22/01/2024	8 Jan 2024 - 10:42 AM - Arlene Goss		

Outstanding	Division: Committee: Officer:	Date From: Date To:
Action Sheets Report		Printed: Tuesday, 16 January 2024 10:12:44 AM

		<p>The public car park opposite the tavern entrance, the overflow car park, was being used for storage.</p> <p>8 Jan 2024 - 10:45 AM - Arlene Goss</p> <p>Overflow camping at Lakeside Drive playground – David Adamson offered to look into this further. The compliance officer would be asked to have a talk to the campground manager about this.</p>
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<b>Tekapo: Tree planting on roadsides</b>				 <p><b>Mackenzie</b> DISTRICT COUNCIL</p>
<b>Officer and Meeting Date</b>	<b>Target Date</b>	<b>Resolution</b>	<b>Status</b>	
O'Neill, Tom	22/01/2024	<p>8 Jan 2024 - 10:49 AM - Arlene Goss</p> <p>Amenity planting on roadside – Cr Murphy would like to see planting on roadsides similar to what has happened on Lochinvar. A good idea but need trees to be maintained and watered. Subdivision standards do include tree planting. The community board discussed walking around and finding places to plant trees. This would be an appropriate use of township budget. Community board to decide on locations.</p>		